

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
SEVEN HUNDRED TWENTY SIXTH MEETING
Thursday, July 16, 2015
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order and Pledge of Allegiance

- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 725th meeting held June 18, 2015
 - B. Approve Financial Statements for June 2015
 - C. Ratify eleventh payment to S W Allen Construction Inc. for Station 84 in the amount of \$545,512
End Consent Calendar

- III. Oral Communications
 - A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. EDH Volunteer Firefighters
 - D. Latrobe Advisory Committee
 - E. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

- IV. Correspondence
 - A. Email from Sheila Callan dated June 30, 2015
 - B. Email from Deb Steiner dated July 7, 2015
 - C. Email from Anne Leedom dated June 29, 2015
 - D. Email from Janet Moncado dated June 29, 2015
 - E. Email from Daniel Moncado dated June 29, 2015
 - F. Email from Mr. and Mrs. Jones dated June 29, 2015

- V. Attorney Items

- VI. Committee Reports
 - A. Administrative Committee (Directors Winn and Hidahl)
 1. Review and update construction progress of Station 84

 - B. Fire Committee (Directors Hus and Winn)
 1. Receive and file memo from Economic and Planning Systems regarding Development Fee Review
 2. Review and approve Request for Qualifications for Fire Facilities Master Plan consultant
 3. Review and approve Request for Proposals for Development Impact Fee nexus study consultant

 - C. Ad Hoc Committee Reports
 1. Regional Operations Committee (Directors Hartley and Hidahl)
 - a. Rescue Fire Protection District
 - c. Diamond Springs/El Dorado Fire Protection District
 2. Solar Committee (Directors Hus and Hidahl)
 3. Communications Committee (Directors Durante and Winn)

4. Volunteer Stakeholders Committee (Directors Hidahl and Durante)
5. Training Facility Committee (Directors Hartley and Durante)
6. Human Resources Committee (Directors Winn and Durante)

VII. Operations Report

- A. Operations Report (Receive and file)
- B. Review and update regarding Joint Powers Authority
- C. Review and approve Resolution 2015-09 confirming the report of the Fire Marshal related to cost of weed abatement and imposing such costs upon properties upon which abatement has occurred
- D. Review and authorize retention of Lexipol as a vendor to provide the District policy manual

VIII. Fiscal Items

IX. New Business

X. Old Business

XI. Oral Communications

- A. Directors
- B. Staff

XII. Adjournment

Note: Action may be taken on any item posted on this agenda.

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED TWENTY FIFTH MEETING OF THE BOARD OF DIRECTORS

Thursday, June 18, 2015

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Director Hidahl called the meeting to order at 6:06 p.m. and Counsel Cook led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl, and Winn. President Winn arrived at 6:15 p.m. Director Hus attended via teleconference. Staff in attendance: Chief Roberts and Chief Financial Officer Bair. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

- A. Approve minutes of the 724th meeting held May 21, 2015
- B. Approve financial statements for May 2015
- C. Ratify tenth payment to SW Allen Construction Inc. for Station 84 in the amount of \$181,381

Director Durante made a motion to approve the consent calendar, seconded by Director Hartley and carried. Director Hus abstained.

III. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – No report
- B. EDH Firefighters Association – No report
- C. EDH Volunteer Firefighters – No report
- D. Latrobe Advisory Committee – No report
- E. Public Comment

Richard Ross, citizen, expressed his concern about a spot fire in Folsom and asked if the Department would consider signage warning about brush fires.

Darwin Throne, citizen, highlighted a number of provisions from a proposition to the Secretary of State on pension reform and wanted to make the Board aware that this could affect El Dorado Hills. (President Winn joined the meeting at this time.) Sam Paredes, a member of the Latrobe Advisory Committee, stated his concern about the lack of after-hours coverage for the Latrobe area.

IV. CORRESPONDENCE – None

V. ATTORNEY ITEMS – None

VI. COMMITTEE REPORTS

A. Administrative Committee (Directors Hidahl and Winn)

- 1. Review and update construction progress of Station 84 – Director Hidahl reported the committee met on June 2nd and was advised that the project is on schedule. He asked staff to respond on the AT&T issue, stucco issue and the fire protection system issues from the meeting. Chief Johnston reported that AT&T has been non-responsive about the issue of the placement of the Cellular on Wheels (COW), but the stucco issue has been resolved. Chief Roberts stated that fire protection system

calculations are done and everything is sufficient. The next meeting is scheduled for July 7.

- B. Fire Committee (Directors Hus and Winn)** – Director Hus reported that the committee met on June 15 and reviewed the preliminary budget, the need for revision of the reserve policy, and the unfunded liability with CalPERS. Development fees and the capital improvement plan will be discussed in the meeting scheduled for June 23. The committee is recommending that the Department make a payment of one million dollars for safety personnel and two hundred thousand dollars for non-safety personnel toward the unfunded liability with CalPERS. The 2015/2016 preliminary budget will be discussed under Fiscal Items. President Winn stated that the committee will be working with Staff on the revised reserve policy and will bring their recommendation to the Board.

C. Ad Hoc Committee Reports

1. Regional Operations Committee (Director Hartley and Hidahl)

- a) Rescue Fire Protection District** – Director Hartley reported that the Department is continuing with community meetings in Rescue. The Regional Operations Committee has discussed staffing possibilities and will have a closed session meet and confer committee meeting on July 1 to discuss the options further.

Director Hidahl reviewed the Latrobe staffing options and reported that no decision has been made. The committee will meet and confer with the Union, then will make a recommendation to the Board. Chief Roberts added that option 4 of the staffing options is included in the preliminary budget.

John Haverty, of the Latrobe Advisory Committee, reported that the committee is very pleased with the changes and response times in the Latrobe area. He looks forward to the possibility of 24/7 coverage. Director Hidahl asked that the advisory committee review the 4 options and present their recommendations.

- b) Diamond Springs/El Dorado Fire Protection District** – No report

Sherrie Petersen, citizen, asked that the fiscal impact to the residents of El Dorado Hills be considered when reviewing staffing options for the Latrobe station. Darwin Throne, citizen, asked if there are public meetings in El Dorado Hills to discuss annexation with Rescue and requested that there be a formal announcement to the community when those meetings are scheduled. John Haverty

responded that the citizens of Latrobe are paying the same tax rate as everyone else in the County and should get the same service. Director Hus requested that the Board send a formal invitation to the Latrobe community to attend the Board meetings. Additionally, he expressed his concerns about the meet and confer process and the lack of anticipation of staffing issues. Richard Ross, citizen, added that a fifth option would be to brown out Station 87.

2. **Solar Committee (Directors Hus and Hidahl)** – Director Hidahl reported that the Department will be moving forward with four individual station contracts with TCC and Vista Solar. Counsel Cook stated that TCC agreed to have four separate agreements and will be providing those within the week. He recommended that the contract go back to the committee for a final review when Director Hus returns after July 4.
3. **Communications Committee (Directors Durante and Winn)** – No report. The next committee meeting will be held on June 30.
4. **Volunteer Stakeholders Committee (Directors Durante and Hidahl)** – Director Durante stated that Lt. Mike Roppolo had submitted the dashboard report. Chief Moreno reported that he is working on the training program, reporting, and getting the new volunteers involved and responding. Director Hidahl asked about the drop in responses. Chief Moreno stated that the low response was mostly due to the transition from the old program, personnel changes, and the delay while waiting for new safety equipment. Chief Roberts reported that eight new volunteers graduated from the Academy. Director Hartley commented that the efficiency of the program is strained due to Chief Moreno's shift schedule and the lack of a daily contact for the volunteers.
5. **Training Facility Committee (Directors Hartley and Durante)** – No report. A committee meeting will be scheduled prior to the next Board meeting.
6. **Human Resources Committee (Directors Winn and Durante)** – No report.

VII. OPERATIONS REPORT

- A. **Operations Report - Received and filed** – Chief Roberts reported that the Department is looking into a new data analysis system and hopes to have a Response Time Report at the July board meeting.

Sherrie Petersen, citizen, asked if the Department has considered moving to a GPS reporting system for more accurate reporting. Chief Roberts responded that we are limited to the capabilities of the State's system.

Chief Roberts showed a national news clip about the recent grass fire and baby deer rescue by El Dorado Hills Firefighter, Luke Bohanan. He then showed a video on the Knight Lane residential fire on June 8 and reviewed the stats.

Chief Roberts commended the crews for a job well done in saving a good portion of the home and protecting the neighboring homes. He also commented that Station 91 responded and covered the District while the fire was being extinguished.

- B. Review and update regarding Joint Powers Authority** – Chief Roberts stated that the Department is trying to renegotiate the contract to a fixed-rate contract. County Service Area 3 is interested in possibly dissolving and merging their service area with County Service Area 7. Director Hartley asked if there is any update on the GEMT money. Chief Roberts responded that the fixed-rate contract would help alleviate the need to monitor that money. The County would then be responsible for getting the reimbursement.
- C. Review and approve surplus of 1996 International Engine and 2000 Ford Expedition** – Chief Roberts recommended that the Board surplus the 1996 International Engine and 2000 Ford Expedition due to age and high mileage. He added that the Department has applied for an OES Type III Engine and will keep the Board updated on the status.

Director Hidahl made a motion to approve surplus of 1996 International Engine and 2000 Ford Expedition, seconded by Director Hartley and unanimously carried.

- D. Review and approve EDCFCA USAR Response Agreement** – Chief Roberts explained that El Dorado County Fire Chiefs Association USAR Response Agreement says that we will cooperate as required and outlines the responsibility chain. Chief Roberts confirmed that there would not be additional expectations beyond our current commitment. Chief Johnston added that this also organizes and streamlines the training. Counsel Cook confirmed that he reviewed the agreement and did not see any additional obligations to the District.

Director Hartley made a motion to adopt the EDCFCA USAR Response Agreement, seconded by Director Durante and unanimously carried.

VIII. FISCAL ITEMS

A. Review and approve Resolution 2015-08 adopting the 2015-16 Preliminary Budget and set notice for public hearing as required by law –

CFO Bair reported that the County estimated a five percent increase in revenue for the District. She reviewed and summarized the budget, reporting small increases in staffing and a drop in the contribution to CalPERS Retirement. She clarified that the \$499,000 payment towards unfunded liability was previously budgeted as a percentage of our payroll but switched this year to a set amount. The 1.2 million dollars that Director Hus referred to is recommended in addition to that in order to reduce the 11.5 million dollars in unfunded liability. Chief Roberts reported a higher dispatch budget due to the plan to purchase a digital dispatch system to provide a second means of alerting the stations. Director Hidahl asked about any anticipated personnel changes adding that our chief officers are spread thin and a more appropriate balance is needed. Chief Roberts responded that there are no significant anticipated changes aside from the budgeted Latrobe staffing option. Director Hartley commended Division Chief Lilienthal for passing up the opportunity for a new vehicle in order to purchase two prevention vehicles for his inspectors. Director Hus asked that next year the budget be presented a month earlier and expressed his concern about the lack of a reserve contribution, the need for the MOU to be aligned with the budget process, and the fiscal impact of the Latrobe staffing issues to the El Dorado Hills community. Director Hartley stated that he was pleased to see the recommendation to reduce the unfunded liability.

Darwin Throne, citizen, questioned the increase in the overtime, health benefits, and operations budgets. He also asked that the Department consider doing a reserve study.

President Winn made a motion to approve Resolution 2015-08 adopting the 2015-16 Preliminary Budget and set a notice for a public hearing as required by law, seconded by Director Durante and carried. (Ayes (4); Noes: (1)- Director Hus).

B. Ratify closing new Bank of America account –

CFO Bair clarified that the new Bank of America was already closed due to the high accrual of fees and requests that the Board vote to ratify that decision. CFO Bair added that she was able to get most of the fees reversed.

Director Hidahl made a motion to ratify Staff's decision to close the new Bank of America account, seconded by Director Durante, and unanimously carried.

- C. **Review and approve firm Robert W. Johnson, CPA to audit the financial statements of the District** – CFO Bair reported that Robert W. Johnson sent us his fee of \$10,500 for this year. She stated that she was happy with his work and recommends that the District continue to use his services for the next few years considering all of the transition with her retirement and the Latrobe annexation.

Director Hartley made a motion to approve firm Robert W. Johnson, CPA to audit the financial statements of the District for the next two years not to exceed \$11,000 for the second year, seconded by Director Durante, and unanimously carried.

Director Hidahl asked Director Hus if he sees the value in the mandatory audit. Director Hus responded that he was unsure about how Robert W. Johnson would compare to a competitor. He recommend that the Board ask him to come to a Board meeting to give further detail following the audit.

- IX. **NEW BUSINESS** – Director Hidahl asked that the proposed Board Policy change in reference to the Board’s involvement in the selection of key personnel be included in the next Board agenda. Chief Roberts reminded the Board that they already have the final say in what positions the Staff is permitted to hire. Director Hus added that he appreciated being involved in the hiring of the Director of Finance and believes that, at the key Chief personnel level, the Board should be more involved. Chief Roberts questioned where the line would be drawn to determine key personnel. President Winn directed the concerned Board members to submit their proposal to the Admin Committee.

CFO Bair reminded the Board that there are several items that have come up regarding changes in the Board Policy Manual and asked that they all be addressed together. President Winn again directed everything first to be discussed at committee level, then brought to the Board when ready.

Director Hidahl suggested that Staff formally start the meet and confer process for the Memorandum of Understanding.

- X. **OLD BUSINESS** – None

XI. **ORAL COMMUNICATIONS**

- A. **Directors** – Director Hartley informed the Board of an email correspondence that he received from constituent Janet Moncado asking for Director Hus’ resignation relative to his legal status. Director Hidahl confirmed that he received the same email. Director Hartley stated that he will respond that he received the email and invite Ms. Moncado to attend the next Board meeting.

Director Hidahl thanked the Staff for the operations presentation.

- B. Staff** – Chief Roberts added that Latrobe residents pay more for service than El Dorado Hills residents. He stated that had the Department not negotiated for the \$0.17 from the County and annexed Latrobe, the service would have gone away requiring El Dorado Hills Fire to respond regardless as the closest resource reducing the service to El Dorado Hills. Director Hartley added that Station 91 has already been an asset in covering the remaining El Dorado Hills stations when needed. Director Hus stated that Latrobe has been covered for years by a small staff and responsive volunteers who would have continued to be responsive without the annexation.

CFO Bair reported that Megan Selling, Administrative Assistant, would begin attending the Board meetings as the Recording Secretary starting in July and that Sandy Sanders, Administrative Assistant, has announced her retirement in October 2015.

John Haverty, Latrobe Advisory Committee, thanked the Board for their efforts and support of the Latrobe community.

XII. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director Hartley, and unanimously carried.

The meeting adjourned at 8:46 p.m.

Approved:

Barbara Winn, President

Connie Bair, Board Secretary

El Dorado Hills Fire Department

7/2/2015 1:23 PM

Register: 1000 · Bank of America
 From 06/01/2015 through 06/30/2015
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
06/01/2015	EFT	ADP (FSA)	2032 · FSA-Medical C...		20.00			506,613.93
06/01/2015	EFT	ADP (FSA)	2032 · FSA-Medical C...		34.69			506,579.24
06/01/2015	18237	Carol Caughey	6000 · Salaries & Wag...		150.00			506,429.24
06/01/2015	18238	James Davidson	6000 · Salaries & Wag...		88.00			506,341.24
06/01/2015	18239	David Kennedy	6000 · Salaries & Wag...		100.00			506,241.24
06/01/2015	18240	Steve Maranville	6000 · Salaries & Wag...		209.00			506,032.24
06/01/2015	18241	John Niehues	6000 · Salaries & Wag...		150.00			505,882.24
06/01/2015	18242	Dwight Piper	6000 · Salaries & Wag...		150.00			505,732.24
06/01/2015	18243	Frederick Russell	6000 · Salaries & Wag...		150.00			505,582.24
06/01/2015	18244	Angelica Silveira	6000 · Salaries & Wag...		150.00			505,432.24
06/01/2015	18245	CA Assoc. of Profess...	6000 · Salaries & Wag...		1,072.50			504,359.74
06/01/2015	18246	Standard Insurance Co.	6000 · Salaries & Wag...	Life Insurance	463.60			503,896.14
06/01/2015	18247	Managed Health Net...	6200 · Professional Ser...		890.15			503,005.99
06/01/2015	18248	Camerado Glass	6150 · Maintenance,Str...		194.50			502,811.49
06/01/2015	18249	Big O Tires	6140 · Maintenance of ...		177.27			502,634.22
06/01/2015	18250	DC Management, LLC	-split-		9,021.58			493,612.64
06/02/2015	EFT	P.E.R.S. Health	-split-	Health Benefits...	141,263.65			352,348.99
06/04/2015		Transfer from LAIF	1074 · Local Agency I...	Confirm #1468...			500,000.00	852,348.99
06/04/2015	EFT	ADP (FSA)	2032 · FSA-Medical C...		20.00			852,328.99
06/08/2015	EFT	ADP (FSA)	2032 · FSA-Medical C...		172.41			852,156.58
06/09/2015	EFT	ADP (FSA)	2032 · FSA-Medical C...		90.00			852,066.58
06/09/2015	18251	Fred Russell (FDC)	6720 · Fixed Assets		8,827.50			843,239.08
06/09/2015	18252	S W Allen Constructi...	6720 · Fixed Assets		181,381.00			661,858.08
06/11/2015	EFT	Nationwide Retireme...	-split-		17,823.63			644,034.45
06/11/2015	EFT	P.E.R.S. ING	-split-	PR15-6-1 Conf...	4,090.42			639,944.03
06/11/2015	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Confirmed 113...	9,802.43			630,141.60
06/11/2015	EFT	ADP (FSA)	2032 · FSA-Medical C...		15.00			630,126.60
06/11/2015	PR15-6-1	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	63,731.01			566,395.59
06/11/2015	PR15-6-1	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	206,602.87			359,792.72
06/11/2015	PR15-6-1	Payroll - Checks	2021 · Federal Tax Wit...	Payroll Check ...	149.61			359,643.11
06/15/2015		Bank Charges	6190 · Office Supplies	Bank Charges	109.91			359,533.20
06/15/2015	EFT	ADP (FSA Dep)	2031 · FSA-Dependent...		384.60			359,148.60
06/17/2015		Deposit	-split-	Deposit			8,021.37	367,169.97
06/17/2015		Deposit	1110 · Accounts Recei...	Deposit			186,257.69	553,427.66
06/17/2015		Deposit	-split-	Deposit			1,958.53	555,386.19
06/17/2015	18253	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	2,169.05			553,217.14
06/17/2015	18254	Acme Saw & Industr...	6140 · Maintenance of ...		74.85			553,142.29
06/17/2015	18255	Absolute Secured Sh...	-split-		213.00			552,929.29
06/17/2015	18256	Aramark	6100 · Clothing & Pers...	Rags	124.24			552,805.05
06/17/2015	18257	AT&T (CALNET 2)	-split-		571.60			552,233.45

El Dorado Hills Fire Department

7/2/2015 1:23 PM

Register: 1000 · Bank of America

From 06/01/2015 through 06/30/2015

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
06/17/2015	18258	Best Best & Krieger	6200 · Professional Ser...		1,622.40			550,611.05
06/17/2015	18259	Burkett's	-split-		216.84			550,394.21
06/17/2015	18260	CALPO/HOM/MAC...	6720 · Fixed Assets		3,622.00			546,772.21
06/17/2015	18261	Churchll's Hardware ...	6230 · Small Tools and...		9.67			546,762.54
06/17/2015	18262	Costco	6190 · Office Supplies		155.64			546,606.90
06/17/2015	18263	Cooperative Personn...	6200 · Professional Ser...		5,346.00			541,260.90
06/17/2015	18264	El Dorado Disposal S...	-split-	Garbage	555.63			540,705.27
06/17/2015	18265	El Dorado Irrigation ...	-split-	Water/Sewer	1,637.42			539,067.85
06/17/2015	18266	Fit Guard	6140 · Maintenance of ...		360.00			538,707.85
06/17/2015	18267	El Dorado Hills Rota...	-split-		150.00			538,557.85
06/17/2015	18268	Economic & Plannin...	6200 · Professional Ser...		2,875.00			535,682.85
06/17/2015	18269	Folsom Lake Ford	-split-		429.66			535,253.19
06/17/2015	18270	InterState Oil Compa...	-split-		4,799.64			530,453.55
06/17/2015	18271	L.N. Curtis & Sons	-split-		6,545.52			523,908.03
06/17/2015	18272	P. G. & E.	-split-	Sta 84, 85, 86, ...	5,129.40			518,778.63
06/17/2015	18273	Project Leadership A...	-split-		7,780.12			510,998.51
06/17/2015	18274	Raleys	6250 · Transportation a...		81.37			510,917.14
06/17/2015	18275	Reibes Auto Parts	6140 · Maintenance of ...		210.48			510,706.66
06/17/2015	18276	Sacramento Regional...	6240 · Special Expense...		60.00			510,646.66
06/17/2015	18277	Sam's Club	-split-		1,554.85			509,091.81
06/17/2015	18278	Solon Fire Control	-split-		918.08			508,173.73
06/17/2015	18279	UPS Store	-split-		24.99			508,148.74
06/17/2015	18280	Valley Power System...	6140 · Maintenance of ...		3,152.45			504,996.29
06/17/2015	18281	Verizon Wireless	-split-		3,595.17			501,401.12
06/17/2015	18282	West Coast Frame/C...	-split-		1,343.23			500,057.89
06/17/2015	18283	Youngdahl Consultin...	6720 · Fixed Assets		3,381.00			496,676.89
06/17/2015	18284	Todd Thalhamer	6250 · Transportation a...		49.14			496,627.75
06/17/2015	18285	MES - California	6100 · Clothing & Pers...		380.87			496,246.88
06/18/2015	EFT	ADP (FSA)	2032 · FSA-Medical C...		158.00			496,088.88
06/19/2015	EFT	ADP	6200 · Professional Ser...		292.87			495,796.01
06/22/2015	EFT	P.E.R.S. Retirement	-split-	Conf #1000569...	79,400.75			416,395.26
06/22/2015	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000569...	550.06			415,845.20
06/22/2015	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000569...	3,799.76			412,045.44
06/22/2015	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000569...	4,383.58			407,661.86
06/22/2015	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000569...	2,544.88			405,116.98
06/22/2015	EFT	ADP (FSA)	2032 · FSA-Medical C...		9.00			405,107.98
06/23/2015		Transfer from LAIF	1074 · Local Agency I...	Confirm #1470...			700,000.00	1,105,107.98
06/23/2015	EFT	Business Card	-split-	Auth Rep Conf...	233.11			1,104,874.87
06/24/2015	18286	CalPERS (OPEB Pre...	6000 · Salaries & Wag...	Transfer from J...	92,425.49			1,012,449.38
06/25/2015	EFT	P.E.R.S. ING	-split-	PR15-6-2 Conf...	4,250.82			1,008,198.56

El Dorado Hills Fire Department

7/2/2015 1:23 PM

Register: 1000 · Bank of America
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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
06/25/2015	18287	Greg F. Durante (Di...	6000 · Salaries & Wag...		100.00			1,008,098.56
06/25/2015	18288	Charles J. Hartley	-split-	Director Pay	400.00			1,007,698.56
06/25/2015	18289	John Hidahl	-split-		600.00			1,007,098.56
06/25/2015	18290	Douglas A. Hus	-split-		200.00			1,006,898.56
06/25/2015	18291	Barbara Winn	-split-		400.00			1,006,498.56
06/25/2015	18292	Larry R. Fry	6000 · Salaries & Wag...		276.00			1,006,222.56
06/25/2015	18293	Chase Bank	2029 · Other Payable	Pipes & Drums	425.00			1,005,797.56
06/25/2015	18294	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	2,215.20			1,003,582.36
06/25/2015	18295	Advantage Gear, Inc.	6100 · Clothing & Pers...		15.92			1,003,566.44
06/25/2015	18296	Aflac	2029 · Other Payable		62.54			1,003,503.90
06/25/2015	18297	All Clean Commerci...	6120 · Housekeeping		688.00			1,002,815.90
06/25/2015	18298	APPTIX Inc.	-split-		3,485.10			999,330.80
06/25/2015	18299	Aramark	6100 · Clothing & Pers...	Rags	124.24			999,206.56
06/25/2015	18300	All Star Printing	6190 · Office Supplies		214.94			998,991.62
06/25/2015	18301	Carbon Copy, Inc	-split-		724.58			998,267.04
06/25/2015	18302	Cascade Fire Equipm...	-split-		1,531.94			996,735.10
06/25/2015	18303	Coughran Mechanica...	6140 · Maintenance of ...		4,932.66			991,802.44
06/25/2015	18304	Cooperative Personn...	6200 · Professional Ser...		1,350.00			990,452.44
06/25/2015	18305	Folsom Lake Ford	6140 · Maintenance of ...		641.45			989,810.99
06/25/2015	18306	Golden State Emerge...	6140 · Maintenance of ...		4,413.93			985,397.06
06/25/2015	18307	L.N. Curtis & Sons	6230 · Small Tools and...		2,946.04			982,451.02
06/25/2015	18308	Madeira Group Inter...	6200 · Professional Ser...		895.00			981,556.02
06/25/2015	18309	Motorola Solutions Inc	6140 · Maintenance of ...		86.41			981,469.61
06/25/2015	18310	Neil Hillel	6240 · Special Expense...		387.50			981,082.11
06/25/2015	18311	SignChef Inc.	-split-		882.00			980,200.11
06/25/2015	18312	Shelly Lange	6200 · Professional Ser...		172.27			980,027.84
06/25/2015	18313	Silverado Avionics	6140 · Maintenance of ...		120.57			979,907.27
06/25/2015	18314	Piranha Apparel Gro...	6100 · Clothing & Pers...		198.88			979,708.39
06/25/2015	PR15-6-2	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	80,251.43			899,456.96
06/25/2015	PR15-6-2	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	238,406.41			661,050.55
06/25/2015	PR15-6-2	Payroll - Checks	2021 · Federal Tax Wit...	Payroll Check ...	429.39			660,621.16
06/26/2015	EFT	Nationwide Retireme...	-split-		17,973.63			642,647.53
06/29/2015	EFT	ADP (FSA)	-split-		1,008.90			641,638.63
06/30/2015		Deposit	-split-	Deposit			5,205.75	646,844.38
06/30/2015		Deposit	-split-		2,468.80			644,375.58
06/30/2015	EFT	ADP	6200 · Professional Ser...		298.04			644,077.54
06/30/2015	EFT	P.E.R.S. Retirement	-split-	Conf #1000572...	82,350.26			561,727.28
06/30/2015	EFT	P.E.R.S. Retirement (...	6000 · Salaries & Wag...	Conf# 1000572...	550.06			561,177.22
06/30/2015	EFT	P.E.R.S. Retirement (...	6000 · Salaries & Wag...	Conf# 1000572...	3,799.76			557,377.46
06/30/2015	EFT	P.E.R.S. Retirement (...	6000 · Salaries & Wag...	Conf# 1000572...	5,105.70			552,271.76

El Dorado Hills Fire Department

7/2/2015 1:23 PM

Register: 1000 · Bank of America
 From 06/01/2015 through 06/30/2015
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
06/30/2015	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000572...	2,773.55			549,498.21
06/30/2015	EFT	U.S. Bank Telepay	2010 · Accounts Payable	Confirmed	13,375.22			536,122.99
06/30/2015	EFT	Business Card	6190 · Office Supplies	Auth Rep Conf...	9.37			536,113.62
06/30/2015	18315	Arnolds for Awards	6240 · Special Expense...		9.03			536,104.59
06/30/2015	18316	Absolute Secured Sh...	6190 · Office Supplies		35.00			536,069.59
06/30/2015	18317	Big O Tires	-split-		219.19			535,850.40
06/30/2015	18318	Bugman Pest Control	-split-		190.00			535,660.40
06/30/2015	18319	El Dorado County E...	-split-		8,772.83			526,887.57
06/30/2015	18320	El Dorado Disposal S...	-split-	Garbage	459.31			526,428.26
06/30/2015	18321	Fred Russell (FDC)	6720 · Fixed Assets		8,387.50			518,040.76
06/30/2015	18322	Gary Pertle	6150 · Maintenance,Str...		810.00			517,230.76
06/30/2015	18323	InterState Oil Compa...	-split-		1,177.37			516,053.39
06/30/2015	18324	Madeira Group Inter...	6200 · Professional Ser...		895.00			515,158.39
06/30/2015	18325	Oracle America, Inc.	6200 · Professional Ser...		1,000.00			514,158.39
06/30/2015	18326	P. G. & E.	-split-	Sta 84, 85, 86, ...	1,909.40			512,248.99
06/30/2015	18327	Raleys	6250 · Transportation a...		38.67			512,210.32
06/30/2015	18328	Scott Vail	6240 · Special Expense...		86.50			512,123.82
06/30/2015	18329	Doug Veerkamp	-split-		1,663.37			510,460.45
06/30/2015	18330	Valley Power System...	6140 · Maintenance of ...		61.45			510,399.00
06/30/2015	18331	Lehr Auto Electric, Inc	-split-		549.50			509,849.50
06/30/2015	18332	West Coast Frame/C...	6140 · Maintenance of ...		722.48			509,127.02
06/30/2015	18344	El Dorado County E...	6110 · Communication...		13,609.21			495,517.81

Payment for Station 84 Building Project

Summary

The Building Committee approved the eleventh payment to S W Allen Construction Inc. for Station 84 in the amount of \$545,512.

Fiscal Impact

S W Allen Construction Inc.
Payment 11 - \$545,512

Recommendation

Staff recommends ratifying this payment to S W Allen Construction, Inc.

cc: Board Packet

-----Original Message-----

From: Sheila Callan [<mailto:sheilac@pacbell.net>]

Sent: Tuesday, June 30, 2015 9:58 AM

To: barbara.winn@att.com

Subject: Case of Doug Hus

Dear Barbara,

It concerns me greatly that an elected official on your Fire Board has been arrested for assault and battery, resulting in serious bodily injury to James Applegate. And to date he has never been charged. He is currently on vacation with his two daughters.

Meanwhile James has ongoing medical and dental issues which have been very painful and costly. These injuries will likely effect him for the rest of his life.

The Applegates have requested to have their side of the story on file. Their many requests have been ignored and shuffled around. So far no one has taken their story.

Shame on any one in authority who has chosen to ignore the victims side of the story. Who is protecting who here? Is this what citizens of El Dorado County can expect from their police officers, investigators and District attorneys?

I am appalled and concerned for any other victims who find themselves in a similar situation with this Counties Police and protective services.

Thank you for your attention to this matter

Sheila Callan

cc: Board Packet

From: Deb Steiner [<mailto:debdolls101@yahoo.com>]
Sent: Monday, June 29, 2015 11:18 AM
To: Barbara.winn@att.com
Subject: EDH Fire Board - Doug Hus

Dear Barbara,

I have been reading about Doug Hus in the news and cannot believe how someone so violent could be allowed to represent El Dorado County as a member of the EDH Fire Board. Public Officials should be held to a higher standard than this! For a man with a black belt in Karate (Doug Hus) to attack a man so violently that it knocked out and damaged 8 teeth while the accosted had one hand in his pocket and was repeating he will NOT fight is just not excusable. Bullies should not be allowed to be examples for our youth in public office positions. I hope you see fit to do your duty to the County and remove this man from any post within the EDH Fire Board.

Sincerely,
Mr. and Mrs. J.J. Jones

cc: Board Packet

From: Anne Leedom [<mailto:anne@netconnectpublicity.com>]
Sent: Monday, June 29, 2015 4:33 PM
To: Barbara.winn@att.com
Subject: Urgent Concern

Hello Barbara,

I am a long term resident of El Dorado Hills and have been made aware of the issue regarding Doug Hus. I am the Founder of a national parenting website, www.parentingbookmark.com and the owner of NetConnectPublicity.com, where we promote experts on national online media.

I am EXTREMELY concerned that Mr. Hus remains in public office in spite of his attacking an unarmed man at his home who did not attack him in any way. Mr. Applegate was at his OWN home, he asked Mr. Hus to leave the couple's property immediately given his angry and verbally abusive stance, and rather than leave, Mr. Hus walked over to his car, put his glasses and other items down, turned around and proceed to hit Mr. Applegate THREE times and kick him to the ground. These are facts verified by witnesses and the Sheriff Dept. Mr. Hus actually handed his teeth to the victim, laughing and said to get up and fight! Wow.

This was not a 'fight'. It was an attack and I, along with many of my friends, including many children and young people in the community, are very concerned as to why this isn't being handled responsibly?

-Why isn't a thorough investigation being conducted? The DA hasn't fully questioned victims and doesn't have the whole truth.

-Why is Mr. Hus allowed to continue to represent El Dorado County when he assaulted the family on their personal property? Mr. Applegate had his hands down, stating repeatedly he would NOT fight Mr. Hus, who was taunting him and telling him repeatedly to fight as he 'pretended to hit his face'. He has not apologized to Mr. Applegate. He has not made any attempt to reimburse Mr. Applegate, causing him further emotional and financial issues. HE has not publicly apologized. Clearly his character is NOT consistent with the position he holds and he needs to be held accountable by you and the people of El Dorado County.

-Mr. Hus has Marital Arts expertise and high level training, making this a far more serious attack then it already is!

Page 2

It is unconscionable that this matter isn't being dealt with expediently in the D.A.'s office and that the Fire Board is allowing him to continue to serve. I pray that you will see the massive wrong being conducted to all the people of this county, that you will rectify this situation immediately or we will take this to a higher platform, both publicly and officially.

Warm Regards,

ANNE LEEDOM
Founder | President

anne@netconnectpublicity.com
www.netconnectpublicity.com
www.linkedin.com/in/netconnectpublicity
www.parentingbookmark.com

EXPERT BRANDING | ONLINE PLACEMENT | WEBSITE PRESENTATION
"Creating a Global Stage for Today's Leading Experts"

cc: Board Packet

Original Message-----

From: Janet Moncado [<mailto:jmoncado@me.com>]

Sent: Monday, June 29, 2015 7:43 PM

To: Barbara.winn@att.com

Subject: Re resignation of Doug Hus

Barbara Winn,

-Why is Doug Hus allowed to represent El Dorado County when he assaulted a man in front of his daughter and ex-wife at James Applegate's home & violently hit him 3x & dropped kicked him??

-Shouldn't Public figures be held to same standard or higher? Or is this more corruption in EDH....

-Doug Hus has Marital Arts expertise---isn't that a discipline that considers a true threat-

Please ask for his resignation. EDH deserves better then this ??? Yes the people did vote him in, but you Barabra have the power to ask him to resign....

This will not be tolerated and not go away until he resigns. We all have the meeting schedules and would hate to show up when there is people who want to talk about real fire danger.

Get rid of this hot head... Please

Janet Moncado (530) 300-2064

Sent from my iPhone

cc: Board Packet

Original Message-----

From: Daniel Moncado [<mailto:mcoastair69@att.net>]

Sent: Monday, June 29, 2015 8:00 PM

To: barbara.winn@att.com

Subject: Asking for resignation or be fired from EDH Fire Board for Doug Hus

Barbara,

This is in regards to a incident that happened on April 28, in El Dorado County involving a battery assault with harm to cause serious injury to James Applegate. The individuals name is Doug Hus and was arrested for assault. He is on the board of El Dorado Hills Fire Department, he also is a Broker with Capital Valley Realty. Theatrical with Village Life front page stated:

"El Dorado Hills Fire Board Director Doug Hus was arrested on suspicion of felony battery with serious bodily injury on April 28.

Hus, 54, reportedly hit a 51-year-old man multiple times in the face during an argument in an El Dorado Hills neighborhood. The victim is the husband of Hus' ex wife, according to information released by the El Dorado County Sheriff's Office.

"The injured male told deputies he was at a home he and his wife just sold with a Realtor when his wife drove up. His wife was followed to the home by another motorist, identified as Douglas Hus," the sheriff's release states. "In the driveway, the victim stated Hus was confrontational with his wife and he stepped between them. During a heated exchange, Hus unexpectedly hit him."

Hus was arrested at the scene and as of Monday afternoon was still in custody at the El Dorado County Jail in Placerville. His bail has been set at \$50,000.

Voters elected Hus to the Fire Board last November. In addition to serving on the board, Hus is a broker with Capital Valley Realty Group and owner of El Dorado Hills Natural Farms off Bass Lake Road.

Fire Board President Barbara Winn told Village Life, "We will be reviewing the situation but have no comment at this time."

Hus' ex-wife has filed a petition for a temporary restraining order against her ex-husband. A hearing is scheduled on May 22."

This is such a travesty that Doug Hus is planning on leaving the country on June 16th to Europe with his children. This information was provided by his ex-wife Kelly Applegate. This man should not be able to leave the country because he may be my opinion a flight risk. Doug Hus should be accountable for his actions in this horrendous crime.

Get rid of this embarrassment to the community of EDH.

Thank you,

Daniel Moncado
Analyst V Supervisor
UC Davis Medical Center

cc: Board Packet

From: Deb Steiner [<mailto:debdolls101@yahoo.com>]
Sent: Monday, June 29, 2015 11:18 AM
To: Barbara.winn@att.com
Subject: EDH Fire Board - Doug Hus

Dear Barbara,

I have been reading about Doug Hus in the news and cannot believe how someone so violent could be allowed to represent El Dorado County as a member of the EDH Fire Board. Public Officials should be held to a higher standard than this! For a man with a black belt in Karate (Doug Hus) to attack a man so violently that it knocked out and damaged 8 teeth while the accosted had one hand in his pocket and was repeating he will NOT fight is just not excusable. Bullies should not be allowed to be examples for our youth in public office positions. I hope you see fit to do your duty to the County and remove this man from any post within the EDH Fire Board.

Sincerely,
Mr. and Mrs. J.J. Jones

MEMORANDUM

To: David Roberts; El Dorado Hills County Water District
Connie Bair; El Dorado Hills County Water District

From: Jamie Gomes

Subject: El Dorado Hills County Water District—Fire Development Fee
Review; EPS #152022

Date: June 19, 2015

The Economics of Land Use



The El Dorado Hills County Water District (EDHCWD or Fire District) has had an established Fire Development Impact Fee (Development Fee) for the past approximately 27 years that is charged to new development. Periodically, the Fire District has asked Economic & Planning Systems, Inc. (EPS) to review the Development Fee on behalf of the Fire District. The purposes of these reviews are to provide feedback on the following items:

- Verify current practices are consistent with the Government Code 66000 (i.e., the mitigation fee act).
- Verify accuracy of fee program accounting and tracking (unofficial "audit").
- Consider and propose recommendations for the future of the fee program.

Overview

This memorandum presents information on the EDHCWD Fee Program. Government Code Section 66000 et. seq., also known as AB1600, requires local agencies to submit annual and 5-year reports detailing the status of their development impact fees. Typically, EDHCWD prepares and provides an annual report to the El Dorado County (County) Board of Supervisors. The latest EDHCWD "Five Year Plan" was prepared and adopted on October 17, 2013. In March 2015, the Five Year Plan was presented to the County Board of Supervisors.

In addition, pursuant to Government Code Section 66000, for the fifth fiscal year following the first deposit into the account or fund, and every 5 years after that, the local agency is required to make specific findings

*Economic & Planning Systems, Inc.
2295 Gateway Oaks Drive, Suite 250
Sacramento, CA 95833-4210
916 649 8010 tel
916 649 2070 fax*

*Oakland
Sacramento
Denver
Los Angeles*

www.epsys.com

with respect to the portion of the account or fund remaining unexpended, whether committed or uncommitted. While the information in this memorandum is not intended to serve as the official 5-year reporting requirement described above for the Development Fee, the approach and discussion of findings are presented in a similar manner.

Development Impact Fees

Development impact fees are a form of exaction imposed by local government on new development. Development impact fees are established to require new development to pay its proportionate share of infrastructure and public facility costs. Development impact fees most commonly are paid in cash by the project developer and are a condition of receiving building permit or subdivision map approval. Development impact fees must be set based on an established relationship (i.e., nexus) between the impact of new development on public infrastructure and the cost of providing that infrastructure. Development impact fees also are referred to as AB1600 fees, after the legislation establishing the initial standards for calculating and imposing development impact fees on new development.

Generally speaking, development impact fees are established to protect the health and safety of the public by providing adequate infrastructure and public facilities. New development is charged an impact fee to help fund and pay for construction or needed expansion of capital improvements that are needed to mitigate the impacts of new development on public facilities. Specifically, as documented in the latest nexus study, the EDHCWD Development Fee funds the following capital facilities:

- Fire Equipment and Apparatus
- Fire Stations
- Fire Training Facility

EDHCWD Development Fee

In 1988, EDHCWD adopted their Development Fee, which is applicable to all new development within the boundaries of the Fire District. As of 2006, EDHCWD collects the Development Fee on a per-building-square-foot basis. The current fee equals to \$1.16 per building square foot.

Adoption of the fee was supported using a master-plan or “plan-based” approach to implementing the fee, wherein a planned list of capital facilities needed to serve new EDHCWD development was identified and allocated to the new development that would benefit from such improvements. Using this approach, fees are calculated based on new development’s proportionate share of the total planned facility requirements. The EDHCWD identifies its list of completed and remaining planned facilities in its Five Year Plan.

Using the plan-based approach was a legally defensible approach to implement the Development Fee; however, it did not account for any existing capacity in the Fire District at the time the fee was adopted. Future fee updates may account for existing capacity, if the manner in which the fee is calculated is updated using a “standards-based approach,” where the standard is measured as the Fire District’s buildout level of service. A buildout level of service could account for both existing and planned facilities when calculating a fee for new development.

Latrobe Fire Protection District Fee

Recently, the EDHCWD annexed the former Latrobe Fire Protection District (LFPD), which had an existing development impact fee program that was documented in the Fire Facilities Impact Report, dated February 2007. In years before 2007, the LFPD collected fees on a per-unit basis. The fee that was adopted in 2007 updated the fee calculation and switched to an amount of \$0.95 that was charged per building square foot. As EDHCWD has annexed the LFPD territory, EDHCWD now collects the Development Fee on any new development within the boundaries of EDHCWD, including the former LFPD area.

The LFPD fee was established using a buildout level-of-service approach, wherein the value of both existing and planned capital improvements was allocated to existing and future development. In this manner, new development was paying only for its proportionate share of the total buildout capital facility costs and was not paying for existing development's share.

Development Fee Review Data Sources

Development Fee information included in this analysis came from the following sources:

1. EDHCWD—El Dorado Hills Fire Department Five Year Plan, adopted October 17, 2013.
2. Latrobe Fire Facilities Impact Fee Report, dated February 12, 2007.
3. EDHCWD budget documents.
4. EDHCWD Development Fee and other accounting records.

EPS reviewed and relied on EDHCWD accounting and tracking of the amount of development impact fees collected and expended between July 1, 1997, and June 30, 2014. EDHCWD also provided EPS with the interest accrued on the Development Fee fund. In this review, EPS did not review the development impact fee collection and expenditure records for the former LFPD.

Review Findings

The following review findings reference information summarized in the attached **Tables 1** through **5**:

- 1. The Development Fee justification appears consistent with the standards of Government Code Section 66000.** EDHCWD adequately justified the basis and amount of the current Development Fee through its Five Year Plan. EPS did not discover any material facts that would question the means by which EDHCWD justified the Development Fee.
- 2. Development Fee program revenues and expenditures appear to have been accurately tracked and accounted for between the periods of fiscal-year-ending 1997 through 2014.** **Table 2** summarizes the total Development Fee revenues and cumulative cash flows between 1997 and 2014. **Tables 1** and **3** document the fire facilities, equipment, and apparatus EDHCWD has acquired with Development Fee revenues and other sources. As shown in **Tables 4** and **5**, EDHCWD also expended funds, other than Development Fee revenues, to acquire eligible facilities that otherwise could have been funded by Development Fee revenues. As such, the Fire District has approximately

\$741,413 in carry-over of capital facility costs that could be funded or reimbursed through Development Fee revenue. Although eligible, the Fire District is not obligated but could elect to use existing Development Fee fund balances or future Development Fee revenues to reimburse EDHCWD for this amount of other funding used to fund fee program facilities. EPS recommends any such decision should be supported by an affirmative EDHCWD Board action.

3. Estimates of future Development Fee revenues appear reasonable, given the long-term historical growth that has occurred within the boundaries of the Fire District.

Growth moratoria or other land use factors outside of EDHCWD's control always could change the anticipated pace of new development. If future demand were to be slowed or otherwise diminished, demand for capital facilities also should be reduced.

4. EDHCWD has used non-Development Fee revenues to purchase or acquire capital facilities for the Fire District that were not intended for 100-percent Development Fee funding.

As shown in the top portion of **Table 5**, EDHCWD has expended approximately \$787,710 of non-Development Fee revenues to purchase or acquire items that were not included in the Development Fee program. Because a portion of the costs were not eligible for Development Fee funding, no reimbursement from the Development Fee program would be authorized.

Fee Program Recommendations

As part of this Development Fee program review, EPS has identified the following areas in which the EDHCWD may wish to update or enhance its Development Fee program:

- Prepare an updated Fire Facility Master Plan.
- Integrate the former LFPD assets and demands into the Fire Facility Master Plan.
- Prepare an updated EDHCWD Development Fee Nexus Study based on the updated Fire Facility Master Plan.

Fire Facility Master Plan

As described earlier, EDHCWD regularly updates its Five Year Plan and submits it to the County. However, it has been many years since the EDHCWD has prepared an updated comprehensive assessment of its overall capital facility needs. The need for an updated master plan is further supported by the need to account for the newly acquired assets of the former LFPD. An updated Fire Facility Master Plan would not only identify any future capital needs of the Fire District, but also could account for the existing capacity in the Fire District's current facilities. An updated master plan could reevaluate the optimal mix of existing and future capital needs to best serve the Fire District's service population.

Updated Development Fee

Based on the information from the master plan update, EDHCWD could update the Development Fee to reflect new development's proportionate share of capital facility costs. Such update might consider whether an updated Development Fee might justify the development impact fee on the existing level of service in the Fire District. In doing so, the Development Fee would account for

all of the Fire District's current assets or "existing capacity." By imposing a Development Fee on new development anchored to the Fire District's existing level of service, the Fire District would ensure new development would not erode the capacity of the Fire District to serve existing and future residents.

Table 1
EDHCWD Development Fee Review
Summary of Capital Expenditures

Item	Amount
<u>Equipment and Apparatus</u>	
Engines	\$2,317,010
Other Apparatus	\$459,619
Subtotal	\$2,776,629
<u>Facilities and Land Acquisition</u>	
Stations	\$14,607,132
Land Acquisition	\$2,872,367
Subtotal	\$17,479,499
Total All Eligible Expenditures	\$20,256,128

cost sum

Table 2
EDHCWD Development Fee Review
Summary of Development Fee Revenues
and Expenditures (1997-2014)

Item	Amount
Beginning Balance	\$237,923
Development Fee Revenues	\$20,418,414
Development Fee Expenditures	\$19,514,714
Difference	\$903,699
Ending Balance	\$1,141,622

sum

Table 3
EDHCWD Development Fee Review
Summary of Cash Flows

Item	Total 1997-2014	Fiscal Year Ending					
		1997	1998	1999	2000	2001	2002
Beginning Balance		\$237,923	\$0	\$371,834	\$625,970	\$0	\$0
Revenues							
Development Fee payments							
Administration fee	\$181,127	\$2,442	\$3,626	\$4,181	\$6,720	\$11,482	\$17,402
Development Fee	\$19,934,879	\$238,862	\$355,334	\$409,778	\$658,516	\$1,125,198	\$1,705,380
Less refunds [1]	(\$177,838)	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Development Fee Payments	\$19,938,168	\$241,305	\$358,960	\$413,960	\$665,236	\$1,136,679	\$1,722,782
Interest Income	\$480,245	\$15,984	\$12,874	\$25,878	\$50,924	\$31,789	\$26,859
Transfers in	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$20,418,414	\$257,289	\$371,834	\$439,837	\$716,159	\$1,168,468	\$1,749,641
Expenditures							
Facilities and Equipment	\$19,514,714	\$495,211	\$0	\$185,701	\$1,342,129	\$1,168,468	\$264,439
Subtotal	\$19,514,714	\$495,211	\$0	\$185,701	\$1,342,129	\$1,168,468	\$264,439
Ending Balance		\$0	\$371,834	\$625,970	\$0	\$0	\$1,485,203

[1] Includes refunds and NSF check returns.

cf

Table 3
EDHCWD Development Fee Review
Summary of Cash Flows

Item	Fiscal Year Ending						
	Total 1997-2014	2003	2004	2005	2006	2007	2008
Beginning Balance		\$1,485,203	\$3,321,778	\$3,277,647	\$0	\$0	\$0
Revenues							
Development Fee payments							
Administration fee	\$181,127	\$25,102	\$28,700	\$26,381	\$17,598	\$10,991	\$10,915
Development Fee	\$19,934,879	\$2,338,160	\$2,813,830	\$2,585,372	\$1,724,644	\$1,078,823	\$1,069,648
Less refunds [1]	(\$177,838)	\$0	\$0	(\$4,331)	(\$3,172)	(\$4,178)	(\$10,738)
Subtotal Development Fee Payments	\$19,938,168	\$2,363,262	\$2,842,530	\$2,607,422	\$1,739,070	\$1,085,636	\$1,069,825
Interest Income	\$480,245	\$34,414	\$47,581	\$54,364	\$44,099	\$71,782	\$50,668
Transfers in	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$20,418,414	\$2,397,676	\$2,890,111	\$2,661,786	\$1,783,170	\$1,157,418	\$1,120,493
Expenditures							
Facilities and Equipment	\$19,514,714	\$561,101	\$2,934,242	\$5,939,433	\$1,783,170	\$1,157,418	\$1,120,493
Subtotal	\$19,514,714	\$561,101	\$2,934,242	\$5,939,433	\$1,783,170	\$1,157,418	\$1,120,493
Ending Balance		\$3,321,778	\$3,277,647	\$0	\$0	\$0	\$0

[1] Includes refunds and NSF check returns.

Table 3
EDHCWD Development Fee Review
Summary of Cash Flows

Item	Fiscal Year Ending						
	Total 1997-2014	2009	2010	2011	2012	2013	2014
Beginning Balance		\$0	\$0	\$0	\$0	\$0	\$0
Revenues							
Development Fee payments							
Administration fee	\$181,127	\$2,397	\$2,244	\$3,854	\$7,092	\$0	\$0
Development Fee	\$19,934,879	\$234,872	\$219,942	\$377,695	\$695,025	\$1,069,692	\$1,234,108
Less refunds [1]	(\$177,838)	(\$58,232)	(\$53,001)	\$0	(\$7,290)	(\$8,410)	(\$28,486)
Subtotal Development Fee Payments	\$19,938,168	\$179,037	\$169,186	\$381,549	\$694,827	\$1,061,282	\$1,205,622
Interest Income	\$480,245	\$6,774	\$541	\$610	\$895	\$1,216	\$2,993
Transfers in	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal	\$20,418,414	\$185,811	\$169,727	\$382,159	\$695,722	\$1,062,498	\$1,208,615
Expenditures							
Facilities and Equipment	\$19,514,714	\$185,811	\$169,727	\$382,159	\$695,722	\$1,062,498	\$66,993
Subtotal	\$19,514,714	\$185,811	\$169,727	\$382,159	\$695,722	\$1,062,498	\$66,993
Ending Balance		\$0	\$0	\$0	\$0	\$0	\$1,141,622

cf

[1] Includes refunds and NSF check returns.

Table 4
EDHCWD Development Fee Review
Summary of Capital Facility and Equipment Expenditures

Item	Total 1997-2014	Fiscal Year Ending					
		1997	1998	1999	2000	2001	2002
Equipment and Apparatus							
Engine (Paoletti)	\$63,925	\$0	\$0	\$0	\$0	\$0	\$0
Type I Engine (8571)	\$266,315	\$266,315	\$0	\$0	\$0	\$0	\$0
Type III Engine (8561)	\$186,068	\$186,068	\$0	\$0	\$0	\$0	\$0
Truck (Quint)	\$625,000	\$0	\$0	\$625,000	\$0	\$0	\$0
Engine (Westates)	\$225,000	\$0	\$0	\$225,000	\$0	\$0	\$0
Expedition	\$39,243	\$0	\$0	\$0	\$0	\$0	\$0
Engine (8572)	\$254,167	\$0	\$0	\$0	\$0	\$0	\$0
Mobile Computers	\$166,247	\$0	\$0	\$0	\$0	\$0	\$0
Air/Light Unit 8551	\$254,130	\$0	\$0	\$0	\$0	\$0	\$254,130
Type 1/Type III Engine (Sta87)	\$696,535	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Equipment and Apparatus	\$2,776,629	\$516,308	\$0	\$0	\$850,000	\$1,986,340	\$254,130
Facilities and Land Acq.							
Bass Lake Fire Station	\$2,695,702	\$0	\$0	\$185,701	\$523,662	\$1,986,340	\$0
Station 85 Admin Project	\$6,960,930	\$0	\$0	\$0	\$0	\$0	\$10,309
Station 87	\$4,666,905	\$0	\$0	\$0	\$0	\$0	\$0
Station 87 Land	\$752,267	\$0	\$0	\$0	\$0	\$0	\$0
Training Facility Land (75%)	\$2,120,100	\$0	\$0	\$0	\$0	\$0	\$0
Training Facility (75%)	\$68,818	\$0	\$0	\$0	\$0	\$0	\$0
Station 84 (50%)	\$214,777	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Facilities and Land Acq.	\$17,479,499	\$0	\$0	\$185,701	\$523,662	\$1,986,340	\$10,309
Total Eligible Expenditures	\$20,256,128	\$516,308	\$0	\$185,701	\$1,373,662	\$1,986,340	\$264,439
Actual Development Fee Exp.	\$19,514,714	\$495,211	\$0	\$185,701	\$1,342,129	\$1,168,468	\$264,439
Prior Year Remainder		\$0	\$21,097	\$21,097	\$21,097	\$52,629	\$870,500
Carryover		\$21,097	\$0	\$0	\$31,532	\$817,871	\$0
Cumulative Carry-Over [2]		\$21,097	\$21,097	\$21,097	\$52,629	\$870,500	\$870,500

[1] Includes refunds and NSF check returns.

[2] Amounts in carry-over funded by other funding sources and would be eligible to be funded, but are not required to be funded, by Fire Fee revenues.

Table 4
EDHCWD Development Fee Review
Summary of Capital Facility and Equipment Expenditu

Item	Fiscal Year Ending						
	1997-2014	2003	2004	2005	2006	2007	2008
Total							
Equipment and Apparatus							
Engine (Paoletti)	\$63,925	\$0	\$0	\$0	\$0	\$0	\$0
Type 1 Engine (8571)	\$266,315	\$0	\$0	\$0	\$0	\$0	\$0
Type III Engine (8561)	\$186,068	\$0	\$0	\$0	\$0	\$0	\$0
Truck (Quint)	\$625,000	\$0	\$0	\$0	\$0	\$0	\$0
Engine (Westates)	\$225,000	\$0	\$0	\$0	\$0	\$0	\$0
Expedition	\$39,243	\$39,243	\$0	\$0	\$0	\$0	\$0
Engine (8572)	\$254,167	\$0	\$254,167	\$0	\$0	\$0	\$0
Mobile Computers	\$166,247	\$0	\$0	\$148,415	\$17,832	\$0	\$0
Air/Light Unit 8551	\$254,130	\$0	\$0	\$0	\$0	\$0	\$0
Type 1/Type III Engine (Sta87)	\$696,535	\$0	\$0	\$0	\$71,326	\$0	\$625,209
Subtotal Equipment and Apparatus	\$2,776,629	\$39,243	\$254,167	\$148,415	\$89,158	\$0	\$625,209
Facilities and Land Acq.							
Bass Lake Fire Station	\$2,695,702	\$0	\$0	\$0	\$0	\$0	\$0
Station 85 Admin Project	\$6,960,930	\$521,858	\$2,680,075	\$3,231,569	\$57,119	\$0	\$0
Station 87	\$4,666,905	\$0	\$0	\$0	\$1,123,398	\$1,157,418	\$495,284
Station 87 Land	\$752,267	\$0	\$0	\$752,267	\$0	\$0	\$0
Training Facility Land (75%)	\$2,120,100	\$0	\$0	\$2,120,100	\$0	\$0	\$0
Training Facility (75%)	\$68,818	\$0	\$0	\$0	\$0	\$0	\$0
Station 84 (50%)	\$214,777	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Facilities and Land Acq.	\$17,479,499	\$521,858	\$2,680,075	\$6,103,936	\$1,640,517	\$1,157,418	\$495,284
Total Eligible Expenditures	\$20,256,128	\$561,101	\$2,934,242	\$6,252,350	\$1,729,675	\$1,157,418	\$1,120,493
Actual Development Fee Exp.	\$19,514,714	\$561,101	\$2,934,242	\$5,939,433	\$1,783,170	\$1,157,418	\$1,120,493
Prior Year Remainder		\$870,500	\$870,500	\$870,500	\$1,183,417	\$1,129,923	\$1,129,923
Carryover		\$0	\$0	\$312,917	(\$53,495)	\$0	\$0
Cumulative Carry-Over [2]		\$870,500	\$870,500	\$1,183,417	\$1,129,923	\$1,129,923	\$1,129,923

[1] Includes refunds and NSF check returns.
 [2] Amounts in carry-over funded by other funding sources and would be eligible to be funded, but are not required to be funded, by Fire Fee revenues.

Table 4
EDHCWD Development Fee Review
Summary of Capital Facility and Equipment Expenditu

Item	Total 1997-2014	Fiscal Year Ending					
		2009	2010	2011	2012	2013	2014
Equipment and Apparatus							
Engine (Paoletti)	\$63,925	\$0	\$0	\$0	\$0	\$0	\$0
Type 1 Engine (8571)	\$266,315	\$0	\$0	\$0	\$0	\$0	\$0
Type III Engine (8561)	\$186,068	\$0	\$0	\$0	\$0	\$0	\$0
Truck (Quint)	\$625,000	\$0	\$0	\$0	\$0	\$0	\$0
Engine (Westates)	\$225,000	\$0	\$0	\$0	\$0	\$0	\$0
Expedition	\$39,243	\$0	\$0	\$0	\$0	\$0	\$0
Engine (8572)	\$254,167	\$0	\$0	\$0	\$0	\$0	\$0
Mobile Computers	\$166,247	\$0	\$0	\$0	\$0	\$0	\$0
Air/Light Unit 8551	\$254,130	\$0	\$0	\$0	\$0	\$0	\$0
Type 1/Type III Engine (Sta87)	\$696,535	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Equipment and Apparatus	\$2,776,629	\$0	\$0	\$0	\$0	\$0	\$0
Facilities and Land Acq.							
Bass Lake Fire Station	\$2,695,702	\$0	\$0	\$0	\$0	\$0	\$0
Station 85 Admin Project	\$6,960,930	\$0	\$0	\$0	\$0	\$0	\$0
Station 87	\$4,666,905	\$185,811	\$129,121	\$382,159	\$270,500	\$923,214	\$0
Station 87 Land	\$752,267	\$0	\$0	\$0	\$0	\$0	\$0
Training Facility Land (75%)	\$2,120,100	\$0	\$0	\$0	\$0	\$0	\$0
Training Facility (75%)	\$68,818	\$0	\$40,606	\$0	\$28,212	\$0	\$0
Station 84 (50%)	\$214,777	\$0	\$0	\$0	\$8,500	\$139,284	\$66,993
Subtotal Facilities and Land Acq.	\$17,479,499	\$185,811	\$169,727	\$382,159	\$307,212	\$1,062,498	\$66,993
Total Eligible Expenditures	\$20,256,128	\$185,811	\$169,727	\$382,159	\$307,212	\$1,062,498	\$66,993
Actual Development Fee Exp.	\$19,514,714	\$185,811	\$169,727	\$382,159	\$695,722	\$1,062,498	\$66,993
Prior Year Remainder		\$1,129,923	\$1,129,923	\$1,129,923	\$1,129,923	\$741,414	\$741,414
Carryover		\$0	\$0	\$0	(\$388,510)	\$0	\$0
Cumulative Carry-Over [2]		\$1,129,923	\$1,129,923	\$1,129,923	\$741,414	\$741,414	\$741,414

[1] Includes refunds and NSF check returns.
 [2] Amounts in carry-over funded by other funding sources and would be eligible to be funded, but are not required to be funded, by Fire Fee revenues.

Table 5
EDHCWD Development Fee Review
Reconciliation of Capital Expenditures with Development Fee Capital Expenditures

Asset	Years In Plan	Plan Total	Total Expended	Non- Development Fee Sources	Development Fee Eligible Costs	
					Total	Other Sources
Facilities with Less than 100 Percent Development Fee Funding						
Facility Master Plan	2010	\$75,000	\$0	\$0	\$0	\$0
Training Facility (75% Fee)	1997-2013	\$10,000,000	\$91,756	\$22,939	\$68,817	\$0
Land-Training Fac 05 (75% Fee)	1999-2013	\$2,826,800	\$2,826,800	\$706,699	\$2,120,100	\$68,817
Station 84 (50%)	2008-2013	\$4,000,000	\$272,848	\$58,071	\$214,777	\$2,120,100
Rescue Squad	2013-Present	\$175,000	\$0	\$0	\$0	\$214,777
Subtotal		\$17,076,800	\$3,191,404	\$787,710	\$2,403,694	\$0
Facilities with 100 Percent Development Fee Funding						
Land - Sta 85 (02/03)	2003-2004	\$504,940	\$532,167	\$0	\$532,167	\$0
Sta 86(Pd98/99&00/01)	1987-2000	\$1,800,000	\$2,695,702	\$0	\$2,695,702	\$375,867
Air Unit (Pd 01/02)	1997-2001	\$250,000	\$254,130	\$0	\$254,130	\$0
Ladder Truck (00)	1996-2000	\$750,000	\$625,000	\$0	\$625,000	\$31,532
Sta 86 Apparatus	1991-2000	\$600,000	\$516,308	\$0	\$516,308	\$21,097
Apparatus Westates	2000	\$225,000	\$225,000	\$0	\$225,000	\$0
87 Type1/III App	2001-2008	\$750,000	\$696,535	\$0	\$696,535	\$0
Admin Office (03/04/05)	1997-2010	\$6,300,000	\$6,428,763	\$0	\$6,428,763	\$312,917
Mobile Computers (04/5/6)	2004/2008	\$200,000	\$166,247	\$0	\$166,247	\$0
Land-Station 87 (04/05)	1999-2008	\$925,000	\$752,267	\$0	\$752,267	\$0
Station 87 (05-09)	2000-2010	\$4,550,000	\$4,666,905	\$0	\$4,666,905	\$0
Expedition 02/03	2000-2003	\$40,000	\$39,243	\$0	\$39,243	\$0
Engine 2004 03/04	2000-2005	\$250,000	\$254,167	\$0	\$254,167	\$0
Subtotal		\$17,144,940	\$17,852,433	\$0	\$17,852,433	\$741,413
Total		\$34,221,740	\$21,043,836	\$787,710	\$20,256,127	\$741,413

Source: EDHCWD.

[1] Amount funded by Non-Development Fee funding is not recoverable through Development Fees and has been funded by other EDHCWD sources.

[2] Other Sources for Facilities with 100 percent Development Fee funding reconciles with remaining amount in Table 4.



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT

JUNE 2015



*"Your Safety,
Our Commitment"*

ALARM STATISTICS

269	Total Calls June 2015 (All Stations)
4	Total Calls June 2015 (Latrobe)
258	Total Calls June 2014 (All Stations)
6	Total Calls June 2014 (Latrobe)
1,481	2015 Total Calls for Service (All Stations)
37	2015 Total Calls for Service (Latrobe)
1,406	2014 Total Calls of Service (All Stations)
18	2014 Total Calls of Service (Latrobe)
90%	Medic Unit Response, 10 Minutes (before exception reports)
91%	Medic Unit Response, 11 Minutes (before exception reports)

*83 consecutive months in compliance.



EL DORADO HILLS FIRE DEPARTMENT

QUARTERLY PREVENTION REPORT APRIL - JUNE 2015

“YOUR SAFETY ... OUR COMMITMENT”

Public Education

- Fire station tours (6)
- Public education activities (41 hours)

Juvenile Fire Setter Program

- There have been no juveniles counseled during this quarter.

Fire Investigations

- Fire investigations occurred during the last quarter:
 - April 23, 2015 – Arson Taskforce callout for a fire at Golden Sierra Jr. High School in Garden Valley. One arrest made for arson.
 - June 8, 2015 – Residential structure fire at 760 Knight Lane. \$800,000 fire loss. Cause is under investigation.

Buckle Up Baby

- This program has been operating as modified earlier in the year.
- Buckle Up Baby Program (11 installations).

Vacant Lot Program

- Program is moving forward well with a very busy schedule.
- Abatement contractor will be clearing non-compliant lots in early July (approximately 25).

Hazard Reduction Program

- Program ending June 30th. Crews have been inspecting homes for compliance.

Vegetation Related Complaints by Citizens

- So far this year, we have managed 50 vegetation related complaints not including our vacant lot program.

Business Inspection Program

- The business inspection program has been successfully operating in a revised manner. Deadline for completion for all stations except Station 87 is June 30th. Fire Prevention staff is managing non-compliant businesses.

EL DORADO HILLS FIRE DEPARTMENT DEVELOPMENT ACTIVITY REPORT

Current

Project	Location	Type	Size	Process	Const. Date	Status
Aerometals Expansion SUP 98-0017-R-2	Sandstone Dr APN 117-081-01	Commercial	38,350 square foot expansion, office, warehouse, aircraft hanger 5.613 acres -OR- New Building 58,600 square feet	Grading Plans arrived 6/23/15	Unknown	Co. Planning Process
Bass Lake Golf Course (Rescue)	Starbuck Road APN 102-210-08	Residential	33 Residential Homes	FIL	Unknown	Co. Planning Process
Bass Lake K-8 School	Bass Lake	K-8 School	20 acres	Preliminary Design	Unknown	Preliminary Design
Bass Lake North PD14-0010/Rezone Z14-0008/TM14-1522	Sienna Ridge APN's 115-400-06, 115-400-07, 115-400-08	Residential	90 lots, 38.74 acres	Planning. TAC 2/2/15	Unknown	Co. Planning Process
Bell Ranch	Morrison Rd/Holy Trinity Church Area	Residential	113 lots on 113 acres	Planning/Revised FD Comments 5/31/15	TAC June 2015	Co. Planning Process
Bell Woods	Adjacent to Hollow Oak Subdivision	Residential	54 lots	Planning TAC 12/29/14 for revision to map (TM approved 5/24/05)	TAC February 2015	Co. Planning Process
Black Stone Villas Lot 1 (Lot V) TM 06-1430	Latrobe/Royal Oaks APN 118-140-01	Multi-Family	19 bldgs, 112 condos 12.8 acres	Planning Approved	Unknown	Co. Planning Process
Blackstone W TM 12-1506	SE Corner Latrobe and Clubview APN 118-140-65	Residential	73 homes 9.66 acres	Construction Trailer SUP approved 4/7/15	Started 2015	Planning Approved 2.27.14
Blackstone X TM 12-1508-F	NE Corner Latrobe and Clubview APN 118-140-63	Residential	61 Lots 7.85 acres	Final Map TAC 2/23/15	Started 2015	Model Plans Approved 3.23.15
Blackstone V (Lot 1)	Latrobe/Royal Oaks	Residential	70 lots, 10.08 acres	Planning Approved	Unknown	Planning Approved

EL DORADO HILLS FIRE DEPARTMENT DEVELOPMENT ACTIVITY REPORT

Current

TM 12-1507/ Z12-0006/ A12-0002	Drive APN 118-140-61			5/8/14		5/8/14
Carson Creek Corporate Center Z06-0023/ PD06-0018/ P06-0020	4671 Golden Foothill Parkway APN 117-010-06, 117-210-28, 30, 33, 34, 41, 43	Commercial	152,603, 11 bldgs 86.7 Acres	In process	2011-12	Grading complete
Carson Creek Fitness (Heritage) S14-0003	Carson Crossing Drive APN 117-010-07 Carson Creek Unit 1	Commercial, Recreational and Fitness Center	5,000 square foot fitness center, pool, recreation. 4.9 acres	Improvement Plans 2/9/15. Building Plans in. SUP approved 3.12.15	Spring 2015	Building Process/Mylar signed 5/1/15
Carson Creek Unit 1	Carson Crossing	Residential/55 and older	285 Homes	Final Map Meeting 2/23/15	3 months	Final Map Meeting 2/23/15
Carson Creek Unit 2	Carson Crossing	Residential/55 and older	634 homes and two multi-family dwellings	Improvement Plans approved 2/12/15. New TM proposed 5.1.15	Unknown	Improvement Plans under review 2/12/15
Carson Creek Unit 3	Carson Crossing	Residential/55 and older	321 homes on 19.37 acres	Planning/TM/Revised Comments 5/27/15	Unknown	Co. Planning
Central El Dorado Hills Specific Plan	Pedregal, Station 85 South to Highway 50	Residential Westside Plan Area 155 acres Pedregal Plan Area 102 acres	1,028 Residential Lots 50,000 Commercial Sq. Ft.	Planning	Unknown	Specific Plan Draft 2
D'Artagnan Micro Winery SUP	Rocky Springs Ct	Commercial	4 acres grapes. 1,800 square foot bldg.	Completed 2/2015	Completed	Completed 2/2015
4408 Deer Valley Rd. (RES)	4408 Deer Valley Rd.	Residential Barn/Shop	1920 square feet	Building Permit	Unknown	Co. Planning Process

EL DORADO HILLS FIRE DEPARTMENT DEVELOPMENT ACTIVITY REPORT

Current

Diamonte Estates TM 06-1421	Malcom Dixon Rd APN 126-100-24	Residential	19 parcels 113.11 ACRES	Planning	Unknown	Co. Planning Process
Dieu Nhan Buddhist Meditation Center (RES) SUP 13-0007	Duncan Hill Rd.	Church/Residential	6807 square foot meditation center, 2 Resident nun buildings, monk cottage, retreat cottage, guest cottage 10.05 acres	Planning / SUP	Unknown	Co. Planning Process/ FIL – water supply system problems.
Dixon Ranch A11-0006/ Z11-0008/ PD11- 0006	Green Valley Rd APN 126-020-01, 02, 03, 04, & 126- 150-23	Residential	605 Total lots. 160 age restricted. 280 acres total	EIR – Meeting on EIR at Planning 2/25/15	Unknown	Co. Planning Process
Eden Vale Inn (RES) Sup 07-0027-R	1780 Springvale Road APN 102-140-88	Commercial/Hotel	13 Guest rooms in 2 buildings, Yurts, Caretaker homes 12,000 sq. ft. total	Revision to SUP 07- 0027-R	Unknown	Unknown
El Dorado Hills Apartments A14-0001/ Z14-0001/ SP 86- 0002-R/ PD94-0004-R-2	Town Center (empty field) APN 121-290-60, 61, 62	Residential/Parking Garage	5 story parking garage 4 story apartment 250 units, 4.57 acres	Approved by Board of Supervisors 11/4/14 (lawsuit in progress)	Unknown	Co. Planning Process
El Dorado Hills Body Shop PD 13-0005	Town Center/Rossmore Lane APN 121-280-22	Commercial	1 Bldg – Approx. 14,904 square feet	Improvement Plans, Building Plans approved	2015	Under Construction
El Dorado Hills Dog Park S03-0005-R-3	At CSD Park APN 125-110-09	Dog Park	39.5 acres	Planning – comment letter submitted 3/5/14	Unknown	Planning
El Dorado Hills Memory Care/Grove at Francisco	Francisco/Green Valley APN 124-140-33	Memory Care	40,280 square feet, 64 beds 6.85 acres	Comments Submitted 6/15. TAC July 13 th	Unknown	Co. Planning Process
El Dorado Hills Retirement SP13-0001/ PD95-0002-R/	Town Center West APN 117-160-38	Retirement Residence	3 stories 114,000 sq. ft.	Building Plans approved	2015	Construction 2015

EL DORADO HILLS FIRE DEPARTMENT DEVELOPMENT ACTIVITY REPORT

Current

PD95-0007-R/ P12-0004/ S13-0017			130 units 20.3 acres			
EDH 52 PA 14-0009	Silva Valley/50 APN 122-720-09	Commercial	51.45 acres, 350,000 square feet commercial, including 3 major buildings, gas stations, fast food, etc.	Planning	Unknown	Co. Planning Process
El Dorado Springs 23 TM 14-1514	White Rock Across 4 Seasons APN 117-010-05	Residential	49 lots on 21.65 acres	Approved by Board of Supervisors 12/2014	Unknown	Co. Planning Process
EID – ATT Cell Tower	Cabrito Dr.	Cell Tower	65' Mono Pine	Planning	Unknown	Co. Planning Process
Francisco/ Green Valley	Francisco/ Green Valley	Commercial	3 buildings 32,000	Possible Re-design to memory care. Heavy community opposition	Unknown	Co. Planning Process
Golden State Flow Measurement	Golden Foothill Pkwy	Commercial	10,920	Plan Review Complete	2011-12	Construction Pending
Granade Subdivision (LTB) PA 14-0008	Brandon/S. Shingle APN 087-310-64	Residential	10 lots on 133 acres	Conceptual Review	Unknown	Co. Planning
Green Valley Cemetery/Mortuary (RES) S94-0002-R/ Z14-0011/ PD14-0009	3004 Alexandrite Dr APN 102-030-28	Commercial Expansion	Addition of 3,604 square feet plus 1,712 covered patio, 2 underground LPG 8.6 acres	Planning 5/14/15. Continued off calendar	Unknown	Co. Planning
Green Valley Convenience Center S12-0015/ PD 12-003	SE Corner Sophia/Green Valley Rd. APN 124-301-46	Commercial	10,925 sq. ft. including - fuel Station, convenience store, fast food, car wash 2.12 acres	Planning/ Full EIR after lawsuit – Jan 2015 Public Meeting	Unknown	Co. Planning - Comments
Hansen Parcel Split (Latrobe) PA 14-0005	6740 South Shingle Rd	Residential Parcel Split 4x4	4 lots 45.69 Acres	Conceptual Review	Unknown	Co. Planning Comments

	APN 087-021-05					
Hawk View TM 00-1371-R	Bass Lake Road/Hawk View APN 115-040-16	Residential	114 lots 38.47 acres	Planning TAC 12/29/14 for revision to map (TM approved 5/24/05)	Unknown PFFP issues	Co. Planning Process FIL updated 5/5/15
La Cresta Woods PA 13-0009	Wilson/Lago Vista APN 120-070-01	Residential	24 lots 7.5 Acres	FIL	Unknown	Planning
Lakehills Verizon Cell Tower	Lakehills Church	Cell Tower	Cell Tower	Construction	Unknown	Construction
Lakehills ATT Cell Tower	Lakehills Church	Cell Tower	Cell Tower	Planning	Unknown	Planning Comments
Lime Rock Valley	South East Marble Valley Area	Residential	740 acres 800 Res. Lots	Planning	Unknown	Specific Plan Draft 2
Malcom Dixon – Diamonte TM 05-1401-R	Malcom Dixon APN 126-490-01, 02	Residential	8 Lots 40.654 acres	Planning	Unknown	Co. Planning Process
Marble Valley SP12-0003 / DA 14-0002	South Bass Lake	Residential/Commercial	2341 acres 3236 Res. Lots, 475,000 sq. ft. commercial, 87 acres public facilities	Planning	Unknown	Specific Plan Draft 2
McCann Parcel Split (RES) P98-0011	2621 Crowdis Rd. APN 069-110-091	Residential Parcel split	3 Parcel Split	Improvement Plans Failed – Revisions needed 6/15/15	Unknown	Co. Planning Process
Miginella TM 07-1458-R/ BLA13-0015	Salmon Falls/Kaila Way APN 110-020-45	Residential	8 lots 26 acres	Planning	Unknown	Planning Approved 2.27.14
No Name = APN 115-040-16	North of Hawk View off Bass Lake	Residential Lots	114 lots	FIL Letter	Unknown	Planning
Oak Trails (Rescue) P14-0001	2660 Deer Valley Rd. APN 102-200-56	Residential	Parcel Split – 4 lots 42.26 Acres	Planning	Unknown	Co. Planning Process
Porter	Golden Foothill Pkwy	Commercial	6,075	One building complete. 2 nd building unknown	2011-12	Under construction

EL DORADO HILLS FIRE DEPARTMENT DEVELOPMENT ACTIVITY REPORT

Current

Promontory Lot D1 A13-0004/ Z13-0004/ TM13-1512	Sophia/Alexandria APN 124-070-62	Residential	63 Lots 11.01 acres	Approved	2014-2015	Under construction
Promontory Lot H Unit 1 & 2 TM06-1423	Beatty/Alexandria APN 124-390-03	Residential	64 lots 9 acres	Final Map 11/5/13	2015	Under construction
Promontory Village 8 TM13-1513	Via Baragio/Via Trevisio APN 124-400-01	Residential Lots	63 lots 63.24 acres	Planning/ Improvement Plans 5/7/15 (revisions)	2015	Grading under construction
Quail Commercial Center PD14-0007/ P14-0005/ Z14-0010	Sunglow Ct at Suncast APN 117-060-35	Commercial – existing – parcel split only	Parcel Split – 7 individual parcels 3.101 acres	TAC 12/15/14 Planning approved 3.12.15	Unknown	Co. Planning Process
Ridgeview Village Unit 9 TM08-1477	Beatty near Powers APN 120-010-01	Residential	49 lots 22.4 acres	Planning	Unknown	Planning Commission
Ridgeview West Unit 4 APN 120-700-07 (Trevisio II)	Via Barlogio at Via Trevisio	Residential Lots	20 lots	Final Map meeting 1/2015	Unknown	Planning
Salmon Falls Road Verizon	Arroyo Vista/ Lake Vista Lane	Cell Tower	85' Monopine	Planning Commission approved 11/13/14	Unknown	Co. Planning Process
Saratoga Estates Subdivision	West Dead End of Wilson/Folsom Boundary APN 120-070-02	Residential	316 lots on 121.95 acres	FIL Letter/Wildfire Safe Plan Review/ EIR started	Unknown	Planning
Schaefer Gym (Rescue) SUP 14-0002	1550 Old Ranch Rd APN 105-250-55	Commercial Gym	Gym 3,000 sq. ft. 4.43 acres	Planning Approved 3/15 To Rescue Board for Shared Access Agreement 6/10/15	Unknown	Co. Planning Process
Serrano J 5/6 Z13-0002/ PD13-0001/ TM13-1511	Bass lake Rd at Serrano Parkway APN 123-040-07, 09 & 115-400-13	Residential	119 homes 50 acres	Revision	Unknown	Large Lot Final Map August 13, 2013
Serrano K 6	Greenview	Residential	74 homes	complete	2012	Construction in process
Serrano K1/K2	Pannini / Da Vinci	Residential Lots	43 lots	Final Map 11/5/13	11/5/13	BOS - final

TM01-1377-F5	APN 123-390-02		49 acres			
Serrano K-5	Green view	Residential	151 homes	Final Map	Early 2014	Final Map Process
Serrano Village A-14 PD 08-0004 /TM 08-1464	Russi Ranch Dead end. APN 122-590-01	Residential - attached	54 lots 1 park 38.53 acres	Planning	Unknown	Co. Planning Process
Serrano Village C-2 Z 08-0005 / TM 08-1465	Russi Ranch Dead end. APN 122-030-05, 122-130-14, 122-140-03, 122-580-27, 122-590-01	Residential	50 lots 121 acres	Planning	Unknown	Co. Planning Process
Serrano Village D1 Z08-0037 / PD 08-0024 / TM 08-1484	Meadow Wood/ Boundary Oaks Dr. APN 121-040-20, 27	Residential	65 Lots 121 acres	Planning	Unknown	Co. Planning Process
Serrano Village J Lot H TM14-1524 / PD14-0008	Serrano/Bass Lake APN 123-280-10, 123-370-01, 03	Residential Lots	75 lots 23 acres	TAC Meeting 2/23/15	Unknown	Co. Planning Process
Serrano J5 Public Park SP15-0001/PD 15-0002	Serrano/Bass Lake APN 123-570-01	Park – replacing commercial	Park – four soccer fields 12 acres	Planning – TAC April 13, 2015	Unknown	Co. Planning Process
Serrano Westside	Near Raley's/ Serrano Parkway APN 120-160-03, 121-120-22, 121-040-20, 29, 31	Residential Multi-family	640 multi-family units 123 single family 50,000 ft. sq. commercial 105 acres	Planning	Unknown	NOP
Springs Equestrian Center (RES) Z04-0015/ SUP 01-0011/ P08-0036	Deer Valley and Green Valley Road APN 115-410-05	Equestrian Center	2 covered arenas 45,000 sq. Ft. each 420 horse stall barns Fenced riding area 12,000 commercial store	Planning	Unknown	Planning 10/23/14

			Camping 146.42 acres			
Summer Brook (Rescue) A07-0005/ Z07-0012/ PD07-0007/ TM07-1440	Green Valley near Deer Valley APN 102-210-12, 102-220-13	Residential	29 lots 90.3 acres	Approved by Planning 9/25/14	Unknown	Approved by Planning 9/25/14
Town Center ACE Hardware FIL	Next to Debbie Wongs	Commercial	21,800 square feet	FIL	Unknown	FIL
Town Center West PA11-0004/ PD95-02	Latrobe and White Rock Road – Blue Shield APN 117-160-17, -44 through -57	Commercial	Revision to Town Center West PD95-02 51 acres 1,168,060 sq. ft.	Planning	Unknown	Co. Planning Process
Verizon Cell Tower (RES)	3000 Alexandrite	Cell Tower	Cell tower	Permit	Dec. 2014	Building Permit
Valley View East Ridge TM 14-1521	Above Blackstone APN 118-130-28	Residential	701 Lots 735 acres	Planning Commission Approved 6/11	Unknown	Co. Planning Process
Watermark La Reserve P08-0013	Salmon Falls Rd. Adjacent to Watermark and Zee Estates APN 104-240-22	Residential	4 homes 20 acres	Improvement Plans Signed 9.14	Unknown	Mylar signed
Westmont Assisted Living	Golden Foothill at New Carson Crossing Drive APN 117-07-100	Assisted Living and Memory Care	149 beds in 134 units. 2 stories. 120,213 square feet	FIL	Unknown	Co. Planning
West Valley Unit 3B		Residential		Map Revision	Unknown	Co. Planning Process
West Valley 5B Unit 1	Blackstone	Residential		Final Map 11/5/13	11/5/13	BOS - final
West Valley Lot 6 & 7	Blackstone	Residential		Final Map 12/2013	12/2013	Co. Planning
Wilson Estates Z14-0002/ PD14-0001/ TM14-1515	Malcolm Dixon APN 126-070-22, 23, 30	Residential	28 homes on 28.18 acres	Approved at Board of Sups 11/13/14	Unknown	Co. Planning Process

RESOLUTION NO. 2015-09
EL DORADO HILLS COUNTY WATER DISTRICT
RESOLUTION OF THE BOARD CONFIRMING THE REPORT OF
THE FIRE MARSHAL RELATED TO COST OF WEED ABATEMENT AND
IMPOSING SUCH COSTS UPON PROPERTIES UPON WHICH ABATEMENT
HAS OCCURRED

WHEREAS, the El Dorado Hills County Water District Board (Fire Department) has the authority pursuant to Section 13879 of the Health and Safety Code to declare weeds a public nuisance and abate said weeds; and

WHEREAS, pursuant to the terms of said weed abatement program, the El Dorado Hills County Water District (EDHCWD) has provided notice to individual property owners declaring that weeds existing upon the identified properties constitute a public nuisance and providing the property owner with notice to abate said weeds within a specified time period; and

WHEREAS, said notices to property owners informed the subject property owner(s) that in the event the subject weeds were not abated within the time frames set forth in said notices, the El Dorado Hills County Water District would, pursuant to the authority granted to it by the Health and Safety Code, contract for the abatement of said weeds with the cost thereof incurred by the Fire Department constituting a special assessment against the property from which removal occurs; and

WHEREAS, the required abatement did not occur on certain properties more fully described in "Exhibit A" attached hereto, and the District contracted for the abatement of said weeds as set forth in its weed abatement program and in the notices to property owners; and

WHEREAS, the cost of the District's abatement of individual lots, including a seventy-five dollar (\$75.00) charge per abated lot for investigation, boundary determination, contracting, clerical and related costs as authorized by Health and Safety Code Section 14912, is detailed in the Report attached hereto, which Report must be approved by the Board prior to transmittal to the County Auditor's Office for collection; and

WHEREAS, the Report has been prepared as required by the governing statutes and posted for the requisite period;

NOW, THEREFORE, the District resolves as follows:

The Report required by Health and Safety Code Sections 14910 and 14911, having been properly prepared and posted for the requisite period, is hereby approved. The Fire Marshal is hereby directed to transmit a copy of said Report to the Office of the County Auditor Controller for purposes of collection of the costs of abatement of the respective properties referenced therein. The District submits to the Auditor Controller the costs of abatement for the attached parcel numbers which shall be included as a separate item on each tax bill of each such parcel and shall be collected at the same time and manner as County property taxes are collected as set forth in the applicable provisions of the Revenue and Taxation Code, and shall be subject to the same penalties and the same procedure and sale in the case of delinquency as provided for such taxes. All laws applicable to the levy, collection, and enforcement of County property taxes shall be applicable to each tax.

PASSED AND ADOPTED by the Board of the El Dorado Hills County Water District this 16th day of July, 2015 by the following vote:

AYES:

NOES:

ABSENT:

Barbara Winn, Board President

ATTEST:

Connie L. Bair, Board Secretary

Lexipol – Fire Policy Manual

Summary:

With each passing year, California employment law becomes more and more complex. Last fiscal year we began research on updating our policy manual to a comprehensive web-based system that is easy to use and understand but fully defensible when legally challenged. These efforts will reduce the liability for the organization and its personnel.

After extensive research, we were able to find only one organization that provides what we were looking for in a fire department policy manual. Lexipol provides customizable, state-specific, web-based policy manuals with an integrated training component to help departments operate more efficiently and effectively.

Some benefits of the Lexipol System include:

1. Lexipol provides comprehensive policies written by legal and fire professionals.
2. Lexipol experts constantly monitor major court decisions, legislation and emerging trends affecting fire service operations and provide immediate policy updates in response.
3. The Lexipol system allows cross-referencing to any accreditation standard.
4. The Lexipol system is 100% web-based with no software to purchase or maintain.
5. Lexipol supports policy manual training to the department with their DTB (Daily Training Bulletin) which provides comprehensive training on department specific topics to help firefighters learn the content of the department's policy manual along with the practical applications of the policy. This system also logs the training on each policy for each participant maintaining a permanent record.
6. Lexipol provides automated tools to ensure consistency between policy and training materials.
7. The Lexipol system is proven with multiple departments throughout California. (See attached list of current users.)
 - a. Extensive reference checks done with similar departments. All comments came back very positive regarding Lexipol and their product. Departments marked with an (*) on the provided list of current users were contacted for reference.
8. See attached "California Fire Policy Manual" sample.

Fiscal Impact:

The following costs were budgeted for and approved in the 2015/16 preliminary budget.

1. Startup costs year one (implementation)	\$15,900.00
2. First year subscription	\$ 8,700.00
3. Additional staff time for implementation (4 months)	\$ 8,000.00
4. Annual cost after year one	\$ 7,250.00

Recommendation:

Staff recommends entering into an agreement with Lexipol to transition our policy manual to their web-based product and enroll our personnel in the Daily Training Bulletin program as described above.

Lexipol Current Users Listing

Upland FD-CA
Lake Valley FPD-CA*
Rincon Valley FPD-CA
Nevada County Consolidated District-CA
Tulare FD-CA
Diamond Springs - El Dorado FPD-CA*
Univ of California Davis FD-CA
Penn Valley FPD-CA
Tiburon FPD-CA*
Merced FD-CA*
Colton FD-CA
Russian River FPD-CA
San Rafael FD-CA
Livermore-Pleasanton FD-CA*
Napa County FD-CA
Novato FPD-CA*
Sonoma Valley Fire & Rescue-CA
Fairfield FD-CA
Palo Alto FD-CA
Santa Maria FD-CA
California City FD-CA
Loma Linda FD-CA
Calexico FD-CA
Orange FD-CA
Patterson FD-CA
Lakeside FPD-CA
Santa Clara FD-CA
French Camp-McKinley FPD-CA
Davis FD-CA
Schell-Vista FPD-CA
Montclair FD-CA
North Tahoe FPD-CA*
Watsonville FD-CA
Manteca FD-CA
La Verne FD-CA
Fremont FD-CA
Ross Valley FD-CA
Rancho Cucamonga Fire District-CA
South Lake Tahoe FD-CA
San Jose FD-CA
Sanger FD-CA
Windsor FPD-CA
Cathedral City FD-CA

Murrieta FD-CA
Healdsburg FD-CA
San Gabriel FD-CA
South San Francisco FD-CA
Ontario FD-CA
Los Banos FD-CA
Arcata FPD-CA
Santa Clara County Central FPD-CA
Borrego Springs FPD-CA
Kenwood FPD-CA
Bonita Sunnyside FPD-CA
Pasadena FD-CA
Visalia FD-CA
Downey FD-CA
Belmont FD-CA
Ceres FD-CA*
Orange FD-CA
Lakeport FPD-CA
Menlo Park FPD-CA*
East Bay Regional Park District FD-CA
Milpitas FD-CA
Monterey FD-CA
Anaheim Fire & Rescue-CA
Porterville FD-CA
National City FD-CA
Sierra Madre FD-CA
Calistoga FD-CA
Dinuba FD-CA
Redwood City FD-CA
Southern Marin FD-CA
Long Beach FD-CA
Kings County FD-CA
Salinas FD-CA
Santa Rosa FD-CA
Truckee FPD-CA
Zayante FPD-CA
Chino Valley FD-CA
Monterey Park FD-CA
Hermosa Beach FD-CA

CALIFORNIA Fire Policy Manual

SAMPLE

Lexipol

PREDICTABLE IS PREVENTABLE®

California State Master Fire Department

Fire Policy Manual

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F 306

Rapid Intervention/Two-In Two-Out

F 306.1 PURPOSE AND SCOPE

The purpose of this policy is to increase firefighter safety by implementing procedures for safeguarding and rescuing firefighters while operating in environments that are immediately dangerous to life and health (IDLH).

This policy applies to all members assigned to an incident and is designed to ensure immediate assistance for members who become lost, trapped or injured by adhering to the two-in/two-out standard and designating rapid intervention groups (RIG) (29 CFR 1910.134(g)(4)).

F 306.1.1 DEFINITIONS

Definitions related to this policy include:

Immediately dangerous to life and health (IDLH) - An atmospheric concentration of any toxic, corrosive or asphyxiant substance that to an unprotected person poses an immediate threat to life, would cause irreversible adverse health effects or would impair an individual's ability to escape from a hazardous area. Interior atmospheric conditions at structure fires beyond the incipient stage are considered IDLH, as are a variety of rescue types.

Initial rapid intervention group (IRIG) - A group of at least two members located outside the IDLH atmosphere to initially monitor and provide emergency rescue for responders until a larger, more formalized rapid intervention group (RIG) is created. One of the two members may be assigned to an additional role, as long as the individual is able to perform assistance or rescue activities without jeopardizing the safety or health of any firefighter at the incident. An IRIG is also known as two-in/two-out.

Rapid intervention group (RIG) - A formalized designated group of individuals or companies whose sole function is to prepare, monitor and provide for effective emergency rescue of responders in IDLH atmospheres.

F 306.2 POLICY

It is the policy of the California State Master Fire Department to ensure that adequate personnel are on scene before interior operations begin in any IDLH environment. However, nothing in this policy is meant to preclude firefighters from performing emergency rescue activities before an entire team has assembled.

F 306.3 PRE-DEPLOYMENT

Prior to initiating any fire attack in any IDLH environment with no confirmed rescue in progress, members should ensure that there are sufficient resources on-scene to establish two-in/two-out procedures (29 CFR 1910.134(g)(4)).

- (a) Members should ensure that at least two firefighters using self-contained breathing apparatus (SCBA) enter the IDLH environment and remain in voice or visual contact with one another at all times.
- (b) At least two additional firefighters should be located outside the IDLH environment.

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1. One of the two outside firefighters may be assigned to an additional role so long as the individual is able to perform assistance or rescue activities without jeopardizing the safety or health of any firefighter working at the incident.

F 306.4 INITIAL DEPLOYMENT

A written personnel accountability system will be maintained whenever companies are operating at IDLH incidents. Individual crew names will be posted in a conspicuous location in the cab of department vehicles.

During the initial phase of an incident, confirmed rescues should take priority. When a confirmed rescue is in progress during the initial phase of an incident, emergency rescue activities may be performed before a designated IRIG has assembled.

All members operating in IDLH environments should be tracked and accounted for at all times, except when it would preclude firefighters from performing emergency rescue activities during the initial phase of the incident.

F 306.5 RIG DUTIES

The RIG should be assembled from resources at the scene, whose sole function is to prepare for, monitor and provide effective emergency rescue for responders.

- (a) To the extent possible, visual, voice and signal line communication should be maintained between those working in the IDLH environment and the RIG outside the IDLH environment.
- (b) RIG members should not be involved in any other duties that divert attention or resources away from their primary mission of responder rescue.
 1. Acceptable duties may include identifying and preparing access and emergency rescue egress points from affected areas, the pre-positioning of exterior ladders, forcible entry and other rescue equipment as needed at strategic locations.
- (c) Additional companies may be assigned to the RIG as conditions warrant. For large incidents with multiple points of entry, multiple RIGs should be considered.

F 306.6 EMERGENCY DEPLOYMENT OF A RIG

When a firefighter-down or firefighter-missing broadcast is transmitted, all non-emergency radio traffic should be cleared from the radio channels that the missing or trapped firefighter is using. Non-affected personnel should switch to other tactical frequencies. At least two individuals should be dedicated solely to monitoring the tactical channel. One person should be responsible for gathering information on the identity, location and condition of trapped or missing firefighter, while the second person should communicate and offer support on the tactical channel.

For an emergency deployment of a RIG, a Rescue Branch Director position should be activated to coordinate the rescue as well as any fire activities in support of the rescue effort. Other divisions and groups may support the Rescue Branch Director's efforts by diverting fire spread through horizontal or vertical ventilation to draw fire away from the affected rescue areas and by placing hose streams to check fire spread and protect rescue efforts.

The RIG supervisor should notify the Rescue Branch Director before making entry for emergency rescue. The Rescue Branch Director should provide any assistance that is appropriate to the situation. Additional resources should be ordered as needed, including

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Rapid Intervention/Two-In Two-Out

additional RIGs, medical treatment and transportation groups or other organizational elements.



Fire Daily Training Bulletin

Citizen Complaints Responding to Complaints

SCENARIO: You are a supervisor with Engine Company 5, which is located in one of the busier parts of town. The company is often dispatched to nighttime medical aid calls at a large senior citizens complex that is located nearby.

Penny Periwinkle, a resident of the complex, recently visited the station. Ms. Periwinkle often stops by to bring cookies to the crew. This time she seems a little agitated. She confides to you that the residents are upset because every time your crew responds to the complex, you wake them with your siren. The residents have asked her to be the person to approach you and ask you to stop using the siren when you respond. She says the residents are getting angry because they are losing valuable sleep. The residents have decided to file a formal complaint with the Fire Chief if this is not resolved right away.

ISSUE: WHAT STEPS SHOULD YOU TAKE TO RESPOND TO MS. PERIWINKLE?

RULE: Inquiries about employee conduct or performance that, if true, would not violate [department/agency] policy, federal, state or local law, policy or rule may be handled informally by a supervisor and shall not be considered a personnel complaint. Such inquiries generally include clarification regarding policy, procedures or the [Department/Agency]'s response to specific incidents.

REFER:

Policy 1028 - Personnel Complaint Procedure
Policy Section 1028.3 - Personnel Complaints

ANALYSIS: Department policy determines which calls are handled with a lights-and-siren response. Our policy dictates that fire apparatus responding to calls received through 9-1-1 use lights and sirens.

The residents at the senior citizen complex may not understand this, however. Therefore, your best bet may be to hold a special meeting to discuss the issue in an open forum. Participating in meetings and discussions such as these are an important part of the service we provide. It shows we're listening to the community and responding to their concerns.

CONCLUSION: As a supervisor, you should be able to handle this complaint at your level. You must reassure Ms. Periwinkle of the necessity of responding to medical aid calls in the quickest and safest manner possible. You have a responsibility to document this complaint and forward it to your superior with a summary of your response.

Since this complaint is a clarification regarding fire department policy and procedures, it is not considered a personnel complaint.

QUESTION: All complaints should be fully documented and handled at the appropriate level.

ANSWERS:

True

False

CORRECT ANSWER:

True



**LAKEHILLS FIRE SAFE COUNCIL
EL DORADO HILLS, CALIFORNIA**

June 15, 2015

El Dorado Hills Firefighter's Foundation
c/o Chief Dave Roberts
EDHFD – Station 85
1050 Wilson Blvd.
El Dorado Hills, CA 95762

RE: Donation

Dear Chief Roberts and EDH Firefighter's Foundation,

A big "thank you" to the Foundation for the generous donation of \$500 to the Lakehills Fire Safe Council, a 501(c)(3) charitable organization (61-1644376).

We greatly appreciate your contribution and continued support of the Lakehills Fire Safe Council. We used the donation to buy food for our May 17th Firewise Event. It was a community event which included associates from both Southpointe and Lakeridge Oaks communities. We had a very successful turnout with over 85 people. As an educational segment, photographic displays of the Shaded Fuel Break work were shared with the attendees (over 45 acres in Folsom Lake SRA was mitigated in the past 3 years).

Please extend our sincerest thanks to other members of the Foundation, including Todd Thalhamer. We consider the Foundation a partner in working toward the greater good. The Fire Safe Council is steadfast in this goal through our educational efforts, mindfulness of first responders, wildfire risk reduction and increasing safety of EDH residents.

Thanks again. Your trust and stewardship are much appreciated.

Sincerely,

A handwritten signature in cursive script, appearing to read "Peggy Willis".

Peggy Willis, Secretary
Lakehills Fire Safe Council
(916) 933-3238

cc: Board Packet
Note of Appreciation

Name: Linda Shamis
E-mail: Linda.Shamis@BoxerProperty.com

I just saw the story about firefighter Luke Bohanan(sp?) saving a fawn that was wrapped around a fence trying to flee a fire. I already greatly admire what firefighters go through every day, especially in California with the drought. But this story makes me proud to be a former Californian. What a lovely, kind and good hearted man Luke Bohanan is! Please send our most sincere thank yous to Mr. Bohanan from us in Houston. This angel is not only brave and kind, but beautiful inside and out! We wish him and the entire department of heroes our very best! May you all have good health, happiness, good fortune and peace.

Most sincerely,

Linda Shamis