

# EL DORADO HILLS FIRE DEPARTMENT

“YOUR SAFETY ... OUR COMMITMENT”



Community Risk Reduction Division

November, 2020 Report

## OVERVIEW

The El Dorado Hills Fire Department, Community Risk Reduction Division (CRRD) continues to see significant residential development and vegetation management program activity throughout the reporting period. Major construction activity occurred in the Saratoga Estates, Serrano, Carson Creek, Bell Ranch and Sienna Ridge areas of the District. The Town Center Apartment construction project continues to require significant staff commitment to review plans and complete construction inspections.

CRRD completed 23 defensible space inspections throughout the District. CRRD also investigated 15 Defensible Space citizen complaints on behalf of the County of El Dorado as part of their Vegetation Management program.

CRRD also completed 6 fire & life safety inspections of schools, day care centers and other education facilities. We also completed 2 business license inspections in the last 30 days of businesses moving into existing commercial occupancies in the District. We continue to support the local business community, upon request, in response to COVID-19 business related changes to ensure that they do not conflict with fire safety regulations of the District.

## MAJOR ACCOMPLISHMENTS

CRRD staff completed the following activities during the last 30 days:

- CRRD staff assisted the local schools in the annual Fire Prevention Month poster contest. We received approximately 350 posters from local school children from the following 14 schools:
  - Oak Meadow Elementary
  - Silva Valley Elementary
  - Valley View Charter Elementary
  - William Brooks Elementary
  - Golden Hills School
  - Holy Trinity School Ministry
  - John Adams Academy
  - Latrobe Elementary School
  - Marble Valley Academy
  - Green Valley Elementary
  - Jackson Elementary
  - Lake Forest Elementary
  - Lakeview Elementary
  - Sutter's Mill School

We also delivered fire prevention materials to 17 local in-home day-care facilities and preschools reaching approximately 400 children.



- Completed 7 car seat installations for the public.
- Completed 65 site, building and fire protection plan reviews and 170 construction inspections.
- Completed 16 fire and life safety inspections of residential and commercial occupancies.
- Advance planning continues on the next CERT training classes and Fire Prevention Week activities planned in 2021.
- Fire protection planning efforts continue for the Heritage at Carson Creek, Creekside Village, Marble Valley and several other community level projects located in the District.
- Staff updated the Community Development Snapshot on the EDHFire website.
- Staff is assisting in an update to the El Dorado County Fire Prevention Officers Standard on the *Installation on Water Supplies for Suburban and Rural Firefighting*.



Table 1: New Construction Permit Activity by Week

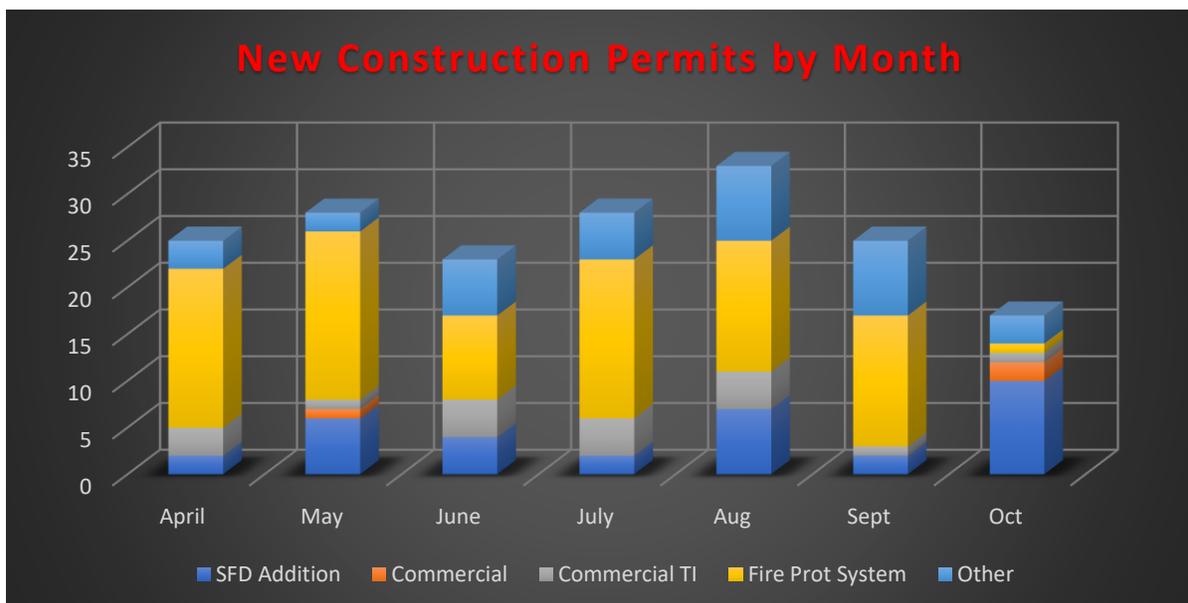


Table 2: New Construction Permits by Month in 2020

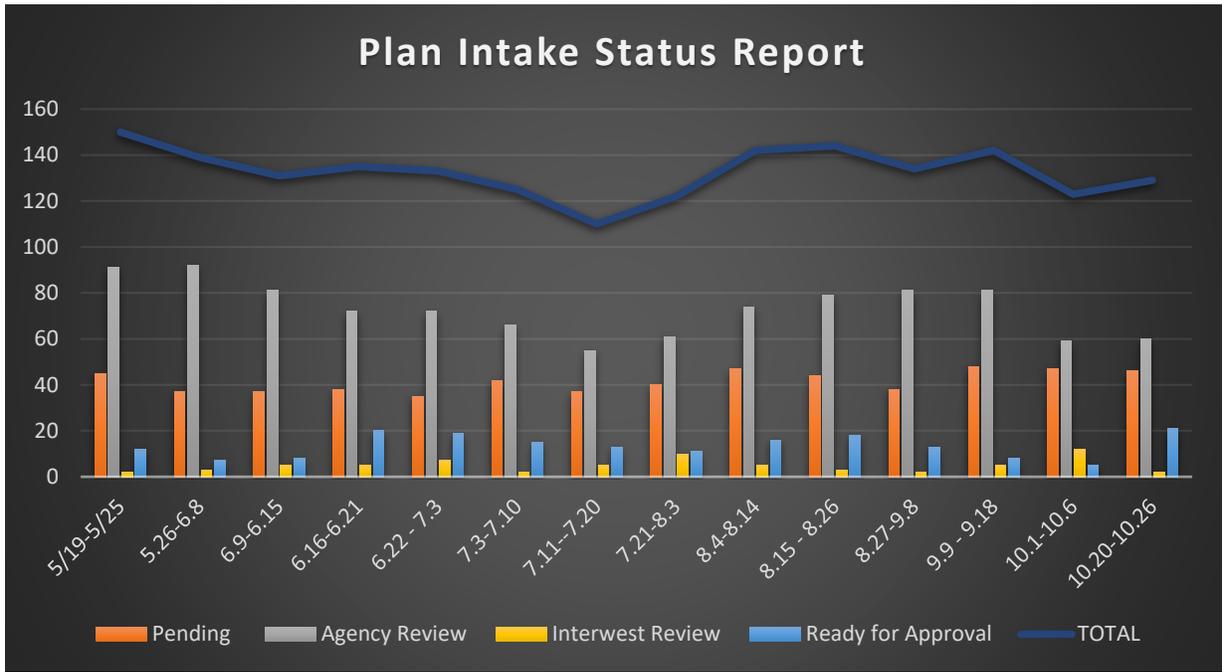


Table 3: Plan Intake Status Report

End of Report



# El Dorado Hills Fire Department

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1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

**Maurice Johnson**  
Fire Chief

**DATE:** November 18, 2020

**TO:** Board of Directors

**AGENDA #:** PRESENTATION – IV-A

**SUBJECT:** Presentation of Community Risk Reduction Division Fee Study

## TOPIC

Staff recommends that the Board receive a presentation, dated November 19, 2020, and memorandum by DTA, dated November 9, 2020, on the current cost of providing user fee-related services and exploring options for modifying the El Dorado Hills Fire Department's (EDHFD) priorities and costs.

## DISCUSSION

At the direction of the Board the Fire Chief entered into an agreement for consulting services in January, 2020, with DTA to complete a Cost Recovery Study regarding user fee-related services and exploring options for modifying EDHFD priorities and costs. The current User Fee Schedule for EDHFD was last updated in 2008. Valerie Merklin, Chris Hnatiuk and Nathan Perez from DTA will present their findings and be available to answer questions by the public and the Board on the study results and recommendations.

## POLICY COMPLIANCE

### **California Health and Safety Code §13916.**

(a) A district board may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged. No fee shall exceed the costs reasonably borne by the district in providing the service or enforcing the regulation for which the fee is charged. A district board shall not charge a fee on new construction or development for the construction of public improvements or facilities or the acquisition of equipment.

(b) The district board shall adopt an ordinance establishing a schedule of fees. Before either approving an increase in an existing fee or initially imposing a new fee, the district board shall publish notice of its intention to establish a schedule of fees pursuant to Section 6066 of the Government Code. The notice shall state the time and place of the meeting, including a general explanation of the matter to be considered, and a statement that the data required by subdivision (d) is available.

(c) The district board shall mail the notice of the meeting at least 14 days before the meeting to any interested party who has filed a written request with the district board for mailed notice of the meeting on new or increased fees. Any written request for mailed notice is valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notice shall be filed on or before April 1 of each year. The district board may establish a reasonable annual charge for sending these notices based on the estimated cost of providing that service.

(d) At least 10 days before the meeting, the district board shall make available to the public, data indicating the amount of cost, or estimated cost, required to provide the service or the cost of enforcing any regulation for which the fee is charged and the revenue sources anticipated to provide the service or the cost of enforcing any regulation, including general fund revenues.

(e) Any costs incurred by a district in conducting the meeting required by this section may be recovered from fees charged for the service or the cost of enforcing any regulation which were the subject of the meeting.

(f) At the meeting, the district board shall hear and consider any objections or protests to the proposed schedule of fees.

**FISCAL IMPACT**

There is no fiscal impact to the District with this presentation.

**ATTACHED DOCUMENTS**

1. User Fee Analysis Memorandum dated November 9, 2020 by DTA.
2. El Dorado Hills Fire Department Board of Directors User Fee Study Presentation dated November 19, 2020 by DTA.

**RECOMMENDATION**

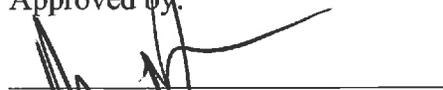
Staff recommends that the Board receive this presentation by DTA on the Community Risk Reduction Fee Study.

Submitted by:



Ronald A. Phillips  
Project Management Specialist

Approved by:



Maurice Johnson  
Fire Chief



**Maurice Johnson**  
Fire Chief

# El Dorado Hills Fire Department

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1050 Wilson Blvd. • El Dorado Hills, CA 95762 • Phone (916) 933-6623 • Fax (916) 933-5983

**DATE:** November 18, 2020

**TO:** Board of Directors

**AGENDA #:** PUBLIC HEARING – IV-B

**SUBJECT:** Review and Approve Resolution 2020-20 Amending the District Fee Schedule to Recover the Cost of Service and Enforcement of Regulations Subject to Health and Safety Code Section 13916

## TOPIC

Staff recommends that the Board conduct a public hearing on the current cost of providing user fee-related services and exploring options for amending the El Dorado Hills Fire Department (EDHFD) existing fee schedule to recover reasonable costs incurred by EDHFD for providing certain services provided by its Community Risk Reduction Division (CRRD).

## DISCUSSION

A user fee, or service fee, is a payment made by an individual for a service provided by the District that primarily benefits the individual. California Health and Safety Code §13916 specifies that the user fee may not exceed the cost of the District to reasonably provide the service. The intent of user fees is to recover 100% of the actual costs of providing the service associated with the fee.

At the direction of the Board the Fire Chief entered into an agreement for consulting services in January, 2020, with DTA to complete a Cost Recovery Study regarding user fee-related services and exploring options for modifying EDHFD priorities and costs. The current User Fee Schedule for EDHFD was last updated in 2008. The methodology used by staff and DTA to determine the costs of the services EDHFD provides include the following components:

- Identify all Direct Staff Time Spent on the Fee Related Activity or Service
- Calculate Hourly Rates for Staff
- Determine Indirect or “Overhead” Cost Rates to Calculate True Hourly Rate for Staff
- A comparison of EDHFD User Fee Costs as Compared to Fee Charges by Other Local Fire Districts / Departments

The Board previously received a study prepared by DTA as part of Agenda Item # IV-A that describes the analysis used to determine if the existing user fees fully recover the actual costs for providing the services provided by CRRD. Staff has reviewed the results of this study and agrees with the study results described in the *User Fee Schedule with Rates at 100% Cost Recovery* section enclosed within Attachment 1 of this staff report.

*“Serving the Communities of El Dorado Hills, Rescue and Latrobe”*

Staff is proposing that the User Fee Schedule be amended to include new fees that will recover the costs of providing inspections within existing occupancies that are regulated by the State of California and mandate the local fire chief to complete. In addition new fees are proposed to recover costs associated with certain wildland urban interface inspections that are completed by CRRD. Those proposed new fees are found on Page 2 of Attachment 1.

Several of the existing user fees collected by EDHFD are currently recovering at less than 50% of the actual costs to provide these services. Staff requests that the Board provide direction on what percentage of cost recovery by service type provided it wants to pursue going forward. Staff recommends that the Board consider a tiered implementation plan that increases the cost recovery amount by service type over a phased three year period. As an example the Board could elect to establish cost recovery levels as described below or establish a different cost recovery schedule beginning on the first day of each calendar year:

- 2021 – 50% Cost Recovery Level
- 2022 – 75% Cost Recovery Level
- 2023 – 100% Cost Recovery Level

Staff also seeks Board direction of the frequency of updates to the User Fee Study that assists in determining the actual costs for providing CRRD services.

Staff asks that the Board conduct a public hearing and hear any comments and / or objections on this item as required by HSC §13916 (f).

## **POLICY COMPLIANCE**

### **California Health and Safety Code §13916.**

(a) A district board may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged. No fee shall exceed the costs reasonably borne by the district in providing the service or enforcing the regulation for which the fee is charged. A district board shall not charge a fee on new construction or development for the construction of public improvements or facilities or the acquisition of equipment.

(b) The district board shall adopt an ordinance establishing a schedule of fees. Before either approving an increase in an existing fee or initially imposing a new fee, the district board shall publish notice of its intention to establish a schedule of fees pursuant to Section 6066 of the Government Code. The notice shall state the time and place of the meeting, including a general explanation of the matter to be considered, and a statement that the data required by subdivision (d) is available.

(c) The district board shall mail the notice of the meeting at least 14 days before the meeting to any interested party who has filed a written request with the district board for mailed notice of the meeting on new or increased fees. Any written request for mailed notice is valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notice shall be filed on or before April 1 of each year. The district board may establish a

reasonable annual charge for sending these notices based on the estimated cost of providing that service.

(d) At least 10 days before the meeting, the district board shall make available to the public, data indicating the amount of cost, or estimated cost, required to provide the service or the cost of enforcing any regulation for which the fee is charged and the revenue sources anticipated to provide the service or the cost of enforcing any regulation, including general fund revenues.

(e) Any costs incurred by a district in conducting the meeting required by this section may be recovered from fees charged for the service or the cost of enforcing any regulation which were the subject of the meeting.

(f) At the meeting, the district board shall hear and consider any objections or protests to the proposed schedule of fees.

### **FISCAL IMPACT**

The annual impact on the District is anticipated to be a increase in revenue up to \$400,000 annually to recoup more of the reasonable costs for providing a given service by CRRD based on the cost recovery level established by the Board for each year.

### **ATTACHED DOCUMENTS**

1. El Dorado Hills Fire Department Current Fees and Fees at 100% Cost Recovery
2. Resolution 2020-20 including Exhibit A

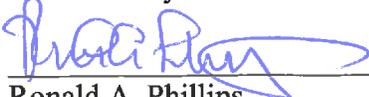
### **RECOMMENDATION**

Staff recommends that the Board approve Resolution 2020-20 amending the District Fee Schedule to Recover the Cost of Service and Enforcement of Regulations subject to Health and Safety Code Section 13916 based on the following cost recovery levels for those services identified within Attachment 1 beginning on January 1, 2021:

- January 1, 2021 – 50% Cost Recovery Level
- January 1, 2022 – 75% Cost Recovery Level
- January 1, 2023 – 100% Cost Recovery Level

Staff also recommends that the Board direct the Fire Chief to complete a new User Fee Study in 2025.

Submitted by:

  
\_\_\_\_\_  
Ronald A. Phillips  
Project Management Specialist

Approved by:

  
\_\_\_\_\_  
Maurice Johnson  
Fire Chief

## **ATTACHMENT 1**

**EL DORADO HILLS FIRE DEPARTMENT CURRENT FEES AND  
FEES AT 100% COST RECOVERY**



**Attachment 1  
El Dorado Hills Fire Department  
Current Fees and Fees at 100% Cost Recovery**

		Current Fee Schedule	Current Fees	Current True Cost (from Time Studies)	Current Cost Recovery Level %	Full Cost Recovery	Fee at 100% Cost Recovery <sup>(2)</sup>
			<b>\$85.00</b>				
<b>Development Plan &amp; Map Review Fees</b>							
Initial Consultation and Fire Flow Requirements Letter	x1	\$127.50	\$127.50	\$220.86	58%	100%	\$220.00
Subdivision, Minor (4 lots or less) (per project)	x1	\$170.00	\$170.00	\$583.17	29%	100%	\$580.00
Subdivision, Major (greater than 4 lots)	x1	\$255.00	\$255.00	\$1,066.25	24%	100%	\$1,065.00
Additional Fee per lot	x lots	\$10.00	\$10.00	\$90.14	11%	Increased by CPI	\$13.50
Civil Plan Review - Building <sup>(1)</sup>	x2	\$85.00	\$170.00	\$341.63	50%	100%	\$340.00
Civil Plan Review - Development <sup>(1)</sup>	x2	\$85.00	\$170.00	\$583.17	29%	100%	\$580.00
Development Consultation <sup>(1)</sup>	x1	\$85.00	\$85.00	\$341.63	25%	100%	\$340.00
Design Waiver Review	x1	\$85.00	\$85.00	\$220.86	38%	100%	\$220.00
<b>Commercial Plan Review Fees</b>							
New Commercial Building (per building)	initial	\$255.00	\$255.00	\$794.08	32%	100%	\$790.00
Plan Review (per square foot)	initial	\$0.10	\$0.10			Increased by CPI	\$0.14
Re-Submittal Fee <sup>(1)</sup>	x1	\$85.00	\$85.00	\$220.86	38%	100%	\$220.00
Tenant Improvement (per TI)	initial	\$170.00	\$170.00	\$552.54	31%	100%	\$550.00
Plan Review (per square foot)	initial	\$0.09	\$0.09	\$0.00		Increased by CPI	\$0.12
Re-Submittal Fee <sup>(1)</sup>	x1	\$85.00	\$85.00	\$220.86	38%	100%	\$220.00
Fire Sprinkler System (per system)							
Fewer than 25 Heads	x1	\$170.00	\$170.00	\$452.45	38%	100%	\$450.00
25 - 99 Heads	x1	\$255.00	\$255.00	\$573.21	44%	100%	\$570.00
≥100 Heads	x1	\$340.00	\$340.00	\$693.98	49%	100%	\$690.00
Additional Fee per Head if ≥ 100 heads	x heads	\$1.00	\$1.00			Increased by CPI	\$1.35
Fire Alarm System (per system)	x1	\$170.00	\$170.00	\$462.40	37%	100%	\$460.00
Additional Fee per alarm device	x devices	\$2.00	\$2.00	\$90.14	2%	Increased by CPI	\$2.70
Fixed Fire Protection System (per system)	x1	\$170.00	\$170.00	\$462.40	37%	100%	\$460.00
Kitchen Hood System	x1	\$85.00	\$85.00	\$462.40	18%	100%	\$460.00
Spray Booth	x1	\$85.00	\$85.00	\$462.40	18%	100%	\$460.00
Medical Gas System	x1	\$85.00	\$85.00	\$703.94	12%	100%	\$700.00
Hazardous Material Facility	x2	\$85.00	\$170.00	\$1,307.78	13%	100%	\$1,305.00
Liquefied Petroleum Gas (per system)							
Aggregate Capacity 26 - 500 gal.	x1	\$85.00	\$85.00	\$452.45	19%	100%	\$450.00
Aggregate Capacity >501-1999 gal.	x1	\$127.50	\$127.50	\$452.45	28%	100%	\$450.00
Aggregate Capacity > 1999 gal.	x1	\$255.00	\$255.00	\$452.45	56%	100%	\$450.00
Rack or High Pile Storage	x2	\$85.00	\$170.00	\$703.94	24%	100%	\$700.00
<b>Residential Plan Review Fees</b>							
Residential Care Facility	x2	\$85.00	\$170.00	\$703.94	24%	100%	\$700.00
Residential Set-back Reduction Letter	x2	\$85.00	\$170.00	\$341.63	50%	100%	\$340.00
Residential Site Plan Review (site access, water supply, addressing, smoke/co alarms, vegetation management)	x1	\$85.00	\$85.00	\$346.61	25%	100%	\$345.00
Water Tank - Rural Water System	x1	\$85.00	\$85.00	\$462.40	18%	100%	\$460.00
Residential Fire Safe Plan Approval	x2	\$85.00	\$170.00	\$462.40	37%	100%	\$460.00
Underground LPG Tank Installation	x1	\$127.50	\$127.50	\$341.63	37%	100%	\$340.00
Fire Sprinkler System (per system)							
Fewer than 25 heads	x1	\$170.00	\$170.00	\$452.45	38%	100%	\$450.00
25 - 99 Heads	x1	\$255.00	\$255.00	\$573.21	44%	100%	\$570.00
≥100 Heads	x1	\$340.00	\$340.00	\$693.98	49%	100%	\$690.00
Additional Fee per Head if ≥ 100 heads	x heads	\$1.00	\$1.00	\$90.14	1%	100%	\$90.00
<b>General Plan Review Fees</b>							
General Plan Review <sup>(1)</sup>	x1	\$85.00	\$85.00	\$341.63	25%	100%	\$340.00
Expedited Plan Review <sup>(1)</sup>	x1	\$127.50	\$127.50	\$341.63	37%	100%	\$340.00



**Attachment 1  
 El Dorado Hills Fire Department  
 Current Fees and Fees at 100% Cost Recovery**

	Current Fee Schedule		Current Fees	Current True Cost (from Time Studies)	Current Cost Recovery Level %	Full Cost Recovery	Fee at 100% Cost Recovery [2]
<b>Occupancy Inspections</b>							
Operational Permits (Per Fire Code § 105.6)			New Fee	\$678.29	N/A	100%	\$675.00
State Mandated Inspections, including the following:			New Fee	\$797.30	N/A	100%	\$795.00
Places of Assembly			New Fee	\$977.58	N/A	100%	\$975.00
Public and Private Schools			New Fee	\$1,943.73	N/A	100%	\$1,940.00
Hotel, Motel, Lodging Houses, Apartment Houses or Similar			New Fee	\$858.56	N/A	100%	\$855.00
State Licensed Facilities - Fire Clearance (850 Form)			New Fee	\$737.80	N/A	100%	\$735.00
Special Events with 50 or More People			New Fee				
<b>Wildland Urban Interface Inspections</b>							
Defensible Space - 2nd reinspection and each additional field inspection			New Fee	\$511.95	N/A	100%	\$510.00
Vegetation Management Complaint - 2nd reinspection & each addtl field inspection			New Fee	\$421.82	N/A	100%	\$420.00
Community Fire Safe Plan - 2nd reinspection and each additional field inspection			New Fee	\$722.86	N/A	100%	\$720.00
<b>Other Fees</b>							
Fire Watch Services - Two Hour Minimum							
Per firefighter per hour	x1	\$50.00	\$50.00	\$0.00		Increased by CPI	\$70.00
Per apparatus per hour	x1	\$400.00	\$400.00	\$0.00		Increased by CPI	\$540.00
Appeals Fee Any Appeal Applic for Fire Code Board of Appeals)	x1	\$85.00	\$85.00	\$0.00		Increased by CPI	\$115.00
Additional Site Inspections (ASI)	x1	\$85.00	\$85.00	\$180.28	47%	100%	\$180.00
Referral Inspections Non-Compliant Occupancy (per inspection)	x1	\$85.00	\$85.00	\$421.82	20%	100%	\$420.00
Excess Re-Inspections (per hour) (Excess is 3 or more)	x1	\$85.00	\$85.00	\$45.07	189%	100%	\$45.00
Inspections outside of normal business hours (2-hour minimum) per hour	x1	\$127.50	\$127.50	\$180.28	71%	100%	\$180.00
Design Review Consultation [1]	x1	\$85.00	\$85.00	\$241.54	35%	100%	\$240.00
Temporary Structures (Tents, Canopies, etc.) [1]	x1	\$85.00	\$85.00	\$542.58	16%	100%	\$540.00
<b>False Alarm Fee (≥3x's per 12 mo. period at same location)</b>	x1	\$85.00	\$85.00	\$67.60	126%	100%	\$65.00
Fire Suppression & Investigation Fee							
Fee for fires or emergencies out of EDHFD Jurisdictional Sphere of Influence.							
Fee determined by Prevailing State OES Reimbursement Fee Schedule.							
<b>Documentation Fees</b>							
Incident Report (per report)	x1	\$20.00	\$20.00	\$27.00	74%	Increased by CPI	\$27.00
Inspection Report (per report)	x1	\$20.00	\$20.00	\$27.00	74%	Increased by CPI	\$27.00
Investigation Report (up to 5 pages)	x1	\$20.00	\$20.00	\$27.00	74%	Increased by CPI	\$27.00
Each additional page	x pages	\$4.00	\$4.00	\$5.00	80%	Increased by CPI	\$5.00
Photograph (3x5)	x1	\$20.00	\$20.00	\$27.00	74%	Increased by CPI	\$27.00
Photograph (8x10)	x1	\$40.00	\$40.00	\$54.00	74%	Increased by CPI	\$54.00
Digital Photographs	x1	\$40.00	\$40.00	\$54.00	74%	Increased by CPI	\$54.00

[1] These fees currently charge per hour, the updated fee is based on true costs of providing the service rather than a generic hourly rate.

[2] Updated fees have been rounded down to the nearest \$5 increment to simplify the fee schedule.

**ATTACHMENT 2**

**RESOLUTION 2020-20**

A RESOLUTION OF THE EL DORADO HILLS COUNTY WATER DISTRICT BOARD OF DIRECTORS AMENDING THE DISTRICT FEE SCHEDULE TO RECOVER THE COST OF SERVICE AND ENFORCEMENT OF REGULATIONS SUBJECT TO HEALTH AND SAFETY CODE SECTION 13916

**RESOLUTION 2020-20**

A RESOLUTION OF THE EL DORADO HILLS COUNTY WATER DISTRICT BOARD OF DIRECTORS AMENDING THE DISTRICT FEE SCHEDULE TO RECOVER THE COST OF SERVICE AND ENFORCEMENT OF REGULATIONS SUBJECT TO HEALTH AND SAFETY CODE SECTION 13916

**WHEREAS**, California Health and Safety Code Section 13916, Section 13917, Section 13918, Section 13919 together with California Government Code Section 6103.7 authorizes the District to adopt a fee schedule to defray the cost of providing this service to the general public; and

**WHEREAS**, the El Dorado Hills County Water District last updated its User Fee Schedule in 2008 to recover its cost of performing certain Community Risk Reduction services; and

**WHEREAS**, budgetary considerations require that an update to the User Fee Schedule is warranted to defray the District's cost of performing plan review and inspection functions related to new development, tenant improvement and alteration projects, fire code compliant inspections, wildland urban interface inspections, and the cost of providing reports and other documents prepared by the District; and

**WHEREAS**, These user fees are hereby increased by District resolution consistent with applicable law, including but not limited to annual adjustments based on the User Fee Study prepared by DTA in November, 2020, by the following percentage increase in the cost recovery level each year: January 1, 2021 – 50% Cost Recovery Level, January 1, 2022 – 75% Cost Recovery Level, January 1, 2023 – 100% Cost Recovery Level; and

**WHEREAS**, the El Dorado Hills County Water District Board of Directors direct the Fire Chief to complete a new User Fee Study in 2025 to ensure that the District maintains cost recovery for these services at a 100% level.

**NOW, THEREFORE, BE IT RESOLVED** that the El Dorado Hills County Water District Board of Directors hereby amend the District User Fee Schedule to recover the cost of service and enforcement of regulations as found in Exhibit A.

The foregoing resolution was passed and adopted by the Board of Directors of the El Dorado Hills County Water District at a meeting of said Board held on 19<sup>th</sup> day of November 2020 by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

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Jessica Braddock, Board Secretary

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Charles J. Hartley, Board President

**EXHIBIT A**  
**RECOMMENDED FEES FOR 2021 IMPLEMENTATION**



Attachment 2  
 El Dorado Hills Fire Department  
 Recommended Fees for 2021 Implementation

	Current Fees	Current True Cost (from Time Studies)	Current Cost Recovery Level %	Recommended Cost Recovery %	Recommended Fee
<b>Development Plan &amp; Map Review Fees</b>					
Initial Consultation and Fire Flow Requirements Letter	\$127.50	\$220.86	58%	75%	\$165.00
Subdivision, Minor (4 lots or less) (per project)	\$170.00	\$583.17	29%	50%	\$290.00
Subdivision, Major (greater than 4 lots)	\$255.00	\$1,066.25	24%	50%	\$530.00
Additional Fee per lot	\$10.00	\$90.14	11%	Increased by CPI	\$13.50
Civil Plan Review - Building <sup>[1]</sup>	\$170.00	\$341.63	50%	75%	\$255.00
Civil Plan Review - Development <sup>[1]</sup>	\$170.00	\$583.17	29%	50%	\$290.00
Development Consultation <sup>[1]</sup>	\$85.00	\$341.63	25%	50%	\$170.00
Design Waiver Review	\$85.00	\$220.86	38%	50%	\$110.00
<b>Commercial Plan Review Fees</b>					
New Commercial Building (per building)	\$255.00	\$794.08	32%	50%	\$395.00
Plan Review (per square foot)	\$0.10			Increased by CPI	\$0.14
Re-Submittal Fee <sup>[1]</sup>	\$85.00	\$220.86	38%	50%	\$110.00
Tenant Improvement (per TI)	\$170.00	\$552.54	31%	50%	\$275.00
Plan Review (per square foot)	\$0.09	\$0.00		Increased by CPI	\$0.12
Re-Submittal Fee <sup>[1]</sup>	\$85.00	\$220.86	38%	50%	\$110.00
Fire Sprinkler System (per system)					
Fewer than 25 Heads	\$170.00	\$452.45	38%	50%	\$225.00
25 - 99 Heads	\$255.00	\$573.21	44%	50%	\$285.00
≥100 Heads	\$340.00	\$693.98	49%	75%	\$520.00
<b>Additional Fee per Head if ≥ 100 heads</b>	\$1.00			Increased by CPI	\$1.35
Fire Alarm System (per system)	\$170.00	\$462.40	37%	50%	\$230.00
Additional Fee per alarm device	\$2.00	\$90.14	2%	Increased by CPI	\$2.70
Fixed Fire Protection System (per system)	\$170.00	\$462.40	37%	50%	\$230.00
Kitchen Hood System	\$85.00	\$462.40	18%	50%	\$230.00
Spray Booth	\$85.00	\$462.40	18%	50%	\$230.00
Medical Gas System	\$85.00	\$703.94	12%	50%	\$350.00
Hazardous Material Facility	\$170.00	\$1,307.78	13%	25%	\$325.00
Liquefied Petroleum Gas (per system)					
Aggregate Capacity 26 - 500 gal.	\$85.00	\$452.45	19%	50%	\$225.00
Aggregate Capacity >501-1999 gal.	\$127.50	\$452.45	28%	50%	\$225.00
Aggregate Capacity > 1999 gal.	\$255.00	\$452.45	56%	50%	\$225.00
Rack or High Pile Storage	\$170.00	\$703.94	24%	50%	\$350.00
<b>Residential Plan Review Fees</b>					
Residential Care Facility	\$170.00	\$703.94	24%	50%	\$350.00
Residential Set-back Reduction Letter	\$170.00	\$341.63	50%	75%	\$255.00
Residential Site Plan Review (site access, water supply, addressing, smoke/co alarms, vegetation management)	\$85.00	\$346.61	25%	50%	\$170.00
Water Tank - Rural Water System	\$85.00	\$462.40	18%	50%	\$230.00
Residential Fire Safe Plan Approval	\$170.00	\$462.40	37%	50%	\$230.00
Underground LPG Tank Installation	\$127.50	\$341.63	37%	50%	\$170.00
Fire Sprinkler System (per system)					
Fewer than 25 heads	\$170.00	\$452.45	38%	50%	\$225.00
25 - 99 Heads	\$255.00	\$573.21	44%	50%	\$285.00
≥100 Heads	\$340.00	\$693.98	49%	50%	\$345.00
<b>Additional Fee per Head if ≥ 100 heads</b>	\$1.00	\$90.14	1%	Increased by CPI	\$1.35
<b>General Plan Review Fees</b>					
General Plan Review <sup>[1]</sup>	\$85.00	\$341.63	25%	50%	\$170.00
Expedited Plan Review <sup>[1]</sup>	\$127.50	\$341.63	37%	75%	\$255.00



**Attachment 2**  
**El Dorado Hills Fire Department**  
**Recommended Fees for 2021 Implementation**

	Current Fees	Current True Cost (from Time Studies)	Current Cost Recovery Level %	Recommended Cost Recovery %	Recommended Fee
<b>Occupancy Inspections</b>					
Operational Permits (Per Fire Code § 105.6)	New Fee	\$678.29	N/A	50%	\$335.00
State Mandated Inspections, including the following:					
Places of Assembly	New Fee	\$797.30	N/A	50%	\$395.00
Public and Private Schools	New Fee	\$977.58	N/A	50%	\$485.00
Hotel, Motel, Lodging Houses, Apartment Houses or Similar	New Fee	\$1,943.73	N/A	50%	\$970.00
State Licensed Facilities - Fire Clearance (850 Form)	New Fee	\$858.56	N/A	50%	\$425.00
Special Events with 50 or More People	New Fee	\$737.80	N/A	50%	\$365.00
<b>Wildland Urban Interface Inspections</b>					
Defensible Space - 2nd reinspection and each additional field inspection	New Fee	\$511.95	N/A	50%	\$255.00
Vegetation Management Complaint - 2nd reinspection & each addtl field inspection	New Fee	\$421.82	N/A	50%	\$210.00
Community Fire Safe Plan - 2nd reinspection and each additional field inspection	New Fee	\$722.86	N/A	50%	\$360.00
<b>Other Fees</b>					
Fire Watch Services - Two Hour Minimum					
Per firefighter per hour	\$50.00	\$0.00		Increased by CPI	\$70.00
Per apparatus per hour	\$400.00	\$0.00		Increased by CPI	\$540.00
Appeals Fee Any Appeal Applic for Fire Code Board of Appeals)	\$85.00	\$0.00		Increased by CPI	\$115.00
Additional Site Inspections (ASI)	\$85.00	\$180.28	47%	75%	\$135.00
Referral Inspections Non-Compliant Occupancy (per inspection)	\$85.00	\$421.82	20%	50%	\$210.00
Excess Re-Inspections (per hour) (Excess is 3 or more)	\$85.00	\$45.07	189%	100%	\$45.00
Inspections outside of normal business hours (2-hour minimum) per hour	\$127.50	\$180.28	71%	100%	\$180.00
Design Review Consultation <sup>[1]</sup>	\$85.00	\$241.54	35%	50%	\$120.00
Temporary Structures (Tents, Canopies, etc.) <sup>[1]</sup>	\$85.00	\$542.58	16%	50%	\$270.00
<b>False Alarm Fee (≥3x's per 12 mo. period at same location)</b>	\$85.00	\$67.60	126%	100%	\$65.00
Fire Suppression & Investigation Fee					
Fee for fires or emergencies out of EDHFD Jurisdictional Sphere of Influence.					
Fee determined by Prevailing State OES Reimbursement Fee Schedule.					
<b>Documentation Fees</b>					
Incident Report (per report)	\$20.00	\$27.00	74%	Increased by CPI	\$27.00
Inspection Report (per report)	\$20.00	\$27.00	74%	Increased by CPI	\$27.00
Investigation Report (up to 5 pages)	\$20.00	\$27.00	74%	Increased by CPI	\$27.00
Each additional page	\$4.00	\$5.00	80%	Increased by CPI	\$5.00
Photograph (3x5)	\$20.00	\$27.00	74%	Increased by CPI	\$27.00
Photograph (8x10)	\$40.00	\$54.00	74%	Increased by CPI	\$54.00
Digital Photographs	\$40.00	\$54.00	74%	Increased by CPI	\$54.00

[1] These fees currently charge per hour, the updated fee is based on true costs of providing the service rather than a generic hourly rate.

[2] Updated fees have been rounded down to the nearest \$5 increment to simplify the fee schedule.