

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
SEVEN HUNDRED FIRST MEETING
Thursday, December 12, 2013
(No meeting will be held on December 19, 2013)
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order and Pledge of Allegiance
- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 700th meeting held November 21, 2013
 - B. Approve Financial Statements for November 2013
End Consent Calendar
- III. Oral Communications
 - A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- IV. Correspondence
- V. Attorney Items
- VI. Committee Reports
 - A. Administrative Committee (Directors Barber and Hidahl)
 - 1. Review and update construction progress of Station 84
 - B. Fire Committee (Directors Durante and Winn)
 - C. Ad Hoc Committee Reports
 - 1.
 - A. Report on the response from Latrobe on the Request for Proposal; Board discussion; give direction to staff regarding next steps
 - B. Report from the Regional Operations Committee (Directors Hartley and Barber) regarding Annexation of Latrobe, Rescue and Diamond Springs/El Dorado Fire Protection District
 - 2. Report from Ad Hoc Committee regarding the Commission for Collaborative Fire Departments (Directors Hidahl and Hartley)
- VII. Operations Report
 - A. Operations Report (Receive and file)
 - B. Review and update regarding Joint Powers Authority
 - C. **Public Hearing:** Second Public Reading of Ordinance #36 adopting the 2013 edition of the California Fire Code, based upon the 2012 edition of the International Fire Code; Review and adopt
 - D. Review and approve bids to purchase Truck 8591

VIII. Fiscal Items

- A. Receive and file 2012-13 Annual Audit

IX. New Business

- A. Resignation of Director: Develop plans for replacement
- B. Reorganization of Board and Committees
- C. Review and establish meeting date(s) for 2014

X. Old Business

XI. Oral Communications

- A. Directors
- B. Staff

XII. Adjournment

Note: Action may be taken on any item posted on this agenda.

Connie\Word\Agendas\2013\

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRETH MEETING OF THE BOARD OF DIRECTORS

Thursday, November 21, 2013

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Durante called the meeting to order at 6:08 p.m. and Chief Roberts led the Pledge of Allegiance. Directors in attendance: Durante, Hidahl and Winn. (Director Hartley was in attendance via teleconference and Director Barber was absent.) Staff in attendance: Chief Roberts, Deputy Chief O’Camb and Chief Financial Officer Bair. Counsel Cook was also in attendance.

II. Special Presentation – Chief Roberts and the Board recognized retired Firefighter/ Paramedic Josh Couch with a Resolution of Appreciation for his nine years of dedicated service to the El Dorado Hills Fire Department and Community.

III. CONSENT CALENDAR

A. Approve minutes of the 699th meeting held October 17, 2013

B. Approve Financial Statements for October 2013

Director Winn made a motion to approve the Consent Calendar, seconded by Director Hidahl and unanimously carried.

IV. ORAL COMMUNICATIONS

A. EDH Professional Firefighters – None

B. EDH Firefighters Association – None

C. Public Comments – None

V. CORRESPONDENCE – None

VI. ATTORNEY ITEMS – None

VII. COMMITTEE REPORTS

A. Administrative Committee (Directors Barber and Hidahl)

- 1. Review and update on construction progress of Station 84** – Director Hidahl reported that the committee met with Chief O’Camb for a progress update. He stated that security fencing has been erected surrounding the old station for the public’s safety. He also stated that the architect’s drawings are being revised and a Request for Proposal will soon be published. Chief O’Camb added that approval for selecting a contractor will take place at the February Board meeting

and stated that the contractor and inspector of record roles are being combined. Director Hidahl said that options for obtaining solar energy will be discussed early next year.

B. Fire Committee (Directors Durante and Winn) – Nothing to report.

C. Ad Hoc Committee Reports

1. Report from the Regional Operations Committee regarding annexation of Latrobe, Rescue and Diamond Springs/El Dorado Protection District

A. Review and approve response to the Request for Proposal from Latrobe Fire Protection District – (Director Hartley and Barber) – Director Hidahl reported that the committee met with the Latrobe stakeholders regarding the proposal of annexation. Directors Hidahl and Hartley stated that the committee felt that it would be in our best interest to submit a response to the Request for Proposal (RFP) and Chief Roberts agreed. Chief Roberts stated that he worked on a response to the RFP using much of the information that had been used in the “White Paper”. He emphasized that the RFP had been reviewed by the committee which includes Union members but has not been put to a vote by the Union as yet; the vote will take place December 2. Director Hartley stated that it would be best to go ahead and submit the RFP and work out any issues with the Union as needed.

Director Hidahl asked for public comment; there was none.

Director Hartley made a motion to submit the Request for Proposal to the Latrobe Fire Protection District and the motion was seconded by Director Hidahl. A vote was taken; Ayes: (3); Noes: (1-Director Durante); Absent: Director Barber.

2. Commission for Collaborative Fire Departments (CCFD formerly League of Fire Districts) (Directors Hartley and Hidahl)

A. Review and approve Resolution 2013-11 supporting a permanent, sustainable funding solution for fire protection services in El Dorado County – Chief Roberts stated that the Board of Supervisors has asked for a Resolution from each District confirming the District’s intent to participate in the development of a sustainable funding solution.

Director Hidahl made a motion to approve Resolution 2013-11 in support of continuing to work with El Dorado County in an effort to find a permanent, sustainable funding solution for fire protection services in El Dorado County, seconded by Director Hartley. (Roll Call: Ayes: All; Noes: None. Absent: Barber.)

3. **Report from Human Resources Committee** (Directors Durante and Winn) – Nothing to report.

President Durante requested that with Board concurrence, Closed Session Item VII-C.4 be moved on the agenda following New Business.

VIII. OPERATIONS REPORT

A. Operations Report - Received and filed.

- B. Review and update regarding Joint Powers Authority** – Chief Roberts reported that the Red Hawk Casino has obtained their own ambulance service; the JPA is opposing this action as it violates their right of exclusivity of service to areas outside of the casino's sovereign land. Non renewal of this contract has created a \$580,000 loss of revenue to the JPA. In addition, Marshall Hospital has billed the JPA for \$20,000 for transporting of their Critical Care Transport Nurses; the JPA disagrees with the billing and is working towards a solution.

- C. Public Heading: First Public Reading of Ordinance #36 adopting the 2013 edition of the California Fire Code, based upon the 2012 edition of the International Fire Code** – Chief Lilienthal presented Ordinance #36 highlighting changes made from the previous ordinance and asked for Board's approval.

Director Winn made a motion to waive the First Public Reading of Ordinance #36 adopting the 2013 edition of the California Fire Code, based upon the 2012 edition of the International Fire Code and continue to the regular December meeting for adoption, seconded by Director Hidahl and unanimously carried.

Director Hidahl made a motion to review and approve Resolution 2013-12 related to Findings of Facts supporting amendments to the Fire Code, seconded by Director Winn and unanimously carried. (Roll Call: Ayes: All; Noes: None. Absent: Barber.)

There was no public comment made on the First Public Reading of Ordinance or the Findings of Facts supporting amendments to the Fire Code Resolution.

- D. Review and approve surplus of Engine 8572 – 2000 HME Pumper** – Chief O'Camb stated that because of high maintenance costs caused by mechanical issues, Staff is recommending that Engine 8572 be placed in surplus status and put out to bid.

Director Winn made a motion to place Engine 8572 – 2000 HME Pumper in surplus status and put it out to bid, seconded by Director Hidahl and unanimously carried.

IX. FISCAL ITEMS – None

X. NEW BUSINESS

- A. Set new date for December meeting (Proposed December 12, 2013)** – Director Durante proposed moving the December meeting to December 12 to accommodate the Santa Run and the Board concurred.

The meeting adjourned to Closed Session at 7:20 p.m. to discuss the following:

VII. COMMITTEE REPORTS (Taken out of sequence)

C. Ad Hoc Committee Reports

- 4. Closed Session: Pursuant to California Government Code Section 54957(b); Personnel Matter – Grievance; One Matter.**

The meeting reconvened at 7:48 p.m. President Durante reported that during Closed Session, no action was taken.

XII. ORAL COMMUNICATIONS

- A. Directors** – Director Hidahl asked that those residing in El Dorado Hills take time to fill out the community survey.
B. Staff – Chief Roberts reminded everyone of the upcoming Department Christmas Party scheduled for December 15.

XIII. ADJOURNMENT

Director Winn made a motion to adjourn the meeting, seconded by Director Hartley, and unanimously carried.

The meeting adjourned at 9:35 p.m.

Approved:

Connie Bair, Board Secretary

Greg C. Durante, President

El Dorado Hills Fire Department

Revenue and Expense Summary

October 2013

	Final Budget Fiscal Year 2013-2014	Actual Revenue Collected October 2013	Actual Revenue Collected YTD October 31 2013	Unrealized Revenues More Revenue than Expected	% of Revenue Collected
Revenue					
3240 • Tax Revenue					
3260 • Secured Tax Revenue	11,719,201		479,950.87	11,239,250.13	4.10%
3270 • Unsecured Tax Revenue	254,894		219,783.62	35,110.38	86.23%
3280 • Homeowners Tax Revenue	133,602			133,602.00	0.00%
3320 • Supplemental Tax Revenue	0		6,497.71	(6,497.71)	100.00%
3330 • Sacramento County Revenue	10,000			10,000.00	0.00%
Total 3240 • Tax Revenue	12,117,697	* See Note	706,232.20	11,411,464.80	5.83%
3510 • Misc. Operating Revenue					
3511 • Contributions/Prev Fees	20,000	1,375.00	3,905.20	16,094.80	19.53%
3512 • JPA Revenue	995,000	0.00	0.00	995,000.00	0.00%
3513 • Rental Income (Cell site)	21,960	3,743.62	7,487.24	14,472.76	34.10%
3514 • Grant Revenue	0	0.00		0.00	0.00%
3515 • OES/Mutual Aid Reimbursement	250,000	0.00	0.00	250,000.00	0.00%
3520 • Interest Earned	80,000	135.04	400.21	79,599.79	0.50%
3510 • Misc. Operating Revenue - Other	93,040	18,563.00	27,979.48	65,060.52	30.07%
Total 3510 • Misc. Operating Revenue	1,460,000	23,816.66	39,772.13	1,420,227.87	2.72%
3550 • Development Fee					
3560 • Development Fee Revenue	575,000		0.00	575,000.00	0.00%
3561 • Development Fee Interest	0		682.77	(682.77)	100.00%
Total 3550 • Development Fee	575,000	* See Note	682.77	574,317.23	0.12%
Total Revenue	14,152,697		746,687.10	13,406,009.90	
- Transfers (Board Authorized)					
Transfer from Capital Res/Sale of Assets	805,900		0.00	805,900.00	0.00%
Transfer from General Reserve Fund	3,826,945		0.00	3,826,945.00	0.00%
Total Transfers	4,632,845		0.00	4,632,845.00	0.00%
Total Revenue and Transfers	18,785,542	23,816.66	746,687.10	18,038,854.90	3.98%

Notes: Tax Revenue for current month is not available.

Tax Revenue collected/received in January and April.

Revenue and Expenditures should be 33.3%

Date prepared: 11/18/2013

El Dorado Hills Fire Department Revenue and Expense Summary October 2013

	Prelim Budget Fiscal Year 2013-2014	Actual Expended October 2013	Actual Expended YTD October 31 2013	Remaining Balance Available	% of Budget Expended
Expense					
6000 - Salaries & Wages					
6001 - Salaries & Wages, Fire	5,069,205	569,245.05	1,691,952.69	3,377,252.31	33.38%
6011 - Education Pay	372,900	42,421.11	127,632.51	245,267.49	34.23%
6016 - Salaries & Wages, Clerical/Misc	403,083	36,314.20	108,942.60	294,140.40	27.03%
6017 - Volunteer Pay	75,000	0.00	0.00	75,000.00	0.00%
6018 - Director Pay	14,800	1,200.00	4,000.00	10,800.00	27.03%
6019 - Overtime					
6019.1 - Overtime, Operational	1,185,000	195,893.55	637,492.24	547,507.76	53.80%
6019.2 - Overtime, Outside Aid	250,000	0.00	0.00	250,000.00	0.00%
6019.3 - Overtime, JPA	100,000	7,302.00	31,401.00	68,599.00	31.40%
Total 6019 - Overtime	1,535,000	203,195.55	668,893.24	866,106.76	43.58%
6020 - P.E.R.S. Retirement	2,079,987	145,432.59	606,598.91	1,473,388.09	29.16%
6031 - Life Insurance	5,746	410.40	1,641.60	4,104.40	28.57%
6032 - P.E.R.S. Health Benefits	1,086,537	82,904.94	331,376.90	755,160.10	30.50%
6033 - Disability Insurance	12,870	955.50	3,822.00	9,048.00	29.70%
6034 - Health Cost of Retirees	750,000	29,106.99	488,943.16	261,056.84	65.19%
6040 - Dental/Vision Expense	147,460	14,977.00	41,035.00	106,425.00	27.83%
6050 - Unemployment Insurance	15,994	216.59	401.55	15,592.45	2.51%
6060 - Vacation & Sick Expense Reserve	125,000	6,768.16	6,768.16	118,231.84	5.42%
6070 - Medicare	105,968	12,235.94	37,860.34	68,107.66	35.73%
Total 6000 - Salaries & Wages	11,799,550	1,145,384.02	4,119,868.66	7,679,681.34	34.92%
6100 - Clothing & Personal Supplies	92,300	14.11	16,223.54	76,076.46	17.58%
6110 - Communications					
6111 - Business Phones	57,200	3,176.12	12,450.70	44,749.30	21.77%
6112 - Dispatch Services	18,000	0.00	0.00	18,000.00	0.00%
Total 6110 - Communications	75,200	3,176.12	12,450.70	62,749.30	16.56%

Revenue and Expenditures should be 33.3%

Date prepared: 11/18/2013

**El Dorado Hills Fire Department
Revenue and Expense Summary
October 2013**

	Prelim Budget Fiscal Year 2013-2014	Actual Expended October 2013	Actual Expended YTD October 31 2013	Remaining Balance Available	% of Budget Expended
6120 • Housekeeping	21,360	2,146.95	6,427.95	14,932.05	30.09%
6130 • Insurance					
6131 • General Insurance (Annual)	51,000	0.00	0.00	51,000.00	0.00%
6132 • Workers Compensation	519,898	41,617.75	166,471.00	353,427.00	32.02%
Total 6130 • Insurance	<u>570,898</u>	<u>41,617.75</u>	<u>166,471.00</u>	<u>404,427.00</u>	<u>29.16%</u>
6140 • Maintenance of Equipment					
6141 • Tires	14,000	2,690.11	3,939.72	10,060.28	28.14%
6142 • Parts & Supplies	10,000	740.26	3,817.65	6,182.35	38.18%
6143 • Outside Work	100,500	266.84	10,510.95	89,989.05	10.46%
6144 • Equipment Maintenance	120,845	14,510.91	33,174.82	87,670.18	27.45%
6145 • Radio Maintenance	5,000	0.00	505.79	4,494.21	10.12%
Total 6140 • Maintenance of Equipment	<u>250,345</u>	<u>18,208.12</u>	<u>51,948.93</u>	<u>198,396.07</u>	<u>20.75%</u>
6150 • Maintenance, Structures & Ground	55,300	3,723.09	22,481.27	32,818.73	40.65%
6160 • Medical Supplies					
6161 • Medical Supplies	1,000	0.00	0.00	1,000.00	0.00%
Total 6160 • Medical Supplies	<u>1,000</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00%</u>
6170 • Dues and Subscriptions	7,355	75.00	4,973.23	2,381.77	67.62%
6180 • Miscellaneous					
6181 • Miscellaneous	8,700	69.85	951.42	7,748.58	10.94%
6182 • Honor Guard	3,000	0.00	0.00	3,000.00	0.00%
6183 • Explorer Program	1,000	0.00	0.00	1,000.00	0.00%
6183 • Pipes and Drums	3,000	0.00	0.00	3,000.00	0.00%
Total 6180 • Miscellaneous	<u>15,700</u>	<u>69.85</u>	<u>951.42</u>	<u>14,748.58</u>	<u>6.06%</u>
6190 • Office Supplies	20,350	842.07	3,343.59	17,006.41	16.43%

El Dorado Hills Fire Department

Revenue and Expense Summary

October 2013

	Prelim Budget Fiscal Year 2013-2014	Actual Expended October 2013	Actual Expended YTD October 31 2013	Remaining Balance Available	% of Budget Expended
6200 • Professional Services					
6201 • Audit	10,500	0.00	0.00	10,500.00	0.00%
6202 • Legal	120,000	8,783.40	24,913.04	95,086.96	20.76%
6203 • Notices	3,500	54.05	622.45	2,877.55	17.78%
6204 • Misc.	239,440	12,364.34	40,172.58	199,267.42	16.78%
6205 • Elections/Tax Administration	1,000	0.00	0.00	1,000.00	0.00%
Total 6200 • Professional Services	374,440	21,201.79	65,708.07	308,731.93	17.55%
6220 • Rents and Leases - Buildings	104,744	8,686.48	34,745.92	69,998.08	33.17%
6230 • Small Tools and Supplies	46,900	1,058.99	3,348.36	43,551.64	7.14%
6240 • Special Expenses					
6241 • Training	69,750	5,668.73	15,354.66	54,395.34	22.01%
6242 • Fire Prevention	14,250	2,770.07	5,741.11	8,508.89	40.29%
6243 • Licenses	1,000	0.00	0.00	1,000.00	0.00%
6244 • Directors' Training & Travel	3,000	0.00	0.00	3,000.00	0.00%
Total 6240 • Special Expenses	88,000	8,438.80	21,095.77	66,904.23	23.97%
6250 • Transportation and Travel					
6251 • Fuel and Oil	75,000	10,673.65	33,648.56	41,351.44	44.87%
6252 • Travel	15,000	79.00	79.00	14,921.00	0.53%
6253 • Meals & Refreshments	18,000	2,910.13	5,019.42	12,980.58	27.89%
Total 6250 • Transportation and Travel	108,000	13,662.78	38,746.98	69,253.02	35.88%
6260 • Utilities					
6261 • Electricity	60,000	7,139.49	21,558.70	38,441.30	35.93%
6262 • Natural Gas/Propane	27,000	254.20	798.46	26,201.54	2.96%
6263 • Water/Sewer	14,000	2,668.29	5,464.63	8,535.37	39.03%
Total 6260 • Utilities	101,000	10,061.98	27,821.79	73,178.21	27.55%
6720 • Fixed Assets	5,053,100	471,819.98	520,576.59	4,532,523.41	10.30%
6999 • Contingencies	0	0.00	0.00	0.00	0.00%
Total Budget and Expenses	18,785,542	1,750,187.88	5,117,183.77	13,668,358.23	27.24%
Net Revenue/Expenses Over/Short +/-	0		(4,370,496.67)		

El Dorado Hills Fire Department

12/9/2013 2:36 PM

Register: 1000 · Bank of America

From 11/01/2013 through 11/30/2013

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/01/2013	EFT	P.E.R.S. Health	-split-	Health Benefits...	112,011.93			350,523.01
11/01/2013	EFT	P.E.R.S. ING	-split-	PR13-10-3 Con...	7,800.66			342,722.35
11/01/2013	16679	DC Management, LLC	6220 · Rents and Lease...		8,686.48			334,035.87
11/01/2013	16686	California State Disb...	-split-	For 10-31-13 P...	666.92			333,368.95
11/01/2013	16687	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,892.15			331,476.80
11/01/2013	16688	CA Assoc. of Profess...	6000 · Salaries & Wag...		955.50	X		330,521.30
11/01/2013	16689	Standard Insurance Co.	6000 · Salaries & Wag...	Life Insurance	410.40			330,110.90
11/04/2013	EFT	Nationwide Retireme...	-split-		11,992.14			318,118.76
11/08/2013	EFT	ADP	6200 · Professional Ser...		288.52			317,830.24
11/08/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		120.00			317,710.24
11/11/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		15.00			317,695.24
11/11/2013	EFT	Business Card	-split-	Auth Rep Conf...	3,715.45			313,979.79
11/11/2013	EFT	U.S. Bank	-split-		7,647.90			306,331.89
11/12/2013	EFT	ADP (FSA)	-split-		122.99			306,208.90
11/13/2013		Transfer from LAIF	1074 · Local Agency I...	Confirm #1415...			500,000.00	806,208.90
11/13/2013	16690	Atwood Insurance	6130 · Insurance:6131 ...		46,060.00			760,148.90
11/13/2013	16691	Managed Health Net...	6200 · Professional Ser...		751.40			759,397.50
11/13/2013	16692	Greg F. Durante (Di...	6000 · Salaries & Wag...		200.00			759,197.50
11/13/2013	16693	Charles J. Hartley	-split-	Director Pay	400.00			758,797.50
11/13/2013	16694	John Hidahl	-split-		400.00			758,397.50
11/13/2013	16695	Barbara Winn	-split-		200.00			758,197.50
11/13/2013	16696	Lou Barber	6000 · Salaries & Wag...		100.00			758,097.50
11/13/2013	16697	California State Disb...	-split-	For 11-14-13 P...	666.92			757,430.58
11/13/2013	16698	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,753.70			755,676.88
11/13/2013	16699	Brad Ballenger	6000 · Salaries & Wag...		1,335.00			754,341.88
11/13/2013	16700	David Kennedy	6000 · Salaries & Wag...		112.00			754,229.88
11/13/2013	16701	Dwight Piper	6000 · Salaries & Wag...		150.00			754,079.88
11/13/2013	16702	Dennis Planje	6000 · Salaries & Wag...		150.00			753,929.88
11/13/2013	16703	Frederick Russell	6000 · Salaries & Wag...		150.00			753,779.88
11/13/2013	16704	Angelica Silveira	6000 · Salaries & Wag...		150.00			753,629.88
11/13/2013	16705	Absolute Secured Sh...	6190 · Office Supplies		35.00			753,594.88
11/13/2013	16706	A-CHECK	-split-		271.50			753,323.38
11/13/2013	16707	All Clean Commerci...	6120 · Housekeeping		688.00			752,635.38
11/13/2013	16708	APPTIX Inc.	-split-		1,146.64			751,488.74
11/13/2013	16709	Aflac	-split-		125.08			751,363.66
11/13/2013	16710	Aramark	6100 · Clothing & Pers...	Rags	106.00			751,257.66
11/13/2013	16711	Arnolds for Awards	6180 · Miscellaneous:6...		49.31			751,208.35
11/13/2013	16712	A T & T	-split-	UVERSE TV ...	185.56			751,022.79
11/13/2013	16713	AT&T (CALNET 2)	-split-		582.29			750,440.50
11/13/2013	16714	Best Best & Krieger	6200 · Professional Ser...		993.72			749,446.78

El Dorado Hills Fire Department

12/9/2013 2:36 PM

Register: 1000 · Bank of America

From 11/01/2013 through 11/30/2013

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/13/2013	16715	Blue Ribbon Personn...	6200 · Professional Ser...		2,395.47			747,051.31
11/13/2013	16716	Bugman Pest Control	-split-		235.00			746,816.31
11/13/2013	16717	Cambridge Hardware	6150 · Maintenance,Str...		12.67			746,803.64
11/13/2013	16718	Carbon Copy, Inc	-split-		406.16			746,397.48
11/13/2013	16719	Cooperative Personn...	6200 · Professional Ser...		6,318.00			740,079.48
11/13/2013	16720	El Dorado Disposal S...	-split-	Garbage	625.05			739,454.43
11/13/2013	16721	E.I.D.	6720 · Fixed Assets	Water/Sewer	82.28			739,372.15
11/13/2013	16722	El Dorado Press	6190 · Office Supplies		731.00			738,641.15
11/13/2013	16723	Ferrell Gas	6260 · Utilities:6262 · ...		737.40			737,903.75
11/13/2013	16724	InterState Oil Compa...	-split-		6,894.70			731,009.05
11/13/2013	16725	MDSTAT Urgent Ca...	6200 · Professional Ser...		355.00			730,654.05
11/13/2013	16726	Motorola Solutions Inc	6140 · Maintenance of ...		64.49			730,589.56
11/13/2013	16727	Mountain Democrat	-split-		191.30			730,398.26
11/13/2013	16728	P. G. & E.	-split-	Sta 84, 85, 86, 87	5,006.02			725,392.24
11/13/2013	16729	Photos by JC	6180 · Miscellaneous:6...		200.00			725,192.24
11/13/2013	16730	Project Leadership A...	-split-		5,440.00			719,752.24
11/13/2013	16731	Radiation Safety & C...	6140 · Maintenance of ...		436.19			719,316.05
11/13/2013	16732	Reibes Auto Parts	-split-		845.58			718,470.47
11/13/2013	16733	Sentinel Fire Equipm...	6150 · Maintenance,Str...		121.15			718,349.32
11/13/2013	16734	Solon Fire Control	6140 · Maintenance of ...		35.00			718,314.32
11/13/2013	16735	State Compensation ...	6130 · Insurance:6132 ...	Workers Comp	41,617.75			676,696.57
11/13/2013	16736	UPS Store	-split-		1,330.23			675,366.34
11/13/2013	16737	Verizon Wireless	-split-		1,709.13			673,657.21
11/13/2013	16738	Verizon Wireless - 1	6110 · Communication...		991.97			672,665.24
11/13/2013	16739	West Coast Frame/C...	-split-		8,167.16			664,498.08
11/13/2013	16740	U.S. Bank (Rescue)	-split-		2,425.45			662,072.63
11/13/2013	16741	El Dorado County	6200 · Professional Ser...		50.00			662,022.63
11/14/2013		ADP (FSA)	2031 · FSA-Dependent...		962.55			661,060.08
11/14/2013	PR13-11-1	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	60,163.39			600,896.69
11/14/2013	PR13-11-1	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	194,322.39			406,574.30
11/15/2013		Bank Charges	6190 · Office Supplies	Bank Charges	166.88			406,407.42
11/15/2013	EFT	P.E.R.S. ING	-split-	PR13-11-1 Con...	7,800.66			398,606.76
11/18/2013		ADP (FSA)	2032 · FSA-Medical C...		128.55			398,478.21
11/18/2013	EFT	Nationwide Retireme...	-split-		11,992.14			386,486.07
11/19/2013		Deposit	-split-	Deposit			11,203.94	397,690.01
11/19/2013		Deposit	-split-	Deposit			789.27	398,479.28
11/19/2013	EFT	P.E.R.S. Retirement	-split-	Conf# 1000365...	80,976.80			317,502.48
11/19/2013	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000365...	3,715.60			313,786.88
11/19/2013	EFT	P.E.R.S. Retirement (...)	-split-	Conf# 1000365...	1,602.25			312,184.63
11/19/2013	EFT	P.E.R.S. Retirement	-split-	Conf# 1000365...	81,311.21			230,873.42

El Dorado Hills Fire Department

12/9/2013 2:36 PM

Register: 1000 · Bank of America

From 11/01/2013 through 11/30/2013

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/19/2013	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000365...	3,738.95			227,134.47
11/19/2013	EFT	P.E.R.S. Retirement (...)	-split-	Conf# 1000365...	1,602.25			225,532.22
11/20/2013	EFT	Business Card	-split-	Auth Rep Conf...	5,039.76			220,492.46
11/21/2013	Void	Aaron Albillar	6150 · Maintenance,Str...	Reverse of GJE...		X	326.57	220,819.03
11/22/2013		Transfer from LAIF	1074 · Local Agency I...	Confirm #1416...			500,000.00	720,819.03
11/22/2013	16742	Aaron Albillar	6150 · Maintenance,Str...		326.57			720,492.46
11/22/2013	16743	Bobby Boeker	6240 · Special Expense...		47.00			720,445.46
11/22/2013	16744	Blain Stumpf	6720 · Fixed Assets		365.00			720,080.46
11/22/2013	16745	Cundiff and Associates	6200 · Professional Ser...		1,125.00			718,955.46
11/22/2013	16746	DC Management, LLC	6220 · Rents and Lease...		8,686.48			710,268.98
11/22/2013	16747	El Dorado Hills Rota...	6170 · Dues and Subsc...		75.00			710,193.98
11/22/2013	16748	El Dorado County Fi...	6170 · Dues and Subsc...		100.00			710,093.98
11/22/2013	16749	E.I.D.	6720 · Fixed Assets	Water/Sewer	9,200.00			700,893.98
11/22/2013	16750	El Dorado Press	6190 · Office Supplies		204.25			700,689.73
11/22/2013	16751	Hefner, Stark & Mar...	6200 · Professional Ser...	Legal Services	10,348.65			690,341.08
11/22/2013	16752	Kovatch Mobile Equi...	6720 · Fixed Assets		15,000.00			675,341.08
11/22/2013	16753	Oracle America, Inc.	6200 · Professional Ser...		1,000.00			674,341.08
11/22/2013	16754	Phillip Wesson	6100 · Clothing & Pers...		100.00			674,241.08
11/22/2013	16755	Waynes Locksmith	6150 · Maintenance,Str...		739.28			673,501.80
11/22/2013	16756	WFCA - The Daily ...	6200 · Professional Ser...		225.00			673,276.80
11/26/2013		ADP (FSA)	2031 · FSA-Dependent...		550.92			672,725.88
11/27/2013		ADP (FSA)	2032 · FSA-Medical C...		15.00			672,710.88
11/27/2013	EFT	P.E.R.S. ING	-split-	PR13-11-2 Con...	7,800.66			664,910.22
11/27/2013	PR13-11-2	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	64,953.37			599,956.85
11/27/2013	PR13-11-2	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	200,393.73			399,563.12
11/27/2013	PR13-11-2	Payroll - Checks	2021 · Federal Tax Wit...	Payroll Ck#913...	9,586.52			389,976.60
11/29/2013	EFT	Nationwide Retireme...	-split-		11,992.14			377,984.46
11/29/2013	EFT	ADP (FSA Service C...	6200 · Professional Ser...		82.80			377,901.66



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT

November 2013



*"Your Safety,
Our Commitment"*

ALARM STATISTICS

190	Calls for the Month 2013
177	Calls for the Month 2012
2469	Total "2013 Year to Date"
2205	Total "2012 Year to Date"
88%	Unit Response, 10 Minutes (before exception reports)
92%	Medic Unit Response, 11 Minutes (before exception reports)

*64 consecutive months in compliance.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Monthly Response Time Statistics

<u>Jan- 2013</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>	<u>July-2013</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>
Station 84	88%	92%	92%	05:36	Station 84	70%	81%	89%	06:03
Station 85	72%	88%	94%	05:46	Station 85	85%	100%	100%	05:05
Station 86	78%	89%	100%	06:11	Station 86	55%	73%	82%	06:36
Station 87	65%	94%	100%	05:35	Station 87	80%	100%	100%	04:36
<u>Feb-2013</u>					<u>Aug-2013</u>				
Station 84	100%	100%	100%	04:08	Station 84	74%	96%	96%	05:19
Station 85	95%	95%	100%	05:10	Station 85	97%	100%	100%	04:31
Station 86	75%	91%	100%	06:40	Station 86	50%	50%	70%	07:10
Station 87	76%	91%	91%	05:18	Station 87	76%	84%	88%	05:28
<u>Mar-2013</u>					<u>Sept-2013</u>				
Station 84	68%	77%	87%	06:05	Station 84	81%	75%	93%	05:54
Station 85	87%	93%	93%	04:50	Station 85	84%	100%	92%	06:04
Station 86	78%	100%	100%	06:05	Station 86	88%	72%	72%	06:52
Station 87	71%	88%	100%	05:38	Station 87	65%	100%	95%	04:55
<u>April-2013</u>					<u>Oct -2013</u>				
Station 84	73%	80%	87%	05:56	Station 84	85%	92%	92%	05:30
Station 85	92%	92%	96%	05:01	Station 85	71%	71%	83%	06:12
Station 86	93%	93%	100%	05:18	Station 86	75%	94%	100%	04:37
Station 87	86%	90%	93%	05:45	Station 87	85%	100%	100%	05:26
<u>May-2013</u>					<u>Nov-2013</u>				
Station 84	69%	81%	100%	06:32	Station 84	96%	96%	100%	04:11
Station 85	67%	76%	81%	06:40	Station 85	76%	87%	84%	06:10
Station 86	80%	93%	100%	06:22	Station 86	67%	100%	67%	06:36
Station 87	83%	88%	92%	05:37	Station 87	80%	80%	95%	05:59
<u>June-2013</u>					<u>Dec-2012</u>				
Station 84	95%	100%	100%		Station 84	87%	87%	90%	05:28
Station 85	75%	88%	100%		Station 85	87%	91%	96%	05:21
Station 86	50%	100%	100%		Station 86	58%	83%	92%	06:45
Station 87	92%	96%	100%		Station 87	66%	87%	87%	05:44

Note: The target of a 6 minute response time to 90% of code 3 emergency calls (a lights and sirens, 911 emergency) was adopted by past administrations and Board of Directors based on NFPA 1710 guidelines. The NFPA 1710 sets these guidelines based on statistics that both fires and critical medical emergencies have the best outcome if contact is made within this time frame. Fire stations were strategically located throughout the District with this target in mind. It is important to note that there are several factors that can affect the 6 minute response target such as having to put on safety gear, responding to calls during the night or not being in quarters at the time of the call.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Latrobe Response by Month

<u>January-2013</u>	Total-2 1-Medical Aid 1-Vehicle Fire	<u>July-2013</u>	Total-1 1-Medical Aid
<u>February- 2013</u>	Total-3 3-Medical Aid	<u>August-2013</u>	Total-5 2-Medical Aid 3 Vehicle Accident
<u>March- 2013</u>	Total-2 1-Medical Aid 1-Vehicle Accident	<u>September-2013</u>	Total-1 1-Medical Aid
<u>April- 2013</u>	Total-3 2-Medical Aid 1-Vehicle Accident	<u>October-2013</u>	Total-1 1-Vehicle Fire
	Total-2 2-Medical Aid	<u>November-2013</u>	Total – 4 2 Medical Aid 2 Vehicle Accident
<u>June- 2013</u>	Total-6 3-Medical Aid 1-Vehicle Accident 1-Grass Fire	<u>December- 2012</u>	2

- Contract with Latrobe Fire Department to provide service to all code 3 emergency calls 24/7 started March, 2012

EL DORADO HILLS COUNTY WATER DISTRICT**ORDINANCE No. 36**

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE EL DORADO HILLS COUNTY WATER DISTRICT AS FOLLOWS:

AN ORDINANCE OF THE EL DORADO HILLS COUNTY WATER DISTRICT ADOPTING THE 2013 EDITION OF THE CALIFORNIA FIRE CODE, BASED UPON THE 2012 EDITION OF THE INTERNATIONAL FIRE CODE, REGULATING AND GOVERNING THE SAFEGUARDING OF LIFE AND PROPERTY FROM FIRE AND EXPLOSION HAZARDS ARISING FROM THE STORAGE, HANDLING AND USE OF HAZARDOUS SUBSTANCES, MATERIALS AND DEVICES, AND FROM CONDITIONS HAZARDOUS TO LIFE OR PROPERTY IN THE OCCUPANCY OF BUILDINGS AND PREMISES IN THE EL DORADO HILLS COUNTY WATER DISTRICT; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFORE; REPEALING ORDINANCE NO. 35 OF THE EL DORADO HILLS COUNTY WATER DISTRICT AND ALL OTHER ORDINANCES AND PARTS OF THE ORDINANCES IN CONFLICT THEREWITH.

Be it ordained by the Board of Directors of the **El Dorado Hills County Water District**, also known as the El Dorado Hills Fire Department:

Section 1: FINDINGS:

Section 2: ADOPTION OF CODE:

Section 3: CALIFORNIA FIRE CODE, AMENDMENTS:

Section 4: ESTABLISHING LIMITS:

Section 5: CONFLICT

Section 6: SEVERABILITY

Section 7: EFFECTIVE DATE AND PUBLICATION:

SECTION 1: FINDINGS:

The El Dorado Hills County Water District makes certain changes (listed below) to the California Fire Code, 2013 Edition, pursuant to Health and Safety Code Section 13869.7, 17958.7 and 18941.5 during this code adoption process. Such changes are necessary because of local climatic, geological and/or topographic conditions. The El Dorado Hills County Water District has adopted, pursuant to Section 18941.5 of the California Health and Safety Code, the findings of facts relative to these conditions by Resolution 36 of the El Dorado Hills Fire Department dated _____.

These changes include amendments and additions to the California Fire Code in the following sections: 105.6.26-27, 109.4, 111.4, 113.6, 113.6.1, 503, 507.5.1, 604.1, 903.2, 903.2a, 903.2b, 903.2.1.1, 903.2.1.2, 903.2.1.3, 903.2.1.4, 903.2.2.1, 903.2.3, 903.2.4, 903.2.7, 903.2.9, 903.2.10, 907.2a, 907.2b, 907.2c, 5601.2, 5608.2, Table 6104.3 Footnote "d", 6112.1, 6112.2, 6112.3, 6112.4, 6113.1, Appendix B105.2. These changes are itemized in SECTION 2: ADOPTION OF CODE of this ordinance.

These changes also include the following International Fire Code Sections and Appendices not adopted by the State of California: 101.1 thru 101.5, 102.6 thru 102.8, 102.10 thru 102.12, 103.1 thru 104.1, 104.3 thru 104.4, 104.6 thru 104.6.4, 104.8, thru 104.9.2, 104.10.1 thru 104.11.3, 105.2.3, 105.3.1 thru 105.3.2, 105.6.9, Table 105.6.10, 105.6.12, 105.6.16 thru 105.6.19, 105.6.27 thru 105.6.42, 105.6.44 thru 105.6.45, 105.7.15 thru 105.7.16, 106.1, 107.1 thru 108.3, 109.3.2 thru 109.4.1, 112.1, 113.1 thru 115.5, 303.1-303.9, 305.1-305.4, 307.1, thru 307.5, 308.1 thru 308.5, 408.1 thru 408.11.3, 503 F, J, and K, based on the 2012 edition of the International Fire Code as published by the International Code Council.

SECTION 2: ADOPTION OF CODE:

That a certain document, three (3) copies of which are on file in the office of the Secretary of the Board of Directors of the EDHCWD (Fire Department), being marked and designated as the California Fire Code, 2013 edition, in its entirety, and the following International Fire Code Sections and Appendices not adopted by the State of California; 101.1 thru 101.5, 102.6 thru 102.8, 102.10 thru 102.12, 103.1 thru 104.1, 104.3 thru 104.4, 104.6 thru 104.6.4, 104.8, thru 104.9.2, 104.10.1 thru 104.11.3, 105.2.3, 105.3.1 thru 105.3.2, 105.6.9, Table 105.6.10, 105.6.12, 105.6.16 thru 105.6.19, 105.6.27 thru 105.6.42, 105.6.44 thru 105.6.45, 105.7.15 thru 105.7.16, 106.1, 107.1 thru 108.3, 109.3.2 thru 109.4.1, 112.1, 113.1 thru 115.5, 303.1 thru 303.9, 305.1 thru 305.4, 307.1, thru 307.5, 308.1 thru 308.5, 408.1 thru 408.11.3, 503, and Appendix F, J, and K, based on the 2012 edition of the International Fire Code as published by the International Code Council and the 2013 California Fire Code, be and is hereby adopted as the Fire Code of the El Dorado Hills County Water District, in the State of California regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the El Dorado Hills County Water District are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 3 of this ordinance.

SECTION 3: CALIFORNIA FIRE CODE, AMENDMENTS:

The following Sections are hereby amended or added:

California Fire Code, Chapter 1 Amendments – Scope and Administration:

Section 105 - Permits

Section 105.6.26 is amended as follows: LP Gas.

Section 105.6.27 of Chapter 1 of the Fire Code of the El Dorado Hills County Water District is amended to read as follows:

105.6.27 - LP Gas

1. Storage and use of LP-gas.

Exception: A permit is not required for individual containers with a ~~500~~ 100 gallon water capacity or less serving occupancies in Group R-3.

Section 109 - Violations

Section 109.4 is amended as follows: Violation penalties.

Section 109.4 of Chapter 1 of the Fire Code of the El Dorado Hills County Water District is amended to read as follows:

Section 109.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than \$1000.00 and/or by imprisonment not exceeding 6 months, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense. (Health & Safety Code Section 13145 and 17995).

Section 111 – Stop Work Orders

Section 111.4 is amended as follows: Failure to comply.

Section 111.4 of Chapter 1 of the Fire Code of the El Dorado Hills County Water District is amended to read as follows:

111.4. Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not less than \$500 or not more than \$1,000. (Health & Safety Code Section 13145 and 17995).

Section 113.6 and 113.6.1 are added as follows: Fees.

Sections 113.6 and 113.6.1 of Chapter 1 of the Fire Code of the El Dorado Hills County Water District are added to read as follows:

113.6 Permit, Plan Review and Inspection Fees. A schedule of fees adopted by the Fire District Board of Directors for Plan Review, Inspections and the issuance of Permits by the Fire District may be found in the most current El Dorado Hills County Water District fee schedule (Health & Safety

Code 17951).

113.6.1 Cost Recovery Fees. Fire service fees may be charged to any person, firm, corporation or business that through negligence, violation of the law, or as a result of carelessness, is responsible for the cause of the Fire District to respond to the scene of an incident. A district board may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged. (Health and Safety Code 13916). The fee shall not exceed the actual cost of suppressing the fire and/or responding to the scene of an incident.

California Fire Code, Chapter 5 Amendments – Fire Service Features

Section 503 - Fire Apparatus Access Roads

Section 503 of the Fire Code of the El Dorado Hills County Water District is adopted and amended to read as follows:

503.1 Where required.

Fire apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.3.

503.1.1 Buildings and facilities.

Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet (45 720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an *approved* route around the exterior of the building or facility.

Exception: The *fire code official* is authorized to increase the dimension of 150 feet (45 720 mm) where:

1. The building is equipped throughout with an *approved automatic sprinkler system* installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3.
2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an *approved* alternative means of fire protection is provided.
3. There are not more than two Group R-3 or Group U occupancies.

503.1.2 Additional access.

The *fire code official* is authorized to require more than one fire apparatus access road based on the potential for impairment of a single road by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access.

503.1.3 High-piled storage.

Fire department vehicle access to buildings used for *high-piled combustible storage* shall comply with the applicable provisions of Chapter 32.

503.2 Specifications.

All fire apparatus access roads shall be installed and arranged in accordance with Sections 503.2.1 through 503.2.8.

[California Code of Regulations, Title 19, Division 1, §3.05(a)] Fire Department Access and Egress. (Roads)

(a) Roads. Required access roads from every building to a public street shall be all-weather hard-surfaced (suitable for use by fire apparatus) right-of-way not less than 20 feet (6096 mm) in width. Such right-of-way shall be unobstructed and maintained only as access to the public street.

Exception: The enforcing agency may waive or modify this requirement if in his opinion such all-weather hard surfaced condition is not necessary in the interest of public safety and welfare.

503.2.1 Dimensions.

For one and two family dwelling units (R3) applications, fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm) than 18 feet, plus one foot shoulder on each side, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm). This conforms with Title 14 SRA Fire Safe Regulations as adopted by El Dorado County Section 1273.01.

For applications other than (R3), fire apparatus access roads shall have an unobstructed width of not less than 20 feet, plus one foot shoulder on each side, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm) or as approved by the fire code official.

All Driveways as defined by Title 14 SRA Fire Safe Regulations as adopted by El Dorado County shall be not less than 12 feet wide.

503.2.2 Authority.

The *fire code official* shall have the authority to require an increase in the minimum access widths where they are inadequate for fire or rescue operations.

503.2.3 Surface.

Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be surfaced so as to provide all-weather driving capabilities. All weather surfaces shall be asphalt, concrete or other approved driving surface.

503.2.4 Turning radius.

The required turning radius of a fire apparatus access road shall be determined by the *fire code official*.

503.2.5 Dead ends.

For one and two family dwelling units (R3) applications, dead-end fire apparatus access roads shall comply with Title 14 SRA Fire Safe Regulations as adopted by El Dorado County Section 1273.09 and shall have a turnaround constructed at its terminus.

For applications other than (R3), dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) in length shall be provided with an approved area for turning around fire apparatus.

503.2.6 Bridges and elevated surfaces.

Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with the current El Dorado County Transportation Division bridge standard. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges when required by the *fire code official*. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces which are not designed for such use, *approved* barriers, *approved* signs or both shall be installed and maintained when required by the *fire code official*.

503.2.7 Grade.

The grade of the fire apparatus access road shall be within the limits established by the *fire code official* based on the fire department's apparatus.

503.2.8 Angles of approach and departure.

The angles of approach and departure for fire apparatus access roads shall be within the limits established by the *fire code official* based on the fire department's apparatus.

503.3 Marking.

Where required by the *fire code official*, *approved* signs or other *approved* notices or markings that include the words NO PARKING—FIRE LANE shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. The means by which *fire lanes* are designated shall be maintained in a clean and legible condition at all times and shall be replaced or repaired when necessary to provide adequate visibility.

503.4 Obstruction of fire apparatus access roads.

Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Section 503.2.1 shall be maintained at all times.

503.4.1. Traffic calming devices.

Traffic calming devices shall be prohibited unless *approved* by the *fire code official*.

503.4.2 Fire Apparatus Access Gates

Fire Apparatus Access Road Gates shall meet the standards identified in the Fire Department's Gate Standard.

503.4.3 Roads from 20 to 29 feet in width.

Section 503.4.3 of the Fire Code of the El Dorado Hills County Water District is amended to read as follows:

503.4.3 Roads from 20 to 29 feet in width. Fire apparatus access roads, 20 to 29 feet wide, shall be posted on both sides as a fire lane, with no parking allowed on either side of the roadway.

Section 503.4.4 shall be amended as follows: Roads from 30 to 35 feet in width.

Section 503.4.4 of the Fire Code of the El Dorado Hills County Water District is amended to read as follows:

503.4.4 Roads from 30 to 35 feet in width. Fire apparatus access roads, 30 to 35 feet wide, shall be posted on one side as No Parking, Fire Lane, with parking allowed only on the opposite side of the roadway.

Section 503.4.5 shall be added as follows: Roads 36 feet and greater in width.

Section 503.4.5 of the Fire Code of the El Dorado Hills County Water District is added to read as follows:

503.4.5 Roads 36 feet and greater in width. Fire apparatus access roads, 36 feet and greater in width, may allow parking on both sides of the roadway.

503.5 Required gates or barricades.

The *fire code official* is authorized to require the installation and maintenance of gates or other *approved* barricades across fire apparatus access roads, trails or other accessways, not including public streets, alleys or highways. Electric gate operators, where provided, shall be *listed* in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F 2200.

503.5.1 Secured gates and barricades.

When required, gates and barricades shall be secured in an *approved* manner. Roads, trails and other accessways that have been closed and obstructed in the manner prescribed by Section 503.5 shall not be trespassed on or used unless authorized by the *owner* and the *fire code official*.

Exception: The restriction on use shall not apply to public officers acting within the scope of duty.

503.5.2 Fences and gates. *School grounds may be fenced and gates therein may be equipped with locks, provided that safe dispersal areas based on 3 square feet (0.28 m²) per occupant are located between the school and the fence. Such required safe dispersal areas shall not be located less than 50 feet (15 240 mm) from school buildings. Every public and private school shall conform with Section 32020 of the Education Code, which states: The governing board of every public school district, and the governing authority of every private school, which maintains any building used for the instruction or housing of school pupils on land entirely enclosed (except for building walls) by fences or walls, shall, through cooperation with the local law enforcement and fire-protection agencies having jurisdiction of the area, make provision for the erection of gates in such fences or walls. The gates shall be of sufficient size to permit the entrance of the ambulances, police equipment and fire-fighting apparatus used by the law enforcement and fire-protection agencies. There shall be no less than one such access gate and there shall be as many such gates as needed to assure access to all major buildings and ground areas. If such gates are to be equipped with locks, the locking devices shall be designed to permit ready entrance by the use of the chain or bolt-cutting devices with which the local law enforcement and fire-protection agencies may be equipped.*

503.6 Security gates.

The installation of security gates across a fire apparatus access road shall be *approved* by the fire chief. Where security gates are installed, they shall have an *approved* means of emergency operation. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators, where provided, shall be *listed* in accordance with UL 325. Gates intended for automatic

operation shall be designed, constructed and installed to comply with the requirements of ASTM F 2200.

The Following Sections of the California Fire Code, Appendix D – Fire Apparatus Access Roads are adopted and amended to read as part of Chapter 5 as follows:

503.7 Commercial And Industrial Developments

503.7.1 Buildings exceeding three stories or 30 feet in height. Buildings or facilities exceeding 30 feet (9144 mm) or three stories in height shall have at least two means of fire apparatus access for each structure.

503.7.2 Buildings exceeding 62,000 square feet in area. Buildings or facilities having a gross building area of more than 62,000 square feet (5760 m²) shall be provided with two separate and approved fire apparatus access roads.

503.7.3 Remoteness. Where two access roads are required, they shall be placed a distance apart equal to not less than one half of the length of the maximum overall diagonal dimension of the property or area to be served, measured in a straight line between accesses.

Exception: Fire apparatus roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or similar condition, and an approved alternative means of fire protection is provided.

503.8 Aerial Fire Apparatus Access Roads

503.8.1 Where required. Buildings or portions of buildings or facilities exceeding 30 feet (9144 mm) in height above the lowest level of fire department vehicle access shall be provided with approved fire apparatus access roads capable of accommodating fire department aerial apparatus. Overhead utility and power lines shall not be located within the aerial fire apparatus access roadway.

503.8.2 Width. Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet (7925 mm), exclusive of shoulders, in the immediate vicinity of any building or portion of building more than 30 feet (9144 mm) in height.

503.8.3 Proximity to building. At least one of the required access routes meeting this condition shall be located within a minimum of 15 feet (4572 mm) and a maximum of 30 feet (9144 mm) from the building, and shall be positioned parallel to one entire side of the building.

503.9 Multiple-Family Residential Developments

503.9.1 Projects having more than 100 dwelling units. Multiple- family residential projects having more than 100 dwelling units shall be equipped throughout with two separate and approved fire apparatus access roads.

503.10 One- or Two-Family Residential Developments

503.10.1 One- or two-family dwelling residential developments. Developments of one- or two-family dwellings shall be provided with separate and approved fire apparatus access roads and shall meet the requirements of 503.7.3 Remoteness, when required by the Fire Chief.

Section 507 – Fire Protection Water Supplies

Sections 507.5.1 of Chapter 5 of the Fire Code of the El Dorado Hills County Water District are amended to read as follows:

Section 507.5.1 is amended to read as follows:

Section 507.5.1 Where required. Where a portion of the facility or building hereafter constructed or moved into or within the jurisdiction is more the 400 150 feet from a hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, on-site fire hydrants and mains shall be provided where required by the fire code official.

Exception:

1. For Group R-3 and Group U occupancies, equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.1, the distance requirement shall be not more than 600 feet (183 m).

California Fire Code, Chapter 6 Amendments – Building Services and System

Section 604 - Emergency and Standby Power Systems

Sections 604.1 of Chapter 6 of the Fire Code of the El Dorado Hills County Water District are amended to read as follows:

Section 604.1 is Amendment as follows:

Section 604.1 Installations. Emergency and standby power systems required by this code or the California Building Code shall be installed in accordance with this code, NFPA 110 and NFPA 111. All buildings, other than one- and two-family dwelling units, and agricultural buildings not used for commercial purpose, with stand-by power shall have a shunt trip device that disconnects all power sources to the building, approved by the Fire Code Official. Existing installations shall be maintained in accordance with the original approval.

California Fire Code, Chapter 9 Amendments – Fire Protection Systems

Section 903 – Automatic Sprinkler Systems

Section 903.2 is amended to read as follows:

Section 903.2 of Chapter 9 of the Fire Code of the El Dorado Hills County Water District is amended

to read as follows:

~~**903.2 Where required.** Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in Sections 903.2.1 through 903.2.12.~~

903.2 Where required. Approved, NFPA 13 automatic sprinkler system shall be required and installed in all buildings or structures, greater than 3600 square feet, when constructed or relocated within the jurisdiction.

Exceptions:

1. One- and two-family dwelling units (R-3 Occupancies).
2. Agricultural buildings not under Special Use Permit used for commercial purposes.

Sections 903.2.a and 903.2.b are added to read as follows: Status of existing buildings.

Sections 903.2.a and 903.2.b of Chapter 9 of the Fire Code of the El Dorado Hills County Water District are added to read as follows:

903.2.a Status of existing buildings greater than 3,600 square feet. In existing buildings 3600 square feet or greater, other than one- and two-family dwelling units, and agricultural buildings not under Special Use Permit for commercial purposes, where the floor area of the building or structure is increased by an addition of more than thirty percent (30%) or 1,000 square feet, whichever is less, such building or structure shall be made to conform to Section 903.2.

903.2.b Status of existing buildings less than 3,600 square feet. In existing buildings 3,600 square feet or less, other than one-and two-family dwelling units, and agricultural buildings not under Special Use Permit for commercial purposes, where the floor area of the building or structure is increased to a total square footage over 3,600 square feet, by an addition of more than thirty percent (30%) or 1,000 square feet, whichever is less, such building or structure shall be made to conform to Section 903.2.

The following sections are amended by changing California Fire Code requirements to 3,600 square feet for fire sprinkler installation, as follows (the complete text of the section is not provided):

<u>903.2.1.1</u>	<u>Group A-1.</u>	<u>Change 12,000 square feet to 3,600 square feet.</u>
<u>903.2.1.2</u>	<u>Group A-2.</u>	<u>Change 5,000 square feet to 3,600 square feet.</u>
<u>903.2.1.3</u>	<u>Group A-3.</u>	<u>Change 12,000 square feet to 3,600 square feet.</u>
<u>903.2.1.4</u>	<u>Group A-4.</u>	<u>Change 12,000 square feet to 3,600 square feet.</u>
<u>903.2.2.1</u>	<u>Group B.</u>	<u>All Group B occupancies over 3,600 square feet.</u>
<u>903.2.3</u>	<u>Group E.</u>	<u>Change 12,000 square feet to 3,600 square feet.</u>
<u>903.2.4</u>	<u>Group F-1.</u>	<u>All Group F-1 except manufacturing of upholstered furniture and mattresses and wood working operations exceeding 2500 square</u>

		<u>feet.</u>
903.2.7	Group M.	<u>Change 5000 square feet to 3,600 square feet.</u>
903.2.9	Group S-1.	<u>All Group S-1 except Storage of upholstered furniture and mattresses exceeding 2500 square feet.</u>
903.2.10	Group S-2.	<u>Change 12,000 square feet to 3,600 square feet.</u>

Section 907 – Fire Alarm and Detection Systems

Sections 907.2.a, 907.2.b, and 907.2.c are added to read as follows:

Sections 907.2.a, 907.2.b and 907.2.c of Chapter 9 of the Fire Code of the El Dorado Hills County Water District are added to read as follows:

907.2.a An approved fire alarm/detection system shall be installed in all buildings with a floor area less than 3,600 square feet.

Exceptions:

1. One and two family dwellings (R-3 Occupancies)
2. Agricultural buildings not under Special Use Permit used for commercial purposes.
3. Buildings with a floor area less than 500 square feet may be exempt, as determined by the Fire Chief, based on building construction material and features, location, occupancy type, and distance to exposures.

907.2.b Status of existing buildings. In existing buildings without an approved automatic sprinkler system, other than one- or two-family dwelling units, agricultural building not under Special Use permit for commercial purposes where a fire alarm/detection system does not exist and the floor area of the building or structure is increased or modified by more than thirty percent (30%) or 1,000 square feet, whichever is less, such building or structure shall be made to conform to Section 907 when required by the Fire Chief. Buildings with a floor area less than 500 square feet may be exempt, as determined by the Fire Chief, based on building construction materials and features, location, occupancy type, and distance to exposures.

907.2.c. Monitoring. All fire alarm/detection systems shall be connected directly through and monitored by a U.L. approved central, proprietary or remote station service, which gives audible and visual signals at a constantly attended location.

California Fire Code, Chapter 56 Amendments – Explosives and Fireworks

Section 5601.2 is added as follows: Explosives permits required.

Section 5601.2 of Chapter 56 of the Fire Code of the El Dorado Hills County Water District is added to read as follows:

5601.2 – Explosives Permits. Where explosives permits are required, they shall be issued by the Fire

Chief and the El Dorado County Sheriff's Department.

Section 5608.2 is added as follows: Fireworks permits required.

Section 5608.2 of Chapter 56 of the Fire Code of the Appropriate District is added to read as follow:

5608.2 – Fireworks Permits. Where fireworks permits are required, they shall be issued by the Fire Chief and the El Dorado County Board of Supervisors.

California Fire Code, Chapter 61 Amendments – Liquefied Petroleum Gases

Table 6104.3 Footnote “d” is amended to read as follows:

Table 6104.3 Footnote “d” of Chapter 61 of the Fire Code of the El Dorado Hills County Water District is amended to read as follows:

6104.3 Footnote “d” - 500 gallons becomes 251 gallons. Installation of DOT tanks, with setbacks from structures less than 10 feet, must be approved by the AHJ.

Section 6112 is added as follows: High Altitude Liquefied Petroleum Gas Installations (4,000’ and Above).

Section 6112.1 is added as follows: Regulators.

Section 6112 of Chapter 61 of the Fire Code of the El Dorado Hills County Water District is added to read as follows:

6112.1 Regulators. Two-stage regulator system shall be installed in accordance with manufacturer requirements.

1. First stage regulator and connecting pigtail shall be installed under a protective valve cover on the tank. The mounting position of the first stage regulator shall be listed for this application.

Section 6112.2 is added as follows: Vertical Yard Riser Piping.

Section 6112.2 of Chapter 61 of the Fire Code of the El Dorado Hills County Water District is added to read as follows:

6112.2 Vertical Riser Piping.

1. Minimum of Schedule 40-iron piping.
2. Riser shall be within 3 inches horizontally of the tank.
3. Swing joints shall be installed above and below tank level to provide for the tank movement. (Street elbows shall not be used.)
4. A listed flexible riser constructed of copper or stainless steel tubing and protected by a steel covered sheathed material may be used instead of swing joints. The flexible alternative shall provide sufficient slack to allow for tank movement.

Section 6112.3 is added as follows: Second Stage Regulators.

Section 6112.3 of Chapter 61 of the Fire Code of the El Dorado Hills County Water District is added

to read as follows:

6112.3 Second Stage Regulators.

1. The riser and second stage regulator shall be installed on the gable end of the building as close as practical to the building wall.

Exception: If not feasible due to structural or topographical constraints.

2. The riser shall be equipped with a listed gas shut off valve prior to the second stage regulator.

3. A protective cover shall be installed over the second stage regulator and meter (if installed) at the building. The minimum design for the protective cover and support structure shall be equal to or greater than the building design load as determined by the Building Department. The support structure shall be securely attached to the building wall or ground surface.

4. Riser piping shall not be embedded in asphalt or concrete.

Exception: If 1 inch of annular clearance is maintained from all side of the piping.

Section 6112.4 is added as follows: Markings and Locations.

Section 6112.4 of Chapter 61 of the Fire Code of the El Dorado Hills County Water District is added to read as follows:

6112.4 Marking and Locations.

1. An approved sign shall be located directly above the riser shut off valve on the building in a visible location.

2. The liquefied petroleum gas supplier shall affix a weatherproof identification tag to the inside of the tank valve protecting cover. This tag shall contain the supplier's name and emergency telephone number.

3. Tank installation shall be permanently marked by a metal or wood material snow marker, with a minimum dimension of 2 inches by 2 inches. The snow marker shall be of sufficient height to rise above the annual snow depth and shall be a minimum of 10 feet in height. The snow markers shall be painted yellow and located on opposite ends of the tank.

Section 6113 is added to read as follows: Underground Liquefied Petroleum Gas Tank Installations.

Section 6113 of Chapter 61 of the Fire Code of the El Dorado Hills County Water District is added to read as follows:

Section 6113.1 is added to read as follows: Permits and Plans.

Section 6113.1 of Chapter 61 of the Fire Code of the El Dorado Hills County Water District is added to read as follows:

6113.1 - Permits and Plans. Permits shall be required and plans shall be submitted for all underground tank installations and approved by the AHJ.

Appendix B – Fire Flow Requirements for Buildings

Section B105.2 – Buildings other than one and two family dwellings:

Section B105.2 of Appendix B of the Fire Code of the El Dorado Hills County Water District is amended to read as follows:

Section B105.2 is amended as follows:

Exceptions:

1. A reduction in required fire flow up to ~~75~~ 50 percent, as approved, is allowed when the building is provided with an approved automatic sprinkler system installed in accordance with Sections 903.3.1.1 or 903.3.1.2. The resulting fire flow shall not be less than 1,500 gallons per minute for the prescribed duration as specified in Table B105.1.

SECTION 4. ESTABLISHING LIMITS:

That the geographic limits referred to in certain sections of the Fire Code of El Dorado Hills County Water District are hereby established as follows:

Sections 5704.2.9.6.1 - Geographic limits in which flammable or combustible liquids in above-ground tanks outside of buildings is prohibited:

The limits, referred to in Sections 5704.2.9.6.1 of the Fire Code of El Dorado Hills County Water District in which the storage of Class I flammable liquids or Class II combustible liquids in above-ground tanks outside of buildings is restricted, are hereby established as the limits of the El Dorado Hills County Water District, County of El Dorado.

The storage of Class I flammable liquids or Class II combustible liquids in above-ground tanks outside of buildings is allowed in an AHJ approved Commercial, Industrial Zone with a Special/Conditional Use Permit issued by the County of El Dorado.

Sections 5706.2.4.4 - Geographic limits in which flammable or combustible liquids in above-ground tanks is prohibited:

The limits, referred to in Sections 5706.2.4.4 of the Fire Code of El Dorado Hills County Water District in which the storage of Class I flammable liquids or Class II combustible liquids in above-ground tanks is restricted, are hereby established as the limits of the El Dorado Hills County Water District, County of El Dorado.

The storage of Class I flammable liquids or Class II combustible liquids in above-ground tanks is allowed in an AHJ approved Commercial, Industrial Zone with a Special/Conditional Use Permit issued by the County of El Dorado.

Section 5806.2- Geographic limits in which storage of flammable cryogenic fluids in stationary containers is prohibited:

The limits referred to in Section 5806.2 of the Fire Code of El Dorado Hills County Water District in which storage of flammable cryogenic fluids in stationary containers is prohibited are hereby

established as the limits of the El Dorado Hills County Water District, County of El Dorado.

The storage of flammable cryogenic fluids in stationary containers is allowed in an AHJ approved Commercial, Industrial Zone with a Special/Conditional Use Permit issued by the County of El Dorado.

Section 6104.2 - Geographic limits in which storage of liquefied petroleum gases is to be restricted for the protection of heavily populated and congested areas:

The limits, referred to in Section 6104.2 of the California Fire Code, in which storage of liquefied petroleum gas in excess of an aggregate of 2,000 gallons water capacity is restricted, are hereby established as limits of the El Dorado Hills County Water District, County of El Dorado.

1. The storage of liquefied petroleum gas in excess of an aggregate of 2,000 gallons water capacity when located at least one-half (1/2) mile from property zoned or designated for residential use and at least one-half (1/2) mile from existing residential development with a density greater than one (1) dwelling unit per acre and at least one-half (1/2) mile from any hotel or motel is allowed when AHJ approved and a Special/Conditional Use Permit is issued by the County of El Dorado.
2. Dispensing within established limits. Within the limits established by law restricting the dispersion of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 2,000 gallons. The dispensing of liquefied petroleum gas in excess of an aggregate of 2,000 gallons water capacity when located at least one-half (1/2) mile from property zoned or designated for residential use and at least one-half (1/2) mile from existing residential development with a density greater than one (1) dwelling unit per acre and at least one-half (1/2) mile from any hotel or motel is allowed when AHJ approved and a Special/Conditional Use Permit is issued by the County of El Dorado.

SECTION 5: CONFLICT

That Ordinance No. 35 of the El Dorado Hills County Water District, and all other ordinances or parts of ordinances herewith are hereby repealed.

SECTION 6: SEVERABILITY

If any Ordinance, article, subsection or subdivision thereof, provision, sentence, clause or phrase of this code, or any application thereof, is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the remaining provisions of this code, which can be given effect without the invalid portions and, therefore, such invalid portions are declared to be severable. The El Dorado Hills County Water District hereby declares that it would have enacted this Ordinance and each of its articles, sections, subsections, or subdivisions thereof, provisions, sentences, clauses or phrases irrespective of the fact that one or more of them is declared invalid.

SECTION 7: EFFECTIVE DATE AND PUBLICATION:

This Ordinance shall take effect thirty (30) days after its adoption. The El Dorado Hills County Water District Board Secretary is directed to publish this ordinance in a newspaper of general circulation in

the District. In lieu of publication of the full text of the ordinance, a summary of the ordinance may be published by the by the Board Secretary within fifteen (15) days after its passage and a certified copy shall be posted in the office of the El Dorado Hills County Water District, pursuant to Government Code Section 36933(c) (1).

The above Ordinance was introduced at a meeting of the Board of Directors of the El Dorado Hills County Water District on the _____, 2013 and it was then read for the first time. The Ordinance was read for the second time on the _____, 2013 and approved by the following vote:

PASSED AND ADOPTED by the Board of Directors of the El Dorado Hills County Water District this, _____.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Greg F. Durante, President

ATTEST:

Connie L. Bair, Board Secretary

Award Bid for Truck 8591/T-85

Summary:

The Board of Directors put the old T-85 (8591) into surplus status back in June 2013. A request for bid was published to all fire agencies in the region with the bid close early in December.

Two fire districts submitted bids on Truck 85 and are attached:

- The City of Rio Vista Fire Department had two options, both for \$150,000.
Option #1- Pay \$50,000 down and carry the note for four years at 4% interest.
Option #2- The City of Rio Vista will secure a lease purchase agreement for the purchase of Truck 85 for \$150,000.
- Diamond Springs El Dorado Fire Protection District bid \$90,000 cash.

Fiscal Impact:

This money would go into the Capital Replacement Fund for future use.

Recommendation:

Staff has no recommendation but makes the following observations:

- Staff does not feel that it would be prudent to carry a note for any other District. The City of Rio Vista should secure their own lease purchase agreement.
- Recognizing the \$60,000 difference in the bids, operationally there is a benefit of having a second Truck available in El Dorado County for back up as well as training and standardization of operating policies.



CITY OF RIO VISTA

One Main Street, Rio Vista, California 94571
Phone: (707) 374-6451 Fax: (707) 374-6763

November 25, 2013

El Dorado Hills Fire Department
1050 Wilson Blvd.
El Dorado Hills, CA. 95762

Re: Proposal for Purchase of 2000 Spartan Aerial Ladder Truck

The following is a proposal from the City of Rio Vista for the purchase of the 2000 Spartan Aerial Ladder Truck being offered for sale by your department. The city agrees to purchase the vehicle under Option A or Option B below, as determined by seller.

Option A- Lease/ Purchase Agreement with El Dorado Hills Fire Department

Purchase Price	\$150,000
Down Payment-	\$ 50,000
Balance	\$100,000 to be paid annually @ 4% interest as follows:

\$ 27,549	January 6, 2015
\$ 27,549	January 6, 2016
\$ 27,549	January 6, 2017
<u>\$ 27,549</u>	January 6, 2018

Total Payments	\$160,196
----------------	-----------

Option B- Lease/ Purchase Agreement with Private Financing

Purchase Price	\$150,000
----------------	-----------

The City of Rio Vista will secure a lease/purchase agreement for the purchase of the vehicle and pay the full purchase price to the El Dorado Hills Fire Department at closing.

Conditions:

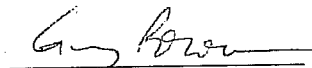
If either option is acceptable to the El Dorado Hills Fire Department, the City of Rio Vista City Council will need to formally approve the purchase agreement at their regular meeting on Dec. 17, 2013.

Requested Equipment:

If either option is acceptable to the El Dorado Hills Fire Department, the following shall be included in the purchase price:

1. All equipment present during the review of vehicle in Rio Vista on Nov. 7, 2013.
2. Additional straight ladder missing from full complement of ladders on Nov. 7, 2013.
3. Monitor missing from vehicle on Nov. 7, 2013.
4. Firecom headsets missing from vehicle on Nov. 7, 2013.
5. Two calendar days of training on vehicle and ladder operation in City of Rio Vista to be provided by El Dorado Hills Fire Department personnel on dates agreeable to both parties.
6. All vehicle maintenance and service records held by El Dorado Hills Fire Department.

Please feel free to contact us for any additional information or clarification of this proposal.



Greg Bowman
Interim City Manager



Russell Sherman
Interim Fire Chief

Diamond Springs - El Dorado

Fire Protection District



November 15, 2013

Chief Dave Roberts
El Dorado Hills Fire Department
1050 Wilson Boulevard
El Dorado Hills, CA 95762

Re: Proposal for Purchase of Quint

Dear Chief Roberts,

Thank you for the opportunity to submit this proposal to purchase the Quint. We are optimistic that the Quint meets the operational needs of our district. We realize that the Fair Market Value of the truck may be higher than we can afford to pay at this time. We have \$90,000 in Capital Improvement money identified in our Long Range Plan that we should be able to use to purchase the Quint. Although we regret that our offer is low, we would really like to see the Quint stay in El Dorado County so it can be used to serve the citizens for whom it was originally purchased.

We would like to make a formal offer to purchase the Quint for the lump sum amount of \$90,000. We understand that a Ladder Certification was not performed last year and would request that one is performed by your district before we take delivery of the vehicle. We also request that we be allowed to have our mechanic perform a full evaluation of the vehicle at our expense.

We look forward to hearing from you soon and hope that we are able to make this work and keep this much needed piece of equipment in El Dorado County.

Sincerely,

Robert Combs
Fire Chief

cc: Gregory Durante, Jim O'Camb

El Dorado Hills Senior Center



Hi Matt & the Color Guard Team -

Every time we see your spectacular Color Guard to honor our Veterans we are so impressed - and honored - and especially touched.

Thanks so much for making our celebration of our Veterans extra special.

AND - thanks to the Association for all the treats & goodies. Your group are amazing Just & Staff

**EL DORADO HILLS COUNTY WATER DISTRICT
(dba EL DORADO HILLS FIRE DEPARTMENT)**

**FINANCIAL STATEMENTS
AND INDEPENDENT AUDITOR'S REPORT
for the year ended June 30, 2013**

CONTENTS

	<u>Pages</u>
Independent Auditor's Report	1-2
Management's Discussion and Analysis	3-6
Financial Statements:	
Statement of Net Position and Governmental Fund Balance Sheet	7
Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balances	8
Statement of Revenues and Expenditures - Compared to Budget	9-10
Notes to Financial Statements	11-23
Supplemental Information:	
Principal Officials	25
Schedule of Funding Progress of Other Postemployment Benefits Plan	26
Statement of Cash Flows	27

ROBERT
W.
JOHNSON

An Accountancy Corporation
Certified Public Accountant

6234 BIRDCAGE STREET • CITRUS HEIGHTS, CA 95610-5949 • (916) 723-2555

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
El Dorado Hills Fire Department
El Dorado Hills, California

We have audited the accompanying financial statements of El Dorado Hills Fire Department, as of and for the year ended June 30, 2013, as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the State Controller's Minimum Audit Requirements for California Special Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of El Dorado Hills Fire Department as of June 30, 2013, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America, as well as the accounting systems prescribed by the State Controller's Office and State Regulations governing Special Districts.

Other Matters

Required Supplementary Information

The Management's Discussion and Analysis is not a required part of the financial statements but is supplemental information required by the Government Auditing Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplemental information. However, we did not audit the information and express no opinion on it.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Robert W. Johnson, An Accountancy Corporation

Citrus Heights, California

October 4, 2013



Management's Discussion and Analysis (MD&A)

As management of the El Dorado Hills County Water District (Fire Department) we offer this management discussion and analysis report as an overview and analysis of the financial activities of the Fire Department for the fiscal year ended June 30, 2013.

Our discussion and analysis of the Fire Department provides the reader with an overview of the District's financial position and performance. The MD&A describes the significant changes from the prior year that occurred in general operations and discusses the activities during the year for capital assets. The discussion concludes with a description of currently known facts, decisions and conditions that are expected to impact the financial position of the District's operations. We encourage the reader to consider the information presented here in conjunction with the additional information furnished in our annual financial report including the financial statements and notes to the financial statements.

Background

The El Dorado Hills County Water District (Fire Department) is a Special District established in 1963. The District provides fire and emergency medical services to the community of El Dorado Hills which is approximately 30,000 acres.

Financial Reporting

The Fire Department maintains its accounts in accordance with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB). The Fire Department is mostly financed from property tax collected and distributed by the County of El Dorado.

Investment Policies and Procedures

The Board reviews the investment policy periodically. The Board is invested mostly with the State of California Local Agency Investment Fund and minimally with the El Dorado County Treasury.

Balance Sheets, Statements of Revenues, Expenses and Changes in Net Position

The balance sheets include all of the Fire Department's assets and liabilities, using the accrual basis of accounting, as well as information about which assets can be utilized for general purposes, and which assets are restricted by other commitments. The statements of revenues, expenses, and changes in net position report all of the revenues and expenses during the time periods indicated.

**Summary of Financial Position and Changes in Net Position as of and
for the years ended June 30, 2013 and June 30, 2012**

Assets	2012-2013	2011-2012
Cash	21,094,957	21,688,648
Accounts Receivable	488,503	328,565
Capital Assets	27,126,307	26,118,081
Less, accumulated depreciation	(7,489,464)	(6,863,018)
	<hr/>	<hr/>
Total Assets	41,220,303	41,272,276

Liabilities

Accounts Payable	176,535	137,438
Accrued employee benefits payable	342,452	343,401
Accrued vacation and sick leave benefits	1,277,409	1,276,458
Weed abatement deposits	8,275	10,432
	<hr/>	<hr/>
	1,804,671	1,767,729

Fund Balance / Net Position

Invested in Capital Assets	19,636,843	19,255,063
Reserved	1,025,588	794,839
Unreserved	18,753,201	19,454,645
	<hr/>	<hr/>
Total Fund Balances	39,415,632	39,504,547
	<hr/>	<hr/>
Total Liabilities and Fund Balances	41,220,303	41,272,276

Revenue, Expenses and Changes in Net Position

Operating Revenues	14,270,216	13,837,999
Operating Expenses	14,359,131	14,657,209
Operating Income	(88,915)	(819,210)
	<hr/>	<hr/>
Increase in Net Position	(88,915)	(819,210)
	<hr/>	<hr/>
Net Position, beginning of year	39,504,547	40,323,757
Net Position, end of year	39,415,632	39,504,547

Management's Discussion and Analysis as of and for the Year Ended June 30, 2013

Assets - Cash and Investments

During the year ended June 30, 2013, the District's cash and investments decreased slightly. The District continues to spend conservatively especially with the uncertain economy.

Liabilities

The District has no long-term debt. There were no significant changes in liabilities.

Changes in Net Position

Operating revenues increased slightly, about \$432,000, from \$13.8 million to \$14.2 million. This represented a \$70,000 increase to Property Tax, a 0.5% increase from the previous year. There was a decrease in revenue received for Interest Income. The JPA Reimbursement was less and the OES/Mutual Aid reimbursement increased for a net increase of \$60,000. The largest increase again this year was in Development fees which were \$382,000 in 2010/11 and \$694,827 in 2011/12, and \$1,061,282 in 2012/13.

Operating expenses decreased by about \$300 thousand in 2012/13. This calculation does not include the purchase of capital assets.

- The majority of the annual revenue is generated from property tax. The total property tax for 2011/12 was \$11,861,078 and for 2012/13 was \$11,931,966, a 0.5% increase over the previous year. This increase includes the loss of Supplemental Tax Revenue, which is a direct consequence of lack of building and the reevaluation of housing prices resultant from the downturn in the economy.
- The JPA contributes an additional \$956,920 for the ambulance contract.
- The total revenue received from Development Fees was \$1,061,282 an increase of \$366,455 over the \$694,827 received in the prior year. This was used to reimburse the reserves borrowed for capital assets.
- The total revenue received from Interest on all accounts was \$56,873. The District earned an average of 0.3% on our cash accounts this past year.
- At the end of the current fiscal year, unreserved fund balance for the General Fund was \$13,456,529, which is approximately one year of the annual normal operating expenses per District policy.
- The District also maintains a Capital Reserve Fund which has a balance of \$5,296,672. There were minimal contributions to this fund this year from some minor sale of assets; however, the new truck at a cost of \$1,062,498 was paid from this fund.

Capital Assets

The District purchased fixed assets amounting to \$1,254,113 in 2012/13. This included the truck, computers and electronic equipment, preliminary work and plans for Station 84.

All the capital assets are valued at actual historical cost. Contributed capital assets are valued at their estimated fair market value on the date contributed. Capital assets with a value of \$5,000 or more are recorded as capital assets. All capital assets are depreciated over their estimated useful lives, using the straight-line method.

General Revenues

The primary source of revenue for the operation of the District is generated through the collection of secured, unsecured, and supplemental property taxes. The overall assessed valuation increased 0.5% in 2012/13.

The Development fees increased about 50% this year over last year. There appears to be more building in the future which would result in an increase in building and property tax revenues.

Economic Outlook

The District's financial position continues to be adequate. Financial planning is based on specific assumptions from recent trends in real property values, new commercial and residential development, economic forecasts and historical growth patterns in the foothills.

The economic condition of El Dorado Hills County Water District (Fire Department) as it appears on the balance sheet reflects financial stability. The District is encouraged with the increase in building and development throughout its boundaries. The District will continue to maintain a watchful eye over expenditures and remain committed to sound fiscal management practices to deliver the highest quality service to the citizens of the area.

Contacting the District's Financial Management

The Annual Financial Report is intended to provide citizens, taxpayers, investors, and creditors with a general overview of the District's finances. Questions about this report should be directed to Connie Bair, Chief Financial Officer, at 1050 Wilson Blvd., El Dorado Hills, California, 95762.

EL DORADO HILLS FIRE DEPARTMENT
STATEMENT OF NET POSITION AND GOVERNMENTAL FUND BALANCE SHEET
June 30, 2013

ASSETS	General Fund	Adjustments	Statement of Net Position
Cash (Note 3)	\$21,094,957	\$ -	\$ 21,094,957
Accounts receivable	488,503	-	488,503
Capital assets (Note 4)	-	27,126,307	27,126,307
Less, accumulated depreciation	<u>-</u>	<u>(7,489,464)</u>	<u>(7,489,464)</u>
Total assets	<u>\$21,583,460</u>	<u>\$ 19,636,843</u>	<u>\$ 41,220,303</u>
LIABILITIES			
Accounts payable	\$ 176,535	\$ -	\$ 176,535
Accrued employee benefits payable	342,452	-	342,452
Accrued vacation and sick leave benefits	1,277,409	-	1,277,409
Weed abatement deposits	<u>8,275</u>	<u>-</u>	<u>8,275</u>
Total liabilities	<u>1,804,671</u>	<u>-</u>	<u>1,804,671</u>
FUND BALANCES/NET POSITION			
Fund balances:			
Restricted	1,025,588	(1,025,588)	-
Committed	5,296,672	(5,296,672)	-
Unassigned	<u>13,456,529</u>	<u>(13,456,529)</u>	<u>-</u>
Total fund balances	<u>19,778,789</u>	<u>(19,778,789)</u>	<u>-</u>
Total liabilities and fund balances	<u>\$21,583,460</u>		
Net position (Note 9):			
Net investment in capital assets		19,636,843	19,636,843
Restricted		1,025,588	1,025,588
Unrestricted		<u>18,753,201</u>	<u>18,753,201</u>
		<u>\$ 39,415,632</u>	<u>\$ 39,415,632</u>

See notes to financial statements

EL DORADO HILLS FIRE DEPARTMENT
STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
for the year ended June 30, 2013

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
Program expenditures/expenses:			
Public protection	\$12,952,698	\$ -	\$12,952,698
Support services	608,527	-	608,527
Capital outlay	1,254,113	(1,254,113)	-
Depreciation	<u>-</u>	<u>797,906</u>	<u>797,906</u>
Total program expenditures/expenses	<u>14,815,338</u>	<u>(456,207)</u>	<u>14,359,131</u>
Program revenues:			
OES/Mutual Aid reimburse	205,141	-	205,141
JPA revenue	<u>956,920</u>	<u>-</u>	<u>956,920</u>
Total program revenues	<u>1,162,061</u>	<u>-</u>	<u>1,162,061</u>
General revenues:			
Tax revenue	11,931,966	-	11,931,966
Development fees	1,061,282	-	1,061,282
Interest income	56,873	-	56,873
Grant revenue	-	-	-
Contributions	-	-	-
Sale of assets	5,157	74,427	(69,270)
Other	<u>127,304</u>	<u>-</u>	<u>127,304</u>
Total general revenues	<u>13,182,582</u>	<u>74,427</u>	<u>13,108,155</u>
Excess of revenues (expenditures)/ changes in net position	(470,695)	381,780	(88,915)
Fund balances/net position:			
Beginning	<u>20,249,484</u>	<u>19,255,063</u>	<u>39,504,547</u>
Ending	<u>\$19,778,789</u>	<u>\$19,636,843</u>	<u>\$39,415,632</u>

See notes to financial statements

EL DORADO HILLS FIRE DEPARTMENT
STATEMENT OF REVENUES AND EXPENDITURES
COMPARED TO BUDGET
for the year ended June 30, 2013

	<u>Budget</u>	<u>Actual</u>	<u>Favorable/ (Unfavorable) Variance</u>
Revenues:			
Tax revenue	\$11,913,882	\$11,931,966	\$ 18,084
Development fees	-	1,061,282	1,061,282
OES/Mutual Aid reimburse	250,000	205,141	(44,859)
JPA revenue	1,078,454	956,920	(121,534)
Interest income	-	56,873	56,873
Grant revenue	-	-	-
Contributions	-	-	-
Sale of assets	-	5,157	5,157
Other	<u>235,000</u>	<u>127,304</u>	<u>(107,696)</u>
Total revenues	<u>13,477,336</u>	<u>14,344,643</u>	<u>867,307</u>
Expenditures:			
Salaries	5,843,481	5,783,579	59,902
Overtime	1,435,000	1,522,131	(87,131)
Volunteer pay	75,000	38,225	36,775
Director pay	14,800	10,600	4,200
Other compensation	125,000	133,775	(8,775)
Retirement	2,053,106	1,983,803	69,303
Medicare	107,538	104,793	2,745
Other benefits	2,386,195	2,276,809	109,386
Clothing and personal supplies	88,400	56,651	31,749
Communications	77,400	61,941	15,459
Housekeeping	24,360	21,286	3,074
Insurance	51,000	47,748	3,252
Maintenance – equipment	252,730	225,488	27,242
– structures	35,800	36,298	(498)
Medical supplies	1,000	883	117
Memberships	7,255	6,157	1,098
Miscellaneous	13,000	12,408	592
Office supplies	21,800	16,417	5,383

(continued)

See notes to financial statements

EL DORADO HILLS FIRE DEPARTMENT
STATEMENT OF REVENUES AND EXPENDITURES, continued
COMPARED TO BUDGET
for the year ended June 30, 2013

	<u>Budget</u>	<u>Actual</u>	<u>Favorable/ (Unfavorable) Variance</u>
Expenditures (continued):			
Professional services	\$ 410,500	\$ 313,238	\$ 97,262
Rents and leases	22,500	552	21,948
Small tools	41,200	43,624	(2,424)
Special expenses	78,050	53,294	24,756
Travel	115,000	72,541	42,459
Utilities	98,000	79,411	18,589
Fixed asset additions	2,021,330	1,254,113	767,217
PERS side fund (one time payoff)	659,573	659,573	-
Contingency	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>16,059,018</u>	<u>14,815,338</u>	<u>1,243,680</u>
Excess of revenues/ (expenditures)	<u>\$(2,581,682)</u>	<u>\$(470,695)</u>	<u>\$ 2,110,987</u>

See notes to financial statements

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS

1. Organization:

In 1963 the Fire Department was established under the El Dorado Hills County Water District. After ten years the citizens of El Dorado Hills voted to have the water and sewer systems operated by El Dorado Irrigation District; therefore leaving only fire protection under the direction of the County Water District Board.

The District's financial and administrative functions are governed by a five member Board of Directors elected by the voting population within the District.

The District operates four fire stations, employs 56 full-time employees and has approximately 35 volunteers. The District provides emergency medical services, rescue, fire suppression, and other public services as needed. The District is a member of the El Dorado County Emergency Services Authority, which also provides advanced life support and ambulance transport within the County.

The District has expanded to approximately 30,000 acres with over 14,500 homes and an estimated population of 43,500. Commercial development includes a 900-acre business park, a 260-acre town center, three grocery stores, and a Target. The total commercial square feet in the District is approximately 4,600,000.

The District's purpose, vision, and mission are as follows:

Purpose

To project the growth of the community and Fire Department and to establish a financial and operational plan to meet the emergency response needs of the community.

Vision

The vision of the El Dorado Hills Fire Department is that, by year 2017, the Department will pursue, attain and retain international accreditation and be recognized as an agency that provides the delivery of quality, professional emergency services to our Community, meeting and exceeding industry best practices. Through the pursuit and achievement of our goals, we will demonstrate continuous improvement in enhancing the services that our Community trusts us to provide.

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

1. Organization, continued:

Vision, continued

In honoring our Community's trust, and with capable administrative support, we will be well trained and properly equipped to deliver all departmental programs and services promptly and efficiently. Through enhanced communications initiatives internally, and through expanded and improved Community outreach externally, we will connect respectfully with all stakeholders. We recognize both the importance and our interdependence with other agencies for the successful accomplishment of our mission and therefore, we will take action to foster improvement in our external systems relations.

With a comprehensive workforce planning initiative, and with enhanced and improved employee training programs, we will invest in our greatest organizational assets, to ensure that our workforce is appropriately staffed and professionally developed to most effectively accomplish our mission.

Through these efforts, we shall be viewed as an emergency services agency that clearly values integrity, service and excellence as a culture central to our success. Our Community's expectations will be met or exceeded by holding one another accountable for carrying out our mission, living our values, and ensuring that this vision becomes reality.

Mission

We, the El Dorado Hills Fire Department, exist to serve and protect the Community through emergency management.

2. Summary of Significant Accounting Policies:

The financial statements of the District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the standard-setting body for establishing GAAP for state and local government organizations. The District's significant accounting policies are described below.

Measurement Focus and Basis of Accounting

The District reports a *General Fund* that is used to account for all financial resources except those required or designated by the Board of Directors to be accounted for in another fund.

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

2. Summary of Significant Accounting Policies (continued):

Measurement Focus and Basis of Accounting, continued

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flow takes place. Non-exchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants, entitlements and donations. Revenues from grants, entitlements and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers revenues to be available if they are collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenues that are accrued include property taxes, interest income, and charges for current services. Revenues that are not accrued include permits and fines, forfeitures, and penalties, if applicable. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due. General capital assets are reported as expenditures in governmental funds. Proceeds of general long-term and capital assets are reported as other financing sources.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Capital Assets

Capital assets are recorded at historical cost if purchased or constructed. Amortization of assets acquired under capital lease is included in depreciation. Structures and equipment are depreciated using the straight-line method over their estimated useful lives, which range from five to forty years.

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

2. Summary of Significant Accounting Policies (continued):

Budgets

In accordance with the provisions of Sections 13901 through 13906 of the California Health & Safety Code and other statutory provisions, commonly known as the Budget Act, the District prepares and legally adopts a final balanced budget for each fiscal year.

Compensated Absences

Vested or accumulated vacation and sick leave that are expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability.

Cash

The District maintains cash balances with the Treasurer of El Dorado County in an interest-bearing pooled investment account. The District's operating cash is held in a bank. The principal amount of District cash is invested with LAIF, a state local agency investment pool. All cash invested is within the State statutes.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results may differ from those estimates.

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

2. Summary of Significant Accounting Policies (continued):

Property Taxes

The District receives property taxes from El Dorado County. Property taxes become a lien on the first day of the year they are levied. Secured property tax is levied on July 1 and due in two installments, on November 1 and February 1. They become delinquent on December 10 and April 10, respectively. Unsecured property taxes are levied on July 1, and become delinquent on August 31. The District elected to receive the property taxes from the County under the Teeter Bill Program. Under this Program, the District receives 100% of the levied property taxes in periodic payments, with the County assuming responsibility for delinquencies.

3. Cash:

The District had the following cash balances at June 30, 2013:

Petty cash		\$	100
Cash in bank			650,290
Cash with County:			
General	\$	631,702	
Development fees		933,576	
JPA Retiree health benefits		92,012	
Weed abatement		<u>5,365</u>	
			1,662,655
LAIF			<u>18,781,912</u>
			<u>\$21,094,957</u>

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

4. Capital Assets:

Changes in capital assets for the year ended June 30, 2013 are as follows:

	Balance, beginning of year	Additions	Disposals	Balance, end of year
Land	\$ 4,437,512	\$ -	\$ -	\$ 4,437,512
Buildings and improvements	14,325,927	4,165	-	14,330,092
Vehicles	3,936,821	1,091,262	186,068	4,842,015
Equipment	<u>3,309,063</u>	<u>34,824</u>	<u>59,819</u>	<u>3,284,068</u>
	26,009,323	1,130,251	245,887	26,893,687
Work in progress:				
Station 84 rebuild	17,000	123,862	-	140,862
Training Facility	<u>91,758</u>	<u>-</u>	<u>-</u>	<u>91,758</u>
	<u>\$26,118,081</u>	<u>\$1,254,113</u>	<u>\$ 245,887</u>	<u>\$27,126,307</u>

5. JPA:

The District is a member agency of a joint powers authority, the El Dorado County Emergency Services Authority (JPA), which provides ambulance and other pre-hospital emergency services on the west slope of El Dorado County. There are ten member agencies in total. The governing Board of Directors controls the operations of the JPA. The JPA Board is made up of a Fire Chief from each District. The JPA is independently accountable for its fiscal matters and maintains its own accounting records. Each of the ten member Fire Districts approves the JPA budget and their vote is carried by their Fire Chief to the Board. Separate financial statements for the JPA are available.

The JPA contracts with the District for one medic unit with six employees working shift work. The District is fully reimbursed for all authorized costs incurred in the execution of the Contract.

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

6. Defined Benefit Retirement Plan:

Plan Description

The District contributes to the California Public Employees Retirement System (CalPERS), a cost sharing multiple-employer defined benefit pension plan. The District participates in the miscellaneous 3% at age 50 risk pool (safety) and 3.0% at age 60 risk pool (miscellaneous). Effective on January 1, 2013, in accordance with Public Employees' Pension Reform Act (PEPRA), new employees who meet the definition of new member of CalPERS will have benefit formulas calculated as (safety) 2.7% at age 57 and (miscellaneous) 2% at age 62. The District also instituted a Tier 2 plan with slightly less benefits that would apply to new employees who are members of CalPERS.

CalPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. CalPERS acts as a common investment and administrative agent for participating public employers within the State of California. CalPERS require agencies with less than 100 active members in the plan to participate in the risk pool. All permanent District employees are eligible to participate in the System. Benefits vest after five years of service. Pre-PEPRA (January 1, 2013 and later hires) District employees who retire at age 50 to 55 and with over 5 years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 3.00 percent of their average salary (safety) during their last highest year of employment, based on years of employment, and 2.00 to 3.00 percent of their average salary for (miscellaneous) employees retiring between age 50 and 60. Employees hired after January 1, 2013 use last highest three years of employment to determine retirement benefit.

A menu of benefits provision as well as other requirements is established by State Statutes within the Public Employees Retirement Law. The plan selects optional benefit provisions from the benefit menu by contract with CalPERS and adopts those benefits through District resolution. CalPERS issues a separate comprehensive annual financial report. Copies of the CalPERS' annual financial report may be obtained from the CalPERS executive office, 400 P Street, Sacramento, California, 95814.

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

6. Defined Benefit Retirement Plan, continued:

Funding Policy

Covered employees are required by statute to contribute 9 percent (safety) and 8 percent (miscellaneous) of their salary to the plan. The District is required by the same statute to contribute the remaining amounts necessary to pay benefits when due; however, the employees pay 3% of the employer's share. The District is required to contribute at an actuarially determined rate. The contribution requirements of the plan members and the District are established and may be amended by CalPERS. The District's contributions for the years ended June 30, 2013, 2012, 2011 and 2010 were \$1,983,803, \$2,018,524, \$2,217,160 and \$2,130,283 respectively, which were equal to the required contributions each year.

In January 2013, the District made a \$659,753 payment on its safety unit side fund.

The required employer contribution rates for employees hired before January 1, 2013 is as follows:

	<u>Safety</u>	<u>Miscellaneous</u>
2009-10	20.549%	21.3 %
2010-11	21.594%	20.47 %
2011-12	26.509%	21.5 %
2012-13	24.706%	15.302%

For PEPRAs employees (new members effective January 1, 2013), the employer contribution rate is 11.5% of reportable compensation plus 11.5% contributed by the employee for safety employees. For PEPRAs miscellaneous employees, the employer contribution rate is 6.25% of reportable compensation plus 6.25% contributed by the employees.

7. Other Post-Employment Benefits (OPEB):

Plan Description: In addition to pension benefits, the District provides certain post-employment health care benefits to eligible retirees and their eligible dependents who retire from the District at age 50 with at least five years of service, or become fully disabled while working. The District provides health benefits to any retiree with a PERS pension, and continues it for surviving spouses. Coverage for dependents is paid by the District. Coverage is for medical benefits only.

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

7. Other Post-Employment Benefits (OPEB), continued:

Funding Policy: The contribution requirements of plan members and the District are established and may be amended by the Board of Directors. Annually, the District intends to make a total contribution equal to the Annual Required Contribution (ARC). For the fiscal year ended June 30, 2013, the District contributed \$763,100. Retiree benefit costs are to be paid directly by the District and any remaining amount (up to 100% of the ARC) is deposited into the OPEB California Employers' Retiree Benefit Trust (CERBT) fund.

Annual OPEB Cost and Net OPEB Obligation: The District's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The District has paid the annual required contribution (ARC) to CERBT each year. Therefore, the net OPEB obligation is \$0.

Funded Status and Funding Progress: As of July 1, 2011, there were 16 retirees receiving health benefits. The projection shows increases to 55 retirees in 2030-31. The actuarial accrued liability for benefits was \$7,376,143 of which 27.33% was funded. The covered payroll (annual payroll of active employees covered by the plan) was \$5,544,200 and the ratio of UAAL to the covered payroll was 96.70%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

7. Other Post-Employment Benefits (OPEB), continued:

Actuarial Methods and Assumptions: Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2011 actuarial valuation, the projected unit credit actuarial method was used. The investment return assumption is 7.5% per year. This interest rate is appropriate if the District will fund the ARC fully with investments that are expected to earn that rate of return. This rate is also used to discount expected future benefit payments to present value. The UAAL is the present value of benefits attributed to the past which have not yet been funded. The UAAL is amortized over 30 years beginning July 1, 2008. The remaining amortization period at June 30, 2013 is twenty six years. Healthcare premiums are expected to rise 5% per annum in the future.

8. Development Fees:

The use of development fees is restricted solely for financing public facilities and equipment necessary to serve new developments.

Activities of development fees cash for 2012-13 follows:

Cash – beginning	\$ 703,012
Add, development fees collected	932,360
interest income	1,216
Deduct, provided for capital items	<u>703,012</u>
Ending County cash – Development Fees	933,576
Accounts receivable, due from the County at June 30, 2013	<u>136,729</u>
	<u>\$ 1,070,305</u>

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

8. Development Fees, continued:

The status of accumulated development fees through June 30, 2013 is analyzed as follows:

Capital costs attributable to development fees		\$10,920,896
Less, development fees earned	\$ 1,070,305	
Development fees, general fund	603	
Refunds, general fund	(8,410)	
		<u>1,062,498</u>
Balance, payable to General Fund, from future collection of development fees		<u>\$ 9,858,398</u>

9. Equity:

General Fund:

Restricted for:

Development fees	\$ 933,576	
JPA medical benefits	<u>92,012</u>	
		\$ 1,025,588

Committed for:

Capital replacement		5,296,672
---------------------	--	-----------

Unassigned		<u>13,456,529</u>
------------	--	-------------------

\$19,778,789

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

9. Equity, continued:

Statement of Net Position:

Net investment in capital assets	\$19,636,843
----------------------------------	--------------

Restricted:

Development fees	\$ 933,576	
JPA medical benefits	<u>92,012</u>	
		1,025,588

Unrestricted:

Board designated:		
Capital replacement	5,296,672	
Undesignated	<u>13,456,529</u>	
		<u>18,753,201</u>
		<u>\$39,415,632</u>

10. Operating Lease:

The District signed a two year lease for commercial building space in El Dorado Hills, CA while Station 84 is being remodeled. This lease requires base rent monthly payments of \$7,750 plus a monthly common area maintenance charge of \$936.

Future minimum lease payments required under the aforementioned operating leases are:

2014	\$ 104,232
2015	<u>104,232</u>
	<u>\$ 208,464</u>

EL DORADO HILLS FIRE DEPARTMENT
NOTES TO FINANCIAL STATEMENTS, continued

11. Risk of Loss

El Dorado Hills Fire Department is exposed to various risks of loss related to theft of, damage to, and destruction of assets; and injuries to employees. During the 2013 fiscal year, the District purchased certain commercial insurance coverages to provide for these risks.

12. Subsequent Events:

Management has evaluated subsequent events through October 4, 2013, the date these June 30, 2013 financial statements were available to be issued.

SUPPLEMENTAL INFORMATION

EL DORADO HILLS FIRE DEPARTMENT
PRINCIPAL OFFICIALS

Board of Directors:

Greg Durante	President
Barbara Winn	Vice-President
James Hartley	
Lou Barber	
John Hidahl	

Operations:

David Roberts	Chief
Connie Bair	Chief Financial Officer

EL DORADO HILLS FIRE DEPARTMENT
SCHEDULE OF FUNDING PROGRESS
Other Post-Employment Benefits (OPEB)
for the year ended June 30, 2013

The table below shows an analysis of the actuarial value of assets as a percentage of the actuarial accrued liability and the unfunded actuarial accrued liability as a percentage of the annual covered payroll as of June 30:

Actuarial Valuation Date	(1) Actuarial Value of Plan Assets	(2) Actuarial Accrued Liability (AAL)	(3) Funded Ratio	(4) Unfunded Actuarial Accrued Liability (UAAL) (2) – (1)	(5) Annual Covered Payroll	(6) UAAL as a % of Covered Payroll (4) / (5)
7/1/2011	\$2,015,900	\$7,376,143	27.33%	\$5,361,000	\$5,544,200	96.70%
1/1/2010	\$1,367,279	\$5,814,000	23.52%	\$4,446,721	\$6,641,000	66.96%
1/1/2008	\$ 483,612	\$5,353,000	9.03%	\$4,869,388	\$6,123,000	79.53%

EL DORADO HILLS FIRE DEPARTMENT
STATEMENT OF CASH FLOWS
for the year ending June 30, 2013

Cash flows from operating activities:

Change in net position (loss)	\$(88,915)
-------------------------------	-------------

Sale of assets	74,427
----------------	--------

Adjustments to reconcile change in net position
to net cash provided to operating activities

Depreciation	\$ 797,906
--------------	------------

(Increase) decrease in:

Accounts receivable	(159,938)
---------------------	------------

(Decrease) increase in:

Accounts payable	39,097
------------------	--------

Accrued benefits payable	(949)
--------------------------	--------

Accrued vacation and sick pay	951
-------------------------------	-----

Weed abatement deposits	(2,157)
-------------------------	----------

	<u>674,910</u>
--	----------------

Net cash provided by operating activities	660,422
--	---------

Cash flows from investing activities:

Purchase of equipment	(1,254,113)
-----------------------	-------------

Cash flows from financing activities:

	<u>-</u>
--	----------

Net decrease in cash	(593,691)
----------------------	------------

Cash at beginning of year	<u>21,688,648</u>
---------------------------	-------------------

Cash at end of year	<u>\$21,094,957</u>
---------------------	---------------------

**ROBERT
W.
JOHNSON**
An Accountancy Corporation
Certified Public Accountant

6234 BIRDCAGE STREET • CITRUS HEIGHTS, CA 95610-5949 • (916) 723-2555

October 4, 2013

To the Board of Directors
El Dorado Hills Fire Department
1050 Wilson Blvd.
El Dorado Hills, California 95762

We have audited the financial statements of El Dorado Hills Fire Department for the year ended June 30, 2013, and have issued our report thereon dated October 4, 2013. Professional standards require that we communicate to you the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards and *Government Auditing Standards*

As stated in our engagement letter dated June 19, 2013, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of the Department. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter dated June 19, 2013.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by El Dorado Hills Fire Department are described in Note 2 to the financial statements.

No new accounting policies were adopted and the application of existing policies were not changed during 2013. We noted no transactions entered into by the Department during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- Accrual and disclosure of compensated absences: Management's estimate is based on information collected by the Department using current pay rates and Department's policy on employee use of compensating time-off. Our audit agreed balances reported in the financial statements to those in the Department calculated spreadsheets.
- Capital asset lives and the related depreciation expense: Management's estimate is based on the Department's policy of depreciating assets. We scanned asset listings for reasonable compliance to this approach.

The disclosures in the financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 4, 2013.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Department's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Department's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the management and Board of Directors and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

A handwritten signature in cursive script that reads "Robert W. Johnson, An Accountancy Corporation".

Robert W. Johnson, An Accountancy Corporation