#### **AGENDA**

#### EL DORADO HILLS COUNTY WATER DISTRICT (FIRE DEPARTMENT) BOARD OF DIRECTORS

#### EIGHT HUNDRED EIGHTY SECOND MEETING

Thursday, January 18, 2024 5:00 p.m. Closed Session 6:00 p.m. Open Session (1050 Wilson Blvd., El Dorado Hills, CA)

#### **ATTENTION**

Residents planning to address the Board of Directors at this Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.

#### Zoom Webinar Video Conference link:

https://us02web.zoom.us/j/87503176283?pwd=YmNxOWU0dGpTWk1xTWt5cStwYzZvUT09

Webinar ID: 875 0317 6283 Passcode: 809315 Conference Dial in: 1-669-900-9128

Please submit your comments in writing to clerkoftheboard@edhfire.com and they will be entered into the public record. If you choose to attend the Zoom meeting and wish to make a comment on an item, please use the "raise a hand" button or press \*9 if dialing in by phone. Public comments will be limited to 3 minutes.

Thank you for your understanding during these challenging times.

#### **NOTE**

If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.

- Call to Order
- II. Closed Session Items
  - A. <u>Closed Session</u> pursuant to Government Code Section 54956.9 (d) (2); Conference with Legal Counsel regarding potential exposure to litigation; One (1) potential matter
  - B. <u>Closed Session</u> pursuant to Government Code Section 54957; Public Employee Grievance; Appeal to Board of Directors; One Matter
  - Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief
- III. Pledge of Allegiance
- IV. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
  - A. Approve Minutes of the 880<sup>th</sup> Board Meeting held December 14, 2023
  - B. Approve Minutes of the 881st Special Board Meeting held December 19, 2023
  - C. Approve Financial Statements and Check Register for December 2023 End Consent Calendar
- V. Oral Communications
  - A. EDH Professional Firefighters
  - B. EDH Firefighters Association
  - Any person wishing to address the Board on any item that is not on the Agenda

may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

- VI. Correspondence
- VII. Attorney Items
- VIII. Standing Committee Reports
  - A. Administrative Committee (Directors Bennett and Giraudo)
  - B. Finance Committee (Directors Bennett and White)
  - C. Joint Powers Authority (Directors Durante and White)
- IX. Ad-Hoc Committee Reports
  - A. Communications (Directors Durante and Hillhouse)
  - B. CRR Services (Directors Hillhouse and White)
  - C. EDHCSD/EDHFD 2x2 (Directors Bennett and Hillhouse)
  - D. County Fire/EDHFD 2x2 (Directors Giraudo and Hillhouse)
  - E. CPCSD/EDHFD 2x2 (Directors Giraudo and White)
- X. Fire Chief's Report
  - A. OES Report
  - B. Hosted Training Report
  - C. Other Updates
- XI. Operations Report
  - A. Operations Report (Receive and File)
- XII. Community Risk Reduction Report
  - A. CRRD Report
- XIII. Fiscal Items
- XIV. New Business
  - A. Review and approve Resolution 2024-01 of appreciation for retired Engineer Michael Gygax
  - B. Receive and file presentation of 2023 CSDA Special District Leadership Academy Conference (Returning Track Session) and FDAC Certificate of Achievement in Fire District Leadership Conference
  - C. Reorganization of Committees for 2024
- XV. Old Business
  - A. Training Facility Update
- XVI. Oral Communications
  - A. Directors
  - B. Staff
- XVII. Adjournment

Note: Action may be taken on any item posted on this agenda.

#### EL DORADO HILLS COUNTY WATER DISTRICT

#### EIGHT HUNDRED EIGHTIETH MEETING OF THE BOARD OF DIRECTORS

#### Thursday, December 14, 2023, 5:30 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

#### I. CALL TO ORDER

President Giraudo called the meeting to order at 5:30 p.m. Directors in attendance: Bennett, Giraudo, Hillhouse, and White. Director White attended via teleconference and Director Durante was absent. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

#### II. CLOSED SESSION

- A. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief
- B. Closed Session pursuant to Government Code Section 54957.6; Conference with Labor Negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; Agency Designated Representatives: Finance Committee, Directors Giraudo and White, Chief Johnson; Employee Organization: El Dorado Hills Professional Firefighters, Local 3604

The Board adjourned to closed session at 5:00 p.m.

The meeting was reconvened at 6:09 p.m. No action was taken in Closed Session.

#### III. PLEDGE OF ALLEGIANCE

#### IV. PRESENTATION

A. Review and approve 2022/2023 Final Audit Report and SAS 114 Governance Letter – Brian Nash with Richardson and Company presented the financial audit report and governance letter.

Director Bennett made a motion to approve 2022/2023 Final Audit Report and SAS 114 Governance Letter, seconded by Director Giraudo and unanimously carried. (Roll Call: Ayes: 4; Noes: 0; Absent: 1)

#### V. CONSENT CALENDAR

- A. Approve Minutes of the 879th Board Meeting held November 16, 2023
- B. Approve Financial Statements and Check Register for November 2023

Director Bennett made a motion to approve the Consent Calendar, seconded by Director White and unanimously carried. (Roll Call: Ayes: 4; Noes: 0; Absent: 1)

#### VI. ORAL COMMUNICATIONS

**A. EDH Professional Firefighters** – President Wilkey reflected on the Union

- accomplishments in 2023 and communicated the value of providing good service to the community.
- **B. EDH Firefighters Association** None
- C. Public Comment CJ Hatlevig, the Pastor at District Church, expressed his disappointment and frustration from his recent interactions with the CRR Division. He urged the Board to make changes to serve the community and business owners better.

#### VII. CORRESPONDENCE - None

#### VIII. ATTORNEY ITEMS – None

#### IX. COMMITTEE REPORTS

- A. Administrative Committee (Directors Durante and Bennett) No report.
- B. Finance Committee (Directors White and Giraudo) No report.
- C. Joint Powers Authority (Directors Giraudo and White) No report.
- D. Communications (Ad-Hoc) (Directors Durante and Hillhouse) No report.
- E. CRR Services (Ad-Hoc) (Directors Hillhouse and White) No report.
- F. Ambulance Deployment (Ad-Hoc) (Directors Giraudo and White) No report.

#### **X. FIRE CHIEF'S REPORT -** Chief Johnson reported the following to the Board:

- The Santa Run was a great success. He thanked District Church for their support on that event.
- Staff participated in making pancakes for the snowball event.
- He thanked Local 3604 for staffing the new ambulance while Administration works to hire paramedics.
- **A. OES Report** Chief Lilienthal presented an update on the OES activities he has been involved in to-date.
- **B. Hosted Training Report** Cristy Jorgensen presented a report on the hosted training statistics for 2023 and goals for 2024.
- C. Other Updates None

#### XI. OPERATIONS REPORT

**A. Operations Report** (Receive and File) – Chief Brady presented the operations activity from November.

#### XII. COMMUNITY RISK REDUCTION REPORT

- **A. CRRD Report** Chief Fields presented a report showing the CRRD data for the month of October.
- **B.** Acceptance of Alto Easement (EVA) Chief Fields presented the Alto Easement for approval and proposed bringing a resolution to the Board that would allow a staff member to sign off on these requests in the future.

Director Bennett made a motion to accept the Alto Easement (EVA), seconded by Director Hillhouse and unanimously carried. (Roll Call: Ayes: 4; Noes: 0; Absent: 1)

C. Acceptance of Hillsdale Easement (EVA) – Chief Fields presented the Hillsdale Easement for approval.

Director Bennett made a motion to accept the Hillsdale Easement (EVA), seconded by Director Giraudo and unanimously carried. (Roll Call: Ayes: 4; Noes: 0; Absent: 1)

#### XIII. FISCAL ITEMS

A. Receive and file Accountability Act Annual Report (2022/23) for the Latrobe Zone Special Tax – Director of Finance Braddock presented the annual Accountability Act Annual Report (2022/23) for the Latrobe Zone Special Tax

Director Bennett made a motion to approve the Accountability Act Annual Report (2022/23) for the Latrobe Zone Special Tax, seconded by Director Hillhouse and unanimously carried. (Roll Call: Ayes: 4; Noes: 0; Absent: 1)

**B.** Receive and file 2022/2023 Annual Comprehensive Financial Report – Director of Finance Braddock presented the 2022/23 Annual Comprehensive Financial Report.

#### XIV. NEW BUSINESS

A. Review and approve the purchase of a new Type III Engine – Chief Hall requested approval to purchase a new Type III Engine as outlined in the staff report. Director of Finance Braddock stated that the Engine will require a budget adjustment but has been fully saved for in the Capital Replacement Fund.

Director Bennett made a motion to approve the purchase of a new Type III Engine not to exceed \$551,000, seconded by Director White and unanimously carried. (Roll Call: Ayes: 4; Noes: 0; Absent: 1)

**B.** Review and approve purchase of a new vehicle for CRRD – Chief Hall requested approval to purchase the final budgeted vehicle for CRRD as outlined in the staff report.

Director Bennett made a motion to approve the purchase of a new vehicle for CRRD, seconded by Director Hillhouse and unanimously carried. (Roll Call: Ayes: 4; Noes: 0; Absent: 1)

C. Election of Board President and Vice President for 2024

Director White made a motion to nominate Director Durante for Board President and the motion failed.

Director Bennett made a motion to nominate Director White for Board President, seconded by Director Hillhouse and unanimously carried. (Roll Call: Ayes: 4; Noes: 0; Absent: 1)

Director Giraudo made a motion to nominate Director Bennett for Board Vice-President, seconded by Director White and unanimously carried. (Roll Call: Ayes: 3; Noes: 0; Absent: 1; Abstain: 1)

- **D.** Reorganization of Committees for 2024 Director White stated that he would reach out the Directors and establish the committees before the next meeting.
- **E.** Review and establish meeting dates for 2024 Director Bennett recommended that the Board continue to meet on the third Thursday of every month at 6:00 p.m. for open session and the Board concurred.

#### XV. OLD BUSINESS

- **A.** Training Facility Update Chief Hall reported that the false floor parts are on target to be here by the end of January 2024.
- B. EDHCSD/EDHFD 2x2 update (Directors Bennett and Durante) No report.
- C. Cameron Park 2x2 Update (Directors Giraudo and White) Chief Johnson reported that the Cameron Park CSD consultants are working on their assessment, and the CSD Board of Directors plans to make a decision by March.

#### XVI. ORAL COMMUNICATIONS

- **A. Directors** Directors thanked Staff for all the work in 2023.
- **B.** Staff Chief Johnson echoed the Directors' appreciation for all the hard work this year.

#### XVII. ADJOURNMENT

The meeting adjourned at 7:37 p.m.

Approved:	
	T : D 11 1 D 10
John Giraudo, President	Jessica Braddock, Board Secretary

This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or inquiries@edhfire.com.

#### EL DORADO HILLS COUNTY WATER DISTRICT

#### EIGHT HUNDRED EIGHTY FIRST MEETING OF THE BOARD OF DIRECTORS

#### Tuesday, December 19, 2023, 3:30 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

#### I. CALL TO ORDER

President White called the meeting to order at 3:30 p.m. Directors in attendance: Bennett, Durante, Giraudo, Hillhouse, and White. Staff in attendance: Chief Johnson and Director of Finance Braddock.

#### II. ORAL COMMUNICATIONS

**A. Public Comment - None** 

#### III. NEW BUSINESS

**ADJOURNMENT** 

IV.

A. Review and approve Resolution 2023-13 approving the Side Letter Agreements #1 and #2 to the El Dorado Hills Professional Firefighters Memorandum of Understanding – Chief Johnson reported that the Local 3604 voted to approve the presented MOU Side Letter Agreements and stated there were no changes from what had been previously presented to the Board in closed session.

Director Bennett made a motion to approve Resolution 2023-13 approving the Side Letter Agreements #1 and #2 to the El Dorado Hills Professional Firefighters Memorandum of Understanding, seconded by Director Giraudo and unanimously carried.

## Tim White, President Tim White, President Jessica Braddock, Board Secretary

This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or inquiries@edhfire.com.

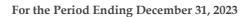
#### Revenue and Expense Summary - ALL FUNDS





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	Final	Actual	Actual YTD	Variance YTD Actual to	YTD Actual % of	
	Budget FY23/24	December 2023	December 31, 2023	Full Year Budget	Full Year Budget	Notes/Comments
Revenue						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	24,016,044	1,340,215	12,689,319	(11,326,725)		
3270 · Unsecured Tax Revenue	467,436	10,336	460,819	(6,617)		
3280 · Homeowners Tax Revenue	153,186	-	23,376	(129,810)		
3320 · Supplemental Tax Revenue	800,000	40,240	259,156	(540,844)		Property Tax Revenue on target to budget
3330 · Sacramento County Revenue	53,917	-	517	(53,400)		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	35,000	2,505	19,801	(15,199)		
3335.3 · Latrobe Base Transfer	105,581	-	-	(105,581)		
3340 · Property Tax Administration Fee	(427,385)		(392,979)	34,406		
Total 3240 · Tax Revenue	25,203,779	1,393,296	13,060,008	(12,143,770)	52%	
3500 · Misc. Operating Revenue						
3506 · CRRD Cost Recovery Fees	580,000	72,185	386,556	(193,444)	67%	Recognition of deferred revenue from FY2022-23
3507 · Hosted Training Revenue	280,000	45,942	205,069	(74,931)	73%	Recognition of deferred revenue from FY2022-23
3508 · Mechanic Cost Recovery Fees	6,000	-	-	(6,000)	0%	
3512 · JPA Revenue	1,300,000	-	-	(1,300,000)	0%	Timing of invoicing
3513 · Rental Income (Cell site)	54,180	4,515	27,090	(27,090)	50%	
3514.1 · Operating Grants Revenue	_	-	-	-	0%	Timing of grant reimbursement
3514.2 · Capital Grants Revenue	480,510	-	_	(480,510)	0%	riming of grant reimbursement
3515 · OES/Mutual Aid Reimbursement	300,000	-	363,551	63,551	121%	Timing of fire season
3520 · Interest Earned	310,000	3,107	139,841	(170,159)	45%	
3500 · Misc. Operating Revenue - Other	310,000	4,277	130,521	(179,479)	42%	
Total 3500 · Misc. Operating Revenue	3,620,690	130,027	1,252,629	(2,368,061)	35%	
Total Operating Revenue	\$ 28,824,469	\$ 1,523,322	\$ 14,312,637	\$ (14,511,831)	50%	
3550 · Development Fee						
3560 · Development Fee Revenue	1,100,000	109,214	485,987	(614,013)	44%	Revenue collections trending slightly lower than
3561 · Development Fee Interest	-	9,747	46,772	46,772	100%	budget
Total 3550 · Development Fee	1,100,000	118,961	532,759	(567,241)	48%	
3568 · Proceeds from Insurance	-	-	-	-	0%	
3570 · Proceeds from Sale of Assets	-		-	<u> </u>	0%	
Total Revenue	\$ 29,924,469	\$ 1,642,284	\$ 14,845,396	\$ (15,079,073)	50%	

#### Revenue and Expense Summary - ALL FUNDS





	Final Budget FY23/24	Actual December 2023	Actual YTD December 31, 2023	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
Towns Million	0 7		,	0	0	
Expenditures						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	8,609,944	979,893	4,211,891	4,398,053	49%	
6011 · Education/Longevity Pay	671,100	78,607	324,291	346,809	48%	
6015 · Salaries & Wages, CRRD	891,656	100,282	407,812	483,844	46%	
6016 · Salaries & Wages, Administration	959,049	104,843	419,685	539,364	44%	
6019 · Overtime						
6019.1 ·Overtime, Operational	2,500,923	286,287	1,054,969	1,445,954	42%	
6019.2 · Overtime, Outside Aid	247,934	2,408	264,787	(16,853)	107%	
Total 6019 · Overtime	2,748,857	288,695	1,319,756	1,429,101	48%	
6020 · P.E.R.S. Retirement	3,998,373	265,277	2,845,002	1,153,371	71%	Pension UAL lump sum payments made in Jul-23
6030 · Workers Compensation	1,102,222	74,306	445,834	656,388	40%	Timing of premium increase in 2024
6031 · Life Insurance	7,469	523	3,496	3,974	47%	
6032 · P.E.R.S. Health Benefits	2,062,568	168,993	1,173,926	888,642	57%	January premium paid in December
6033 · Disability Insurance	22,656	1,859	7,434	15,222	33%	
6034 · Health Cost of Retirees	1,212,965	73,270	518,410	694,555	43%	Pending annual payment to CERBT
6040 · Dental/Vision Expense	257,460	14,242	136,583	120,877	53%	
6050 · Unemployment Insurance 6070 · Medicare	14,875	52	558	14,317	4% 49%	
	199,204	22,477	97,847	101,357		
Total 6000 · Salaries & Wages	22,758,397	2,173,320	11,912,523	10,845,874	52%	
6100 · Clothing & Personal Supplies	FF (00	115	04.015	20.407	4570/	
6101 · Uniform Allowance 6102 · Other Clothing & Personal Supplies	57,602 74,048	115 11,774	26,915 36,081	30,687 37,967	47% 49%	
Total 6100 · Clothing & Personal Supplies	131,650	11,890	62,996	68,654	48%	
6110 · Network/Communications						
6111 · Telecommunications	70,028	4,392	26,403	43,625	38%	Timing of invoices
6112 · Dispatch Services 6113 · Network/Connectivity	80,000 63,075	2,013	20,347	80,000 42,728	0% 32%	············g or ·····orces
Total 6110 · Communications	213,103	6,405	46,750	166,353	22%	
6120 · Housekeeping	84,480	6,128	39,310	45,171	47%	
6130 · Insurance		,	,	,		
6131 · General Insurance	276,247		204,328	71,919	74%	Prepaid insurance premium through Apr-24
Total 6130 · Insurance	276,247	-	204,328	71,919	74%	

#### Revenue and Expense Summary - ALL FUNDS





	Final Budget FY23/24	Actual December 2023	Actual YTD December 31, 2023	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
6140 · Maintenance of Equipment						
6141 · Tires	48,000	4,684	5,071	42,929	11%	
6142 · Parts & Supplies	110,000	28,452	62,948	47,052	57%	
6143 · Outside Work	20,000	2,305	20,986	(986)	105%	Transfer of electronics to new E387
6144 · Equipment Maintenance	65,064	-	4,869	60,195	7%	
6145 · Radio Maintenance	48,425	1,921	15,209	33,216	31%	
Total 6140 · Maintenance of Equipment 6150 · Facilities Maintenance	291,489 288,944	37,362 22,820	109,082 102,226	182,407 186,718	37% 35%	Timing of maintenance
6160 · Medical Supplies 6161 · Medical Supplies	60,000	4,908	23,148	36,852	39%	
Total 6160 · Medical Supplies	60,000	4,908	23,148	36,852	39%	Timing of purchases
6170 · Dues and Subscriptions 6180 · Miscellaneous	21,089	-	14,185	6,905	67%	Prepaid several annual dues/subscriptions
6017 · Intern/Volunteer Stipends	3,000	-	715	2,285	24%	
6018 · Director Pay	13,000	1,700	6,000	7,000	46%	
6181 · Miscellaneous	14,500	900	15,564	(1,064)	107%	FTC Grand Opening Event; Fraudulent checks pending bank reimbursement
6182 · Honor Guard	2,093	-	209	1,884	10%	
6183 · Explorer Program	3,375	-	186	3,189	6%	
6184 · Pipes and Drums	3,000		-	3,000	0%	
Total 6180 · Miscellaneous 6190 · Office Supplies	38,968 45,580	2,600 2,527	22,675 17,456	16,293 28,125	58% 38%	Timing of budgeted purchases
6200 · Professional Services						
6201 · Audit	16,900	12,675	16,900	-	100%	Audit completed in Dec-23
6202.1 · Legal Fees	174,400	33,646	110,417	63,983	63%	Legal consulting trending higher than budget
6202.2 · Human Resources	78,900	1,873	18,458	60,442	23%	Timing of testing/medical evaluations
6203 · Notices 6204 · Other Professional Services	1,200 191,938	- 6,991	1,098 80,745	102 111,193	92% 42%	
6205 · Elections/Tax Administration	-	-	-	-	0%	
6206 · Public Relations	19,250	640	14,999	4,251	78%	Prepaid social media archiving subscription; Santa Run video
Total 6200 · Professional Services	482,588	55,825	242,618	239,970	50%	

#### Revenue and Expense Summary - ALL FUNDS





						Variance		
	Final Budget FY23/24	Actu Decembe		Actual YTD December 31, 202	23	YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
	g,					- the state of the		
6210 Information Technology	222.011		309	111 (/	.0	101 140	400/	
6211 ·Software Licenses/Subscriptions 6212 ·IT Support/Implementation	232,811 195,395		9,135	111,66 82,66		121,142 112,733	48% 42%	
6213 · IT Equipment	81,850		6,412	22,10		59,745	27%	Timing of budgeted purchases
Total 6210 · Information Technology	510,056		15,856	216,43	35	293,620	42%	
6220 · Rents and Leases								
6221 · Facilities/Equipment Lease	63,316		5,491	37,50	)9	25,806	59%	Pre-paid Jan-24 EDC lease in Dec-23
6222 · Solar Lease							0%	
Total 6220 · Rents and Leases	63,316		5,491	37,50		25,806	59%	
6230 · Small Tools and Supplies	89,695		2,794	46,47	78	43,217	<b>52</b> %	
6240 · Special Expenses								
6241 · Non-Hosted Training	232,713		5,309	36,91		195,799	16%	Timing of training
6241.1 · EDC Hosted Training 6242 · Fire Prevention	196,000		26,990 8,738	94,46 28,83		101,538 123,339	48% 19%	Timing of budgeted pre-plan services
6244 · Director Training & Travel	152,170 10,000		916	2,34		7,654	23%	illiling of budgeted pre-plair services
Total 6240 · Special Expenses	590,883		41,953	162,55		428,330	28%	
6250 · Transportation and Travel								
6251 · Fuel and Oil	150,000		18,577	68,26	64	81,736	46%	
6252 · Travel	42,000		4,811	28,44		13,560	68%	
6253 · Meals & Refreshments	35,000		673	17,98	31	17,019	51%	
Total 6250 · Transportation and Travel	227,000		24,062	114,68	35	112,315	51%	
6260 · Utilities 6261 · Electricity	70,000		2,537	11,11	14	58,886	16%	Timing of annual true-ups
6262 · Natural Gas/Propane	58,000		1,482	4,92		53,074	8%	Seasonal usage/Timing of invoices
6263 · Water/Sewer	30,000		_	10,93	31	19,069	36%	Timing of invoices
Total 6260 · Utilities	158,000		4,019	26,97	72	131,028	17%	
<b>Total Operating Expenditures</b>	\$ 26,331,485	\$ 2,41	17,958	\$ 13,401,92	28	\$ 12,929,557	51%	
Operating Revenue - Operating Expenditures	\$ 2,492,984	\$ (89	94,636)	\$ 910,71	10	\$ 1,582,274		
6570 · OPEB UAL Lump Sum Payment	451,865	_	-			451,865	0%	
6720 · Capital Outlay	1,829,961	1	103,515	706,55	04	1,123,407	39%	Timing of capital expenditures
Total Expenditures	\$ 28,613,311	\$ 2,52	21,474	\$ 14,108,48	32	\$ 14,504,829	49%	
<b>Total Revenue - Total Expenditures</b>	\$ 1,311,158	\$ (87	79,190)	\$ 736,91	4	\$ (574,243)		

#### Revenue and Expense Summary - ALL FUNDS

For the Period Ending December 31, 2023



			Variance		
Final	Actual	Actual YTD	YTD Actual to	YTD Actual % of	
Budget FY23/24	December 2023	December 31, 2023	Full Year Budget	Full Year Budget	Notes/Comments

(Target 50%)

#### **FUND TRANSFERS**

Transfers to Development Fee Fund
Transfers from Development Fee Fund
Transfers to Pension Reserve Fund
Transfer to/from Unassigned Fund
Transfers from Capital Replacement Fund
Transfers to Capital Replacement Fund
Net Change in Unassigned/Non-Spendable Fund
Balance

936,875 (500,000) 409,391 893,086	
(500,000) 409,391 893,086	\$ (1,100,000)
409,391 893,086	936,875
893,086	(500,000)
	409,391
(1,950,510) \$ (0)	893,086
\$ (0)	(1,950,510)
\$ (0)	
	\$ (0)

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/01/2022		<b>D</b>	•••	ъ.		3.7	7.00(17	202.005.05
12/01/2023	EET.	Deposit	-split-	Deposit	22 022 20	X	7,296.17	303,085.85
12/01/2023	EFT	Nationwide Retireme	-split-	PR23-11-3	22,833.29			280,252.56
12/01/2023	EFT	VSP Vision Care	-split-	December-23	969.50			279,283.06
12/01/2023	EFT	El Dorado Disposal	-split-		1,031.83			278,251.23
12/01/2023	EFT	De Lage Landen Fina	-split-	Account # 159	175.03			278,076.20
12/02/2023	EFT	Sterling Administrati	-split-		102.87	X		277,973.33
12/04/2023		Deposit	1114 · Due from other	Deposit		X	101,785.94	379,759.27
12/04/2023	EFT	P. G. & E.	-split-		23.50	X		379,735.77
12/05/2023	EFT	Sterling Administrati	-split-		70.00	X		379,665.77
12/05/2023	EFT	Sterling Administrati	-split-		1,526.39	X		378,139.38
12/05/2023	EFT	Sterling Administrati	-split-		1,223.94	X		376,915.44
12/06/2023		Transfer from Paypal	1010 · Paypal	PayPal Transfe		X	38,702.26	415,617.70
12/06/2023	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Reference # 12	58,416.43	X		357,201.27
12/06/2023	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Reference # 12	40,091.60	X		317,109.67
12/06/2023	EFT	Sterling Administrati	-split-		1.78	X		317,107.89
12/07/2023	EFT	Sterling Administrati	-split-		300.00	X		316,807.89
12/07/2023	EFT	Sterling Administrati	-split-		1,538.48	X		315,269.41
12/07/2023	26874	A-CHECK	6202.2 · Human Resou	Inv # 59-07194	20.00	X		315,249.41
12/07/2023	26875	ACC Business	-split-		1,621.03	X		313,628.38
12/07/2023	26876	Air Exchange	6150 · Facilities Maint		39.72	X		313,588.66
12/07/2023	26877	Aramark	6120 · Housekeeping	Acct. # 175878	43.76			313,544.90
12/07/2023	26878	ARI Investigations Inc.	-split-		3,600.00	X		309,944.90
12/07/2023	26879	AT&T Mobility	-split-	Invoice # 2872	1,061.00			308,883.90
12/07/2023	26880	Atwood Insurance	6131 · General Insurance		60,489.00			248,394.90
12/07/2023	26881	Capital Building Mai	-split-		461.69			247,933.21
12/07/2023	26882	Cal Fire	6241.1 · EDC Hosted		2,800.00			245,133.21
12/07/2023	26883	Churchll's Hardware	6233 · Station Tools/S	Customer Acco	21.81			245,111.40
12/07/2023	26884	Datacate, Inc.	-split-	Invoice # 2048	9,352.80	21		235,758.60
12/07/2023	26885	David Roberts	6034 · Health Cost of	mvoice // 2046	597.50	Y		235,161.10
12/07/2023	26886	El Dorado Disposal	-split-		473.46			234,687.64
12/07/2023	26887	Emigh Ace of El Dor	-		84.46			
		_	-split-		520.00			234,603.18
12/07/2023	26888	Fit Guard	-split-					234,083.18
12/07/2023	26889	InterState Oil Compa	-split-		3,709.54			230,373.64
12/07/2023	26890	Jase Equipment Servi	6150 · Facilities Maint		1,032.19			229,341.45
12/07/2023	26891	John C. Wagner	6241.1 · EDC Hosted		3,000.00			226,341.45
12/07/2023	26892	Lawson Mechanical	6150 · Facilities Maint		5,874.00			220,467.45
12/07/2023	26893	Mercury Medical	-split-		1,889.17			218,578.28
12/07/2023	26894	Motorola Solutions Inc	6145 · Radio Maintena	Customer Acct	98.93			218,479.35
12/07/2023	26895	Nick Sharples Produ	-split-		3,000.00	X		215,479.35
12/07/2023	26896	Richardson & Comp	6201 · Audit	Invoice No. 11	4,225.00	X		211,254.35

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/07/2023	26897	Robert Half	-split-		2,765.36			208,488.99
12/07/2023	26898	Roebbelen Construct	-split-	RCMS Billing:	11,940.00			196,548.99
12/07/2023	26899	R&S Overhead Door	6150 · Facilities Maint		431.50			196,117.49
12/07/2023	26900	Rotary	-split-	Sept-Dec 2023	840.00	X		195,277.49
12/07/2023	26901	SignChef Inc.	-split-		321.76	X		194,955.73
12/07/2023	26902	Superior Self-Storage	6221 · Facilities/Equip		140.50	X		194,815.23
12/07/2023	26903	The Permanente Med	6204 · Other Professio	Invoice # EDH	2,000.00	X		192,815.23
12/07/2023	26904	The Will-Burt Comp	6720 · Capital Outlay		21,711.00	X		171,104.23
12/07/2023	26905	Chase Bank	2029 · Other Payable	Nov-23	225.00	X		170,879.23
12/07/2023	26906	Wells Fargo Bank	2026 · EDH Associate	Nov-23	8,307.00	X		162,572.23
12/07/2023	26907	Bobbi Bennett	6018 · Director Pay	Nov-23	100.00	X		162,472.23
12/07/2023	26908	Greg F. Durante (Dir	6018 · Director Pay	Nov-23	100.00	X		162,372.23
12/07/2023	26909	John Giraudo	-split-	Nov-23	200.00	X		162,172.23
12/07/2023	26910	Michael Hillhouse	6018 · Director Pay		100.00	X		162,072.23
12/07/2023	26911	Timothy J. White	-split-	Nov-23	200.00			161,872.23
12/08/2023	EFT	ADP	6204 · Other Professio	Payroll Process	1,376.48	X		160,495.75
12/08/2023	EFT	ADP HCM	6204 · Other Professio	Workforce No	356.90	X		160,138.85
12/08/2023	EFT	Sterling Administrati	-split-		120.00	X		160,018.85
12/09/2023	EFT	Sterling Administrati	-split-		434.81	X		159,584.04
12/12/2023		Transfer from LAIF	1074 · Local Agency I	Confirm #1704		X	1,140,000.00	1,299,584.04
12/12/2023		Deposit	1114 · Due from other	Deposit		X	22,688.63	1,322,272.67
12/12/2023	EFT	Sterling Administrati	-split-	•	514.86	X		1,321,757.81
12/12/2023	EFT	Sterling Administrati	-split-		1,111.16	X		1,320,646.65
12/12/2023	EFT	Sterling Administrati	-split-		85.00	X		1,320,561.65
12/13/2023	EFT	Verizon Wireless	-split-	Nov-23	4,016.89			1,316,544.76
12/13/2023	EFT	Sterling Administrati	-split-		4,811.75			1,311,733.01
12/13/2023	26912	ACC Business	-split-		751.32			1,310,981.69
12/13/2023	26913	Advanced IPM	-split-		469.00			1,310,512.69
12/13/2023	26914	Aramark	6120 · Housekeeping	Acct. # 175878	43.76			1,310,468.93
12/13/2023	26915	ArchiveSocial	-split-	11000 // 1/00/011	3,141.00			1,307,327.93
12/13/2023	26916	ARI Investigations Inc.	-split-		2,400.00	x		1,304,927.93
12/13/2023	26917	Arnolds for Awards	6242 · Fire Prevention		514.80			1,304,413.13
12/13/2023	26918	Best Best & Krieger	6202.1 · Legal Fees	Inv # 982978	36.40			1,304,376.73
12/13/2023		Brian K Veerkamp	6034 · Health Cost of	mv 11 702770	361.20			1,304,015.53
12/13/2023	26920	Burkett's	-split-	Invoice # 1514	171.40			1,303,844.13
			-			Λ		
12/13/2023	26921	California Municipal	6204 · Other Professio	Invoice # 2312	550.00	v		1,303,294.13
12/13/2023	26922	Caltronics Business	-split-		1,131.43			1,302,162.70
12/13/2023	26923	David Roberts	6034 · Health Cost of	T ' "1015	957.80			1,301,204.90
12/13/2023	26924	Folsom Shirts and Hats	6183 · Explorer Program	Invoice # 1215	186.41			1,301,018.49
12/13/2023	26925	Genuine Parts Comp	6142 · Parts & Supplies		209.47	X		1,300,809.02

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/13/2023	26926	Grafix Systems	6720 · Capital Outlay	Invoice # 31927	682.45			1,300,126.57
12/13/2023	26927	Hunt & Sons	6251 · Fuel and Oil	Invoice # 422215	576.13			1,299,550.44
12/13/2023	26928	InterState Oil Compa	-split-		1,076.21	X		1,298,474.23
12/13/2023	26929	JPT Graphics	6242 · Fire Prevention		480.00	X		1,297,994.23
12/13/2023	26930	Larry R. Fry	-split-		500.50	X		1,297,493.73
12/13/2023	26931	Lehr Auto Electric, Inc	6142 · Parts & Supplies	Invoice # SI94	2,124.41	X		1,295,369.32
12/13/2023	26932	Life Assist	-split-		349.51	X		1,295,019.81
12/13/2023	26933	Public Safety Innovat	6720 · Capital Outlay	Invoice # 1411	4,224.38	X		1,290,795.43
12/13/2023	26934	Roebbelen Construct	-split-	RCMS Billing:	11,660.00	X		1,279,135.43
12/13/2023	26935	SignChef Inc.	6242 · Fire Prevention		42.90	X		1,279,092.53
12/13/2023	26936	State Fire Training	6241 · Non-Hosted Tra	Tiffany Instruct	125.00			1,278,967.53
12/13/2023	26937	Steve Adams	3507 · Training Revenue	Registration Fe	425.00	X		1,278,542.53
12/13/2023	26938	Valley Power System	-split-		1,844.01	X		1,276,698.52
12/13/2023	26939	Ultimate Fire System	-split-	Invoice # 2612	1,400.00	X		1,275,298.52
12/14/2023		Deposit	1114 · Due from other	Deposit		X	51,949.67	1,327,248.19
12/14/2023	EFT	Sterling Administrati	-split-		15.00	X		1,327,233.19
12/14/2023	EFT	Sterling Administrati	-split-		3,044.00	X		1,324,189.19
12/14/2023	EFT	Sterling Administrati	-split-		2,033.25	X		1,322,155.94
12/14/2023	PR23-12-1	· ·	-split-	Total Payroll T	132,975.57	X		1,189,180.37
12/14/2023	PR23-12-1		1000 · Bank of Americ	Direct Deposit	395,097.57	X		794,082.80
12/14/2023	PR23-12-1		1000 · Bank of Americ	Payroll Checks		X		794,082.80
12/15/2023			6204 · Other Professio	Service Charge	697.92	X		793,384.88
12/15/2023	EFT	P.E.R.S. ING	-split-	PR23-12-1	5,093.56	X		788,291.32
12/15/2023	EFT	P.E.R.S. Health	-split-	December 2023	254,312.40			533,978.92
12/15/2023	EFT	P.E.R.S. Retirement	-split-	PR23-12-1	144,505.12			389,473.80
12/15/2023	EFT	De Lage Landen Fina	-split-	Account # 152	301.30			389,172.50
	EFT	P. G. & E.	-split-		217.21			388,955.29
12/15/2023	EFT	Sterling Administrati	-split-		1,047.07			387,908.22
12/15/2023	EFT	P. G. & E.	-split-		1,227.57			386,680.65
12/16/2023	EFT	Sterling Administrati	-split-		613.00			386,067.65
12/18/2023	EFT	Nationwide Retireme	-split-	PR23-12-1	22,833.29			363,234.36
	EFT	P. G. & E.	-split-	11(23 12 1	152.82			363,081.54
12/18/2023	EFT	P. G. & E.	-split-		935.07			362,146.47
12/19/2023	LII	1. G. & L.	-split-	Deposit	755.07	X	15,829.73	377,976.20
	CCT	Sterling Administrati	-	Deposit	145.02		13,629.73	
12/19/2023	EFT EFT	Sterling Administrati	-split- -split-		823.00			377,831.18
		•	-					377,008.18
12/19/2023	EFT	Sterling Administrati	-split-		200.60			376,807.58
12/20/2023	EFT	Sterling Administrati	-split-	Danas't	1,931.20		((2.00	374,876.38
12/21/2023	PPT	Sterling Administrati	6040 · Dental/Vision R	Deposit	<i>(</i> <b>70</b> 00	X	663.00	375,539.38
12/21/2023	EFT	P. G. & E.	-split-		672.80	X		374,866.58

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/21/2023	EFT	Sterling Administrati	-split-		512.40			374,354.18
12/21/2023	EFT	Sterling Administrati	-split-		504.10			373,850.08
12/21/2023	26940	4640 Golden Foothill	-split-	Invoice # 21406	5,642.58			368,207.50
12/21/2023	26941	Aramark	6120 · Housekeeping	Acct. # 175878	43.76			368,163.74
12/21/2023	26942	ARI Investigations Inc.	6202.2 · Human Resou		1,200.00	X		366,963.74
12/21/2023	26943	AT&T	6111 · Telecommunica	Nov-23	88.82			366,874.92
12/21/2023	26944	Capital Building Mai	-split-		1,677.07	X		365,197.85
12/21/2023	26945	Datacate, Inc.	-split-	Invoice # 2048	17,122.15			348,075.70
12/21/2023	26946	Emigh Ace of El Dor	6233 · Station Tools/S		108.00			347,967.70
12/21/2023	26947	Folsom Lake Ford	6720 · Capital Outlay		48,389.23			299,578.47
12/21/2023	26948	Greg F. Durante (Dir	-split-	COA in Fire Di	1,429.39	X		298,149.08
12/21/2023	26949	The Home Depot Pro	-split-		924.41	X		297,224.67
12/21/2023	26950	Imperial Trade Bindery	6190 · Office Supplies		268.05	X		296,956.62
12/21/2023	26951	InterState Oil Compa	-split-		2,106.08	X		294,850.54
12/21/2023	26952	L.N. Curtis & Sons	-split-		5,316.41	X		289,534.13
12/21/2023	26953	Liberty Bell Smart H	-split-	Invoice # 675687	74.99	X		289,459.14
12/21/2023	26954	Life Assist	-split-		711.92	X		288,747.22
12/21/2023	26955	Metropolitan Life Ins	6031 · Life Insurance	Customer Num	522.60			288,224.62
12/21/2023	26956	Nick Sharples Produ	6206 · Public Relations		3,250.00			284,974.62
12/21/2023	26957	Quadient Finance US	-split-	Account # 790	999.54			283,975.08
12/21/2023	26958	Superior Self-Storage	6221 · Facilities/Equip		125.50			283,849.58
12/21/2023	26959	Kaiser Foundation H	-split-		249.00	X		283,600.58
12/21/2023	26960	Preferred Alliance, Inc.	6202.2 · Human Resou	Invoice # 0190	84.00	X		283,516.58
12/21/2023	26961	R&S Overhead Door	6150 · Facilities Maint		285.00			283,231.58
12/21/2023	26962	Wilkinson Portables,	-split-	Invoice # 152770	534.13	X		282,697.45
12/22/2023		Deposit	3330 · Sacramento Co	Sac County Pro		X	517.09	283,214.54
12/22/2023		Transfer from LAIF	1074 · Local Agency I	Confirm #1704		X	900,000.00	1,183,214.54
12/24/2023	EFT	Verizon Wireless	-split-	Nov-23	416.54	X		1,182,798.00
12/24/2023	EFT	Sterling Administrati	-split-		403.23	X		1,182,394.77
12/25/2023	EFT	Allied Administrator	-split-	January 2024	6,765.06	X		1,175,629.71
12/25/2023	EFT	Sterling Administrati	-split-		378.49	X		1,175,251.22
12/26/2023	EFT	P. G. & E.	-split-		650.01	X		1,174,601.21
12/26/2023	EFT	State Compensation	6030 · Workers Compe	Policy # 11048	74,305.63	X		1,100,295.58
12/27/2023		Deposit	1114 · Due from other	Deposit		X	19,265.48	1,119,561.06
12/28/2023	EFT	Sterling Administrati	-split-	•	165.00	X		1,119,396.06
12/28/2023	EFT	Sterling Administrati	-split-		87.63	X		1,119,308.43
12/28/2023	PR23-12-2	-	-split-	Total Payroll T	104,806.48			1,014,501.95
12/28/2023	PR23-12-2		1000 · Bank of Americ	Direct Deposit	349,704.53			664,797.42
12/28/2023	PR23-12-2		1000 · Bank of Americ	-	,	X		664,797.42
12/29/2023		Deposit	3513 · Rental Income (	-		X	2,100.00	666,897.42
- "-		1	(	1			,	, <del>-</del>

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/29/2023		Deposit	1114 · Due from other	Deposit		X	7,576.40	674,473.82
12/29/2023	EFT	Sterling Administrati	-split-		134.23			674,339.59
12/31/2023	EFT	P.E.R.S. ING	-split-	PR23-12-2	5,093.56			669,246.03





## 2023 CSDA Special District Leadership Academy Conference

**Returning Track Session** 

Hyatt Regency Sonoma
October 22<sup>nd</sup> - 24<sup>th</sup>



### **Attendees Will Learn:**

- Establishing a Board Culture
- Navigating California's New Campaign Contributions Process
- How to Develop Innovative & Effective Outreach That Meets the Needs of Your Community
  - Special Districts Socialize
  - Advance Financial Reporting & Strategies for Public Officials
- Promoting Civility in Times of Heighten Partisanship & Polarization
  - Leading Challenging Board Meetings



## **Summary:**

- 20-30 +/- Attendees Directors / Fire Chiefs / General Managers
  - Well Over 100 People in the 1<sup>st</sup> class
    - Fairly New People to 20 Years+
- Water / Fire / Sewer / Cemetery / Solid Waste / Waste
   Water / Vector Control
  - "Reading Power Point" / Overall Good Instructors / No Student Critique



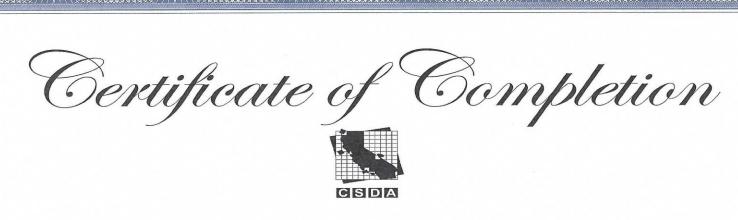
## **Covered:**

- Board Setting Organization's Culture
  - Campaign Contributions & Funding
    - Outreach Community Programs
      - Social Media & Demographics
      - Advanced Topics in Finance =
- Dialogue vs. Debate / Managing Public Comment
  - Challenging Board Meetings / BoD & Attendees



## **Surprised:**

- Similar / Different
- So Many Districts in Terrible Shape
- Old Antiquated Ideas / No Progressive Thinking / Old Board Members (this is how we use to do it)
  - Needed Student Critique
  - Good Topics Some Poorly Presented



#### 2023 Special District Leadership Academy Advanced Coursework

Santa Rosa, CA – October 22 – 25, 2023

### Greg Durante

El Dorado Hills County Water District (El Dorado Hills Fire Dept)

Neil C. McCormick, CSDA Chief Executive Officer

Elsene Z Magner

Elaine Magner, CSDA Board President

California Special Districts Association



## Next Training in 2023

# 2023 FDAC Certificate of Achievement in Fire District Leadership Program

San Miguel Fire Station No. 15 Spring Valley, California December 8th - 9<sup>th</sup>



## **Attendees Will Learn:**

- Legislations, Regulations and Code
  - Board Organization, Roles,
     Responsibilities & the Brown Act
    - Fire District Planning
- Latest Trends, Issues, & Resources



## **Summary:**

- < 2 Dozen Directors / Fire Officers</li>
- Many from San Miguel Fire (Host FD)
- A bit too much "Reading Power Point"
  - Overall Good Instructors
    - \* Chief Don Butz
    - \* Chief Steven Hall (AP Triton)
- No Handout Until Day #2 / No Student Critique



## **Covered:**

- Legal Mandates & Regulations
  - Finance 101
  - Board Organization
    - Brown Act
  - Boardmenship 101
    - Fire Chief Roles & Responsibilities
- Strategic Plan / Master Plan / Business Plan
- Standards of Cover / Community Risk Analysis
  - The Future of Fire Districts



## **Surprised:**

- GREAT Topics (2<sup>nd</sup> Day) "Future of Fire Districts"
- Excellent for New Board Members & Battalion, Division, Etc.
  - Need Student Critique





December 15, 2023

El Dorado Hills Fire Station 85 1050 Wilson Blvd. El Dorado Hills, CA 95762

Dear EDH Fire Station 85,

On behalf of the Food Bank of El Dorado County, we would like to thank Station 85 and the community of El Dorado Hills for their generous food donations collected during the 2023 Santa Run.

A total of 2,167 pounds of food was collected during this year's event. Each year we continue to be thankful in receiving the community's support in helping so many of our neighbors that struggle each day, but especially during the holidays.

The El Dorado Hills Santa Run has been a long standing tradition with the Food Bank of El Dorado County and we are grateful for all that you do in the community.

Thank you for picking the Food Bank of El Dorado County as your partner once again.

Together we can make a difference!

Sincerely,

Mike Sproull Founder