

AGENDA  
EL DORADO HILLS COUNTY WATER DISTRICT  
(FIRE DEPARTMENT)  
BOARD OF DIRECTORS  
EIGHT HUNDRED EIGHTY FIFTH MEETING  
Thursday, February 15, 2024  
5:30 p.m. Closed Session  
6:00 p.m. Open Session  
(1050 Wilson Blvd., El Dorado Hills, CA)

**ATTENTION**

Residents planning to address the Board of Directors at this Board meeting: due to the concerns about the COVID-19 virus, we respectfully ask if you are feeling ill for any reason not to attend in person.

*Zoom Webinar Video Conference link:*

<https://us02web.zoom.us/j/87503176283?pwd=YmNxOWU0dGpTWk1xTWt5cStwYzZvUT09>

*Webinar ID: 875 0317 6283*

*Passcode: 809315*

*Conference Dial in:*

*1-669-900-9128*

*Please submit your comments in writing to [clerkoftheboard@edhfire.com](mailto:clerkoftheboard@edhfire.com) and they will be entered into the public record. If you choose to attend the Zoom meeting and wish to make a comment on an item, please use the "raise a hand" button or press \*9 if dialing in by phone. Public comments will be limited to 3 minutes.*

*Thank you for your understanding during these challenging times.*

**NOTE**

*If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Board Clerk at 916-933-6623; ext. 1038, at least two (2) days prior to the meeting.*

- I. Call to Order
- II. Closed Session Items
  - A. Closed Session pursuant to Government Code Section 54956.9 (d) (2); Significant exposure to litigation; two potential matters
- III. Pledge of Allegiance
- IV. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
  - A. Approve Minutes of the 882<sup>nd</sup> Board Meeting held January 18, 2024
  - B. Approve Financial Statements and Check Register for January 2024  
End Consent Calendar
- V. Oral Communications
  - A. EDH Professional Firefighters
  - B. EDH Firefighters Association
  - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- VI. Correspondence

- VII. Attorney Items
- VIII. Standing Committee Reports
  - A. Administrative Committee (Directors Bennett and Giraudo)
  - B. Finance Committee (Directors Bennett and White)
  - C. Joint Powers Authority (Directors Durante and White)
- IX. Ad-Hoc Committee Reports
  - A. Communications (Directors Durante and Hillhouse)
  - B. CRR Services (Directors Hillhouse and White)
  - C. EDHCSD/EDHFD 2x2 (Directors Bennett and Hillhouse)
  - D. County Fire/EDHFD 2x2 (Directors Durante and Giraudo)
  - E. CPCSD/EDHFD 2x2 (Directors Giraudo and White)
- X. Fire Chief's Report
  - A. OES Report
  - B. Hosted Training Report
  - C. Training Facility Update
  - D. Other Updates
- XI. Operations Report
  - A. Operations Report (Receive and File)
- XII. Community Risk Reduction Report
  - A. CRRD Report
- XIII. Fiscal Items
  - A. Review and approve transfers to PARS Pension and OPEB section 115 trust accounts
- XIV. New Business
  - A. Review and approve Public Salary Schedule effective 12/26/2023
  - B. Review and approve Resolution 2024-02 fixing the employer contribution at an equal amount for employees and annuitants under the Public Employees' Medical and Hospital Care Act
  - C. Review and approve Resolution 2024-03 authorizing the surplus and donation of SCBAs
- XV. Old Business
- XVI. Oral Communications
  - A. Directors
  - B. Staff
- XVII. Adjournment

*Note: Action may be taken on any item posted on this agenda.*

***This Board meeting is normally recorded.***

# EL DORADO HILLS COUNTY WATER DISTRICT

## EIGHT HUNDRED EIGHTY SECOND MEETING OF THE BOARD OF DIRECTORS

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**Thursday, January 18, 2024, 5:00 p.m.**

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### **I. CALL TO ORDER**

President White called the meeting to order at 5:02 p.m. Directors in attendance: Bennett, Durante, Giraud, Hillhouse, and White. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

### **II. CLOSED SESSION**

- A. Closed Session pursuant to Government Code Section 54956.9 (d) (2); Conference with Legal Counsel regarding potential exposure to litigation; One (1) potential matter**
- B. Closed Session pursuant to Government Code Section 54957; Public Employee Grievance; Appeal to Board of Directors; One Matter**
- C. Closed Session pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation: Fire Chief**

The Board adjourned to closed session at 5:02 p.m.

Director Hillhouse joined the meeting at 5:19 p.m.

The meeting was reconvened at 6:12 p.m. The Board reported that Chief Johnson's performance evaluation was completed in closed session and they approved a new monthly salary of \$21,971 effective the last pay period in 2023.

### **III. PLEDGE OF ALLEGIANCE**

### **IV. CONSENT CALENDAR**

- A. Approve Minutes of the 880th Board Meeting held December 14, 2023**
- B. Approve Minutes of the 881st Special Board Meeting held December 19, 2023**
- C. Approve Financial Statements and Check Register for December 2023**

*Director Durante made a motion to approve the Consent Calendar, seconded by Director Giraud and unanimously carried.*

### **V. ORAL COMMUNICATIONS**

- A. EDH Professional Firefighters** – Vice-President Hemstalk welcomed the new paramedics to the District.
- B. EDH Firefighters Association** – None
- C. Public Comment** – None

### **VI. CORRESPONDENCE** – None

### **VII. ATTORNEY ITEMS** – None

**VIII. STANDING COMMITTEE REPORTS**

- A. **Administrative Committee (Directors Bennett and Giraud)** – No report.
- B. **Finance Committee (Directors Bennett and White)** – No report.
- C. **Joint Powers Authority (Directors Durante and White)** – No report.

**IX. AD-HOC COMMITTEE REPORTS**

- A. **Communications (Ad-Hoc) (Directors Durante and Hillhouse)** – No report.
- B. **CRR Services (Ad-Hoc) (Directors Hillhouse and White)** – No report.
- C. **EDHCSD/EDHFD 2x2 (Directors Bennett and Hillhouse)** – No report.
- D. **County Fire/EDHFD 2x2 (Directors Giraud and Durante)** – No report.
- E. **CPCSD/EDHFD 2x2 (Directors Giraud and White)** – No report.

**X. FIRE CHIEF'S REPORT** - Chief Johnson reported the following to the Board:

- The paramedics are on board and are doing well;
  - Medic 86 is running very smoothly, and the call volume is comparable to Medic 85;
  - Kevin Schlange was promoted to Engineer/Paramedic.
- A. **OES Report** – Chief Lilienthal presented an update on the OES activities he was involved in from the month of December.
  - B. **Hosted Training Report** – None
  - C. **Other Updates** – None

**XI. OPERATIONS REPORT**

- A. **Operations Report** (Receive and File) – Chief Brady presented the operations activity from December.

**XII. COMMUNITY RISK REDUCTION REPORT**

- A. **CRRD Report** – Chief Fields presented a report showing the CRRD data for the month of December and for all of 2023.

**XIII. FISCAL ITEMS** – None

**XIV. NEW BUSINESS**

- A. **Review and approve Resolution 2024-01 of appreciation for retired Engineer Michael Gygax** – Director Durante read the proposed resolution into the record.

*Director Giraud made a motion to approve Resolution 2024-01 of appreciation for retired Engineer Michael Gygax, seconded by Director Durante and unanimously carried. (Roll Call: Ayes: 5; Noes: 0)*

- B. **Receive and file presentation of 2023 CSDA Special District Leadership Academy Conference (Returning Track Session) and FDAC Certificate of Achievement in Fire District Leadership Conference** – Director Durante encouraged other Directors to attend the CSDA/FDAC conferences and provided a summary of the two most recent training events he attended.

- C. **Reorganization of Committees for 2024** – President White assigned the committees for 2024 as follows:

Administrative Committee: Directors Bennett and Giraudo (alternate is Director White)

Finance Committee: Directors Bennett and White (alternate is Director Durante)

JPA Committee: Directors Durante and White (alternate is Director Giraudo)

Communications Ad-Hoc Committee: Directors Durante and Hillhouse (alternate is Director Bennett)

CRRD Ad-Hoc Committee: Directors Hillhouse and White (alternate is Director Bennett)

EDHCSD/EDHFD 2x2 Ad-Hoc Committee: Directors Bennett and Hillhouse (alternate is Director White)

County Fire/EDHFD 2x2 Ad-Hoc Committee: Directors Giraudo and Durante (alternate is Director White)

CPCSD/EDHFD 2x2 Ad-Hoc Committee: Directors Giraudo and White (alternate is Director Durante)

**XV. OLD BUSINESS**

- A. **Training Facility Update** – Chief Hall gave a status update on the Training Facility, summarizing any remaining open items.

**XVI. ORAL COMMUNICATIONS**

- A. **Directors** – Director Bennett thanked Staff for all their hard work.  
B. **Staff** – Chief Johnson echoed Director Bennett’s appreciation and stated how proud he is of the organization.

Director White announced a Special Meeting that will be held on Friday, January 26 at 9:00 a.m.

**XVII. ADJOURNMENT**

The meeting adjourned at 6:57 p.m.

Approved:

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Timothy White, President

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Jessica Braddock, Board Secretary

*This is a summary of the meeting. Board Meetings are recorded, and anyone wanting to listen to the full meeting recording should contact the main office at 916-933-6623 or [inquiries@edhfire.com](mailto:inquiries@edhfire.com).*

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending January 31, 2024



	Final Budget FY23/24	Actual January 2024	Actual YTD January 31, 2024	Variance YTD Actual to Full Year Budget	(Target 58%) YTD Actual % of Full Year Budget	Notes/Comments
<b>Revenue</b>						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	24,016,044	397,966	13,087,285	(10,928,759)		
3270 · Unsecured Tax Revenue	467,436	2,971	463,789	(3,647)		
3280 · Homeowners Tax Revenue	153,186	54,543	77,919	(75,267)		
3320 · Supplemental Tax Revenue	800,000	81,248	340,404	(459,596)		Property Tax Revenue on target to budget
3330 · Sacramento County Revenue	53,917	-	517	(53,400)		
3335 · Latrobe Revenue						
3335.2 · Latrobe Special Tax	35,000	630	20,431	(14,569)		
3335.3 · Latrobe Base Transfer	105,581	-	-	(105,581)		
3340 · Property Tax Administration Fee	(427,385)	-	(392,979)	34,406		
<b>Total 3240 · Tax Revenue</b>	<b>25,203,779</b>	<b>537,358</b>	<b>13,597,367</b>	<b>(11,606,412)</b>	<b>54%</b>	
3500 · Misc. Operating Revenue						
3506 · CRRD Cost Recovery Fees	580,000	111,559	495,700	(84,300)	85%	Recognition of deferred revenue from FY2022-23
3507 · Hosted Training Revenue	280,000	34,037	237,092	(42,908)	85%	Recognition of deferred revenue from FY2022-23
3508 · Mechanic Cost Recovery Fees	6,000	-	-	(6,000)	0%	
3512 · JPA Revenue	1,300,000	-	-	(1,300,000)	0%	Timing of invoicing
3513 · Rental Income (Cell site)	54,180	2,415	31,920	(22,260)	59%	
3514.1 · Operating Grants Revenue	-	-	-	-	0%	Timing of grant reimbursement
3514.2 · Capital Grants Revenue	480,510	-	-	(480,510)	0%	
3515 · OES/Mutual Aid Reimbursement	300,000	-	368,096	68,096	123%	Timing of fire season
3520 · Interest Earned	310,000	118,073	257,914	(52,086)	83%	Interest earnings trending favorable to budget
3500 · Misc. Operating Revenue - Other	310,000	2,082	132,603	(177,397)	43%	Misc. operating revenue trending unfavorable to budget.
<b>Total 3500 · Misc. Operating Revenue</b>	<b>3,620,690</b>	<b>268,165</b>	<b>1,523,324</b>	<b>(2,097,366)</b>	<b>42%</b>	
<b>Total Operating Revenue</b>	<b>\$ 28,824,469</b>	<b>\$ 805,523</b>	<b>\$ 15,120,691</b>	<b>\$ (13,703,778)</b>	<b>52%</b>	
3550 · Development Fee						
3560 · Development Fee Revenue	1,100,000	234,331	720,318	(379,682)	65%	Revenue and interest collections trending slightly higher than budget
3561 · Development Fee Interest	-	13,847	60,618	60,618	100%	
<b>Total 3550 · Development Fee</b>	<b>1,100,000</b>	<b>248,177</b>	<b>780,936</b>	<b>(319,064)</b>	<b>71%</b>	
3568 · Proceeds from Insurance	-	-	-	-	0%	
3570 · Proceeds from Sale of Assets	-	-	-	-	0%	
<b>Total Revenue</b>	<b>\$ 29,924,469</b>	<b>\$ 1,053,701</b>	<b>\$ 15,901,627</b>	<b>\$ (14,022,842)</b>	<b>53%</b>	

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
**For the Period Ending January 31, 2024**



					(Target 58%)	
	Final Budget FY23/24	Actual January 2024	Actual YTD January 31, 2024	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
<b>Expenditures</b>						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	8,609,944	718,639	4,930,530	3,679,415	57%	
6011 · Education/Longevity Pay	671,100	52,629	376,920	294,180	56%	
6015 · Salaries & Wages, CRRD	891,656	58,893	466,705	424,951	52%	
6016 · Salaries & Wages, Administration	959,049	73,668	493,353	465,696	51%	
6019 · Overtime						
6019.1 · Overtime, Operational	2,500,923	261,973	1,316,942	1,183,981	53%	
6019.2 · Overtime, Outside Aid	247,934	1,906	266,694	(18,760)	108%	
<b>Total 6019 · Overtime</b>	<b>2,748,857</b>	<b>263,880</b>	<b>1,583,636</b>	<b>1,165,221</b>	<b>58%</b>	
6020 · P.E.R.S. Retirement	3,998,373	344,945	3,189,947	808,426	80%	Pension UAL lump sum payments made in Jul-23
6030 · Workers Compensation	1,102,222	201,494	647,328	454,894	59%	Premium increase in 2024 higher than budget
6031 · Life Insurance	7,469	523	4,018	3,451	54%	
6032 · P.E.R.S. Health Benefits	2,062,568	180,487	1,354,413	708,155	66%	February premium paid in January
6033 · Disability Insurance	22,656	3,687	11,121	11,535	49%	
6034 · Health Cost of Retirees	1,212,965	76,841	595,251	617,714	49%	Pending annual payment to CERBT
6040 · Dental/Vision Expense	257,460	10,343	146,926	110,534	57%	
6050 · Unemployment Insurance	14,875	12,080	12,638	2,237	85%	
6070 · Medicare	199,204	18,176	116,023	83,181	58%	
<b>Total 6000 · Salaries &amp; Wages</b>	<b>22,758,397</b>	<b>2,016,285</b>	<b>13,928,808</b>	<b>8,829,589</b>	<b>61%</b>	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	57,602	4,262	31,177	26,425	54%	
6102 · Other Clothing & Personal Supplies	74,048	10,197	46,278	27,770	62%	
<b>Total 6100 · Clothing &amp; Personal Supplies</b>	<b>131,650</b>	<b>14,458</b>	<b>77,454</b>	<b>54,196</b>	<b>59%</b>	
6110 · Network/Communications						
6111 · Telecommunications	70,028	4,337	31,844	38,184	45%	
6112 · Dispatch Services	80,000	-	-	80,000	0%	Timing of invoices
6113 · Network/Connectivity	63,075	4,467	26,086	36,989	41%	
<b>Total 6110 · Communications</b>	<b>213,103</b>	<b>8,804</b>	<b>57,930</b>	<b>155,173</b>	<b>27%</b>	
6120 · Housekeeping	84,480	5,351	45,690	38,790	54%	
6130 · Insurance						
6131 · General Insurance	276,247	-	204,328	71,919	74%	Prepaid insurance premium through Apr-24
<b>Total 6130 · Insurance</b>	<b>276,247</b>	<b>-</b>	<b>204,328</b>	<b>71,919</b>	<b>74%</b>	

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending January 31, 2024



					(Target 58%)	
	Final Budget FY23/24	Actual January 2024	Actual YTD January 31, 2024	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
<b>6140 · Maintenance of Equipment</b>						
6141 · Tires	48,000	1,047	6,118	41,882	13%	
6142 · Parts & Supplies	110,000	15,291	82,677	27,323	75%	
6143 · Outside Work	20,000	(690)	20,295	(295)	101%	Transfer of electronics to new E387
6144 · Equipment Maintenance	65,064	4,866	10,890	54,174	17%	
6145 · Radio Maintenance	48,425	14,107	29,316	19,109	61%	
<b>Total 6140 · Maintenance of Equipment</b>	<b>291,489</b>	<b>34,620</b>	<b>149,296</b>	<b>142,193</b>	<b>51%</b>	Timing of maintenance
<b>6150 · Facilities Maintenance</b>	<b>288,944</b>	<b>41,316</b>	<b>144,189</b>	<b>144,755</b>	<b>50%</b>	
<b>6160 · Medical Supplies</b>						
6161 · Medical Supplies	60,000	4,400	27,548	32,452	46%	Timing of purchases
<b>Total 6160 · Medical Supplies</b>	<b>60,000</b>	<b>4,400</b>	<b>27,548</b>	<b>32,452</b>	<b>46%</b>	
<b>6170 · Dues and Subscriptions</b>	<b>21,089</b>	<b>632</b>	<b>15,341</b>	<b>5,748</b>	<b>73%</b>	Prepaid several annual dues/subscriptions
<b>6180 · Miscellaneous</b>						
6017 · Intern/Volunteer Stipends	3,000	-	715	2,285	24%	
6018 · Director Pay	13,000	900	6,900	6,100	53%	
6181 · Miscellaneous	14,500	(279)	13,194	1,306	91%	FTC Grand Opening Event; Fraudulent checks pending bank reimbursement
6182 · Honor Guard	2,093	-	209	1,884	10%	
6183 · Explorer Program	3,375	-	450	2,925	13%	
6184 · Pipes and Drums	3,000	-	-	3,000	0%	
<b>Total 6180 · Miscellaneous</b>	<b>38,968</b>	<b>621</b>	<b>21,468</b>	<b>17,500</b>	<b>55%</b>	Timing of budgeted purchases
<b>6190 · Office Supplies</b>	<b>45,580</b>	<b>1,733</b>	<b>20,510</b>	<b>25,070</b>	<b>45%</b>	
<b>6200 · Professional Services</b>						
6201 · Audit	16,900	-	16,900	-	100%	Audit completed in Dec-23
6202.1 · Legal Fees	174,400	18,536	128,953	45,447	74%	Legal consulting trending higher than budget
6202.2 · Human Resources	78,900	7,934	27,067	51,833	34%	Timing of testing/medical evaluations
6203 · Notices	1,200	-	1,098	102	92%	
6204 · Other Professional Services	191,938	6,336	87,542	104,396	46%	Timing of budgeted consulting
6205 · Elections/Tax Administration	-	-	-	-	0%	
6206 · Public Relations	19,250	-	14,999	4,251	78%	Prepaid social media archiving subscription; Santa Run video
<b>Total 6200 · Professional Services</b>	<b>482,588</b>	<b>32,806</b>	<b>276,559</b>	<b>206,029</b>	<b>57%</b>	



**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending January 31, 2024



					(Target 58%)	
	Final Budget FY23/24	Actual January 2024	Actual YTD January 31, 2024	Variance YTD Actual to Full Year Budget	YTD Actual % of Full Year Budget	Notes/Comments
<b>6210 · Information Technology</b>						
6211 · Software Licenses/Subscriptions	232,811	15,743	128,743	104,068	55%	
6212 · IT Support/Implementation	195,395	9,700	92,362	103,033	47%	
6213 · IT Equipment	81,850	-	22,517	59,333	28%	
<b>Total 6210 · Information Technology</b>	<b>510,056</b>	<b>25,443</b>	<b>243,621</b>	<b>266,434</b>	<b>48%</b>	
<b>6220 · Rents and Leases</b>						
6221 · Facilities/Equipment Lease	63,316	5,238	42,747	20,569	68%	
6222 · Solar Lease	-	-	-	-	0%	Pre-paid Feb-24 EDC lease in Jan-24
<b>Total 6220 · Rents and Leases</b>	<b>63,316</b>	<b>5,238</b>	<b>42,747</b>	<b>20,569</b>	<b>68%</b>	
<b>6230 · Small Tools and Supplies</b>	<b>89,695</b>	<b>19,131</b>	<b>67,899</b>	<b>21,796</b>	<b>76%</b>	Timing of budgeted purchases
<b>6240 · Special Expenses</b>						
6241 · Non-Hosted Training	232,713	1,850	40,008	192,705	17%	Timing of training
6241.1 · EDC Hosted Training	196,000	13,785	109,497	86,503	56%	
6242 · Fire Prevention	152,170	1,166	32,285	119,885	21%	Timing of budgeted pre-plan services
6244 · Director Training & Travel	10,000	-	2,346	7,654	23%	
<b>Total 6240 · Special Expenses</b>	<b>590,883</b>	<b>16,801</b>	<b>184,136</b>	<b>406,747</b>	<b>31%</b>	
<b>6250 · Transportation and Travel</b>						
6251 · Fuel and Oil	150,000	16,509	85,115	64,885	57%	
6252 · Travel	42,000	402	29,291	12,709	70%	
6253 · Meals & Refreshments	35,000	392	19,285	15,715	55%	
<b>Total 6250 · Transportation and Travel</b>	<b>227,000</b>	<b>17,303</b>	<b>133,691</b>	<b>93,309</b>	<b>59%</b>	
<b>6260 · Utilities</b>						
6261 · Electricity	70,000	3,234	14,348	55,652	20%	Timing of annual true-ups
6262 · Natural Gas/Propane	58,000	5,094	10,020	47,980	17%	Seasonal usage/Timing of invoices
6263 · Water/Sewer	30,000	-	16,692	13,308	56%	
<b>Total 6260 · Utilities</b>	<b>158,000</b>	<b>8,328</b>	<b>41,060</b>	<b>116,940</b>	<b>26%</b>	
<b>Total Operating Expenditures</b>	<b>\$ 26,331,485</b>	<b>\$ 2,253,268</b>	<b>\$ 15,682,277</b>	<b>\$ 10,649,208</b>	<b>60%</b>	
<b>Operating Revenue - Operating Expenditures</b>	<b>\$ 2,492,984</b>	<b>\$ (1,447,745)</b>	<b>\$ (561,585)</b>	<b>\$ 3,054,569</b>		
6570 · OPEB UAL Lump Sum Payment	451,865	-	-	451,865	0%	
6720 · Capital Outlay	1,829,961	51,678	758,232	1,071,729	41%	Timing of capital expenditures
<b>Total Expenditures</b>	<b>\$ 28,613,311</b>	<b>\$ 2,304,946</b>	<b>\$ 16,440,508</b>	<b>\$ 12,172,803</b>	<b>57%</b>	
<b>Total Revenue - Total Expenditures</b>	<b>\$ 1,311,158</b>	<b>\$ (1,251,245)</b>	<b>\$ (538,881)</b>	<b>\$ (1,850,039)</b>		

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
 For the Period Ending January 31, 2024



	Final Budget FY23/24	Actual January 2024	Actual YTD January 31, 2024	Variance YTD Actual to Full Year Budget	(Target 58%) YTD Actual % of Full Year Budget	Notes/Comments
<b><u>FUND TRANSFERS</u></b>						
Transfers to Development Fee Fund	\$ (1,100,000)					
Transfers from Development Fee Fund		936,875				
Transfers to Pension Reserve Fund		(500,000)				
Transfer to/from Unassigned Fund		409,391				
Transfers from Capital Replacement Fund		893,086				
Transfers to Capital Replacement Fund		(1,950,510)				
<b>Net Change in Unassigned/Non-Spendable Fund Balance</b>	<b>\$ (0)</b>					

El Dorado Hills Fire Department

2/12/2024 12:59 PM

Register: 1000 · Bank of America  
 From 01/01/2024 through 01/31/2024  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/01/2024	EFT	De Lage Landen Fina...	-split-	Account # 159...	175.03	X		669,071.00
01/01/2024	EFT	El Dorado Disposal ...	-split-		1,209.43	X		667,861.57
01/01/2024	EFT	VSP Vision Care	-split-	January-24	969.50	X		666,892.07
01/02/2024	EFT	Sterling Administrati...	-split-		309.00	X		666,583.07
01/02/2024	EFT	Sterling Administrati...	-split-		922.00	X		665,661.07
01/02/2024	EFT	Sterling Administrati...	-split-		61.54	X		665,599.53
01/03/2024		Deposit	1114 · Due from other ...	Deposit		X	51,900.03	717,499.56
01/03/2024	EFT	Nationwide Retireme...	-split-	PR23-12-2	22,533.29	X		694,966.27
01/03/2024	EFT	Sterling Administrati...	-split-		186.00	X		694,780.27
01/04/2024	EFT	P.E.R.S. Retirement	-split-	PR23-12-2	139,897.77	X		554,882.50
01/04/2024	EFT	P. G. & E.	-split-		39.04	X		554,843.46
01/04/2024	EFT	Sterling Administrati...	-split-		461.52	X		554,381.94
01/04/2024	26963	Air Exchange	6150 · Facilities Maint...		11,965.98	X		542,415.96
01/04/2024	26964	Arnolds for Awards	6242 · Fire Prevention		334.62	X		542,081.34
01/04/2024	26965	Cameron Park C.S.D.	-split-		1,100.00			540,981.34
01/04/2024	26966	Cascade Fire Equipm...	6102 · Other Clothing ...	Invoice # INV4...	239.35	X		540,741.99
01/04/2024	26967	Datacate, Inc.	-split-	Invoice # 2048...	11,313.30	X		529,428.69
01/04/2024	26968	David Roberts	6034 · Health Cost of ...		257.50	X		529,171.19
01/04/2024	26969	Hefner, Stark & Mar...	-split-		7,818.00	X		521,353.19
01/04/2024	26970	L.N. Curtis & Sons	-split-		2,455.83	X		518,897.36
01/04/2024	26971	Motorola Solutions Inc	-split-	Customer Acct....	486.96	X		518,410.40
01/04/2024	26972	Western Fire Supply	-split-		3,319.39	X		515,091.01
01/04/2024	26973	Bobbi Bennett	-split-	Dec-23	200.00	X		514,891.01
01/04/2024	26974	Greg F. Durante (Dir...	6018 · Director Pay	Dec-23	100.00	X		514,791.01
01/04/2024	26975	John Giraud	-split-	Dec-23	200.00	X		514,591.01
01/04/2024	26976	Michael Hillhouse	-split-		200.00	X		514,391.01
01/04/2024	26977	Timothy J. White	-split-	Dec-23	200.00	X		514,191.01
01/04/2024	26978	Chase Bank	2029 · Other Payable	Dec-23	150.00	X		514,041.01
01/04/2024	26979	Wells Fargo Bank	2026 · EDH Associate...	Dec-23	5,538.00	X		508,503.01
01/05/2024			6040 · Dental/Vision R...	Deposit		X	69.10	508,572.11
01/05/2024	EFT	Sterling Administrati...	-split-	2024 HRA fees	550.00	X		508,022.11
01/05/2024	EFT	Sterling Administrati...	6204 · Other Professio...	November-23	475.00	X		507,547.11
01/05/2024	EFT	ADP HCM	6204 · Other Professio...	Workforce No...	356.90	X		507,190.21
01/05/2024	EFT	ADP	6204 · Other Professio...	Payroll Process...	966.33	X		506,223.88
01/06/2024	EFT	Sterling Administrati...	-split-		443.83	X		505,780.05
01/09/2024		Transfer from LAIF	1074 · Local Agency I...	Confirm #1705...		X	800,000.00	1,305,780.05
01/09/2024		Transfer from County	-split-	Deposit		X	13,085,299...	14,391,079...
01/09/2024	EFT	Sterling Administrati...	-split-		225.00	X		14,390,854...
01/09/2024	EFT	Sterling Administrati...	-split-		600.00	X		14,390,254...
01/09/2024	EFT	Sterling Administrati...	-split-		343.69	X		14,389,910...

El Dorado Hills Fire Department

2/12/2024 12:59 PM

Register: 1000 · Bank of America  
 From 01/01/2024 through 01/31/2024  
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01/09/2024	EFT	P. G. & E.	-split-		1,326.08	X		14,388,584...
01/09/2024	26980	Kym's Creative Cakes	6253 · Meals & Refres...		310.00	X		14,388,274...
01/10/2024	EFT	Sterling Administrati...	-split-		214.00	X		14,388,060...
01/11/2024		Transfer from Paypal	1010 · Paypal	Transfer from ...		X	101,790.60	14,489,851...
01/11/2024		Transfer to LAIF	1074 · Local Agency I...	Confirm #1705...	13,000,000...	X		1,489,851.26
01/11/2024	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Reference # 12...	30,026.76	X		1,459,824.50
01/11/2024	EFT	P.E.R.S. ING	-split-	PR24-1-1	3,266.63	X		1,456,557.87
01/11/2024	EFT	P.E.R.S. Retirement	-split-	PR24-1-1	144,697.30	X		1,311,860.57
01/11/2024	EFT	Employment Develo...	-split-	Account ID# 7...	3,557.60	X		1,308,302.97
01/11/2024	EFT	Sterling Administrati...	-split-		314.95	X		1,307,988.02
01/11/2024	26981	A-CHECK	6202.2 · Human Resou...	Inv # 59-07210...	17.50	X		1,307,970.52
01/11/2024	26982	ACC Business	-split-		1,621.03	X		1,306,349.49
01/11/2024	26983	Advantage Gear, Inc.	-split-		1,245.72	X		1,305,103.77
01/11/2024	26984	Aflac	2100 · Payroll Liabilities	Inv # 359065	1,169.97			1,303,933.80
01/11/2024	26985	Aramark	-split-	Acct. # 175878...	131.28	X		1,303,802.52
01/11/2024	26986	Arnolds for Awards	-split-		166.24	X		1,303,636.28
01/11/2024	26987	AT&T	-split-	Nov-23	118.69	X		1,303,517.59
01/11/2024	26988	AT&T Mobility	-split-	Invoice # 2872...	212.20	X		1,303,305.39
01/11/2024	26989	Cal Fire	6241.1 · EDC Hosted ...		2,660.00	X		1,300,645.39
01/11/2024	26990	CA Assoc. of Profess...	-split-	January 2024	1,858.50	X		1,298,786.89
01/11/2024	26991	Caltronics Business ...	-split-		894.73	X		1,297,892.16
01/11/2024	26992	County of El Dorado	6241.1 · EDC Hosted ...		100.00	X		1,297,792.16
01/11/2024	26993	El Dorado Disposal ...	-split-		473.46	X		1,297,318.70
01/11/2024	26994	Fit for Duty Tactical ...	6204 · Other Professio...		963.62	X		1,296,355.08
01/11/2024	26995	Fit Guard	6150 · Facilities Maint...		960.02	X		1,295,395.06
01/11/2024	26996	InterState Oil Compa...	-split-		10,380.42	X		1,285,014.64
01/11/2024	26997	Interwest Consulting ...	6242 · Fire Prevention		665.00	X		1,284,349.64
01/11/2024	26998	Larry R. Fry	-split-		500.50	X		1,283,849.14
01/11/2024	26999	Lawson SSP Group, ...	6150 · Facilities Maint...		262.50	X		1,283,586.64
01/11/2024	27000	Liebert Cassidy Whit...	-split-		4,473.00	X		1,279,113.64
01/11/2024	27001	Life Assist	-split-		2,446.99	X		1,276,666.65
01/11/2024	27002	Quench USA, Inc.	-split-		514.80	X		1,276,151.85
01/11/2024	27003	Sentinel Fire Equipm...	6150 · Facilities Maint...	Invoice # 94980	143.61	X		1,276,008.24
01/11/2024	27004	Sutphen Corporation	6142 · Parts & Supplies		1,396.35	X		1,274,611.89
01/11/2024	27005	The Permanente Med...	6204 · Other Professio...	Invoice # EDH...	2,000.00	X		1,272,611.89
01/11/2024	27006	Kronos	-split-		27,339.71	X		1,245,272.18
01/11/2024	PR24-1-1		-split-	Total Payroll T...	130,131.80	X		1,115,140.38
01/11/2024	PR24-1-1		1000 · Bank of Americ...	Direct Deposit	383,891.96	X		731,248.42
01/11/2024	PR24-1-1		1000 · Bank of Americ...	Payroll Checks		X		731,248.42
01/12/2024	EFT	Nationwide Retireme...	-split-	PR24-1-1	52,583.29	X		678,665.13

El Dorado Hills Fire Department

2/12/2024 12:59 PM

Register: 1000 · Bank of America  
 From 01/01/2024 through 01/31/2024  
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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/12/2024	EFT	ADP Tax	1114 · Due from other ...		703.36	X		677,961.77
01/15/2024			6204 · Other Professio...	Service Charge	549.42	X		677,412.35
01/16/2024			-split-	Deposit		X	54,313.38	731,725.73
01/16/2024	EFT	P.E.R.S. Retirement	-split-	Mangino Servi...	1,498.68	X		730,227.05
01/16/2024	EFT	P. G. & E.	-split-		3,121.41	X		727,105.64
01/16/2024	EFT	P. G. & E.	-split-		158.49	X		726,947.15
01/16/2024	EFT	Verizon Wireless	-split-	Dec-23	3,751.36	X		723,195.79
01/16/2024	EFT	Sterling Administrati...	-split-		206.00	X		722,989.79
01/16/2024	EFT	Sterling Administrati...	-split-		120.60	X		722,869.19
01/16/2024	EFT	De Lage Landen Fina...	-split-	Account # 152...	301.30	X		722,567.89
01/17/2024	EFT	Sterling Administrati...	-split-		5.00	X		722,562.89
01/18/2024		VOID Lost/Stolen C...	6204 · Other Professio...	Re-issue check ...		X	401.70	722,964.59
01/18/2024	EFT	P.E.R.S. Retirement	-split-	PERS Retro Pa...	23,797.70	X		699,166.89
01/18/2024	EFT	Sterling Administrati...	-split-		23.48	X		699,143.41
01/18/2024	EFT	Sterling Administrati...	-split-		225.00	X		698,918.41
01/18/2024	27007	ACC Business	-split-		751.32	X		698,167.09
01/18/2024	27008	Advantage Gear, Inc.	6102 · Other Clothing ...		17.11	X		698,149.98
01/18/2024	27009	Advanced IPM	-split-		203.00	X		697,946.98
01/18/2024	27010	Air Exchange	6150 · Facilities Maint...		1,766.70			696,180.28
01/18/2024	27011	Aramark	6120 · Housekeeping	Acct. # 175878...	43.76	X		696,136.52
01/18/2024	27012	Atwood Insurance	6030 · Workers Compe...	Invoice # 15405	530.00	X		695,606.52
01/18/2024	27013	Brian K Veerkamp	6034 · Health Cost of ...		382.70			695,223.82
01/18/2024	27014	David Taussig and A...	-split-	Invoice # 2305...	401.70	X		694,822.12
01/18/2024	27015	Domco Plumbing, Inc.	6150 · Facilities Maint...	Invoice # 149813	575.00	X		694,247.12
01/18/2024	27016	Emigh Ace of El Dor...	-split-		85.86			694,161.26
01/18/2024	27017	EMS Technology Sol...	-split-		3,600.00	X		690,561.26
01/18/2024	27018	Ferrell Gas	-split-	Account # 886...	1,031.95	X		689,529.31
01/18/2024	27019	The Home Depot Pro	-split-		1,007.11	X		688,522.20
01/18/2024	27020	InterState Oil Compa...	6251 · Fuel and Oil		492.58	X		688,029.62
01/18/2024	27021	Lawson Mechanical ...	-split-		6,866.00	X		681,163.62
01/18/2024	27022	Life Assist	-split-		822.73	X		680,340.89
01/18/2024	27023	Metropolitan Life Ins...	6031 · Life Insurance	Customer Num...	522.60	X		679,818.29
01/18/2024	27024	Photos by JC	6181 · Other Miscellan...	Invoice # 1003	175.00			679,643.29
01/18/2024	27025	PowerGen Inc.	-split-		8,116.28	X		671,527.01
01/18/2024	27026	Preferred Alliance, Inc.	6202.2 · Human Resou...	Invoice # 0192...	252.00	X		671,275.01
01/18/2024	27027	State Water Resource...	-split-	Invoice # SW-...	964.00			670,311.01
01/18/2024	27028	Superior Self-Storage...	6221 · Facilities/Equip...		240.00	X		670,071.01
01/18/2024	27029	Sutphen Corporation	6144 · Equipment Mai...		1,501.50	X		668,569.51
01/18/2024	27030	Western Extrication ...	-split-	Invoice # 2533	71,329.23	X		597,240.28
01/18/2024	27031	Wilkinson Portables, ...	-split-	Invoice # 155763	114.13	X		597,126.15

El Dorado Hills Fire Department

2/12/2024 12:59 PM

Register: 1000 · Bank of America  
 From 01/01/2024 through 01/31/2024  
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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/19/2024	EFT	P. G. & E.	-split-		1,342.34	X		595,783.81
01/22/2024	EFT	Verizon Wireless	-split-	Dec-23	383.62	X		595,400.19
01/22/2024	EFT	P. G. & E.	-split-		715.92	X		594,684.27
01/23/2024		Transfer from LAIF	1074 · Local Agency I...	Confirm #1707...		X	825,000.00	1,419,684.27
01/23/2024	EFT	Sterling Administrati...	-split-		236.38	X		1,419,447.89
01/24/2024	EFT	Sterling Administrati...	-split-		191.99	X		1,419,255.90
01/25/2024	EFT	P.E.R.S. Health	-split-	February 2024	253,655.52	X		1,165,600.38
01/25/2024	EFT	Sterling Administrati...	-split-		2.60	X		1,165,597.78
01/25/2024	EFT	Sterling Administrati...	-split-		159.30	X		1,165,438.48
01/25/2024	EFT	Sterling Administrati...	-split-		84.00	X		1,165,354.48
01/25/2024	EFT	Allied Administrator...	-split-	February 2024	6,765.06	X		1,158,589.42
01/25/2024	27032	4640 Golden Foothill...	-split-	Invoice # 21411	5,916.92			1,152,672.50
01/25/2024	27033	Aflac	2100 · Payroll Liabilities	Inv # 707800	906.76			1,151,765.74
01/25/2024	27034	CA Association of ...	6170 · Dues and Subsc...	Invoice # 02945	100.00	X		1,151,665.74
01/25/2024	27035	CA Assoc. of Profess...	-split-	Febuary 2024	1,829.00	X		1,149,836.74
01/25/2024	27036	Capital Building Mai...	-split-		1,811.23	X		1,148,025.51
01/25/2024	27037	Capital Clutch and B...	-split-		7,395.21	X		1,140,630.30
01/25/2024	27038	Churchll's Hardware ...	6150 · Facilities Maint...	Customer Acco...	58.60			1,140,571.70
01/25/2024	27039	Cummins Sales and ...	6142 · Parts & Supplies	Invoice # Y5-9...	1,971.54			1,138,600.16
01/25/2024	27040	Emigh Ace of El Dor...	-split-		40.18			1,138,559.98
01/25/2024	27041	ESRI	6211 · Software Licens...	Invoice # 9464...	38.29	X		1,138,521.69
01/25/2024	27042	Folsom Chevrolet	6142 · Parts & Supplies		517.70	X		1,138,003.99
01/25/2024	27043	Genuine Parts Comp...	-split-		1,558.02	X		1,136,445.97
01/25/2024	27044	Hefner, Stark & Mar...	-split-		6,245.00	X		1,130,200.97
01/25/2024	27045	Jim Mackensen	6241.1 · EDC Hosted ...		2,400.00	X		1,127,800.97
01/25/2024	27046	Valley Power System...	6142 · Parts & Supplies		2,611.99	X		1,125,188.98
01/25/2024	PR24-1-2		-split-	Total Payroll T...	109,680.89	X		1,015,508.09
01/25/2024	PR24-1-2		1000 · Bank of Americ...	Direct Deposit	380,679.98	X		634,828.11
01/25/2024	PR24-1-2		1000 · Bank of Americ...	Payroll Checks		X		634,828.11
01/26/2024	EFT	Sterling Administrati...	-split-		25.00	X		634,803.11
01/28/2024	EFT	Sterling Administrati...	-split-		30.00	X		634,773.11
01/29/2024	EFT	Nationwide Retireme...	-split-	PR24-1-2	22,423.29	X		612,349.82
01/29/2024	EFT	P.E.R.S. ING	-split-	PR24-1-2	3,266.63	X		609,083.19
01/29/2024	EFT	P.E.R.S. Retirement	-split-	PR24-1-2	146,238.58	X		462,844.61
01/29/2024	EFT	Sterling Administrati...	-split-		386.25	X		462,458.36
01/30/2024	EFT	State Compensation ...	-split-	Policy # 93510...	200,964.21	X		261,494.15
01/30/2024	EFT	Sterling Administrati...	-split-		707.47	X		260,786.68
01/30/2024	EFT	Sterling Administrati...	-split-		215.00	X		260,571.68
01/31/2024	EFT	Sterling Administrati...	6204 · Other Professio...	Dec-23	475.00			260,096.68
01/31/2024	27047	ACC Business	-split-		1,621.10			258,475.58

El Dorado Hills Fire Department

2/12/2024 12:59 PM

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01/31/2024	27048	Allstar Fire Equipme...	6102 · Other Clothing ...		386.07		258,089.51
01/31/2024	27049	Air Exchange	6150 · Facilities Maint...		1,068.21		257,021.30
01/31/2024	27050	Aramark	-split-	Acct. # 175878...	87.52		256,933.78
01/31/2024	27051	AT&T	-split-	Dec-23	161.70		256,772.08
01/31/2024	27052	AT&T Mobility	-split-	Invoice # 2872...	212.20		256,559.88
01/31/2024	27053	Bauer Compressors	-split-		2,826.66		253,733.22
01/31/2024	27054	Big O Tires	6141 · Tires		1,047.34		252,685.88
01/31/2024	27055	Bruce Martin	6241.1 · EDC Hosted ...	Invoice # 24-01	4,830.00		247,855.88
01/31/2024	27056	Burkett's	6190 · Office Supplies	Invoice # 1517...	171.40		247,684.48
01/31/2024	27057	Cal Fire	-split-		3,795.00		243,889.48
01/31/2024	27058	Caltronics Business ...	-split-		190.07		243,699.41
01/31/2024	27059	David Roberts	-split-		515.00		243,184.41
01/31/2024	27060	El Dorado County Fi...	6170 · Dues and Subsc...	2023/24 Annua...	50.00		243,134.41
01/31/2024	27061	Emigh Ace of El Dor...	-split-		149.98		242,984.43
01/31/2024	27062	FireCom	6145 · Radio Maintena...		12,832.31		230,152.12
01/31/2024	27063	Grafix Systems	6142 · Parts & Supplies	Invoice # 32066	2,772.81		227,379.31
01/31/2024	27064	Hunt & Sons	-split-	Invoice # 464816	576.13		226,803.18
01/31/2024	27065	InterState Oil Compa...	-split-		5,060.19		221,742.99
01/31/2024	27066	L.N. Curtis & Sons	-split-		3,066.37		218,676.62
01/31/2024	27067	Liberty Bell Smart H...	-split-	Invoice # 678430	74.99		218,601.63
01/31/2024	27068	Life Assist	-split-		1,130.16		217,471.47
01/31/2024	27069	Motorola Solutions Inc	6145 · Radio Maintena...	Customer Acct....	787.52		216,683.95
01/31/2024	27070	National Garage Doo...	6150 · Facilities Maint...		2,081.36		214,602.59
01/31/2024	27071	R&S Overhead Door...	-split-		6,371.96		208,230.63
01/31/2024	27072	Sierra Gate Service	6150 · Facilities Maint...		465.68		207,764.95
01/31/2024	27073	Kaiser Foundation H...	-split-	Guarantor Acc...	7,664.00		200,100.95
01/31/2024	27074	Western Fire Supply	6102 · Other Clothing ...		3,748.99		196,351.96



### Fire Service Liaison

- 1:1 Meetings with local fire Chiefs
- Attended TO's Meeting
- Attended Fire Chiefs Association Meeting
- Attended JPA Board of Directors Meeting
- Attended the bi-weekly OWPR Meeting
- Attended Fire Safe Council Meeting
- Attended the Cameron Park Board of Directors Meeting
- EDH Nexus Study



### Training & Exercise

- South Lake Tahoe table top exercise February 1, 2024
- Planning two evacuation drills with Town Hall meetings on East and West slopes in the Spring
- Planning a large scale Active Shooter Drill on the West side of El Dorado County
- Planning a Mosquito Town Hall meeting
- Planning teaching of ICS 300 and ICS 400



### Technical Competency

- Developed a Training Plan for next three years
- Working on credentialing in EOC positions – LOFR and Plans
- Worked on CSTI class offering in El Dorado County
- Statewide involvement in CESA, IAEM, Cal-Chiefs EM Section



### OAC

- Serve as the Fire Operational Area Coordination for XED
- Revised County Mobilization Plan for 2024
- Revised Multi-Hazard Response Plan for XED
- Rotating duty coverage every third week
- SRIMT Plans Section Deputy Lead for 2024
- Technical Rescue Meeting
- HazMat Area Plan review
- Preposition winter storm 2.04.24



### Emergency Management

- Drafted a South Lake Tahoe Evacuation Plan
- PR flyer for a new evacuation software coming soon
- Worked on the Local Hazard Mitigation plan revision
- Revised checklists for winter storm readiness
- Developed position specific checklists, bins, and reference materials for EOC positions



# February 2024 EDH Fire Monthly OES Report



# EL DORADO HILLS FIRE DEPARTMENT

“YOUR SAFETY ... OUR COMMITMENT”



## Community Risk Reduction Division

January 2024 Report

## OVERVIEW

The El Dorado Hills Fire Department, Community Risk Reduction Division (CRRD) continues to see significant residential development and vegetation management program activity throughout the reporting period. Major construction activity continues in the Promontory, Saratoga Estates, Serrano, Carson Creek, Bell Ranch, Ridgeview, and Bass Lake North areas of the District. New project proposals consisting of La Canada residential subdivision consisting of 40 one to two acre parcels, Wildhawk residential subdivision consisting of 70 parcels, Creekside Village residential subdivision consisting of 926 single-family dwellings, Latrobe Self Storage at Latrobe Rd. and Suncastr Lane, Rancho Victoria residential subdivision consisting of 8 40-acre residential parcels, Town & Country Village conference and hotel facilities at Bass Lake Road, Montano 330 multi-family dwelling units at White Rock Rd. & Latrobe Rd., Quantam Care Residential Care Facility at Carson Crossing, and Costco at Silva Valley are ongoing. New commercial construction consisting of the Gateway of El Dorado industrial development at Golden Foothill Parkway and Aloft Hotel in Town Center continues to progress.

CRRD has received a total of **138** applications for permit in the month of January 2024. New home construction permit activity was the leading permit submittal type with **99** plan applications received.

## MAJOR ACCOMPLISHMENTS

CRRD staff completed the following activities during the last 30 days:

- Completed **127** reviews of plans for permit.
- Completed **127** construction inspections and **96** smoke and carbon monoxide alarm inspections.
- Completed **59** fire and life safety inspections of residential and commercial occupancies.
- Completed **111** defensible space and vegetation complaint inspections on behalf of El Dorado County.
- Trained and assisted in **8** car seat installations.

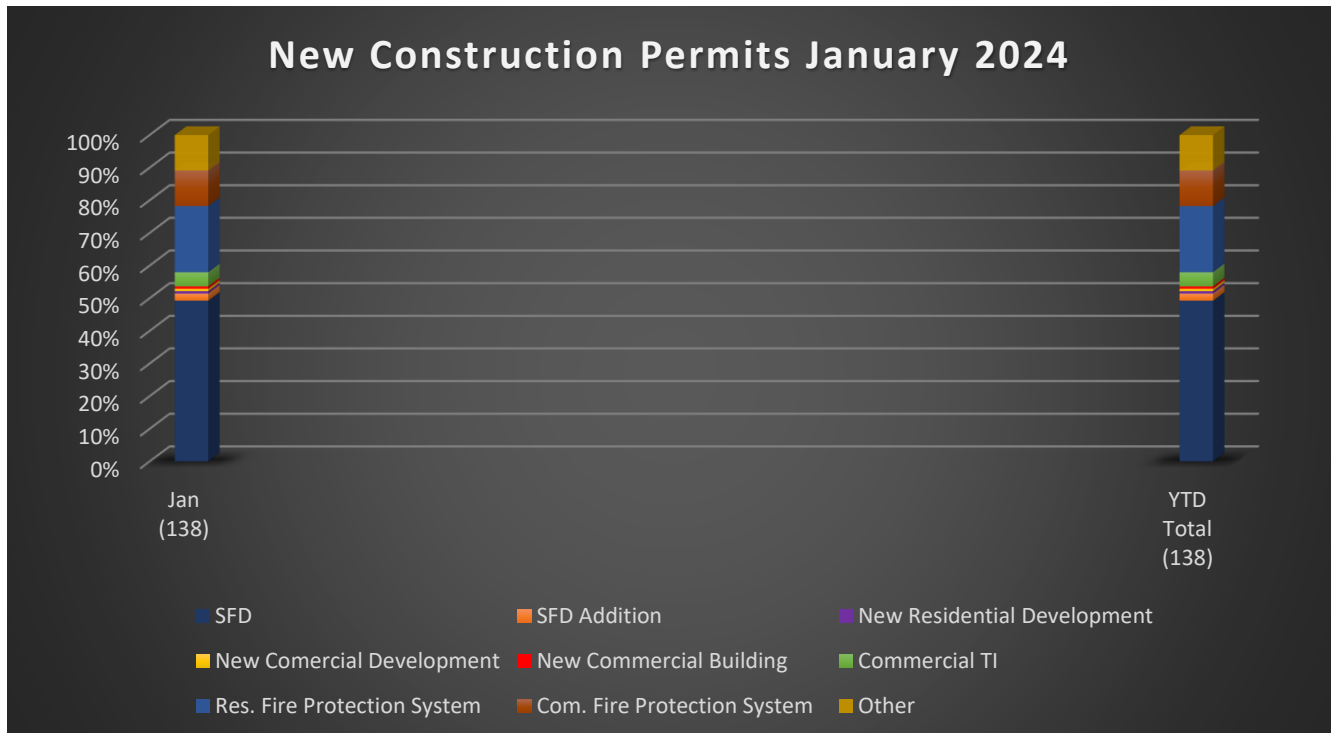


Table 1: New Construction Permits by Month Report

## Fire & Life Safety Inspections January 2024

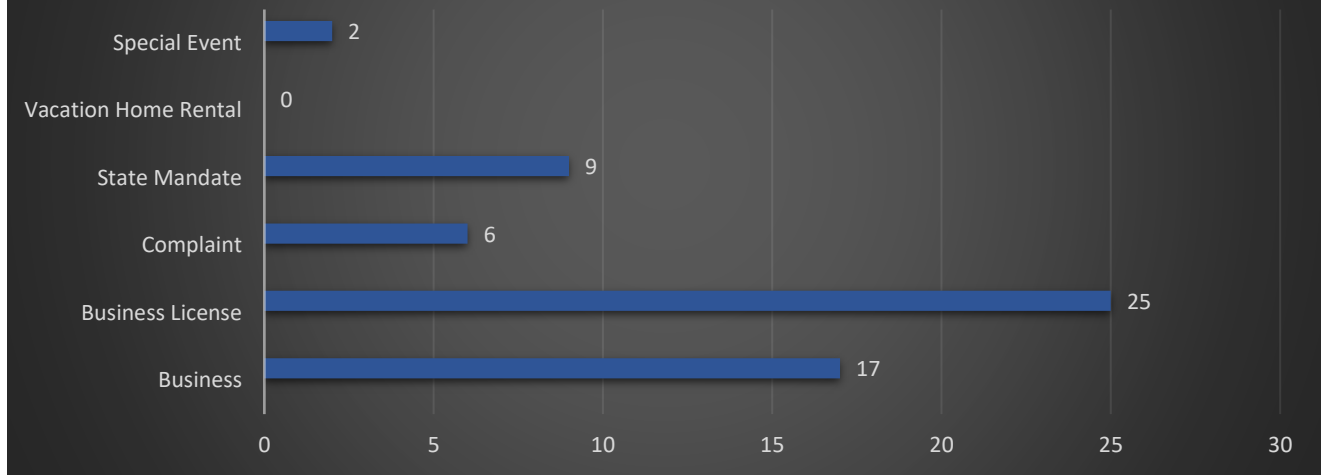


Table 2: Fire and Life Safety Inspections by Month Report

End of Report



# EL DORADO HILLS FIRE DEPARTMENT

*“Serving the Communities of El Dorado Hills, Rescue and Latrobe”*

**DATE:** February 15, 2024  
**TO:** Board of Directors  
**AGENDA ITEM:** XIII-A  
**SUBJECT:** Budget Excess Transfer to PARS

## SUMMARY

Staff seeks Board approval to transfer the excess of fund revenues over fund expenditures (after fund transfers) for fiscal year 2022/23 to the District PARS pension and OPEB section 115 trust accounts.

## BACKGROUND

The District’s reserve policy states that to the extent there is an excess of total revenues over total expenditures (including pension contributions) in any fiscal year, the Board will make the actuarially determined contribution to pay down the OPEB unfunded liability. Further, the policy states that the Board shall maintain a restricted pension reserve fund that will be funded utilizing excess operating funds in the Board approved Final Budget each year.

## DISCUSSION

Below is the calculation of the excess of total revenues over total expenditures for fiscal year 2022/23, after other fund transfers for the fiscal year are complete:

	2022/23	
<b>Excess of Revenue over Expenditures</b>	<b>\$ (5,417,956)</b>	Per Audited Financial Statements
Less: Transfer to Development Fee Fund	\$ (1,442,364)	Development Fee Revenue + Earned Interest
Plus: Transfers from Development Fee Fund*	\$ 8,056,398	Qualifying Development Fee Expenditures
Less: Transfers to Pension Reserve Fund	\$ (213,026)	Unrealized Gain on PARS Section 115 Trust
Plus: Transfers from Capital Replacement Fund*	\$ 2,915,855	Decrease in Capital Replacement Fund for current year capital purchases
Less: Transfers to Capital Replacement Fund	\$ (2,752,497)	Amount based on approved 2022/23 Mid-Year Budget
<b>Excess of Fund Revenue over Expenditures after Fund Transfers</b>	<b>\$ 1,146,409</b>	
Recommended Transfer to Pension Section 115 Trust	\$ (500,000)	Budgeted Transfer Amount
Recommended Transfer to OPEB Section 115 Trust	\$ (646,409)	Up to Actuarial Recommended Contribution
<b>Remaining Excess of Fund Revenue over Expenditures after Fund Transfers</b>	<b>\$ -</b>	

\* Reflects post-audit adjustment to remove air compressor replacement from qualifying development fee purchases in 2022/23, thereby changing funding source from the Development Fee Fund to the Capital Replacement Fund for this purchase.

There was a budgeted transfer to the pension reserve fund (PARS section 115 trust account) of \$500,000 in the Board-approved 2022/23 Mid-Year Budget, which utilized budgeted excess operating funds. The actuarially recommended net OPEB trust contribution for 2023/24, net of a budgeted transfer of \$300,000 to CERBT, is \$1,183,316 (see Appendix A). As there is not sufficient budget excess operating funds remaining to make the actuarially recommended contribution after other transfers, Staff recommends a contribution of the full remaining excess amount of \$646,409.

**FISCAL IMPACT**

The recommended transfers to the Pension and OPEB Section 115 Trust accounts will decrease the District’s unassigned general fund balance by \$1,146,409. The remaining balance in the unassigned general fund, however, will still be well above the minimum required by the District’s reserve policy (a minimum of 50% total operating expenditures based on the prior fiscal year adopted Final Budget). The balance in the unassigned general fund as of June 30, 2023 was \$16,967,932 per the audited financial statements.

**RECOMMENDATION**

Staff recommends the Board approve the following transfers to the PARS pension and OPEB section 115 trust accounts:

Pension:	\$ 500,000
OPEB:	<u>\$ 646,409</u>
<b>Grand Total:</b>	<b>\$ 1,146,409</b>

**El Dorado Hills Fire Department, Retiree Healthcare Plan**  
**June 30, 2022 Actuarial Valuation**  
**Page 3**

**Recommended Contribution:** Actuarial funding policies generally do not require an agency to make up any shortfall (unfunded liability) immediately or take an immediate credit for any excess assets (surplus). Instead, the unfunded liability or surplus is amortized over time. An agency's recommended contribution is simply the current employer Normal Cost plus an amortization of the unfunded liability or less an amortization of the excess assets. In other words, the contribution is the value of benefits earned during the year plus an amount to keep the plan on track for funding.

For the Department's June 30, 2022 valuation, we calculated the 2023/24 recommended contributions as the Normal Cost plus an 15-year amortization (as a level percentage of projected payroll) of the June 30, 2023 UAAL.

	<u>2023/24</u>	<u>2024/25</u>
■ Recommended Contribution <sup>2</sup>		
• Normal cost	\$1,201,600	\$1,234,644
• Estimated administrative expenses	15,291	16,925
• UAAL amortization	<u>1,226,998</u>	<u>1,365,698</u>
• Total	2,443,889	2,617,267

**Recommended Trust Contribution:** Employer contributions are the total amounts paid to the trust plus benefits or premiums, including the implied subsidy, paid directly by the Department. If the employer makes OPEB payments such as retiree premiums (benefit payments) or administrative expenses directly, those amounts should be subtracted from the ADC to determine the net trust contribution each year, as illustrated below. A negative net trust contribution indicates the employer could request reimbursement from the trust for a portion of the benefits paid directly.

	<u>2023/24</u>	<u>2024/25</u>
■ Recommended Contribution	\$2,443,889	\$2,617,267
■ Estimated cash benefit payments <sup>3</sup>	(939,000)	(1,038,000)
■ Implied subsidy benefit payments	(19,000)	(29,000)
■ Estimated PEMHCA administrative fee paid directly by employer <sup>3</sup>	<u>(2,573)</u>	<u>(2,836)</u>
■ Recommended net trust contribution (reimbursement)	<b>1,483,316</b> *	1,547,431

\* Less contribution to CERBT of \$300,000 = \$1,183,316

<sup>2</sup> Based on actual Trust contributions of \$300,000 for fiscal 2023 and projected Trust contributions of \$620,000 (2019-2023 average) for fiscal 2024.

<sup>3</sup> Table shows projected benefit payments and expenses, but actual amounts should be substituted.



**El Dorado Hills Fire Department**  
**Public Salary Schedule**  
**12/26/2023**



CLASSIFICATION	STEPS					
	1	2	3	4	5	
ACCOUNTING ANALYST/ BOARD CLERK	Hourly	\$ 40.38	\$ 42.39	\$ 44.49	\$ 46.74	\$ 49.07
	Monthly	\$ 6,998	\$ 7,348	\$ 7,712	\$ 8,102	\$ 8,505
ADMIN. ASST. I	Hourly	\$ 26.78	\$ 28.13	\$ 29.52	\$ 31.01	\$ 32.56
	Monthly	\$ 4,643	\$ 4,876	\$ 5,118	\$ 5,375	\$ 5,644
ADMIN. ASST. II	Hourly	\$ 32.04	\$ 33.65	\$ 35.31	\$ 37.10	\$ 38.94
	Monthly	\$ 5,554	\$ 5,832	\$ 6,121	\$ 6,430	\$ 6,750
ADMINISTRATIVE TRAINING PROGRAM COORDINATOR	Hourly	\$ 48.65	\$ 51.08	\$ 53.63	\$ 56.31	\$ 59.13
	Monthly	\$ 8,432	\$ 8,853	\$ 9,297	\$ 9,760	\$ 10,248
BATTALION CHIEF (LINE)	Hourly	\$ 49.45	\$ 51.68	\$ 54.02	\$ 56.48	\$ 59.06
	Monthly	\$ 11,999	\$ 12,541	\$ 13,110	\$ 13,707	\$ 14,332
CAPTAIN	Hourly	\$ 38.91	\$ 40.86	\$ 42.90	\$ 45.04	\$ 47.29
	Monthly	\$ 9,441	\$ 9,913	\$ 10,409	\$ 10,929	\$ 11,476
CAPTAIN/ PARAMEDIC	Hourly	\$ 40.46	\$ 42.48	\$ 44.60	\$ 46.83	\$ 49.17
	Monthly	\$ 9,818	\$ 10,309	\$ 10,824	\$ 11,365	\$ 11,933
COMMUNITY RISK REDUCTION SPECIALIST	Hourly	\$ 32.04	\$ 33.65	\$ 35.31	\$ 37.10	\$ 38.94
	Monthly	\$ 5,554	\$ 5,832	\$ 6,121	\$ 6,430	\$ 6,750
DEFENSIBLE SPACE INSPECTOR (TEMP/LIMITED TERM)	Hourly	\$ 25.00				
	Monthly	\$ 4,333				
DEFENSIBLE SPACE INSPECTOR TRAINEE (TEMP/LIMITED TERM)	Hourly	\$ 20.00				
	Monthly	N/A				
DEPUTY CHIEF*	Hourly	\$ 90.22	\$ 94.40	\$ 98.78	\$ 103.38	\$ 108.21
	Monthly	\$ 15,638	\$ 16,363	\$ 17,122	\$ 17,919	\$ 18,756

**El Dorado Hills Fire Department**  
**Public Salary Schedule**  
**12/26/2023**



CLASSIFICATION	STEPS					
	1	2	3	4	5	
DIRECTOR OF FINANCE	Hourly	\$ 76.31	\$ 80.13	\$ 84.13	\$ 88.34	\$ 92.76
	Monthly	\$ 13,228	\$ 13,889	\$ 14,583	\$ 15,313	\$ 16,078
DIRECTOR OF HUMAN RESOURCES	Hourly	\$ 76.31	\$ 80.13	\$ 84.13	\$ 88.34	\$ 92.76
	Monthly	\$ 13,228	\$ 13,889	\$ 14,583	\$ 15,313	\$ 16,078
DIVISION CHIEF	Hourly	\$ 61.45	\$ 64.52	\$ 67.75	\$ 71.14	\$ 74.69
	Monthly	\$ 10,651	\$ 11,184	\$ 11,743	\$ 12,330	\$ 12,946
ENGINEER	Hourly	\$ 33.92	\$ 35.62	\$ 37.40	\$ 39.27	\$ 41.24
	Monthly	\$ 8,231	\$ 8,643	\$ 9,076	\$ 9,529	\$ 10,005
ENGINEER/ PARAMEDIC	Hourly	\$ 35.63	\$ 37.42	\$ 39.29	\$ 41.25	\$ 43.31
	Monthly	\$ 8,647	\$ 9,080	\$ 9,533	\$ 10,010	\$ 10,510
FIRE CHIEF	Hourly	N/A				
	Monthly	\$ 21,971				
FIRE EQUIPMENT MECHANIC	Hourly	\$ 38.61	\$ 40.54	\$ 42.57	\$ 44.70	\$ 46.93
	Monthly	\$ 6,692	\$ 7,028	\$ 7,379	\$ 7,748	\$ 8,135
FIRE MARSHAL	Hourly	\$ 76.31	\$ 80.13	\$ 84.13	\$ 88.34	\$ 92.76
	Monthly	\$ 13,228	\$ 13,889	\$ 14,583	\$ 15,313	\$ 16,078
FIREFIGHTER/ PARAMEDIC	Hourly	\$ 32.25	\$ 33.86	\$ 35.56	\$ 37.33	\$ 39.20
	Monthly	\$ 7,826	\$ 8,216	\$ 8,628	\$ 9,058	\$ 9,512
FIRE PREVENTION INSPECTOR I	Hourly	\$ 35.79	\$ 37.59	\$ 39.46	\$ 41.44	\$ 43.50
	Monthly	\$ 6,204	\$ 6,515	\$ 6,840	\$ 7,182	\$ 7,541
FIRE PREVENTION INSPECTOR II	Hourly	\$ 42.12	\$ 44.23	\$ 46.44	\$ 48.76	\$ 51.21
	Monthly	\$ 7,301	\$ 7,666	\$ 8,049	\$ 8,452	\$ 8,876
FIRE PREVENTION SPECIALIST	Hourly	\$ 48.65	\$ 51.08	\$ 53.63	\$ 56.31	\$ 59.13
	Monthly	\$ 8,432	\$ 8,853	\$ 9,297	\$ 9,760	\$ 10,248
HUMAN RESOURCES SPECIALIST	Hourly	\$ 33.65	\$ 35.33	\$ 37.08	\$ 38.95	\$ 40.89
	Monthly	\$ 5,832	\$ 6,124	\$ 6,427	\$ 6,751	\$ 7,088



**El Dorado Hills Fire Department**  
**Public Salary Schedule**  
**12/26/2023**



CLASSIFICATION	STEPS					
	1	2	3	4	5	
PARAMEDIC	Hourly	\$ 22.00	\$ 23.10	\$ 24.26	\$ 25.47	\$ 26.74
	Monthly	\$ 5,339	\$ 5,606	\$ 5,886	\$ 6,180	\$ 6,489

\* There was a clerical error on the salary scale for the Deputy Chief rank on the Public Salary Schedule dated 10/25/2023, which was approved by the Board of Directors on 10/19/2023. This schedule reflects the corrected salary scale for this rank.

**RESOLUTION NO. 2024-02**

**FIXING THE EMPLOYER CONTRIBUTION AT AN EQUAL AMOUNT FOR EMPLOYEES AND ANNUITANTS UNDER THE PUBLIC EMPLOYEES’ MEDICAL AND HOSPITAL CARE ACT**

WHEREAS, (1) El Dorado Hills County Water District is a contracting agency under Government Code Section 22920 and subject to the Public Employees’ Medical and Hospital Care Act (the “Act”); and

WHEREAS, (2) Government Code Section 22892(a) provides that a contracting agency subject to Act shall fix the amount of the employer contribution by resolution; and

WHEREAS, (3) Government Code Section 22892(b) provides that the employer contribution shall be an equal amount for both employees and annuitants, but may not be less than the amount prescribed by Section 22892(b) of the Act; and

RESOLVED, (a) That the employer contribution for each employee or annuitant shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of:

<b>Medical Group</b>	<b>Monthly Employer Contribution</b>
001 Represented Employees	Region 1 Blue Shield Access+ HMO
002 Chief	\$2,850.00
003 EMS Techs	No Change
004 Reserve Fire	No Change
005 Unrepresented Employees	\$2,850.00

Plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, (b) El Dorado Hills County Water District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

RESOLVED, (c) That the participation of the employees and annuitants of El Dorado Hills County Water District shall be subject to determination of its status as an “agency or instrumentality of the state or political subdivision of a State” that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that El Dorado Hills County Water District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, CalPERS may be obligated, and reserves the right to terminate the health coverage of all participants of the employer.

RESOLVED, (d) That the executive body appoint and direct, and it does hereby appoint and direct, The Director of Finance to file with the Board a verified copy of this resolution, and to perform on behalf of El Dorado Hills County Water District all functions required of it under the Act.

Adopted at a the regular meeting of the Board of Directors at 1050 Wilson Blvd. El Dorado Hills, CA, this 15 day of February, 2024.

Signed: \_\_\_\_\_  
Tim White, Board President

Attest: \_\_\_\_\_  
Jessica Braddock, Board Secretary

## **INSTRUCTIONS**

This resolution form is the approved form designated by the California Public Employees' Retirement System (CalPERS). It should be used by a contracting agency subject to Public Employees' Medical and Hospital Care Act (PEMHCA) when the agency desires to change the monthly employer health contribution for employees and annuitants in accordance with Government Code Section 22892.

The resolution is **effective on the first day of the second month** following the month in which the resolution is filed (date stamped as received by CalPERS; See address below).

WHEREAS, (1) should be completed with full name of the contracting agency and recognized employee organizations.

RESOLVED, (a) should be completed to specify the amount of the employer contribution toward the cost of enrollment for active employees and annuitants. The amount specified must be an amount equal to or greater than that prescribed by Section 22892(b).

Commencing January 1, 2009, the employer contribution shall be adjusted annually by the Board to reflect any change in the medical component of the Consumer Price Index, and shall be rounded to the nearest dollar.

RESOLVED, (b) should be completed with full name of the contracting agency.

RESOLVED, (c) should be completed with full name of the contracting agency.

RESOLVED, (d) requests the position title of the individual who handles the PEMHCA resolution for the contracting agency.

RESOLVED, (d) should be completed with full name of the contracting agency.

**Because resolutions serve as a legally binding document, we require the original resolution, certified copy with original signatures, or a copy of the resolution with the agency's raised seal.**

**For resolution processing, deliver to the following:**

### **Overnight Mail Service**

California Public Employees' Retirement System  
Health Resolution & Compliance Services, HAMD  
400 Q Street  
Sacramento, CA 95811

### **Regular Mail**

California Public Employees' Retirement System  
Health Resolution & Compliance Services, HAMD  
PO BOX 942714  
Sacramento, CA 94229-2714

The certification shown following the resolution is to be completed by those individuals authorized to sign for the contracting agency in legal actions and is to include the name of the executive body; i.e. Board of Directors, Board of Trustees, etc., the location and the date of signing.

**EL DORADO HILLS COUNTY WATER DISTRICT  
RESOLUTION 2024-03  
AUTHORIZING THE SURPLUS AND DISPOSAL OF CAPITAL ASSETS**

**WHEREAS**, the El Dorado County Water District owns the Capital Assets listed in Appendix A; and

**WHEREAS**, the District Capital Asset Policy provides that assets no longer needed in service by the District are to be submitted to the Board of Directors for approval to surplus; and

**WHEREAS**, the District Capital Asset Policy provides that the Sale and Disposal of Surplus Assets are approved by the Fire Chief or Designee; and

**WHEREAS**, the District Capital Asset Policy provides that asset sales are made in the form of public sale, auction or donation to a public agency; and

**WHEREAS**, Staff recommends that the Board of Directors approve the surplus of the Capital Assets listed in Appendix A; and

**WHEREAS**, Staff further recommends that the Board of Directors approve the method of Sale or Disposal identified in Appendix A for each listed Capital Asset.

**NOW, THEREFORE, BE IT RESOLVED** that the El Dorado Hills County Water District Board of Directors hereby approves the surplus of the Capital Assets listed in Appendix A and authorizes the Sale or Disposal as recommended.

**PASSED, APPROVED AND ADOPTED** by the Board of Directors of the El Dorado Hills County Water District at a regular meeting held on the 15th day of February 2024 by the following vote:

AYES:  
NOES:  
ABSENT:

ATTEST:

\_\_\_\_\_  
Jessica Braddock, Secretary

\_\_\_\_\_  
Timothy J. White, President

**El Dorado Hills Fire Department  
2022/23 Capital Asset Write-offs/Disposals**

Asset Number	Asset Description	Reason	Recommended Method of Sale or Disposal	Asset Category	GL Acct #	Cost	Date Acquired	Estimated Useful Life (Months)	Remaining Useful Life (Months) as of 7/1/22	Accumulated Depreciation 7/1/22	Cost less Accumulated Depreciation 7/1/22
1092	SCBA Cylinders (60 packs + 90 Bottles)	Replaced - to Surplus	Donation	Fire Equipment	1581	\$ 331,233.50	1/13/2011	96	-	\$ 331,233.50	\$ -
1109	Buddy Breathers / Pouches 60 (SCBA)	Replaced - to Surplus	Donation	Fire Equipment	1581	\$ 27,573.75	12/2/2013	120	17.0	\$ 22,059.00	\$ 5,514.75
1143	SCBA Draeger for Type VI (P-91)	Replaced - to Surplus	Donation	Fire Equipment	1581	\$ 10,502.75	4/16/2015	84	-	\$ 10,502.75	\$ -
1144	SCBA Draeger for Type VI (P-85)	Replaced - to Surplus	Donation	Fire Equipment	1581	\$ 10,502.76	4/16/2015	84	-	\$ 10,502.76	\$ -
1146	Bullard Thermal Imaging Camera	Out of Service - to Surplus	Disposal	Fire Equipment	1581	\$ 7,006.48	6/17/2015	60	-	\$ 7,006.48	\$ -
1152	Drager FPS7000 SCBA Masks P/N 4043247 (Qty 5) P/N 4043251 (Qty 2)	Replaced - to Surplus	Donation	Fire Equipment	1581	\$ 8,841.89	2/18/2016	84	7.6	\$ 8,039.03	\$ 802.86
1436	SCBA Mask Annual Fit Test System Invoice # INV126578	Replaced - to Surplus	Donation	Fire Equipment	1581	\$ 9,137.70	10/11/2017	84	27.4	\$ 6,526.93	\$ 2,610.77
1441	Diamondback Fire & Rescue SCBA's (7) (Partial JPA Passthrough)	Replaced - to Surplus	Donation	Fire Equipment	1581	\$ 8,229.98	6/30/2018	96	48.0	\$ 5,143.74	\$ 3,086.24
1278	Kenwood Mobile 5	Out of Service - to Surplus	Disposal	Radio Communications Equipment	1590	\$ 7,952.42	6/25/2005	60	-	\$ 7,952.42	\$ -
1280	Engine Headset/Intercom	Out of Service - to Surplus	Disposal	Radio Communications Equipment	1590	\$ 4,826.53	8/16/2006	60	-	\$ 4,826.53	\$ -
1281	Benedix King (8)/Kenwood (2)	Out of Service - to Surplus	Disposal	Radio Communications Equipment	1590	\$ 11,290.76	9/28/2006	60	-	\$ 11,290.76	\$ -
1283	Motorola 800 (3)	Out of Service - to Surplus	Disposal	Radio Communications Equipment	1590	\$ 8,280.01	2/15/2007	60	-	\$ 8,280.01	\$ -
1284	Antenna - Radios 87	Out of Service - to Surplus	Disposal	Radio Communications Equipment	1590	\$ 4,879.88	12/20/2007	60	-	\$ 4,879.88	\$ -
1358	8544 Command Box	Donated	Donation	Vehicles	1582	\$ 2,262.36	12/27/2012	84	-	\$ 2,262.36	\$ -
1416	Equipment Upgrade (E84, E85, E87) Invoice # INV78464	Unable to Identify	Write-off	Vehicles	1582	\$ 11,245.32	2/16/2017	84	19.6	\$ 8,622.15	\$ 2,623.17
<b>Grand Total</b>						<b>\$ 463,766.09</b>				<b>\$ 449,128.29</b>	<b>\$ 14,637.79</b>