

# EL DORADO HILLS COUNTY WATER DISTRICT

## EIGHT HUNDRED NINTH MEETING OF THE BOARD OF DIRECTORS

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Thursday, November 21, 2019

5:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND RECESS TO CLOSED SESSION

President Giraud called the meeting to order at 5:00 p.m. and Director Hartley led the Pledge of Allegiance. Directors in attendance: Bennett, Durante, Giraud, Hartley, and White. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

Meeting adjourned to closed session at 5:00 p.m.

The meeting reconvened at 6:13 p.m. The Board took no action during closed session.

### II. CLOSED SESSION ITEMS

- A. **Closed Session** pursuant to Government Code Section 54956.9(D)(1):  
Conference with legal counsel regarding existing litigation: LisaMarie Mason v. El Dorado Hills County Water District, et. al.; United States District Court Case No. 2:18-cv-00223-MCE-AC
- B. **Closed Session** pursuant to Government Code Section 54956.9(D)(1):  
Conference with legal counsel regarding existing litigation: Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633
- C. **Closed Session** pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief
- D. **Closed Session** Pursuant to Government Code Sections 54956.9(d)(2) and 54956.9 (d)4); potential litigation; one matter

### III. Presentation

- A. **Camp Fire Presentation** – Captain Tom Anselmo gave a presentation on the Camp Fire in honor of its 1-year anniversary

*Agenda Item XI.A was taken out of order prior to the Consent Calendar.*

### IV. CONSENT CALENDAR

- A. **Approve Minutes of the 807<sup>th</sup> Board meeting held October 17, 2019**
- B. **Approve Minutes of the 808<sup>th</sup> Board meeting held November 6, 2019**
- C. **Approve Financial Statements for October 2019**

*Director Durante made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried.*

**V. ORAL COMMUNICATIONS**

- A. EDH Professional Firefighters** – Mark Ali, President, reminded the Board that the annual “Movember” Golf Tournament fundraiser is scheduled for December 2<sup>nd</sup>. He also thanked the Board for approving the MOU.
- B. EDH Firefighters Association** – Marshall Cox announced that an Association meeting will be scheduled in December
- C. Public Comment** – None

**VI. CORRESPONDENCE** – None

**VII. ATTORNEY ITEMS** – None

**VIII. COMMITTEE REPORTS**

- A. Administrative Committee (Directors Bennett and Durante)** – No report.
- B. Finance Committee (Directors Giraud and White)** – No report.

**IX. FIRE CHIEF’S REPORT** – Chief Johnson reported the following to the Board:

- Mandated Harassment training is mostly complete for the Department;
- Intern Patrick Kucich has completed the didactic portion of his Paramedic program and is working toward becoming a Firefighter/Paramedic;
- Santa Run roster is filling up quickly;
- Thank you to Captain Ali, Staff, and membership for the hard work during negotiations and for what they do for the community

**X. OPERATIONS REPORT**

- A. Operations Report (Receive and file)** – Received and filed
- B. Review and update regarding Joint Powers Authority** – Chief Johnson reported that the JPA has held several workgroup meetings to agree on a common methodology to determine the cost of a medic unit. He then stated the agencies have agreed to a method created by Director of Finance Braddock.

**XI. FISCAL ITEMS**

- A. Receive and file 2018/19 Final Audit Report, Management Letter and SAS 114 Governance Letter** – Audit Partner Brian Nash presented the draft audit report to the Board, explaining that the opinion issued is an unmodified, or “clean” opinion. Mr. Nash highlighted key sections of the financial statements and disclosures, including a breakdown of the District’s net position, a fund budget vs. actual analysis, and an overview of the District’s net pension and OPEB liabilities. He pointed out that a Management Letter was not needed because all recommendations from the prior year were addressed, and no audit adjustments were needed. Director White raised questions about specific notes

and disclosures, to which Mr. Nash responded that he would review and make some minor modifications.

- B. Receive and File Accountability Act Annual Report (2018/19) for the Latrobe Zone Special Tax** – Director of Finance Braddock presented the Latrobe Zone Accountability Act Annual Report and supplemental financial report for 2018/19. She explained the report is required by the County to add the Latrobe Special Tax to the tax roll each year.

*Director Bennett made a motion for President Giraud to sign the Accountability Act Annual Report for 2018/19, seconded by Director Durante, and unanimously carried.*

## **XII. NEW BUSINESS**

- A. Public Hearing: Second reading and adoption of the 2019 California Fire Code by way of Ordinance 2019-01** – Fire Prevention Specialist Marshall Cox presented Ordinance 2019-01 adopting the 2019 California Fire Code, explaining changes that were made since the first reading.

**Public Hearing was opened at 7:06 p.m. and closed at 7:07 p.m. There were no comments from the public.**

*Director Hartley made a motion to adopt the 2019 California Fire Code by way of Ordinance 2019-01, seconded by Director White (Roll Call: Ayes: 5; Noes: 0).*

- B. Review and approve Resolution 2019-16 acknowledging the Department's compliance with Sections 13146.2 and 13146.3 of the California Health and Safety Code** – Fire Prevention Inspector Bryce De Witt explained that compliance with these sections of the California Health and Safety Code is mandated by law, and requires the District to complete inspections of schools, apartment complexes and hotels. The resolution presented attests that the District is in compliance.

*Director Durante made a motion to approve Resolution 2019-16 with amended sections, seconded by Director White (Roll Call: Ayes: 5; Noes: 0).*

- C. Review and approve Resolution 2019-15 authorizing access to State and Federal criminal history information for employment purposes** – Director of Human Resources Cora Hall presented the recommended resolution that would allow the department to use live scan fingerprinting during the pre-employment process in addition to the existing background check. She further explained the resolution is a template from the Department of Justice and is required to complete the application.

*Director Hartley made a motion to Adopt Resolution 2019-15 authorizing access to State and Federal criminal history information for employment purposes, seconded by Director White (Roll Call: Ayes: 5; Noes: 0).*

- D. Review and approve RFP award for Communications Study** – Deputy Chief Hall presented Staff’s recommendation that the Board award the RFP for the Communications Study to Federal Engineering in the amount of \$105,000. He explained the RFP submission, evaluation and rating process. He further noted that Federal Engineering has guaranteed completion of the project in 8 weeks.

*Director Hartley made a motion to approve the RFP award for the Communications Study to Federal Engineering, seconded by Director White, and unanimously carried.*

**XIII. OLD BUSINESS – None**

**XIV. ORAL COMMUNICATIONS**

- A. Directors** – Director Hartley noted he was impressed with the Camp Fire presentation.
- B. Staff** – Chief Johnson noted how similar El Dorado Hills is with to places like Paradise and stated there are upcoming meetings to address the crisis with rising homeowners’ insurance rates. Chief Lilienthal listed upcoming events, including the Tree Lighting, Holiday dinner, Santa Run, and Senior Lunch.
- C. Schedule upcoming committee meetings** – None

**XV. ADJOURNMENT**

*Director Hartley made a motion to adjourn the meeting, seconded by Bennett, and unanimously carried.*

The meeting adjourned at 7:35 p.m.

Approved:

  
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John Giraudo, President

  
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Jessica Braddock, Board Secretary