

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
SIX HUNDRED NINETY EIGHTH MEETING
Thursday, September 19, 2013
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order and Pledge of Allegiance
- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 697th meeting held August 22, 2013
 - B. Approve Financial Statements for August 2013
End Consent Calendar
- III. Oral Communications
 - A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- IV. Correspondence
- V. Attorney Items
- VI. Committee Reports
 - A. Administrative Committee (Directors Barber and Hidahl)
 - 1. Review and update construction progress of Station 84
 - B. Fire Committee (Directors Durante and Winn)
 - 1. Review and discuss Capital Improvement and/or Facilities Master Plan
 - 2. Public Hearing: Review and discuss Five Year Plan and set Public Hearing for adoption of new fee and plan at the next regular meeting (*to be continued to October meeting*).
 - C. Ad Hoc Committee Reports
 - 1. Report from the Regional Operations Committee (Directors Hartley and Barber) regarding Annexation of Latrobe, Rescue and Diamond Springs/El Dorado Fire Protection District
 - 2. Report from Ad Hoc Committee regarding the Commission for Collaborative Fire Departments (formerly League of Fire Districts) (Directors Hidahl and Hartley)
 - 3. Report from Human Resources Committee (Durante and Winn)
 - 4. **Closed Session:** Pursuant to Government Code Section 54957 and 54957.6, review and discuss El Dorado Hills Associated Firefighters and Administrative wage and benefit negotiations; Conference with Negotiating Committee (Directors Hidahl and Winn).
 - 5. Report from Ad Hoc Budget and Negotiations Committee. (Directors Hidahl and Winn)
 - 6. Review and approve Memorandum of Understanding with EDH Associated Firefighters and other non-represented groups.

VII. Operations Report

- A. Operations Report (Receive and file)
- B. Review and update regarding Joint Powers Authority
- C. Review and approve surplus of Truck 8591 and discuss options for sale
- D. Review and approve stipend for strike team for Chief O'Camb
- E. Review and discuss possibility of job sharing with Rescue Fire Protection District

VIII. Fiscal Items

- A. Public Hearing: Review and approve Resolution 2013-07 adopting the Appropriation Limits for fiscal year 2013/14
- B. Public Hearing: Review and approve Resolution 2013-08, approving the Final Budget for fiscal year 2013/14 and authorize expenditures from Reserve Funds

IX. New Business

X. Old Business

XI. Oral Communications

- A. Directors
- B. Staff

XII. Adjournment

***Director Jim Hartley will be attending via teleconference
from 251 S. Barnard Street, State College, Pennsylvania***

Note: Action may be taken on any item posted on this agenda.

Connie\Word\Agendas\2013\

This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

SIX HUNDRED NINETY SEVENTH MEETING OF THE BOARD OF DIRECTORS

Thursday, August 22, 2013

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Durante called the meeting to order at 6:00 p.m. and Chief Lilienthal led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl and Winn (Barber was absent). Staff in attendance: Chief Roberts and Chief Financial Officer Bair. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

A. Approve minutes of the 696th meeting held July 18, 2013

B. Approve Financial Statements for July 2013

Director Hidahl made a motion to approve the Consent Calendar, seconded by Director Hartley and unanimously carried.

III. ORAL COMMUNICATIONS

A. EDH Professional Firefighters – None

B. EDH Professional Firefighters – None

C. Public Comments – None

IV. CORRESPONDENCE – None

With Board concurrence, President Durante requested that Closed Session Items V-A and VI-C.4 be moved on the agenda following Item X, Old Business.

VI. COMMITTEE REPORTS

A. Administrative Committee (Directors Barber and Hidahl)

- 1. Review and update on construction progress of Station 84 -** Director Hidahl reported that the firefighters have moved out of Station 84 and into the temporary leased facility which is now fully operational. He and Chief Roberts commended the crews for their hard work in ensuring that the move to the temporary facility went smoothly.

B. Fire Committee (Directors Durante and Winn)

1. Review and discuss Capital Improvement and/or Facilities Master

Plan - Counsel Cook reported that he, Chief Roberts, and CFO Bair met with EPS Consulting to review and discuss updating of the Five Year Plan and Facilities Master Plan as well as obtain templates for an RFP for a Master Facilities Plan. He stated that the EPS recommendation was to complete the accreditation process prior to putting out an RFP as the information obtained in the accreditation process will be useful. He stated that the needed items from the accreditation process should be completed by Spring 2014. He concurred with CFO Bair's recommendation that the Five Year Plan and development fee should be updated in its present form and approved for 2013 in the next two months. He also stated that EPS concurred with the calculation of the current development fee. Templates were obtained and will be given to the committee for the RFP process.

2. Review and discuss Five Year Plan and set Public Hearing for adoption of new fee and plan at the next regular meeting - CFO Bair presented the Five Year Plan Draft highlighting proposed changes stating that it and the new development fee will be brought back next month for adoption.

Director Hidahl made a motion to agendize and set a Public Hearing for adoption of the new development fee and Five Year Plan at the next regular Board Meeting, seconded by Director Hartley and unanimously carried.

C. Ad Hoc Committee Reports

1. Report from the Regional Operations Committee regarding annexation with

Latrobe Fire Protection District (Directors Hartley and Barber) - Director Hartley gave an update stating that the committee had a very positive meeting with the Associated Firefighters and Chief Roberts to discuss the current draft of the "White Paper" and to understand their concerns relative to the modified staffing program as well as the definition of reserves as it relates to this program. The Board suggested that the Associated Firefighters draft some language that they feel will resolve their concerns. A tentative meeting for late September will be scheduled to review and make modifications if approved by the committee and Board. The regularly scheduled Latrobe Board Meeting also took place during which he stated that they were still on board with annexation. In addition, the owner of the property on which the main Latrobe Fire Station is located expressed interested in granting a 99 year lease on the property.

- 2. Commission for Collaborative Fire Departments (CCFD formerly League of Fire Districts)** (Directors Durante and Hartley) - Chief Roberts recapped the last CCFD meeting at which Board of Supervisors Mikulaco and Veerkamp were in support of adjusting the AB8 rate particularly for those underfunded Fire Departments that are making an effort to increase their efficiencies and provide better service.

Chief Roberts also commented on the Board's direction to explore the possibility of annexation with Rescue and Diamond Springs Fire Departments at their request. He reported that several meetings have been held. He also stated that as a result of Chief O'Camb announcing his retirement much earlier than expected, there may be an opportunity for Chief Keating of the Rescue Fire Department to job share in this position. Director Hidahl requested that future Board meeting agendas include Regional Operations Committee updates for annexation discussions that include Latrobe Fire Protection District, Rescue Fire Department and Diamond Springs/El Dorado Fire Protection District.

Director Hidahl also reported that a CCFD meeting was held at which Mike Applegarth, El Dorado County CAO, supported the two year patch plan which would take 1.6 million from the general fund for allocation to faltering Districts until such time as AB8 funding can be put in place. Chief Roberts stated that this allocation would be given to 6 of the 8 faltering Districts that previously received Aid to Fire funds to keep them afloat. He also stated that he would keep the Board informed of the next Board of Supervisors meeting.

- 3. Report from Human Resources Committee – None**

Director Hidahl reported that a Chief's Transition Committee meeting was held. Director Hartley suggested that a more appropriate name be given to the committee.

VII. OPERATIONS REPORT

- A. Operations Report - Received and filed.**

- B. Review and update regarding Joint Powers Authority** – Director Hartley gave an update stating that the JPA was able to save close to a million dollars through various means. He also reported that a meeting to open the Request for Information (RFI) submittals is scheduled for August 29 at 2:00 p.m. in the Diamond Springs Fire Department Classroom. He also stated that the contract for Red Hawk Casino is expiring; Chief Roberts added that the contract is actually with the County and that if it is not renewed, it would be a \$600,000 loss to the JPA. Chief Roberts reported that the JPA does not hold the 201 Rights for El Dorado County (exclusive operating area rights for ambulance service). A letter of determination from the State is expected in the next week.

C. Review and discuss surplus of Truck 8591 and discuss options for sale – Hold until next Board Meeting.

D. Review and approve surplus of equipment no longer needed from Station 84 - Chief Roberts reviewed Staff's recommendation to reclassify a number of items as surplus or scrap that are no longer useful to Station 84.

Director Hartley made a motion to place the obsolete equipment into surplus status for sale or scrap, seconded by Director Hidahl and unanimously carried.

Director Hidahl requested that the other county Fire Districts be made aware of the availability of these items.

E. Review and approve stipend for strike team for Chief Niehues - Chief Roberts reviewed Staff's recommendation that Battalion Chief Niehues be awarded additional compensation of \$900 for the O.E.S. Strike Team assignment as Strike Team Leader on the Kyburz Wildland Incident.

Director Hartley made a motion to approve Staff's recommendation of additional compensation of \$900 for the O.E.S. Strike Team assignment, seconded by Director Winn, and unanimously carried.

F. Review and discuss possibility of job sharing with Rescue Fire Protection District - Previously discussed.

VIII. FISCAL ITEMS

A. Approve signatures for El Dorado County and El Dorado County JPA – CFO Bair asked for Board approval to update signature authority for Dave Roberts, Fire Chief, and herself, as CFO, to approve expenses and other financial transactions at El Dorado County and at the El Dorado County JPA. This request is being made made by the El Dorado County Auditor's Office and the El Dorado County Joint Powers Authority.

Director Hidahl made a motion to approve to update signature authority as requested by Staff, seconded by Director Winn and unanimously carried.

IX. NEW BUSINESS - None

X. OLD BUSINESS – None

The meeting adjourned to Closed Session at 7:05 p.m. to discuss Items V and VI.C-4 as follows:

V. ATTORNEY ITEMS

**A. Closed Session: Pursuant to California Government Code Section 54957
(b); Personnel Matter – Grievance; One Matter**

VI. COMMITTEE REPORTS

C. Ad Hoc Committee Reports

**4. Closed Session: Pursuant to Government Code Section 54957; Public
Employee Performance Evaluation; Position: Fire Chief**

The meeting reconvened at 7:43 p.m. President Durante reported that during Closed Session, no reportable action was taken on either item.

XI. ORAL COMMUNICATIONS

A. Directors – The Directors encouraged all to attend and volunteer their services for the upcoming Wine, Cheese and Brew Grand Finale.

Director Durante stated that he probably not be available in person or by teleconference to attend the next Board Meeting on September 19.

B. Staff - None

XII. ADJOURNMENT

Director Winn made a motion to adjourn the meeting, seconded by Director Hartley and unanimously carried.

The meeting adjourned at 7:45 p.m.

Approved:

Connie Bair, Board Secretary

Gregory Durante, President

El Dorado Hills Fire Department Revenue and Expense Summary August 2013

| | Prelim Budget Fiscal Year 2013-2014 | Actual Revenue Collected August 2013 | Actual Revenue Collected YTD August 31 2013 | Unrealized Revenues More Revenue than Expected | % of Revenue Collected |
|---------------------------------------------|-------------------------------------------|--------------------------------------------|---------------------------------------------------|-----------------------------------------------------------------|------------------------------|
| Revenue | | | | | |
| 3240 • Tax Revenue | | | | | |
| 3260 • Secured Tax Revenue | 12,041,753 | | | 12,041,753.00 | 0.00% |
| 3270 • Unsecured Tax Revenue | 0 | | | 0.00 | 0.00% |
| 3280 • Homeowners Tax Revenue | 0 | | | 0.00 | 0.00% |
| 3320 • Supplemental Tax Revenue | 0 | | | 0.00 | 0.00% |
| 3330 • Sacramento County Revenue | 10,000 | | | 10,000.00 | 0.00% |
| Total 3240 • Tax Revenue | 12,051,753 | * See Note | 0.00 | 12,051,753.00 | 0.00% |
| 3510 • Misc. Operating Revenue | | | | | |
| 3511 • Contributions/Prev Fees | 20,000 | 340.00 | 1,375.91 | 18,624.09 | 6.88% |
| 3512 • JPA Revenue | 995,000 | 0.00 | 0.00 | 995,000.00 | 0.00% |
| 3513 • Rental Income (Cell site) | 21,960 | 1,871.81 | 3,743.62 | 18,216.38 | 17.05% |
| 3514 • Grant Revenue | 0 | 0.00 | | 0.00 | 0.00% |
| 3515 • OES/Mutual Aid Reimbursement | 250,000 | 0.00 | 0.00 | 250,000.00 | 0.00% |
| 3520 • Interest Earned | 80,000 | 0.00 | 0.00 | 80,000.00 | 0.00% |
| 3510 • Misc. Operating Revenue - Other | 93,040 | 2,021.00 | 6,103.00 | 86,937.00 | 6.56% |
| Total 3510 • Misc. Operating Revenue | 1,460,000 | 4,232.81 | 11,222.53 | 1,448,777.47 | 0.77% |
| 3550 • Development Fee | | | | | |
| 3560 • Development Fee Revenue | 500,000 | | 0.00 | 500,000.00 | 0.00% |
| 3561 • Development Fee Interest | 0 | | 0.00 | 0.00 | 0.00% |
| Total 3550 • Development Fee | 500,000 | * See Note | 0.00 | 500,000.00 | 0.00% |
| Total Revenue | 14,011,753 | | 11,222.53 | 14,000,530.47 | |
| - Transfers (Board Authorized) | | | | | |
| Transfer from Capital Reserve Fund | 0 | | 0.00 | 0.00 | 0.00% |
| Transfer from General Reserve Fund | 0 | | 0.00 | 0.00 | 0.00% |
| Total Transfers | 0 | | 0.00 | 0.00 | 0.00% |
| Total Revenue and Transfers | 14,011,753 | 4,232.81 | 11,222.53 | 14,000,530.47 | 0.08% |

Notes: Tax Revenue for current month is not available.

Tax Revenue collected/received in January and April.

Revenue and Expenditures should be 16.6%

Date prepared: 9/17/2013

El Dorado Hills Fire Department Revenue and Expense Summary August 2013

| | Prelim Budget Fiscal Year 2013-2014 | Actual Expended August 2013 | Actual Expended YTD August 31 2013 | Remaining Balance Available | % of Budget Expended |
|------------------------------------------|-------------------------------------------|-----------------------------------|------------------------------------------|--------------------------------|-------------------------|
| Expense | | | | | |
| 6000 • Salaries & Wages | | | | | |
| 6001 • Salaries & Wages, Fire | 5,074,714 | 374,235.88 | 748,471.76 | 4,326,242.24 | 14.75% |
| 6011 • Education Pay | 387,700 | 28,126.88 | 57,084.52 | 330,615.48 | 14.72% |
| 6016 • Salaries & Wages, Clerical/Misc | 382,832 | 22,901.56 | 49,726.84 | 333,105.16 | 12.99% |
| 6017 • Volunteer Pay | 75,000 | 0.00 | 0.00 | 75,000.00 | 0.00% |
| 6018 • Director Pay | 14,800 | 1,400.00 | 1,400.00 | 13,400.00 | 9.46% |
| 6019 • Overtime | | | | | |
| 6019.1 • Overtime, Operational | 985,000 | 148,451.04 | 255,515.39 | 729,484.61 | 25.94% |
| 6019.2 • Overtime, Outside Aid | 250,000 | 0.00 | 0.00 | 250,000.00 | 0.00% |
| 6019.3 • Overtime, JPA | 100,000 | 8,208.00 | 15,720.00 | 84,280.00 | 15.72% |
| Total 6019 • Overtime | 1,335,000 | 156,659.04 | 271,235.39 | 1,063,764.61 | 20.32% |
| | | | | | |
| 6020 • P.E.R.S. Retirement | 2,105,613 | 241,334.67 | 309,449.08 | 1,796,163.92 | 14.70% |
| 6031 • Life Insurance | 5,554 | 418.00 | 836.00 | 4,718.00 | 15.05% |
| 6032 • P.E.R.S. Health Benefits | 1,117,694 | 84,135.83 | 168,204.58 | 949,489.42 | 15.05% |
| 6033 • Disability Insurance | 12,402 | 936.00 | 1,911.00 | 10,491.00 | 15.41% |
| 6034 • Health Cost of Retirees | 750,000 | 26,891.39 | 430,729.18 | 319,270.82 | 57.43% |
| 6040 • Dental/Vision Expense | 141,760 | 10,725.00 | 18,924.00 | 122,836.00 | 13.35% |
| 6050 • Unemployment Insurance | 15,994 | 76.43 | 184.96 | 15,809.04 | 1.16% |
| 6060 • Vacation & Sick Expense Reserve | 125,000 | 0.00 | 0.00 | 125,000.00 | 0.00% |
| 6070 • Medicare | 104,100 | 8,462.04 | 16,547.75 | 87,552.25 | 15.90% |
| Total 6000 • Salaries & Wages | 11,648,163 | 956,302.72 | 2,074,705.06 | 9,573,457.94 | 17.81% |
| | | | | | |
| 6100 • Clothing & Personal Supplies | 90,800 | 2,892.11 | 15,751.06 | 75,048.94 | 17.35% |
| 6110 • Communications | | | | | |
| 6111 • Business Phones | 57,200 | 3,385.07 | 4,989.91 | 52,210.09 | 8.72% |
| 6112 • Dispatch Services | 18,000 | 0.00 | 0.00 | 18,000.00 | 0.00% |
| Total 6110 • Communications | 75,200 | 3,385.07 | 4,989.91 | 70,210.09 | 6.64% |

El Dorado Hills Fire Department Revenue and Expense Summary August 2013

| | Prelim Budget Fiscal Year 2013-2014 | Actual Expended August 2013 | Actual Expended YTD August 31 2013 | Remaining Balance Available | % of Budget Expended |
|----------------------------------------------------|-------------------------------------------|-----------------------------------|------------------------------------------|--------------------------------|-------------------------|
| 6120 • Housekeeping | 21,360 | 2,054.97 | 2,933.78 | 18,426.22 | 13.74% |
| 6130 • Insurance | | | | | |
| 6131 • General Insurance (Annual) | 51,000 | 0.00 | 0.00 | 51,000.00 | 0.00% |
| 6132 • Workers Compensation | 500,205 | 0.00 | 41,617.75 | 458,587.25 | 8.32% |
| Total 6130 • Insurance | <u>551,205</u> | <u>0.00</u> | <u>41,617.75</u> | <u>509,587.25</u> | <u>7.55%</u> |
| 6140 • Maintenance of Equipment | | | | | |
| 6141 • Tires | 14,000 | 1,438.88 | 1,438.88 | 12,561.12 | 10.28% |
| 6142 • Parts & Supplies | 10,000 | 2,327.79 | 2,327.79 | 7,672.21 | 23.28% |
| 6143 • Outside Work | 100,500 | 2,806.71 | 11,083.96 | 89,416.04 | 11.03% |
| 6144 • Equipment Maintenance | 120,845 | 6,994.85 | 12,529.68 | 108,315.32 | 10.37% |
| 6145 • Radio Maintenance | 5,000 | 387.00 | 387.00 | 4,613.00 | 7.74% |
| Total 6140 • Maintenance of Equipment | <u>250,345</u> | <u>13,955.23</u> | <u>27,767.31</u> | <u>222,577.69</u> | <u>11.09%</u> |
| 6150 • Maintenance, Structures & Ground | 43,300 | 11,332.06 | 16,256.99 | 27,043.01 | 37.55% |
| 6160 • Medical Supplies | | | | | |
| 6161 • Medical Supplies | 1,000 | 0.00 | 0.00 | 1,000.00 | 0.00% |
| Total 6160 • Medical Supplies | <u>1,000</u> | <u>0.00</u> | <u>0.00</u> | <u>1,000.00</u> | <u>0.00%</u> |
| 6170 • Dues and Subscriptions | 7,355 | 405.00 | 4,531.27 | 2,823.73 | 61.61% |
| 6180 • Miscellaneous | | | | | |
| 6181 • Miscellaneous | 8,700 | 1,736.57 | 1,736.57 | 6,963.43 | 19.96% |
| 6182 • Honor Guard | 3,000 | 0.00 | 0.00 | 3,000.00 | 0.00% |
| 6183 • Explorer Program | 1,000 | 0.00 | 0.00 | 1,000.00 | 0.00% |
| 6183 • Pipes and Drums | 3,000 | 0.00 | 0.00 | 3,000.00 | 0.00% |
| Total 6180 • Miscellaneous | <u>15,700</u> | <u>1,736.57</u> | <u>1,736.57</u> | <u>13,963.43</u> | <u>11.06%</u> |
| 6190 • Office Supplies | 20,350 | 1,579.16 | 2,044.90 | 18,305.10 | 10.05% |

El Dorado Hills Fire Department

Revenue and Expense Summary

August 2013

| | Prelim Budget Fiscal Year 2013-2014 | Actual Expended August 2013 | Actual Expended YTD August 31 2013 | Remaining Balance Available | % of Budget Expended |
|------------------------------------------------|-------------------------------------------|-----------------------------------|------------------------------------------|--------------------------------|-------------------------|
| 6200 • Professional Services | | | | | |
| 6201 • Audit | 10,500 | 0.00 | 0.00 | 10,500.00 | 0.00% |
| 6202 • Legal | 120,000 | 9,146.80 | 9,146.80 | 110,853.20 | 7.62% |
| 6203 • Notices | 3,500 | 375.00 | 433.90 | 3,066.10 | 12.40% |
| 6204 • Misc. | 259,440 | 6,532.68 | 18,370.01 | 241,069.99 | 7.08% |
| 6205 • Elections/Tax Administration | 1,000 | 0.00 | 0.00 | 1,000.00 | 0.00% |
| Total 6200 • Professional Services | 394,440 | 16,054.48 | 27,950.71 | 366,489.29 | 7.09% |
| 6220 • Rents and Leases - Buildings | 104,244 | 0.00 | 17,372.96 | 86,871.04 | 16.67% |
| 6230 • Small Tools and Supplies | 40,900 | 2,972.89 | 2,972.89 | 37,927.11 | 7.27% |
| 6240 • Special Expenses | | | | | |
| 6241 • Training | 69,750 | 1,824.00 | 9,457.93 | 60,292.07 | 13.56% |
| 6242 • Fire Prevention | 14,250 | 1,242.31 | 1,242.31 | 13,007.69 | 8.72% |
| 6243 • Licenses | 1,000 | 0.00 | 0.00 | 1,000.00 | 0.00% |
| 6244 • Directors' Training & Travel | 3,000 | 0.00 | 0.00 | 3,000.00 | 0.00% |
| Total 6240 • Special Expenses | 88,000 | 3,066.31 | 10,700.24 | 77,299.76 | 12.16% |
| 6250 • Transportation and Travel | | | | | |
| 6251 • Fuel and Oil | 75,000 | 7,822.20 | 14,237.94 | 60,762.06 | 18.98% |
| 6252 • Travel | 15,000 | 0.00 | 0.00 | 15,000.00 | 0.00% |
| 6253 • Meals & Refreshments | 18,000 | 1,141.75 | 1,253.30 | 16,746.70 | 6.96% |
| Total 6250 • Transportation and Travel | 108,000 | 8,963.95 | 15,491.24 | 92,508.76 | 14.34% |
| 6260 • Utilities | | | | | |
| 6261 • Electricity | 60,000 | 7,878.88 | 7,878.88 | 52,121.12 | 13.13% |
| 6262 • Natural Gas/Propane | 27,000 | 281.43 | 281.43 | 26,718.57 | 1.04% |
| 6263 • Water/Sewer | 14,000 | 2,796.34 | 2,796.34 | 11,203.66 | 19.97% |
| Total 6260 • Utilities | 101,000 | 10,956.65 | 10,956.65 | 90,043.35 | 10.85% |
| 6720 • Fixed Assets | 5,020,900 | 34,700.61 | 34,800.61 | 4,986,099.39 | 0.69% |
| 6560 • Payroll Expense - PERS Side Fund | 0 | 0.00 | 0.00 | 0.00 | 0.00% |
| 6999 • Contingencies | 0 | 0.00 | 0.00 | 0.00 | 0.00% |
| Total Budget and Expenses | 18,582,262 | 1,070,357.78 | 2,312,579.90 | 16,269,682.10 | 12.45% |
| Net Revenue/Expenses Over/Short +/- | (4,570,509) | | (2,301,357.37) | | |

El Dorado Hills Fire Department

9/13/2013 2:18 PM

Register: 1000 · Bank of America

From 08/01/2013 through 08/31/2013

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|----------|---------------------------|----------------------------|--------------------|------------|---|------------|------------|
| 08/01/2013 | EFT | P.E.R.S. Retirement | -split- | PR-13-7-2 | 86,163.88 | X | | 613,878.63 |
| 08/01/2013 | EFT | P.E.R.S. Retirement (...) | 6000 · Salaries & Wag... | PR-13-7-2 | 546.91 | X | | 613,331.72 |
| 08/01/2013 | EFT | P.E.R.S. Retirement (...) | 6000 · Salaries & Wag... | PR-13-7-2 | 3,583.15 | X | | 609,748.57 |
| 08/01/2013 | EFT | P.E.R.S. Retirement (...) | 6000 · Salaries & Wag... | PR-13-7-1 | 523.39 | X | | 609,225.18 |
| 08/02/2013 | EFT | P.E.R.S. Health | -split- | Health Benefits... | 111,027.22 | X | | 498,197.96 |
| 08/02/2013 | EFT | ADP | 6200 · Professional Ser... | | 256.11 | X | | 497,941.85 |
| 08/05/2013 | EFT | ADP (FSA) | 2032 · FSA-Medical C... | | 5.00 | X | | 497,936.85 |
| 08/06/2013 | EFT | ADP (FSA) | -split- | | 92.35 | X | | 497,844.50 |
| 08/08/2013 | | Transfer from LAIF | 1074 · Local Agency I... | Confirm #1406... | | X | 300,000.00 | 797,844.50 |
| 08/08/2013 | EFT | Nationwide Retireme... | -split- | | 11,892.14 | X | | 785,952.36 |
| 08/08/2013 | EFT | P.E.R.S. ING | -split- | PR13-8-1 Conf... | 6,692.38 | X | | 779,259.98 |
| 08/08/2013 | EFT | P.E.R.S. Retirement (...) | 2010 · Accounts Payable | PR13-2-1 thru ... | 5,215.32 | X | | 774,044.66 |
| 08/08/2013 | EFT | U.S. Bank | -split- | | 6,941.18 | X | | 767,103.48 |
| 08/08/2013 | EFT | ADP (FSA) | -split- | | 662.68 | X | | 766,440.80 |
| 08/08/2013 | PR13-8-1 | Payroll - Taxes | 2021 · Federal Tax Wit... | Taxes | 72,212.86 | X | | 694,227.94 |
| 08/08/2013 | PR13-8-1 | Payroll - Direct Depo... | 2021 · Federal Tax Wit... | Direct Deposit | 219,093.19 | X | | 475,134.75 |
| 08/09/2013 | EFT | ADP (Envelopes) | 6190 · Office Supplies | | 19.80 | X | | 475,114.95 |
| 08/09/2013 | EFT | ADP (FSA) | 2032 · FSA-Medical C... | | 169.69 | X | | 474,945.26 |
| 08/10/2013 | 16444 | Joshua Couch | 2023 · Accrued Retire... | | 3,900.00 | X | | 471,045.26 |
| 08/10/2013 | 16445 | Greg F. Durante (Di... | 6000 · Salaries & Wag... | | 200.00 | | | 470,845.26 |
| 08/10/2013 | 16446 | Charles J. Hartley | -split- | Director Pay | 300.00 | X | | 470,545.26 |
| 08/10/2013 | 16447 | John Hidahl | -split- | | 400.00 | X | | 470,145.26 |
| 08/10/2013 | 16448 | Barbara Winn | -split- | | 200.00 | X | | 469,945.26 |
| 08/10/2013 | 16449 | Lou Barber | -split- | | 300.00 | X | | 469,645.26 |
| 08/10/2013 | 16450 | Brad Ballenger | 6000 · Salaries & Wag... | | 425.00 | X | | 469,220.26 |
| 08/10/2013 | 16451 | Dwight Piper | 6000 · Salaries & Wag... | | 150.00 | X | | 469,070.26 |
| 08/10/2013 | 16452 | Dennis Planje | 6000 · Salaries & Wag... | | 150.00 | X | | 468,920.26 |
| 08/10/2013 | 16453 | Frederick Russell | 6000 · Salaries & Wag... | | 150.00 | X | | 468,770.26 |
| 08/10/2013 | 16454 | Angelica Silveira | 6000 · Salaries & Wag... | | 150.00 | X | | 468,620.26 |
| 08/10/2013 | 16455 | Wells Fargo Bank | 2026 · EDH Associate... | Payroll Deducti... | 1,984.45 | X | | 466,635.81 |
| 08/10/2013 | 16456 | California State Disb... | -split- | For 8-8-13 Pay... | 666.92 | X | | 465,968.89 |
| 08/10/2013 | 16457 | CA Assoc. of Profess... | 6000 · Salaries & Wag... | | 936.00 | X | | 465,032.89 |
| 08/10/2013 | 16458 | Managed Health Net... | 6200 · Professional Ser... | | 751.40 | X | | 464,281.49 |
| 08/10/2013 | 16459 | Standard Insurance Co. | 6000 · Salaries & Wag... | Life Insurance | 418.00 | X | | 463,863.49 |
| 08/10/2013 | 16460 | Absolute Secured Sh... | 6190 · Office Supplies | | 35.00 | X | | 463,828.49 |
| 08/10/2013 | 16461 | Advantage Gear, Inc. | 6100 · Clothing & Pers... | | 94.25 | X | | 463,734.24 |
| 08/10/2013 | 16462 | Air Exchange | 6150 · Maintenance,Str... | | 1,763.60 | X | | 461,970.64 |
| 08/10/2013 | 16463 | Airgas | 2010 · Accounts Payable | | 4,124.58 | X | | 457,846.06 |
| 08/10/2013 | 16464 | All Clean Commerci... | 6120 · Housekeeping | | 688.00 | X | | 457,158.06 |
| 08/10/2013 | 16465 | APPTIX Inc. | -split- | | 2,223.52 | X | | 454,934.54 |

El Dorado Hills Fire Department

9/13/2013 2:18 PM

Register: 1000 · Bank of America

From 08/01/2013 through 08/31/2013

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|--------|---------------------------|----------------------------|--------------------|-----------|---|------------|------------|
| 08/10/2013 | 16466 | Aramark | 6100 · Clothing & Pers... | Rags | 150.00 | X | | 454,784.54 |
| 08/10/2013 | 16467 | Arnolds for Awards | 6180 · Miscellaneous:6... | | 26.57 | X | | 454,757.97 |
| 08/10/2013 | 16468 | AT&T (CALNET 2) | -split- | | 596.85 | X | | 454,161.12 |
| 08/10/2013 | 16469 | Best Best & Krieger | 6200 · Professional Ser... | | 951.60 | X | | 453,209.52 |
| 08/10/2013 | 16470 | CALPO/HOM/MAC... | 6720 · Fixed Assets | | 20,640.00 | X | | 432,569.52 |
| 08/10/2013 | 16471 | Cooperative Personn... | 2010 · Accounts Payable | | 5,130.00 | X | | 427,439.52 |
| 08/10/2013 | 16472 | Diono | 2010 · Accounts Payable | | 1,646.10 | X | | 425,793.42 |
| 08/10/2013 | 16473 | Doug Veerkamp | 6140 · Maintenance of ... | | 1,340.53 | X | | 424,452.89 |
| 08/10/2013 | 16474 | El Dorado County E... | 2010 · Accounts Payable | | 1,925.92 | X | | 422,526.97 |
| 08/10/2013 | 16475 | El Dorado Disposal S... | -split- | Garbage | 625.05 | X | | 421,901.92 |
| 08/10/2013 | 16476 | Fastenal Industrial S... | 6150 · Maintenance,Str... | | 62.91 | X | | 421,839.01 |
| 08/10/2013 | 16477 | Ferrara Fire Apparat... | 6140 · Maintenance of ... | | 462.62 | X | | 421,376.39 |
| 08/10/2013 | 16478 | FireCom | 6140 · Maintenance of ... | | 387.00 | X | | 420,989.39 |
| 08/10/2013 | 16479 | Folsom Lake Ford | -split- | | 89.46 | X | | 420,899.93 |
| 08/10/2013 | 16480 | Gold Country Media | 6200 · Professional Ser... | | 150.00 | X | | 420,749.93 |
| 08/10/2013 | 16481 | InterState Oil Compa... | 6250 · Transportation a... | | 1,790.19 | X | | 418,959.74 |
| 08/10/2013 | 16482 | Mountain Democrat | 6200 · Professional Ser... | | 225.00 | X | | 418,734.74 |
| 08/10/2013 | 16483 | P. G. & E. | -split- | Sta 84, 85, 86, 87 | 8,160.31 | X | | 410,574.43 |
| 08/10/2013 | 16484 | Raleys | -split- | | 25.44 | X | | 410,548.99 |
| 08/10/2013 | 16485 | Reibes Auto Parts | -split- | | 271.63 | X | | 410,277.36 |
| 08/10/2013 | 16486 | Trace Analytics, Inc. | -split- | | 85.00 | X | | 410,192.36 |
| 08/10/2013 | 16487 | UPS Store | 6190 · Office Supplies | | 144.47 | X | | 410,047.89 |
| 08/10/2013 | 16488 | Verizon Wireless | -split- | | 1,109.64 | X | | 408,938.25 |
| 08/12/2013 | | Deposit | 1110 · Accounts Recei... | Deposit | | X | 15,217.79 | 424,156.04 |
| 08/12/2013 | | Deposit | -split- | Deposit | | X | 4,924.09 | 429,080.13 |
| 08/12/2013 | EFT | P.E.R.S. Retirement (...) | 6000 · Salaries & Wag... | Conf# 1000330... | 546.91 | X | | 428,533.22 |
| 08/12/2013 | EFT | P.E.R.S. Retirement (...) | 6000 · Salaries & Wag... | Conf# 1000330... | 3,008.61 | X | | 425,524.61 |
| 08/12/2013 | EFT | P.E.R.S. Retirement | -split- | Conf# 1000330... | 81,752.43 | X | | 343,772.18 |
| 08/12/2013 | EFT | ADP (FSA) | -split- | | 410.48 | X | | 343,361.70 |
| 08/15/2013 | EFT | Bank Charges | 6190 · Office Supplies | Bank Charges | 106.51 | X | | 343,255.19 |
| 08/15/2013 | EFT | ADP (FSA) | 2032 · FSA-Medical C... | | 15.00 | X | | 343,240.19 |
| 08/16/2013 | EFT | ADP | 6200 · Professional Ser... | | 253.70 | X | | 342,986.49 |
| 08/19/2013 | EFT | Business Card | 6200 · Professional Ser... | Auth Rep | 13.34 | X | | 342,973.15 |
| 08/19/2013 | EFT | ADP (FSA) | 2032 · FSA-Medical C... | | 50.46 | X | | 342,922.69 |
| 08/21/2013 | | Transfer from LAIF | 1074 · Local Agency I... | Confirm #1407... | | X | 400,000.00 | 742,922.69 |
| 08/21/2013 | 16489 | El Dorado County E... | 2010 · Accounts Payable | | 6,776.84 | X | | 736,145.85 |
| 08/21/2013 | 16490 | Fit Guard | 2010 · Accounts Payable | | 400.00 | X | | 735,745.85 |
| 08/21/2013 | 16491 | Marshall Medical Ce... | 2010 · Accounts Payable | | 433.00 | X | | 735,312.85 |
| 08/22/2013 | EFT | P.E.R.S. ING | -split- | PR13-8-2 Conf... | 6,190.26 | X | | 729,122.59 |
| 08/22/2013 | EFT | P.E.R.S. Retirement | -split- | Conf# 1000333... | 80,306.91 | X | | 648,815.68 |

El Dorado Hills Fire Department

9/13/2013 2:18 PM

Register: 1000 · Bank of America

From 08/01/2013 through 08/31/2013

Sorted by: Date, Type, Number/Ref

| Date | Number | Payee | Account | Memo | Payment | C | Deposit | Balance |
|------------|----------|---------------------------|----------------------------|--------------------|------------|---|-----------|------------|
| 08/22/2013 | EFT | P.E.R.S. Retirement (...) | 6000 · Salaries & Wag... | Conf# 1000333... | 3,008.58 | X | | 645,807.10 |
| 08/22/2013 | EFT | P.E.R.S. Retirement (...) | 6000 · Salaries & Wag... | Conf# 1000333... | 523.39 | X | | 645,283.71 |
| 08/22/2013 | EFT | ADP (FSA) | 2031 · FSA-Dependent... | | 658.45 | X | | 644,625.26 |
| 08/22/2013 | EFT | ADP (FSA) | 2032 · FSA-Medical C... | | 1,142.18 | X | | 643,483.08 |
| 08/22/2013 | 16492 | California State Disb... | -split- | For 8-22-13 Pa... | 666.92 | X | | 642,816.16 |
| 08/22/2013 | 16493 | Wells Fargo Bank | 2026 · EDH Associate... | Payroll Deducti... | 1,984.45 | X | | 640,831.71 |
| 08/22/2013 | 16494 | Chase Bank | 2029 · Other Payable | Pipes & Drums | 450.00 | X | | 640,381.71 |
| 08/22/2013 | 16495 | A & A Restriping | 6150 · Maintenance,Str... | | 800.00 | X | | 639,581.71 |
| 08/22/2013 | 16496 | Air Exchange | 6150 · Maintenance,Str... | | 1,435.18 | X | | 638,146.53 |
| 08/22/2013 | 16497 | A T & T Wireless | 6110 · Communication... | Cell Phones | 282.93 | X | | 637,863.60 |
| 08/22/2013 | 16498 | Blue Ribbon Personn... | -split- | | 1,396.89 | X | | 636,466.71 |
| 08/22/2013 | 16499 | Bugman Pest Control | -split- | | 285.00 | X | | 636,181.71 |
| 08/22/2013 | 16500 | Carbon Copy, Inc | -split- | | 67.60 | X | | 636,114.11 |
| 08/22/2013 | 16501 | Cartridge World | 6190 · Office Supplies | | 210.27 | X | | 635,903.84 |
| 08/22/2013 | 16502 | Comtech Communic... | 6150 · Maintenance,Str... | | 4,023.97 | X | | 631,879.87 |
| 08/22/2013 | 16503 | Diono | 6240 · Special Expense... | | 1,796.82 | X | | 630,083.05 |
| 08/22/2013 | 16504 | Doug Veerkamp | 6140 · Maintenance of ... | | 1,381.18 | X | | 628,701.87 |
| 08/22/2013 | 16505 | East Bay Tire Co. | 6140 · Maintenance of ... | | 1,438.88 | X | | 627,262.99 |
| 08/22/2013 | 16506 | El Dorado Irrigation ... | -split- | Water/Sewer | 2,796.34 | X | | 624,466.65 |
| 08/22/2013 | 16507 | Folsom Lake Ford | 6140 · Maintenance of ... | | 532.94 | X | | 623,933.71 |
| 08/22/2013 | 16508 | FYI Telecommunicat... | 6140 · Maintenance of ... | | 1,417.55 | X | | 622,516.16 |
| 08/22/2013 | 16509 | Gary Pertle | 6150 · Maintenance,Str... | | 420.00 | X | | 622,096.16 |
| 08/22/2013 | 16510 | Hefner, Stark & Mar... | 6200 · Professional Ser... | Legal Services | 8,195.20 | X | | 613,900.96 |
| 08/22/2013 | 16511 | InterState Oil Compa... | -split- | | 3,923.52 | X | | 609,977.44 |
| 08/22/2013 | 16512 | MES - California | 6100 · Clothing & Pers... | | 1,748.51 | | | 608,228.93 |
| 08/22/2013 | 16513 | Murray Sheds, Inc. | 6720 · Fixed Assets | | 4,359.12 | | | 603,869.81 |
| 08/22/2013 | 16514 | Oracle America, Inc. | 6200 · Professional Ser... | | 1,000.00 | X | | 602,869.81 |
| 08/22/2013 | 16515 | Project Leadership A... | -split- | | 5,440.00 | X | | 597,429.81 |
| 08/22/2013 | 16516 | El Dorado Hills Rota... | 6170 · Dues and Subsc... | | 75.00 | | | 597,354.81 |
| 08/22/2013 | 16517 | Sam's Club | -split- | | 1,308.82 | X | | 596,045.99 |
| 08/22/2013 | 16518 | Verizon Wireless - 1 | -split- | | 11,097.14 | X | | 584,948.85 |
| 08/22/2013 | 16519 | Village Life | 6170 · Dues and Subsc... | | 20.00 | X | | 584,928.85 |
| 08/22/2013 | 16520 | Aaron Albillar | -split- | | 612.68 | X | | 584,316.17 |
| 08/22/2013 | PR13-8-2 | Payroll - Taxes | 2021 · Federal Tax Wit... | Taxes | 57,430.24 | X | | 526,885.93 |
| 08/22/2013 | PR13-8-2 | Payroll - Direct Depo... | 2021 · Federal Tax Wit... | Direct Deposit | 189,959.24 | X | | 336,926.69 |
| 08/23/2013 | EFT | ADP (FSA) | 2032 · FSA-Medical C... | | 30.00 | X | | 336,896.69 |
| 08/26/2013 | | Deposit | -split- | Deposit | | X | 1,154.29 | 338,050.98 |
| 08/26/2013 | | Deposit | -split- | Deposit | | X | 13,246.05 | 351,297.03 |
| 08/26/2013 | EFT | Nationwide Retireme... | -split- | | 11,892.14 | X | | 339,404.89 |
| 08/26/2013 | EFT | ADP (FSA) | 2032 · FSA-Medical C... | | 82.25 | X | | 339,322.64 |

El Dorado Hills Fire Department

9/13/2013 2:18 PM

Register: 1000 · Bank of America

From 08/01/2013 through 08/31/2013

Sorted by: Date, Type, Number/Ref

| <u>Date</u> | <u>Number</u> | <u>Payee</u> | <u>Account</u> | <u>Memo</u> | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|-----------------------|----------------------------|-------------|----------------|----------|----------------|----------------|
| 08/30/2013 | EFT | ADP | 6200 · Professional Ser... | | 253.70 | X | | 339,068.94 |
| 08/30/2013 | EFT | ADP (FSA Service C... | 6200 · Professional Ser... | | 82.80 | X | | 338,986.14 |



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT

August 2013



*"Your Safety,
Our Commitment"*

ALARM STATISTICS

| | |
|--------|------------------------------------------------------------|
| 257 | Calls for the Month 2013 |
| 187 | Calls for the Month 2012 |
| 1861 | Total "2013 Year to Date" |
| 1607 | Total "2012 Year to Date" |
| 91.71 | Unit Response, 10 Minutes (before exception reports) |
| 92.68% | Medic Unit Response, 11 Minutes (before exception reports) |

*61 consecutive months in compliance.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Monthly Response Time Statistics

| <u>Jan- 2013</u> | <u>6 min</u> | <u>7 min</u> | <u>8 min</u> | <u>Average</u> | <u>July-2013</u> | <u>6 min</u> | <u>7 min</u> | <u>8 min</u> | <u>Average</u> |
|-------------------|--------------|--------------|--------------|----------------|------------------|--------------|--------------|--------------|----------------|
| Station 84 | 88% | 92% | 92% | 05:36 | Station 84 | 70% | 81% | 89% | 06:03 |
| Station 85 | 72% | 88% | 94% | 05:46 | Station 85 | 85% | 100% | 100% | 05:05 |
| Station 86 | 78% | 89% | 100% | 06:11 | Station 86 | 55% | 73% | 82% | 06:36 |
| Station 87 | 65% | 94% | 100% | 05:35 | Station 87 | 80% | 100% | 100% | 04:36 |
| <u>Feb-2013</u> | | | | | <u>Aug-2013</u> | | | | |
| Station 84 | 100% | 100% | 100% | 04:08 | Station 84 | 74% | 96% | 96% | 05:19 |
| Station 85 | 95% | 95% | 100% | 05:10 | Station 85 | 97% | 100% | 100% | 04:31 |
| Station 86 | 75% | 91% | 100% | 06:40 | Station 86 | 50% | 50% | 70% | 07:10 |
| Station 87 | 76% | 91% | 91% | 05:18 | Station 87 | 76% | 84% | 88% | 05:28 |
| <u>Mar-2013</u> | | | | | <u>Sept-2012</u> | | | | |
| Station 84 | 68% | 77% | 87% | 06:05 | Station 84 | 88% | 92% | 96% | 04:34 |
| Station 85 | 87% | 93% | 93% | 04:50 | Station 85 | 90% | 97% | 100% | 04:27 |
| Station 86 | 78% | 100% | 100% | 06:05 | Station 86 | 63% | 100% | 100% | 06:45 |
| Station 87 | 71% | 88% | 100% | 05:38 | Station 87 | 76% | 100% | 100% | 05:35 |
| <u>April-2013</u> | | | | | <u>Oct-2012</u> | | | | |
| Station 84 | 73% | 80% | 87% | 05:56 | Station 84 | 81% | 85% | 96% | 04:34 |
| Station 85 | 92% | 92% | 96% | 05:01 | Station 85 | 96% | 96% | 100% | 04:14 |
| Station 86 | 93% | 93% | 100% | 05:18 | Station 86 | 45% | 91% | 91% | 06:43 |
| Station 87 | 86% | 90% | 93% | 05:45 | Station 87 | 85% | 100% | 100% | 04:53 |
| <u>May-2013</u> | | | | | <u>Nov-2012</u> | | | | |
| Station 84 | 69% | 81% | 100% | 06:32 | Station 84 | 92% | 96% | 96% | 04:48 |
| Station 85 | 67% | 76% | 81% | 06:40 | Station 85 | 90% | 95% | 95% | 05:05 |
| Station 86 | 80% | 93% | 100% | 06:22 | Station 86 | 67% | 100% | 100% | 05:57 |
| Station 87 | 83% | 88% | 92% | 05:37 | Station 87 | 69% | 81% | 94% | 05:64 |
| <u>June-2013</u> | | | | | <u>Dec-2012</u> | | | | |
| Station 84 | 95% | 100% | 100% | | Station 84 | 87% | 87% | 90% | 05:28 |
| Station 85 | 75% | 88% | 100% | | Station 85 | 87% | 91% | 96% | 05:21 |
| Station 86 | 50% | 100% | 100% | | Station 86 | 58% | 83% | 92% | 06:45 |
| Station 87 | 92% | 96% | 100% | | Station 87 | 66% | 87% | 87% | 05:44 |

Note: The target of a 6 minute response time to 90% of code 3 emergency calls (a lights and sirens, 911 emergency) was adopted by past administrations and Board of Directors based on NFPA 1710 guidelines. The NFPA 1710 sets these guidelines based on statistics that both fires and critical medical emergencies have the best outcome if contact is made within this time frame. Fire stations were strategically located throughout the District with this target in mind. It is important to note that there are several factors that can affect the 6 minute response target such as having to put on safety gear, responding to calls during the night or not being in quarters at the time of the call.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Latrobe Response by Month

| | | | |
|-----------------------|-----------------------------------------------------------------------|-----------------------|-------------------------------------------------------|
| <u>January-2013</u> | Total-2 1-Medical Aid 1-Vehicle Fire | <u>July-2013</u> | Total-1 1-Medical Aid |
| <u>February- 2013</u> | Total-3 3-Medical Aid | <u>August-2013</u> | Total-5 2-Medical Aid 3 Vehicle Accident |
| <u>March- 2013</u> | Total-2 1-Medical Aid 1-Vehicle Accident | <u>September-2012</u> | 2 |
| <u>April- 2013</u> | Total-3 2-Medical Aid 1-Vehicle Accident | <u>October-2012</u> | 3 |
| <u>May- 2013</u> | Total-2 2-Medical Aid | <u>November-2012</u> | 2 |
| <u>June- 2013</u> | Total-6 3-Medical Aid 1-Vehicle Accident 1-Grass Fire | <u>December- 2012</u> | 2 |

- Contract with Latrobe Fire Department to provide service to all code 3 emergency calls 24/7 started March, 2012



**El Dorado County
Emergency Services Authority**

F Y I

Board of Directors Meeting

Wednesday, September 18, 2013, **9:30 a.m.**

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

AGENDA

| Item | Presenter |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 1. Call to Order/Roll Call/Introductions | Roberts |
| 2. Approval of Agenda | |
| 3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote. | |
| 4. Consent Calendar 4.1 Approval of JPA Regular Board Meeting Minutes of August 21, 2013 4.2 Approval of JPA Special Board Meeting Minutes of August 29, 2013 4.3 Approval of August Bills 4.4 Receive Medical Response Statistics/Mutual Aid/Move Up and Covers from August 2013 | |
| 5. Correspondence 5.1 Receive and File Letter from VFIS regarding Safety Survey | Hackett |
| 6. Reports 6.1 Report from Systems Status Management Committee Meeting of September 10, 2013 | Teter |
| 7. Old Business 7.1 Discuss and recommend action regarding Miwok tribe contract negotiations. | Hackett |
| 8. New Business 8.1 Approve Surplus of JPA MDC Server to EMSA | Hackett |
| 9. Fiscal Items 9.1 Audit Update 9.2 CSA 7 Revenue & Expenditures FY 12/13 9.3 Review and Approve Contract Renewal with Forte Holdings for EPCR Service | Hackett |
| 10. Director Items | Roberts |
| 11. Adjournment | |

Next meeting: 9:30 a.m. on Wednesday – **October 16, 2013** - El Dorado County OES Conf. Room, 330 Fair Lane

All Board Meetings are recorded.

The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619

Note: The Board of Directors may elect to take action on any item included on this agenda.

EL DORADO HILLS FIRE DEPARTMENT'S
RESPONSE TO THE



REQUEST FOR INFORMATION

(RFI 05-16-13)



El Dorado Hills Fire Department

Response to 'Request for Information' for Ambulance Transport Services



Objective:

Design and manage a more efficient and effective fire-based ambulance response system that is capable of operating within its revenue stream while meeting all requirements of the current Contract for Prehospital Advanced Life Support and Dispatch Services within El Dorado County.

Executive Summary:

The current ambulance system is unsustainable and catastrophic failure is imminent unless there is a significant change to this flawed business model. Uncontrolled expenditures with limited revenue and spending from reserve accounts has become an all too often accepted practice. Furthermore, the existing entity (the JPA) has zero representation in matters affecting the largest portion of costs which are the wages and benefits of its workforce.

Choices are limited and time is running out. To remain fiscally buoyant within the current model, additional reductions in service would need to be made along with increases in service delivery fees and parcel assessments to the already overburdened tax payers in El Dorado County. Alternatively, we suggest a complete revamping of the current JPA structure to a business model specifically designed to maintain a balance between service delivery and fiscal responsibility.

The El Dorado Hills Fire Department (EDHFD) is proud to submit our response to the JPA Request for Information. While many details will need to be finalized in the formal RFP process, the El Dorado Hills Fire Department is confident that it can safely and effectively assume the responsibility of managing the County Ambulance Services.

Our model will more than satisfy the requirements of the existing contract and in many cases, the restructuring will enhance the level of service delivered to El Dorado County residents while providing for significant cost reductions. At the current El Dorado County projected revenue levels of \$10,700,000, these cost reductions are projected to save in excess of \$1,000,000 per year which can begin to rebuild the depleted reserve account immediately.

By instituting a centralized control structure, EDHFD can rein in lost revenue in the form of rejected billings, temper personnel cost overruns, and improve service delivery to the County's constituency through careful analysis of system status management. Having direct oversight of resources will maximize personnel accountability and ensure fulfillment of expectations. In addition, the closely managed program will assist in supporting the need for preserving relationships from the customer's perspective as well as ensure that every unit has competent firefighters who consistently train to keep their lifesaving skills honed.

We are excited to provide an improved service that will significantly cut costs while still maintaining high quality patient care.

Ambulance Transport Services

Response to Performance Expectations:

A) El Dorado Hills Fire Department will commit to provide a 'Fire-Based' Ambulance Service that will meet or exceed the current requirements established in the El Dorado County/JPA Master Contract with current amendments to include:

- Advanced Life Support (ALS) staffed ambulances
 - Staffing will include a minimum of:
 - One Paramedic
 - One EMT
 - Ambulance personnel will be paid/professional Firefighters.
- Responses to emergencies will not exceed the time standard established in Amendment I of the current Master Contract.

B) EDHFD is prepared to commit to a term of 5 years beginning fiscal year 2014/15 through fiscal year 2018/19 (June 30, 2019).

C) Adherence to the stipulations cited on item "c" of RFI 05-16-2013 will be met as outlined in the section below under "Displaced Firefighter/Paramedic". It is important to understand that being bound by the MOU's from the five different provider agencies imposes a heavy financial burden on the JPA and its limited revenue. This issue is largely responsible for the current unsustainable situation that has resulted in significant overruns to the operational budget of the JPA. Again, this is due to the JPA's inability to meet and confer with the workforce that it funds. Therefore, the plan is to create an entity that allows for a more efficient and cost effective connection to its personnel. Upon establishment, the EDHFD – JPA Division Representative, will become a party to discussions and negotiations over hours, wages and working conditions with the newly formed JPA employee group.

- Displaced Firefighter/Paramedics:

We realize the sensitivity, emotion and potential hardship that this proposal creates within the various districts and their related personnel. Please understand that it is not our intent to displace any Firefighter/Paramedics throughout the current member agencies. At the same time, it is extremely important to note that without significant change the JPA will fail; these same Firefighter/Paramedic jobs that we are talking about would be lost in their entirety in that process. With our plan, the jobs remain within our County. Our commitment would be to offer an opportunity for a priority application and interview process to any displaced Firefighter/Paramedic interested in the possible placement to positions within the new JPA structure. Placement would be dependent on a successful interview and background check. All JPA

personnel would be hired as JPA Medic/Firefighters at the proposed JPA wage and benefit package level with new employees starting at “bottom step” and lateral employees coming in at “top step”. We would anticipate that as openings become available in their “parent” organization or other County Departments, these “displaced” workers would have priority placement back to a Fire Department position. We also anticipate that after any displaced workers have reclaimed their Fire Department positions, these JPA positions would provide an excellent “feeder” pool to future openings within all of the Fire Departments within El Dorado County.

D) Administrative oversight will fall under the guidelines of the EDHFD. The administrative staff will consist of administrative personnel along with 24-hour shift supervision. Leadership staff will consist of a minimum of:

- One EDHFD – JPA Division – Battalion Chief
- One EDHFD – JPA Division – Human Resources (Part-time)
- One EDHFD – JPA Division – Administrative Assistant
- Three EDHFD – JPA 24-hour Shift Supervisors (One per shift)
 - See “Proposed Organizational Chart” included in packet

E) EDHFD is committed to maintaining professional firefighters on ambulances to lessen the impact to the current El Dorado County fire suppression model. As a condition of employment, all JPA Medic/Firefighters not in possession of a valid California State Firefighter I certificate will be required to obtain one within one year of employment. All JPA Medic/Firefighters will have completed an approved fire academy at the time of appointment.

F) In an effort to provide a smooth transition, newly employed JPA Medic/Firefighter personnel will be required to attend an entry-level fire and EMS academy. JPA Medic/Firefighters transitioning through lateral transfers from existing El Dorado County Fire Departments will be required to attend a condensed orientation academy. The purpose of these academies will be to ensure all personnel are operating from the same policies and procedures established by the EDHFD. This will ensure a smooth transition and provide a consistent approach to patient care and firefighting activities.

- Training in EMS and firefighting activities will be provided to all personnel regularly.
- Performance Standards will be established and evaluated on an ongoing basis by JPA Shift Supervisors and the JPA Division Battalion Chief.

Response to Budget Instructions:

Given the current revenue generated by taxpayers, collectable income through fees for ambulance services and centralized oversight of revenue and expenses, the EDHFD – JPA Division would be committed to providing an improved service while maintaining a balanced budget. (Please refer to Appendix A: Potential Revenue and Expenses for Ambulance Services in El Dorado County.) We have supplied two different scenarios. The first scenario is an “apples to apples” comparison maintaining the same level of service coverage for the County (eight 24-hour Ambulances). The second scenario represents an increased service delivery level to the County utilizing a true system status management model that will increase the number of available ambulances during our peak times to ten and then decrease them after hours to six when the call volume and hospital transfers are significantly less. We utilized the projected revenue for the JPA from the County to determine the potential savings associated with the redesign of our County Ambulance System. Our calculations also represent the highest cost “worst case” scenario calculating everyone at “top step” with all JPA positions filled as JPA Medic/Firefighters.

Obviously with this plan, the savings is realized by a reduced wage and benefit package for the JPA Medic/Firefighter positions (see Appendix B: JPA Medic/Firefighter). This proposed wage and benefit package is significantly better than that of a private ambulance system but less than that dictated by the separate provider agencies current high cost MOU's. We feel that this is warranted for two significant reasons. First and of utmost importance to understand is that the JPA is funded much differently than that of the provider agency Fire Districts within the County and, therefore, should not be tied to the Fire District MOU's. Second and also of critical importance to the success and sustainability of the County's Fire-Based Ambulance Service is that the JPA MUST have control over its largest expenditure – employee costs.

Please note that this document is built upon the conservative assumption that annual revenue will continue to be at the \$10.7 million level. Both scenarios provide significant savings even at this conservative projection. We will use these savings to increase reserves to the level of six months of operating expense, and to fully fund all asset depreciation reserves. Once these reserve levels are met, additional revenue can be utilized to enhance service levels to all areas within the County.

NOTE: Of critical importance to the success of this endeavor is the proper implementation and start-up. The El Dorado County Board of Supervisors (BOS) would need to approve the expenditure from the remaining JPA reserves for pay-off of debt to the current provider agencies to include, but not limited to retiree medical and unfunded sick and vacation time. The BOS would also need to approve funding the “start-up costs” of this new organization which would include but is not limited

to the recruitment and placement of the EDHFD/JPA Division Management Team a minimum of four to six months prior to the agreed start date, and any costs involved in developing and running an academy for all JPA employees prior to the implementation date. Other expenditures that would need to be approved from the remaining JPA reserves would be a Supervisor's vehicle, a Battalion Chief's vehicle, and any other start-up costs that would not be the responsibility of El Dorado Hills Fire Department.

Upon award of this contract the El Dorado Hills Fire Department/JPA Division plans to run an autonomous accounting system under its contract with the County. Through this proven model EDHFD/JPA can increase efficiencies and reduce administrative costs. The Department would be requesting quarterly draws in advance of anticipated payments, which would be sent to a separate bank account in the name of the JPA. All bills will be paid through this bank account. Payroll will be managed by the EDHFD/JPA Division using an outside company comparable to ADP. Policies will be in place to safeguard the money and processes. Per contract the JPA will be subject to audit, paid for by the County.

Appendix A:
Potential Revenue and Expenses
for Ambulance Services
in El Dorado County

**El Dorado County JPA - Request for Information
July, 2013**

| Scenario One Projections | | TOTAL |
|----------------------------------|--|---------------|
| | | |
| Total Projected Revenue | | \$ 10,700,000 |
| Expenses | | |
| Class 30: Wages/Benefits | | 6,392,000 |
| Class 40: Serv/Supplies | | 2,295,250 |
| Class 60: Fixed Assets | | 260,000 |
| Class 70: Resid.Eqty.Trsf. | | |
| Projected Totals | | \$ 8,947,250 |
| Savings Projected - Scenario One | | \$ 1,752,750 |

Note: See page 9 for expanded Budget Scenario One.

| Scenario Two Projections | | TOTAL |
|----------------------------------|--|---------------|
| | | |
| Total Projected Revenue | | \$ 10,700,000 |
| Expenses | | |
| Class 30: Wages/Benefits | | 6,646,000 |
| Class 40: Serv/Supplies | | 2,365,250 |
| Class 60: Fixed Assets | | 260,000 |
| Class 70: Resid.Eqty.Trsf. | | |
| Projected Totals | | \$ 9,271,250 |
| Savings Projected - Scenario Two | | \$ 1,428,750 |

Note: See page 11 for expanded Budget Scenario Two.

El Dorado County JPA - Request for Information

July, 2013

Scenario One - Current Level of Service

Class 30 Expenses

| | | | | | | |
|------------------------|-----------------------|-----------|----|---------|----|---------|
| Management | Battalion Chief - EMS | 1 | \$ | 240,000 | \$ | 240,000 |
| EDH Fire Employees | EMS Supervisors | 3 | | 200,000 | | 600,000 |
| Reimburse for Expenses | Human Resources | 2 days wk | | 62,000 | | 62,000 |
| | Admin - full time | 1 | | 90,000 | | 90,000 |

Total Management \$ 992,000

| | | | | | | |
|-------------------------|-----------------------|---------|--|---------|----|-----------|
| Medic Employees | Medic Employees | 6 | | 675,000 | | |
| 8 Units with 6 per unit | | 8 units | | x 8 | \$ | 5,400,000 |
| JPA Employees | | | | | | |
| | Total Medic Employees | | | | \$ | 5,400,000 |

Total Salaries and Benefits \$ 6,392,000

Note: Includes Salary, OT Estimate, Retirement, Medical and OPEB

Retirement paid to New Employees @ 2.7@57

Retirement paid to current/lateral employees @ applicable rates

Medical for JPA employees capped at \$1250 and non PERS

JPA employees will not have OPEB benefits

Class 40 Expenses

| | | | | |
|----------------------------------------|----------------------------|-----------|----|-----------|
| (Assumed same as current JPA expenses) | Communications | 1,034,250 | | |
| | Insurance | 30,000 | | |
| | Maint. Of Equipment/Radios | 44,000 | | |
| | Vehicle Maintenance | 138,000 | | |
| | Medical Supplies | 440,000 | | |
| | Fuel | 180,000 | | |
| | Other Expenses | 209,000 | | |
| | Total Expenses | | \$ | 2,075,250 |

Admin Management Pay 220,000 \$ 220,000

Total Class 40 Expenses \$ 2,295,250

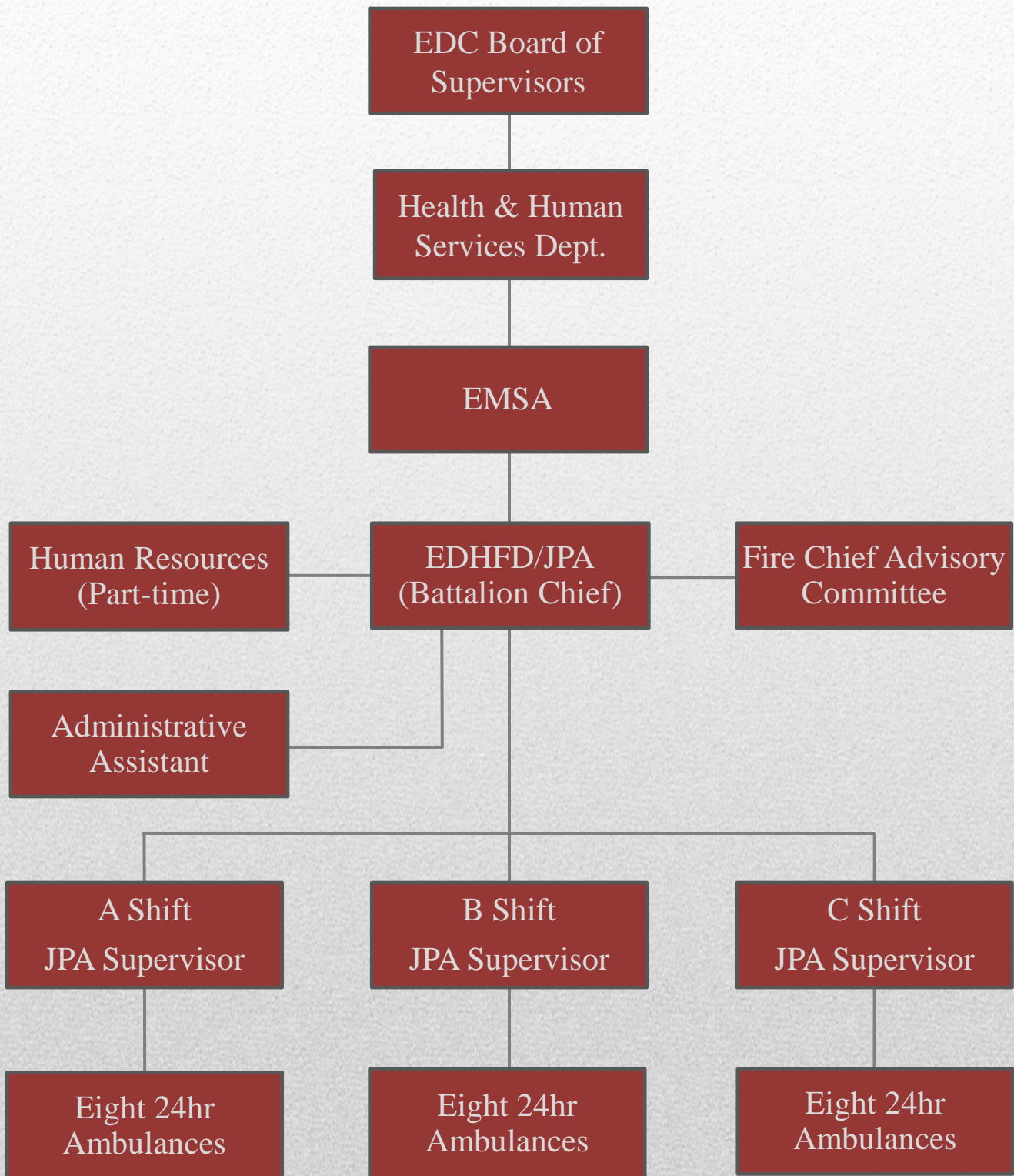
Class 60 Expenses

| | | | | |
|----------------------------------------|--------------|---------|----|---------|
| (Assumed same as current JPA expenses) | Fixed Assets | 260,000 | \$ | 260,000 |
|----------------------------------------|--------------|---------|----|---------|

| | | |
|---------------------|-----------|------------------|
| Total Budget | \$ | 8,947,250 |
|---------------------|-----------|------------------|

EDC Ambulance Organization Chart

Scenario One



El Dorado County JPA - Request for Information

July, 2013

Scenario Two - Enhanced Level of Service with True System Status Management

Class 30 Expenses

| | | | | | | |
|-----------------------------|-----------------------|-----------|----|---------|----|-----------|
| Management | Battalion Chief - EMS | 1 | \$ | 230,000 | \$ | 240,000 |
| EDH Fire Employees | EMS Supervisors | 3 | | 200,000 | | 600,000 |
| Reimburse for Expenses | Human Resources | 2 days wk | | 62,000 | | 62,000 |
| | Admin - full time | 1 | | 90,000 | | 90,000 |
| Total Management | | | | | \$ | 992,000 |
| Medic Employees | Medic Full Time | 6 Emp | | 675,000 | | |
| 6 - full time units | | 6 units | | x 6 | \$ | 4,050,000 |
| 4 - 12 hour units | 12 - Hour Units | 4 Emp | | 401,000 | | |
| All JPA employees | | 4 units | | x 4 | \$ | 1,604,000 |
| Total Medic Employees | | | | | \$ | 5,654,000 |
| Total Salaries and Benefits | | | | | \$ | 6,646,000 |

Note: Includes Salary, OT Estimate, Retirement, Medical and OPEB

Retirement paid to New Employees @ 2.7@57

Retirement paid to current/lateral employees @ applicable rates

Medical for JPA employees capped at \$1250 and non PERS

JPA employees will not have OPEB benefits

Class 40 Expenses

| | | | | |
|----------------------------------------|----------------------------|-----------|----|-----------|
| (Assumed same as current JPA expenses) | Communications | 1,034,250 | | |
| | Insurance | 30,000 | | |
| | Maint. Of Equipment/Radios | 44,000 | | |
| | Vehicle Maintenance | 168,000 | | |
| | Medical Supplies | 440,000 | | |
| | Fuel | 220,000 | | |
| | Other Expenses | 209,000 | | |
| | Total Expenses | | \$ | 2,145,250 |
| | Admin Management Pay | 220,000 | \$ | 220,000 |
| | Total Class 40 Expenses | | \$ | 2,365,250 |

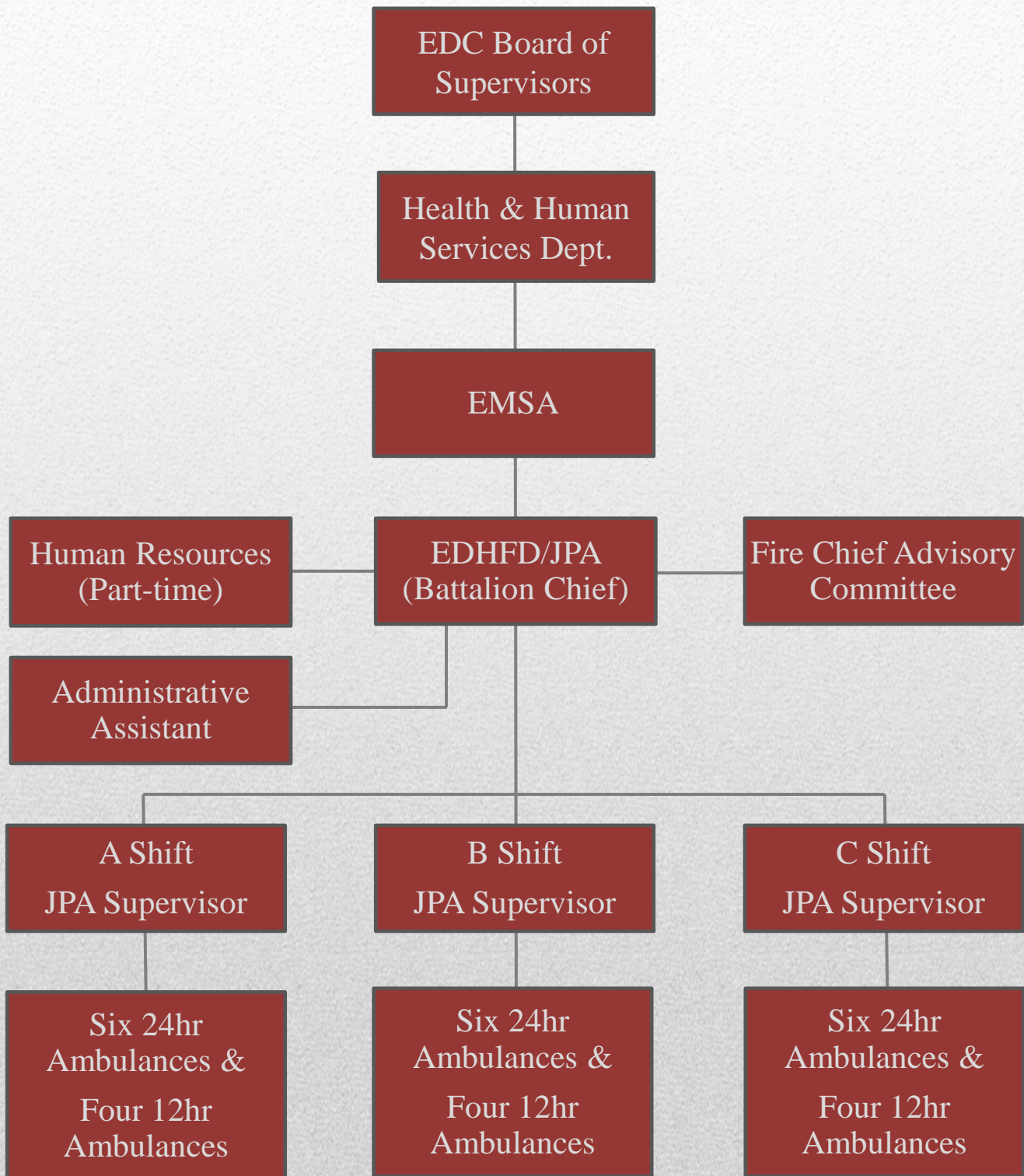
Class 60 Expenses

| | | | | |
|----------------------------------------|--------------|---------|----|---------|
| (Assumed same as current JPA expenses) | Fixed Assets | 260,000 | \$ | 260,000 |
|----------------------------------------|--------------|---------|----|---------|

| | | | | |
|---------------------|--|--|----|------------------|
| Total Budget | | | \$ | 9,271,250 |
|---------------------|--|--|----|------------------|

EDC Ambulance Organization Chart

Scenario Two



Appendix B:
JPA Medic/Firefighter
Job Description Summary
Wage and Benefit Summary

Appendix B

JPA Medic/Firefighter

A JPA Medic/Firefighter is a member of a highly trained emergency response team, assigned to an Advanced Life Support ambulance, responsible for providing medical assistance and performing rescue activities at emergency and non-emergency incidents. Examples of duties include: receiving and responding to information from dispatch regarding emergency incidents; safely driving ambulances and other vehicles as directed; conducting a survey of the scene for safety and size up and determining appropriateness of on-scene treatment versus immediate transport; administering the appropriate treatment, medication and dosage at scene and while en route to hospital (basic and advanced life support); communicating with other units or persons, via radio or cell phone, to relay status of patient, medical information, and request for additional assistance. A JPA Medic/Firefighter is also responsible for performing firefighting related duties as needed in support of an emergency response team. Firefighting duties may include but are not limited to making forced entries into grounds or buildings; carrying or assisting victims; locating fire sources and extinguishing fires; smothering fires or potential fire restart areas using hand tools; and identifying, containing, removing or protecting flammable or hazardous materials at fire scenes.

The minimum requirements for employment are:

Education/Certification:

- High School diploma or equivalent.
- EMT-P Certification/Licensure.
- Possession of Firefighter I Certification within one year of employment
- Paramedic Accreditation in El Dorado County.
- Successful completion of Ambulance EVOC course and Area Hospital Location Test conducted by EDH Fire Dept.

Other:

- Minimum of valid California driver's license, Class C, with Ambulance endorsement.
- Must not be a tobacco user.

SALARY RANGE: \$17.50 to \$19.30 per hour

BENEFITS:

CalPERS Safety Retirement, Medical Insurance, Educational Incentives, sick leave, and vacation.



**EL DORADO COUNTY
FIRE PROTECTION DISTRICT**

P.O. Box 807 / 4040 Carson Road / Camino, CA 95709
(530) 644-9630 • Fax (530) 644-9636

July 15, 2013

Marty Hackett
JPA Executive Director
480 Locust Road
Diamond Springs, CA 95667

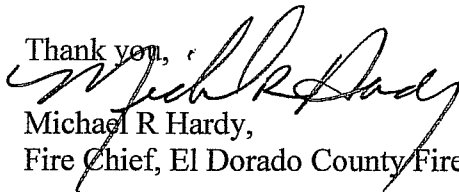
Dear Mr. Hackett,

Please find El Dorado County Fire Protection District Request for Information (RFI), as requested, per RFI 05-16-2013.

This RFI meets and exceeds all terms and conditions outlined under General Conditions 1-4 and Scope of Work a-f.

The RFI includes information pertaining to El Dorado County Fire's current four medic unit system and projects an eight medic unit system.

Thank you,



Michael R Hardy,
Fire Chief, El Dorado County Fire Protection District



El Dorado County Fire Protection District

Request for Information Proposal

The El Dorado County Fire Protection District, (ECF), was formed in March of 1991 with the merger of Pollock Pines-Camino Fire District, Pleasant Valley Fire District, City of Placerville Fire Department, Placerville Fire District and the Shingle Springs Fire District. Over the next few years the Coloma-Lotus Fire District and Northside Fire District also merged into ECF. Prior to the consolidation of the Fire Districts, both Pollock Pines-Camino and Pleasant Valley Fire District operated medic units within the County. Pollock Pines-Camino operated Medic 4 (currently Medic 17) and Pleasant Valley operated Medic 10 (currently Medic 19) and Alpha 11 (previous Medic 26). In addition to these medic units, ECF began operating Medic 25 in 1992 and Medic 28 in 2008.

ECF has a proven track record for maintaining a high level of Firefighter / Paramedics staffing on our medic units. A critical component of maintaining the proficiency of our firefighter/paramedics is the system that has been in place for decades, which allows and requires the rotation of firefighter/paramedics from their roles and duties on the medic units to the fire engines. We believe that having our crews rotate between fire apparatus and the medic units keeps them proficient in both aspects of their jobs as firefighters and paramedics. ECF continues to set a high standard for insuring our firefighter/paramedics provide the expected level of service to the citizens of El Dorado County; this is quantified by several internal standards and procedures:

- All firefighter/paramedics are required to attend and complete either the Sacramento City Fire Department Fire Academy or the Sacramento Regional Fire Academy; we will also accept applicants that have successfully completed an accredited fire academy
- All firefighter/paramedics complete an internal 3 day training session on local policies and procedures; along with local protocols prior to taking the local accreditation test
- All firefighter/paramedics must go through an internal testing process, referred to as a "readiness test", with an FTO prior to being cleared to work as a "solo medic"
- All firefighter/paramedic are required to complete a Probationary Firefighter position task book (PTB), during their 12 month probationary period. This process includes 4 formal manipulative and written evaluation days, proctored by both their peers and Chief Officers

El Dorado County Fire Protection District
Request for Information Proposal – cont.

- A. *Provide fire based ALS ambulance transport services in compliance with the County of El Dorado's Master Contract (Includes Amendments I, II and III); and the JPA and County of Emergency Medical Services Agency (EMSA) policies, procedures and protocols.*

ECF and the Districts prior to the formation of ECF have operated fire based ALS ambulance transport services in the County since the early 70's. During this tenure, the previous Districts and ECF have worked with the EMSA and the JPA to insure compliance with the County's Master Contract. We have also demonstrated over the years our commitment to maintain the necessary oversight to insure the policies, procedures and protocols set forth by EMSA and the JPA are being adhered to by both our management and firefighter/paramedics. The system currently employed by ECF to insure we are meeting the requirements set forth by EMSA and the JPA, is achieved by maintaining an EMS Division Chief, FTO Coordinator, CQI Coordinator and several representatives at MAC, PAC, JPA Supply Committee and various other EMS related committees.

- B. *Operate within the fiscal constraints provided through County Service Area 7 (CSA 7) for a period of five (5) fiscal years beginning with FY14/15 and ending in FY 18/19 (June 30, 2019).*

It is imperative for the long term health and survivability of the fire based ALS ambulance transport system in this County that fiscal constraints be identified and met. Over the past several years, costs have continued to rise, both in the Class 30 and Class 40, budgets. ECF has again demonstrated over the past few years the willingness and ability to work with the JPA on cost controls. These cost control measures have been a joint effort between the District and the labor group at ECF. The labor group at ECF brought considerable concessions to the table over the past year, reducing overtime costs, retirement costs and healthcare costs, these concessions were above and beyond any concessions offered by other provider agencies. Some may feel that the quickest and easiest fix would be to dramatically reduce the employee costs – which go hand-in-hand with dramatically reducing the level of service to citizens we serve. There are some that believe that simply sending someone to a class and handing them firefighting gear makes them dual role firefighter/paramedics. We at ECF do not subscribe to this line of thinking. All of our firefighter/paramedics are truly dual role; they are required to work on fire engines and medic units. Simply parking in a fire station next to a fire engine does not make employees proficient, competent firefighters. Our philosophy on dual role firefighter/paramedics was recently verified again, as the crew from Medic 19 was dispatched to a reported vehicle accident with fire less than one mile from their station. Our firefighter/paramedics assigned to Medic 19 split the crew and responded with a fire engine, doing this they were able to rescue an individual who was trapped inside the burning vehicle. Again, we at ECF believe that we must work hand in hand with the JPA to secure the financial stability of our fire based ambulance service without dramatically reducing the service we

provide. We are also currently exploring alternative staffing models which may also significantly reduce our operating costs.

El Dorado County Fire Protection District

Request for Information Proposal – cont.

- C. *How currently employed firefighter-paramedic who could be displaced by the new RFI plan would be integrated into the new provider agency(s), subject to the provisions of applicable collective bargaining or other employee agreements, and the procedures for any required meet and confer process.*

All of the ECF firefighter/paramedics are members of the El Dorado County Professional Firefighters Union Local 3556, it would be anticipated that all of the current full-time, career firefighter/paramedics would transition under the umbrella of Local 3556. ECF would review all personnel files of the affected personnel to insure they are meeting the minimum standards set forth by the RFI. There may also be some additional training requirements placed on newly transitioned personnel. In the event that this RFI were to move forward to a formal RFP more defined guidelines for transition would be in place. It should also be noted that in the event ECF were to explore or change our current work schedule there may be a reduction in the number of personnel required to meet staffing obligations. It would be the goal of ECF to achieve this through attrition and not through lay-offs.

- D. *All personnel must be California State Firefighter I certified.*

If the JPA were to move forward with a formal RFP and ECF were to assume operations of any additional medic units and personnel, ECF Training Division would need to verify all personnel training records to confirm the California State Firefighter I certificate is current and valid. Any personnel not meeting this standard would need to be addressed on a case by case basis. ECF currently confirms this certification on all new candidates prior to hiring.

- E. *Personnel assigned to a medic unit shall satisfactorily complete all Performance Standards and Standard Company Evolution's required of suppression personnel for the duration of employment based on their Department policies.*

ECF currently requires all newly hired personnel to complete their *Probationary Firefighter PTB* during their first year of employment (probationary period). These skills are confirmed during four formal evaluations which are completed quarterly during their probationary period. It would be anticipated that any firefighter/paramedics transitioning into ECF would need to complete a similar PTB on standard Engine Company Evolutions. The El Dorado County Training Officers input would be solicited to insure that standard Engine Company Evolutions are being trained on to meet the needs of all cooperating agencies. This may be a training opportunity to continue bringing local Fire Districts into a more standardized training and operations. As part of the operations at ECF firefighter/paramedics change their station assignments, at a minimum of every 4 years, thus providing well-rounded personnel who through time are better familiar

with all areas of the County. There may be some additional training for fire operations that are specific to a given fire district.

El Dorado County Fire Protection District *Request for Information Proposal – cont.*

Budgeting:

With regards to the attached budget information, one must bear in mind that the costs involved in ambulance operations include fixed and variable costs. Items such as vehicle insurance, employee uniforms and salaries are fixed costs that can be accurately projected and budgeted. Several line items are outside of the controls or limitations of employee MOU's or District policies and procedures, such as fuel costs, vehicle repairs, retirement costs and health care. In the event the JPA requests an RFP, detailed information on employee pay scales, benefit packages and retirement costs shall be provided.

Attachment A:

The information contained in attachment A is the current employee costs for ECF, operating four (4) medic units. This spreadsheet is accurate for the fiscal year 2013/14 and a baseline for upcoming years. There are variables contained within the employee costs that may dictate increases or decreases to the overall employee costs. These changes are due to agreements within the MOU of the ECF labor group, such items are step raises, longevity and employee contributions towards PERS and healthcare premiums.

Attachment B:

The information contained in attachment B is projected employee costs for incurring the operations of four (4) additional medic units, for a total of eight (8). The potential employee costs shown in the attachment are shown in a "worst case" or "not to exceed"; with the additional 24 employees being considered at top step with longevity pay. Actual employee costs could be more accurately projected during a transition period.

In addition to employee costs; there are a large number of additional expenditures that require consideration when operating medic units. Cost for vehicle purchases, repairs and general maintenance would still require funding. There may be an opportunity to reduce expenditures using a more centralized and standardized system for vehicle maintenance, repairs, fuel, etc. Again, in the event this RFI were to move forward into a formal RFP, the details of these topics would need to be further vetted out. An additional significant item that would need to be addressed is the housing and location of medic units. In the event ECF were to maintain the operations of our current four (4) medic units, these units would remain in their current location. If ECF were to assume the responsibility to operate an additional four (4) medic units, it would be our intention to work through a cooperative agreement with agencies currently housing and staffing medic units. There are several factors that need to be addressed with medic unit locations; the first being historical recognition by the communities they serve and using statistical data provided by the ECC to insure the optimum coverage to the County as a whole is being

met. It should be noted that the philosophy of ECF is to maintain all of our firefighter/paramedic working in fire stations, on fire engines and competently performing both of their roles.

El Dorado County Fire Protection District

Request for Information Proposal – cont.

ECF believes that the current funding appropriations for each medic unit does allow for operations of the unit, and we further believe that enacting a more formal and standard purchasing program would yield additional savings to the overall operations of the medic units.

In closing, the El Dorado County Fire Protection is fully supportive of maintaining a fire based ALS ambulance system within our County. El Dorado County is not your standard “city grid”, we range from elevations of less than 500’ to mountain passes reaching over 6,000’. Our citizens and visitors from across the US and beyond enjoy our world class rafting in Coloma, hiking in desolation, trails in Cool, and an assortment of winter and summer sports throughout the County. Along with all that the County has to offer, we currently protect these citizens and visitors with a high level of firefighter/ paramedics on our fire engines AND medic units. We expect, and the public demands that our crews take any and all measures to mitigate emergencies, regardless of whether the first due unit is an engine or medic unit. The public will not, and should not tolerate a medic unit arriving at a given fire, medical rescue or vehicle accident and stand by while waiting for fire personnel to arrive to mitigate the situation. These firefighter/paramedic need to be not only fully trained, but fully functioning in an all risk environment.

Attachment A

El Dorado County Fire District
Operating costs for four current medic units

| Employee | Annual adj. | Holiday | FLSA 78 hrs | Uniform | OPEB | Healthcare | Retirement | Total Compensation |
|----------|-------------|---------|-------------|---------|--------|------------|------------|--------------------|
| Medic 17 | 75741 | 2499 | 2030 | 700 | 8702 | 6746.48 | 29,628.12 | 126046.6 |
| Medic 17 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 17 | 75042 | 2474 | 2010 | 700 | 8702 | 7361.04 | 29,628.12 | 125917.16 |
| Medic 17 | 79083 | 2624 | 2132 | 700 | 8702 | 6746.48 | 29,628.12 | 129615.6 |
| Medic 17 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 17 | 75799 | 2499 | 2030 | 700 | 8702 | 14722.08 | 29,628.12 | 134080.2 |
| Medic 19 | 75799 | 2499 | 2030 | 700 | 8702 | 7273.32 | 29,628.12 | 126631.44 |
| Medic 19 | 75741 | 2499 | 2030 | 700 | 8702 | 20910.6 | 29,628.12 | 140210.72 |
| Medic 19 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 19 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 19 | 75799 | 2499 | 2030 | 700 | 8702 | 19138.68 | 29,628.12 | 138496.8 |
| Medic 19 | 75799 | 2499 | 2030 | 700 | 8702 | 6746.48 | 29,628.12 | 126104.6 |
| Medic 25 | 75799 | 2499 | 2030 | 700 | 8702 | 21925.8 | 29,628.12 | 141283.92 |
| Medic 25 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 25 | 75799 | 2499 | 2030 | 700 | 8702 | 19138.68 | 29,628.12 | 138496.8 |
| Medic 25 | 73149 | 2474 | 2010 | 700 | 8702 | 18910.68 | 29,628.12 | 135573.8 |
| Medic 25 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 25 | 75042 | 2474 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 137486.8 |
| Medic 28 | 75741 | 2474 | 2030 | 700 | 8702 | 14722.08 | 29,628.12 | 133997.2 |
| Medic 28 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 28 | 75741 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138210.8 |
| Medic 28 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 28 | 75799 | 2499 | 2030 | 700 | 8702 | 19138.68 | 29,628.12 | 138496.8 |
| Medic 28 | 75042 | 2474 | 2010 | 700 | 8702 | 16866 | 29,628.12 | 135422.12 |
| Floater | 75799 | 2499 | 2030 | 700 | 8702 | 19138.68 | 29,628.12 | 138496.8 |
| | 1893106 | 62475 | 50792 | 17500 | 217550 | 408592.56 | 740,703.00 | 3390718.56 |

Attachment B

El Dorado County Fire District
Estimated costs for operating four additional medic units

| Employee | Hire Date | Step | Longevity | Rate | Annual | Holiday | FLSA 78 hrs | Uniform | OPEB | Healthcare | Retirement | Total Compensation |
|----------|-----------|------|-----------|-------|---------|---------|-------------|---------|--------|------------|------------|--------------------|
| Medic 48 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 48 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 48 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 48 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 48 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 61 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 61 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 61 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 61 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 61 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 85 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 85 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 85 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 85 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 85 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 89 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 89 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 89 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 89 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 89 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| Medic 89 | 7/1/2014 | 4 | 1% | 26.03 | 75799 | 2499 | 2030 | 700 | 8702 | 18910.68 | 29,628.12 | 138268.8 |
| | | | | | 1819176 | 59976 | 48720 | 16800 | 208848 | 453856.32 | 711,074.88 | 3318451.2 |

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

Amador-El Dorado-Sacramento Unit
2840 Mt. Danaher Road
Camino, CA 95709
(530) 644-2345
Website: www.fire.ca.gov



July 11, 2013

Marty Hackett, Executive Director
El Dorado County Emergency Services Authority
480 Locust Road
Diamond Springs, CA 95619

Dear Marty,

The Board of Directors for El Dorado County Emergency Services Authority (JPA) requested the CAL FIRE Amador – El Dorado - Sacramento Unit (CAL FIRE) provide information for Fire Based Advanced Life Support Ambulance Transport Services. As per CAL FIRE Policy 8552, this document contains general, not specific, information to assist the Board of Directors in formulating a decision to pursue further discussions regarding a cooperative agreement for Fire Based Advanced Life Support Ambulance Transport Services with CAL FIRE.

CAL FIRE's mission, as directed and authorized by the State Legislature and statutes, is to provide emergency service to local governments throughout California when requested. In meeting this mission, we have a history of providing this service since the 1930s. CAL FIRE currently has more than 110 emergency services agreements providing services to 150 cities, special districts, and counties throughout California. Locally, CAL FIRE has seventeen years of history providing integrated cooperative fire protection services to Cameron Park Community Services District's Fire Department. These programs are mutually beneficial and provide for the level of service that each agency desires and can afford. We are honored that the Board of Directors for El Dorado County Emergency Services Authority has requested our information. We believe that by working together, we can enhance emergency services for the citizens of the numerous communities in El Dorado County.

CAL FIRE is a modern, full-service fire protection and emergency management agency that provides comprehensive fire protection and emergency services. Therefore, we are able to provide emergency services to the communities within El Dorado County Emergency Services Authority's jurisdiction with professional, career firefighters. We are committed to providing regional emergency services solutions that make the most effective use of limited emergency protection resources by efficiently sharing valuable personnel and equipment. The foundation of our proposal is that the concept of regional fire protection and emergency services is beneficial for the citizens served by El Dorado County Emergency Services Authority, El Dorado County and the State of California.

Scope of Work

- a. CAL FIRE, through our Cameron Park Community Services District Cooperative Agreement with the JPA, currently provides fire based ALS ambulance transport services in compliance with the County of El Dorado's Master Contract (Including Amendments I, II, and III, and JPA and County Emergency Medical Services Agency (EMSA) policies, procedures and protocols.
- b. CAL FIRE continually exhibits to be a cost effective provider for the JPA in staffing the Cameron Park Medic Unit. CAL FIRE has historically been one of the lowest actual cost providers for the JPA.
- c. CAL FIRE will be able to transition employees into our department as fully tenured members that would enjoy the same benefits and opportunities as existing CAL FIRE employees as permitted by California Constitution, Article 7, Public Officers and Employees section 6 (c): *When the State undertakes work previously performed by a county, city, public district of this State or by a federal department or agency, the board by special rule shall provide for persons who previously performed this work to qualify to continue in their positions in the state civil service subject to such minimum standards as may be established by statute.*
- d. CAL FIRE will establish a single point contact for JPA Administration to interact for budgetary, personnel, and other matters as necessary.
- e. CAL FIRE personnel meet or exceed the California State Fire Marshal Firefighter I certification.
- f. As required by CAL FIRE Policy 4036, all personnel annually meet or exceed Departmental performance standards and standard company evolutions including all fire and EMS based skills and continuing education.

| CAL FIRE Request for Information – Cost Per Medic Unit | | | | | | | | |
|--------------------------------------------------------|-----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| # of Medic Units | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Cost | \$939,302 | \$1,878,604 | \$2,817,906 | \$3,756,783 | \$4,539,446 | \$5,322,109 | \$5,948,240 | \$6,730,903 |

Note: These figures were generated using standard CAL FIRE personnel costs, inclusive of wages, benefits, uniforms, overtime, and administrative fees, for FY 13/14 and are representative of general information only, to allow for informal discussion(s).

The Amador-El Dorado-Sacramento Unit appreciates the opportunity to respond to your Request For Information. As we have discussed in the past, a formal Request for Proposal, from the JPA Board, would be necessary to move forward with a more in-depth analysis covering additional options including but not limited to maintenance and other emergency services support functions. Please do not hesitate to contact me if more information is necessary.

Sincerely,



Kelly C. Keenan
Unit Chief

Amador-El Dorado-Sacramento Unit

Strike Team Assignment Deputy Chief O’Camb

Summary:

Deputy Chief O’Camb was assigned to the Rim Wildland Fire in Tuolumne County as a Strike Team Leader for XED 4080A beginning on Friday, August 23, 2013 and ending on Thursday, August 29, 2013. This was an OES assignment on order request E-315.

Fiscal Impact:

The State of California will reimburse the District for personnel costs.

Recommendation:

Staff recommends that Deputy Chief O’Camb be awarded additional compensation of \$8400 for the O.E.S. Strike Team assignment.

EL DORADO HILLS COUNTY WATER DISTRICT

RESOLUTION NO. 2013-07

**RESOLUTION ADOPTING THE APPROPRIATION LIMITS FOR THE
2013-2014 FISCAL YEAR**

WHEREAS, the Board of Directors conducted a hearing on the appropriation limitation for the El Dorado Hills County Water District on Thursday, September 19, 2013; and,

WHEREAS, the hearing was advertised and noticed as required by law; and,

WHEREAS, the Board received testimony and other evidence regarding the appropriation limitation to be established for the El Dorado Hills County Water District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the El Dorado Hills County Water District, that the El Dorado Hills County Water District appropriation limit for the 2013-14 fiscal year, as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980 is the sum of \$28,878,000 computed as follows, $\$27,153,738 \times 1.0635 = \$28,878,000$.

The foregoing resolution was passed and adopted by the Board of Directors of the El Dorado Hills County Water District at a meeting of said Board held on the 19th day of September, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Connie L. Bair, Board Secretary

Barbara Winn, Vice-President

TENTATIVE FINAL BUDGET

2013 / 2014

EL DORADO HILLS FIRE DEPARTMENT

Approved: _____

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| Budget Resolution | 10 |

EL DORADO HILLS FIRE DEPARTMENT
2013-2014 TENTATIVE FINAL BUDGET

| | | | |
|-------|---------------------------------------|-------------|----------------------|
| 601.0 | SALARIES & WAGES | | \$7,469,988 |
| 1.1 | Chief/Deputy Chief | \$290,575 | |
| 1.2 | Division/Battalion Chiefs | 433,758 | |
| 1.3 | Captains/Fire Prev Spec. | 1,429,848 | |
| 1.4 | Engineers | 1,155,456 | |
| 1.5 | Firefighters | 1,759,568 | |
| 1.6 | Chief Finance/Clerical/Ops Spec/Misc. | 403,083 | |
| 1.7 | Volunteer Pay | 75,000 | |
| 1.8 | Directors | 14,800 | |
| 1.9 | Overtime | 1,535,000 | |
| | .1 Operational OT | \$1,185,000 | |
| | .2 OES Coverage | 250,000 | |
| | .3 JPA Ambulance | 100,000 | |
| 1.10 | Education Pay | 372,900 | |
| 602.0 | P.E.R.S. | | 2,079,987 |
| 603.0 | GROUP INSURA | | 1,855,153 |
| 3.1 | Life Insurance | 5,746 | |
| 3.2 | Health Insurance | 1,086,537 | |
| 3.3 | CSFA Disability | 12,870 | |
| 3.4 | Health Cost for Retirees | 750,000 | |
| 604.0 | DENTAL VISION | | 147,460 |
| 605.0 | UNEMPLOYMENT INSURANCE | | 15,994 |
| 606.0 | VACATION & SICK EXPENSE | | 125,000 |
| 607.0 | MEDICARE/SOCIAL SECURITY | | 105,968 |
| 613.2 | WORKERS COMPENSATION | | 519,898 |
| | Total Salaries & Benefits | | \$ 12,319,448 |

EL DORADO HILLS FIRE DEPARTMENT
2013-2014 TENTATIVE FINAL BUDGET

| | | | |
|-------|-------------------------------------------|---------|---------|
| 610.0 | CLOTHING & PERSONAL SUPPLIES | | 92,300 |
| 611.0 | COMMUNICATIONS | | 75,200 |
| 11.1 | Business Phones | 57,200 | |
| 11.2 | Dispatch Fees | 18,000 | |
| 612.0 | HOUSEKEEPING | | 21,360 |
| 613.0 | INSURANCE | | 51,000 |
| 13.1 | General Insurance | 51,000 | |
| 614.0 | MAINTENANCE OF EQUIPMENT | | 250,345 |
| 14.1 | Tires | 14,000 | |
| 14.2 | Parts and Supplies | 10,000 | |
| 14.3 | Outside Work | 100,500 | |
| 14.4 | Equipment Maintenance | 120,845 | |
| 14.5 | Radio Maintenance | 5,000 | |
| 615.0 | MAINTENANCE OF STRUCTURES AND GROUNDS | | 55,300 |
| 616.0 | MEDICAL SUPPLIES | | 1,000 |
| 16.1 | Medical Supplies | 1,000 | |
| 617.0 | DUES AND SUBSCRIPTIONS | | 7,355 |
| 618.0 | MISCELLANEOUS | | 15,700 |
| 18.1 | Miscellaneous | 8,700 | |
| 18.2 | Honor Guard | 3,000 | |
| 18.3 | Explorer Program | 1,000 | |
| 18.4 | Pipes and Drums | 3,000 | |
| 619.0 | OFFICE SUPPLIES | | 20,350 |
| 620.0 | PROFESSIONAL SERVICES | | 374,440 |
| 20.1 | Audit | 10,500 | |
| 20.2 | Legal | 120,000 | |
| 20.3 | Notices | 3,500 | |
| 20.4 | Other Professional Services | 239,440 | |
| 20.5 | Election Services | 1,000 | |
| 622.0 | RENTS & LEASES - BUILDINGS & IMPROVEMENTS | | 104,744 |
| 623.0 | SMALL TOOLS AND SUPPLIES | | 46,900 |

EL DORADO HILLS FIRE DEPARTMENT
2013-2014 TENTATIVE FINAL BUDGET

| | | | |
|-------------------------------------------------------------------|--------------------------------------|-----------|----------------------|
| 624.0 | SPECIAL DEPARTMENTAL EXPENSES | | 88,000 |
| 24.1 | Training | 69,750 | |
| 24.2 | Fire Prevention | 14,250 | |
| 24.3 | Drivers License Fees | 1,000 | |
| 24.4 | Directors' Training and Travel | 3,000 | |
| 625.0 | TRANSPORTATION AND TRAVEL | | 108,000 |
| 25.1 | Fuel and Oil | 75,000 | |
| 25.2 | Travel | 15,000 | |
| 25.3 | Meals and Refreshments | 18,000 | |
| 626.0 | UTILITIES | | 101,000 |
| 26.1 | Electric | 60,000 | |
| 26.2 | Gas | 27,000 | |
| 26.3 | Water/Sewer | 14,000 | |
| Total Operations | | | \$ 1,412,994 |
| Total Salaries and Operations | | | \$ 13,732,442 |
| 672.0 | FIXED ASSETS | | \$ 5,053,100 |
| 1 | Computers and Printers | 10,000 | |
| 2 | IPAD3s / Cradle Points | 17,400 | |
| 3 | Bullard Camera | 8,500 | |
| 4 | Gas Tank & Installation | 4,500 | |
| 5 | Station 84 Demolition & Construction | 4,236,000 | |
| 6 | Rescue Squad | 175,000 | |
| 7 | F350 Utility Truck & Equipment | 70,000 | |
| 8 | Type 1 Engine | 500,000 | |
| 9 | SCBA Buddy Breathers | 25,700 | |
| 10 | 800 Mhz Radio | 6,000 | |
| ESTIMATED BUDGET FOR DEPRECIATION (To Capital Reserve Account) | | | - |
| CONTINGENCY | | | - |
| TOTAL BUDGET | | Total | \$ 18,785,542 |

REVENUE AND BUDGET SUMMARY

EL DORADO HILLS FIRE DEPARTMENT
2013-2014 TENTATIVE FINAL BUDGET

REVENUE AND BUDGET SUMMARY

| | | | |
|-----------------------------------------------|----------------|----|--------------------|
| 2013/2014 Tentative Final Budget | | \$ | 18,785,542 |
| Less Capital Assets | | | <u>(5,053,100)</u> |
| Salaries and Operations Budget | | \$ | 13,732,442 |
| | | | |
| 2013/2014 Property Tax Revenue | 12,117,697 | | |
| Prevention Fees (Estimated) | 20,000 | | |
| Miscellaneous Revenue | 115,000 | | |
| 2013/2014 Interest Revenue (Estimated) | 80,000 | | |
| OES Reimbursement (Estimated) | 250,000 | | |
| From Development Fee (Facilities Master Plan) | 75,000 | | |
| From El Dorado County JPA (Estimated) | <u>995,000</u> | | |
| | | | |
| Total Revenue Projected | | \$ | <u>13,652,697</u> |
| | | | |
| Balance Transfer from General Reserve | | \$ | 79,745 |
| | | | |
| Budget for Capital Assets | | \$ | 5,053,100 |
| | | | |
| Transfers from Reserves / Revenue | | | |
| From General Reserve | | | |
| Balance Transfer from General Reserve | 11,200 | | |
| 50% of Station 84 | 2,118,000 | | |
| From Development Fees (For 50% Sta. 84) | 2,118,000 | | |
| Loan from Reserve for Development Fee | 1,618,000 | | |
| From Development Fees (Estimated) | 500,000 | | |
| From Sale of Assets | 200,000 | | |
| From Capital Replacement Fund | 605,900 | | |
| | | | <u>5,053,100</u> |
| | | | |
| Balance transferred to General Reserve | | \$ | - |

Notes:

(Revenue projected = Property Tax less Administrative Fees deducted by County plus \$10,000 Sacramento County.)

(No Supplemental Taxes projected)

RESERVE FUND SUMMARY

EL DORADO HILLS FIRE DEPARTMENT
2013-2014 TENTATIVE FINAL BUDGET
RESERVE FUND

AS OF JUNE 30, 2012

DRAFT - LAST YEARS NUMBERS
GENERAL RESERVE FUND

\$13,774,461

CAPITAL REPLACEMENT FUND

\$6,383,196

DEVELOPMENT FEE FUND

\$0

RETIREE MEDICAL RESERVE

\$91,827

VACATION & SICK RESERVE FUND

\$1,276,458

DENTAL/VISION RESERVE FUND

\$338,789

TOTAL RESERVES

\$21,864,731

Note: The District currently has in the OPEB Trust Fund for retiree health care **\$3,570,862**. (Year End 6/30/13)

BUDGET HISTORY

EL DORADO HILLS FIRE DEPARTMENT
2013-14 Tentative Final Budget

Budget History

| Account Title | 2007-08 Actual Expenditures | 2008-09 Actual Expenditures | 2009-10 Actual Expenditures | 2010-11 Actual Expenditures | 2011-12 Actual Expenditures | 2012-13 Actual Expenditures Not Final | 2013-14 Tentative Final Budget | Increase (Decrease) from Prior Year Actual |
|-----------------------------------------|--------------------------------|--------------------------------|-----------------------------------|--------------------------------|--------------------------------|---------------------------------------------|--------------------------------------|-----------------------------------------------------|
| Salaries and Benefits Expense | | | | | | | | |
| 6001 Salaries & Wages, Fire | 5,730,513 | 5,809,539 | 5,886,831 | 5,930,151 | 5,076,552 | 5,019,412 | 5,069,205 | 49,793 |
| 6011 Education Pay | 355,994 | 396,983 | 438,000 | 470,691 | 369,732 | 386,792 | 372,900 | (13,892) |
| 6016 Salaries & Wages, Clerical/Ops | | 395,771 | 399,962 | 430,036 | 425,977 | 377,375 | 403,083 | 25,708 |
| 6017 Volunteer Pay | 75,720 | 84,795 | 89,060 | 63,070 | 72,005 | 48,935 | 75,000 | 26,065 |
| 6018 Director pay | 14,600 | 12,400 | 14,800 | 15,800 | 13,100 | 10,600 | 14,800 | 4,200 |
| 6019 Overtime | | | | | | | | - |
| 1 Overtime, Operational | 1,776,264 | 1,309,795 | 1,874,067 | 1,562,816 | 1,151,307 | 1,229,078 | 1,185,000 | (44,078) |
| 2 Overtime, Outside Aid | | 478,075 | 111,650 | - | 38,481 | 178,829 | 250,000 | 71,171 |
| 3 Overtime, JPA | | 156,239 | 107,874 | 173,621 | 133,569 | 114,224 | 100,000 | (14,224) |
| 6020 P.E.R.S. Retirement | 2,050,891 | 1,811,813 | 2,130,283 | 2,217,160 | 2,018,524 | 1,983,803 | 2,079,987 | 96,184 |
| 6030 Health Benefits | | | | | | | | - |
| 1 Life Insurance | | 6,027 | 5,882 | 5,586 | 5,198 | 5,039 | 5,746 | 707 |
| 2 Health Benefits | 1,066,687 | 957,446 | 914,125 | 932,383 | 934,557 | 979,530 | 1,086,537 | 107,007 |
| 3 Disability Insurance | | 14,255 | 14,001 | 13,241 | 11,895 | 11,700 | 12,870 | 1,170 |
| 4 Health Cost of Retirees | | 709,294 | 787,359 | 690,106 | 684,874 | 712,584 | 750,000 | 37,416 |
| 6040 Dental/Vision Expense | 146,655 | 155,210 | 154,630 | 149,750 | 139,070 | 131,818 | 147,460 | 15,642 |
| 6050 Unemployment Insurance | 12,951 | 12,222 | 15,773 | 17,983 | 15,709 | 15,021 | 15,994 | 973 |
| 6060 Vacation & Sick Expense to F | 286,439 | 217,404 | 156,406 | 183,285 | 104,539 | 132,824 | 125,000 | (7,824) |
| 6070 Medicare | 103,901 | 116,076 | 121,286 | 124,190 | 99,305 | 104,793 | 105,968 | 1,175 |
| 6132 Workers Compensation | 251,595 | 360,960 | 370,513 | 406,189 | 444,662 | 418,985 | 519,898 | 100,913 |
| 6000 Total Salaries and Benefits | 11,872,210 | 13,004,304 | 13,592,502 | 13,386,059 | 11,739,057 | 11,861,342 | 12,319,448 | 458,106 |
| General Operating Expense | | | | | | | | |
| 6100 Clothing and Personal Suppli | 127,137 | 149,839 | 105,374 | 57,665 | 73,825 | 56,651 | 92,300 | 35,649 |
| 6111 Communication Expense | 47,548 | 64,308 | 61,177 | 48,780 | 44,637 | 45,533 | 57,200 | 11,667 |
| 6112 Dispatch Services | | 9,857 | 11,330 | 12,178 | 13,580 | 17,044 | 18,000 | 956 |
| 6120 Housekeeping Expense | 17,549 | 19,527 | 16,703 | 16,300 | 13,430 | 21,286 | 21,360 | 74 |
| 6131 General Insurance | 39,283 | 45,707 | 46,829 | 46,486 | 44,274 | 47,748 | 51,000 | 3,252 |
| 6140 Maintenance of Equipment | 292,612 | | | | | | | |
| 1 Tires | | 15,794 | 8,742 | 7,015 | 15,294 | 14,842 | 14,000 | (842) |
| 2 Parts & Supplies | | 7,857 | 9,521 | 6,752 | 5,359 | 7,162 | 10,000 | 2,838 |
| 3 Outside Work | | 122,149 | 123,784 | 80,070 | 85,145 | 102,267 | 100,500 | (1,767) |
| 4 Equipment Maintenance | | 60,057 | 70,362 | 47,355 | 45,925 | 97,865 | 120,845 | 22,980 |
| 5 Radio Maintenance | | 12,049 | 3,485 | 4,254 | 2,305 | 3,353 | 5,000 | 1,647 |
| 6150 Maintenance, Structures and | 68,781 | 71,667 | 57,152 | 29,592 | 54,170 | 36,298 | 55,300 | 19,002 |
| 6160 Medical Supplies | 8,155 | 4,546 | 2,916 | 908 | 393 | 883 | 1,000 | 117 |
| 6170 Dues and Subscriptions | 7,174 | 6,955 | 8,016 | 5,711 | 5,257 | 6,157 | 7,355 | 1,198 |
| Miscellaneous | | | | | | | | - |
| 6180 1 Miscellaneous | 6,778 | 8,715 | 5,315 | 6,963 | 5,207 | 5,699 | 8,700 | 3,001 |
| 2 Honor Guard | | 14,948 | 1,685 | 3,698 | 15,090 | 2,806 | 3,000 | 194 |
| 3 Explorer Program | | | - | 4,212 | 608 | 1,000 | 1,000 | - |
| 4 Pipes and Drums | | | - | | | 2,903 | 3,000 | 97 |
| | | | | | | | | - |
| | | | | | | | | - |
| | | | | | | | | - |
| | | | | | | | | - |
| Continued- | | | | | | | | - |

**EL DORADO HILLS FIRE DEPARTMENT
2013-14 Tentative Final Budget**

Budget History

| | | | | | | | | | |
|------|---------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|
| | | | | | | | | | - |
| 6190 | Office Supplies | 45,291 | 47,332 | 30,034 | 19,459 | 21,935 | 16,417 | 20,350 | 3,933 |
| 6200 | Professional Services | 166,001 | | | | | | | - |
| | 1 Audit | | 8,000 | 11,000 | 9,000 | 9,500 | 9,750 | 10,500 | 750 |
| | 2 Legal Services | | 80,900 | 194,477 | 137,280 | 132,505 | 116,464 | 120,000 | 3,536 |
| | 3 Notices | | 1,380 | 1,426 | 592 | 2,053 | 497 | 3,500 | 3,003 |
| | 4 Miscellaneous/HR | | 99,321 | 100,069 | 185,315 | 172,262 | 171,891 | 239,440 | 67,549 |
| | 5 Elections/Tax Administration | | 35 | - | 17,548 | - | 13,851 | 1,000 | (12,851) |
| 6220 | Rents and Leases - Buildings & Improvements | | | | | | 552 | 104,744 | 104,192 |
| 6230 | Small Tools and Supplies | 72,502 | 97,306 | 45,241 | 57,072 | 49,134 | 43,624 | 46,900 | 3,276 |
| 6240 | Special Expenses | 123,044 | | | | | | | - |
| | 1 Training | | 72,829 | 114,755 | 67,370 | 42,311 | 35,860 | 69,750 | 33,890 |
| | 2 Fire Prevention | | 22,549 | 19,632 | 16,863 | 14,472 | 17,149 | 14,250 | (2,899) |
| | 3 Licenses | | 123 | 103 | 521 | 78 | 285 | 1,000 | 715 |
| | 4 Directors' Training and Travel | | 1,409 | 1,813 | - | - | - | 3,000 | 3,000 |
| 6250 | Transportation and Travel | 124,129 | | | | | | | - |
| | 1 Fuel and Oil | | 55,053 | 51,068 | 57,314 | 61,634 | 54,032 | 75,000 | 20,968 |
| | 2 Travel | | 20,310 | 12,374 | 9,441 | 10,931 | 8,792 | 15,000 | 6,208 |
| | 3 Meals and Refreshments | | 19,876 | 18,131 | 16,180 | 13,016 | 12,467 | 18,000 | 5,533 |
| 6260 | Utilities | 71,255 | | | | | | | - |
| | 1 Electricity | | 55,585 | 52,386 | 53,559 | 50,521 | 51,809 | 60,000 | 8,191 |
| | 2 Natural Gas/Propane | | 21,552 | 20,089 | 23,331 | 15,887 | 14,652 | 27,000 | 12,348 |
| | 3 Water/Sewer | | 10,276 | 8,973 | 9,514 | 11,394 | 12,951 | 14,000 | 1,049 |
| | | | | | | | | | - |
| | Total General Operating Ex | 1,217,239 | 1,227,811 | 1,213,962 | 1,058,299 | 1,032,133 | 1,050,539 | 1,412,994 | 362,455 |
| | | | | | | | | | - |
| | Total Salaries, Benefits and | 13,089,449 | 14,232,115 | 14,806,464 | 14,444,358 | 12,771,190 | 12,911,881 | 13,732,442 | 820,561 |
| | | | | | | | | | - |
| | Capital Assets | | | | | | | | - |
| 6720 | Fixed Assets | 3,566,527 | 207,135 | 88,389 | 1,010,801 | 144,617 | 1,255,069 | 5,053,100 | 3,798,031 |
| 6850 | Expense to Capital Reserve | 1,016,638 | 966,362 | 838,754 | - | - | - | - | - |
| | | | | | | | | | - |
| | Total Fixed Assets | 4,583,165 | 1,173,497 | 927,143 | 1,010,801 | 144,617 | 1,255,069 | 5,053,100 | 3,798,031 |
| | | | | | | | | | - |
| | Contingency | - | - | - | - | - | - | - | - |
| | Expense to CalPERS Side Fund (One time) | | | | | 1,094,218 | 659,573 | - | (659,573) |
| | | | | | | | | | - |
| | Total Budget | 17,672,614 | 15,405,612 | 15,733,607 | 15,455,159 | 14,010,025 | 14,826,523 | 18,785,542 | 3,959,019 |
| | | | | | | | | | - |

HIGHLIGHTS OF CHANGES

Highlight of Changes made to Tentative Final Budget

Revenue

- Increased Annual Property Tax Revenue by \$65,994. This year's tax equated to a positive 1.5% instead of a positive 1.0% as projected.
- Projected transfer from General Reserve increased to \$79,745 from Operating Revenue.

Expenses

601.0 Salaries & Wages (\$199,942 increase)

A new staffing plan has been put into place which will be implemented over the course of this fiscal year. (It is estimated that for next year a full year of this staffing plan *only* will increase next year's budget approximately \$75,000.) This would not include other wage and benefit increases.

603.2 Health Insurance (\$30,497 decrease)

The projected increase to health insurance rates was less than expected. (Approximate 3.5% increase.)

615.0 Maintenance of Structures and Grounds (\$12,000 increase)

This category increased to cover the cost of the temporary Station 84.

620.4 Professional Services (\$20,000 net decrease)

This category decreased for the partial cost of the Accreditation following the Strategic Planning Model that will be completed in the next year.

6720 Capital Assets

672.9 SCBA Buddy Breathers (\$25,700 increase)

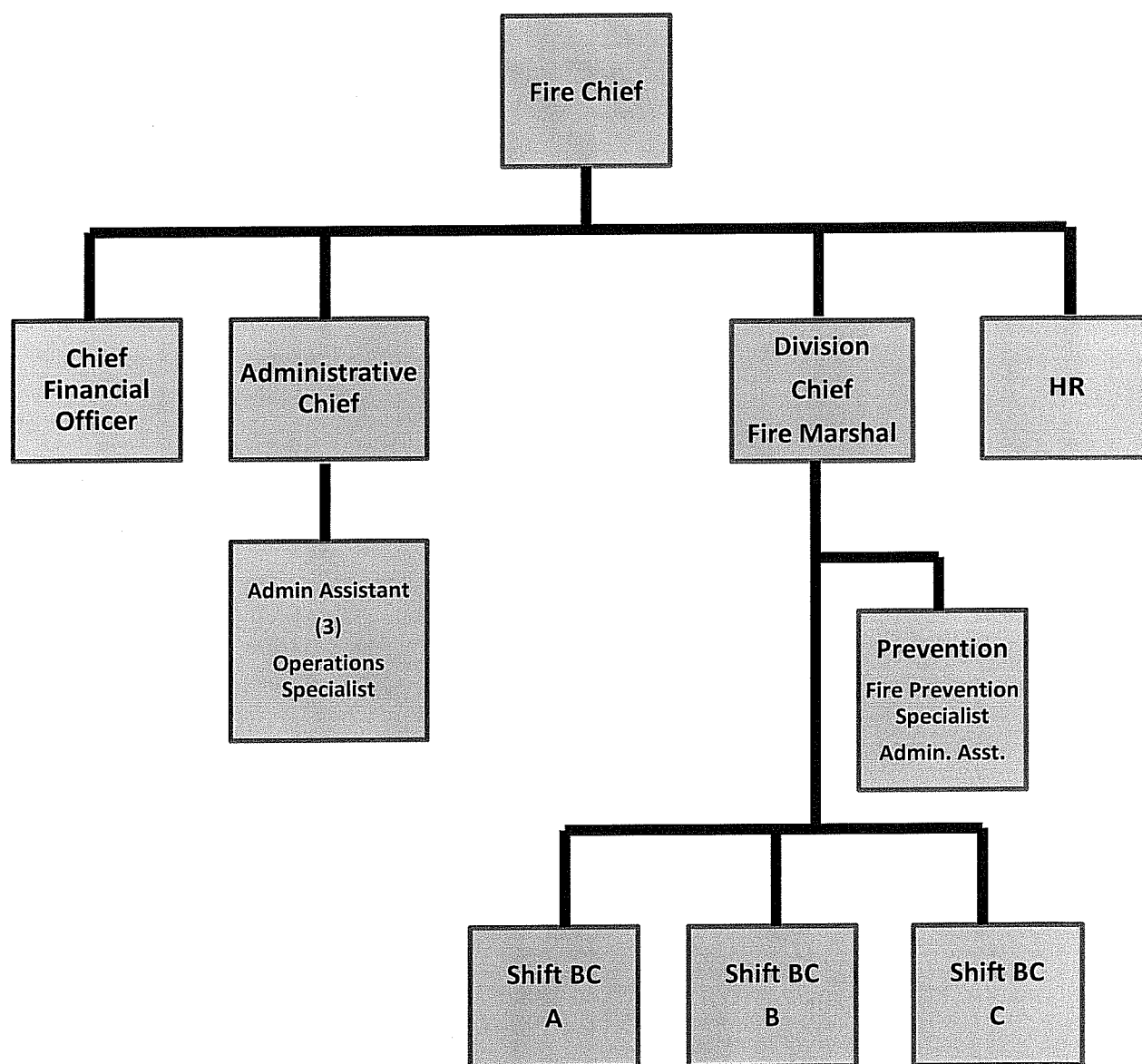
This category covers additional equipment for the new SCBAs in the event of an emergency when more oxygen could be needed.

672.10 800 MHz Radio (\$6,000 increase)

This category is for a new radio for a Chief's vehicle.

Note: This document does not cover all the change, but does highlight changes of note.

Current Staffing Plan Organization Chart (2013)



Admin Chief Keating is a no cost "Shared Services" 6 month agreement with Rescue Fire Department. Chief Keating will assist EDHFD with Administrative Chief Functions such as International Accreditation, JPA Systems Management, County Operations, OES Reimbursement, etc. In return EDHFD will provide Rescue FPD with 24/7/365 District Coverage with Battalion Chief's, along with Training, HR, and Prevention support. The agreement will be evaluated quarterly, and reevaluated April 2014 by each agencies Board of Directors.

BUDGET RESOLUTION

EL DORADO HILLS COUNTY WATER DISTRICT

RESOLUTION 2013-08

Resolution Adopting the 2013-14 Final Budget

WHEREAS, the Board of Directors of the El Dorado Hills County Water District Board (the “Fire District”) held a public hearing during at which time additions and deletions to the 2013-14 Budget were made; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors in accordance with Section 13890 of the Health and Safety Code, the Final Budget for the Fiscal Year 2013-14 is hereby adopted, which includes the following expenditures:

| | |
|---------------------------------|----------------|
| Salaries and Employee Benefits: | \$12,319,448 |
| Services and Supplies: | 1,412,994 |
| Contingency: | 0 |
| Fixed Assets: | |
| Structures and Improvements | 4,236,000 |
| Equipment | <u>817,100</u> |
| Total Budget Requirements: | \$18,785,542 |

BE IT FURTHER RESOLVED that, except as specified below, the means of financing the expenditures will be by monies derived from Property Taxes, Development Fees, Reserves and other Miscellaneous Revenues.

BE IT FURTHER RESOLVED that the means of financing the capital assets listed in the amount not to exceed \$605,900 will be by monies derived from the Capital Replacement Fund.

BE IT FURTHER RESOLVED that the means of financing the projected budget shortfall reflected in the budget shall be by the transfer of monies from the General Reserve in the necessary amount.

BE IT FURTHER RESOLVED that the Final Budget is hereby adopted and available for inspection by interested persons.

EL DORADO HILLS COUNTY WATER DISTRICT

RESOLUTION NO. 2013-08

The foregoing resolution was duly passed and adopted by the Board of the El Dorado Hills County Water District at a meeting of said Board held on the 19th day of September, 2013, by the following vote:

AYES:

ABSTAIN:

NOES:

ABSENT:

ATTEST:

Barbara Winn, Vice-President

Connie L. Bair, Board Secretary

NOTES

TENTATIVE FINAL BUDGET DETAIL - 2013-2014

| ACCOUNT | DESCRIPTION | | SUBTOTAL | TOTAL |
|---------|-------------------------------------|--------------|-----------|-----------|
| 601.0 | SALARIES & WAGES | Rate | \$ | 7,469,988 |
| .1 | Chief | 15,000 | 180,000 | |
| | Deputy Chief (Share Rescue Chief) | 13,429 | 110,575 | |
| .2 | Division Chief (\$10,266) | 10,266 | 123,192 | |
| | Admin Batt. Chief (Shift part year) | 10,051 | 129,648 | |
| | Shift Battalion Chief (2 part year) | 10,051 | 180,918 | |
| .3 | Captains (12) (11 CapP / 1 Cap) | 9,113/10,051 | 1,429,848 | |
| | Prevention Specialist | 8,762 | | |
| .4 | Engineers (12 P) | 8,024 | 1,155,456 | |
| .5 | Firefighters (18 P) | 7,263 | 1,759,568 | |
| | JPA EMS/Med Techs (4 @ 4247) | 4,247 | | |
| | Extra Help Firefighters (Misc) | 5,000 | | |
| .6 | Chief Financial Officer | 11,571 | 138,852 | |
| | Admin. Asst. (3 + partial) | 5,023 | 194,228 | |
| | Admin. Asst. Temporary (22.44 hr) | | 14,003 | |
| | Operations Support (1) | 3,793 | 46,000 | |
| | Retired Annuitant (Fire) | 10,000 | 10,000 | |
| .7 | Volunteers | 75,000 | 75,000 | |
| .8 | Directors | | | |
| | 16 Board Meetings | 8,000 | 14,800 | |
| | 4 Fire Comm Meetings | 800 | | |
| | 12 Admin Comm Meetings | 2,400 | | |
| | 6 Admin Eval | 1,200 | | |
| | 12 Other | 2,400 | | |
| .9.1 | Overtime | | | |
| | Operational | | 1,185,000 | |
| | FLSA | 160,000 | | |
| | Holiday Pay | 180,000 | | |
| | Out of Grade | 10,000 | | |
| | OT - Shift Coverage | 450,000 | | |
| | OT - Workers Comp | 100,000 | | |
| | OT - Battalion Chiefs | 100,000 | | |
| | Prevention | 10,000 | | |
| | Training | 100,000 | | |
| | Admin/Comm/EqM/TraBC | 75,000 | | |
| .9.2 | OES Coverage | 250,000 | 250,000 | |
| .9.3 | JPA Ambulance | 100,000 | 100,000 | |
| | Overtime reimbursed by JPA | | | |
| .11 | Education Pay | | | |
| | Admin-Mgmt Pay (1 partial) | 42,000 | 372,900 | |
| | Chief Officer | 12,000 | | |
| | AA/BS/Masters | 210,000 | | |
| | Fire Officer | 81,000 | | |
| | EMT (Admin Only) | 2,400 | | |

| ACCOUNT | DESCRIPTION | | SUBTOTAL | TOTAL |
|------------------------------------|-----------------------------------------|---------|----------------------|-----------|
| | Longevity | 20,500 | | |
| | Cross Staffing Inc (Eliminate) | | | |
| | Misc/Steps etc. | 5,000 | | |
| 6020 | P.E.R.S. RETIREMENT | | | 2,079,987 |
| | Safety Rate | 26.149% | | |
| | Employee Contributions | 9.000% | | |
| | Misc. Rate | 15.724% | | |
| | Employee Contributions | 8.000% | | |
| | EMS Tech Wages (New) | 11.500% | | |
| | Employee Contributions | 11.500% | | |
| | Include EPMC | | 2,277,031 | |
| | Third Level Survivor Benefit \$2 per mo | 1,402 | 1402 | |
| | Employees pay 3% of Employer portion | | (203,446) | |
| | New Peppra pay 11.5% of wages | | (26,374) | |
| 6030 | GROUP INSURANCE | | | 1,855,153 |
| .1 | Life Insurance | 5,746 | 5,746 | |
| .2 | Health | | 1,086,537 | |
| .3 | CSFA Disability | | 12,870 | |
| | Disability for Safety employees | | | |
| .4 | Health Costs for Retirees | 750,000 | 750,000 | |
| | Pay for retirees and | | | |
| | budget to reserves for OPEB Trust | | | |
| 6040 | DENTAL | | 147,460 | 147,460 |
| | Self Insurance for employees/retirees | | | |
| 6050 | UNEMPLOYMENT | | 15,994 | 15,994 |
| 6060 | VACATION & SICK EXPENSE | | 125,000 | 125,000 |
| | Balance with liability account/retirees | 125,000 | | |
| 6070 | MEDICARE / SOCIAL SECURITY | | 105,968 | 105,968 |
| 6132 | WORKERS COMPENSATION | | | 519,898 |
| Total Salaries and Benefits | | | \$ 12,319,448 | |

| | | | | |
|------|------------------------------|--------|--------|--------|
| 6100 | CLOTHING & PERSONAL SUPPLIES | | | 92,300 |
| | Clothing Allowance | | 25,000 | |
| | \$500 X 46 (JPA pays 6) | 23,000 | | |
| | \$500 X 4 (Chiefs) | 2,000 | | |
| | Boots - Cal Osha required | 10,000 | 10,000 | |

| ACCOUNT | DESCRIPTION | | SUBTOTAL | TOTAL |
|---------|------------------------------------------------|----------|----------|---------|
| | Nomex, Turnouts and testing | 34,500 | 34,500 | |
| | Safety Equipment | 16,300 | 16,300 | |
| | to include Gloves, helmets, gear bags | | | |
| | fanny packs, flashlights | | | |
| | Volunteer Uniforms / Badges | 3,000 | 3,000 | |
| | Water PPE | 2,500 | 2,500 | |
| | Misc. | 1,000 | 1,000 | |
| 6110 | COMMUNICATIONS | | | 75,200 |
| .1 | Business Phones | | 57,200 | |
| | Phones, Internet Connections, Data Cards, etc. | | | |
| | Unlimited Cellular Data/4g/Ipad/Routers | | | |
| .2 | Dispatch Services | | | |
| | Dispatch Fees | 14,000 | 18,000 | |
| | Firewall/ T-1 at Dispatch Center | 4,000 | | |
| 6120 | HOUSEKEEPING | | | 21,360 |
| | Garbage at all stations | 4,160 | 21,360 | |
| | Shop coats/ rags / Linens | 1,200 | | |
| | Housekeeping | 10,000 | | |
| | Housekeeping Supplies | 6,000 | | |
| 6130 | INSURANCE | | | |
| .1 | General Insurance | 51,000 | 51,000 | 51,000 |
| .2 | Workers Compensation | | | |
| | FF \$8.53 per \$100 w/91% Exp Mod | 511,715 | 519,898 | |
| | Clerical \$0.83 per \$100 | 2,622 | | |
| | Vol \$469 per man/yr (30) | 12,804 | | |
| | (Less JPA Reimbursement) | (32,000) | | |
| | 10% added for unknown 2014 (2nd half) | 24,757 | | |
| 6140 | MAINTENANCE OF EQUIPMENT | | | 250,345 |
| .1 | Tires | 14,000 | 14,000 | |
| .2 | Parts & Supplies | 10,000 | 10,000 | |
| | inc. parts for apparatus and batteries | | | |
| .3 | Outside Work | | | |
| | Annual Maintenance of Vehicles | 100,000 | 100,500 | |
| | Safety Trailer Maintenance | 500 | | |
| .4 | Equipment Maintenance | | 120,845 | |
| | Computer Maintenance / Repair | 70,680 | | |
| | Annual Computer Program Agmts | 14,715 | | |
| | Copier/Printer/Phone Maintenance | 4,500 | | |
| | Fire/Medical Equipment Maintenance | 18,650 | | |
| | Generator Maint and Permits | 7,500 | | |
| | SCBA Maintenance | 8,800 | | |
| | Bullard Cameras/Gas Detectors | 6,000 | | |

| ACCOUNT | DESCRIPTION | | SUBTOTAL | TOTAL |
|---------|--------------------------------------------------------|----------|----------|---------|
| | (Misc. Adjustment) | (10,000) | | |
| .5 | Radio Maintenance Radio, pagers, Batteries, Repairs | 5,000 | 5,000 | |
| 6150 | MAINTENANCE OF STRUCTURE AND GROUNDS | | | 55,300 |
| | Pest Control | 2,000 | 55,300 | |
| | Heating / AC Repair /App Room Floor | 11,000 | | |
| | Building Maintenance Supplies | 3,000 | | |
| | Landscaping Expense | 3,000 | | |
| | Carpet/Grout Cleaning | 2,000 | | |
| | Roll up doors / Plymovent / Hoods | 9,800 | | |
| | Roof Maintenance | 5,000 | | |
| | Furniture / Misc | 3,000 | | |
| | Station 84 Temporary Site | 12,000 | | |
| | Station Repairs / Misc. | 4,500 | | |
| 6160 | MEDICAL SUPPLIES | | | 1,000 |
| | Medical Supplies not covered by JPA | 1,000 | 1,000 | |
| 6170 | DUES AND SUBSCRIPTIONS | | | 7,355 |
| | Fire Association Dues | 1,965 | 7,355 | |
| | Community Clubs | 1,325 | | |
| | Newspapers / Magazines | 815 | | |
| | Business Park Dues | 3,000 | | |
| | Title 19/24 | 250 | | |
| 6180 | MISCELLANEOUS | | | 15,700 |
| .1 | Miscellaneous | | 8,700 | |
| | Trophies / Award | 3,000 | | |
| | Flags | 1,000 | | |
| | Retirements / 50 year / Misc. | 4,700 | | |
| .2 | Honor Guard Supplies | 3,000 | 3,000 | |
| .3 | Explorer Program Supplies | 1,000 | 1,000 | |
| .4 | Pipes and Drums | 3,000 | 3,000 | |
| 6190 | OFFICE SUPPLIES | | | 20,350 |
| | General Office Supplies | 12,800 | 20,350 | |
| | Bank Charges | 1,800 | | |
| | Postage and meter | 3,250 | | |
| | Forms / Calendars | 2,500 | | |
| 6200 | PROFESSIONAL SERVICES | | | 374,440 |
| .1 | Audit | 10,500 | 10,500 | |
| .2 | Legal | 120,000 | 120,000 | |
| .3 | Public Notices | 3,500 | 3,500 | |
| .4 | Other Professional Services | | 239,440 | |

| ACCOUNT | DESCRIPTION | | SUBTOTAL | TOTAL |
|---------|-----------------------------------------------|--------|----------|---------|
| | Human Resources Contract | 60,000 | | |
| | Fire Investigator | 3,000 | | |
| | Drug Screens / Medical / Wellness | 19,550 | | |
| | Backgrounds / Pre Employment Medicals | 4,500 | | |
| | EAP Program | 9,600 | | |
| | Payroll Service | 8,000 | | |
| | Actuarial / Dept of Finance / Consulting | 4,050 | | |
| | Apptix/Web Hosting/SharePoint | 17,440 | | |
| | Consulting Fees / Accreditation Fees | 22,000 | | |
| | Taleo Fees (Evaluations) | 4,000 | | |
| | LAFCO Fees | 10,000 | | |
| | Dish and Misc. | 2,300 | | |
| | Facilities Master Plan | 75,000 | | |
| .5 | Election Fees | | | |
| | Election Year (off year) | 1,000 | 1,000 | |
| 6220 | RENTS AND LEASES - BUILDINGS AND IMPROVEMENTS | | | 104,744 |
| | Rent for temporary housing (Station 84) | | 104,744 | |
| | Rent for Apparatus Bay (Station 84) | | | |
| 6230 | SMALL TOOLS & SUPPLIES | | | 46,900 |
| | Fire Tools and Equipment | 12,000 | 46,900 | |
| | Foam / AFFF / Wetwater | 4,000 | | |
| | Replacement Hose and Adaptors | 10,000 | | |
| | Exercise Equipment | 1,000 | | |
| | Lawn mower / Weed eaters | 1,000 | | |
| | Bolts, Nuts, Hydrant Supplies | 2,500 | | |
| | Pump Equip. | 1,000 | | |
| | Mobile Supplies / Cameras | 6,200 | | |
| | Savox adio Mics | 6,000 | | |
| | Misc. (Inc Water Rescue Boards) | 3,200 | | |
| 6240 | SPECIAL DEPARTMENT EXPENSES | | | 88,000 |
| .1 | Training | | 69,750 | |
| | Seminars and Workshops | 40,000 | | |
| | Outside Instructors | 10,000 | | |
| | Live Fire Training | 5,000 | | |
| | Target Safety | 8,250 | | |
| | Certifications / EMS requirements | 4,000 | | |
| | CPR / Training Supplies | 2,500 | | |
| .2 | Prevention | | 14,250 | |
| | Education Materials | 10,500 | | |
| | Buckle up Baby Supplies | 2,000 | | |
| | Assessor Program | 1,650 | | |
| | Jr. Firesetter | 100 | | |
| .3 | Driver's License Fees | 1,000 | 1,000 | |
| .4 | Directors' Training and Travel | 3,000 | 3,000 | |

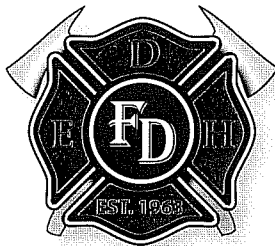
| ACCOUNT | DESCRIPTION | | SUBTOTAL | TOTAL |
|----------------------------------------|-------------------------------------------------------|--------|-----------|------------------|
| 6250 | TRANSPORTATION AND TRAVEL | | | 108,000 |
| .1 | Fuel and Oil Gas, Diesel, Oil | 75,000 | 75,000 | |
| .2 | Travel Hotels, Air, Rental Car | 15,000 | 15,000 | |
| .3 | Meals and Refreshments Meals, Refreshments, Coffee | 18,000 | 18,000 | |
| 6260 | UTILITIES | | | 101,000 |
| .1 | Electricity Station 84, 85, 86, 87, Temp Housing | 60,000 | 60,000 | |
| .2 | Gas Natural Gas, Propane | 27,000 | 27,000 | |
| .3 | Water / Sewer Station 84, 85, 86, 87 | 14,000 | 14,000 | |
| Total General Operating Expense | | | \$ | 1,412,994 |

| | | | | |
|--------------------------------------------------------|--|--|-----------|-------------------|
| Total Salaries, Benefits and Operating Expenses | | | \$ | 13,732,442 |
|--------------------------------------------------------|--|--|-----------|-------------------|

| | | | | |
|---------------------|----------------------------------------------|-----------|-----------|-------------------|
| 6720 | FIXED ASSETS | | \$ | 5,053,100 |
| .1 | Computers and Printers | | 10,000 | |
| .2 | IPAD 3 / Cradle Points | | 17,400 | |
| .3 | Bullard Camera | | 8,500 | |
| .4 | Gas Tank & Installation | | 4,500 | |
| .5 | Architectural/Grounds - Sta 84 - (Estimated) | | 4,236,000 | |
| | Architect / Plans and Fees | 136,000 | | |
| | Demolition | 100,000 | | |
| | Construction Costs | 3,000,000 | | |
| | Furnishings & Equipment | 1,000,000 | | |
| .6 | Rescue Squad | | 175,000 | |
| .7 | F350 Utility Truck & Equipment | | 70,000 | |
| .8 | Type 1 Engine | | 500,000 | |
| .9 | SCBA Buddy Breathers | | 25,700 | |
| .10 | 800 Mhz radio | | 6,000 | |
| TOTAL BUDGET | | | \$ | 18,785,542 |

| ACCOUNT | DESCRIPTION | SUBTOTAL | TOTAL |
|---------|-------------|----------|-------|
|---------|-------------|----------|-------|

Updated 9-16-13



EL DORADO HILLS FIRE DEPARTMENT

*50 Years
of Service*

September 9, 2013

Chief Dave Roberts
El Dorado Hills Fire Department
1050 Wilson Blvd.
El Dorado Hills, CA 95762

Re: Strike Team 4080A, The Rim Fire

Dear Chief Roberts:

We are writing this letter of commendation to recognize the crew of Engine 87 during their strike team deployment beginning August 23, 2013. The Rim Fire was very challenging due to difficult terrain and the sheer amount of fire that was burning in the area. The crew of Engine 87 exemplifies the kind of work ethic and attitude that sets a great example for others to follow. Although the assessments were not easy and many times mundane, our firefighters remained positive and kept a great attitude without complaints.

We would like to thank Captain Brian Bresnahan, Engineer Mike LeBlanc, Firefighter/Paramedic Ryan Hathaway and Firefighter/Paramedic Jeff Cummins for their hard work and positive attitude. Captain Bresnahan was a competent leader that worked well with the other crews on the strike team. He is very knowledgeable and has a great work ethic. The camaraderie and teamwork the crew showed to the rest of the strike team made the trip even that much more positive.

Please accept this letter of commendation for Brian, Mike, Ryan and Jeff and tell them to keep up the good work. Their positive attitudes will go far to promote countywide relationships between all departments. We are proud of this crew, as we know you are, and look forward to working with them again on a future strike team. Please let us know if you would like to discuss this letter further.

Sincerely,

Jim O'Camb
Division Chief/STL
El Dorado Hills Fire Department

Calvin Howard
Battalion Chief/STL (T)
Folsom Fire Department

:SS

NOTE OF APPRECIATION

cc: Board Packet
Battalion Chief Niehues
Captain Bresnahan
Engineer LeBlanc
FF/Paramedic Hathaway
FF/Paramedic Jeff Cummins
Personnel Files

Integrity - Service - Excellence



**EL DORADO COUNTY
FIRE PROTECTION DISTRICT**

P.O. Box 807 / 4040 Carson Road / Camino, CA 95709
(530) 644-9630 • Fax (530) 644-9636

NOTE OF APPRECIATION

cc: Board Packet
B/C M. Lilienthal
Captain M. Beckett
Engineer B. Cowles
FF/Paramedic D. Hemstalk
FF/Paramedic C. Stiern
Personnel Files

September 4, 2013

Chief Dave Roberts,

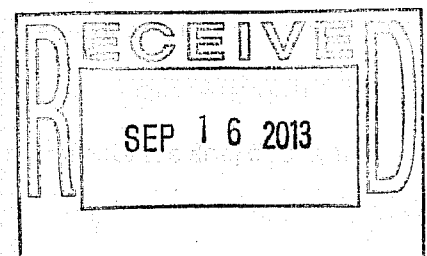
During the recent deployment of Strike Team 4079-C to the Rim Fire, I had the pleasure working with your crew on Engine 286. The crew was comprised of Captain Beckett, Engineer Cowles, Firefighter Stiern and Firefighter Hemstack. During our deployment we had a variety of assignments from line construction to initial attack. At each and every assignment, the crew from Engine 286 worked diligently and safely. Several assignments required us to combine personnel from multiple engines to complete the task; their positive attitude, work ethic and spirit of cooperation shined through. I would also like to formally acknowledge the leadership provided by Captain Beckett. I have known Captain Beckett for several years and in the absence of a trainee, Captain Beckett stepped in on numerous occasions to assist and fill in where needed.

I am pleased to report that in spite of the long shifts, difficult assignments and variety of work performed the safety mindedness of your crew was confirmed with no reportable injuries. As a Strike Team Leader, crew safety is paramount and your crew went out of their way to ensure the goal of a safe trip was achieved.

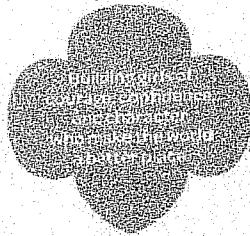
I truly enjoyed working with your crews and appreciate their hard work and team spirit. Again, I "tip my hat" to your District and your crews for a job well done and being not only an engine company but part of our team of 19.

Sincerely,

Tim Cordero
Division Chief, El Dorado County Fire District



Kelly & McKenna



El Dorado Hill Fire Station has generously donated their conference room for us to use for tonight's event. They also host the annual "Cookie Drop" where leaders pick up their Troops cookies.

We would like to thank them for allowing us the use of their facilities and for supporting Girl Scouts throughout the year.

May we please have a round of applause.

THANK YOU

THIS CERTIFICATE OF APPRECIATION IS PRESENTED TO

EL DORADO HILLS FIRE

FOR THEIR DEDICATION AND COMMITMENT TO SCOUTING

JUNIOR TROOP 1940

SEPTEMBER 6, 2013



GIRL SCOUTS

