

**AGENDA**  
**EL DORADO HILLS COUNTY WATER DISTRICT**  
**(FIRE DEPARTMENT)**  
**BOARD OF DIRECTORS**  
**SEVEN HUNDRED NINETY NINETH MEETING**  
**Thursday, April 18, 2019**  
**5:30 p.m. (Note Special Start Time)**  
**(1050 Wilson Blvd., El Dorado Hills, CA)**

- I. Call to Order, Pledge of Allegiance

**Adjourn to Closed Session**

- II. Closed Session Items

- A. Closed Session pursuant to Government Code Section 54956.9(D)(1):  
Conference with legal counsel regarding existing litigation: LisaMarie Mason v. El Dorado Hills County Water District, et. al.; United States District Court Case No. 2:18-cv-00223-MCE-AC
- B. Closed Session pursuant to Government Code Section 54956.9(D)(1):  
Conference with legal counsel regarding existing litigation: Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633
- C. Closed Session pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; District negotiator is Chief Johnson
- D. Closed Session: pursuant to Government Code Section 54957(b)(1); Public Employee Performance Evaluation; Title: Fire Chief Maurice Johnson

**6:00 p.m. Reconvene to Open Session and Closed Session Reports**

- III. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)

- A. Approve Minutes of the 798th Board meeting held March 21, 2019  
B. Approve Financial Statements for March 2019

End Consent Calendar

- IV. Oral Communications

- A. EDH Professional Firefighters  
B. EDH Firefighters Association  
C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

- V. Correspondence

- VI. Attorney Items

- VII. Committee Reports
  - A. Administrative Committee (Directors Bennett and Durante)
  - B. Finance Committee (Directors Giraudo and White)
- VIII. Fire Chief's Report
- IX. Operations Report
  - A. Operations Report (Receive and file)
  - B. Review and update regarding Joint Powers Authority
- X. Fiscal Items
- XI. New Business
- XII. Old Business
- XIII. Oral Communications
  - A. Directors
  - B. Staff
  - C. Schedule upcoming committee meetings
- XIV. Adjournment

*Note: Action may be taken on any item posted on this agenda.*

***This Board meeting is normally recorded.***

# EL DORADO HILLS COUNTY WATER DISTRICT

## SEVEN HUNDRED NINETY EIGHTH MEETING OF THE BOARD OF DIRECTORS

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Thursday, March 21, 2019

5:30 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND RECESS TO CLOSED SESSION

President Giraud called the meeting to order at 5:30 p.m. and Chief Johnson led the Pledge of Allegiance. Directors in attendance: Bennett, Durante, Giraud, Hartley, and White. Staff in attendance: Chief Johnson and Director of Finance Braddock. Counsel Cook was also in attendance.

Meeting adjourned to closed session at 5:30 p.m.

The meeting reconvened at 6:09 p.m. The Board took no action during closed session.

### II. CLOSED SESSION ITEMS

- A. **Closed Session** pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding existing litigation: LisaMarie Mason v. El Dorado Hills County Water District, et. al.; United States District Court Case No. 2:18-cv-00223-MCE-AC
- B. **Closed Session** pursuant to Government Code Section 54956.9(D)(1): Conference with legal counsel regarding existing litigation: Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633
- C. **Closed Session** pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; District negotiator is Chief Johnson
- D. **Closed Session** pursuant to Government Code Section 54957 (b); Public Employee Discipline/Dismissal/Release; One Matter (est. 5 min)

### III. CONSENT CALENDAR

- A. Approve Minutes of the 797th Board meeting held February 21, 2019
- B. Approve Financial Statements for February 2019

*Director Durante made a motion to approve the consent calendar, seconded by Director White and unanimously carried.*

### IV. ORAL COMMUNICATIONS

- A. **EDH Professional Firefighters** – Captain Ali, Union President, officially welcomed Director Bennett to the Board and informed the Board that the Professional Firefighters will be participating in the “Pie in the Eye” competition

with El Dorado County.

- B. **EDH Firefighters Association** – Marshall Cox, Association Vice President, welcomed Director Bennett to the Board.
- C. **Public Comment** – None

V. **CORRESPONDENCE** – None

VI. **ATTORNEY ITEMS** – None

VII. **COMMITTEE REPORTS**

- A. **Administrative Committee (Directors Bennett and Durante)** – No report.
- B. **Finance Committee (Directors Giraudo and White)** – Director White reported that the Finance committee met and though most of the meeting was closed session, they also updated the EFT approved vendors list, reviewed bank reconciliations, and discussed the current check signing procedures.

VIII. **FIRE CHIEF'S REPORT** – Chief Johnson updated the Board on some items Staff is working on, including reviewing a communications quote with plans to bring an update to the April Board meeting, working with Rescue as per the extended shared services agreement, selecting a project manager for the Training Facility project from the RFP responses, and collecting applications for the Director of HR recruitment. He also recognized that Staff pinned three probationary Firefighters who are now assigned to a shift, opened a Lateral Prevention Inspector I position for recruitment, and are working on the Rescue feasibility study, which is to likely be presented at the April Board meeting. He added that the OES Type I engine has arrived and he would like to schedule an Annual Board workshop.

IX. **OPERATIONS REPORT**

- A. **Operations Report (Receive and file)**
- B. **Review and update regarding Joint Powers Authority** – Director Hartley stated that there will be a Special JPA Board Meeting held on March 27<sup>th</sup>.

X. **FISCAL ITEMS** – None

XI. **NEW BUSINESS**

- A. Review and approve Resolution 2019-01 to abate weeds on properties on which weeds constitute a public nuisance** – Fire Marshal Cox presented a resolution to initiate the 2019 Weed Abatement Program. Director White asked that one additional change be made to the Resolution removing the reference to the Resolutions from 1997 and 1998 because the current Weed Abatement Standard includes the same information.

*Director Hartley made a motion to approve Resolution 2019-01 to initiate the Unimproved Property Hazard Abatement Program including Director White's revision, seconded by Director Durante, and unanimously carried (Roll call: Ayes: 5; Noes: 0).*

- B. Receive and file 2018 Annual Report** – The Directors thanked Staff for the work that was put into the 2018 Annual Report.

**XII. OLD BUSINESS** – None

**XIII. ORAL COMMUNICATIONS**

- A. Directors** – Director White echoed the gratitude from the Butte County Fire Chief for the El Dorado Hills Firefighters' help with the Butte fire. Director Giraudo thanked Pipes and Drums and the Honor Guard for all the work they do for the District.
- B. Staff** – Chief Johnson expressed his pride for the work the work that the firefighters and administrative staff are doing.
- C. Schedule upcoming committee meetings** – An Admin Committee meeting was scheduled for April 9 at 8:00 a.m. and a Finance Committee Meeting was scheduled for April 15 at 2:00 p.m.

**XIV. ADJOURNMENT**

*Director Durante made a motion to adjourn the meeting, seconded by Director Hartley, and unanimously carried.*

The meeting adjourned at 6:36 p.m.

Approved:

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Jessica Braddock, Board Secretary

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John Giraudo, President

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending March 31, 2019



	FINAL Full Year Budget FY18/19	Actual March 2019	Actual YTD March 31, 2019	Variance YTD Actual to Full Year Budget	(Target 75%) YTD Actual % of Full Year Budget	Notes/Comments
<b>Revenue</b>						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	17,490,369	344,275	10,189,901	(7,300,468)	}	Property Tax Revenue on target for fiscal year
3270 · Unsecured Tax Revenue	299,895	416	291,276	(8,620)		
3280 · Homeowners Tax Revenue	163,982	-	78,938	(85,044)		
3320 · Supplemental Tax Revenue	312,000	1,834	78,377	(233,623)		
3330 · Sacramento County Revenue	17,930	-	9,613	(8,317)		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	36,840	570	22,722	(14,118)		
3335.3 · Latrobe Base Transfer	256,000	-	-	(256,000)		
3340 · Property Tax Administration Fee	(353,953)	-	(346,739)	7,214		
<b>Total 3240 · Tax Revenue</b>	<b>18,223,063</b>	<b>347,095</b>	<b>10,324,088</b>	<b>(7,898,976)</b>	<b>57%</b>	
3505 · Misc. Revenue, Vacant Lot	-	401	(10,022)	(10,022)	0%	Timing of collection
3506 · Misc. Revenue, Fire Prev. Fees	75,000	7,752	51,815	(23,185)	69%	Timing of collection
3510 · Misc. Operating Revenue						
3512 · JPA Revenue	1,150,000	191,667	958,333	(191,667)	83%	Collected April payment in March
3513 · Rental Income (Cell site)	25,200	2,110	18,910	(6,290)	75%	
3515 · OES/Mutual Aid Reimbursement	560,000	133,353	800,311	240,311	143%	Timing/Severity of OES billing/Strike Team Season
3520 · Interest Earned	225,000	395	181,284	(43,716)	81%	Higher interest rate than budgeted
3510 · Misc. Operating Revenue - Other	20,000	3,240	15,621	(4,379)	78%	
<b>Total 3510 · Misc. Operating Revenue</b>	<b>1,980,200</b>	<b>330,765</b>	<b>1,974,459</b>	<b>(5,741)</b>	<b>100%</b>	
<b>Total Operating Revenue</b>	<b>\$ 20,278,263</b>	<b>\$ 686,013</b>	<b>\$ 12,340,339</b>	<b>\$ (7,937,924)</b>	<b>61%</b>	
3550 · Development Fee						
3560 · Development Fee Revenue	2,000,000	157,839	823,200	(1,176,800)	41%	Monthly development fee revenue collected trending down
3561 · Development Fee Interest	-	15,649	108,983	108,983	100%	
<b>Total 3550 · Development Fee</b>	<b>2,000,000</b>	<b>173,489</b>	<b>932,183</b>	<b>(1,067,817)</b>	<b>47%</b>	
3568 · Proceeds from Insurance	-	-	4,095	4,095	100%	Vehicle body work insurance recovery
3570 · Proceeds from Sale of Assets	-	-	1,649	1,649	100%	Sale of surplus vehicle to Mosquito FPD/Auction of Dept Surplus Assets
<b>Total Revenue</b>	<b>\$ 22,278,263</b>	<b>\$ 859,502</b>	<b>\$ 13,278,266</b>	<b>\$ (8,999,997)</b>	<b>60%</b>	

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending March 31, 2019



	FINAL Full Year Budget FY18/19	Actual March 2019	Actual YTD March 31, 2019	Variance YTD Actual to Full Year Budget	(Target 75%) YTD Actual % of Full Year Budget	Notes/Comments
<b>Expenditures</b>						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	6,171,004	498,533	4,559,949	1,611,055	74%	
6011 · Education/Longevity Pay	453,872	35,711	325,863	128,009	72%	
6016 · Salaries & Wages, Admin/Prev	697,794	51,475	468,285	229,509	67%	
6017 · Volunteer Pay	25,000	390	2,990	22,010	12%	No CVIS payments made to date
6018 · Director Pay	17,850	1,100	8,900	8,950	50%	
6019 · Overtime						
6019.1 · Overtime, Operational	1,592,205	129,334	1,029,459	562,746	65%	
6019.2 · Overtime, Outside Aid	480,000	-	536,831	(56,831)	112%	Timing of Fire Season
6019.3 · Overtime, JPA	115,832	10,651	170,360	(54,528)	147%	
Total 6019 · Overtime	2,188,037	139,984	1,736,650	451,387	79%	
6020 · P.E.R.S. Retirement	2,479,525	214,251	2,116,583	362,942	85%	Annual required lump sum payments made in July (\$845k)
6030 · Workers Compensation	659,027	86,021	419,550	239,477	64%	Workers' Compensation 2019 renewal rate came in favorable to budget
6031 · Life Insurance	6,512	540	4,514	1,998	69%	
6032 · P.E.R.S. Health Benefits	1,449,396	137,179	1,291,166	158,230	89%	Apr invoice paid in Mar. Employee count up from budget
6033 · Disability Insurance	17,052	1,495	13,024	4,028	76%	
6034 · Health Cost of Retirees	916,254	62,163	811,347	104,907	89%	Annual required lump sum payment made in July (\$300k); Apr invoice paid in Mar
6040 · Dental/Vision Expense	188,760	11,888	105,134	83,626	56%	
6050 · Unemployment Insurance	14,490	75	11,518	2,972	79%	
6070 · Medicare	138,549	10,363	100,790	37,759	73%	
Total 6000 · Salaries & Wages	15,423,122	1,251,169	11,976,264	3,446,857	78%	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	54,400	-	51,849	2,551	95%	Uniform allowance paid in Jul & Jan
6102 · Other Clothing & Personal Supplies	67,276	10,461	33,722	33,554	50%	Timing of purchases
Total 6100 · Clothing & Personal Supplies	121,676	10,461	85,571	36,105	70%	

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending March 31, 2019



	FINAL Full Year Budget FY18/19	Actual March 2019	Actual YTD March 31, 2019	Variance YTD Actual to Full Year Budget	(Target 75%) YTD Actual % of Full Year Budget	Notes/Comments
<b>6110 · Network/Communications</b>						
6111 · Telecommunications	49,699	2,812	30,605	19,094	62%	
6112 · Dispatch Services	60,000	-	27,849	32,151	46%	Dispatch services billed quarterly. Q1-Q2 invoices paid in Feb-19
6113 · Network/Connectivity	50,012	3,377	30,075	19,937	60%	
<b>Total 6110 · Communications</b>	<b>159,711</b>	<b>6,189</b>	<b>88,529</b>	<b>71,182</b>	<b>55%</b>	
<b>6120 · Housekeeping</b>	<b>37,960</b>	<b>3,670</b>	<b>27,744</b>	<b>10,216</b>	<b>73%</b>	
<b>6130 · Insurance</b>						
6131 · General Insurance	55,000	612	57,191	(2,191)	104%	Annual insurance premium paid in October. Several endorsements added.
<b>Total 6130 · Insurance</b>	<b>55,000</b>	<b>612</b>	<b>57,191</b>	<b>(2,191)</b>	<b>104%</b>	
<b>6140 · Maintenance of Equipment</b>						
6141 · Tires	35,000	2,012	11,342	23,658	32%	
6142 · Parts & Supplies	20,000	7,716	25,905	(5,905)	130%	
6143 · Outside Work	130,000	3,938	71,997	58,003	55%	
6144 · Equipment Maintenance	41,753	3,208	19,886	21,867	48%	
6145 · Radio Maintenance	43,696	4,483	14,716	28,980	34%	
<b>Total 6140 · Maintenance of Equipment</b>	<b>270,449</b>	<b>21,358</b>	<b>143,847</b>	<b>126,602</b>	<b>53%</b>	
<b>6150 · Maintenance, Structures &amp; Ground</b>	<b>103,859</b>	<b>4,400</b>	<b>56,409</b>	<b>47,450</b>	<b>54%</b>	
<b>6160 · Medical Supplies</b>						
6161 · Medical Supplies	5,000	-	5,057	(57)	101%	Timing of purchases
<b>Total 6160 · Medical Supplies</b>	<b>5,000</b>	<b>-</b>	<b>5,057</b>	<b>(57)</b>	<b>101%</b>	
<b>6170 · Dues and Subscriptions</b>	<b>12,610</b>	<b>642</b>	<b>12,249</b>	<b>361</b>	<b>97%</b>	Increase in Business Park Homeowner Fees over budgeted amount
<b>6180 · Miscellaneous</b>						
6181 · Miscellaneous	3,500	1,701	12,023	(8,523)	344%	Reclassification of Feb Dinner from Prevention
6182 · Honor Guard	5,000	-	-	5,000	0%	
6183 · Explorer Program	2,000	-	144	1,856	7%	
6184 · Pipes and Drums	-	-	-	-	0%	
<b>Total 6180 · Miscellaneous</b>	<b>10,500</b>	<b>1,701</b>	<b>12,167</b>	<b>(1,667)</b>	<b>116%</b>	



**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending March 31, 2019



	FINAL Full Year Budget FY18/19	Actual March 2019	Actual YTD March 31, 2019	Variance YTD Actual to Full Year Budget	(Target 75%) YTD Actual % of Full Year Budget	Notes/Comments
6190 · Office Supplies	20,109	1,959	17,360	2,748	86%	
6200 · Professional Services						
6201 · Audit	13,500	-	12,975	525	96%	Annual audit fees paid in Nov-18-Jan-19
6202 · Legal/Human Resources	193,250	20,840	170,839	22,411	88%	Chief recruiting costs paid in Feb.
6203 · Notices	2,500	-	629	1,871	25%	
6204 · Other Professional Services	94,653	5,881	82,713	11,940	87%	Captain Promotional Testing Services; Rescue Shared Services Agmt paid Aug-18; Annual LAFCO Fees
6205 · Elections/Tax Administration	-	-	45	(45)	100%	
6206 · Public Relations	6,566	-	200	6,366	3%	
<b>Total 6200 · Professional Services</b>	<b>310,469</b>	<b>26,721</b>	<b>267,400</b>	<b>43,069</b>	<b>86%</b>	
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	63,850	1,341	50,664	13,185	79%	Unbudgeted subscriptions including Basecamp, ESRI, Appointlet
6212 · IT Support/Implementation	118,000	278	61,149	56,851	52%	
6213 · IT Equipment	36,978	9,143	26,752	10,226	72%	
<b>Total 6210 · Information Technology</b>	<b>218,828</b>	<b>10,761</b>	<b>138,565</b>	<b>80,263</b>	<b>63%</b>	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	-	-	-	-	0%	
6222 · Solar Lease	67,224	5,602	50,228	16,996	75%	
<b>Total 6220 · Rents and Leases</b>	<b>67,224</b>	<b>5,602</b>	<b>50,228</b>	<b>16,996</b>	<b>75%</b>	
6230 · Small Tools and Supplies	77,625	1,696	38,826	38,798	50%	
6240 · Special Expenses						
6241 · Training	155,107	12,758	101,531	53,576	65%	
6242 · Fire Prevention	49,582	403	32,989	16,593	67%	
6243 · Licenses	-	-	84	(84)	100%	
<b>Total 6240 · Special Expenses</b>	<b>204,689</b>	<b>13,161</b>	<b>134,604</b>	<b>70,085</b>	<b>66%</b>	

**El Dorado Hills Fire Department**  
**Revenue and Expense Summary - ALL FUNDS**  
For the Period Ending March 31, 2019



	FINAL Full Year Budget FY18/19	Actual March 2019	Actual YTD March 31, 2019	Variance YTD Actual to Full Year Budget	(Target 75%) YTD Actual % of Full Year Budget	Notes/Comments
6250 · Transportation and Travel						
6251 · Fuel and Oil	62,000	4,962	48,779	13,221	79%	
6252 · Travel	25,000	(204)	5,054	19,946	20%	
6253 · Meals & Refreshments	23,000	1,354	14,400	8,600	63%	
<b>Total 6250 · Transportation and Travel</b>	<b>110,000</b>	<b>6,112</b>	<b>68,233</b>	<b>41,767</b>	<b>62%</b>	
6260 · Utilities						
6261 · Electricity	10,600	584	5,253	5,347	50%	
6262 · Natural Gas/Propane	20,000	7,945	17,528	2,472	88%	
6263 · Water/Sewer	20,000	-	11,238	8,762	56%	
<b>Total 6260 · Utilities</b>	<b>50,600</b>	<b>8,529</b>	<b>34,019</b>	<b>16,581</b>	<b>67%</b>	
<b>Total Operating Expenditures</b>	<b>\$ 17,259,430</b>	<b>\$ 1,374,742</b>	<b>\$ 13,214,263</b>	<b>\$ 4,045,167</b>	<b>77%</b>	
<b>Operating Revenue - Operating Expenditures</b>	<b>\$ 3,018,833</b>	<b>\$ (688,729)</b>	<b>\$ (873,923)</b>	<b>\$ 3,892,757</b>		
6560 · Pension UAL Lump Sum Payment	1,600,000	500,000	1,500,000	100,000	94%	\$1M transferred to PARS from 2017/18 excess; \$500k transfer based on board approved plan for 2018/19 excess \$600k transfer based on board approved plan for 2018/19 excess Timing of purchase of flashover simulator \$120k); CAD to CAD Integration (\$125k); Mobile Data Computers & Mapping (\$513k); Sta 91 WT structure (\$70k)
6570 · OPEB UAL Lump Sum Payment	500,000	600,000	600,000	(100,000)	120%	
6720 · Fixed Assets	1,981,460	-	999,480	981,980	50%	
<b>Total Expenditures</b>	<b>\$ 21,340,890</b>	<b>\$ 2,474,742</b>	<b>\$ 16,313,743</b>	<b>\$ 5,027,147</b>	<b>76%</b>	
<b>Total Revenue - Total Expense</b>	<b>\$ 937,373</b>	<b>\$ (1,615,240)</b>	<b>\$ (3,035,477)</b>	<b>\$ (3,972,850)</b>		
Less: Development Fee Revenue	(2,000,000)		(932,183)			
Add: Development Fee Qualified Expenditures	1,200,425		241,987			
<b>Total Revenue - Total Expense Net of Dev Fees</b>	<b>\$ 137,798</b>		<b>\$ (3,725,673)</b>			

El Dorado Hills Fire Department

4/9/2019 4:43 PM

Register: 1000 · Bank of America  
 From 03/01/2019 through 03/31/2019  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/01/2019	EFT	Nationwide Retireme...	-split-	PR19-2-2	20,089.03	X		405,509.14
03/01/2019	EFT	State Compensation ...	6030 · Workers Compe...	Policy # 11048...	43,010.58	X		362,498.56
03/01/2019	EFT	El Dorado Disposal S...	-split-	2/1/19 - 2/28/19	762.61	X		361,735.95
03/01/2019	EFT	De Lage Landen Fin...	6190 · Office Supplies	Account # 988...	230.59	X		361,505.36
03/01/2019	EFT	Technology Credit C...	-split-	Mar-19	5,602.00	X		355,903.36
03/04/2019	EFT	P.E.R.S. ING	-split-	PR19-2-2	3,378.52	X		352,524.84
03/04/2019	EFT	P. G. & E.	-split-	Feb-19	814.51	X		351,710.33
03/04/2019	EFT	ADP (FSA)	-split-		491.56	X		351,218.77
03/05/2019	EFT	P.E.R.S. Retirement	-split-	PR19-2-2	87,682.70	X		263,536.07
03/06/2019	22072	7th Dimension, LLC	6213 · IT Equipment	Inv # 181372	8,878.79	X		254,657.28
03/06/2019	22073	A-CHECK	6202 · Legal/Human R...	Inv # 59-05769...	17.50	X		254,639.78
03/06/2019	22074	Advanced IPM	6150 · Maintenance,Str...		80.00	X		254,559.78
03/06/2019	22075	Aramark	-split-		66.60	X		254,493.18
03/06/2019	22076	Ashby Communicati...	6111 · Telecommunica...	Invoice # 14387	341.75	X		254,151.43
03/06/2019	22077	AT&T	-split-	Feb-19	279.67	X		253,871.76
03/06/2019	22078	CA Assoc. of Profess...	6033 · Disability Insur...	MARCH 2019	1,494.50	X		252,377.26
03/06/2019	22079	Chima's Towing	6143 · Outside Work	Invoice # 09121	925.00	X		251,452.26
03/06/2019	22080	Doug Veerkamp	-split-	Invoice # 326871	1,623.37	X		249,828.89
03/06/2019	22081	East Bay Tire Co.	6141 · Tires	Invoice # 1521...	2,011.91	X		247,816.98
03/06/2019	22082	Ferrell Gas	6262 · Natural Gas/Pro...	Account # 886...	1,956.08	X		245,860.90
03/06/2019	22083	FireCom	6145 · Radio Maintena...	Invoice # 308136	128.70	X		245,732.20
03/06/2019	22084	Hunter Gold	-split-		195.00	X		245,537.20
03/06/2019	22085	InterState Oil Compa...	-split-		1,457.24	X		244,079.96
03/06/2019	22086	Interwest Consulting ...	6242 · Fire Prevention		230.00	X		243,849.96
03/06/2019	22087	Atwood Insurance	6131 · General Insurance	Invoice # 12165	612.00	X		243,237.96
03/06/2019	22088	Jeno Inzerillo	6040 · Dental/Vision R...		1,327.00	X		241,910.96
03/06/2019	22089	L.N. Curtis & Sons	-split-		1,549.77	X		240,361.19
03/06/2019	22090	Larry R. Fry	6040 · Dental/Vision R...		463.00	X		239,898.19
03/06/2019	22091	Lutz & Associates C...	6204 · Other Professio...		3,250.00	X		236,648.19
03/06/2019	22092	Managed Health Net...	6204 · Other Professio...	Invoice # PRM...	651.24	X		235,996.95
03/06/2019	22093	Charles J. Hartley	-split-	Feb-19	200.00	X		235,796.95
03/06/2019	22094	John Giraud	-split-	Feb-19	400.00	X		235,396.95
03/06/2019	22095	Timothy J. White	-split-	Feb-19	300.00	X		235,096.95
03/06/2019	22096	Chase Bank	2029 · Other Payable	Feb 14, 28	400.00	X		234,696.95
03/06/2019	22097	Wells Fargo Bank	2026 · EDH Associate...	Deposit to Acct...	5,168.80	X		229,528.15
03/07/2019	EFT	ADP	6204 · Other Professio...	2018 Annual R...	625.20	X		228,902.95
03/07/2019	22098	MES - California	2029 · Other Payable	Invoice # IN13...	2,451.74	X		226,451.21
03/07/2019	22099	Patrick Kucich	-split-	Intern Stipend ...	195.00	X		226,256.21
03/07/2019	22100	Scott's PPE Recon, Inc.	-split-		975.19	X		225,281.02
03/07/2019	22101	Signal Service	6150 · Maintenance,Str...	Invoice # 295415	120.00	X		225,161.02

El Dorado Hills Fire Department

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Register: 1000 · Bank of America  
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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/07/2019	22102	Silverado Avionics	6145 · Radio Maintena...	Invoice # 9583	463.43	X		224,697.59
03/07/2019	22103	Standard Insurance Co.	6031 · Life Insurance	Policy # 00 359...	539.60	X		224,157.99
03/07/2019	22104	Vincent Communicat...	6145 · Radio Maintena...	Invoice # 76715	378.51	X		223,779.48
03/07/2019	22105	The Daily Dispatch	6202 · Legal/Human R...	Inv # 2019-0181	280.00	X		223,499.48
03/07/2019	22106	Connie Bair	-split-		150.00	X		223,349.48
03/07/2019	22107	Brian Bresnahan	-split-		150.00	X		223,199.48
03/07/2019	22108	David Kennedy	-split-		100.00			223,099.48
03/07/2019	22109	John Niehues	-split-		150.00	X		222,949.48
03/07/2019	22110	Dwight Piper	-split-		150.00	X		222,799.48
03/07/2019	22111	Frederick Russell	-split-		150.00	X		222,649.48
03/07/2019	22112	Sean Ward	-split-		150.00	X		222,499.48
03/07/2019	22113	Bobbi Bennett	6018 · Director Pay	Feb-19	100.00	X		222,399.48
03/07/2019	22114	Greg F. Durante (Di...	6018 · Director Pay	Feb-19	100.00	X		222,299.48
03/08/2019	EFT	ADP	6204 · Other Professio...	PR18-2-2	318.37	X		221,981.11
03/08/2019	EFT	P. G. & E.	-split-		33.68	X		221,947.43
03/11/2019	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Ref # 1844031...	27,328.89	X		194,618.54
03/11/2019	EFT	ADP (FSA)	-split-		40.00	X		194,578.54
03/11/2019	22115	Daniel Skubal	2029 · Other Payable	Final Pay	4,977.64	X		189,600.90
03/12/2019		Transfer from LAIF	1074 · Local Agency I...	Confirm #1561...		X	600,000.00	789,600.90
03/12/2019	EFT	Verizon Wireless	-split-	Feb-19	499.13	X		789,101.77
03/12/2019	EFT	Verizon Wireless	-split-	Feb-19	114.03	X		788,987.74
03/12/2019	EFT	Verizon Wireless	-split-	Feb-19	70.20	X		788,917.54
03/12/2019	EFT	Verizon Wireless	-split-	Feb-19	1,367.83	X		787,549.71
03/13/2019		Deposit	-split-	Deposit		X	133,599.41	921,149.12
03/13/2019	EFT	P.E.R.S. ING	-split-	PR19-3-1	3,378.52	X		917,770.60
03/13/2019	EFT	P.E.R.S. Retirement	-split-	PR19-3-1	90,905.52	X		826,865.08
03/14/2019	EFT	Nationwide Retireme...	-split-	PR19-3-1	20,789.03	X		806,076.05
03/14/2019	EFT	P.E.R.S. Retirement	-split-	PR19-3-1A	385.55	X		805,690.50
03/14/2019	EFT	P.E.R.S. Retirement	-split-	PR19-2-2A	385.55	X		805,304.95
03/14/2019	EFT	P. G. & E.	-split-	Feb-19	10.84	X		805,294.11
03/14/2019	EFT	P. G. & E.	-split-	Feb-19	1,666.47	X		803,627.64
03/14/2019	EFT	ADP (FSA)	-split-		390.45	X		803,237.19
03/14/2019	PR19-3-1		-split-	Total Payroll T...	68,520.01	X		734,717.18
03/14/2019	PR19-3-1		1000 · Bank of Americ...	Direct Deposit	254,965.41	X		479,751.77
03/14/2019	PR19-3-1		1000 · Bank of Americ...	Payroll Checks...		X		479,751.77
03/15/2019		ADP	6204 · Other Professio...		196.84	X		479,554.93
03/15/2019			6204 · Other Professio...	Service Charge	219.07	X		479,335.86
03/15/2019	EFT	P. G. & E.	-split-	Feb-19	843.67	X		478,492.19
03/18/2019	EFT	ADP (FSA)	-split-		3,859.87	X		474,632.32
03/19/2019		Deposit	-split-	Deposit		X	110,913.00	585,545.32

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03/19/2019	EFT	ADP (FSA)	-split-		1,190.00	X		584,355.32
03/20/2019		Deposit	6111 · Telecommunica...	Deposit			500.00	584,855.32
03/20/2019	EFT	ADP (FSA)	-split-		678.86	X		584,176.46
03/21/2019	EFT	Verizon Wireless	-split-	Feb-19	40.01	X		584,136.45
03/21/2019	EFT	Verizon Wireless	-split-	Feb-19	524.61	X		583,611.84
03/21/2019	22116	Advanced IPM	6150 · Maintenance,Str...		80.00	X		583,531.84
03/21/2019	22117	Advantage Gear, Inc.	-split-		282.33	X		583,249.51
03/21/2019	22118	Angelica Silveira	6040 · Dental/Vision R...		379.00	X		582,870.51
03/21/2019	22119	Appliance Company	6150 · Maintenance,Str...	Invoice # 41357	301.67	X		582,568.84
03/21/2019	22120	Arnolds for Awards	6102 · Other Clothing ...		45.69	X		582,523.15
03/21/2019	22121	Ashby Communicati...	6212 · IT Support/Impl...	Invoice # 14552	277.50	X		582,245.65
03/21/2019	22122	Best Best & Krieger	6202 · Legal/Human R...	Inv # 843947	128.96	X		582,116.69
03/21/2019	22123	California Family Fit...	6204 · Other Professio...	Inv # 6032019	174.98	X		581,941.71
03/21/2019	22124	California State Asso...	6202 · Legal/Human R...	Invoice # 36093	150.00	X		581,791.71
03/21/2019	22125	Caltronics Business ...	-split-		396.79	X		581,394.92
03/21/2019	22126	Capital Building Mai...	6120 · Housekeeping	Invoice # 10899	723.06	X		580,671.86
03/21/2019	22127	Sacramento Regional...	6241 · Training	Invoice # 0314...	5,400.00			575,271.86
03/21/2019	22128	Core Logic	6170 · Dues and Subsc...	Inv # 81948868	137.50	X		575,134.36
03/21/2019	22129	Doug Veerkamp	-split-	Invoice # 326892	1,189.91	X		573,944.45
03/21/2019	22130	EDC Air Quality Ma...	-split-	Inv # IN01088...	1,371.66	X		572,572.79
03/21/2019	22131	Ferrell Gas	-split-	Account # 886...	2,724.94	X		569,847.85
03/21/2019	22132	Fit Guard	6144 · Equipment Mai...		342.53	X		569,505.32
03/21/2019	22133	Aramark	-split-	Acct. # 792270...	186.50			569,318.82
03/21/2019	22134	Hefner, Stark & Mar...	-split-	Statement # 37...	5,130.00	X		564,188.82
03/21/2019	22135	InterState Oil Compa...	-split-		3,504.71	X		560,684.11
03/21/2019	22136	Interstate Sales	6144 · Equipment Mai...	Invoice # 19283	1,179.75			559,504.36
03/21/2019	22137	Interwest Consulting ...	6242 · Fire Prevention		172.50	X		559,331.86
03/21/2019	22138	Jorgensen Company	-split-		116.81	X		559,215.05
03/21/2019	22139	Kaiser Foundation H...	-split-	Account # 320...	9,505.00	X		549,710.05
03/21/2019	22140	Kronos	6211 · Software Licens...	Invoice # 1142...	203.89	X		549,506.16
03/21/2019	22141	L.N. Curtis & Sons	-split-		778.66	X		548,727.50
03/21/2019	22142	Laura Hathaway	6181 · Miscellaneous		374.23	X		548,353.27
03/21/2019	22143	Larry R. Fry	6034 · Health Cost of ...		568.80	X		547,784.47
03/21/2019	22144	Longyear, O'Dea & ...	6202 · Legal/Human R...	Invoice # 19023	5,472.33	X		542,312.14
03/21/2019	22145	MES - California	6102 · Other Clothing ...	Invoice # IN13...	7,355.21			534,956.93
03/21/2019	22146	National Garage Doo...	-split-		641.89			534,315.04
03/21/2019	22147	Overhead Door Com...	6150 · Maintenance,Str...	Invoice # 160021	190.00	X		534,125.04
03/21/2019	22148	Rotary	-split-	Mar 2019 Dues	150.00	X		533,975.04
03/21/2019	22149	Sandra Sanders	6040 · Dental/Vision R...		40.00			533,935.04
03/21/2019	22150	Triangle Well Drilling	-split-	Invoice # 1281...	1,004.44	X		532,930.60

El Dorado Hills Fire Department

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03/21/2019	22151	Valley Power System...	6142 · Parts & Supplies	Invoice # J31117	7,403.29	X		525,527.31
03/22/2019	EFT	ADP	6204 · Other Professio...	PR19-3-1	318.37	X		525,208.94
03/25/2019	EFT	P. G. & E.	-split-	Feb-19	478.73	X		524,730.21
03/25/2019	EFT	ADP (FSA)	-split-		25.00	X		524,705.21
03/26/2019		Transfer from LAIF	1074 · Local Agency I...	Confirm #1562...		X	250,000.00	774,705.21
03/26/2019	EFT	State Compensation ...	6030 · Workers Compe...	Policy # 11048...	43,010.58	X		731,694.63
03/27/2019	EFT	WageWorks	6204 · Other Professio...		103.80	X		731,590.83
03/27/2019	22152	David Merino	1110 · Accounts Recei...	March-19	2,548.00			729,042.83
03/28/2019		Transfer from LAIF	1074 · Local Agency I...	Confirm #1562...		X	1,100,000.00	1,829,042.83
03/28/2019	EFT	P.E.R.S. Health	-split-	April 2019	198,773.15	X		1,630,269.68
03/28/2019	EFT	P.E.R.S. ING	-split-	PR19-3-2	3,378.52	X		1,626,891.16
03/28/2019	EFT	P.E.R.S. Retirement	-split-	PR19-3-2	87,403.37	X		1,539,487.79
03/28/2019	EFT	ADP (FSA)	-split-		111.70	X		1,539,376.09
03/28/2019	22154	U.S. Bank PARS Ac...	6560 · Pension Additio...		500,000.00			1,039,376.09
03/28/2019	22155	U.S. Bank PARS Ac...	6570 · OPEB Addition...		600,000.00			439,376.09
03/28/2019	PR19-3-2		-split-	Total Payroll T...	61,437.74	X		377,938.35
03/28/2019	PR19-3-2		1000 · Bank of Americ...	Direct Deposit	248,469.88	X		129,468.47
03/28/2019	PR19-3-2		1000 · Bank of Americ...	Payroll Checks...		X		129,468.47
03/29/2019		Deposit	-split-	Deposit		X	99,609.18	229,077.65
03/29/2019	EFT	Nationwide Retireme...	-split-	PR19-3-2	20,789.03	X		208,288.62
03/29/2019	EFT	ADP HCM	6204 · Other Professio...	Workforce No...	248.40	X		208,040.22

# **EL DORADO HILLS FIRE DEPARTMENT**

*“YOUR SAFETY ... OUR COMMITMENT”*



## **MONTHLY OPERATIONS REPORT**

**MARCH 2019**

\*All times are collected using a combination of Active 911 and Crystal Reports. The times are provided with the best accuracy possible given the limitations of technology in our system. The current system does not allow for accurate data collection.

# Significant Incidents/Trainings/Events – **MAR. 2019**

New Firefighter/Paramedics: Richie Edelman, Kyle Nielsen, Joe Forehand



## New Recruit Water Rescue Training – March 2019





El Dorado Hills Firefighters Pipes and Drums – March 17, 2019



Acceptance of New OES Type I Engine, OES-384 – March 2019



Crews training with new Engine OES-384– March 2019



Simulated Boat Fire Training, Brown's Ravine – March 2019



Water Rescue Incident, Luneman Rd. - Rescue Fire's District– March 2019



Haz-Mat Spill, Westbound Hwy 50 – March 2019



## 2019 vs. 2018 Statistics

Response District	Total Number of Responses MAR. 2019	Total Number of Responses YTD 2019	Total Number of Responses MAR. 2018	Total Number of Responses YTD 2018
84	58	199	55	167
85	65	191	72	181
86	29	103	61	140
87	70	233	84	229
91	7	22	3	7
92	1	5	1	2
Mutual Aid	63	192	73	211
Transfer	22	64	19	69
<b>TOTALS</b>	<b>315</b>	<b>1009</b>	<b>368</b>	<b>1006</b>

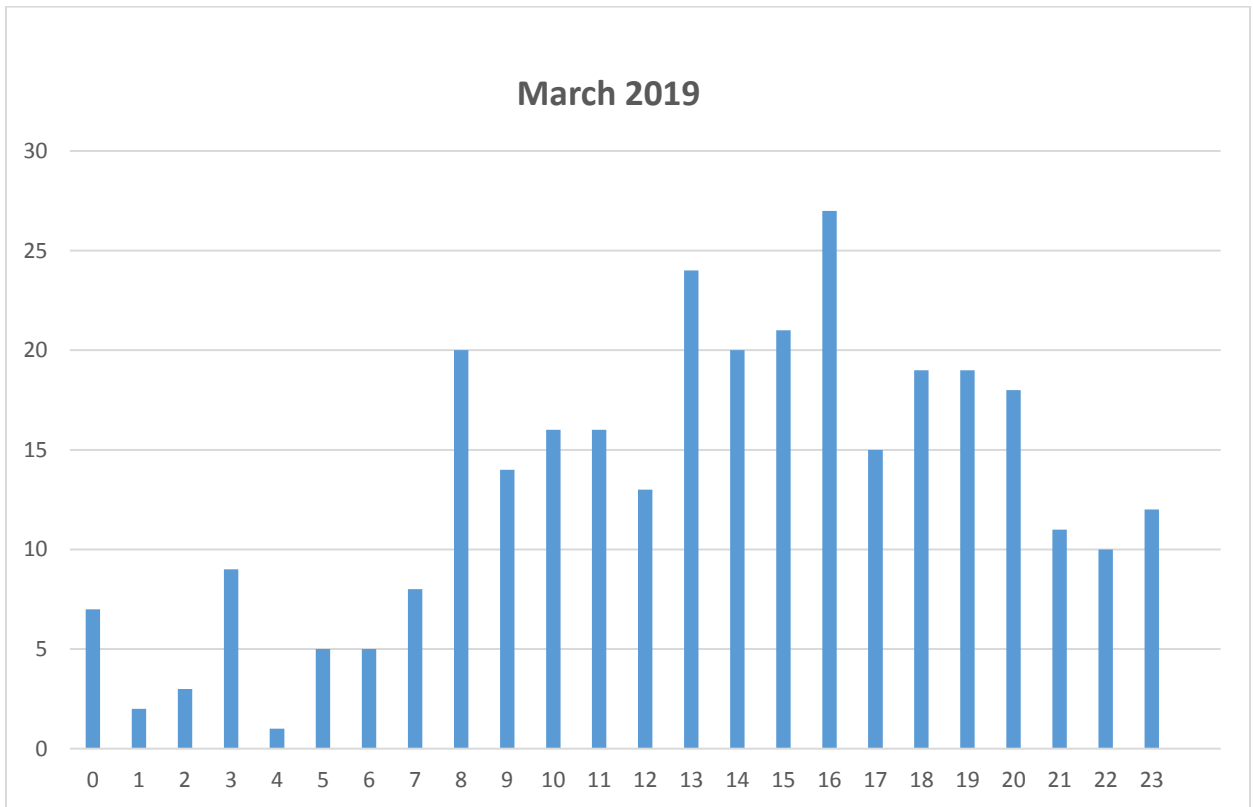
87.75% Medic Unit Response, < 10 Minutes (before exception reports)

90.51% Medic Unit Response, < 11 Minutes (before exception reports)

Report: Queries – Incident – NFIRS Incident – Incident By District (Summary) Note: Run all Districts on 1 page (manually add subdistricts)

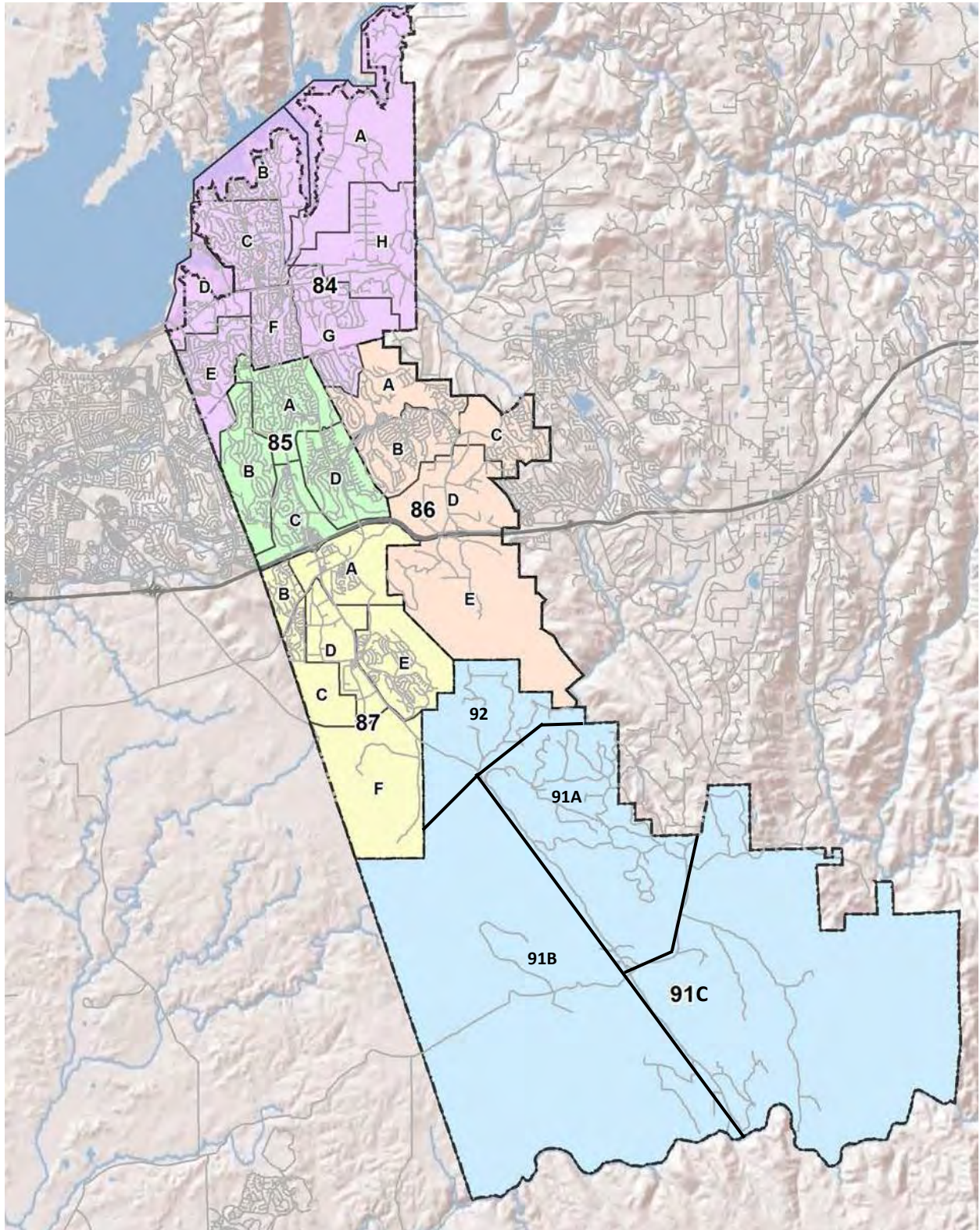
Crystal: Emergency Response Summary-Medic Unit Response Time-El Dorado

# Incidents by Hour of the Day



Hour of Day

Tools – Queries – Incident Report – NFIRS – Count of Incidents by Alarm Hour





# EL DORADO HILLS FIRE DEPARTMENT

## QUARTERLY TRAINING REPORT JANUARY - MARCH 2019

*“YOUR SAFETY ... OUR COMMITMENT”*

### TRAINING HOURS

**TOTAL HOURS FOR ALL PERSONNEL = 5646**

### SIGNIFICANT TRAINING

- New Hire Academy. Three new Firefighter/Paramedics completed 4 weeks of intensive training in structure and wildland firefighting, technical rescue, and EMS.
- Fire Prevention and Operations Specialist completed Emergency Vehicle Operations at Mather Field.
- PATS training. Quarterly Paramedic Accreditation Training and Skills exposed crews to intense scenarios where they used their most invasive and technical skills (i.e. Orotracheal Intubation, Trans-Cutaneous Pacing, Intranasal Medication Administration).
- Probationary FF Training and Evaluation. Seven new firefighters were the focus of frequent training and drills to teach and assess their proficiency. They completed an intensive final manipulative evaluation.
- All Water Rescue personnel completed their annual swim test at the EDH CSD.
- With the addition of a new OES fire engine, all suppression personnel have upgraded their technical rescue training to include at a minimum Low Angle Rope Rescue Operations as well as Rescue Systems 1.





# EL DORADO HILLS FIRE DEPARTMENT

## QUARTERLY PREVENTION REPORT JANUARY - MARCH 2019

***“YOUR SAFETY ... OUR COMMITMENT”***

### **Public Education Program**

The Public Education Program includes all activities performed by fire crews and Prevention staff that involve training, educating, and assisting the community, residents and organizations in the learning and training on fire & life safety topics.

- Fire station tours (5 activities / 22 personnel / 96.25 staff hours)
- Public education activities (2 activities / 3 personnel / 3 staff hours)
  - Community Events, Social Media
- This program runs year-round

### **Prevention Month (Schools)**

The Prevention Month Program includes all activities performed by fire crews and Prevention staff which take place at the schools in EDH. Each year, we provide a robust program that includes a Fire Prevention Safety Trailer (grades K-1), School assemblies (grades 2-5), fire & life safety education, prizes, poster contest, awards, & more.

- 0 activities / 0 personnel / 0 staff hours
- This program runs August to November, or as needed

### **Juvenile Fire Setter Program**

The Juvenile Fire Setter Program works directly with families to provide valuable fire and burn prevention education including the consequences of playing with fire. The Juvenile Fire Setter Program consists of one 2-hour session held at the Burn Institute, requires the participation of the child and at least one parent or guardian, and is set in a casual setting where confidential interviews are conducted with the child and parent to determine the reason behind the fire setting behavior.

- 0 activities / 0 personnel / 0 staff hours
- This program runs year-round

### **Fire Investigations**

The Fire Investigation Program includes all investigation activities relating to fires in EDH to determine fire cause & origin. Arson fires sometimes require the need for the County Arson Task Force and local investigators to investigate fire scenes for hours/days on end to gather all evidence & information necessary for full & detailed reports, and also may require extensive time away from the station for court hearings and expert testimony.

- 0 activities / 0 personnel / 0 staff hours
- This program runs year-round

### **Buckle Up Baby Program**

The BUB Program was created to ensure the safety of our youngest citizens. Car seats are inspected for proper installation by a Certified Passenger Safety Technician for FREE. These inspections take place at Station 87.

- 1 activities / 2 personnel / 1.5 staff hours
- This program runs year-round
- BUB staff in process of annual recertification (Layton and Stiern)

### **Vacant Lot Program**

The Vacant Lot Program is implemented each year to establish a defensible space of 100 feet around all homes, buildings, and combustible fences that abut to unimproved property. The defensible space improves the ability to survive a wildland fire and increases the safety margin and working room for Firefighters.

- 8 activities / 10 personnel / 25.5 staff hours
- This program runs February to August, or as needed
- Vacant Lot Resolution passed by the Fire Board of Directors in March
- First clearance notices to over 2,100 lots have been sent out April 1<sup>st</sup>
- Inspections and complaints have commenced

### **Hazard Reduction (4291) Inspection Program**

The Hazard Reduction Program includes all activities performed by fire crews and Prevention staff which enforces Public Resources Code 4291 (PRC 4291). The enforcement of this law creates a 100-foot defensible space around all combustible dwelling structures on improved parcels, with a goal of protecting your home while providing a safe area for Firefighters.

- 2 activities / 2 personnel / 3 staff hours
- This program runs May to July, or as needed

### **Hydrant Inspection Program**

The Hydrant Inspection Program in the El Dorado Hills area includes over 3,000 public fire hydrants. These hydrants are owned by El Dorado County Irrigation District, however you will see our Firefighters out doing inspections on the fire hydrants to ensure that each one is operational, ensuring that they can be relied upon in a moment's notice to provide fire flow for the protection of a business or home.

- 0 activities / 0 personnel / 0 staff hours
- This program runs year-round. Hydrants that need repair are sent to EID for maintenance.

### **Business Inspection Program**

The Business Inspection Program includes all inspection activities performed by fire crews or Prevention staff. These activities involve all CA State Fire Marshal mandated inspections on Assemblies, Schools, Hazardous Occupancies, Hotels, RCFEs, Apartments, etc. Fire crews inspect the standard business occupancies on a semi-annual basis, as well as all gates annually in EDH to help ensure the functionality of those gates in the event of an emergency.

- 210 activities / 210+ personnel / 133 staff hours
- This program runs year-round
- 84, 85, 86 have assigned inspections for 2018 to be completed by June 30<sup>th</sup>
- 87 has assigned inspections for 2018 to be completed by December 15<sup>th</sup>
- Prevention performs over 1,000 inspections annually, including all CA SFM mandated inspections - Assemblies, Schools, Hazardous Facilities, Hotels, RCFEs, Rural Water Tanks/Hydrants & more.

### **Life Jacket Program**

The Life Jacket Program participates in National Safe Boating Week in May each year. The El Dorado Hills Fire Department received a grant from the Life Jacket Loaner Program sponsored by the U.S. and California Boats and Waterways Association which allows our stations 84 & 85 to loan flotation devices to local boaters to help save lives on our local waterways.

- 0 activities / 0 personnel / 0 staff hours
- This program runs from May to September, or as needed

### **Construction Plan Review Program**

The Construction Plan Review Program is responsible for all plan reviews & plan fees in EDH, whether they are for tenant improvements (TI), new construction, new structures, expansions, grading, civil improvements; both residential & commercial. This program ensures that buildings are built in compliance with all codes, providing needed/required safety to the community and Firefighters.

- 42 activities / 42 personnel / 46.33 staff hours
- This program runs year-round

### **Planning & Development Program**

The Planning & Development Program involves residential and commercial planning activities including, but not limited to, Board of Supervisors Hearings, Planning Commission Hearings, Pre-applications, Fire Flows, Specific Plans, Tentative Maps, Time Extensions, Civil Improvements, Design Waivers, Final Maps, Conditions of Approval, Disaster Preparedness, Evacuation Planning, Fire Safety Planning, Wildland Fire Safe Plans, Reporting, and Prevention Division Planning & Development.

- 49 activities / 49 personnel / 47.33 staff hours
- This program runs year-round

### **Smoke & CO Detector Giveaway Program**

This Community Event Program provides much needed public education about Smoke Detectors and Carbon Monoxide Detectors and their proper placement in your home. It covers education on battery replacement and proper functionality to help prevent loss of life due to fire. This event takes many hands to make happen, and involves the Rotary Club, Rotary Interact, EDH Fire personnel, and volunteers in support. One community is picked each year and teams canvas the selected area, providing detectors, batteries, and installation services to anyone who needs them.

- 0 activities / 0 personnel / 0 staff hours
- This program runs August to October, or as needed

### **Fire Prevention Officers Program**

The Fire Prevention Officers Program includes any FPO activity in El Dorado Hills, El Dorado County, and Sacramento areas. This includes attended monthly meetings, Fire Code adoptions, Standards updates and creation, Building Department interaction, Code/Standards committees, etc.

- 4 activities / 6 personnel / 21 staff hours
- This program runs year-round

### **Fire Safe Council Program**

The Fire Safe Council Program involves the Fire Departments interaction and collaboration with Fire Safe Councils and Fire Wise Communities of EDH and surrounding areas, to help create and implement the best fire safety programs, education, events, and other activities that promote fire & life safety in our community. The Fire Departments role is crucial to providing experience and Code related knowledge of fire and emergency information.

- 3 activities / 3 personnel / 5 staff hours
- This program runs March to October, or as needed

### **Programs on the Horizon**

- *Elderly Fire Safety and Fall Prevention Program*
- *Vacation Home Rental Inspection Program*
- *Permit Program per CA SFM & Fire Code*