

**AGENDA**  
**EL DORADO HILLS COUNTY WATER DISTRICT**  
**(FIRE DEPARTMENT)**  
**BOARD OF DIRECTORS**  
**EIGHT HUNDRED FORTY SIXTH MEETING**  
**Thursday, April 21, 2022**  
**6:00 p.m.**  
**(1050 Wilson Blvd., El Dorado Hills, CA)**

**ATTENTION**

As a result of the COVID-19 emergency and Resolution 2022-01 making findings to allow teleconferenced meetings under California Government Code Section 54953(e) adopted on January 31, 2022, this meeting will occur solely via video and teleconference. There will not be a physical public access location.

Anyone who would like to participate in the meeting must use the Zoom video link or conference line below:

**Zoom Webinar Video Conference link:**

<https://us02web.zoom.us/j/87503176283?pwd=YmNxOWU0dGpTWk1xTWt5cStwYzZvUT09>

**Webinar ID: 875 0317 6283**

**Passcode: 809315**

**Conference Dial in:**

**1-669-900-9128**

*Please submit your comments in writing to [clerkoftheboard@edhfire.com](mailto:clerkoftheboard@edhfire.com) and they will be entered into the public record. If you choose to attend the Zoom meeting and wish to make a comment on an item, please use the "raise a hand" button or press \*9 if dialing in by phone. Public comments will be limited to 3 minutes.*

*Thank you for your understanding during these challenging times.*

**NOTE**

*If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.*

- I. Call to Order
- II. Closed Session Items
  - A. Closed Session pursuant to Government Code Section 54956.9(D)(1):  
Conference with legal counsel regarding existing litigation: Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633
- III. Pledge of Allegiance
- IV. Presentation
  - A. Introduction and badge pinning of Fire Prevention Inspector Vince Kauppi
- V. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
  - A. Approve Minutes of the 844<sup>nd</sup> Board meeting held March 17, 2022
  - B. Approve Minutes of the 845<sup>th</sup> Special Board meeting held April 4, 2022
  - C. Approve Financial Statements and Check Register for March 2022  
End Consent Calendar

- VI. Oral Communications
  - A. EDH Professional Firefighters
  - B. EDH Firefighters Association
  - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- VII. Correspondence
- VIII. Attorney Items
- IX. Committee Reports
  - A. Administrative Committee (Directors Bennett and Durante)
  - B. Finance Committee (Directors Giraudo and White)
  - C. Joint Powers Authority (Directors Giraudo and White)
  - D. Communications (Ad-Hoc) (Directors Durante and Hartley)
  - E. Training Center (Ad-Hoc) (Directors Bennett and Hartley)
- X. Fire Chief's Report
- XI. Operations Report
  - A. Operations Report (Receive and File)
- XII. Community Risk Reduction Report
  - A. CRRD Report
- XIII. Fiscal Items
- XIV. New Business
  - A. Review and approve proposed changes to Capital Asset Policy
  - B. Review and approve Resolution 2022-04 approving the surplus and disposal of a capital asset (Engine 1)
  - C. Review and approve Resolution 2022-05 approving the surplus and disposal of a capital asset (Engine 2)
  - D. Review and approve Resolution 2022-06 for El Dorado Hills County Water District declaring an election be held in its jurisdiction, consolidation with other Districts requesting election services
  - E. Review and approve training facility construction management contract amendment with Roebbelen
  - F. Review and approve proposed changes to Position Authorization Document (PAD)
- XV. Old Business
  - A. Rescue Shared Services Agreement Update
  - B. Training Facility Update
  - C. EDHCSD/EDHFD 2x2 update (Directors Bennett and Durante)
- XVI. Oral Communications
  - A. Directors
  - B. Staff
  - C. Schedule upcoming committee meetings
- XVII. Adjournment

*Note: Action may be taken on any item posted on this agenda.*

***This Board meeting is normally recorded.***

# EL DORADO HILLS COUNTY WATER DISTRICT

## EIGHT HUNDRED FORTY FOURTH MEETING OF THE BOARD OF DIRECTORS

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**Thursday, March 17, 2022, 6:00 p.m.**

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### **I. CALL TO ORDER**

Vice-President Giraudo called the meeting to order 6:00 p.m. Directors in attendance: Durante, Giraudo, Hartley, and White. Director Bennett was absent. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

### **II. PLEDGE OF ALLEGIANCE**

### **III. CONSENT CALENDAR**

- A. Approve Minutes of the 842nd Board meeting held February 17, 2022**
- B. Approve Minutes of the 843rd Special Board meeting held March 3, 2022**
- C. Approve Financial Statements and Check Register for February 2022**

*Director Durante made a motion to approve the Consent Calendar, seconded by Director White and unanimously carried. (Roll Call: Ayes: 4; Noes: 0)*

### **IV. ORAL COMMUNICATIONS**

- A. EDH Professional Firefighters – None**
- B. EDH Firefighters Association – None**
- C. Public Comment – None**

### **V. CORRESPONDENCE – None**

### **VI. ATTORNEY ITEMS – Non**

### **VII. COMMITTEE REPORTS**

- A. Administrative Committee (Directors Durante and Bennett) – No report.**
- B. Finance Committee (Directors White and Giraudo) – No report.**
- C. Joint Powers Authority (Directors Giraudo and White) – Chief Johnson reported that the JPA gave notice that they will no longer be providing out-of-contract interfacility transfers.**
- D. Communications (Ad-Hoc) (Directors Hartley and Durante) – No report.**
- E. Training Center (Ad-Hoc) (Directors Hartley and Bennett) – No report.**

### **VIII. FIRE CHIEF'S REPORT-** Chief Johnson reported the following to the Board:

- He and Captain Mackenzie did a walk-through of all of the repeater sites and will be scheduling a communications committee meeting in the near future.
- The Rescue annexation application documents were reviewed by Council Cook and he is working on the plan for service.
- Captain Mike Wilson's memorial breakfast was March 1 and there will be a service on April 2 at 11:00 am.

- The training facility groundbreaking went very well thanks to Chief Hall and Staff's efforts.
- The Firefighter recruitment is going well, and he will be bringing a recommendation to the Board about potentially hiring more than what is currently in the Position Authorization Document due to a couple potential long-term vacancies and retirements.
- The Defensible Space Inspector recruitment is underway and the District has secured a contract with the County to provide inspection services on their behalf.
- Staff is evaluating a request to offer administrative leave for employees that are asked to stay home due to Covid-19 exposure. Staff will bring an official recommendation to the Finance Committee.

## **IX. OPERATIONS REPORT**

- A. Operations Report** (Receive and File) – Received and filed. Chief Hall highlighted that a multi-agency confined space drill was completed with Folsom Fire Department.

## **X. COMMUNITY RISK REDUCTION REPORT**

- A. CRRD Report** (Receive and File) – Chief Johnson reported that the CRRD team is working hard, but the number of plan submittals continues to increase, and the response times are increasing as a result.

## **XI. FISCAL ITEMS**

## **XII. NEW BUSINESS**

- A. Review and approve proposed task order from Ross Drulis Cusenbery Architecture, Inc. (RDC) for Architecture/Engineering Construction Phase services for the Training Center project** – Chief Hall presented the proposed agreement with RDC for construction services.

*Director Durante made a motion to approve proposed task order from Ross Drulis Cusenbery Architecture, Inc. (RDC) for Architecture/Engineering Construction Phase services for the Training Center project, seconded by Director White and unanimously carried.*

- B. Review and approve RFQ to refurbish the air unit** – Chief Hall requested authorization to post a Request for Quotes (RFQ) to refurbish the air unit.

*Director Hartley made a motion to approve the RFQ to refurbish the air unit, seconded by Director Durante and unanimously carried.*

- C. Review and approve proposed updates to the District Reserve Policy** – Director of Finance Braddock highlighted the proposed changes to the District's Reserve Policy. She noted that the policy was reviewed in detail with the Finance Committee.

*Director White made a motion to approve proposed updates to the District*

*Reserve Policy, seconded by Director Durante and unanimously carried.*

**XIII. OLD BUSINESS**

- A. Rescue Annexation Update** – No additional report.
- B. Training Facility Update** – No additional report.
- C. EDHCSD/EDHFD 2x2 update (Directors Bennett and Durante)** – No report.

**XIV. ORAL COMMUNICATIONS**

- A. Directors** – Director Hartley commended Staff on the training facility groundbreaking ceremony.
- B. Staff** – None
- C. Schedule upcoming committee meetings** – None

**XV. ADJOURNMENT**

*Director Durante made a motion to adjourn the meeting, seconded by Director Giraudo and unanimously carried.*

The meeting adjourned at 6:27 p.m.

Approved:

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John Giraudo, Vice- President

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Jessica Braddock, Board Secretary

*This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or [inquiries@edhfire.com](mailto:inquiries@edhfire.com).*

# EL DORADO HILLS COUNTY WATER DISTRICT

## EIGHT HUNDRED FORTY FIFTH MEETING OF THE BOARD OF DIRECTORS

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Monday, April 4, 2022

3:15 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER

President Bennett called the meeting to order 3:15 p.m. Directors in attendance: Bennett, Giraud, and White. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance. Directors Durante and Hartley were not in attendance.

### II. PLEDGE OF ALLEGIANCE

### III. ORAL COMMUNICATIONS

#### A. Public Comment – None

### IV. NEW BUSINESS

#### A. Review and approve RFQ for a lake rescue boat – Chief Hall recommended that the Board review and authorize the RFQ for the lake rescue boat.

*Director White made a motion to approve RFQ for a lake rescue boat, seconded by Director Giraud and unanimously carried.*

#### B. Review and approve Resolution 2022-03 of the Board of Directors to execute its statutory authority to abate weeds on properties which said weeds constitute a public nuisance – Chief Phillips presented the annual weed abatement resolution to initiate the program for 2022.

*Director White made a motion to approve Resolution 2022-03 of the Board of Directors to execute its statutory authority to abate weeds on properties which said weeds constitute a public nuisance, seconded by Director Giraud and unanimously carried. (Roll Call: Ayes: 3; Noes: 0)*

#### C. Review and approve updated public salary schedule – Director of Finance Braddock presented the updated salary schedule highlighting the changes for the Defensible Space Inspector and Defensible Space Inspector Trainee positions. Director Bennett asked if both positions are limited term and temporary, and Chief Johnson confirmed that they are.

*Director Giraud made a motion to approve updated public salary schedule, seconded by Director White and unanimously carried.*

#### D. Review and approve construction management contract amendment with Roebbelen – Item continued to the April 21 Regular Board Meeting.

- E. Discuss COVID related leave for District employees** – Chief Johnson reported that he has made the decision to pay employees administrative leave for hours they are instructed to stay home as a result of COVID-19 exposure, so they do not have to use hours from their sick leave bank. He asked that the Board approve backdating this policy to January 1, 2022.

*Director Giraudo made a motion to approve request for COVID related leave for District employees retroactive to January 1, 2022, seconded by Director White and unanimously carried.*

**V. OLD BUSINESS**

- A. Review and discuss shared services agreement with Rescue Fire Protection District** – Chief Johnson stated that Rescue is looking for a Fire Chief that is more focused on the Rescue District and El Dorado Hills Fire Department does not have the capacity under the current agreement to provide what they are looking for. He recommended the Board rescind the Letter of Intent to Annex with LAFCO, execute the 30-day termination clause in the Shared Services Agreement, and direct Staff to work with the Rescue board to determine a transition plan.

Directors Thorne and Koht of the Rescue Fire Board expressed their appreciation for El Dorado Hills’ support over the last nine years.

The Board agreed to let Staff work on a transition plan with Rescue and report back at the next regular meeting.

*Director White made a motion to rescind the letter of intent to annex, execute the 30-day termination clause in the Shared Services Agreement, and direct Staff to work with the Rescue board to determine a transition plan to present to the Board on April 21, seconded by Director Giraudo and unanimously carried.*

**VI. ADJOURNMENT**

*Director Bennett made a motion to adjourn the meeting, seconded by Director Hartley and unanimously carried.*

The meeting adjourned at 3:54 p.m.

Approved:

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Bobbi Bennett, President

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Jessica Braddock, Board Secretary

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**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending March 31, 2022



|   | FINAL<br>Budget FY21/22 | Actual March<br>2022 | Actual YTD<br>March 31, 2022 | Variance<br>YTD Actual to<br>Full Year Budget | (Target 75%)<br>YTD Actual % of<br>Full Year Budget | Notes/Comments   |
|---|-------------------------|----------------------|------------------------------|---|---|--|
| <b>Revenue</b>                              |                         |                      |                              |   |   |  |
| 3240 · Tax Revenue                          |                         |                      |                              |   |   |  |
| 3260 · Secured Tax Revenue                  | 20,675,551              | 456,161              | 11,832,133                   | (8,843,418)                                   |   |  |
| 3270 · Unsecured Tax Revenue                | 354,593                 | 1,515                | 349,285                      | (5,308)                                       |   |  |
| 3280 · Homeowners Tax Revenue               | 153,531                 | -                    | 78,529                       | (75,002)                                      |   |  |
| 3320 · Supplemental Tax Revenue             | 400,000                 | 56,282               | 328,062                      | (71,938)                                      |   | Property Tax Revenue on target to budget   |
| 3330 · Sacramento County Revenue            | 31,051                  | -                    | 17,231                       | (13,820)                                      |   |  |
| 3335 · Latrobe Revenue                      |                         |                      |                              | -   |   |  |
| 3335.2 · Latrobe Special Tax                | 36,900                  | 975                  | 22,272                       | (14,628)                                      |   |  |
| 3335.3 · Latrobe Base Transfer              | 86,642                  | -                    | -                            | (86,642)                                      |   |  |
| 3340 · Property Tax Administration Fee      | (445,411)               | -                    | -                            | 445,411                                       |   |  |
| <b>Total 3240 · Tax Revenue</b>             | <b>21,292,857</b>       | <b>514,933</b>       | <b>12,627,512</b>            | <b>(8,665,345)</b>                            | <b>59%</b>  |  |
| 3500 · Misc. Operating Revenue              |                         |                      |                              |   |   |  |
| 3506 · CRRD Cost Recovery Fees              | 230,000                 | 38,488               | 356,267                      | 126,267                                       | 155%  | Collections trending higher than budget; includes collection of \$60k vegetation management contract with El Dorado County         |
| 3507 · Hosted Training Revenue              | 40,000                  | 33,349               | 80,787                       | 40,787  | 202%  | Collections for hosted training classes at EDC   |
| 3512 · JPA Revenue                          | 1,150,000               | 95,833               | 862,500                      | (287,500)                                     | 75%   |  |
| 3513 · Rental Income (Cell site)            | 54,180                  | 6,930                | 43,050                       | (11,130)                                      | 79%   |  |
| 3514.1 · Operating Grants Revenue           | -                       | -                    | -                            | -   | 0%  |  |
| 3514.2 · Capital Grants Revenue             | -                       | -                    | -                            | -   | 0%  |  |
| 3515 · OES/Mutual Aid Reimbursement         | 731,400                 | -                    | 1,162,366                    | 430,966                                       | 159%  | Timing and severity of fire season   |
| 3520 · Interest Earned                      | 85,000                  | 223                  | 24,020                       | (60,980)                                      | 28%   | Interest revenue trending lower than budget  |
| 3500 · Misc. Operating Revenue - Other      | 132,000                 | 9,961                | 230,869                      | 98,869  | 175%  | Collected Rescue Shared Services Agreement Admin Fee in Aug-21; Unbudgeted workers' compensation dividends awarded in Jul-Aug 2021 |
| <b>Total 3500 · Misc. Operating Revenue</b> | <b>2,422,580</b>        | <b>184,784</b>       | <b>2,759,860</b>             | <b>337,280</b>                                | <b>114%</b>   |  |
| <b>Total Operating Revenue</b>              | <b>\$ 23,715,437</b>    | <b>\$ 699,717</b>    | <b>\$ 15,387,372</b>         | <b>\$ (8,328,065)</b>                         | <b>65%</b>  |  |
| 3550 · Development Fee                      |                         |                      |                              |   |   |  |
| 3560 · Development Fee Revenue              | 1,100,000               | 108,256              | 1,052,497                    | (47,503)                                      | 96%   | Collections trending slightly higher than budget   |
| 3561 · Development Fee Interest             | -                       | 3,588                | 52,800                       | 52,800  | 100%  |  |
| <b>Total 3550 · Development Fee</b>         | <b>1,100,000</b>        | <b>111,844</b>       | <b>1,105,297</b>             | <b>5,297</b>                                  | <b>100%</b>   |  |
| 3568 · Proceeds from Insurance              | -                       | -                    | 3,003                        | 3,003   | 100%  |  |
| 3570 · Proceeds from Sale of Assets         | -                       | -                    | -                            | -   | 0%  |  |
| <b>Total Revenue</b>                        | <b>\$ 24,815,437</b>    | <b>\$ 811,561</b>    | <b>\$ 16,495,671</b>         | <b>\$ (8,319,766)</b>                         | <b>66%</b>  |  |

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending March 31, 2022



|   | FINAL<br>Budget FY21/22 | Actual March<br>2022 | Actual YTD<br>March 31, 2022 | Variance<br>YTD Actual to<br>Full Year Budget | (Target 75%)<br>YTD Actual % of<br>Full Year Budget | Notes/Comments   |
|---|-------------------------|----------------------|------------------------------|---|---|--|
| <b>Expenditures</b>                       |                         |                      |                              |   |   |  |
| 6000 · Salaries & Wages                   |                         |                      |                              |   |   |  |
| 6001 · Salaries & Wages, Fire             | 7,127,488               | 553,480              | 5,349,559                    | 1,777,929                                     | 75%   |  |
| 6011 · Education/Longevity Pay            | 486,250                 | 37,092               | 351,132                      | 135,118                                       | 72%   |  |
| 6016 · Salaries & Wages, Admin/Prev       | 1,089,657               | 60,783               | 818,546                      | 271,111                                       | 75%   |  |
| 6017 · Intern/Volunteer Stipends          | 3,000                   | 65                   | 1,625                        | 1,375   | 54%   |  |
| 6018 · Director Pay                       | 16,000                  | 1,400                | 8,400                        | 7,600   | 53%   |  |
| 6019 · Overtime                           |                         |                      |                              |   |   |  |
| 6019.1 · Overtime, Operational            | 1,729,736               | 198,066              | 1,211,432                    | 518,304                                       | 70%   |  |
| 6019.2 · Overtime, Outside Aid            | 600,000                 | -                    | 880,552                      | (280,552)                                     | 147%  | Higher strike team OT than budgeted; offset by strike team revenue |
| Total 6019 · Overtime                     | 2,329,736               | 198,066              | 2,091,983                    | 237,753                                       | 90%   |  |
| 6020 · P.E.R.S. Retirement                | 3,285,400               | 135,862              | 2,805,986                    | 479,414                                       | 85%   | Annual UAL lump sum payments made in Jul-21                        |
| 6030 · Workers Compensation               | 636,007                 | 53,874               | 467,880                      | 168,126                                       | 74%   |  |
| 6031 · Life Insurance                     | 6,799                   | 435                  | 4,750                        | 2,049   | 70%   |  |
| 6032 · P.E.R.S. Health Benefits           | 1,798,544               | 145,695              | 1,321,059                    | 477,485                                       | 73%   |  |
| 6033 · Disability Insurance               | 21,240                  | 3,422                | 15,517                       | 5,723   | 73%   |  |
| 6034 · Health Cost of Retirees            | 1,190,583               | 65,344               | 948,305                      | 242,278                                       | 80%   | Annual lump sum payment to CERBT made in Sep-21                    |
| 6040 · Dental/Vision Expense              | 235,560                 | 25,082               | 174,413                      | 61,147  | 74%   |  |
| 6050 · Unemployment Insurance             | 15,120                  | 216                  | 12,064                       | 3,056   | 80%   |  |
| 6070 · Medicare                           | 159,890                 | 12,786               | 128,149                      | 31,741  | 80%   |  |
| Total 6000 · Salaries & Wages             | 18,401,275              | 1,293,604            | 14,499,369                   | 3,901,905                                     | 79%   |  |
| 6100 · Clothing & Personal Supplies       |                         |                      |                              |   |   |  |
| 6101 · Uniform Allowance                  | 53,000                  | 362                  | 49,677                       | 3,323   | 94%   | Semi-Annual Uniform Allowance paid in Jul-21 and Jan-22            |
| 6102 · Other Clothing & Personal Supplies | 72,357                  | 5,221                | 50,211                       | 22,146  | 69%   |  |
| Total 6100 · Clothing & Personal Supplies | 125,357                 | 5,583                | 99,888                       | 25,469  | 80%   |  |
| 6110 · Network/Communications             |                         |                      |                              |   |   |  |
| 6111 · Telecommunications                 | 53,387                  | 4,084                | 31,116                       | 22,271  | 58%   | Timing of invoices   |

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending March 31, 2022



|  | FINAL<br>Budget FY21/22 | Actual March<br>2022 | Actual YTD<br>March 31, 2022 | Variance<br>YTD Actual to<br>Full Year Budget | (Target 75%)<br>YTD Actual % of<br>Full Year Budget | Notes/Comments                                 |
|--|-------------------------|----------------------|------------------------------|---|---|--|
| 6112 · Dispatch Services                     | 60,000                  | 15,272               | 52,890                       | 7,110   | 88%   | Increase in dispatch costs                     |
| 6113 · Network/Connectivity                  | 61,492                  | 4,497                | 41,068                       | 20,424  | 67%   |  |
| <b>Total 6110 · Communications</b>           | <b>174,879</b>          | <b>23,853</b>        | <b>125,074</b>               | <b>49,804</b>                                 | <b>72%</b>  |  |
| 6120 · Housekeeping                          | 59,037                  | 4,977                | 45,419                       | 13,618  | 77%   |  |
| <b>6130 · Insurance</b>                      |                         |                      |                              |   |   |  |
| 6131 · General Insurance                     | 80,000                  | -                    | 91,355                       | (11,355)                                      | 114%  | Insurance renewal in Oct-21 higher than budget |
| <b>Total 6130 · Insurance</b>                | <b>80,000</b>           | <b>-</b>             | <b>91,355</b>                | <b>(11,355)</b>                               | <b>114%</b>   |  |
| <b>6140 · Maintenance of Equipment</b>       |                         |                      |                              |   |   |  |
| 6141 · Tires                                 | 35,000                  | 6,083                | 15,320                       | 19,680  | 44%   |  |
| 6142 · Parts & Supplies                      | 50,000                  | 9,224                | 30,476                       | 19,524  | 61%   |  |
| 6143 · Outside Work                          | 140,000                 | -                    | 53,180                       | 86,820  | 38%   |  |
| 6144 · Equipment Maintenance                 | 35,994                  | 2,661                | 19,253                       | 16,741  | 53%   |  |
| 6145 · Radio Maintenance                     | 20,250                  | 405                  | 18,669                       | 1,581   | 92%   |  |
| <b>Total 6140 · Maintenance of Equipment</b> | <b>281,244</b>          | <b>18,373</b>        | <b>136,898</b>               | <b>144,346</b>                                | <b>49%</b>  | Timing of maintenance                          |
| 6150 · Facilities Maintenance                | 215,700                 | 35,652               | 141,412                      | 74,288  | 66%   | Timing of budgeted facilities projects         |
| <b>6160 · Medical Supplies</b>               |                         |                      |                              |   |   |  |
| 6161 · Medical Supplies                      | 60,975                  | 2,573                | 41,051                       | 19,924  | 67%   |  |
| <b>Total 6160 · Medical Supplies</b>         | <b>60,975</b>           | <b>2,573</b>         | <b>41,051</b>                | <b>19,924</b>                                 | <b>67%</b>  |  |
| 6170 · Dues and Subscriptions                | 15,268                  | 3,494                | 10,761                       | 4,507   | 70%   |  |
| <b>6180 · Miscellaneous</b>                  |                         |                      |                              |   |   |  |
| 6181 · Miscellaneous                         | 12,000                  | 12                   | 9,205                        | 2,795   | 77%   |  |
| 6182 · Honor Guard                           | 2,150                   | 623                  | 1,967                        | 183   | 91%   |  |
| 6183 · Explorer Program                      | 2,044                   | -                    | 70                           | 1,974   | 3%  |  |
| 6184 · Pipes and Drums                       | -                       | -                    | -                            | -   | 0%  |  |
| <b>Total 6180 · Miscellaneous</b>            | <b>16,194</b>           | <b>635</b>           | <b>11,242</b>                | <b>4,952</b>                                  | <b>69%</b>  |  |
| 6190 · Office Supplies                       | 45,712                  | 2,230                | 23,166                       | 22,545  | 51%   |  |
| <b>6200 · Professional Services</b>          |                         |                      |                              |   |   |  |
| 6201 · Audit                                 | 15,900                  | -                    | 14,925                       | 975   | 94%   | Audit fieldwork completed                      |
| 6202 · Legal/Human Resources                 | 207,050                 | 23,456               | 117,555                      | 89,495  | 57%   | Timing   |

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending March 31, 2022



|   | FINAL<br>Budget FY21/22 | Actual March<br>2022 | Actual YTD<br>March 31, 2022 | Variance<br>YTD Actual to<br>Full Year Budget | (Target 75%)<br>YTD Actual % of<br>Full Year Budget | Notes/Comments   |
|---|-------------------------|----------------------|------------------------------|---|---|--|
| 6203 · Notices                                | 2,500                   | -                    | -                            | 2,500   | 0%  |  |
| 6204 · Other Professional Services            | 109,573                 | 3,142                | 56,947                       | 52,626  | 52%   | Timing   |
| 6205 · Elections/Tax Administration           | -                       | -                    | -                            | -   | 0%  |  |
| 6206 · Public Relations                       | 4,505                   | 1,300                | 5,839                        | (1,334)                                       | 130%  |  |
| <b>Total 6200 · Professional Services</b>     | <b>339,528</b>          | <b>27,898</b>        | <b>195,266</b>               | <b>144,262</b>                                | <b>58%</b>  |  |
| <b>6210 · Information Technology</b>          |                         |                      |                              |   |   |  |
| 6211 · Software Licenses/Subscriptions        | 189,534                 | 9,368                | 49,589                       | 139,945                                       | 26%   | Timing of subscription payments and budgeted IT projects/equipment replacement; ImageTrend and IDT Plans not yet implemented |
| 6212 · IT Support/Implementation              | 271,100                 | 27,823               | 111,862                      | 159,238                                       | 41%   |  |
| 6213 · IT Equipment                           | 96,175                  | 5,127                | 43,539                       | 52,636  | 45%   |  |
| <b>Total 6210 · Information Technology</b>    | <b>556,809</b>          | <b>42,318</b>        | <b>204,990</b>               | <b>351,819</b>                                | <b>37%</b>  |  |
| <b>6220 · Rents and Leases</b>                |                         |                      |                              |   |   |  |
| 6221 · Facilities/Equipment Lease             | 58,064                  | 4,947                | 44,599                       | 13,465  | 77%   | Lease payments paid through purchase date of solar systems   |
| 6222 · Solar Lease                            | 17,277                  | -                    | 14,049                       | 3,228   | 81%   |  |
| <b>Total 6220 · Rents and Leases</b>          | <b>75,341</b>           | <b>4,947</b>         | <b>58,648</b>                | <b>16,693</b>                                 | <b>78%</b>  |  |
| 6230 · Small Tools and Supplies               | 102,316                 | 20,071               | 73,354                       | 28,962  | 72%   |  |
| <b>6240 · Special Expenses</b>                |                         |                      |                              |   |   |  |
| 6241 · Non-Hosted Training                    | 180,482                 | 11,298               | 76,293                       | 104,188                                       | 42%   | Timing of training   |
| 6241.1 · EDC Hosted Training                  | 30,000                  | 13,302               | 32,248                       | (2,248)                                       | 107%  | Offset by EDC Training Revenue   |
| 6242 · Fire Prevention                        | 119,050                 | 4,256                | 47,207                       | 71,843  | 40%   | Timing of budgeted Pre-Plan review services  |
| <b>Total 6240 · Special Expenses</b>          | <b>329,532</b>          | <b>28,856</b>        | <b>155,749</b>               | <b>173,783</b>                                | <b>47%</b>  |  |
| <b>6250 · Transportation and Travel</b>       |                         |                      |                              |   |   |  |
| 6251 · Fuel and Oil                           | 115,341                 | 11,387               | 74,883                       | 40,457  | 65%   | Timing of training   |
| 6252 · Travel                                 | 42,000                  | 1,324                | 20,407                       | 21,593  | 49%   |  |
| 6253 · Meals & Refreshments                   | 23,000                  | 1,353                | 14,205                       | 8,795   | 62%   |  |
| <b>Total 6250 · Transportation and Travel</b> | <b>180,341</b>          | <b>14,064</b>        | <b>109,495</b>               | <b>70,846</b>                                 | <b>61%</b>  |  |
| <b>6260 · Utilities</b>                       |                         |                      |                              |   |   |  |
| 6261 · Electricity                            | 17,500                  | 1,003                | 10,929                       | 6,571   | 62%   |  |
| 6262 · Natural Gas/Propane                    | 25,193                  | 5,070                | 22,662                       | 2,532   | 90%   |  |
| 6263 · Water/Sewer                            | 19,161                  | -                    | 11,437                       | 7,724   | 60%   |  |
| <b>Total 6260 · Utilities</b>                 | <b>61,854</b>           | <b>6,074</b>         | <b>45,027</b>                | <b>16,827</b>                                 | <b>73%</b>  |  |
| <b>Total Operating Expenditures</b>           | <b>\$ 21,121,361</b>    | <b>\$ 1,535,201</b>  | <b>\$ 16,068,165</b>         | <b>\$ 5,053,196</b>                           | <b>76%</b>  |  |

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending March 31, 2022



|  | FINAL<br>Budget FY21/22 | Actual March<br>2022 | Actual YTD<br>March 31, 2022 | Variance<br>YTD Actual to<br>Full Year Budget | (Target 75%)<br>YTD Actual % of<br>Full Year Budget | Notes/Comments  |
|--|-------------------------|----------------------|------------------------------|---|---|---|
| Operating Revenue - Operating Expenditures                 | \$ 2,594,076            | \$ (835,483)         | \$ (680,793)                 | \$ 3,274,870                                  |   |   |
| 6570 · OPEB UAL Lump Sum Payment                           | 175,437                 | -                    | 1,021,551                    | (846,114)                                     | 582%  | Transfer made for FY19-20 and FY20-21   |
| 6720 · Fixed Assets  | 4,377,128               | 43,293               | 2,711,181                    | 1,665,947                                     | 62%   | Solar System purchases complete, Engines placed in service, \$694k in Training Center WIP |
| <b>Total Expenditures</b>                                  | <b>\$ 25,673,926</b>    | <b>\$ 1,578,493</b>  | <b>\$ 19,800,897</b>         | <b>\$ 5,873,029</b>                           | <b>77%</b>  |   |
| <b>Total Revenue - Total Expense</b>                       | <b>\$ (858,489)</b>     | <b>\$ (766,933)</b>  | <b>\$ (3,305,226)</b>        | <b>\$ (2,446,737)</b>                         |   |   |
| <b><u>FUND TRANSFERS</u></b>                               |                         |                      |                              |   |   |   |
| Transfers to Development Fee Fund                          | \$ (1,100,000)          |                      |                              |   |   |   |
| Transfers from Development Fee Fund                        | 1,862,594               |                      |                              |   |   |   |
| Transfers to Pension Reserve Fund                          | (1,000,000)             |                      |                              |   |   |   |
| Transfers from Capital Replacement Fund                    | 2,550,277               |                      |                              |   |   |   |
| Transfers to Capital Replacement Fund                      | (1,454,382)             |                      |                              |   |   |   |
| <b>Net Change in Unassigned/Non-Spendable Fund Balance</b> | <b>\$ (0)</b>           |                      |                              |   |   |   |

El Dorado Hills Fire Department

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Register: 1000 · Bank of America  
 From 03/01/2022 through 03/31/2022  
 Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                     | Account                    | Memo              | Payment  | C | Deposit   | Balance    |
|------------|--------|---------------------------|----------------------------|-------------------|----------|---|-----------|------------|
| 03/01/2022 | EFT    | VSP Vision Care           | 6043 · Vision Insurance    | Mar-22            | 750.90   | X |           | 670,469.99 |
| 03/01/2022 | EFT    | Sterling Administrati...  | -split-                    |                   | 250.00   | X |           | 670,219.99 |
| 03/01/2022 | EFT    | Sterling Administrati...  | -split-                    |                   | 1,066.76 | X |           | 669,153.23 |
| 03/01/2022 | EFT    | El Dorado Disposal ...    | -split-                    | 2/01/22-2/28/22   | 931.26   | X |           | 668,221.97 |
| 03/02/2022 |        | Transfer from Paypal      | 1010 · Paypal              | PayPal Transfer   |          | X | 37,346.60 | 705,568.57 |
| 03/02/2022 | EFT    | Sterling Administrati...  | -split-                    |                   | 2,733.40 | X |           | 702,835.17 |
| 03/02/2022 | EFT    | Sterling Administrati...  | 6204 · Other Professio...  | Feb-22            | 358.00   | X |           | 702,477.17 |
| 03/02/2022 | 24945  | Aflac                     | 2100 · Payroll Liabilities | Inv # 327040      | 648.94   | X |           | 701,828.23 |
| 03/02/2022 | 24946  | Aramark                   | 6120 · Housekeeping        | Acct. # 175878... | 41.20    | X |           | 701,787.03 |
| 03/02/2022 | 24947  | Ashby Communicati...      | 6212 · IT Support/Impl...  | Invoice # 19089   | 215.00   | X |           | 701,572.03 |
| 03/02/2022 | 24948  | AT&T                      | -split-                    | Feb-22            | 60.57    | X |           | 701,511.46 |
| 03/02/2022 | 24949  | Burkett's                 | 6190 · Office Supplies     | Invoice # 1477... | 185.50   | X |           | 701,325.96 |
| 03/02/2022 | 24950  | Caltronics Business ...   | -split-                    | Invoice # 3439... | 31.28    | X |           | 701,294.68 |
| 03/02/2022 | 24951  | Draeger Safety, Inc.      | 6144 · Equipment Mai...    | Invoice # 5951... | 672.53   | X |           | 700,622.15 |
| 03/02/2022 | 24952  | East Bay Tire Co.         | 6141 · Tires               | Invoice # 1809... | 2,263.29 | X |           | 698,358.86 |
| 03/02/2022 | 24953  | The Home Depot Pro        | -split-                    |                   | 342.69   | X |           | 698,016.17 |
| 03/02/2022 | 24954  | InterState Oil Compa...   | -split-                    |                   | 3,941.35 | X |           | 694,074.82 |
| 03/02/2022 | 24955  | Liebert Cassidy Whit...   | 6170 · Dues and Subsc...   |                   | 850.00   | X |           | 693,224.82 |
| 03/02/2022 | 24956  | Life Assist               | -split-                    |                   | 127.32   | X |           | 693,097.50 |
| 03/02/2022 | 24957  | Managed Health Net...     | 6204 · Other Professio...  | Invoice # PRM...  | 654.59   | X |           | 692,442.91 |
| 03/02/2022 | 24958  | National Garage Doo...    | 6150 · Facilities Maint... | Invoice # 2106... | 1,710.75 | X |           | 690,732.16 |
| 03/02/2022 | 24959  | North State Tire Co., ... | 6141 · Tires               | Invoice # K115... | 2,684.03 | X |           | 688,048.13 |
| 03/02/2022 | 24960  | NetPilot Web Solutio...   | 6212 · IT Support/Impl...  | Invoice # 26149   | 285.00   | X |           | 687,763.13 |
| 03/02/2022 | 24961  | Preferred Alliance, Inc.  | 6202 · Legal/Human R...    | Invoice # 0172... | 42.00    | X |           | 687,721.13 |
| 03/02/2022 | 24962  | Genuine Parts Comp...     | -split-                    |                   | 720.71   | X |           | 687,000.42 |
| 03/02/2022 | 24963  | Rotary                    | -split-                    | Feb 2022 Dues     | 210.00   | X |           | 686,790.42 |
| 03/02/2022 | 24964  | Regional Governmen...     | 6202 · Legal/Human R...    | Invoice # 13006   | 4,946.75 | X |           | 681,843.67 |
| 03/02/2022 | 24965  | Chase Bank                | 2029 · Other Payable       | February 2022     | 450.00   | X |           | 681,393.67 |
| 03/02/2022 | 24966  | Wells Fargo Bank          | 2026 · EDH Associate...    | February 2022     | 5,168.80 | X |           | 676,224.87 |
| 03/02/2022 | 24967  | Bobbi Bennett             | -split-                    | Feb-22            | 400.00   | X |           | 675,824.87 |
| 03/02/2022 | 24968  | Greg F. Durante (Dir...   | -split-                    | Feb-22            | 300.00   | X |           | 675,524.87 |
| 03/02/2022 | 24969  | Charles J. Hartley        | -split-                    | Feb-22            | 200.00   | X |           | 675,324.87 |
| 03/02/2022 | 24970  | John Giraudo              | -split-                    | Feb-22            | 400.00   | X |           | 674,924.87 |
| 03/02/2022 | 24971  | Timothy J. White          | -split-                    | Feb-22            | 100.00   |   |           | 674,824.87 |
| 03/03/2022 | EFT    | Sterling Administrati...  | -split-                    |                   | 181.00   | X |           | 674,643.87 |
| 03/04/2022 | EFT    | Sterling Administrati...  | -split-                    |                   | 172.00   | X |           | 674,471.87 |
| 03/04/2022 | EFT    | P. G. & E.                | -split-                    | Feb-22            | 901.26   | X |           | 673,570.61 |
| 03/06/2022 | EFT    | Sterling Administrati...  | -split-                    |                   | 337.73   | X |           | 673,232.88 |
| 03/07/2022 | EFT    | P. G. & E.                | -split-                    | Feb-22            | 9.53     | X |           | 673,223.35 |
| 03/08/2022 | EFT    | Sterling Administrati...  | -split-                    |                   | 165.00   | X |           | 673,058.35 |

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| Date       | Number   | Payee                    | Account                   | Memo               | Payment    | C | Deposit    | Balance      |
|------------|----------|--------------------------|---------------------------|--------------------|------------|---|------------|--------------|
| 03/08/2022 | EFT      | Sterling Administrati... | -split-                   |                    | 1,258.60   | X |            | 671,799.75   |
| 03/09/2022 |          | Transfer from LAIF       | 1074 · Local Agency I...  | Confirm #1659...   |            | X | 400,000.00 | 1,071,799.75 |
| 03/10/2022 |          |                          | -split-                   | Deposit            |            | X | 140,106.71 | 1,211,906.46 |
| 03/10/2022 | EFT      | Sterling Administrati... | -split-                   |                    | 635.60     | X |            | 1,211,270.86 |
| 03/10/2022 | EFT      | Sterling Administrati... | -split-                   |                    | 488.86     | X |            | 1,210,782.00 |
| 03/10/2022 | 24972    | 7th Dimension LLC        | -split-                   | Invoice # 184360   | 10,769.48  | X |            | 1,200,012.52 |
| 03/10/2022 | 24973    | A-CHECK                  | 6202 · Legal/Human R...   | Inv # 59-06715...  | 10.00      | X |            | 1,200,002.52 |
| 03/10/2022 | 24974    | Advanced IPM             | -split-                   |                    | 123.00     | X |            | 1,199,879.52 |
| 03/10/2022 | 24975    | Andrew Doe               | -split-                   |                    | 65.00      | X |            | 1,199,814.52 |
| 03/10/2022 | 24976    | Aramark                  | 6120 · Housekeeping       | Acct. # 175878...  | 41.20      | X |            | 1,199,773.32 |
| 03/10/2022 | 24977    | ARI Investigations Inc.  | -split-                   | Invoice # 22-110   | 500.00     |   |            | 1,199,273.32 |
| 03/10/2022 | 24978    | Arnolds for Awards       | 6233 · Station Tools/S... |                    | 32.18      | X |            | 1,199,241.14 |
| 03/10/2022 | 24979    | AT&T                     | -split-                   | Feb-22             | 242.84     | X |            | 1,198,998.30 |
| 03/10/2022 | 24980    | Blue Ribbon Personn...   | -split-                   |                    | 2,229.62   | X |            | 1,196,768.68 |
| 03/10/2022 | 24981    | Void                     | 6181 · Other Miscellan... |                    |            | X |            | 1,196,768.68 |
| 03/10/2022 | 24982    | Burkett's                | -split-                   |                    | 531.88     | X |            | 1,196,236.80 |
| 03/10/2022 | 24983    | CA Assoc. of Profess...  | -split-                   | Mar 2022           | 1,711.00   | X |            | 1,194,525.80 |
| 03/10/2022 | 24984    | Cascade Fire Equipm...   | 6231 · Hose               | Invoice # 121910   | 749.30     | X |            | 1,193,776.50 |
| 03/10/2022 | 24985    | Datacate, Inc.           | -split-                   | Invoice # 2045...  | 834.79     | X |            | 1,192,941.71 |
| 03/10/2022 | 24986    | Deal Heating & Air, ...  | -split-                   |                    | 1,328.16   | X |            | 1,191,613.55 |
| 03/10/2022 | 24987    | De Lage Landen Fina...   | 6190 · Office Supplies    | Account # 159...   | 235.95     | X |            | 1,191,377.60 |
| 03/10/2022 | 24988    | EDC Air Quality Ma...    | -split-                   |                    | 1,473.54   | X |            | 1,189,904.06 |
| 03/10/2022 | 24989    | Ferrell Gas              | -split-                   | Account # 886...   | 1,483.32   | X |            | 1,188,420.74 |
| 03/10/2022 | 24990    | Genuine Parts Comp...    | 6142 · Parts & Supplies   |                    | 12.21      | X |            | 1,188,408.53 |
| 03/10/2022 | 24991    | Gold Country Hardw...    | 6233 · Station Tools/S... |                    | 10.65      | X |            | 1,188,397.88 |
| 03/10/2022 | 24992    | InterState Oil Compa...  | -split-                   |                    | 1,885.88   | X |            | 1,186,512.00 |
| 03/10/2022 | 24993    | Interwest Consulting ... | 6242 · Fire Prevention    | Invoice # 76128    | 3,295.00   | X |            | 1,183,217.00 |
| 03/10/2022 | 24994    | KME Fire Apparatus       | 6142 · Parts & Supplies   |                    | 1,903.91   | X |            | 1,181,313.09 |
| 03/10/2022 | 24995    | Lehr Auto Electric, Inc  | -split-                   | Invoice # SI60...  | 5,584.46   | X |            | 1,175,728.63 |
| 03/10/2022 | 24996    | L.N. Curtis & Sons       | -split-                   |                    | 17,864.17  | X |            | 1,157,864.46 |
| 03/10/2022 | 24997    | Mike Logan               | 6040 · Dental/Vision R... |                    | 1,329.00   | X |            | 1,156,535.46 |
| 03/10/2022 | 24998    | National Garage Doo...   | -split-                   |                    | 570.00     | X |            | 1,155,965.46 |
| 03/10/2022 | 24999    | Quadient Finance US...   | 6190 · Office Supplies    | Account # 790...   | 300.00     | X |            | 1,155,665.46 |
| 03/10/2022 | 25000    | Ross Drulis Cusenbery    | -split-                   | Invoice # 2019...  | 11,862.90  | X |            | 1,143,802.56 |
| 03/10/2022 | 25001    | Steven Broderick         | 6202 · Legal/Human R...   |                    | 73.00      | X |            | 1,143,729.56 |
| 03/10/2022 | 25002    | Caltronics Business ...  | -split-                   | Invoice # 3447...  | 521.96     | X |            | 1,143,207.60 |
| 03/10/2022 | PR22-3-1 |                          | -split-                   | Total Payroll T... | 86,720.35  | X |            | 1,056,487.25 |
| 03/10/2022 | PR22-3-1 |                          | 1000 · Bank of Americ...  | Direct Deposit     | 291,292.17 | X |            | 765,195.08   |
| 03/10/2022 | PR22-3-1 |                          | 1000 · Bank of Americ...  | Payroll Checks     |            | X |            | 765,195.08   |
| 03/11/2022 | EFT      | ADP                      | 6204 · Other Professio... | Payroll Process... | 896.80     | X |            | 764,298.28   |

El Dorado Hills Fire Department

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Register: 1000 · Bank of America  
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 Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                    | Account                    | Memo              | Payment    | C | Deposit   | Balance    |
|------------|--------|--------------------------|----------------------------|-------------------|------------|---|-----------|------------|
| 03/11/2022 | EFT    | P.E.R.S. ING             | -split-                    | PR22-3-1          | 2,570.23   | X |           | 761,728.05 |
| 03/11/2022 | EFT    | P.E.R.S. Retirement      | -split-                    | PR22-3-1          | 111,484.60 | X |           | 650,243.45 |
| 03/11/2022 | EFT    | ADP HCM                  | 6204 · Other Professio...  | Workforce No...   | 273.75     | X |           | 649,969.70 |
| 03/11/2022 | EFT    | Sterling Administrati... | -split-                    |                   | 1,035.36   | X |           | 648,934.34 |
| 03/14/2022 | EFT    | Nationwide Retireme...   | -split-                    | PR22-3-1          | 22,379.97  | X |           | 626,554.37 |
| 03/14/2022 | EFT    | Verizon Wireless         | -split-                    | Feb-22            | 3,498.46   | X |           | 623,055.91 |
| 03/14/2022 | EFT    | P. G. & E.               | -split-                    | Feb-22            | 2,127.41   | X |           | 620,928.50 |
| 03/14/2022 | EFT    | P. G. & E.               | -split-                    | Feb-22            | 702.52     | X |           | 620,225.98 |
| 03/15/2022 |        |                          | 6204 · Other Professio...  | Service Charge    | 303.96     | X |           | 619,922.02 |
| 03/15/2022 | EFT    | U.S. Bank Telepay        | 2010 · Accounts Payable    | Reference # 18... | 51,534.71  | X |           | 568,387.31 |
| 03/15/2022 | EFT    | Verizon Wireless         | -split-                    | Feb-22            | 70.20      | X |           | 568,317.11 |
| 03/15/2022 | EFT    | Sterling Administrati... | -split-                    |                   | 250.00     | X |           | 568,067.11 |
| 03/15/2022 | EFT    | Sterling Administrati... | -split-                    |                   | 2,049.50   | X |           | 566,017.61 |
| 03/15/2022 | EFT    | Sterling Administrati... | -split-                    |                   | 112.00     | X |           | 565,905.61 |
| 03/15/2022 | EFT    | De Lage Landen Fina...   | 6190 · Office Supplies     | Account # 152...  | 301.31     | X |           | 565,604.30 |
| 03/17/2022 |        |                          | 6212 · IT Support/Impl...  | Void Check #2...  |            |   | 10,769.48 | 576,373.78 |
| 03/17/2022 | EFT    | Sterling Administrati... | -split-                    |                   | 449.40     | X |           | 575,924.38 |
| 03/17/2022 | 25003  | 7th Dimension LLC        | -split-                    | Invoice # 1842... | 10,769.48  | X |           | 565,154.90 |
| 03/17/2022 | 25004  | 4640 Golden Foothill...  | -split-                    | Invoice # 21300   | 5,116.33   | X |           | 560,038.57 |
| 03/17/2022 | 25005  | Aramark                  | 6120 · Housekeeping        | Acct. # 175878... | 41.20      | X |           | 559,997.37 |
| 03/17/2022 | 25006  | Blue Ribbon Personn...   | 6016 · Salaries & Wag...   |                   | 1,140.34   | X |           | 558,857.03 |
| 03/17/2022 | 25007  | Datacate, Inc.           | -split-                    | Invoice # 2045... | 16,053.33  | X |           | 542,803.70 |
| 03/17/2022 | 25008  | Deal Heating & Air, ...  | -split-                    |                   | 3,278.37   | X |           | 539,525.33 |
| 03/17/2022 | 25009  | El Dorado County E...    | 6112 · Dispatch Services   | Invoice # EDC...  | 15,272.09  | X |           | 524,253.24 |
| 03/17/2022 | 25010  | Green Valley Road S...   | 6221 · Facilities/Equip... | Unit: H19 Tena... | 339.00     | X |           | 523,914.24 |
| 03/17/2022 | 25011  | Home Depot               | 6120 · Housekeeping        | Supplies          | 569.80     |   |           | 523,344.44 |
| 03/17/2022 | 25012  | Jim Mackensen            | 6241.1 · EDC Hosted ...    |                   | 2,250.00   | X |           | 521,094.44 |
| 03/17/2022 | 25013  | InterState Oil Compa...  | -split-                    |                   | 1,979.90   | X |           | 519,114.54 |
| 03/17/2022 | 25014  | Kronos                   | -split-                    |                   | 22,167.29  | X |           | 496,947.25 |
| 03/17/2022 | 25015  | Larry R. Fry             | 6034 · Health Cost of ...  |                   | 238.10     | X |           | 496,709.15 |
| 03/17/2022 | 25016  | Life Assist              | -split-                    |                   | 1,111.05   | X |           | 495,598.10 |
| 03/17/2022 | 25017  | National Garage Doo...   | 6150 · Facilities Maint... |                   | 3,984.13   | X |           | 491,613.97 |
| 03/17/2022 | 25018  | Rico's Window Cove...    | 6150 · Facilities Maint... | Inv # 30583       | 7,802.00   | X |           | 483,811.97 |
| 03/17/2022 | 25019  | Roebbelen Construct...   | -split-                    | RCMS Billing:...  | 31,430.00  | X |           | 452,381.97 |
| 03/17/2022 | 25020  | Time Printing            | 6190 · Office Supplies     | Invoice # 6710    | 147.06     | X |           | 452,234.91 |
| 03/17/2022 | 25021  | Value Appliance          | -split-                    |                   | 338.80     | X |           | 451,896.11 |
| 03/18/2022 | EFT    | Sterling Administrati... | -split-                    |                   | 121.00     | X |           | 451,775.11 |
| 03/19/2022 | EFT    | Sterling Administrati... | -split-                    |                   | 10.00      | X |           | 451,765.11 |
| 03/20/2022 | EFT    | Sterling Administrati... | -split-                    |                   | 270.30     | X |           | 451,494.81 |
| 03/21/2022 | EFT    | Verizon Wireless         | -split-                    | Feb-22            | 420.11     | X |           | 451,074.70 |

El Dorado Hills Fire Department

4/12/2022 1:37 PM

Register: 1000 · Bank of America  
 From 03/01/2022 through 03/31/2022  
 Sorted by: Date, Type, Number/Ref

| Date       | Number   | Payee                    | Account                    | Memo               | Payment    | C | Deposit    | Balance      |
|------------|----------|--------------------------|----------------------------|--------------------|------------|---|------------|--------------|
| 03/21/2022 | EFT      | Sterling Administrati... | -split-                    |                    | 15.00      | X |            | 451,059.70   |
| 03/22/2022 |          | Transfer from LAIF       | 1074 · Local Agency I...   | Confirm #1659...   |            | X | 550,000.00 | 1,001,059.70 |
| 03/22/2022 | EFT      | Sterling Administrati... | -split-                    |                    | 1,407.00   | X |            | 999,652.70   |
| 03/23/2022 | EFT      | Sterling Administrati... | -split-                    |                    | 2,609.60   | X |            | 997,043.10   |
| 03/23/2022 | 25022    | Aramark                  | 6120 · Housekeeping        | Acct. # 175878...  | 41.20      | X |            | 997,001.90   |
| 03/23/2022 | 25023    | Arnolds for Awards       | 6102 · Other Clothing ...  |                    | 47.19      | X |            | 996,954.71   |
| 03/23/2022 | 25024    | Blue Ribbon Personn...   | 6016 · Salaries & Wag...   |                    | 1,055.24   |   |            | 995,899.47   |
| 03/23/2022 | 25025    | Emergency Manage...      | 6241.1 · EDC Hosted ...    |                    | 3,500.00   |   |            | 992,399.47   |
| 03/23/2022 | 25026    | ESRI                     | -split-                    | Invoice # 9420...  | 1,800.00   |   |            | 990,599.47   |
| 03/23/2022 | 25027    | Firefighters Bookstore   | 6241 · Non-Hosted Tra...   |                    | 888.98     | X |            | 989,710.49   |
| 03/23/2022 | 25028    | Hefner, Stark & Mar...   | -split-                    |                    | 7,768.50   | X |            | 981,941.99   |
| 03/23/2022 | 25029    | InterState Oil Compa...  | 6251 · Fuel and Oil        |                    | 1,319.29   | X |            | 980,622.70   |
| 03/23/2022 | 25030    | Liberty Bell Smart H...  | -split-                    |                    | 74.99      | X |            | 980,547.71   |
| 03/23/2022 | 25031    | Liebert Cassidy Whit...  | 6170 · Dues and Subsc...   |                    | 2,127.00   | X |            | 978,420.71   |
| 03/23/2022 | 25032    | Life Assist              | -split-                    |                    | 368.10     | X |            | 978,052.61   |
| 03/23/2022 | 25033    | L.N. Curtis & Sons       | 6233 · Station Tools/S...  |                    | 611.33     | X |            | 977,441.28   |
| 03/23/2022 | 25034    | Longyear & Lavra, L...   | 6202 · Legal/Human R...    | Inv # 21172        | 1,120.00   | X |            | 976,321.28   |
| 03/23/2022 | 25035    | Metropolitan Life Ins... | 6031 · Life Insurance      | Customer Num...    | 434.70     | X |            | 975,886.58   |
| 03/23/2022 | 25036    | NFPA                     | 6170 · Dues and Subsc...   | Annual Membe...    | 175.00     |   |            | 975,711.58   |
| 03/23/2022 | 25037    | Silverado Avionics       | 6145 · Radio Maintena...   | Invoice # 2340     | 404.71     | X |            | 975,306.87   |
| 03/23/2022 | 25038    | Sleep Number Corpo...    | 6150 · Facilities Maint... |                    | 14,793.45  | X |            | 960,513.42   |
| 03/23/2022 | 25039    | Kaiser Foundation H...   | -split-                    | Account # 320...   | 8,908.00   | X |            | 951,605.42   |
| 03/24/2022 | EFT      | P.E.R.S. ING             | -split-                    | PR22-3-2           | 2,570.23   | X |            | 949,035.19   |
| 03/24/2022 | EFT      | P.E.R.S. Health          | -split-                    | April 2022         | 208,590.88 | X |            | 740,444.31   |
| 03/24/2022 | EFT      | P.E.R.S. Retirement      | -split-                    | PR22-3-2           | 111,000.09 | X |            | 629,444.22   |
| 03/24/2022 | EFT      | Sterling Administrati... | -split-                    |                    | 877.00     | X |            | 628,567.22   |
| 03/24/2022 | EFT      | Sterling Administrati... | -split-                    |                    | 172.00     | X |            | 628,395.22   |
| 03/24/2022 | PR22-3-2 |                          | -split-                    | Total Payroll T... | 84,363.03  | X |            | 544,032.19   |
| 03/24/2022 | PR22-3-2 |                          | 1000 · Bank of Americ...   | Direct Deposit     | 285,428.23 | X |            | 258,603.96   |
| 03/24/2022 | PR22-3-2 |                          | 1000 · Bank of Americ...   | Payroll Checks     |            | X |            | 258,603.96   |
| 03/25/2022 |          |                          | 6211 · Software Licens...  | VOID Check # ...   |            | X | 1,412.50   | 260,016.46   |
| 03/25/2022 |          | Transfer from County     | 1072 · Fund Balance - ...  | Development F...   |            | X | 160,784.98 | 420,801.44   |
| 03/25/2022 | EFT      | Nationwide Retireme...   | -split-                    | PR22-3-2           | 22,303.01  | X |            | 398,498.43   |
| 03/25/2022 | EFT      | Sterling Administrati... | -split-                    |                    | 96.00      | X |            | 398,402.43   |
| 03/25/2022 | EFT      | Allied Administrator...  | 6042 · Dental Insurance    | April 2022         | 4,527.17   | X |            | 393,875.26   |
| 03/28/2022 | EFT      | State Compensation ...   | 6030 · Workers Compe...    | Policy # 11048...  | 53,873.92  | X |            | 340,001.34   |
| 03/28/2022 | EFT      | P. G. & E.               | -split-                    | Feb-22             | 460.11     | X |            | 339,541.23   |
| 03/29/2022 |          | Transfer from Paypal     | 1010 · Paypal              |                    |            | X | 27,815.14  | 367,356.37   |
| 03/29/2022 | EFT      | Sterling Administrati... | -split-                    |                    | 250.00     | X |            | 367,106.37   |
| 03/29/2022 | EFT      | Sterling Administrati... | -split-                    |                    | 879.00     | X |            | 366,227.37   |

El Dorado Hills Fire Department

4/12/2022 1:37 PM

Register: 1000 · Bank of America  
 From 03/01/2022 through 03/31/2022  
 Sorted by: Date, Type, Number/Ref

| Date       | Number | Payee                    | Account                    | Memo              | Payment  | C | Deposit   | Balance    |
|------------|--------|--------------------------|----------------------------|-------------------|----------|---|-----------|------------|
| 03/30/2022 |        | Deposit                  | -split-                    | Deposit           |          | X | 10,612.52 | 376,839.89 |
| 03/30/2022 | 25040  | Aflac                    | 2100 · Payroll Liabilities | Inv # 707513      | 648.94   |   |           | 376,190.95 |
| 03/30/2022 | 25041  | Aramark                  | 6120 · Housekeeping        | Acct. # 175878... | 41.20    |   |           | 376,149.75 |
| 03/30/2022 | 25042  | AT&T                     | -split-                    | Mar-22            | 89.80    |   |           | 376,059.95 |
| 03/30/2022 | 25043  | Blue Ribbon Personn...   | 6016 · Salaries & Wag...   |                   | 323.38   |   |           | 375,736.57 |
| 03/30/2022 | 25044  | CA Assoc. of Profess...  | -split-                    | Apr 2022          | 1,711.00 |   |           | 374,025.57 |
| 03/30/2022 | 25045  | Cal Fire                 | 6241.1 · EDC Hosted ...    | Invoice # FS-S... | 375.00   |   |           | 373,650.57 |
| 03/30/2022 | 25046  | Capital Building Mai...  | -split-                    | Invoice # 13687   | 1,567.35 |   |           | 372,083.22 |
| 03/30/2022 | 25047  | Deal Heating & Air, ...  | -split-                    |                   | 765.00   |   |           | 371,318.22 |
| 03/30/2022 | 25048  | AT&T Mobility            | -split-                    | Invoice # 2872... | 296.68   |   |           | 371,021.54 |
| 03/30/2022 | 25049  | Fit Guard                | -split-                    |                   | 360.00   |   |           | 370,661.54 |
| 03/30/2022 | 25050  | Howard Cooke             | 6241.1 · EDC Hosted ...    |                   | 5,400.00 |   |           | 365,261.54 |
| 03/30/2022 | 25051  | InterState Oil Compa...  | -split-                    |                   | 1,855.77 |   |           | 363,405.77 |
| 03/30/2022 | 25052  | Liebert Cassidy Whit...  | 6202 · Legal/Human R...    |                   | 38.00    |   |           | 363,367.77 |
| 03/30/2022 | 25053  | Life Assist              | -split-                    |                   | 920.28   |   |           | 362,447.49 |
| 03/30/2022 | 25054  | L.N. Curtis & Sons       | -split-                    |                   | 618.78   |   |           | 361,828.71 |
| 03/30/2022 | 25055  | Managed Health Net...    | 6204 · Other Professio...  | Invoice # PRM...  | 654.59   |   |           | 361,174.12 |
| 03/30/2022 | 25056  | Tamara Artola            | 6252 · Travel              |                   | 39.78    |   |           | 361,134.34 |
| 03/31/2022 |        | Deposit                  | 3513 · Rental Income (...) | Deposit           |          | X | 2,100.00  | 363,234.34 |
| 03/31/2022 | EFT    | Sterling Administrati... | -split-                    |                   | 1,191.50 |   |           | 362,042.84 |
| 03/31/2022 | EFT    | Sterling Administrati... | -split-                    |                   | 125.00   |   |           | 361,917.84 |
| 03/31/2022 | EFT    | Sterling Administrati... | -split-                    |                   | 87.15    |   |           | 361,830.69 |

**EL DORADO HILLS FIRE DEPARTMENT**  
*“YOUR SAFETY ... OUR COMMITMENT”*



**MONTHLY OPERATIONS REPORT**  
**MARCH 2022**

\*All times are collected using a combination of Active 911 and Crystal Reports. The times are provided with the best accuracy possible given the limitations of technology in our system. The current system does not allow for accurate data collection.

## Response (Per District) - 2022 vs. 2021

| Response District | # of Responses<br><u>MAR. 2022</u> | # of Responses<br><u>Y.T.D. 2022</u> | # of Responses<br><u>MAR. 2021</u> | # of Responses<br><u>Y.T.D. 2021</u> |
|-------------------|------------------------------------|--------------------------------------|------------------------------------|--------------------------------------|
| 84                | 66                                 | 191                                  | 66                                 | 175                                  |
| 85                | 77                                 | 222                                  | 50                                 | 214                                  |
| 86                | 61                                 | 159                                  | 44                                 | 128                                  |
| 87                | 103                                | 286                                  | 101                                | 321                                  |
| 91                | 7                                  | 19                                   | 7                                  | 18                                   |
| 92                | 2                                  | 5                                    | 3                                  | 8                                    |
| Mutual Aid        | 44                                 | 193                                  | 41                                 | 139                                  |
| Transfer          | 13                                 | 38                                   | 16                                 | 52                                   |
| <b>TOTALS</b>     | <b>373</b>                         | <b>1,113</b>                         | <b>328</b>                         | <b>1,055</b>                         |

Report: Tools - Queries – Incident Report Queries – NFIRS Incident Queries – Incidents By District (Summary)

Note: Run all Districts on 1 page each (manually add subdistricts)

## Response (Per Unit) – 2022 vs. 2021

| Unit Number      | # of Responses<br><u>MAR. 2022</u> | # of Responses<br><u>Y.T.D. 2022</u> | # of Responses<br><u>MAR. 2021</u> | # of Responses<br><u>Y.T.D. 2021</u> | # of Responses<br><u>TOTAL 2021</u> |
|------------------|------------------------------------|--------------------------------------|------------------------------------|--------------------------------------|-------------------------------------|
| <b>E-84</b>      | 68                                 | 207                                  | 71                                 | 207                                  | 948                                 |
| <b>T-85/E-85</b> | 98                                 | 307                                  | 83                                 | 291                                  | 1,254                               |
| <b>E-86</b>      | 75                                 | 199                                  | 59                                 | 175                                  | 813                                 |
| <b>E-87</b>      | 110                                | 314                                  | 108                                | 332                                  | 1,370                               |
| <b>E-91</b>      | 22                                 | 56                                   | 15                                 | 54                                   | 288                                 |
| <b>M-85</b>      | 204                                | 618                                  | 194                                | 606                                  | 2,426                               |
| <b>B-85</b>      | 41                                 | 129                                  | 42                                 | 105                                  | 545                                 |

Report: Tools - Queries – Incident Report Queries – NFIRS Incident Queries – Incidents By Unit By District

Note: Run all Units (Monthly/YTD/Yearly) Report total number per report

## Response (By Type of Call) – March 2022

| RESPONSE DISTRICT | FALSE ALARMS | FIRE CALLS | GOOD INTENT CALLS | HAZEROUS CONDITION | EMS, RESCUE CALLS | PUBLIC SERVICE CALLS | EXPLOSIONS | SEVERE WEATHER CALLS | SPECIAL, OTHER CALLS |
|-------------------|--------------|------------|-------------------|--------------------|-------------------|----------------------|------------|----------------------|----------------------|
| 84                | 3            | 3          | 9                 | 0                  | 49                | 2                    | 0          | 0                    | 0                    |
| 85                | 5            | 1          | 3                 | 2                  | 50                | 16                   | 0          | 0                    | 0                    |
| 86                | 6            | 4          | 2                 | 2                  | 38                | 9                    | 0          | 0                    | 0                    |
| 87                | 4            | 0          | 7                 | 0                  | 68                | 24                   | 0          | 0                    | 0                    |
| 91                | 0            | 0          | 0                 | 0                  | 6                 | 1                    | 0          | 0                    | 0                    |
| 92                | 0            | 0          | 0                 | 0                  | 1                 | 1                    | 0          | 0                    | 0                    |
| A/M               | 0            | 2          | 18                | 1                  | 33                | 3                    | 0          | 0                    | 0                    |
| <b>TOTAL</b>      | <b>18</b>    | <b>10</b>  | <b>39</b>         | <b>5</b>           | <b>245</b>        | <b>56</b>            | <b>0</b>   | <b>0</b>             | <b>0</b>             |

*(Totals exclude transfers by M85)*

## Response (Incident Type) – March 2022

| Incident Type | Incident Description                                 | Number of Incidents |
|---------------|--|---------------------|
| 100           | Fire, Other  | 1                   |
| 113           | Cooking fire, confined to container                  | 2                   |
| 130           | Mobile property (vehicle) fire, Other                | 1                   |
| 131           | Passenger vehicle fire                               | 2                   |
| 142           | Brush or brush-and-grass mixture fire                | 1                   |
| 150           | Outside rubbish fire, Other                          | 1                   |
| 154           | Dumpster or other outside trash receptacle fire      | 1                   |
| 160           | Special outside fire, Other                          | 1                   |
| 321C          | EMS call, Cardiac                                    | 26                  |
| 321G          | EMS call, General Medical                            | 134                 |
| 321N          | EMS call, Cancelled at Scene No Pt. Contact          | 3                   |
| 321R          | EMS call, Respiratory                                | 17                  |
| 321T          | EMS call, Trauma, excluding veh accident with injury | 42                  |
| 321X          | EMS call, Transfer                                   | 12                  |
| 322           | Motor vehicle accident with injuries                 | 7                   |
| 324           | Motor Vehicle Accident with no injuries              | 3                   |
| 353           | Removal of victim(s) from stalled elevator           | 1                   |
| 411           | Gasoline or other flammable liquid spill             | 1                   |
| 412           | Gas leak (natural gas or LPG)                        | 1                   |
| 440           | Electrical wiring/equipment problem, Other           | 1                   |
| 445           | Arcing, shorted electrical equipment                 | 1                   |
| 461           | Building or structure weakened or collapsed          | 1                   |
| 522           | Water or steam leak                                  | 2                   |
| 541           | Animal problem                                       | 1                   |
| 541S          | Animal problem snake                                 | 12                  |
| 551           | Assist police or other governmental agency           | 2                   |
| 552           | Police matter  | 1                   |
| 553           | Public service                                       | 3                   |
| 554           | Assist invalid                                       | 32                  |
| 571E          | ENGINE/TRUCK Cover assignment, standby, move up      | 3                   |
| 611           | Dispatched & cancelled en route                      | 3                   |
| 611A          | Dispatched & canceled en route Fire Alarm            | 7                   |
| 611F          | Dispatched & canceled en route to Fire               | 5                   |
| 611M          | Dispatched & canceled en route Medical               | 11                  |
| 611T          | Dispatched & canceled en route Traffic Collision     | 2                   |
| 622           | No Incident found on arrival at dispatch address     | 10                  |
| 631           | Authorized controlled burning                        | 1                   |

|     |  |   |
|-----|--|---|
| 700 | False alarm or false call, Other                   | 2 |
| 733 | Smoke detector activation due to malfunction       | 5 |
| 735 | Alarm system sounded due to malfunction            | 3 |
| 736 | CO detector activation due to malfunction          | 3 |
| 743 | Smoke detector activation, no fire - unintentional | 2 |
| 745 | Alarm system activation, no fire - unintentional   | 1 |
| 746 | Carbon monoxide detector activation, no CO         | 2 |

*Emergency Response Summary –  
Medic Units Response Time - El Dorado  
March 2022*

URBAN RESPONSE,

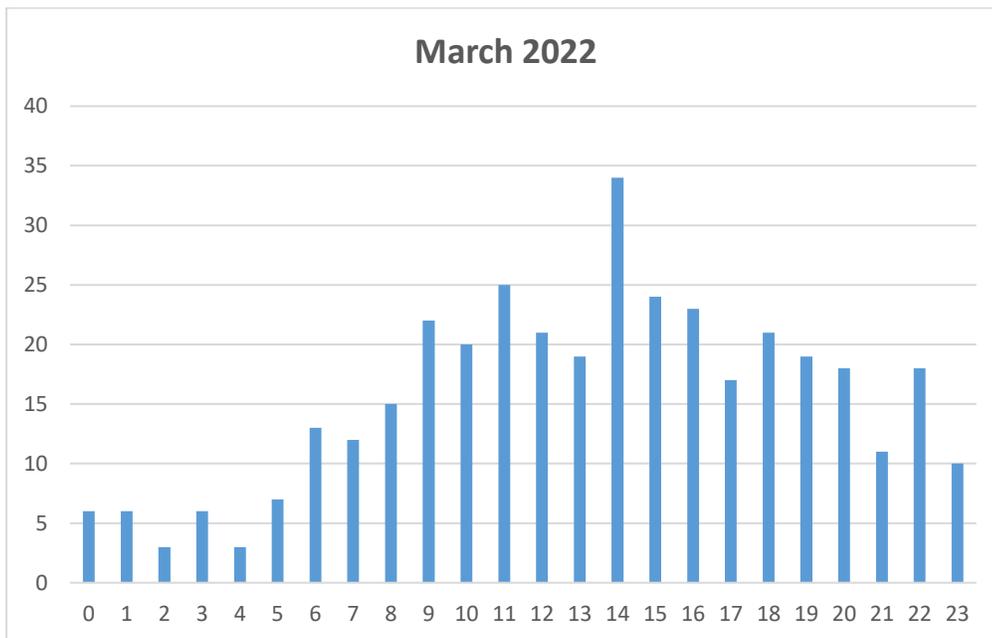
11-minutes, 90% of time

|  |               |
|--|---------------|
| Response Time Between 00:00:00 - 00:00:59        | 2.72%         |
| Response Time Between 00:01:00 - 00:01:59        | 5.45%         |
| Response Time Between 00:02:00 - 00:02:59        | 9.73%         |
| Response Time Between 00:03:00 - 00:03:59        | 24.51%        |
| Response Time Between 00:04:00 - 00:04:59        | 39.30%        |
| Response Time Between 00:05:00 - 00:05:59        | 55.64%        |
| Response Time Between 00:06:00 - 00:06:59        | 67.32%        |
| Response Time Between 00:07:00 - 00:07:59        | 78.60%        |
| Response Time Between 00:08:00 - 00:08:59        | 87.16%        |
| Response Time Between 00:09:00 - 00:09:59        | 93.00%        |
| <b>Response Time Between 00:10:00 - 00:10:59</b> | <b>95.33%</b> |

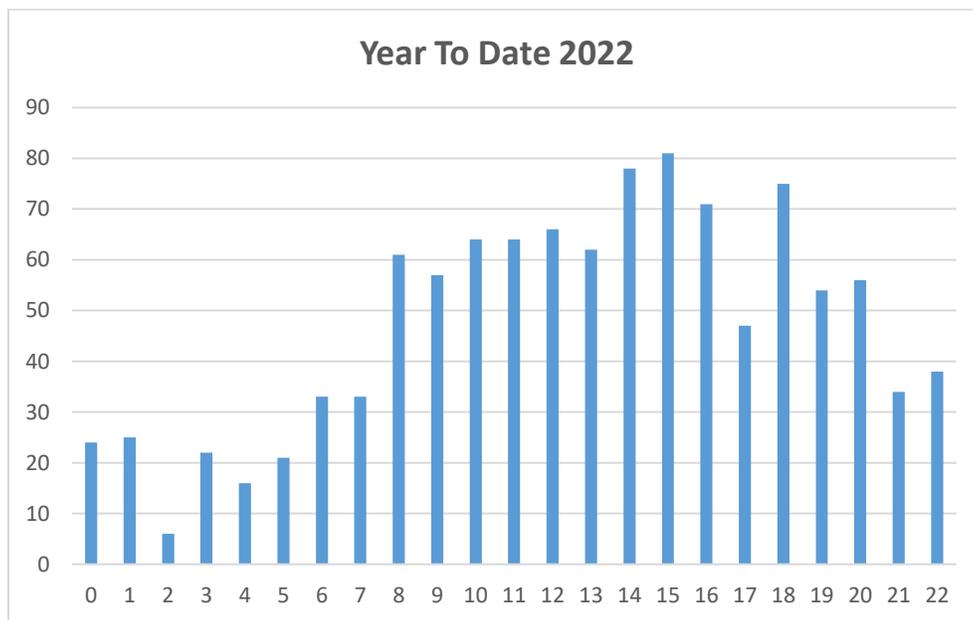
**Medic Unit Response Comparison by Month/Year**

| MONTH     | 2022   | 2021   |
|-----------|--------|--------|
| January   | 91.28% | 93.57% |
| February  | 90.98% | 91.13% |
| March     | 95.33% | 93.59% |
| April     |        | 91.67% |
| May       |        | 89.19% |
| June      |        | 88.48% |
| July      |        | 89.59% |
| August    |        | 85.71% |
| September |        | 89.32% |
| October   |        | 89.96% |
| November  |        | 90.98% |
| December  |        | 87.54% |

# Incidents by Hour of the Day



Hour of Day



Hour of Day

# Training Division Update

The month of March brought the end of the year's first quarterly training block. The first quarter focused on structural firefighting. March also brought the year's first night drill. Personnel from EDH Fire, as well as Folsom Fire Department, refined their skills associated with ventilation, fire attack, search and rescue, and ladder disciplines while encountering a live-fire situation.

The night drill was a culmination of the skills that crews trained in the preceding months, while facing less than desirable conditions, e.g., darkness. Company officers and Battalion Chiefs also worked on command and control within the night training scenario.



# Battalion Chief Updates

**A-Shift – Chief John Johnston**

## **Incidents**

**Medical Rescue** – A hiker was rescued from the Dorrington Trail. Personnel had to be extricated by boat.



**Vehicle Accident** – Greenview at Serrano



# Training

## Commercial Ventilation Training



## Night Drill



## USAR TF - 7



**B-Shift – Chief Antonio Moreno**

**Incidents**

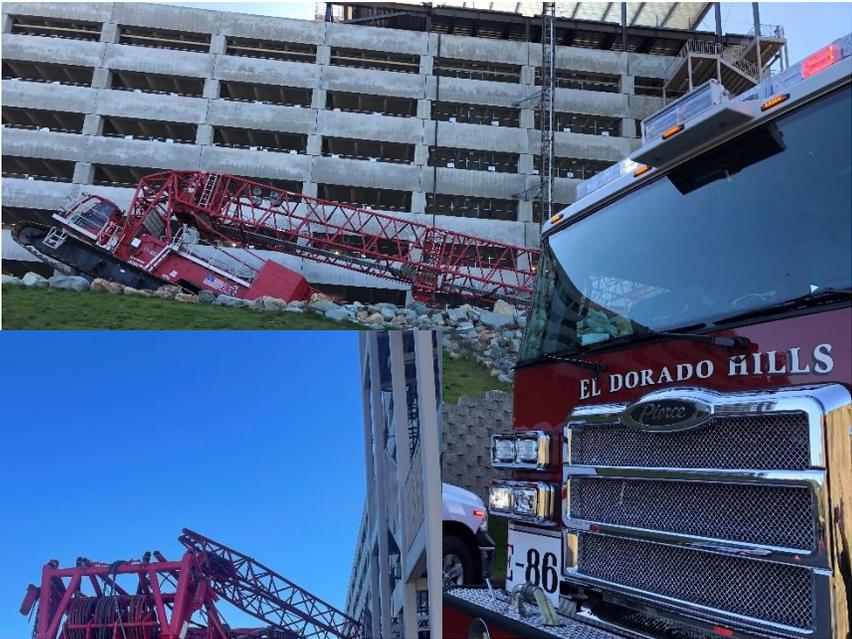
**Motor Vehicle collision vs Motorcycle – Latrobe at South Shingle**



**Miscellaneous Fire – Schooner Dr.**



Medical Rescue – Mutual aid to Redhawk Casino Construction site



**School Bus Fire – EDH Blvd at Hwy 50 under the overpass.**



**Vehicle Fire – Scott Grade on Hwy 50**

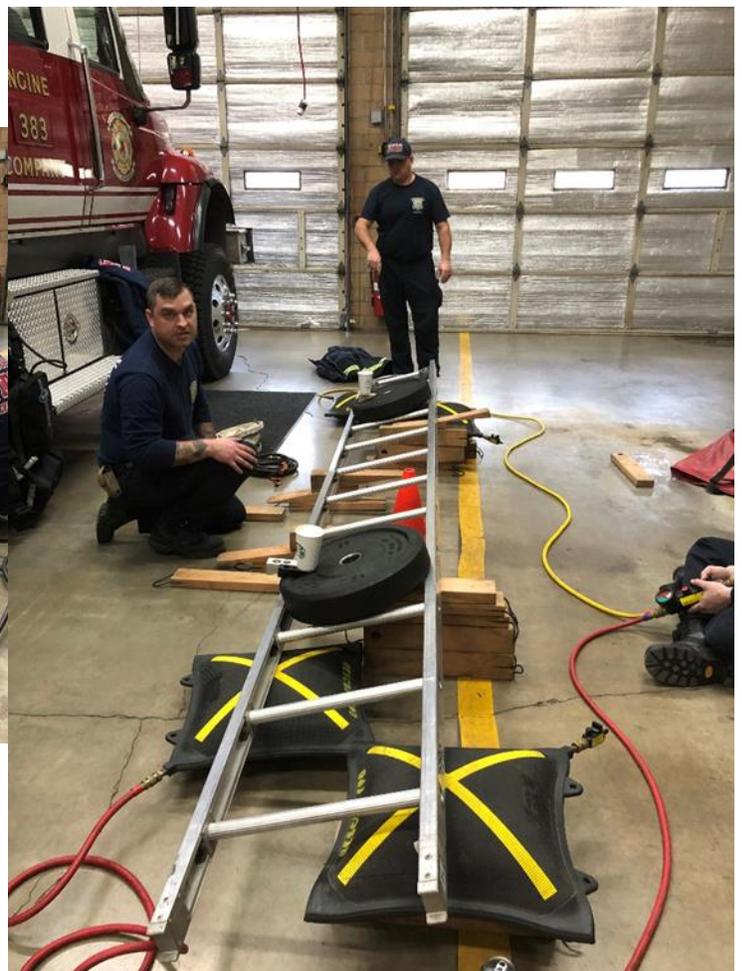


**Motor Vehicle Collision with Fire – Whiterock Rd. at Vine St.**



**Training**

**Air Bag – Station 83**



**Multi-Agency with Cameron Park CSD Fire Dept. – Structure Fire**



**Multi-Agency with Folsom Fire Dept. – Water Rescue**



EDH Boat 84

Folsom Boat 35

**Multi-Co – Rural Water Supply**



**Night Drill**



# C-Shift – Chief Dave Brady

## Training

### BC Crew Evaluations



## Night Drill



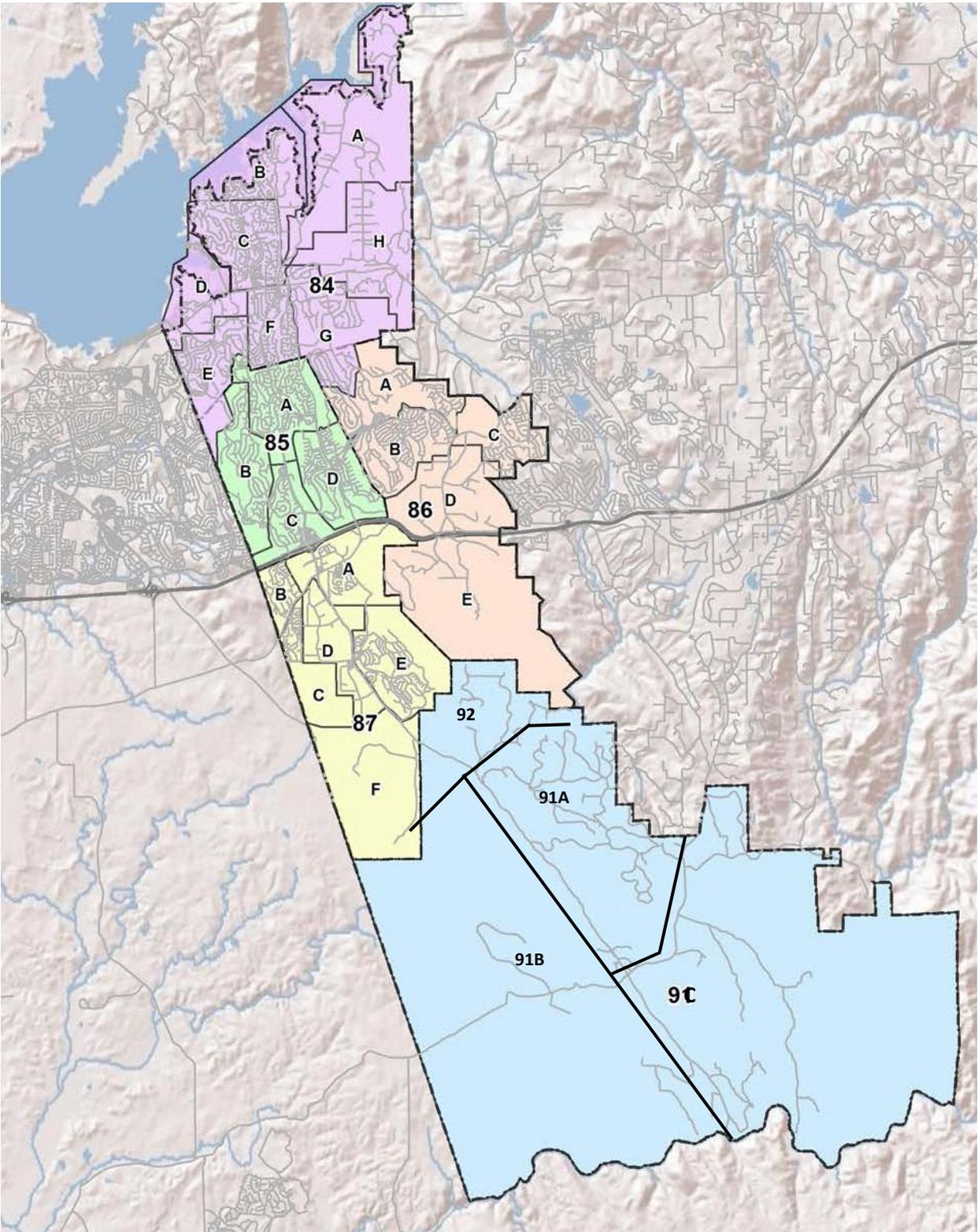
**Community Involvement**

**St Patrick Day's Event – EDH FF Pipes & Drums**



**Special Olympics Fundraiser – Polar Plunge at Folsom Lake**





# EL DORADO HILLS FIRE DEPARTMENT

“YOUR SAFETY ... OUR COMMITMENT”



Community Risk Reduction Division

April 2022 Report

## OVERVIEW

The El Dorado Hills Fire Department, Community Risk Reduction Division (CRRD) continues to see significant residential development and vegetation management program activity throughout the reporting period. Development planning efforts continue with the Central EDH and Marble Valley Plan areas. Major construction activity remains very active in the Saratoga Estates, Serrano, Carson Creek, Bell Ranch and Sienna Ridge areas of the district. Costco and other large commercial developments are in the initial planning stages within the District.

CRRD has received a total of **264** construction permit plan review submittals since 1-1-22. **This is a 6% increase in permit submittals as compared to the same time frame in 2021.** Home construction permit activity was the leading permit submittal type with **139** plan applications received followed by **71** fire protection system applications and **37** miscellaneous applications.

CRRD completed **1** vacant lot and **4** defensible space inspections throughout the district. CRRD also investigated **1** Defensible Space citizen complaints on behalf of the County of El Dorado as part of their Vegetation Management program.

Project Management Specialist Steven Broderick has been hired as a part-time, limited term employee of CRRD to assist with new construction inspection activities.

## MAJOR ACCOMPLISHMENTS

CRRD staff completed the following activities during the last 30 days:

- Completed **66** site, building and fire protection plan reviews and **416** construction inspections.
- Completed **10** fire and life safety inspections of residential and commercial occupancies.
- Completed **0** car seat installation inspections for new parents.
- Completed **156** inspections of smoke and carbon monoxide alarms in existing homes.
- Staff issued **28** fire lane warning notices to vehicle owners violating parking restrictions.

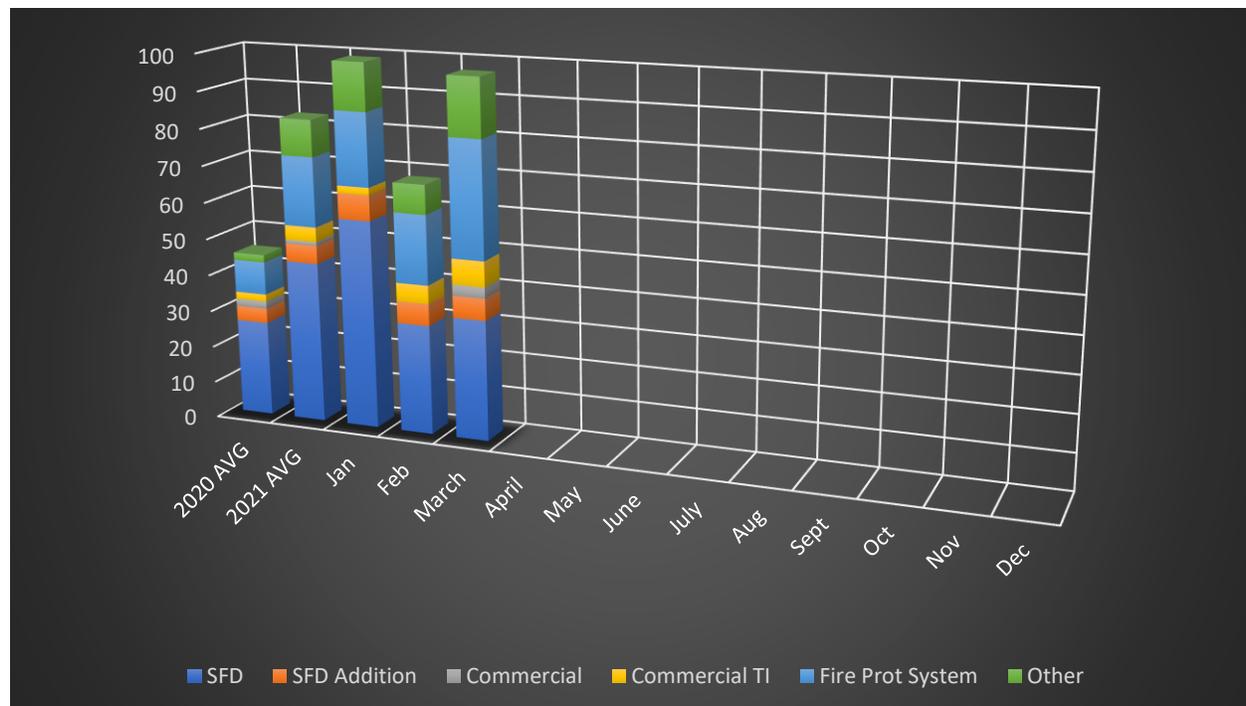


Table 1: 2022 New Construction Permits by Month

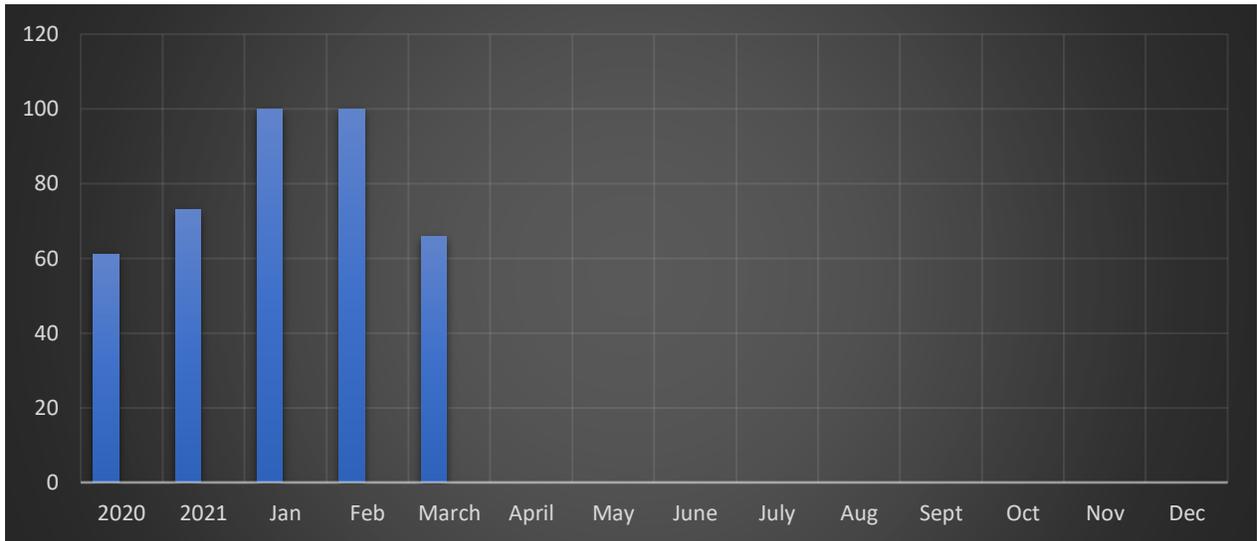


Table 2: Plans Reviews Completed by Month Report

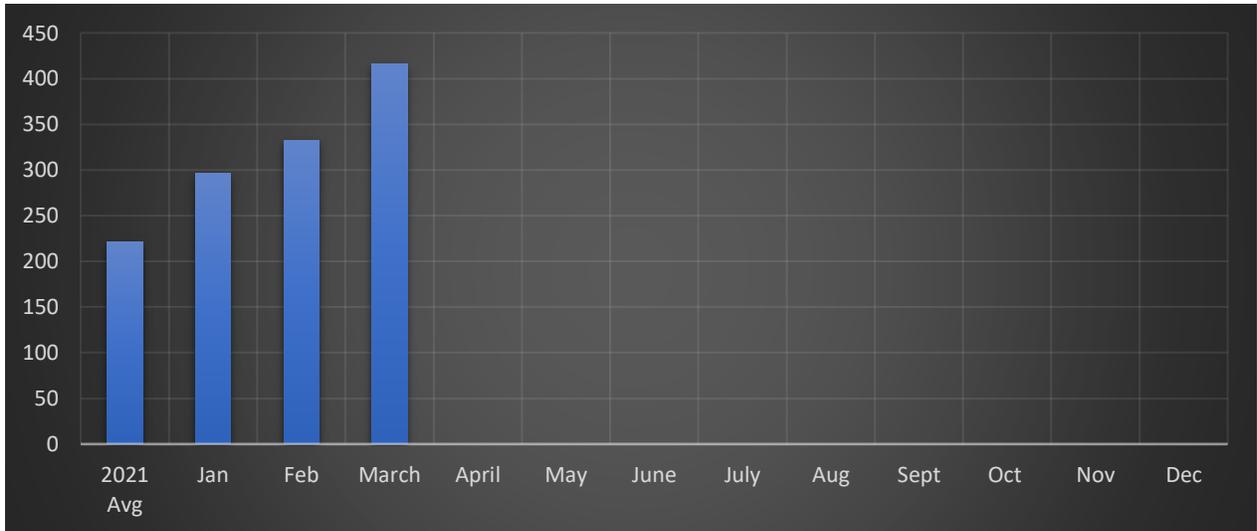


Table 3: Construction Inspections by Month Report

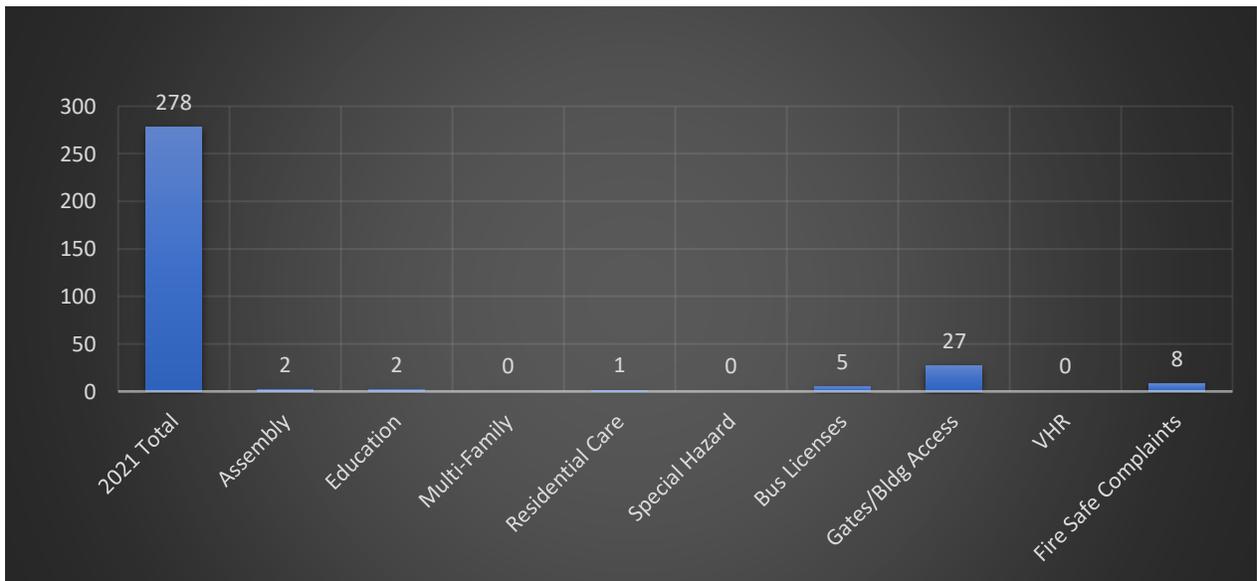


Table 4: Fire and Life Safety Inspection Report

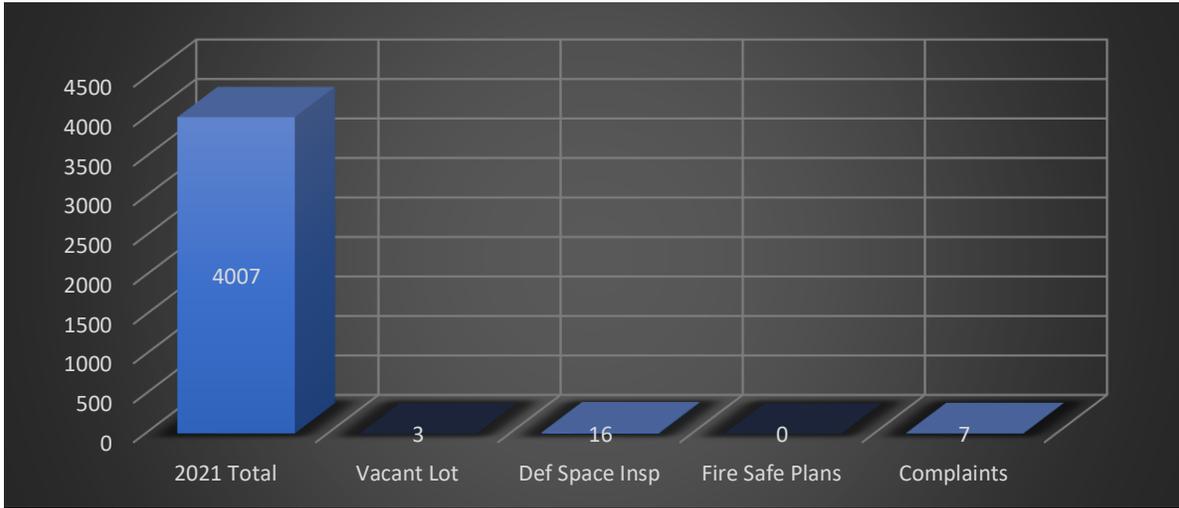


Table 5: Vegetation Management/ Defensible Space Inspections by Type Report

**COMMUNITY EMERGENCY RESPONSE TEAM**

Seven (7) members of CERT completed a three-hour training course with the County of El Dorado and the American Red Cross on Emergency Shelter Management.



End of Report

**ADDENDUM 6**  
**~~(Adopted August 16, 2018)~~**  
**CAPITAL ASSET POLICY**

I. Purpose

The purpose of this policy is to define the process for acquisition, valuation and disposal of capital assets for the El Dorado Hills County Water District (“the District”). Proper accounting for capital assets in accordance with the requirements of the Governmental Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP) ensures the District can prepare accurate financial reports and appropriately safeguard its assets.

II. Definitions

1. District – El Dorado Hills County Water District (Fire Department)
2. Capital Assets – Capital assets include all tangible and intangible assets acquired, fabricated or constructed for use in the District’s operations and have a useful life longer than one year. The District classifies its capital assets into the following categories for reporting purposes:
  - a. Land & Easements
  - b. Buildings/Improvements
  - c. Construction in Progress
  - d. Office/IT Equipment
  - e. Fire Equipment
  - f. Apparatus/Vehicles
  - g. Furniture/Fixtures/Tools
  - h. Radio Communications Equipment
3. Depreciation – Allocation of the cost of a capital asset over its useful life using an acceptable basis.
4. Useful Life – Period of time a capital asset will be of value and use to the District.
5. Salvage Value – Remaining value of a capital asset at the end of its useful life.
6. Historical Cost – Value placed on an asset at the time of acquisition, including ancillary costs required to place an asset in service, such as shipping and installation costs.
7. Acquisition Date – The date the District took ownership of the capital asset.
8. Net Book Value – The original cost of an asset minus any accumulated depreciation.
9. Capitalization Threshold – Required minimum value of an asset as defined by the District to qualify it as a capital asset or expense for accounting purposes.

III. Overview

Capital assets are recorded at historical cost, or if cost is not determinable, at estimated fair market value at the acquisition or in-service date. Although capital assets are broadly defined as having a useful life of greater than one year, the District's policy is to capitalize only assets with a useful life of 3 years or greater. In addition, the District defines the minimum capitalization threshold by category as follows:

| Capital Asset Category         | Capitalization Threshold |
|--------------------------------|--------------------------|
| Land & Easements               | \$0                      |
| Buildings/Improvements         | \$50,000                 |
| Fire Equipment (SCBA's)        | \$1,000                  |
| Fire Equipment (Other)         | \$3,000                  |
| Hose (LDH)                     | \$3,000                  |
| Office Equipment               | \$3,000                  |
| Radio Communications Equipment | \$3,000                  |
| Apparatus/Vehicles             | \$3,000                  |
| Furniture/Fixtures/Tools       | \$3,000                  |

Assets purchased with an individual unit cost below the dollar threshold defined above or with a useful life of less than 3 years will be expensed in the period acquired.

IV. Depreciation

The District's policy is to depreciate its capital assets using the straight-line method of depreciation. The straight-line method expenses an asset evenly over its estimated useful life. The formula used to calculate depreciation expense is as follows:

$$(\text{Cost} - \text{Salvage Value}) / \text{Estimated Useful Life in Years} = \text{Annual Depreciation Expense}$$

Capital Asset useful lives are defined as follows:

| Capital Asset Category         | Estimated Useful Life |
|--------------------------------|-----------------------|
| Land & Easements               | N/A                   |
| Buildings/Improvements         | 39.5 years            |
| Fire Equipment (SCBA's)        | 8-15 years            |
| Fire Equipment (Other)         | 5-15 years            |
| Hose (LDH)                     | 15-20 years           |
| Office Equipment               | 3-7 years             |
| Radio Communications Equipment | 5 years               |
| Fire Apparatus                 | 15 years              |
| Vehicles                       | 5-7 years             |
| Furniture/Fixtures/Tools       | 3-7 years             |

Any useful life determinations that vary from the table above must be approved by the Fire Chief.

V. Tracking and Inventory

Capital assets are recorded and tracked from the date of acquisition to the date of sale or disposal. At the end of each fiscal year, the Finance Department will provide the Deputy Chief of Operations with the most current inventory list of capital assets. The Deputy Chief of Operations will distribute the list as appropriate to various program managers to conduct a physical inventory. Results of the physical inventory must be reviewed and signed off on by the Deputy Chief of Operations and returned to the Finance Department within 10 business days.

VI. Disposals/Sales

Capital Assets that are no longer needed in service by the District are submitted to the Board of Directors for approval to surplus. If approved, the assets are then evaluated for sale or disposal. All sales and disposals shall be approved by the Fire Chief or designee.

Sales are made in the form of public sale, ~~or auction~~ or donation to a public agency. ~~Any Proceeds collected from the sale~~ are deposited into the District's General Fund. If the asset was purchased with development impact fees, proceeds from the sale of the asset shall subsequently be transferred back to the Development Fee Fund at the same ratio used for the purchase (i.e. if 75% of the cost of the asset was funded with development fees, 75% of the sale proceeds will be returned to the Development Fee Fund).

Assets determined to be missing during the physical inventory process will be reported to the Fire Chief and written off. Asset write-offs with a remaining net book value shall be submitted to the Board of Directors for approval.

**EL DORADO HILLS COUNTY WATER DISTRICT  
RESOLUTION 2022-04  
AUTHORIZING THE SURPLUS AND DISPOSAL OF CAPITAL ASSETS**

**WHEREAS**, the El Dorado County Water District owns a Type I 1996 Spartan High Tech Engine, VIN 44KFT4282TWZ18372; and

**WHEREAS**, the District Capital Asset Policy provides that assets no longer needed in service by the District are to be submitted to the Board of Directors for approval to surplus; and

**WHEREAS**, the District Capital Asset Policy provides that the Sale and Disposal of Surplus Assets are approved by the Fire Chief or Designee; and

**WHEREAS**, the District Capital Asset Policy provides that asset sales are made in the form of public sale, auction or donation to a public agency; and

**WHEREAS**, Staff recommends that the Board of Directors approve the surplus of the 1996 Spartan High Tech Engine, VIN 44KFT4282TWZ18372; and

**WHEREAS**, Staff further recommends that the Board of Directors approve the donation of this Engine to Amador Fire Protection District for the amount of \$500.00;

**NOW, THEREFORE, BE IT RESOLVED** that the El Dorado Hills County Water District Board of Directors hereby approves the surplus of the 1996 Spartan High Tech Engine, VIN 44KFT4282TWZ18372 and authorizes the Fire Chief to donation the Engine to Amador Fire Protection District for the amount of \$500.00.

**PASSED, APPROVED AND ADOPTED** by the Board of Directors of the El Dorado Hills County Water District at a regular meeting held on the 21st day of April, 2022 by the following vote:

AYES:  
NOES:  
ABSENT:

ATTEST:

\_\_\_\_\_  
Jessica Braddock, Secretary

\_\_\_\_\_  
Bobbi Bennett, President

**EL DORADO HILLS COUNTY WATER DISTRICT  
RESOLUTION 2022-05  
AUTHORIZING THE SURPLUS AND DISPOSAL OF CAPITAL ASSETS**

**WHEREAS**, the El Dorado County Water District owns a Type I 2001 HME Westates Engine, VIN 44KFT4288YWZ19260; and

**WHEREAS**, the District Capital Asset Policy provides that assets no longer needed in service by the District are to be submitted to the Board of Directors for approval to surplus; and

**WHEREAS**, the District Capital Asset Policy provides that the Sale and Disposal of Surplus Assets are approved by the Fire Chief or Designee; and

**WHEREAS**, the District Capital Asset Policy provides that asset sales are made in the form of public sale, auction or donation to a public agency; and

**WHEREAS**, Staff recommends that the Board of Directors approve the surplus of the 2001 HME Westates Engine, VIN 44KFT4288YWZ19260; and

**WHEREAS**, Staff further recommends that the Board of Directors approve the donation of this Engine to Pioneer Fire Protection District;

**NOW, THEREFORE, BE IT RESOLVED** that the El Dorado Hills County Water District Board of Directors hereby approves the surplus of the 2001 HME Westates Engine, VIN 44KFT4288YWZ19260 and authorizes the Fire Chief to donate the Engine to Pioneer Fire Protection District.

**PASSED, APPROVED AND ADOPTED** by the Board of Directors of the El Dorado Hills County Water District at a regular meeting held on the 21st day of April, 2022 by the following vote:

AYES:  
NOES:  
ABSENT:

ATTEST:

\_\_\_\_\_  
Jessica Braddock, Secretary

\_\_\_\_\_  
Bobbi Bennett, President

RESOLUTION NO. 2022-06

**El Dorado Hills County Water District**

Declaring an Election Be Held in its Jurisdiction  
Consolidation with Other Districts  
Requesting Election Services

WHEREAS, it is the determination of the above-named district that an election be held on November 8, 2022, at which election the issue to be presented to the voters shall be:

NOMINATION OF CANDIDATES

No. of Members

To be Elected

3

Term

Full 4 year terms to expire 12/04/2026

BE IT RESOLVED that the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with any other election conducted on the same day.
2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to:**

publications, issue nomination documents, ballots, sample ballots, election officers, polling places and canvass.

3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED on April 21, 2022 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
President

ATTEST: \_\_\_\_\_

Date: \_\_\_\_\_



April 6, 2022

Mr. Dustin Hall, Deputy Chief  
El Dorado Hills Fire Department  
1050 Wilson Blvd.  
El Dorado Hills, CA 95762

RE: El Dorado Hills Fire Training Center Construction Management Services  
Amendment #1 – Materials Testing & Special Inspection Services

Dear Mr. Hall:

Roebbelen is pleased to present the attached proposal submitted by Terracon Consultants, Inc. to provide Materials Testing & Special Inspection Services as required by the contract documents. Roebbelen solicited proposals from three qualified firms, and based on the provided scope of work Terracon Consultants, Inc. responded with the lowest estimated fee for the requested services. It's Roebbelen's recommendation to contract with Terracon Consultants, Inc. to provide the scope of services described in their proposal dated March 17, 2022/Revised March 30, 2022 (attached).

As the Fire Department's Construction Manager, Roebbelen will contract directly with Terracon and manage the execution and delivery of services on behalf of the El Dorado Fire Department, therefore requests the Department to amend Roebbelen's construction management contract to include Terracon's fee of \$94,715.00 bringing Roebbelen's total contract value to \$387,595.00.

Please do not hesitate to contact me at (916) 261-0935 to discuss further if needed. If the attached proposal is acceptable, a signature below can serve as authorization for Roebbelen to contract with Terracon prior to formal contract amendment. Thank you again for the opportunity to help the El Dorado Hills Fire Department make this project a success.

Sincerely,

*Marsha Perry Taras*

Marsha Perry Taras  
Vice President

Approved by: \_\_\_\_\_ Dated: \_\_\_\_\_

Printed Name: \_\_\_\_\_



March 17, 2022  
Revised March 30, 2022

Roebbelen Construction Management Services, Inc  
1241 Hawks Flight Court  
El Dorado Hills, CA 95762

Attn: Ms. Marsha Perry Taras  
P: 916-939-1141  
E: [MarshaP@roebbelen.com](mailto:MarshaP@roebbelen.com)

Re: Proposal for Materials Testing & Special Inspection Services  
EDH Fire Training Center  
3800 Cypress Point Court  
El Dorado Hills, California 95762  
Terracon Proposal No. PNB221060

Dear Marsha Perry Taras:

Terracon Consultants, Inc. (Terracon) appreciates the opportunity to submit this proposal to provide construction materials testing and special inspection services for the El Dorado Hills (EDH) Fire Training Center. Our proposal includes an outline of the project information, our proposed scope of services, estimated quantities, unit rates, and a total estimated fee for our services.

## **1.0 CAPABILITIES AND EXPERIENCE**

### **Construction Materials Testing & Special Inspection Services**

Our team of inspectors and technicians are experienced with providing materials testing, special inspections and/or observations of concrete, soils, aggregate, masonry, structural steel, foundations, fireproofing, and asphalt pavement in the local area and are familiar with the recognized building jurisdiction requirements.



## Laboratory Capabilities

Our laboratory is accredited by AASHTO Re:source which is recognized by ASTM E329 Standard Specification for Agencies Engaged in Construction Inspection, Testing, or Special Inspection. The scope of accreditation includes the field of Soils, Aggregates, Portland Cement Concrete, and Hot Mix Asphalt. As a requirement of accreditation, we regularly participate in the Proficiency Sample Programs of both AASHTO Re:source and the Concrete and Cement Reference Laboratory (CCRL). Our office includes a fully equipped laboratory, and employs engineering technicians and special inspectors certified by the American Concrete Institute (ACI), National Institute for Certification in Engineering Technologies (NICET), American Welding Society (AWS), and the International Code Council (ICC). We provide a rigorous internal training program where our staff are evaluated in specific field and laboratory test procedures by internal Terracon auditors and external agencies.

- Accredited by AASHTO Materials Reference Laboratory (AMRL)
- Inspected by Concrete and Cement Reference Laboratory (CCRL)
- Validated by United States Army Corps of Engineers (USACE)

## 2.0 PROJECT INFORMATION

Our understanding of the required construction materials testing and special inspection services for this project is based upon the following information:

- Improvement Plans prepared by Warren Consulting, Addendum 3 dated 2/4/2022
- Geotechnical Engineering Study Updated prepared by Youngdahl Consulting Group (Project E95329.005 dated 10/12/2021)

A construction schedule was not provided to Terracon prior to the issuance of this proposal, therefore our assumptions on the schedule should be considered an estimate until we can review the contractor’s schedule. Pertinent project information is summarized below:

| Item                       | Description  |
|----------------------------|--|
| <b>Location</b>            | East side of Golden Foothills Parkway, on the south side of Cypress Point with an address of 3800 Cypress Point Court in El Dorado Hills, California.  |
| <b>Size</b>                | The site encompasses a gross area of approximately 11.03 acres.  |
| <b>Project Description</b> | We understand the development will include construction of three single story structures and one four story structure. The proposed construction is anticipated to be of masonry and pre-engineered metal frame construction supported by conventional shallow foundations with concrete slab on grade floors. We expect appurtenant construction to include an athletic track, retention pond, an approximately 5½ foot retaining wall and Portland Cement concrete pavement areas. |

| Item                              | Description  |
|-----------------------------------|--|
| <b>Geotechnical Investigation</b> | The geotechnical report was prepared by Youngdahl Consulting Group, dated 01/03/1996 (Project No. 95329.E), updated 10/12/2021. From a review of this report, we understand the primary geotechnical constraints include two to three feet of wet near-surface soil which will likely require significant effort to dry to a workable moisture content, even during summer months. Additional grading efforts (discing or other means) to attain proper moisture conditioning should be anticipated. |
| <b>On-site Improvements</b>       | Appurtenant site work includes concrete sidewalks, curbs, gutters, ADA ramps, a trash enclosure, and other civil site features.  |
| <b>Off-site improvements</b>      | Off-site improvements are not anticipated in this scope of work.   |

### 3.0 SCOPE OF SERVICES

Terracon proposes to provide materials testing and special inspection services as summarized below:

| Item   | Description   |
|--|---|
| <b>Earthwork</b>                               | Terracon will obtain samples for laboratory tests, perform in-place field density testing for foundation backfill, slab subgrade, select fill, utility backfill, wall backfill, and pavement subgrade and base course.  |
| <b>Foundations</b>                             | <p>Terracon will observe construction of shallow foundations and any site cast-in-place drilled piers. Terracon will perform the following:</p> <ul style="list-style-type: none"> <li>■ Observe installation of the shallow/deep foundations to verify conformance with the specifications; Other pertinent data can be detailed during the pre-construction specification and review meeting, if requested;</li> <li>■ Notify the contractor's representative of anomalies, or deviations from the specifications.</li> </ul> |
| <b>Concrete Formwork and Reinforcing Steel</b> | <p>Prior to concrete placement, formwork and reinforcing steel for foundations and slabs-on-grade and other structural elements will be observed by Terracon. Our observations will include the following:</p> <ul style="list-style-type: none"> <li>■ Formwork dimensions;</li> <li>■ Reinforcing steel size, grade, spacing, cover, position, splices, condition, and supports; and</li> <li>■ Installation of embeds.</li> </ul>  |

**Proposal for Materials Testing & Special Inspection Services**

EDH Fire Training Center ■ El Dorado Hills, California

Rev March 30, 2022 ■ Terracon Proposal No. PNB221060



| Item                             | Description   |
|----------------------------------|---|
| <b>Concrete</b>                  | <p>During concrete placements, observation, sampling and testing will be performed by Terracon for the concrete used for foundations and slab-on-grade construction, and other elements. The concrete will be sampled and tested for slump, air content, unit weight, and temperature at the time of placement. Testing will be performed in general accordance with project plans and specifications.</p> <ul style="list-style-type: none"> <li>■ Verification of approved design mix;</li> <li>■ Provide observations of placement procedures, consolidation, and curing and protection; and</li> <li>■ Cast 1 set of 5 (4-inch by 8-inch) cylinders for each 150 cubic yards or fraction thereof</li> </ul>   |
| <b>Post-Installed Anchors</b>    | <p>Terracon will observe and document the post installation of bolts, rebar, threaded rod, and other anchorage systems including observations of materials, hole depth and diameter, cleaning, epoxy preparation, and embedment depth in accordance with contract drawings and the manufacturer's specifications.</p>   |
| <b>Structural Masonry</b>        | <p>Terracon will observe the placement of masonry units and reinforcing steel, observe grout spaces, and provide continuous observation during grouting.</p> <ul style="list-style-type: none"> <li>■ 1 set of 3 grout compressive strength samples will be obtained for each 5,000 square feet of wall constructed.</li> </ul>   |
| <b>Structural Steel</b>          | <p>Terracon will perform observations as required for field welded connections, high-strength bolting, and decking. Terracon has assumed that the steel fabrication will be performed by an "approved" fabricator. Fabrication shop observations can be provided if requested. We have budgeted for 3 shop inspections for reviewing fabricator's fabrication and quality control procedures and material identification. Fabrication continuous and/or full-time shop observations are considered an additional scope of service and will be invoiced on a time and materials basis if needed.</p> <p>We understand that there may be complete joint penetration (CJP) welds on this project that may require non-destructive testing using ultrasonic testing (UT) and/or magnetic particle testing (MT).</p> |
| <b>Cold Formed Steel Framing</b> | <p>Terracon will observe the cold form steel framing according to the requirements of the specifications:</p> <ul style="list-style-type: none"> <li>■ Documentation of certified welders for joint configuration and welding process.</li> <li>■ Member size, location and spacing.</li> <li>■ Bracing and stiffeners.</li> <li>■ Joint details at connections.</li> <li>■ Screwed, bolted, welded and power-actuated fasteners utilized.</li> </ul>   |
| <b>Asphalt Concrete Pavement</b> | <p>Relative field density-compaction testing by nuclear methods will be performed during asphalt concrete paving operations. The density-compaction of the asphalt concrete will be evaluated utilizing information from the paving contractor's asphalt mix design. Asphalt samples will be obtained during asphalt paving and testing may include for unit weight, density, and asphalt content and gradation.</p>  |

## Proposal for Materials Testing & Special Inspection Services

EDH Fire Training Center ■ El Dorado Hills, California

Rev March 30, 2022 ■ Terracon Proposal No. PNB221060



| Item                      | Description  |
|---------------------------|--|
| <b>Project Management</b> | <p>A project manager will be assigned to the project to review the daily activity and assist in scheduling the work. Field and laboratory tests will be reviewed prior to final submittal. The project manager will be responsible for the project budget, communicating with the contractor regarding schedule, deviations, and documenting the resolution of outstanding deviations.</p> <p>To help create a good working relationship with the contractor and for the contractor to better understand our scope of work for the project, we request that Terracon be invited to preconstruction meetings prior to each phase of construction.</p> |

### **Scope Assumptions/Exclusions:**

- At the time this proposal was prepared, we were not provided with a Construction Schedule. Once this information becomes available, we would be happy to review and revise our proposal accordingly;
- Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to the coronavirus. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task planning and risk assessment processes. Client acknowledges its responsibility for notifying Consultant of any circumstances that present a risk of exposure to the coronavirus or individuals who have tested positive for COVID-19 or are self-quarantining due to exhibiting symptoms associated with the coronavirus.

### **Commitment to Timely Report Turnaround:**

We understand the importance of report turnaround to our clients and we are committed to delivering test results on a timely basis as well as the following reporting standards:

- Failing tests or non-conformance items will be communicated to the designated parties prior to leaving the site and handwritten draft reports are available at the end of each day.
- Final reports with non-conformances (Deviation Reports) will be provided within 24 hours of testing.
- Final reports without non-conformances will be provided within five business days.
- Final laboratory test reports will be provided within two days of test completion.

**Terracon Field Representative:** In addition to the above services, our field personnel will provide the following services during their visit:

- Check in with the project general superintendent upon arrival on-site.
- Confirm that current approved construction documents are available during our visit.
- Notify the general contractor of our field observations and test results prior to leaving the site.
- Submit a written draft report to the Terracon project manager for review.

- Our field personnel have the right to decline work if they believe the conditions are not safe.

**Scheduling of Services:** We understand that the client may not be involved with scheduling our services; this is typically the responsibility of the general contractor. We request that the following information be passed on to whom will be responsible for scheduling our services.

- Scheduling testing services must be requested no later than 12:00 pm on the business day preceding the work.
- For structural steel testing and observations, we request 72 hours' notice.
- Scheduling is performed through our dispatcher by calling (209) 263-0592; or emailing [noa-scheduling@terracon.com](mailto:noa-scheduling@terracon.com).
- Cancellation of services should be done prior to a Terracon representative mobilizing to the project. Failure to do so will result in a cancellation fee.
- Terracon will not be responsible for tests that are not performed due to a failure to schedule our services on the project.
- Testing and observations will only determine compliance with project specifications at the test locations, at the time our services are performed.

## **4.0 COMPENSATION**

Based on the project information available for our review, our time and materials estimated budget to perform the proposed scope of services is **\$94,715**. A summary of our unit rates, estimated quantities, and the resulting costs is included on the attached Fee Estimate. Fees for services provided will be based on the unit rates shown in that exhibit. Please note that this is only a budget estimate and not a not-to-exceed price. Any additional out of scope items will be performed within accordance with our current fee schedule.

Many factors, including those out of our control, such as weather and the contractor's schedule including overtime and weekend work, and the need for re-testing will dictate the final fee for our services. We will not exceed our budget without first notifying you, and providing a summary of work performed to date and remaining work. We will track the costs of re-testing, stand-by time, and cancellations separately.

For purposes of our proposal, overtime is defined as all hours worked above 8 hours per day, Saturday, Sunday and Terracon recognized holidays. Overtime rates will be 1.5 times the hourly rate quoted. All charges are portal to portal from our local office. A minimum of 2 hours will be charged for each site visit with the exception of sample pick-ups.

## **5.0 ASSUMPTIONS**

- The project is subject to California Prevailing Wage law;
- Our fees for trips to the site will be charged portal to portal;

**Proposal for Materials Testing & Special Inspection Services**

EDH Fire Training Center ■ El Dorado Hills, California  
Rev March 30, 2022 ■ Terracon Proposal No. PNB221060



- This project is located approximately 30 miles from our closest office with a laboratory (Sacramento). Typical travel time can range from 30-45 minutes, each way.
- Time will be charged in 2, 4, and 8-hour increments. Time worked on-site in excess of 8 hours per day and Saturdays will be charged at 1.5 times the hourly rate. Time worked on Holidays, Sundays and for Saturdays after 8 hours, or weekdays after 12 hours will be charged at 2 times the hourly rate;
- We have assumed that contractors on the site will work a single shift, typical schedule of 5 days per week;
- Terracon’s services specifically exclude job site safety responsibility;
- Our services do not relieve any contractor/subcontractor from complying with project plans and specifications; and,
- Invoices for the project will be submitted on a bi-monthly basis. Requirements relative to invoicing must be provided prior to the start of work so that payments to Terracon can be made in the appropriate time frames discussed below.

**6.0 AUTHORIZATION**

This proposal may be accepted by fully executing and returning mutually agreed upon terms and conditions. Please be aware that we will be unable to distribute field and laboratory reports until a signed contract is received. This proposal is valid only if authorized within 45 days from the proposal date.

We appreciate the opportunity to provide this proposal and look forward to working with you. Please give us a call if you have any questions or comments regarding this proposal.

Sincerely,  
**TERRACON CONSULTANTS, INC.**

Nicholas Lee  
Project Manager

Ryan R. King, P.E.  
Office Manager | Principal

Copies to: Addressee (via e-mail)

Enclosures: Fee Estimate

### Cost Estimate Table

| Item  | No. of Units | Unit  | Unit Rate | Fee                |
|---|--------------|-------|-----------|--------------------|
| <b>Soils</b>  |              |       |           |                    |
| Soil Inspector with Nuclear Gauge                               | 112          | Hours | \$114.00  | \$12,768.00        |
| Utility Trench Field Density                                    | 72           | Hours | \$114.00  | \$8,208.00         |
| Footing Excavation Inspection                                   | 24           | Hours | \$114.00  | \$2,736.00         |
| PM/PE Review/Admin Support                                      | 34           | Each  | \$90.00   | \$3,060.00         |
| Trip Charge   | 34           | Trip  | \$50.00   | \$1,700.00         |
| Subtotal for Soils  |              |       |           | \$28,472.00        |
| <b>Concrete</b>   |              |       |           |                    |
| Concrete Inspection   | 80           | Hours | \$114.00  | \$9,120.00         |
| Concrete Cylinder Pickup  | 20           | Hours | \$108.00  | \$2,160.00         |
| Reinforcing Steel Inspection                                    | 32           | Hours | \$114.00  | \$3,648.00         |
| Anchor   Epoxy Observation                                      | 20           | Hours | \$114.00  | \$2,280.00         |
| PM/PE Review/Admin Support                                      | 25           | Each  | \$90.00   | \$2,250.00         |
| Trip Charge   | 30           | Trip  | \$50.00   | \$1,500.00         |
| Subtotal for Concrete   |              |       |           | \$20,958.00        |
| <b>Structural Masonry</b>                                       |              |       |           |                    |
| Masonry Inspector   | 112          | Hours | \$135.00  | \$15,120.00        |
| Grout Cylinder Pickup   | 12           | Hours | \$108.00  | \$1,296.00         |
| PM/PE Review/Admin Support                                      | 18           | Each  | \$90.00   | \$1,620.00         |
| Trip Charge   | 21           | Trip  | \$50.00   | \$1,050.00         |
| Subtotal for Masonry  |              |       |           | \$19,086.00        |
| <b>Shearwall Nailing Inspection</b>                             |              |       |           |                    |
| Shearwall Nailing Inspection                                    | 16           | Hours | \$114.00  | \$1,824.00         |
| PM/PE Review/Admin Support                                      | 4            | Each  | \$90.00   | \$360.00           |
| Trip Charge   | 4            | Trip  | \$50.00   | \$200.00           |
| Subtotal for Nailing  |              |       |           | \$2,384.00         |
| <b>Structural Steel</b>   |              |       |           |                    |
| Field Welding Inspection  | 48           | Hours | \$135.00  | \$6,480.00         |
| Shop Welding Inspection   | 24           | Hours | \$135.00  | \$3,240.00         |
| High Strength Bolting   | 16           | Hours | \$95.00   | \$1,520.00         |
| Mileage (Shop Inspection - Assumed 50 miles EW)                 | 300          | Each  | \$.75     | \$225.00           |
| PM/PE Review/Admin Support                                      | 15           | Each  | \$90.00   | \$1,350.00         |
| Trip Charge   | 12           | Trip  | \$50.00   | \$600.00           |
| Subtotal for Structural Steel                                   |              |       |           | \$13,415.00        |
| <b>Laboratory Testing</b>                                       |              |       |           |                    |
| Compression Test Grout  | 24           | Each  | \$30.00   | \$720.00           |
| Compression Test on Concrete                                    | 50           | Each  | \$30.00   | \$1,500.00         |
| ASTM D 1557 Modified Proctor (4")                               | 3            | Each  | \$245.00  | \$735.00           |
| ASTM D 1557 Modified Proctor (6")                               | 1            | Each  | \$255.00  | \$255.00           |
| CTM 309 Theo Spec Gav Bit Mix                                   | 1            | Each  | \$175.00  | \$175.00           |
| Subtotal for Lab Testing  |              |       |           | \$3,775.00         |
| <b>Project Administration, Engineering Review and Reporting</b> |              |       |           |                    |
| Prinicpal   Geotechnical Engineer                               | 15           | Hours | \$225.00  | \$3,375.00         |
| Project Manager   | 20           | Each  | \$145.00  | \$2,900.00         |
| Final Letter  | 1            | Each  | \$350.00  | \$350.00           |
| Subtotal for PA & Reporting                                     |              |       |           | \$6,625.00         |
| <b>Estimated Grand Total for Above Services</b>                 |              |       |           | <b>\$94,715.00</b> |



**POSITIONS AND AUTHORIZATION DOCUMENT (PAD)**

**FY 2021/22**

**Effective 4/21/22**

| <b>SUMMARY</b>                  |                             |                                |  |                         |
|---------------------------------|-----------------------------|--------------------------------|--|-------------------------|
| <b>Full-time Positions</b>      |                             |                                |  |                         |
|                                 | <b>Authorized Positions</b> | <b>Actual Filled Positions</b> | <b>Funded Positions (Preliminary Budget)</b> | <b>Proposed Changes</b> |
| <b>Office of the Fire Chief</b> | <b>5.5</b>                  | <b>5.5</b>                     | <b>5.5</b>                                   | <b>0</b>                |
| <b>Operations Branch</b>        | <b>62</b>                   | <b>59</b>                      | <b>60</b>                                    | <b>2</b>                |
| <b>Administration Branch</b>    | <b>6.5</b>                  | <b>6.5</b>                     | <b>6.5</b>                                   | <b>0</b>                |
| <b>Total</b>                    | <b>74</b>                   | <b>71</b>                      | <b>72</b>                                    | <b>2</b>                |



## POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

FY 2021/22

Effective 4/21/22

| <b>OFFICE OF THE FIRE CHIEF</b>     |                  |                         |                                       |                  |
|-------------------------------------|------------------|-------------------------|---------------------------------------|------------------|
| Position                            | Auth'd Positions | Actual Filled Positions | Funded Positions (Preliminary Budget) | Proposed Changes |
| Fire Chief                          | 1                | 1                       | 1                                     |                  |
| Administrative Assistant II         | 0.5              | 0.5                     | 0.5                                   |                  |
| <b>COMMUNITY RISK REDUCTION</b>     |                  |                         |                                       |                  |
| Fire Marshal/Division Chief         | 0                | 0                       | 0                                     |                  |
| Fire Prevention Specialist          | 2                | 2                       | 2                                     |                  |
| Fire Prevention Inspector I         | 1                | 1                       | 1                                     |                  |
| Community Risk Reduction Technician | 1                | 1                       | 1                                     |                  |
|                                     | 5.5              | 5.5                     | 5.5                                   | 0                |



# POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

FY 2021/22

Effective 4/21/22

| <b>OPERATIONS BRANCH</b>                       |                      |                         |                                 |                  |
|--|----------------------|-------------------------|---------------------------------|------------------|
| Position                                       | Authorized Positions | Actual Filled Positions | Funded Positions (Final Budget) | Proposed Changes |
| Deputy Chief, Operations                       | 1                    | 1                       | 1                               |                  |
| Administrative Assistant II, Operations Branch | 1                    | 1                       | 1                               |                  |
| Fire Equipment Mechanic                        | 1                    | 1                       | 1                               |                  |
| <b>FIRE SUPPRESSION</b>                        |                      |                         |                                 |                  |
| Battalion Chiefs                               | 3                    | 3                       | 3                               |                  |
| Fire Captains                                  | 15                   | 15                      | 15                              |                  |
| Fire Engineers                                 | 15                   | 15                      | 15                              |                  |
| Firefighters                                   | 25                   | 22                      | 23                              | 2                |
| <b>EMERGENCY MEDICAL SERVICES (EMS)</b>        |                      |                         |                                 |                  |
| Day Staff Captain, EMS                         | 0.5                  | 0.5                     | 0.5                             |                  |
| <b>TRAINING/SAFETY</b>                         |                      |                         |                                 |                  |
| Day Staff Captain, Training                    | 0.5                  | 0.5                     | 0.5                             |                  |
|  | <b>62</b>            | <b>59</b>               | <b>60</b>                       | <b>2</b>         |



# POSITIONS AND AUTHORIZATION DOCUMENT (PAD)

FY 2021/22

Effective 4/21/22

| ADMIN/SUPPORT SERVICES BRANCH      |                  |                         |                                 |                  |
|------------------------------------|------------------|-------------------------|---------------------------------|------------------|
| Position                           | Auth'd Positions | Actual Filled Positions | Funded Positions (Final Budget) | Proposed Changes |
| Deputy Chief, Administration       | 1                | 1                       | 1                               |                  |
| Administrative Assistant II        | 1                | 1                       | 1                               |                  |
| <b>HUMAN RESOURCES</b>             |                  |                         |                                 |                  |
| Director of Human Resources        | 1                | 1                       | 1                               |                  |
| Administrative Assistant II        | 0.5              | 0.5                     | 0.5                             |                  |
| Human Resources Specialist         | 0                | 0                       | 0                               |                  |
| <b>FINANCE</b>                     |                  |                         |                                 |                  |
| Director of Finance                | 1                | 1                       | 1                               |                  |
| Accounting Specialist/Board Clerk  | 1                | 1                       | 1                               |                  |
| <b>FLEET MAINTENANCE</b>           |                  |                         |                                 |                  |
| Fire Equipment Mechanic            | 1                | 1                       | 1                               |                  |
| <b>INFORMATION TECHNOLOGY (IT)</b> |                  |                         |                                 |                  |
| Datacate IT Contract               | 0                | 0                       | 0                               |                  |
|                                    | 6.5              | 6.5                     | 6.5                             | 0                |