

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
SEVEN HUNDRED SEVENTY FOURTH MEETING
Thursday, February 15, 2017
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order and Pledge of Allegiance

- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 773rd Board meeting held January 18, 2018
 - B. Approve Financial Statements for January 2018

End Consent Calendar

- III. Oral Communications
 - A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
 - D. Board committee assignments
 - E. Board rules of engagement

- IV. Correspondence
 - A. Latrobe Resident Steven Barad request to purchase portion of Heffren/Dodson lot APN# 087-330-391

- V. Attorney Items

- VI. Committee Reports
 - A. Administrative Committee (Directors Durante and Hus)
 - 1. Discuss a revised volunteer stipend program
 - B. Finance Committee (Directors Giraudo and Hus)
 - C. Ad Hoc Committee Reports
 - 1. Strategic Planning Committee (Directors Hus and Winn)
 - 2. Communications Committee (Directors Durante and Winn)
 - 3. Training Facility Committee (Directors Hartley and Durante)
 - 4. CSD/Fire Collaboration Committee (Directors Hartley and Durante)
 - 5. Station 91 Building Committee (Directors Winn and Giraudo)
 - 6. Cameron Park CSD/EDH Fire Collaboration Committee (Directors Durante and Hartley)

- VII. Operations Report
 - A. Operations Report (Receive and file)
 - B. Review and update regarding Joint Powers Authority

- VIII. Fiscal Items

- IX. New Business
 - A. Review and approve bathroom repair at Station 86
 - B. Review and approve revised Vacant Lot Weed Abatement Program
- X. Old Business
- XI. Oral Communications
 - A. Directors
 - B. Staff
 - C. Schedule upcoming committee meetings
- XII. Closed Session Items
 - A. Closed Session; Conference with legal counsel pursuant to Government Code Section 54956.9 (d)(2); Pending Litigation; One Potential Matter.
 - B. Closed Session Pursuant to Government Code Section 54956.9(D)(1); Conference with legal counsel regarding pending litigation; One Matter; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633
- XIII. Adjournment

Note: Action may be taken on any item posted on this agenda.

*Director John Giraudo will be attending via teleconference from
Paseo Cocoteros
750 Sur Flamingos
Nuevo Vallarta 63732 Mexico*

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED SEVENTY THIRD MEETING OF THE BOARD OF DIRECTORS

Thursday, January 18, 2017

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Hartley called the meeting to order at 6:00 p.m. and Chief Roberts led the Pledge of Allegiance. Directors in attendance: Durante, Girauda, Hartley, Hus, and Winn. Director Winn attended via teleconference. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

- A. **Approve Minutes of the 771th Special Board meeting held December 15, 2017**
- B. **Approve Minutes of the 772nd Board meeting held December 21, 2017**
- C. **Approve Financial Statements for December 2017**

Director Durante made a motion to approve the consent calendar, seconded by Director Girauda and unanimously carried.

Counsel Cook suggested that **Item VI-A and VI-B** be moved on the agenda after **Item XII. Oral Communications** and the Board concurred.

III. PRESENTATION

- A. **EDH Development Snapshot** – Fire Marshal Cox presented a slideshow covering current development projects in El Dorado Hills.
- B. **Presentation by the El Dorado County Fire Advisory Board regarding initiative for an alternative funding source and Board authorization of expenditure not to exceed \$5,000** – Chief Roberts presented information about the El Dorado County Fire Advisory Board’s decision to campaign for a sales tax increase to help resolve the El Dorado County Fire District funding challenges. He added that the Advisory Board is asking for \$5,000 from each district to fund a market research study.

Director Hus asked if any assessment was done to determine where much of the money being dispersed across the county would come from and commented that he anticipates that the El Dorado Hills citizens would carry a significant amount of the cost to help fund other Districts. Chief Roberts responded that the higher density population areas, including El Dorado Hills, would provide the majority of the sales tax revenue, and he expressed the benefit of helping to make other Districts sustainable so that the mutual aid help is available to El Dorado Hills when it is needed.

Director Girauo made a motion to approve the expenditure to the El Dorado County Fire Advisory Board not to exceed \$5,000 contingent Counsel Cook's review, seconded by Director Durante, and carried. (Roll call: Ayes: 4; Noes: 1-Hus)

IV. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters** – None
- B. EDH Firefighters Association** – None
- C. Public Comment** – Tim White, resident, asked that the Board consider moving the closed session items either after Oral Communications or before the Board meeting. Counsel Cook suggested that the Closed Session items be permanently moved to the end of the meeting, but stated that there are also times that the closed session needs to be early on the agenda and may be moved forward.

V. CORRESPONDENCE – None

VI. ATTORNEY ITEMS

- A. Closed Session; Conference with legal counsel pursuant to Government Code Section 54956.9 (d)(2); Pending Litigation; One Potential Matter.**
- B. Closed Session Pursuant to Government Code Section 54956.9(D)(1); Conference with legal counsel regarding pending litigation; One Matter; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633**

VII. COMMITTEE REPORTS

- A. Administrative Committee (Directors Durante and Hartley)**
 - 1. Review and approve final site drawings for Verizon cell tower at Station 85** – Chief Roberts presented the final site drawings for the Verizon Cell Tower and stated that Mike Cook has been working with Verizon and is close to a final contract.

Director Durante made a motion to approve final site drawings for Verizon cell tower at Station 85, seconded by Director Hartley, and unanimously carried.

- B. Finance Committee (Directors Girauo and Winn)** – President Hartley reported that the committee met with a FASIS representative to discuss workers' compensation insurance provider options and stated that the committee would likely bring a recommendation to the Board later in the year. Director of Finance Braddock reported that the committee directed her to get quotes to potentially move the HRA program to a 3rd party administrator at the start of the new fiscal year.

C. Ad Hoc Committee Reports

1. **Strategic Planning Committee (Directors Hus and Girauda)** – No report.
2. **Communications Committee (Directors Durante and Winn)** – No report.
3. **Training Facility Committee (Directors Hartley and Durante)** – No report
4. **CSD/Fire Collaboration Committee (Directors Girauda and Durante)** – No report.
5. **Station 91 Building Committee (Directors Durante and Girauda)** – Chief Roberts stated that all electrical and cables have been run and they are about a week or two from starting the sheetrock.
6. **Cameron Park CSD/EDH Fire Collaboration Committee (Directors Durante and Hartley)** – Chief Roberts reported that Cameron Park CSD approved a request for proposal to be sent out.

Director Hus made a motion to dissolve the Cameron Park CSD/EDH Fire Collaboration Committee and discontinue any discussion about the proposed contract for services. Motion failed without a second.

Director Durante recommended that the committee look at the proposal as long as there is not a significant amount of Staff time involved and Director Hartley concurred.

VIII. OPERATIONS REPORT

- A. **Operations Report (Receive and file)** – Chief Lilienthal expressed his appreciation for the crews that responded to Ventura County on a strike team over the holidays and he highlighted a couple of critical incidents for the month of December.
- B. **Review and update regarding Joint Powers Authority** – Chief Roberts stated that he stepped down to Vice President and they are still working on the fixed rate contract.

IX. FISCAL ITEMS

X. NEW BUSINESS

- A. **Discuss the feasibility of an EDHF Association reimbursement program** – Director Durante asked that the Board support him in looking into a funding solution through the District for the EDHF Association with the help of Staff and Counsel Cook. Director Hus expressed his disagreement and concerns about using public tax dollars to support the Association. The discussion was assigned to the

Administrative Committee for further review.

- B. Review and approve Staff Report regarding temporary increase to the Board approved Firefighter/Paramedic positions list** – Chief Roberts asked that the Board approve hiring of 6 new Firefighter/Paramedics temporarily increasing the number of approved positions by 3. He stated that he anticipates 3 retirements within the next year.

Director Hartley made a motion to approve Staff Report regarding temporary increase to the Board approved Firefighter/Paramedic positions list, seconded by Director Giraudo, and unanimously carried.

- C. Election of Board President and Vice President for 2018**

Director Hartley made a motion to nominate Director Giraudo for Board President, seconded by Director Giraudo.

Director Hus made a motion to nominate Director Durante for Board President, seconded by Director Durante.

The Board took a roll call vote by name and elected Director Durante as Board President (Roll Call: Durante: 3 – Durante, Hus, Winn; Giraudo: 2 – Giraudo, Hartley).

Director Hartley made a motion to nominate Director Giraudo for Board Vice President, seconded by Director Durante, and unanimously carried (Roll Call: Ayes: 5; Noes: 0).

- D. Reorganization of Committees for 2018** – President Durante deferred the committee assignments to the February Board agenda.
- E. Review and establish meeting dates for 2018** – Director Durante suggested continuing the meetings on the 3rd Thursday of every month at 6:00 p.m. and the Board concurred.

XI. OLD BUSINESS

- A. Public Hearing: The District will consider adoption of a resolution or resolutions to approve the District's receipt of a transfer of fiscal year 2018-19 base property tax revenue from El Dorado County to District related to the Latrobe annexation area, as authorized by California Revenue and Taxation Code Section 99.02 et seq., effective for the 2018-19 fiscal year and for subsequent fiscal years** – Counsel Cook stated that the Public Hearing will be re-noticed when the County is ready to move forward.

XII. ORAL COMMUNICATIONS

- A. Directors** – None
- B. Staff** – Chief Roberts thanked the crews for their time invested in strike teams and covering the District in 2017.

The Board adjourned to discuss Closed Session Item VI-A and VI-B at 7:37 p.m.

The meeting reconvened at 7:42 p.m. The Board took no action during closed session.

- C. Schedule upcoming committee meetings** – The Board scheduled an Admin Committee meeting on Monday January 29th at 11:00 a.m. (this meeting was cancelled following the Board meeting), a Finance Committee meeting for Tuesday, February 6th at 10:00 a.m., and a Cameron Park CSD/EDH Fire Collaboration Committee meeting for January 24th at 4:00 p.m.

XIII. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director Giraudo, and unanimously carried.

The meeting adjourned at 7:49 p.m.

Approved:

Greg Durante, President

Jessica Braddock, Board Secretary

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending January 31, 2018



	FINAL Full Year Budget FY17/18	Actual January 2018	Actual YTD January 31, 2018	Variance YTD Actual to Full Year Budget	(Target 58%) YTD Actual % of Full Year Budget	Notes/Comments
Revenue						
3240 · Tax Revenue						
3260 · Secured Tax Revenue	16,271,887	-	8,806,164	(7,465,723)		} On track with property tax revenue budget. NOTE: January 2018 property tax revenue entries not yet available from El Dorado County
3270 · Unsecured Tax Revenue	276,634	-	266,586	(10,048)		
3280 · Homeowners Tax Revenue	148,380	-	22,860	(125,520)		
3320 · Supplemental Tax Revenue	251,098	-	91,258	(159,840)		
3330 · Sacramento County Revenue	16,200	-	565	(15,635)		
3335 · Latrobe Revenue				-		
3335.2 · Latrobe Special Tax	36,840	-	4,452	(32,388)		Collection of Latrobe Base Revenue Transfer in January 2018 (\$500k)
3335.3 · Latrobe Base Transfer	180,000	500,000	500,000	320,000		
3340 · Property Tax Administration Fee	(404,964)	-	(307,782)	97,182		One-time charge from County in Dec-17
Total 3240 · Tax Revenue	16,776,075	500,000	9,384,102	(7,391,973)	56%	
3505 · Misc. Revenue, Vacant Lot	-	-	(5,726)	(5,726)	0%	Timing of collection
3506 · Misc. Revenue, Fire Prev. Fees	70,000	3,820	51,605	(18,395)	74%	
3510 · Misc. Operating Revenue						
3512 · JPA Revenue	1,028,857	-	635,580	(393,277)	62%	JPA PERS and OPEB Lump Sum Payments billed in Q1
3513 · Rental Income (Cell site)	25,200	4,200	14,700	(10,500)	58%	
3515 · OES/Mutual Aid Reimbursement	560,000	-	357,172	(202,828)	64%	
3520 · Interest Earned	80,000	32,320	77,227	(2,773)	97%	Interest rates higher than budgeted
3510 · Misc. Operating Revenue - Other	20,000	2,257	18,397	(1,603)	92%	Primarily workers' compensation reimbursements
Total 3510 · Misc. Operating Revenue	1,714,057	38,777	1,103,076	(610,980)	64%	
Total Operating Revenue	\$ 18,560,131	\$ 542,597	\$ 10,533,058	\$ (8,027,073)	57%	
3550 · Development Fee						
3560 · Development Fee Revenue	2,500,000	-	1,163,161	(1,336,839)	47%	NOTE: January entries not yet available from El Dorado County
3561 · Development Fee Interest	-	-	31,336	31,336	100%	
Total 3550 · Development Fee	2,500,000	-	1,194,497	(1,305,503)	48%	
3570 · Proceeds from Sale of Assets	-	-	752,373	752,373	100%	Sale of business park 5-acre parcel
Total Revenue	\$ 21,060,131	\$ 542,597	\$ 12,479,928	\$ (8,580,203)	59%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending January 31, 2018



	FINAL Full Year Budget FY17/18	Actual January 2018	Actual YTD January 31, 2018	Variance YTD Actual to Full Year Budget	(Target 58%) YTD Actual % of Full Year Budget	Notes/Comments
Expenditures						
6000 · Salaries & Wages						
6001 · Salaries & Wages, Fire	5,931,801	450,679	3,332,687	2,599,114	56%	
6011 · Education/Longevity Pay	484,081	33,669	255,615	228,467	53%	
6016 · Salaries & Wages, Admin/Prev	643,697	46,307	342,128	301,568	53%	
6018 · Director Pay	17,850	1,200	6,395	11,455	36%	
6019 · Overtime						
6019.1 · Overtime, Operational	1,561,587	160,972	1,154,491	407,096	74%	Several long-term vacancies filled with OT
6019.2 · Overtime, Outside Aid	480,000	-	295,154	184,846	61%	
6019.3 · Overtime, JPA	155,479	18,287	114,990	40,489	74%	Several long-term vacancies filled with OT
Total 6019 · Overtime	2,197,066	179,259	1,564,636	632,430	71%	
6020 · P.E.R.S. Retirement	2,293,349	125,536	1,542,372	750,978	67%	Annual required lump sum payment made in July
6030 · Workers Compensation	819,067	56,174	404,422	414,645	49%	Timing - January payment made in Feb
6031 · Life Insurance	6,224	471	3,238	2,987	52%	
6032 · P.E.R.S. Health Benefits	1,444,276	117,255	939,216	505,060	65%	February invoice paid in January
6033 · Disability Insurance	16,758	1,397	9,555	7,203	57%	
6034 · Health Cost of Retirees	881,479	49,270	693,963	187,516	79%	Annual lump sum payment made in July (\$300k). Feb payment made in Jan
6040 · Dental/Vision Expense	177,960	11,510	72,050	105,910	40%	
6050 · Unemployment Insurance	14,490	11,990	12,746	1,744	88%	
6060 · Vacation & Sick Expense Reserve	100,000	-	-	100,000	0%	
6070 · Medicare	134,842	10,452	77,772	57,070	58%	
Total 6000 · Salaries & Wages	15,162,941	1,095,169	9,256,793	5,906,147	61%	
6100 · Clothing & Personal Supplies						
6101 · Uniform Allowance	52,800	24,000	48,168	4,632	91%	Annual uniform allowance paid in Jul & Jan
6102 · Other Clothing & Personal Supplies	47,683	2,487	26,104	21,578	55%	
Total 6100 · Clothing & Personal Supplies	100,483	26,487	74,272	26,210	74%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
 For the Period Ending January 31, 2018



	FINAL Full Year Budget FY17/18	Actual January 2018	Actual YTD January 31, 2018	Variance YTD Actual to Full Year Budget	(Target 58%) YTD Actual % of Full Year Budget	Notes/Comments
6110 · Network/Communications						
6111 · Telecommunications	50,544	6,666	25,664	24,880	51%	
6112 · Dispatch Services	50,000	-	-	50,000	0%	No invoice for dispatch services received to date
6113 · Network/Connectivity	41,225	3,209	23,235	17,990	56%	
Total 6110 · Communications	141,769	9,875	48,899	92,870	34%	
6120 · Housekeeping	35,268	2,247	14,967	20,301	42%	
6130 · Insurance						
6131 · General Insurance	55,000	(206)	50,094	4,906	91%	Annual insurance premium paid in September
Total 6130 · Insurance	55,000	(206)	50,094	4,906	91%	
6140 · Maintenance of Equipment						
6141 · Tires	21,791	-	17,787	4,004	82%	
6142 · Parts & Supplies	22,209	1,053	6,902	15,307	31%	
6143 · Outside Work	118,167	825	73,612	44,555	62%	
6144 · Equipment Maintenance	37,308	2,684	14,095	23,213	38%	
6145 · Radio Maintenance	24,279	4,118	10,514	13,765	43%	
Total 6140 · Maintenance of Equipment	223,754	8,680	122,910	100,843	55%	
6150 · Maintenance, Structures & Ground	98,364	390	68,894	29,470	70%	Exterior paint Sta 86; Repair leak at Sta 87; Sta 86 leak damage isolation
6160 · Medical Supplies						
6161 · Medical Supplies	5,867	-	4,178	1,689	71%	
Total 6160 · Medical Supplies	5,867	-	4,178	1,689	71%	
6170 · Dues and Subscriptions	12,655	775	8,883	3,772	70%	Timing of payment
6180 · Miscellaneous						
6181 · Miscellaneous	3,352	(43)	357	2,995	11%	
6182 · Honor Guard	3,562	-	-	3,562	0%	
6183 · Explorer Program	2,095	-	5,757	(3,662)	275%	Approved budget overage offset by savings in other categories
6184 · Pipes and Drums	-	-	-	-	0%	
Total 6180 · Miscellaneous	9,010	(43)	6,114	2,895	68%	
6190 · Office Supplies	20,739	1,169	12,433	8,306	60%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
 For the Period Ending January 31, 2018



	FINAL Full Year Budget FY17/18	Actual January 2018	Actual YTD January 31, 2018	Variance YTD Actual to Full Year Budget	(Target 58%) YTD Actual % of Full Year Budget	Notes/Comments
6200 · Professional Services						
6201 · Audit	13,050	-	12,650	400	97%	Annual audit fees paid in December
6202 · Legal/Human Resources	161,673	10,878	110,542	51,131	68%	Pending legal matters
6203 · Notices	2,514	699	1,173	1,342	47%	
6204 · Other Professional Services	135,397	19,094	64,316	71,081	48%	
6205 · Elections/Tax Administration	-	-	-	-	0%	
6206 · Public Relations	3,042	504	810	2,232	27%	
Total 6200 · Professional Services	315,676	31,175	189,490	126,186	60%	
6210 · Information Technology						
6211 · Software Licenses/Subscriptions	71,501	7,609	35,452	36,049	50%	
6212 · IT Support/Implementation	118,496	8,599	67,740	50,756	57%	
Total 6210 · Information Technology	189,997	16,208	103,192	86,805	54%	
6220 · Rents and Leases						
6221 · Facilities/Equipment Lease	14,710	563	4,469	10,241	30%	Budget includes cost of removing modular/sanitary waste tank at end of use
6222 · Solar Lease	66,936	5,524	38,485	28,451	57%	
Total 6220 · Rents and Leases	81,646	6,087	42,954	38,692	53%	
6230 · Small Tools and Supplies	78,108	366	17,006	61,102	22%	
6240 · Special Expenses						
6241 · Training	148,981	8,893	38,262	110,719	26%	
6242 · Fire Prevention	64,280	2,456	28,498	35,782	44%	
6243 · Licenses	-	-	10	(10)	100%	
Total 6240 · Special Expenses	213,261	11,349	66,770	146,491	31%	
6250 · Transportation and Travel						
6251 · Fuel and Oil	62,000	5,665	34,682	27,318	56%	
6252 · Travel	25,200	594	12,269	12,931	49%	
6253 · Meals & Refreshments	22,680	2,304	10,031	12,649	44%	
Total 6250 · Transportation and Travel	109,880	8,563	56,981	52,899	52%	

El Dorado Hills Fire Department
Revenue and Expense Summary - ALL FUNDS
For the Period Ending January 31, 2018



	FINAL Full Year Budget FY17/18	Actual January 2018	Actual YTD January 31, 2018	Variance YTD Actual to Full Year Budget	(Target 58%) YTD Actual % of Full Year Budget	Notes/Comments
6260 · Utilities						
6261 · Electricity	16,872	328	2,180	14,692	13%	
6262 · Natural Gas/Propane	25,000	2,842	5,124	19,876	20%	
6263 · Water/Sewer	16,000	-	10,163	5,837	64%	
Total 6260 · Utilities	57,872	3,170	17,467	40,405	30%	
Total Operating Expenditures	\$ 16,912,288	\$ 1,221,462	\$ 10,162,298	\$ 6,749,990	60%	
Operating Revenue - Operating Expenditures	\$ 1,647,843	\$ (678,865)	\$ 370,760	\$ 1,277,084		
6560 · Pension/OPEB UAL Lump Sum Payment	1,450,000	250,000	750,000	700,000	52%	
6720 · Fixed Assets	2,989,298	91,646	255,366	2,733,932	9%	
Total Expenditures	\$ 21,351,586	\$ 1,563,107	\$ 11,167,664	\$ 10,183,922	52%	
Total Revenue - Total Expense	\$ (291,455)	\$ (1,020,511)	\$ 1,312,264	\$ 1,603,719		
Less: Development Fee Revenue	(2,500,000)		(1,194,497)			
Add: Development Fee Qualified Expenditures	1,970,000		211,044			
Total Revenue - Total Expense Net of Dev Fees	\$ (821,455)		\$ 328,811			

El Dorado Hills Fire Department

2/12/2018 2:46 PM

Register: 1000 · Bank of America
 From 01/01/2018 through 01/31/2018
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/01/2018		De Lage Landen Fin...	6190 · Office Supplies	Account # 988...	230.59	X		181,272.00
01/02/2018	EFT	State Compensation ...	6000 · Wages & Benef...	Policy # 11048...	56,174.13	X		125,097.87
01/02/2018	EFT	Technology Credit C...	-split-	Dec-17	5,524.00	X		119,573.87
01/02/2018	EFT	El Dorado Disposal S...	-split-	12/1/17-12/31/17	845.84	X		118,728.03
01/03/2018		Transfer from LAIF	1074 · Local Agency I...	Confirm #1519...		X	600,000.00	718,728.03
01/03/2018	20993	Adam Gregory	2029 · Other Payable	Final Pay	6,291.51	X		712,436.52
01/04/2018		Deposit	-split-	Deposit		X	18,899.09	731,335.61
01/04/2018	EFT	P.E.R.S. Retirement	-split-	PR18-1-1	82,221.82	X		649,113.79
01/04/2018	EFT	P.E.R.S. ING	-split-	PR18-1-1	2,774.44	X		646,339.35
01/04/2018	EFT	P. G. & E.	-split-	Dec-17	16.29	X		646,323.06
01/04/2018	EFT	ADP (FSA)	-split-		1,276.10	X		645,046.96
01/04/2018	20994	7th Dimension, LLC	6210 · Information Tec...	Inv # 180013	8,598.79	X		636,448.17
01/04/2018	20995	A-CHECK	6200 · Professional Ser...	Inv # 59-05344...	17.50	X		636,430.67
01/04/2018	20996	Aflac	2029 · Other Payable	Inv # 555699	209.44	X		636,221.23
01/04/2018	20997	Aramark	6120 · Housekeeping	Inv# 63576986...	149.84	X		636,071.39
01/04/2018	20998	AT&T	-split-	Dec-17	275.31	X		635,796.08
01/04/2018	20999	Brad Ballenger	6000 · Wages & Benef...		169.00	X		635,627.08
01/04/2018	21000	CA Assoc. of Profess...	6000 · Wages & Benef...	JANUARY 2018	1,396.50	X		634,230.58
01/04/2018	21001	Capital Building Mai...	-split-	Invoice # 9733	617.39	X		633,613.19
01/04/2018	21002	Comtech Communic...	6720 · Fixed Assets	Invoice # 7508...	8,360.19	X		625,253.00
01/04/2018	21003	Conforti Plumbing, I...	6150 · Maintenance,Str...	Invoice # M17-...	160.00	X		625,093.00
01/04/2018	21004	Dave's Rent-A-Car	6240 · Special Expense...	Agreement # 0...	652.39			624,440.61
01/04/2018	21005	FedEx	6190 · Office Supplies	Account # 532...	80.61	X		624,360.00
01/04/2018	21006	Ferrell Gas	2029 · Other Payable	Invoice # 1099...	483.64	X		623,876.36
01/04/2018	21007	Gold Country Media	-split-		699.00	X		623,177.36
01/04/2018	21008	InterState Oil Compa...	-split-		2,029.90	X		621,147.46
01/04/2018	21009	Kronos	-split-	Invoice # 1126...	4,379.87	X		616,767.59
01/04/2018	21010	Managed Health Net...	6200 · Professional Ser...	Invoice # PRM...	651.24	X		616,116.35
01/04/2018	21011	Michael Lovinger	2029 · Other Payable		315.71	X		615,800.64
01/04/2018	21012	Rapid Information D...	6190 · Office Supplies	Invocie # 52465	40.00	X		615,760.64
01/04/2018	21013	Ruff Haus Hot Dog ...	6250 · Transportation a...		687.74	X		615,072.90
01/04/2018	21014	Standard Insurance Co.	6000 · Wages & Benef...	Policy # 00 359...	471.20	X		614,601.70
01/04/2018	21015	WageWorks	6200 · Professional Ser...	Invoice # INV4...	99.65	X		614,502.05
01/04/2018	21016	Greg F. Durante (Di...	-split-	Dec-17	200.00	X		614,302.05
01/04/2018	21017	Charles J. Hartley	-split-	Dec-17	300.00	X		614,002.05
01/04/2018	21018	John Giraudo	-split-	Dec-17	400.00	X		613,602.05
01/04/2018	21019	Douglas A. Hus	-split-	Dec-17	200.00	X		613,402.05
01/04/2018	21020	Barbara Winn	6000 · Wages & Benef...	Dec-17	100.00			613,302.05
01/04/2018	21021	Connie Bair	-split-		150.00	X		613,152.05
01/04/2018	21022	Brian Bresnahan	-split-		150.00	X		613,002.05

El Dorado Hills Fire Department

2/12/2018 2:46 PM

Register: 1000 · Bank of America
 From 01/01/2018 through 01/31/2018
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/04/2018	21023	David Kennedy	-split-		100.00	X		612,902.05
01/04/2018	21024	John Niehues	-split-		150.00	X		612,752.05
01/04/2018	21025	Dwight Piper	-split-		150.00	X		612,602.05
01/04/2018	21026	Frederick Russell	-split-		150.00	X		612,452.05
01/04/2018	21027	Sean Ward	-split-		150.00			612,302.05
01/04/2018	21028	Nick Sharples Produ...	6200 · Professional Ser...	Invoice # 1206	504.08	X		611,797.97
01/04/2018	PR18-1-1		-split-	Total Payroll T...	90,204.30	X		521,593.67
01/04/2018	PR18-1-1		1000 · Bank of Americ...	Direct Deposit	241,798.55	X		279,795.12
01/04/2018	PR18-1-1		1000 · Bank of Americ...	Payroll Checks		X		279,795.12
01/04/2018	PR18-1-1		1000 · Bank of Americ...	Payroll Adjust...	6,291.51			273,503.61
01/08/2018	EFT	Nationwide Retireme...	-split-	PR18-1-1	17,792.97	X		255,710.64
01/08/2018	EFT	P. G. & E.	-split-	Dec-17	10.18	X		255,700.46
01/08/2018	EFT	P. G. & E.	-split-	Dec-17	1,027.56	X		254,672.90
01/09/2018	EFT	P. G. & E.	-split-	Dec-17	633.34	X		254,039.56
01/11/2018	EFT	ADP (FSA)	-split-		5.00	X		254,034.56
01/12/2018	EFT	ADP	6200 · Professional Ser...	PR18-1-1	336.68	X		253,697.88
01/12/2018	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Confirmation #...	18,955.92	X		234,741.96
01/15/2018			6200 · Professional Ser...	Service Charge	174.87	X		234,567.09
01/15/2018	EFT	Verizon Wireless	-split-	Dec-17	2,328.49	X		232,238.60
01/16/2018		Transfer from County	1071 · General Fund B...	Semi-Annual T...		X	8,888,644.00	9,120,882.60
01/16/2018	EFT	P. G. & E.	-split-	Dec-17	599.51	X		9,120,283.09
01/17/2018		Transfer to LAIF	1074 · Local Agency I...	Confirm #1522...	8,350,000.00	X		770,283.09
01/18/2018	21029	Allstar Fire Equipme...	6100 · Clothing & Pers...	Inv# 203716	1,410.87	X		768,872.22
01/18/2018	21030	Aramark	6120 · Housekeeping	Inv# 635798426	74.92	X		768,797.30
01/18/2018	21031	Arnolds for Awards	6240 · Special Expense...	Inv# 80041	631.32	X		768,165.98
01/18/2018	21032	California Family Fit...	-split-	Inv# 12012018...	349.96	X		767,816.02
01/18/2018	21033	California Fire Preve...	-split-	Inv# 18-213/18...	660.00			767,156.02
01/18/2018	21034	Caltronics Business ...	6190 · Office Supplies	Inv# 2422094	149.91	X		767,006.11
01/18/2018	21035	Champion Awards	6190 · Office Supplies	Inv# 43099	4.60	X		767,001.51
01/18/2018	21036	CPI Communications	6720 · Fixed Assets	Inv# 18630	2,233.00	X		764,768.51
01/18/2018	21037	Carol Caughey	6000 · Wages & Benef...		700.76	X		764,067.75
01/18/2018	21038	David Kennedy	6000 · Wages & Benef...	VOID:		X		764,067.75
01/18/2018	21039	El Dorado Irrigation ...	6720 · Fixed Assets		1,000.00	X		763,067.75
01/18/2018	21040	FedEx	6190 · Office Supplies	Inv#6-047-82143	26.20	X		763,041.55
01/18/2018	21041	Ferrell Gas	6260 · Utilities:6262 · ...	Inv# 1099518827	619.69	X		762,421.86
01/18/2018	21042	Frederick Russell	-split-	VOID: GJE, R...		X		762,421.86
01/18/2018	21043	Hefner, Stark & Mar...	-split-	Statement# 361...	10,860.00	X		751,561.86
01/18/2018	21044	InterState Oil Compa...	-split-		2,638.22	X		748,923.64
01/18/2018	21045	Interwest Consulting ...	6240 · Special Expense...	Inv# 38049	1,072.50	X		747,851.14
01/18/2018	21046	Kronos	-split-	Inv # 11263933...	876.94	X		746,974.20

El Dorado Hills Fire Department

2/12/2018 2:46 PM

Register: 1000 · Bank of America
 From 01/01/2018 through 01/31/2018
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/18/2018	21047	L.N. Curtis & Sons	6140 · Maintenance of ...	Inv# INV143921	2,684.06	X		744,290.14
01/18/2018	21048	Motorola Solutions Inc	6140 · Maintenance of ...	Inv#13196969	4,118.40	X		740,171.74
01/18/2018	21049	U.S. Bank PARS Ac...	6560 · Pension/OPEB ...		250,000.00			490,171.74
01/18/2018	21050	Rotary	-split-	January 2018 ...	225.00	X		489,946.74
01/18/2018	21051	Russell Hasemeier	6000 · Wages & Benef...		5,075.00	X		484,871.74
01/18/2018	21052	Steve Maranville	6000 · Wages & Benef...		64.00			484,807.74
01/18/2018	21053	Suds Car Wash, Inc.	6140 · Maintenance of ...	December 201...	28.34	X		484,779.40
01/18/2018	21054	Supplyworks	-split-		600.18	X		484,179.22
01/18/2018	21055	Teleos Builders and ...	6720 · Fixed Assets	Inv# 25-000001	79,560.00	X		404,619.22
01/18/2018	21056	Time Printing	6190 · Office Supplies	Inv # 13052	115.83	X		404,503.39
01/18/2018	PR18-1-2		-split-	Total Payroll T...	86,248.30	X		318,255.09
01/18/2018	PR18-1-2		1000 · Bank of Americ...	Direct Deposit	252,428.67	X		65,826.42
01/18/2018	PR18-1-2		1000 · Bank of Americ...	Payroll Checks		X		65,826.42
01/18/2018	PR18-1-2		1000 · Bank of Americ...	Payroll Adjust...	315.71			65,510.71
01/18/2018	PR18-2-2	Frederick Russell	-split-	For CHK 2104...	367.00	X		65,143.71
01/19/2018		Transfer from LAIF	1074 · Local Agency I...	Confirm # 152...		X	350,000.00	415,143.71
01/19/2018	EFT	ADP	-split-	Workforce No...	1,262.20	X		413,881.51
01/21/2018	EFT	Verizon Wireless	-split-	Dec-17	40.01	X		413,841.50
01/21/2018	EFT	Verizon Wireless	-split-	Dec-17	698.10	X		413,143.40
01/22/2018	EFT	P. G. & E.	-split-	Dec-17	243.63	X		412,899.77
01/22/2018	EFT	Nationwide Retireme...	-split-	PR18-1-2	18,592.97	X		394,306.80
01/22/2018	EFT	P.E.R.S. Retirement	-split-	PR18-1-2	83,815.92	X		310,490.88
01/22/2018	EFT	P.E.R.S. ING	-split-	PR18-1-2	3,024.44	X		307,466.44
01/22/2018	EFT	P.E.R.S. Health	-split-	Feb- 2018	166,524.60	X		140,941.84
01/22/2018	EFT	State Board of Equali...	-split-	Q4 2017	980.68	X		139,961.16
01/23/2018		Deposit	-split-	Latrobe Base T...		X	500,000.00	639,961.16
01/24/2018		Deposit	-split-	Deposit		X	4,174.43	644,135.59
01/24/2018	21057	Rescue Fire Departm...	-split-	Jan-Jun 2018	16,000.00	X		628,135.59
01/25/2018	EFT	WageWorks	6200 · Professional Ser...	Invoice # INV4...	99.65	X		628,035.94
01/25/2018	EFT	Modular Space Corp...	-split-	1/25-2/24/18	563.06	X		627,472.88
01/25/2018	21058	Zachary Tyson	2029 · Other Payable	Final Pay 1/16/...	3,543.84	X		623,929.04
01/26/2018	EFT	ADP	6200 · Professional Ser...	PR18-1-2	339.96	X		623,589.08
01/31/2018	EFT	ADP (FSA)	-split-		16.76			623,572.32

Committee	Director	Director
Administrative Committee	Doug Hus	Greg Durante
Finance Committee	Doug Hus	John Girauda
Communications Committee	Barb Winn	Greg Durante
CSD / Fire Collaboration Committee	Greg Durante	Jim Hartley
JPA Representatives	Jim Hartley	John Girauda
Station 91 / 92 Committee	Barb Winn	John Girauda
Strategic Planning Committee	Barb Winn	Doug Hus
Training Facility Committee	Jim Hartley	Greg Durante
Director	# Committee Assignments	Committees
Barb Winn	3	Communications, Station 91 / 92, Strategic Planning
Doug Hus	3	Administrative, Finance, Strategic Planning
Greg Durante	4	Administrative, Communications, CSD / Fire Collaboration, Training Facility
Jim Hartley	3	CSD / Fire Collaboration, JPA, Training Facility
John Girauda	3	Finance, JPA, Station 91 / 92
TOTAL	16	

From: Steven Barad
Sent: Thursday, January 25, 2018 2:01 PM
To: David Roberts <droberts@edhfire.com>
Subject: Portion of Lot B

Dear Chief Roberts. We talked about this a month ago. I finally have time to get the info you requested to you to bring to the attention of the county. I'm requesting a lot line adjustment to include the shaded portion. I own lot 1. Please call me or email me if any questions. All the best Steve Barad



RE: Portion of Lot B

Thursday, February 01, 2018
2:33 PM

Subject	RE: Portion of Lot B
From	David Roberts
To	Steven Barad
Cc	Jessica Braddock; Megan Selling
Sent	Tuesday, January 30, 2018 2:24 PM

Hi Steven,

I have been working this issue with my Department Counsel Mike Cook. I support his remarks below.

The Latrobe property owned by the District is 4.52 acres and is zoned RE-10, which is Estate Residential, 10 acre minimum. The parcel is a legal parcel which does not conform to zoning, likely because it was designated for a public facility-fire station. I question whether the neighbors would support a further reduction in the size of this parcel, or if the County would support a rezone to a smaller size, given the existing zoning.

More importantly, while the District has not determined the appropriate use of the property, we would want to maintain maximum flexibility in siting future fire station facilities. Why reduce the available acreage? Based upon aerial views, the parcel has significant tree canopy except in the area the neighbor is interested in. I do not believe we would want to limit our options overall, nor convey what is likely the most developable portion of the property. Additionally, the more land we own the better in terms of placing wells or leach fields.

Finally, to sell this property, we would need process a Boundary Line Adjustment, declare a portion of it surplus and advertise it for public bid. We cannot just negotiate with the neighboring property owner, even though he may be the only logical Buyer. The expense of going through this process would not be insignificant.

For all of the reasons above, the District may not be interested at this time. As plans for the Latrobe area evolve, that may change.

Steven, This is what Counsel Cook will be reporting to my Board of Directors at our regular meeting scheduled for Thursday Feb 15th at 18:00 hours. The meeting will be held here at Station 85 located at 1050 Wilson Blvd. This is a public meeting, and you are welcome to come and plead your case to the Board of Directors. Your item will be on the agenda and open for discussion.

Take Care... Let me know if you need anything further.

Dave Roberts – Fire Chief

Serving the Communities of El Dorado Hills, Rescue and Latrobe

Perseverance is the hard work you do after you get tired of doing the hard work you already did!

**El Dorado Hills Fire Department
1050 Wilson Blvd
El Dorado Hills, CA 95762**

**Office (916) 933-6623 Ext 1011
Mobile (916) 276-5760
Fax (916) 933-5983**

Email – droberts@edhfire.com Website: www.edhfire.com



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT JANUARY 2018

“YOUR SAFETY ... OUR COMMITMENT”

The Board of Directors is considering adopting performance measurement goals to direct fire crew planning and to monitor the operation of the Department. These measures of time are designed to deliver outcomes that will save patients medically salvageable upon arrival and to keep small fires from becoming more serious. Such measures and goals provide the Department a foundation upon which future deployment decisions are based.

These deployment measurements include:

- DM 1 – 911 Call Handling Time
- DM 2 – Turnout Time
- DM 3 – Travel Time
- DM 4 – Total Response Time
- DM 5 – Effective Response Force Time

*All times are collected using a combination of Active 911 and Crystal Reports. The times are provided with the best accuracy possible given the limitations of technology in our system. The current system does not allow for accurate data collection.

SIGNIFICANT TRAINING/INCIDENTS

Vehicle Accident – Highway 50. 1/12/18



Vehicle Accident – Latrobe Road. Live power lines trapping victim inside vehicle. 1/15/18



Vehicle Accident into Station 87 Landscaping – 1/15/18





Ventilation Training





ALARM STATISTICS

Response District	Total Number of Responses – JAN. 2018	Total Number of Responses –2018	Total Number of Responses – JAN. 2017	Total Number of Responses –2017
84	55	55	62	62
85	58	58	70	70
86	42	42	43	43
87	76	76	52	52
91	3	3	8	8
92	0	0	0	0
Mutual Aid	50	50	77	77
Transfer	28	28	23	23
TOTALS	312	312	335	335

87.03% Medic Unit Response, 10 Minutes (before exception reports)

89.76% Medic Unit Response, 11 Minutes (before exception reports)

Report: Queries – Incident – NFIRS Incident – Incident By District (Summary) Note: Run all Districts on 1 page (manually add subdistricts)

Crystal: Emergency Response Summary-Medic Unit Response Time-El Dorado

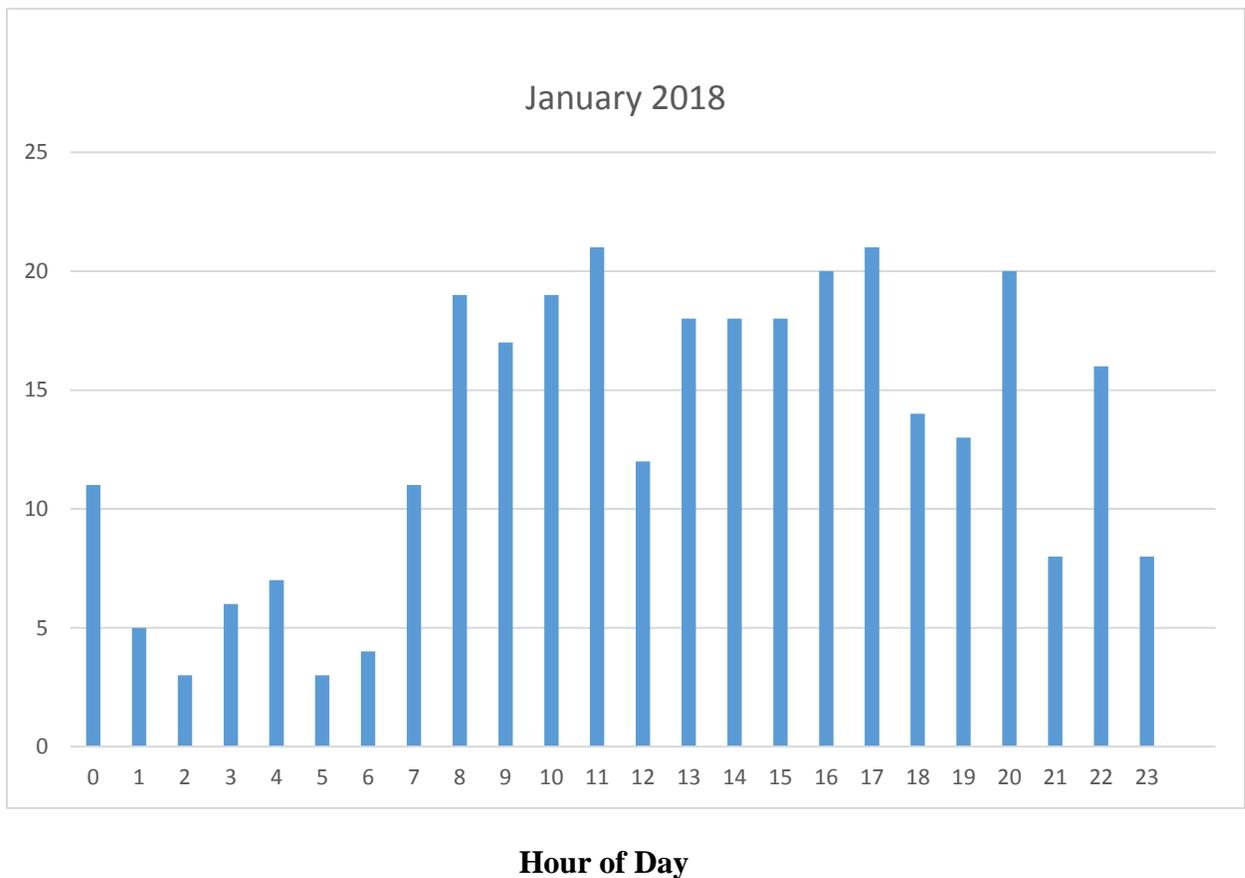
Deployment Measures

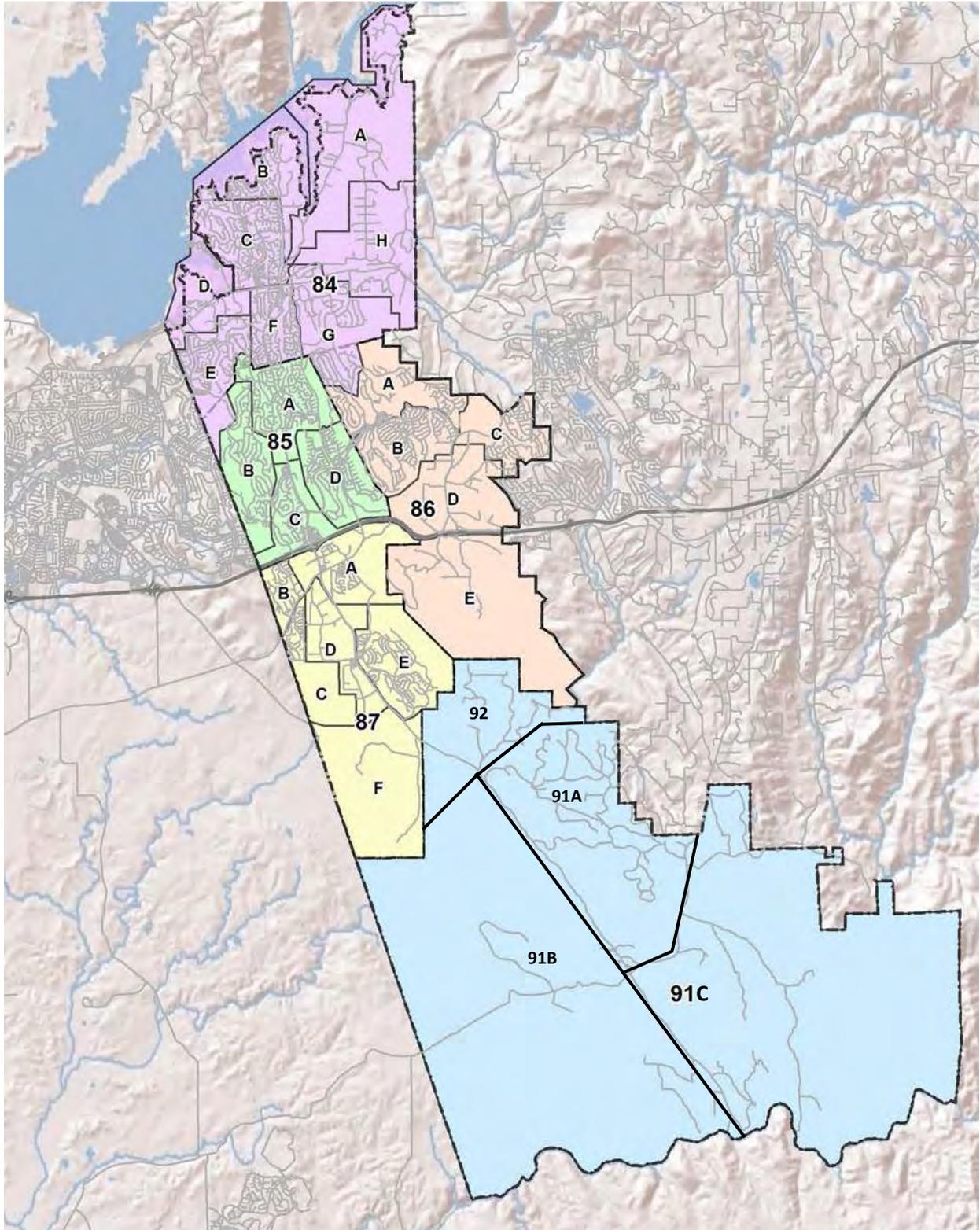
The 2016 Deployment Measures Policies are unable to be reported/tracked due to technology issues with our current Dispatch system and software limitations:

- Deployment Measure 1 - 911 Call Handling Time
- Deployment Measure 2 - Turnout Time
- Deployment Measure 3 - Travel Time
- Deployment Measure 4 - Total Response Time
- Deployment Measure 5 - Effective Response Force (Fire/Rescue Large Emergency)

INCIDENTS BY HOUR OF DAY

JANUARY 1-31, 2018





Request for Approval of Station 86 Bathroom Project

Summary:

We have had a long road trying to get a water leak repaired at Station 86 bathroom areas. Here is a very brief synopsis of the events:

1. A water leak was discovered from the showers with mold already present in the walls (August 24, 2017)
2. Damages extended through the wall into the dining room/day room areas. The water traveled along the wall behind the wallpaper from leaking shower(s)







3. Due to mold, immediate remediation occurred by West Coast Restoration in late August 2017 for a total cost of \$ 7,770.



4. The water leak was identified as coming from improperly installed showers and breakdown of the grout which has allowed water to seep through the wall for a long time (see attached Report from West Coast Restorations and Frontier Adjusters)



5. We sent a claim into our insurance company Network Adjusters who assigned our claim to a 3rd party adjuster named Frontier Adjusters (see attached report from Frontier Adjusters)
6. We went out to bid for repairs in November 2017 and only received one bid for over \$88,500
7. In November-December 2017, we extended the bid timeline in hopes of gaining additional bidders on the project. We re-advertised the job and only received two total bids (one for \$118,000 and a second for \$82,832)
8. We have had significant discussion with our insurance company on this project and the need for prevailing wage laws that we must follow
9. Project was bid at prevailing wage rates as we believe is required by law
10. The Insurance company is going to reimburse an unknown amount of money for the repair project
11. Legal Counsel Mike Cook is preparing the contract with Treehenge Construction for a total of \$82,832.

Fiscal Impact:

We already spent \$7,770 on mold remediation. The repair project costs are \$82,832. Of that cost, an unknown portion will be covered by our insurance company, Network Adjusters.

Recommendation:

Staff recommends that:

1. We award the contract to Treehenge Construction for the amount of \$82,832 once finalized by Legal Counsel.
2. Authorize work to begin as soon as possible.



PHOTO REPORT

INSPECTION DATE: Thursday, August 24, 2017

PREPARED BY: DAVE DAHLIN ddahlin@wrcinc.com

CUSTOMER: EL DORADO HILLS FIRE DEPARTMENT

NAME STATION 86

ADDRESS 3680 BASS LAKE ROAD

HOMEOWNER: CITY, ST, ZIP EL DORADO HILLS, CA

REP MARK ALI

JOB NUMBER: 6348



PROBLEM:

WATER DAMAGED DRYWALL AT BACK OF SHOWER WALL IN DINING AREA AND LIVING AREA.

DIAGNOSIS (OBSERVATION):

West Coast Restoration Contractors Inc, (WCRC) was on site to inspect, document and control the growth found due to water damages.

Once on site WCRC isolated the growth found behind the wall paper, inspected the area to determine the scope of work to be performed.

WCRC returned and install a poly containment, installed negative air prior to any water damaged materials being removed.

The water damaged drywall was removed and bagged for removal. Once all areas of wet drywall where removed WCRC inspected the metal wall framing to find rusted and damaged metal studs.

With the back of the shower wall exposed WCRC water tested the showers and found that water was coming out of the wet shower area and onto the metal stud track.

It appears that the installer of the shower pan did not waterproof or contain the mud deck that was installed (See Image #40).

RECOMMENDATIONS:

THIS PHASE:

- 1. SET A POLY CONTAINMENT.*
- 2. REMOVE ALL WATER DAMAGED BUILDING MATERIALS AS NEEDED.*
- 3. COMPLETE REMEDIATION AS NEEDED.*
- 4. POST TEST AREA FOR EMPLOYEE SAFTEY.*
- 5. WATER TEST SHOWER AREA AS NEEDED.*
- 6. ONCE TESTED AND CLEARED, RESET TEMP DRYWALL.*
- 7. REMOVE CONTAINMENT AND INSTALL POLY TO ISOLATE THE WALL AREA.*



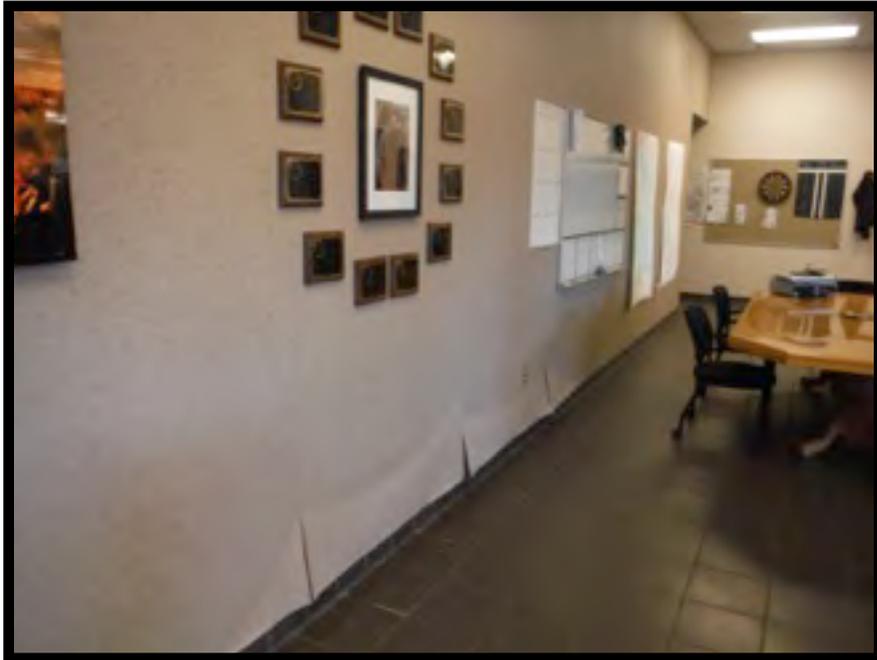


Image #1

AREA OF REPORTED
DAMAGES

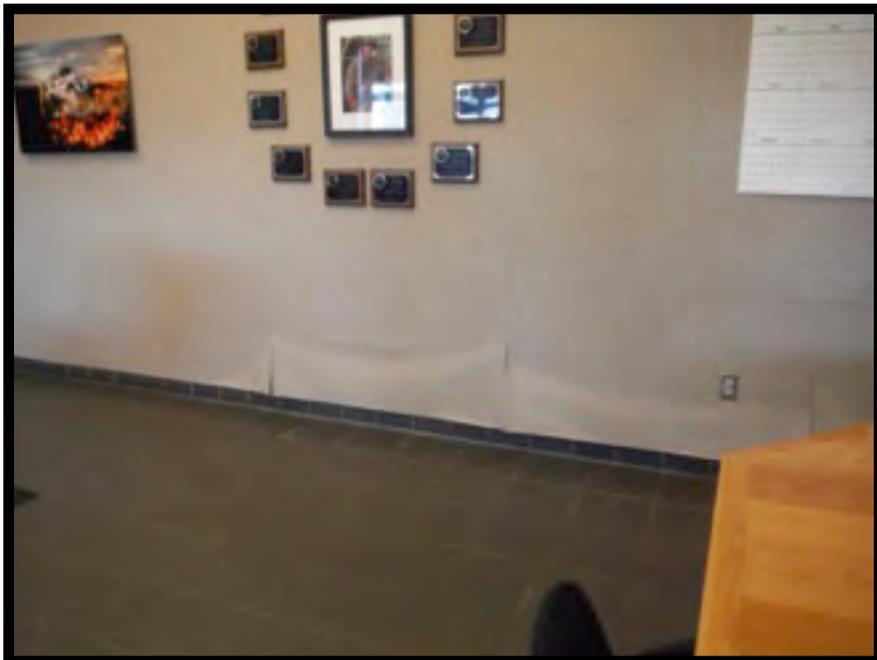


Image #2

WALL PAPER WAS OULLED
PRIOR TO WCRC BEING ON
SITE.



Image #3

VISIBLE GROWTH.



Image #4



Image #5



Image #6

WATER DAMAGE IS DUE TO
THE SHOWER ON THE BACK
OF THIS WALL.



Image #7

BATHROOM



Image #8

SHOWER AREA



Image #9

MIXER VALVE WALL



Image #10



Image #12

WALL WITH WATER
DAMAGE IN DINING AND
LIVING AREA.

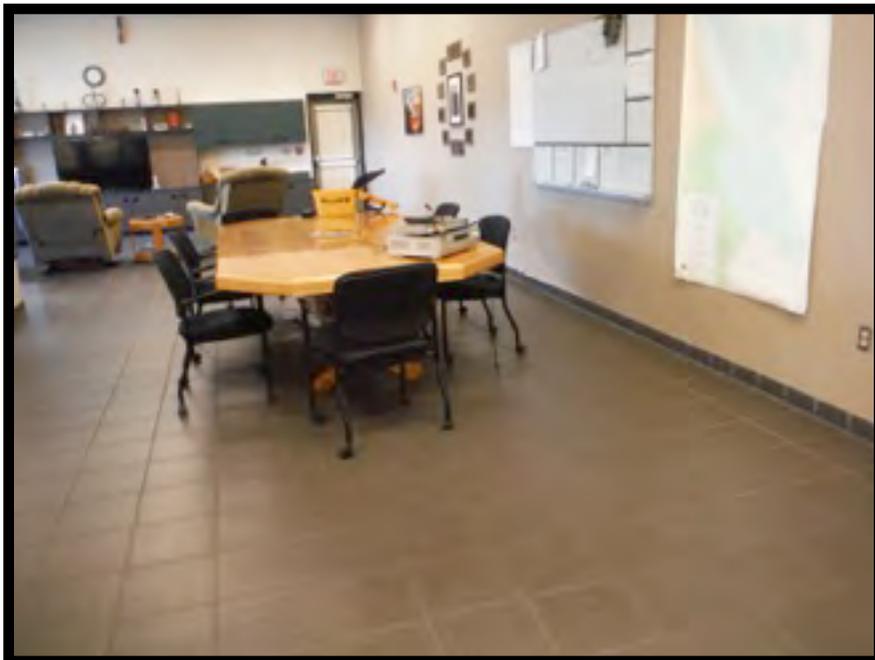


Image #13



Image #14

WCRC INSTALLED A POLY CONTAINMENT TO ALLOW FOR CONTROLS WHILE REMOVING THE AREAS DAMAGED FOR INSPECTION AS NEEDED.



Image #15

CHANGING ROOM

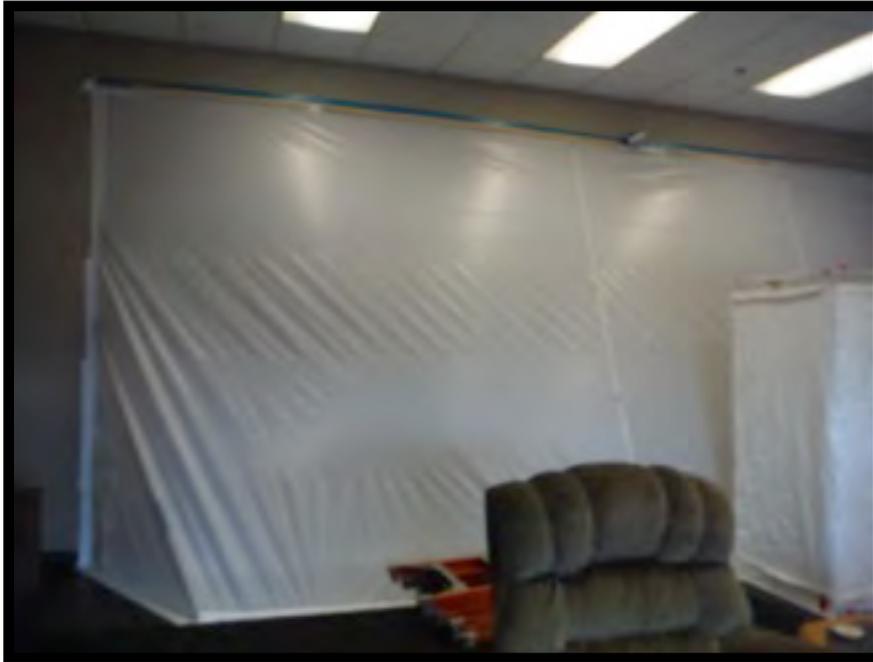


Image #16

DUE TO CEILING HEIGHT
WCRC INSTALLED
CONTAINMENT TO WALL
FOR THIS PHASE OF THE
WORK.

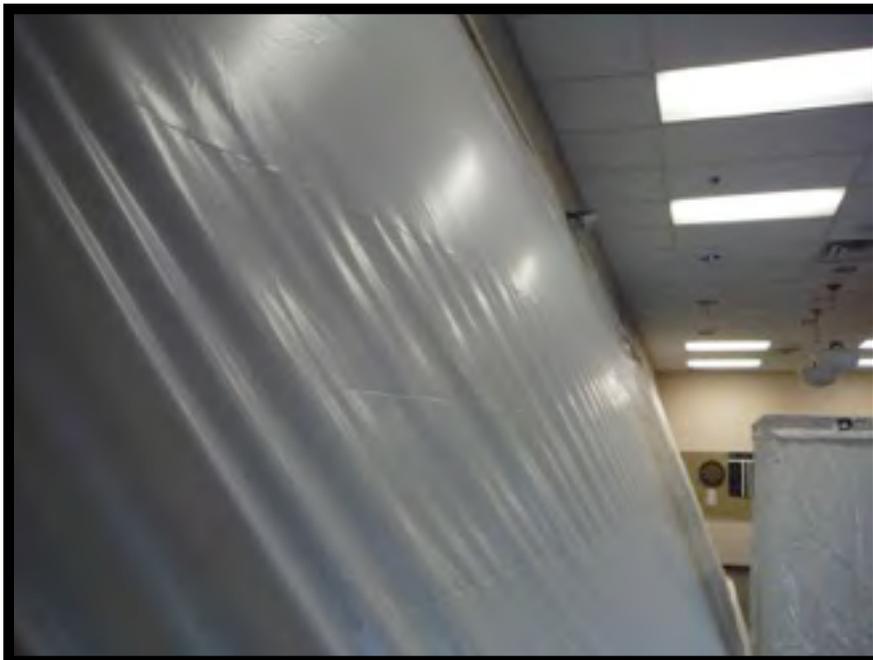


Image #17

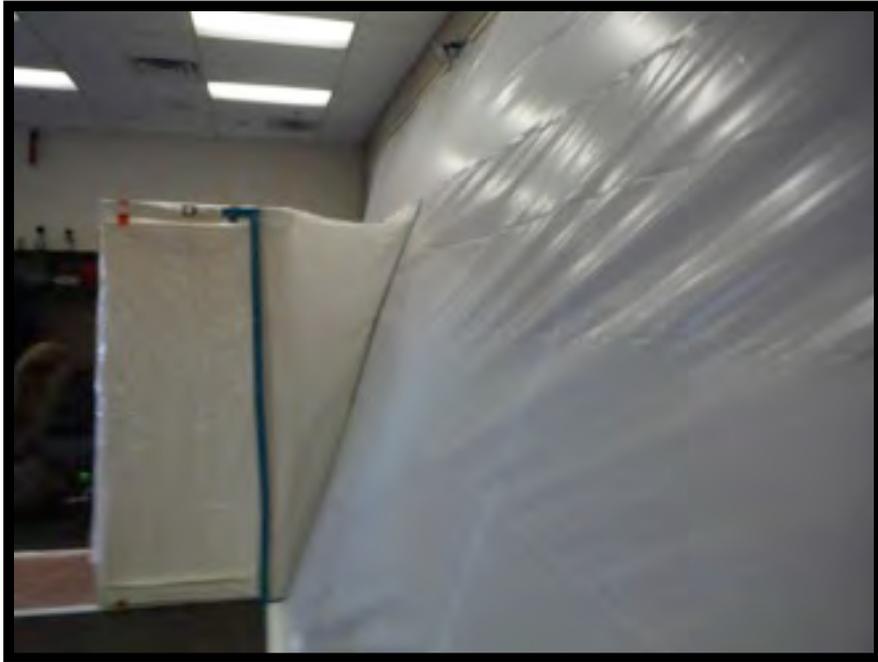


Image #18



19 #

EQUIPMENT INSTALLED TO
CREATE A NEGATIVE AIR
ENVIRONMENT.



Image #20

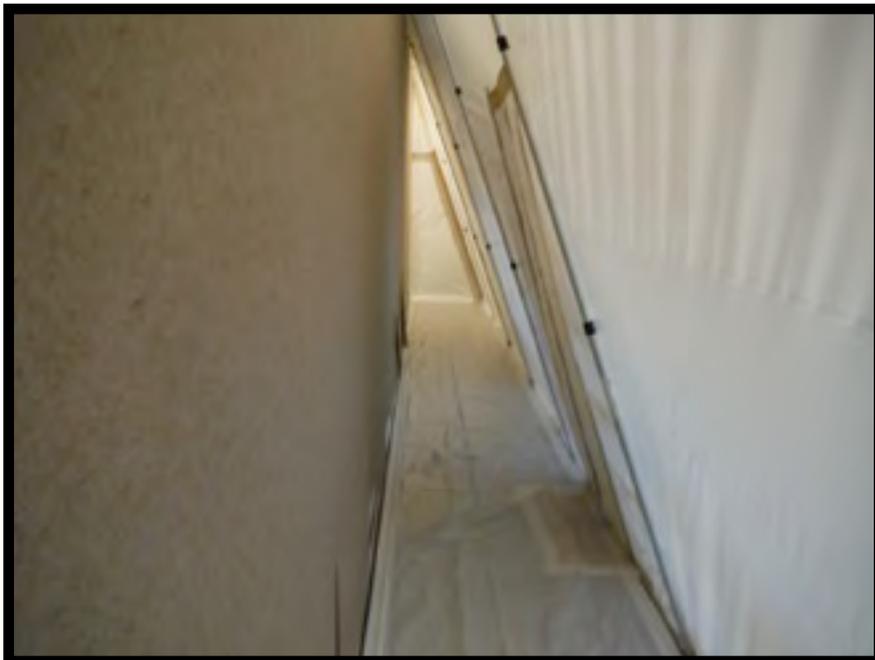


Image #21

AREA TO WORK WITHIN
THE CONTAINMENT.



Image #22

FLOOR PROTECTION
INSTALLED.



Image #23



Image #24

LAY FLAT DUCTING BEING INSTALLED, THE DUCTING WILL EXIST OUTSIDE OF THE CONTAINMENT AND BUILDING.



Image #25



Image #26



Image #27

DRYWALL BEING REMOVED.



Image #28



Image #29

THE BACK OF THE WATER
DAMAGED DRYWALL BEING
REMOVED.



Image #30

RUSTED METAL STUDS



Image #31



Image #32



Image #33



Image #34

THE METAL SILL TRACK AND
THE BACK OF THE SHOWER
WALL IS WET.



Image #35



Image #36



Image #37

AREA OF WATER DAMAGED
DRYWALL THAT WAS
REMOVED.



Image #38



Image #39

WATER



Image #40

THE EXPOSED MUD DECK OF THE EDGE OF THE SHOWER FLOOR, THIS AREA SHOULD OF HAD A CLOSURE STRIP OR "L" METAL THE STOPS THE FLOW OF THE WATER AT THE PAN.



Image #41



Image #42



Image #43



Image #44

STANDING WATER.



Image #45



Image #46

WATER



Image #47



Image #48

WITH THE WALL EXPOSED
WCRC WATER TESTED THE
SHOWER.

WITHIN SECONDS WATER
STARTED RUNNING INTO
THE METAL TRACK.

WATER



Image #49



Image #50



Image #51

WATER



Image #52

ONCE THE AREA WAS TESTED AND CLEARED, WCRC INSTALLED TEMP INSULATION AND DRYWALL UNTIL COMPLETE SHOWER REPAIRS HAVE BEEN COMPLETED.



Image #53



Image #54

WITH THIS PHASE OF THE REPAIR COMPLETED AND TESTED WCRC REMOVED THE CONTAINMENT AND INSTALLED POLY OVER THE COMPLETE WALL.



Image #55



Frontier Adjusters of Sacramento
Lee Vining
PO Box 60899
Sacramento, CA 95860
Phone (916) 543-0074
FAX (916) 543-0084
Ivining@frontieradjusters.com

10-19-2017

Peter Flynn
Network Adjusters

Claim 2017021431
Frontier File 3347
Loss Date 8-24-17
Re: Assignment Report

Dear Mr. Flynn,

I am sending you our assignment report for the assigned tasks regarding the above captioned claim. This report builds on our prior emailed status reports and several discussions regarding findings in this case. This is an interim report, but may be a closing report, if no further reporting is required.

Assignment and Contact

This assignment was received in our office via phone and follow up email with instructions to contact the El Dorado Hills Fire Dept. and inspect a water damages case. Contact was made with Chief Keating by phone and he confirmed the appointment for the initial inspection. Follow up contact with Chief Keating occurred by phone at we arranged the water test inspection. Mr. Keating attended the initial portions of that second inspection.

Inspection and Damages

The initial inspection was completed following remediation efforts. Damages were noted as previously described, and we largely relied on photos provided by the vendor to show the damages which prompted that work. Damages in this case are to metal studs and sill in a wall that is common between the dining area at the fire house, and 3 bathrooms. Damages to drywall/insulation was due primarily to water and mold, with water damaged (rust) were found to the interior metal framing. Repair of these damages (specifically the replacement of damaged metal studs and the sill) would likely result in the removal of tile in at least one of the adjacent bathrooms I believe, and could extend into a 2nd, with the final bathroom's involvement being only a remote possibility.

Estimate

I have not completed an estimate for this repair at this time, as we discussed. This is a public agency and is subject to their required bid process to determine repair costs. This includes consideration of wages for labor paid at what is called the 'prevailing wage'. This is a complex process but, in short, the insured needs to get the required # of bids for this work to be done, then identify the repair vendor, based on the visible scope. If there is any question about what needs to be done we can address that on the front end with the selected vendor, based on visible damages, and as a supplement for any hidden damages. There is no reason to delay this process at this point.

To: Peter Flynn

Claim No. 2017021531

From: Lee Vining
Frontier Adjusters of Sacramento

Page 2 of 9

Photos

Photos were taken and documenting the damages/conditions found upon inspection, both at our initial inspection and a the second water test inspection.



Above and below is how we found the wall at the point of our initial inspection. Remediation was entirely completed.



To: Peter Flynn

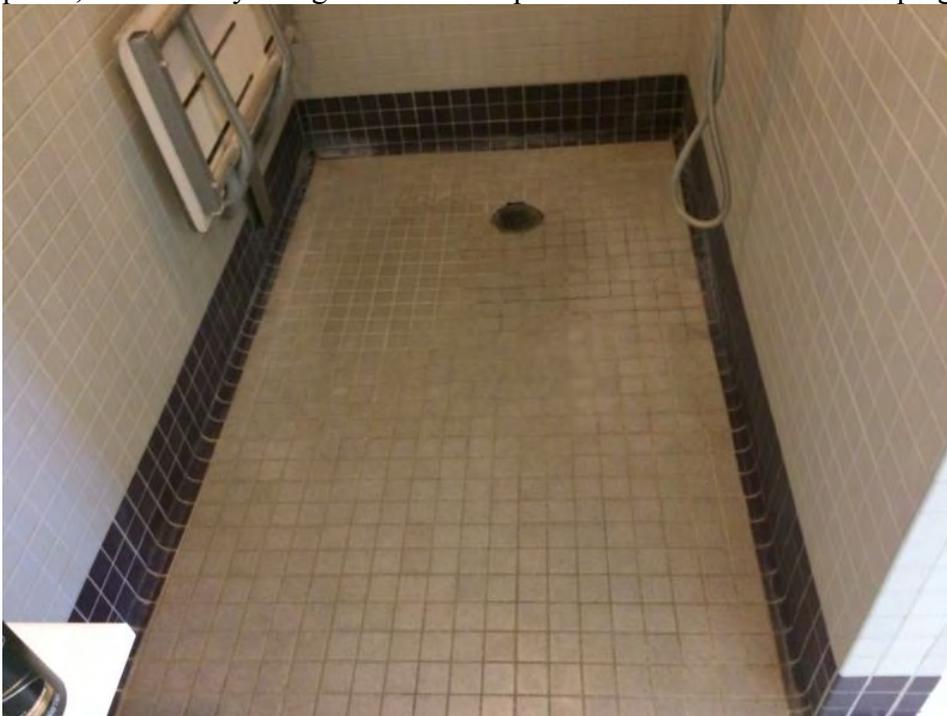
From: Lee Vining
Frontier Adjusters of Sacramento
Page 3 of 9

Claim No. 2017021531



Above is the bathroom 1 area, including the shower.

Below is the interior of the shower area in bathroom 1. The bench, install on the wall to the left in this photo, was initially thought to be 1 of 2 possible sources of water escaping into the wall cavity.



To: Peter Flynn

From: Lee Vining
Frontier Adjusters of Sacramento
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Claim No. 2017021531



Above is the bench where it attaches to the wall, through the tile.

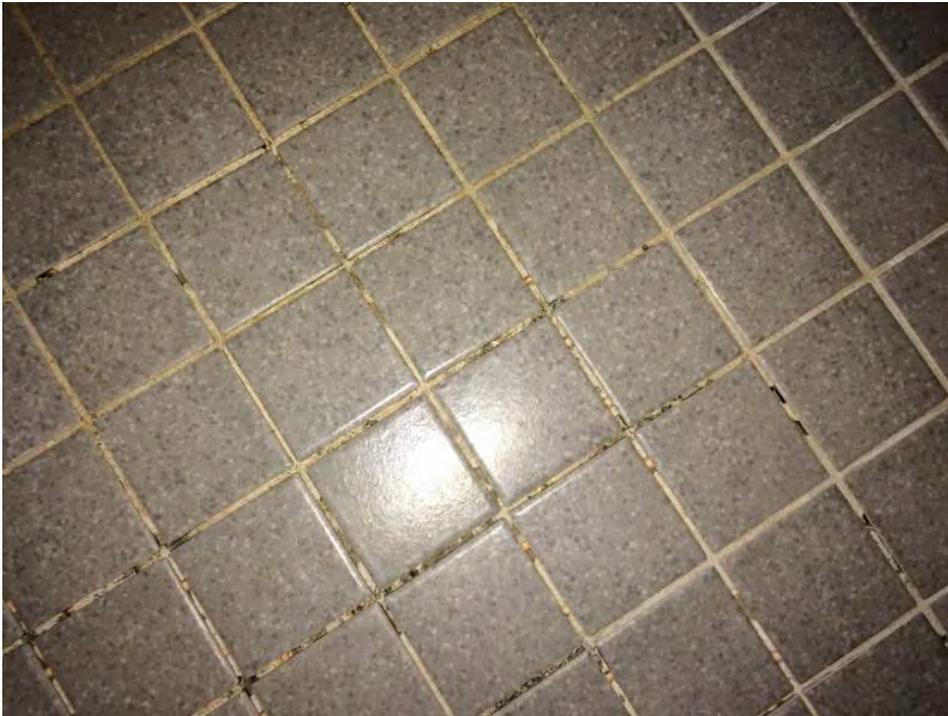
Below is an opening noted in the attachment where the screw is not fully sunk and could allow water to run down the screw potentially and into the wall.



To: Peter Flynn

From: Lee Vining
Frontier Adjusters of Sacramento
Page 5 of 9

Claim No. 2017021531



Above is a photo showing the condition of the bathroom tile, though to potentially be the second possible source of water. In this photo you can see the grout between the individual tiles is worn down and, in some areas, entirely gone. This is an exemplar photo, and does show one of the worst single areas, but grout maintenance is an issue over all of the installed tile.

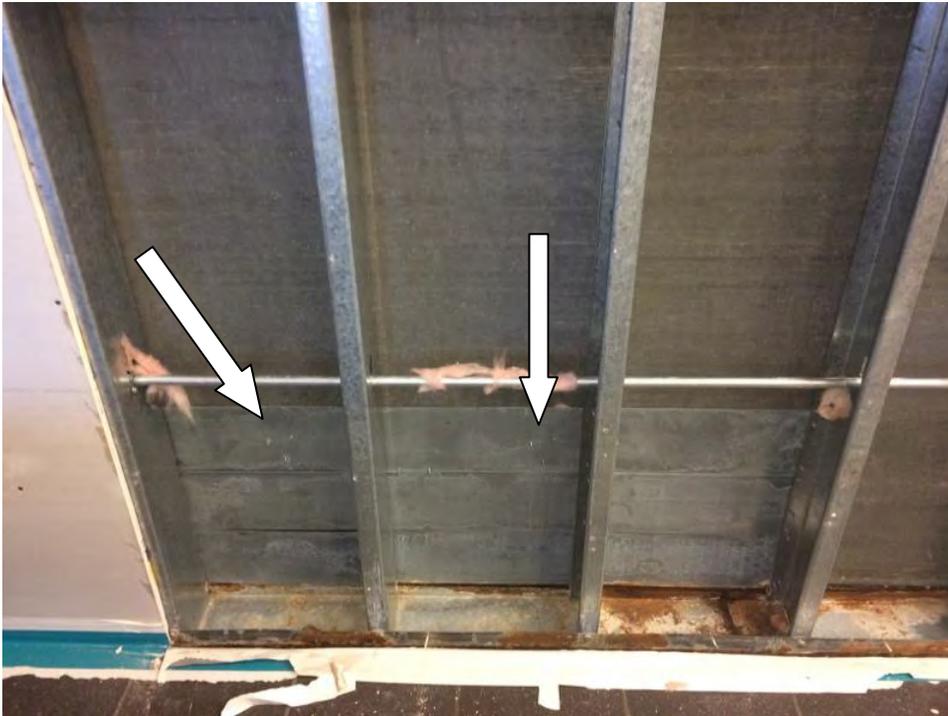
Below is the exposed interior wall at the 2nd inspection. You can see the rust to the sill and base of the studs, but no rust or water marking on the vertical wall panels.



To: Peter Flynn

From: Lee Vining
Frontier Adjusters of Sacramento
Page 6 of 9

Claim No. 2017021531



Above is the back of the wall in the area where the bench is installed. You can see the installed screws which punch through the metal in the areas noted by the arrows. There is no evidence of water coming through the wall through these openings that I can see.

Below is a view of the sill and the worst of the rust damage.





Above is a view of this area up close. There is an area of overlapping sheet metal here, and the water comes between these sheets into the pan formed by the sill. During the water test this area started to get moist, and then wet, over the course of 20 minutes.

Statement

No statements have been taken regarding this loss at this time.

Reserving

I suggest a Reserve in this case of 65000.00 based on visible damages and conditions, and setting aside coverage considerations.

Official Reports

I have not secured any official reports relating to this loss nor am I aware of any. I did review the report provided by the remediation vendor, which I also forwarded to you.

Subrogation or Tender

Based on my review of this matter I do not believe subrogation or tender is an issue at this time.

Cause of Loss

The claimed cause of loss, specifically water damage, is consistent with the observed damages and facts. Based on our inspection, and testing, I believe that this loss appears to be the result of grout no longer being water impermeable in one of the three bathroom/shower rooms at the fire station. Grout will fail eventually as, over time, the sealing material wears away. Grout sealing material needs to be re-applied on a periodic basis. The water appears to be seeping through the grout when the shower is in use. This water

appears to be traveling into the wall cavity where 2 pieces of metal flashing overlap. The water does not flow visibly, but does build up along the floor inside the wall cavity. This is significant enough that, after 20 minutes of the shower running, it was possible to touch the ground inside the wall and pull your finger away wet. This appears to have been going on for quite some time given the level of rust which has developed on the metal studs and sill.

Owner Information

I have not verified the ownership if this property separate from the assignment information.

Coverage/Liability Analysis and Recommendations

I have read over the insured's policy, which you provided, and reviewed it in order to review this loss for coverage, if applicable. I am including a short extraction of some of the policy language with this report, following our extensive phone review last week. This summarizes my findings and thoughts, though you may have other observations. I will note that I am not an expert in this policy and, as a result, I must leave all final decisions on coverage to you and/or your company. My review was intended to extract the applicable sections and wording and to facilitate a decision, by you, on coverage.

Coverage - This appears to be an all risk style policy, providing coverage unless specifically excluded. Based on my review I found 3 possible issues which may prevent coverage from being triggered in this case. They are:

Pg18

B. We will not pay for loss or damage caused by or resulting from any of the following:

3. Wear and tear;

4. Rust, corrosion, fungus, decay, deterioration, hidden or latent defect of any quality in property that causes it to damage or destroy itself;

Relating to the above we have a loss caused by water due to wear/tear to the grout which then resulted in water seeping through and causing damages.

Pg19

C. We will not pay for loss or damage caused by or resulting from any of the following. But if loss or damage results from a Covered Cause of Loss, we will pay for the resulting loss or damage.

d. Maintenance; of part or all of any property on or off the described premises.

Relating to the above we have a failure to maintain the grout in the bathroom by re-applying the sealant on an regular enough basis.

P43

DD. "Specified Cause of Loss" means the following:

Fire; Lightning; Explosion; Windstorm or Hail; Smoke; Aircraft or Vehicles; Riot or Civil Commotion; Vandalism; Leakage from Fire Extinguishing Equipment; Sinkhole Collapse; "Volcanic Action"; Falling Objects; Weight of Snow; Ice or Sleet; "Water Damage"; and "Equipment Breakdown".

3. "Water Damage" means accidental discharge or leakage of water or steam as the direct result of the breaking apart or cracking of any part of a system or appliance (other than a sump system including its related equipment and parts) containing water or steam.

To: Peter Flynn

From: Lee Vining
Frontier Adjusters of Sacramento
Page 9 of 9

Claim No. 2017021531

Relating to the above water damage, by definition, requires and accidental discharge of water due to a breaking apart or cracking of any water containment system. We do not have that in this case that I can see.

Again, I am not an expert in this policy so, while I have noted the above potential issues, you must make the final determination based on your understanding of the policy. It is possible that there is coverage for all, some or none of these damages.

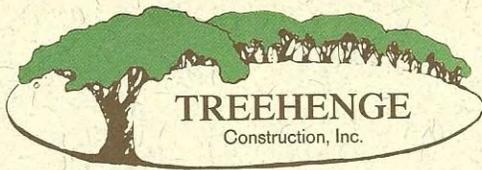
I have no recommendations regarding the handling of this claim except as may be outlined above. I have no recommendation on if coverage should/should not be afforded in this case.

File Plan

My file remains open, but inactive, pending your review of this report and your further instruction. If you have any questions or concerns regarding this claim or my report, please call me so we can discuss them. I can be reached at 916-543-0074 or via email at lvining@frontieradjusters.com.

Sincerely,

Lee Vining



25687 China Hollow Rd. • Auburn, CA 95602

(530) 269-2816
FAX (530) 269-0289

Fire Station 86

12/8/17

3680 Bass Lake Road

El Dorado Hills CA.

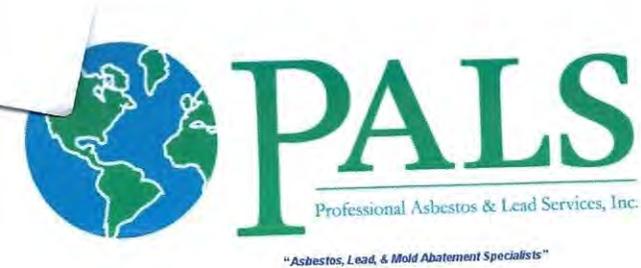
Mold damage and 3 restroom shower remodels

Supervision 3 weeks	\$ 8,200.00
Demolition/ Abatement	\$ 15,700.00
Drywall	\$ 7,797.00
Painting	\$ 1,500.00
Ceramic Tile	\$ 24,535.00
Sink Base Allowance	\$ 5,400.00 \$ 400.00 is labor.
Plumbing	\$ 5,900.00
Haul off Cons. Debris	\$ 1,000.00
Dust control	\$ <u>500.00</u>
COST:	\$ 70,532.00
Overhead Profit 15%	\$ <u>10,500.00</u>
Sub Total	\$ 81,032.00
Labor & Performance	
Bond Cost if required	\$ <u>1,800.00</u>
ESTIMATE	\$ 82,832.00

Insulation if needed will be material cost only plus 15%.

Steve Haga President Treehenge Construction Inc.

C.S.L. 481994, B- General Dir # 1000002236.



TO: Treehenge Construction
25687 China Hollow Road
Auburn, CA 95602
Att: Steve Haga

Phone: 530-269-2816
Fax:
Email: treehenge@sbbmail.com

Project: Mold Abatement Services
EDH Fire Station
7670 Bass Lake Road
El Dorado Hills, CA

We propose to furnish all materials, labor, disposal, and permits necessary to complete the following scope of work according to regulatory agencies.

Scope of work:

- 1.1 PALS will set up, contain, and install a negative air filtration system prior to the removal of any hazardous materials.
- 1.2 PALS will utilize wet methods during the removal process.

1.3 Mold Abatement

Dining/Living Room

- Set up a small NPE to remove the drywall
- Remove the new drywall panels 4' up from the floor - 32 lf
- Remove the remaining existing drywall 4' up from the floor 10 lf by the exit door
- Remove the remaining existing drywall 4' up from the floor 2 lf by the hallway

Bathrooms 1-3

- Set up a NPE that connects all three bathrooms using the hallway
- Remove the 2" ceramic wall tile, associated drywall, and insulation down to the studs
- Remove the 2" ceramic floor tile (excludes mortar bed removal)

- Clean the exposed wall studs & sanitize to prepare for clearance sampling by others
- Dispose of all debris as general construction debris

Exclusions:

- 2.1 Adherence to Specifications, procedures or other requirements submitted to PALS after the execution of this proposal.
- 2.2 Replacement of any items removed
- 2.3 Any additional work, costs or expenses caused by delays by the Client or others which are beyond the control of PALS.
- 2.4 Costs for additional work caused by hidden obstructions or conditions caused by floors, walls, slabs, ceilings or other portions of the property not observed prior to the execution of this proposal.
- 2.5 Mechanical, Electrical, Plumbing, termination or demolition
- 2.6 Layout
- 2.7 Permits (other than OSHA)

- 2.8 Clearance Sampling/Consulting Fees
- 2.9 Weather proofing of areas where asbestos was removed.
- 2.10 Any overtime or after hour shifts including Monday through Friday after 3:30PM and Saturday and Sunday
- 2.11 PCB's, light tubes, mercury switches, & fixture removal
- 2.12 Patch & Repair / Power & Water
- 2.13 Demo to access
- 2.14 Asbestos /Lead Abatement Services
- 2.15 DOP Testing of HEPA equipment
- 2.16 Bathroom Fixture removal/storage

Owner/Contractor will pay PALS, Inc., the following for the above-described project:

		<i>Payment Terms: Net 30</i>
\$ 15,700.00	Mold Abatement Cost	

Additional Unit Costs:

Mold Abatement Services - **\$95.00 / hour**
 Lead Abatement/Soft Demo/Roofing Removal Services - **\$125.00 / hour**

Jason Standley

 For PALS, Inc.

11/29/2017

 Date

Acceptance of proposal: The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

 Owner/ Owner's Rep.

 Date



Mark Parr
13445 Gracie Rd
Nevada City, CA 95959

OFFICE/FAX: (530) 265-5150
CELL: (530) 277-7350
EMAIL: markparr@sbcglobal.net

PROPOSAL AND CONTRACT

Contractor's or Owner's Name: Treehenge Construction

Address: Firestation El Dorado Hills

Telephone: _____ Fax: _____ Cell: _____

Projects and Locations: _____

Scope of work: Drywall

WE PROPOSE TO FURNISH LABOR AND MATERIALS IN STRICT ACCORDANCE WITH THE PLANS AND SPECIFICATIONS AS FOLLOWS: _____

Drywall 12 x 50™ wall match existing texture

Install green board in three bathrooms fire tape walls blend in top angle match existing finish

It is recommended that Hamilton's Prep Coat be applied to walls before texture to insure consistency of texture and to help prevent flashing

**Parr Construction recommends that a high quality latex primer be applied to drywall products per CA Contractor's Licensing Board.*

Bid Price: \$7797.00

(Extreme Weather Condition Attachments Sheet)

**THIS BID IS SUBJECT TO ANY CHANGES OR ALTERATIONS ON PLANS
CONDITIONS**

Price reflects a standard texture such as medium knockdown, skip trowel, or xxx. Lighter textures, smooth wall, or custom hand textures will be extra. Please inform us prior to work start to receive and appropriate price quote. *During the winter months, heat may be needed to insure that your project dries properly. Heating costs are not included in this contract.* It is understood and agreed that we shall not be held liable for any loss, damage or delays occasioned by fire, strikes, or material stolen after delivery upon premises, lockouts, acts of God, or the public enemy, accidents, boycotts, material storage, disturbed labor conditions, delayed delivery of material from Seller's suppliers, force major inclement, weather, floods, freight embargoes, causes indigent to nations emergencies, war of other causes beyond the reasonable control of Seller, whether of like or different character, or causes beyond his control. Prices quoted in the contract are based upon present prices and upon condition that the proposal will be accepted within thirty days. Also general conditions that are standard for specialty contractors in the construction industry apply to this contract.

Payments Terms:

60% Due Upon Completion of Hanging: \$4000.00

40% Due Upon Completion of Job: \$3797.00

SERVICE CHARGES START 30
DAYS AFTER BILLING DATE

Service charge of 1½% per month or
18% APR will be charged on all over
due accounts.

In the event that collections proceedings are
necessary the undersigned agrees to pay reasonable
attorney fees and costs.

When you approve this proposal, please sign and return to verify acceptance and indicate approximate starting date.

Thank-you

Name of person who solicited or negotiated this contract

Accepted By: _____

Name: Mark Parr

Approximate Start Date _____

Contractor's are required by law to be licensed and regulated by the contractor's State Licensing Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is Contractor's State License Board, 1020 N. St. Sacramento, CA 95814



C.L.N. 795128

Gold Country Tile Company Inc.

PROPOSAL

Date: 12-2-17

Contractor:
TREEHENGE CONSTRUCTION

Project Location:
ELDORADO HILLS FIRE STATION

ELDORADO HILLS CA

Plan Date: N/A

Architect: N/A

Start Date: AS AGREED
Not before 1-15-18

Completion Date: AS AGREED

The undersigned proposes to provide all labor, materials, tools and equipment to complete the work specified herein:
PROVIDE AND INSTALL CERAMIC TILE PER PLAN, AND THE FOLLOWING:
INSURANCE PROVIDED UNDER THIS PROPOSAL TO BE 1 MILLION/ 2 MILLION AGGREGATE NO EXCESS LIABILITY / NO EXCEPTIONS.
INCLUDES TILE AT 3 RESTROOMS PRE EMAILED SKETCHES PROVIDED BY STEVE HAGA.
ALLOWANCE FOR TILE TO BE \$5996.00 INCLUDING TAX AND FREIGHT.
ALL TILE INSTALLED USING THINSET METHOD EXCEPT AT SHOWER FLOOR. INCLUDES MORTAR BED AT SHOWER FLOORS ONLY.
ALL GROUT TO BE STANDARD CEMENT TYPE.

For the total price of: \$24,535.00 with payments to be as specified herein

Contractors are required to be licensed and are regulated by the Contractors License Board. Any questions concerning a contractor may be referred to the Registrar, Contractors License Board, P.O. Box 26000, Sacramento, Ca. 95826

This proposal includes \$1,000,000 of liability and Workman's compensation Insurance. Any changes, waivers, or endorsements to the above policies specified or not, may alter the price(s) specified herein. Progress payments shall be paid by the 30th of the month following the month the work was completed. Retention (if any) shall be paid within 60 days of owner's beneficial use.

We reserve the right to cease performance of the work if payments are not made as specified.

This proposal shall be attached to and take precedence over any contradictory portion of any other agreement.

Acceptance of price(s) shall be deemed as acceptance of the entire proposal.

We reserve the right to reject any objectionable terms of any other agreement, substitute of Gold Country Tile's standard Sub Contract Agreement and to revise or withdraw the price(s) stated herein if not accepted in 30 days.

GOLD COUNTRY TILE COMPANY INC.

By:

ACCEPTANCE

Date:

By:



9823 Old Winery Place, Ste. 20
Sacramento, CA 95827
Office: 916.853.0514
Fax: 916.853.0515

CSLB # 418113

www.wwfcontractors.com

DIR # 100002119

PROJECT NAME: El Dorado Hills Fire Station 86
PREPARED FOR: TreeHenge Construction
PREPARED BY: Lance West
PROPOSAL DATE: December 1, 2017

We propose to provide labor and material for the following:

- 3) Remove then reset existing water closet after new floor finishes
- 2) Remove & replace existing shower valve and trim
- 1) Replumb & supply new shower valve and trim
- 3) Remove existing lavs – Replace with new lavs and faucets

Prevailing wage included

TOTAL: \$5,900.00

NOTES & EXCLUSIONS:

No fees, bonds, meters, backflow devices or permits
No abatement of any kind
No concrete saw cutting or removal
No concrete patch back or doweling
No concrete x-ray or scanning
No patch of any kind
No controls
No HVAC or wet-side piping
No fire sprinkler piping or equipment
No site utilities included
No roof drain piping
No gas piping
No condensate drain piping
No rainwater leader piping
Water heater flue pipe & flashing excluded
No design engineering included
No painting or electrical work included
No Addendums acknowledged
Excludes all union affiliations/agreements
Net 30 days on all monthly progress billings/statements
Proposal expires 30 days from date of issue
No payment or performance bonds included

Vacant Lot Weed Abatement Program

Summary

Proposed changes to the implementation of the vacant lot weed abatement program for the 2018 season are detailed in the attached information. These changes include:

- Adding to the Unimproved Property Hazard Abatement Standard a requirement for removing all downed tree, branch or woody debris smaller than eight inches in diameter located within the designated defensible space zone
- Charging a fixed administration fee to be determined annually. The fee for 2018 shall be \$125.00

A timeline for implementation of the program is included in the attached information.

Fiscal Impact

Unchanged from existing program. Costs are generally recouped through liens imposed upon noncompliant properties.

Recommendation

Staff recommends approval of the implementation plan as outlined.

Scraping: Area shall be scraped clear, and all debris shall be removed from the required clear area. Windows shall be scraped flat.

Mowing: Height of vegetation shall not exceed two inches at completion. Mowing shall be done each time growth exceeds six inches in height. Mowing shall include hand-operated weedeaters, flail, and rotary mowers.

Spraying: Spraying of herbicides and pre-emergents shall not be considered an acceptable method of weed abatement. If sprays or pre-emergents are utilized prior to growth of vegetation, preventing growth of vegetation, then this will be an acceptable method of abatement. Any time growth of vegetation exceeds 6 inches height, it shall be removed by another acceptable method of abatement.

DEBRIS REMOVAL

All brush or woody vegetation debris shall be chipped or removed from the property. Any non-vegetative debris (i.e., construction) shall be removed from the property.

EXEMPTIONS

Any open space areas which are subject to an existing Wildfire Safety Plan should be exempt from these standards and shall abide by the terms of the applicable Wildfire Safety Plan.

VACANT LOT PROGRAM PROPOSED TIMELINE

MARCH

- Prepare initial notices for mailing to property owners
- Present resolution to board with exhibit of vacant lots for approval

APRIL

- After Resolution adopted, mail initial notices to property owners

MAY

- Perform vacant lot compliance inspections
- May board meeting, hear any appeals for vacant lot owners
- Prepare list of non-complying lots
- Prepare Second Notices to non-complying lots, Deadline June 3, 2018

JUNE

- After June 3 deadline, final inspection of non-complying lots
- Prepare list of non-complying lots for contractor
- June board meeting, hear any appeals for vacant lot owners
- Assignment of non-complying lots to abatement contractor

JULY

- After completion of abatement for non-complying lots, receive bill from contractor
- Prepare list of lots and amount for approval by board
- July board meeting, approve list of lots and amounts for submission to Auditor/Controller for tax rolls

AUGUST

- Submit list to Auditor/Controller for addition to tax roll (August 10 deadline)

Thank you so much for making my
sons Christmas so much better it
means the world to us both.
Thank you.

Adriana A.
and
Jayce

Thank you for your love & kindness
during this holiday season!
Hope your holidays are blessed.
Thank you
the
family

Thank you for all of
your help with alicias
christmas presents!
She loved all of her
gifts.

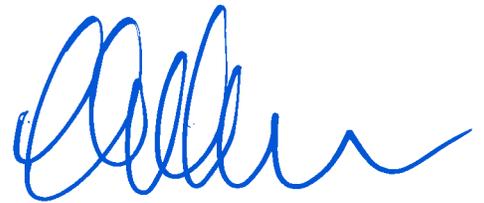
Cesar and I thank you
for the Gifts.

sincerely,
Cesar and
Stephanie

Joann
Alex
Alicia.



The Thomas Fire was the most damaging fire Ventura County has ever faced. Our agency, employees and community members are grateful for the support you provided during our time of need. Thank you!



MARK LORENZEN

Fire Chief
Ventura County Fire Department

Dear Chief Lilienthal -

Thank you so much for bringing your crews to share your expertise and passion with our students!

It was great to have the firefighters and EMT's there with all of their equipment to give our students a first-hand look at all that you do. We so appreciate your taking the time to come to Rolling Hills!

Sincerely, Jen

To the great guys at the fire dept,

Thanks so much for changing my tire for me yesterday when I got a flat near the fire station. I really appreciate your help and all you do for the community.

I'd like to treat you to dinner at Nugget. Thanks again, Beth

The THACHER School
5025 Thacher Road
Ojai, California 93023

1-6-18

THANK YOU SO MUCH!

OUR COMMUNITY IS ETERNALLY
GRATEFUL FOR YOUR SACRIFICE
& COURAGE. IT'S A COMFORT TO KNOW
WE HAVE GOOD, BRAVE PEOPLE
READY TO ANSWER THE CALL.
YOU ARE DEEPLY APPRECIATED.

Jeff at The Thacher School

RECEIVED
JAN 16 2018

BY:.....