

AGENDA  
EL DORADO HILLS COUNTY WATER DISTRICT  
(FIRE DEPARTMENT)  
BOARD OF DIRECTORS  
SIX HUNDRED NINETY EIGHTH MEETING  
**Thursday, September 19, 2013**  
**6:00 p.m.**  
*(1050 Wilson Blvd., El Dorado Hills, CA)*

- I. Call to Order and Pledge of Allegiance
- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
  - A. Approve Minutes of the 697<sup>th</sup> meeting held August 22, 2013
  - B. Approve Financial Statements for August 2013  
End Consent Calendar
- III. Oral Communications
  - A. EDH Professional Firefighters
  - B. EDH Firefighters Association
  - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- IV. Correspondence
- V. Attorney Items
- VI. Committee Reports
  - A. Administrative Committee (Directors Barber and Hidahl)
    1. Review and update construction progress of Station 84
  - B. Fire Committee (Directors Durante and Winn)
    1. Review and discuss Capital Improvement and/or Facilities Master Plan
    2. Public Hearing: Review and discuss Five Year Plan and set Public Hearing for adoption of new fee and plan at the next regular meeting (*to be continued to October meeting*).
  - C. Ad Hoc Committee Reports
    1. Report from the Regional Operations Committee (Directors Hartley and Barber) regarding Annexation of Latrobe, Rescue and Diamond Springs/El Dorado Fire Protection District
    2. Report from Ad Hoc Committee regarding the Commission for Collaborative Fire Departments (formerly League of Fire Districts) (Directors Hidahl and Hartley)
    3. Report from Human Resources Committee (Durante and Winn)
    4. **Closed Session:** Pursuant to Government Code Section 54957 and 54957.6, review and discuss El Dorado Hills Associated Firefighters and Administrative wage and benefit negotiations; Conference with Negotiating Committee (Directors Hidahl and Winn).
    5. Report from Ad Hoc Budget and Negotiations Committee. (Directors Hidahl and Winn)
    6. Review and approve Memorandum of Understanding with EDH Associated Firefighters and other non-represented groups.

- VII. Operations Report
  - A. Operations Report (Receive and file)
  - B. Review and update regarding Joint Powers Authority
  - C. Review and approve surplus of Truck 8591 and discuss options for sale
  - D. Review and approve stipend for strike team for Chief O'Camb
  - E. Review and discuss possibility of job sharing with Rescue Fire Protection District
  
- VIII. Fiscal Items
  - A. Public Hearing: Review and approve Resolution 2013-07 adopting the Appropriation Limits for fiscal year 2013/14
  - B. Public Hearing: Review and approve Resolution 2013-08, approving the Final Budget for fiscal year 2013/14 and authorize expenditures from Reserve Funds
  
- IX. New Business
  
- X. Old Business
  
- XI. Oral Communications
  - A. Directors
  - B. Staff
  
- XII. Adjournment

***Director Jim Hartley will be attending via teleconference  
from 251 S. Barnard Street, State College, Pennsylvania***

*Note: Action may be taken on any item posted on this agenda.*

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***This Board meeting is normally recorded.***

# EL DORADO HILLS COUNTY WATER DISTRICT

## SIX HUNDRED NINETY SEVENTH MEETING OF THE BOARD OF DIRECTORS

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Thursday, August 22, 2013

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Durante called the meeting to order at 6:00 p.m. and Chief Lilienthal led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl and Winn (Barber was absent). Staff in attendance: Chief Roberts and Chief Financial Officer Bair. Counsel Cook was also in attendance.

### II. CONSENT CALENDAR

#### A. Approve minutes of the 696th meeting held July 18, 2013

#### B. Approve Financial Statements for July 2013

*Director Hidahl made a motion to approve the Consent Calendar, seconded by Director Hartley and unanimously carried.*

### III. ORAL COMMUNICATIONS

#### A. EDH Professional Firefighters – None

#### B. EDH Professional Firefighters – None

#### C. Public Comments – None

### IV. CORRESPONDENCE – None

With Board concurrence, President Durante requested that Closed Session Items V-A and VI-C.4 be moved on the agenda following Item X, Old Business.

### VI. COMMITTEE REPORTS

#### A. Administrative Committee (Directors Barber and Hidahl)

- 1. Review and update on construction progress of Station 84** - Director Hidahl reported that the firefighters have moved out of Station 84 and into the temporary leased facility which is now fully operational. He and Chief Roberts commended the crews for their hard work in ensuring that the move to the temporary facility went smoothly.

**B. Fire Committee (Directors Durante and Winn)**

**1. Review and discuss Capital Improvement and/or Facilities Master**

**Plan** - Counsel Cook reported that he, Chief Roberts, and CFO Bair met with EPS Consulting to review and discuss updating of the Five Year Plan and Facilities Master Plan as well as obtain templates for an RFP for a Master Facilities Plan. He stated that the EPS recommendation was to complete the accreditation process prior to putting out an RFP as the information obtained in the accreditation process will be useful. He stated that the needed items from the accreditation process should be completed by Spring 2014. He concurred with CFO Bair's recommendation that the Five Year Plan and development fee should be updated in its present form and approved for 2013 in the next two months. He also stated that EPS concurred with the calculation of the current development fee. Templates were obtained and will be given to the committee for the RFP process.

**2. Review and discuss Five Year Plan and set Public Hearing for adoption of new fee and plan at the next regular meeting** - CFO Bair presented the Five Year Plan Draft highlighting proposed changes stating that it and the new development fee will be brought back next month for adoption.

*Director Hidahl made a motion to agendize and set a Public Hearing for adoption of the new development fee and Five Year Plan at the next regular Board Meeting, seconded by Director Hartley and unanimously carried.*

**C. Ad Hoc Committee Reports**

**1. Report from the Regional Operations Committee regarding annexation with**

**Latrobe Fire Protection District (Directors Hartley and Barber)** - Director Hartley gave an update stating that the committee had a very positive meeting with the Associated Firefighters and Chief Roberts to discuss the current draft of the "White Paper" and to understand their concerns relative to the modified staffing program as well as the definition of reserves as it relates to this program. The Board suggested that the Associated Firefighters draft some language that they feel will resolve their concerns. A tentative meeting for late September will be scheduled to review and make modifications if approved by the committee and Board. The regularly scheduled Latrobe Board Meeting also took place during which he stated that they were still on board with annexation. In addition, the owner of the property on which the main Latrobe Fire Station is located expressed interested in granting a 99 year lease on the property.

- 2. Commission for Collaborative Fire Departments (CCFD formerly League of Fire Districts)** (Directors Durante and Hartley) - Chief Roberts recapped the last CCFD meeting at which Board of Supervisors Mikulaco and Veerkamp were in support of adjusting the AB8 rate particularly for those underfunded Fire Departments that are making an effort to increase their efficiencies and provide better service.

Chief Roberts also commented on the Board's direction to explore the possibility of annexation with Rescue and Diamond Springs Fire Departments at their request. He reported that several meetings have been held. He also stated that as a result of Chief O'Camb announcing his retirement much earlier than expected, there may be an opportunity for Chief Keating of the Rescue Fire Department to job share in this position. Director Hidahl requested that future Board meeting agendas include Regional Operations Committee updates for annexation discussions that include Latrobe Fire Protection District, Rescue Fire Department and Diamond Springs/ El Dorado Fire Protection District.

Director Hidahl also reported that a CCFD meeting was held at which Mike Applegarth, El Dorado County CAO, supported the two year patch plan which would take 1.6 million from the general fund for allocation to faltering Districts until such time as AB8 funding can be put in place. Chief Roberts stated that this allocation would be given to 6 of the 8 faltering Districts that previously received Aid to Fire funds to keep them afloat. He also stated that he would keep the Board informed of the next Board of Supervisors meeting.

- 3. Report from Human Resources Committee – None**

Director Hidahl reported that a Chief's Transition Committee meeting was held. Director Hartley suggested that a more appropriate name be given to the committee.

## **VII. OPERATIONS REPORT**

- A. Operations Report** - Received and filed.

- B. Review and update regarding Joint Powers Authority** – Director Hartley gave an update stating that the JPA was able to save close to a million dollars through various means. He also reported that a meeting to open the Request for Information (RFI) submittals is scheduled for August 29 at 2:00 p.m. in the Diamond Springs Fire Department Classroom. He also stated that the contract for Red Hawk Casino is expiring; Chief Roberts added that the contract is actually with the County and that if it is not renewed, it would be a \$600,000 loss to the JPA. Chief Roberts reported that the JPA does not hold the 201 Rights for El Dorado County (exclusive operating area rights for ambulance service). A letter of determination from the State is expected in the next week.

**C. Review and discuss surplus of Truck 8591 and discuss options for sale – Hold until next Board Meeting.**

**D. Review and approve surplus of equipment no longer needed from Station 84 -** Chief Roberts reviewed Staff’s recommendation to reclassify a number of items as surplus or scrap that are no longer useful to Station 84.

*Director Hartley made a motion to place the obsolete equipment into surplus status for sale or scrap, seconded by Director Hidahl and unanimously carried.*

Director Hidahl requested that the other county Fire Districts be made aware of the availability of these items.

**E. Review and approve stipend for strike team for Chief Niehues -** Chief Roberts reviewed Staff’s recommendation that Battalion Chief Niehues be awarded additional compensation of \$900 for the O.E.S. Strike Team assignment as Strike Team Leader on the Kyburz Wildland Incident.

*Director Hartley made a motion to approve Staff’s recommendation of additional compensation of \$900 for the O.E.S. Strike Team assignment, seconded by Director Winn, and unanimously carried.*

**F. Review and discuss possibility of job sharing with Rescue Fire Protection District - Previously discussed.**

## **VIII. FISCAL ITEMS**

**A. Approve signatures for El Dorado County and El Dorado County JPA –** CFO Bair asked for Board approval to update signature authority for Dave Roberts, Fire Chief, and herself, as CFO, to approve expenses and other financial transactions at El Dorado County and at the El Dorado County JPA. This request is being made made by the El Dorado County Auditor’s Office and the El Dorado County Joint Powers Authority.

*Director Hidahl made a motion to approve to update signature authority as requested by Staff, seconded by Director Winn and unanimously carried.*

**IX. NEW BUSINESS - None**

**X. OLD BUSINESS – None**

The meeting adjourned to Closed Session at 7:05 p.m. to discuss Items V and VI.C-4 as follows:

**V. ATTORNEY ITEMS**

**A. Closed Session: Pursuant to California Government Code Section 54957 (b); Personnel Matter – Grievance; One Matter**

**VI. COMMITTEE REPORTS**

**C. Ad Hoc Committee Reports**

**4. Closed Session: Pursuant to Government Code Section 54957; Public Employee Performance Evaluation; Position: Fire Chief**

The meeting reconvened at 7:43 p.m. President Durante reported that during Closed Session, no reportable action was taken on either item.

**XI. ORAL COMMUNICATIONS**

A. Directors – The Directors encouraged all to attend and volunteer their services for the upcoming Wine, Cheese and Brew Grand Finale.

Director Durante stated that he probably not be available in person or by teleconference to attend the next Board Meeting on September 19.

B. Staff - None

**XII. ADJOURNMENT**

*Director Winn made a motion to adjourn the meeting, seconded by Director Hartley and unanimously carried.*

The meeting adjourned at 7:45 p.m.

Approved:

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Connie Bair, Board Secretary

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Gregory Durante, President

## El Dorado Hills Fire Department Revenue and Expense Summary August 2013

	Prelim Budget Fiscal Year 2013-2014	Actual Revenue Collected August 2013	Actual Revenue Collected YTD August 31 2013	Unrealized Revenues <b>More Revenue than Expected</b>	% of Revenue Collected
<b>Revenue</b>					
<b>3240 - Tax Revenue</b>					
3260 - Secured Tax Revenue	12,041,753			12,041,753.00	0.00%
3270 - Unsecured Tax Revenue	0			0.00	0.00%
3280 - Homeowners Tax Revenue	0			0.00	0.00%
3320 - Supplemental Tax Revenue	0			0.00	0.00%
3330 - Sacramento County Revenue	10,000			10,000.00	0.00%
<b>Total 3240 - Tax Revenue</b>	<b>12,051,753</b>	* See Note	0.00	<b>12,051,753.00</b>	<b>0.00%</b>
<b>3510 - Misc. Operating Revenue</b>					
3511 - Contributions/Prev Fees	20,000	340.00	1,375.91	18,624.09	6.88%
3512 - JPA Revenue	995,000	0.00	0.00	995,000.00	0.00%
3513 - Rental Income (Cell site)	21,960	1,871.81	3,743.62	18,216.38	17.05%
3514 - Grant Revenue	0	0.00		0.00	0.00%
3515 - OES/Mutual Aid Reimbursement	250,000	0.00	0.00	250,000.00	0.00%
3520 - Interest Earned	80,000	0.00	0.00	80,000.00	0.00%
3510 - Misc. Operating Revenue - Other	93,040	2,021.00	6,103.00	86,937.00	6.56%
<b>Total 3510 - Misc. Operating Revenue</b>	<b>1,460,000</b>	<b>4,232.81</b>	<b>11,222.53</b>	<b>1,448,777.47</b>	<b>0.77%</b>
<b>3550 - Development Fee</b>					
3560 - Development Fee Revenue	500,000		0.00	500,000.00	0.00%
3561 - Development Fee Interest	0		0.00	0.00	0.00%
<b>Total 3550 - Development Fee</b>	<b>500,000</b>	* See Note	0.00	<b>500,000.00</b>	<b>0.00%</b>
<b>Total Revenue</b>	<b>14,011,753</b>		<b>11,222.53</b>	<b>14,000,530.47</b>	
<b>- Transfers (Board Authorized)</b>					
Transfer from Capital Reserve Fund	0		0.00	0.00	0.00%
Transfer from General Reserve Fund	0		0.00	0.00	0.00%
<b>Total Transfers</b>	<b>0</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Revenue and Transfers</b>	<b>14,011,753</b>	<b>4,232.81</b>	<b>11,222.53</b>	<b>14,000,530.47</b>	<b>0.08%</b>

Notes: Tax Revenue for current month is not available.

Tax Revenue collected/received in January and April.

# El Dorado Hills Fire Department Revenue and Expense Summary August 2013

	Prelim Budget Fiscal Year 2013-2014	Actual Expended August 2013	Actual Expended YTD August 31 2013	Remaining Balance Available	% of Budget Expended
<b>Expense</b>					
<b>6000 · Salaries &amp; Wages</b>					
6001 · Salaries & Wages, Fire	5,074,714	374,235.88	748,471.76	4,326,242.24	14.75%
6011 · Education Pay	387,700	28,126.88	57,084.52	330,615.48	14.72%
6016 · Salaries & Wages, Clerical/Misc	382,832	22,901.56	49,726.84	333,105.16	12.99%
6017 · Volunteer Pay	75,000	0.00	0.00	75,000.00	0.00%
6018 · Director Pay	14,800	1,400.00	1,400.00	13,400.00	9.46%
<b>6019 · Overtime</b>					
6019.1 · Overtime, Operational	985,000	148,451.04	255,515.39	729,484.61	25.94%
6019.2 · Overtime, Outside Aid	250,000	0.00	0.00	250,000.00	0.00%
6019.3 · Overtime, JPA	100,000	8,208.00	15,720.00	84,280.00	15.72%
<b>Total 6019 · Overtime</b>	<b>1,335,000</b>	<b>156,659.04</b>	<b>271,235.39</b>	<b>1,063,764.61</b>	<b>20.32%</b>
<b>6020 · P.E.R.S. Retirement</b>					
6020 · P.E.R.S. Retirement	2,105,613	241,334.67	309,449.08	1,796,163.92	14.70%
6031 · Life Insurance	5,554	418.00	836.00	4,718.00	15.05%
6032 · P.E.R.S. Health Benefits	1,117,694	84,135.83	168,204.58	949,489.42	15.05%
6033 · Disability Insurance	12,402	936.00	1,911.00	10,491.00	15.41%
6034 · Health Cost of Retirees	750,000	26,891.39	430,729.18	319,270.82	57.43%
6040 · Dental/Vision Expense	141,760	10,725.00	18,924.00	122,836.00	13.35%
6050 · Unemployment Insurance	15,994	76.43	184.96	15,809.04	1.16%
6060 · Vacation & Sick Expense Reserve	125,000	0.00	0.00	125,000.00	0.00%
6070 · Medicare	104,100	8,462.04	16,547.75	87,552.25	15.90%
<b>Total 6000 · Salaries &amp; Wages</b>	<b>11,648,163</b>	<b>956,302.72</b>	<b>2,074,705.06</b>	<b>9,573,457.94</b>	<b>17.81%</b>
<b>6100 · Clothing &amp; Personal Supplies</b>					
6100 · Clothing & Personal Supplies	90,800	2,892.11	15,751.06	75,048.94	17.35%
<b>6110 · Communications</b>					
6111 · Business Phones	57,200	3,385.07	4,989.91	52,210.09	8.72%
6112 · Dispatch Services	18,000	0.00	0.00	18,000.00	0.00%
<b>Total 6110 · Communications</b>	<b>75,200</b>	<b>3,385.07</b>	<b>4,989.91</b>	<b>70,210.09</b>	<b>6.64%</b>

**El Dorado Hills Fire Department  
Revenue and Expense Summary  
August 2013**

	<b>Prelim Budget Fiscal Year 2013-2014</b>	<b>Actual Expended August 2013</b>	<b>Actual Expended YTD August 31 2013</b>	<b>Remaining Balance Available</b>	<b>% of Budget Expended</b>
<b>6120 · Housekeeping</b>	21,360	2,054.97	2,933.78	18,426.22	13.74%
<b>6130 · Insurance</b>					
<b>6131 · General Insurance (Annual)</b>	51,000	0.00	0.00	51,000.00	0.00%
<b>6132 · Workers Compensation</b>	500,205	0.00	41,617.75	458,587.25	8.32%
<b>Total 6130 · Insurance</b>	<u>551,205</u>	<u>0.00</u>	<u>41,617.75</u>	<u>509,587.25</u>	<u>7.55%</u>
<b>6140 · Maintenance of Equipment</b>					
<b>6141 · Tires</b>	14,000	1,438.88	1,438.88	12,561.12	10.28%
<b>6142 · Parts &amp; Supplies</b>	10,000	2,327.79	2,327.79	7,672.21	23.28%
<b>6143 · Outside Work</b>	100,500	2,806.71	11,083.96	89,416.04	11.03%
<b>6144 · Equipment Maintenance</b>	120,845	6,994.85	12,529.68	108,315.32	10.37%
<b>6145 · Radio Maintenance</b>	5,000	387.00	387.00	4,613.00	7.74%
<b>Total 6140 · Maintenance of Equipment</b>	<u>250,345</u>	<u>13,955.23</u>	<u>27,767.31</u>	<u>222,577.69</u>	<u>11.09%</u>
<b>6150 · Maintenance, Structures &amp; Ground</b>	43,300	11,332.06	16,256.99	27,043.01	37.55%
<b>6160 · Medical Supplies</b>					
<b>6161 · Medical Supplies</b>	1,000	0.00	0.00	1,000.00	0.00%
<b>Total 6160 · Medical Supplies</b>	<u>1,000</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00%</u>
<b>6170 · Dues and Subscriptions</b>	7,355	405.00	4,531.27	2,823.73	61.61%
<b>6180 · Miscellaneous</b>					
<b>6181 · Miscellaneous</b>	8,700	1,736.57	1,736.57	6,963.43	19.96%
<b>6182 · Honor Guard</b>	3,000	0.00	0.00	3,000.00	0.00%
<b>6183 · Explorer Program</b>	1,000	0.00	0.00	1,000.00	0.00%
<b>6183 · Pipes and Drums</b>	3,000	0.00	0.00	3,000.00	0.00%
<b>Total 6180 · Miscellaneous</b>	<u>15,700</u>	<u>1,736.57</u>	<u>1,736.57</u>	<u>13,963.43</u>	<u>11.06%</u>
<b>6190 · Office Supplies</b>	20,350	1,579.16	2,044.90	18,305.10	10.05%

## El Dorado Hills Fire Department Revenue and Expense Summary August 2013

	Prelim Budget Fiscal Year 2013-2014	Actual Expended August 2013	Actual Expended YTD August 31 2013	Remaining Balance Available	% of Budget Expended
<b>6200 · Professional Services</b>					
6201 · Audit	10,500	0.00	0.00	10,500.00	0.00%
6202 · Legal	120,000	9,146.80	9,146.80	110,853.20	7.62%
6203 · Notices	3,500	375.00	433.90	3,066.10	12.40%
6204 · Misc.	259,440	6,532.68	18,370.01	241,069.99	7.08%
6205 · Elections/Tax Administration	1,000	0.00	0.00	1,000.00	0.00%
<b>Total 6200 · Professional Services</b>	<b>394,440</b>	<b>16,054.48</b>	<b>27,950.71</b>	<b>366,489.29</b>	<b>7.09%</b>
<b>6220 · Rents and Leases - Buildings</b>	104,244	0.00	17,372.96	86,871.04	16.67%
<b>6230 · Small Tools and Supplies</b>	40,900	2,972.89	2,972.89	37,927.11	7.27%
<b>6240 · Special Expenses</b>					
6241 · Training	69,750	1,824.00	9,457.93	60,292.07	13.56%
6242 · Fire Prevention	14,250	1,242.31	1,242.31	13,007.69	8.72%
6243 · Licenses	1,000	0.00	0.00	1,000.00	0.00%
6244 · Directors' Training & Travel	3,000	0.00	0.00	3,000.00	0.00%
<b>Total 6240 · Special Expenses</b>	<b>88,000</b>	<b>3,066.31</b>	<b>10,700.24</b>	<b>77,299.76</b>	<b>12.16%</b>
<b>6250 · Transportation and Travel</b>					
6251 · Fuel and Oil	75,000	7,822.20	14,237.94	60,762.06	18.98%
6252 · Travel	15,000	0.00	0.00	15,000.00	0.00%
6253 · Meals & Refreshments	18,000	1,141.75	1,253.30	16,746.70	6.96%
<b>Total 6250 · Transportation and Travel</b>	<b>108,000</b>	<b>8,963.95</b>	<b>15,491.24</b>	<b>92,508.76</b>	<b>14.34%</b>
<b>6260 · Utilities</b>					
6261 · Electricity	60,000	7,878.88	7,878.88	52,121.12	13.13%
6262 · Natural Gas/Propane	27,000	281.43	281.43	26,718.57	1.04%
6263 · Water/Sewer	14,000	2,796.34	2,796.34	11,203.66	19.97%
<b>Total 6260 · Utilities</b>	<b>101,000</b>	<b>10,956.65</b>	<b>10,956.65</b>	<b>90,043.35</b>	<b>10.85%</b>
<b>6720 · Fixed Assets</b>	5,020,900	34,700.61	34,800.61	4,986,099.39	0.69%
<b>6560 · Payroll Expense - PERS Side Fund</b>	0	0.00	0.00	0.00	0.00%
<b>6999 · Contingencies</b>	0	0.00	0.00	0.00	0.00%
<b>Total Budget and Expenses</b>	<b>18,582,262</b>	<b>1,070,357.78</b>	<b>2,312,579.90</b>	<b>16,269,682.10</b>	<b>12.45%</b>
<b>Net Revenue/Expenses Over/Short +/-</b>	<b>(4,570,509)</b>		<b>(2,301,357.37)</b>		

Revenue and Expenditures should be 16.6%  
Date prepared: 9/17/2013

El Dorado Hills Fire Department

9/13/2013 2:18 PM

Register: 1000 · Bank of America  
 From 08/01/2013 through 08/31/2013  
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
08/01/2013	EFT	P.E.R.S. Retirement	-split-	PR-13-7-2	86,163.88	X		613,878.63
08/01/2013	EFT	P.E.R.S. Retirement (...	6000 · Salaries & Wag...	PR-13-7-2	546.91	X		613,331.72
08/01/2013	EFT	P.E.R.S. Retirement (...	6000 · Salaries & Wag...	PR-13-7-2	3,583.15	X		609,748.57
08/01/2013	EFT	P.E.R.S. Retirement (...	6000 · Salaries & Wag...	PR-13-7-1	523.39	X		609,225.18
08/02/2013	EFT	P.E.R.S. Health	-split-	Health Benefits...	111,027.22	X		498,197.96
08/02/2013	EFT	ADP	6200 · Professional Ser...		256.11	X		497,941.85
08/05/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		5.00	X		497,936.85
08/06/2013	EFT	ADP (FSA)	-split-		92.35	X		497,844.50
08/08/2013		Transfer from LAIF	1074 · Local Agency I...	Confirm #1406...		X	300,000.00	797,844.50
08/08/2013	EFT	Nationwide Retireme...	-split-		11,892.14	X		785,952.36
08/08/2013	EFT	P.E.R.S. ING	-split-	PR13-8-1 Conf...	6,692.38	X		779,259.98
08/08/2013	EFT	P.E.R.S. Retirement (...	2010 · Accounts Payable	PR13-2-1 thru ...	5,215.32	X		774,044.66
08/08/2013	EFT	U.S. Bank	-split-		6,941.18	X		767,103.48
08/08/2013	EFT	ADP (FSA)	-split-		662.68	X		766,440.80
08/08/2013	PR13-8-1	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	72,212.86	X		694,227.94
08/08/2013	PR13-8-1	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	219,093.19	X		475,134.75
08/09/2013	EFT	ADP (Envelopes)	6190 · Office Supplies		19.80	X		475,114.95
08/09/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		169.69	X		474,945.26
08/10/2013	16444	Joshua Couch	2023 · Accrued Retire...		3,900.00	X		471,045.26
08/10/2013	16445	Greg F. Durante (Di...	6000 · Salaries & Wag...		200.00			470,845.26
08/10/2013	16446	Charles J. Hartley	-split-	Director Pay	300.00	X		470,545.26
08/10/2013	16447	John Hidahl	-split-		400.00	X		470,145.26
08/10/2013	16448	Barbara Winn	-split-		200.00	X		469,945.26
08/10/2013	16449	Lou Barber	-split-		300.00	X		469,645.26
08/10/2013	16450	Brad Ballenger	6000 · Salaries & Wag...		425.00	X		469,220.26
08/10/2013	16451	Dwight Piper	6000 · Salaries & Wag...		150.00	X		469,070.26
08/10/2013	16452	Dennis Planje	6000 · Salaries & Wag...		150.00	X		468,920.26
08/10/2013	16453	Frederick Russell	6000 · Salaries & Wag...		150.00	X		468,770.26
08/10/2013	16454	Angelica Silveira	6000 · Salaries & Wag...		150.00	X		468,620.26
08/10/2013	16455	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,984.45	X		466,635.81
08/10/2013	16456	California State Disb...	-split-	For 8-8-13 Pay...	666.92	X		465,968.89
08/10/2013	16457	CA Assoc. of Profess...	6000 · Salaries & Wag...		936.00	X		465,032.89
08/10/2013	16458	Managed Health Net...	6200 · Professional Ser...		751.40	X		464,281.49
08/10/2013	16459	Standard Insurance Co.	6000 · Salaries & Wag...	Life Insurance	418.00	X		463,863.49
08/10/2013	16460	Absolute Secured Sh...	6190 · Office Supplies		35.00	X		463,828.49
08/10/2013	16461	Advantage Gear, Inc.	6100 · Clothing & Pers...		94.25	X		463,734.24
08/10/2013	16462	Air Exchange	6150 · Maintenance,Str...		1,763.60	X		461,970.64
08/10/2013	16463	Airgas	2010 · Accounts Payable		4,124.58	X		457,846.06
08/10/2013	16464	All Clean Commerci...	6120 · Housekeeping		688.00	X		457,158.06
08/10/2013	16465	APPTIX Inc.	-split-		2,223.52	X		454,934.54

El Dorado Hills Fire Department

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
08/10/2013	16466	Aramark	6100 · Clothing & Pers...	Rags	150.00	X		454,784.54
08/10/2013	16467	Arnolds for Awards	6180 · Miscellaneous:6...		26.57	X		454,757.97
08/10/2013	16468	AT&T (CALNET 2)	-split-		596.85	X		454,161.12
08/10/2013	16469	Best Best & Krieger	6200 · Professional Ser...		951.60	X		453,209.52
08/10/2013	16470	CALPO/HOM/MAC...	6720 · Fixed Assets		20,640.00	X		432,569.52
08/10/2013	16471	Cooperative Personn...	2010 · Accounts Payable		5,130.00	X		427,439.52
08/10/2013	16472	Diono	2010 · Accounts Payable		1,646.10	X		425,793.42
08/10/2013	16473	Doug Veerkamp	6140 · Maintenance of ...		1,340.53	X		424,452.89
08/10/2013	16474	El Dorado County E...	2010 · Accounts Payable		1,925.92	X		422,526.97
08/10/2013	16475	El Dorado Disposal S...	-split-	Garbage	625.05	X		421,901.92
08/10/2013	16476	Fastenal Industrial S...	6150 · Maintenance,Str...		62.91	X		421,839.01
08/10/2013	16477	Ferrara Fire Apparat...	6140 · Maintenance of ...		462.62	X		421,376.39
08/10/2013	16478	FireCom	6140 · Maintenance of ...		387.00	X		420,989.39
08/10/2013	16479	Folsom Lake Ford	-split-		89.46	X		420,899.93
08/10/2013	16480	Gold Country Media	6200 · Professional Ser...		150.00	X		420,749.93
08/10/2013	16481	InterState Oil Compa...	6250 · Transportation a...		1,790.19	X		418,959.74
08/10/2013	16482	Mountain Democrat	6200 · Professional Ser...		225.00	X		418,734.74
08/10/2013	16483	P. G. & E.	-split-	Sta 84, 85, 86, 87	8,160.31	X		410,574.43
08/10/2013	16484	Raleys	-split-		25.44	X		410,548.99
08/10/2013	16485	Reibes Auto Parts	-split-		271.63	X		410,277.36
08/10/2013	16486	Trace Analytics, Inc.	-split-		85.00	X		410,192.36
08/10/2013	16487	UPS Store	6190 · Office Supplies		144.47	X		410,047.89
08/10/2013	16488	Verizon Wireless	-split-		1,109.64	X		408,938.25
08/12/2013		Deposit	1110 · Accounts Recei...	Deposit		X	15,217.79	424,156.04
08/12/2013		Deposit	-split-	Deposit		X	4,924.09	429,080.13
08/12/2013	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000330...	546.91	X		428,533.22
08/12/2013	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000330...	3,008.61	X		425,524.61
08/12/2013	EFT	P.E.R.S. Retirement	-split-	Conf# 1000330...	81,752.43	X		343,772.18
08/12/2013	EFT	ADP (FSA)	-split-		410.48	X		343,361.70
08/15/2013	EFT	Bank Charges	6190 · Office Supplies	Bank Charges	106.51	X		343,255.19
08/15/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		15.00	X		343,240.19
08/16/2013	EFT	ADP	6200 · Professional Ser...		253.70	X		342,986.49
08/19/2013	EFT	Business Card	6200 · Professional Ser...	Auth Rep	13.34	X		342,973.15
08/19/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		50.46	X		342,922.69
08/21/2013		Transfer from LAIF	1074 · Local Agency I...	Confirm #1407...		X	400,000.00	742,922.69
08/21/2013	16489	El Dorado County E...	2010 · Accounts Payable		6,776.84	X		736,145.85
08/21/2013	16490	Fit Guard	2010 · Accounts Payable		400.00	X		735,745.85
08/21/2013	16491	Marshall Medical Ce...	2010 · Accounts Payable		433.00	X		735,312.85
08/22/2013	EFT	P.E.R.S. ING	-split-	PR13-8-2 Conf...	6,190.26	X		729,122.59
08/22/2013	EFT	P.E.R.S. Retirement	-split-	Conf# 1000333...	80,306.91	X		648,815.68

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08/22/2013	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000333...	3,008.58	X		645,807.10
08/22/2013	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Conf# 1000333...	523.39	X		645,283.71
08/22/2013	EFT	ADP (FSA)	2031 · FSA-Dependent...		658.45	X		644,625.26
08/22/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		1,142.18	X		643,483.08
08/22/2013	16492	California State Disb...	-split-	For 8-22-13 Pa...	666.92	X		642,816.16
08/22/2013	16493	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,984.45	X		640,831.71
08/22/2013	16494	Chase Bank	2029 · Other Payable	Pipes & Drums	450.00	X		640,381.71
08/22/2013	16495	A & A Restriping	6150 · Maintenance,Str...		800.00	X		639,581.71
08/22/2013	16496	Air Exchange	6150 · Maintenance,Str...		1,435.18	X		638,146.53
08/22/2013	16497	A T & T Wireless	6110 · Communication...	Cell Phones	282.93	X		637,863.60
08/22/2013	16498	Blue Ribbon Personn...	-split-		1,396.89	X		636,466.71
08/22/2013	16499	Bugman Pest Control	-split-		285.00	X		636,181.71
08/22/2013	16500	Carbon Copy, Inc	-split-		67.60	X		636,114.11
08/22/2013	16501	Cartridge World	6190 · Office Supplies		210.27	X		635,903.84
08/22/2013	16502	Comtech Communic...	6150 · Maintenance,Str...		4,023.97	X		631,879.87
08/22/2013	16503	Diono	6240 · Special Expense...		1,796.82	X		630,083.05
08/22/2013	16504	Doug Veerkamp	6140 · Maintenance of ...		1,381.18	X		628,701.87
08/22/2013	16505	East Bay Tire Co.	6140 · Maintenance of ...		1,438.88	X		627,262.99
08/22/2013	16506	El Dorado Irrigation ...	-split-	Water/Sewer	2,796.34	X		624,466.65
08/22/2013	16507	Folsom Lake Ford	6140 · Maintenance of ...		532.94	X		623,933.71
08/22/2013	16508	FYI Telecommunicat...	6140 · Maintenance of ...		1,417.55	X		622,516.16
08/22/2013	16509	Gary Pertle	6150 · Maintenance,Str...		420.00	X		622,096.16
08/22/2013	16510	Hefner, Stark & Mar...	6200 · Professional Ser...	Legal Services	8,195.20	X		613,900.96
08/22/2013	16511	InterState Oil Compa...	-split-		3,923.52	X		609,977.44
08/22/2013	16512	MES - California	6100 · Clothing & Pers...		1,748.51			608,228.93
08/22/2013	16513	Murray Sheds, Inc.	6720 · Fixed Assets		4,359.12			603,869.81
08/22/2013	16514	Oracle America, Inc.	6200 · Professional Ser...		1,000.00	X		602,869.81
08/22/2013	16515	Project Leadership A...	-split-		5,440.00	X		597,429.81
08/22/2013	16516	El Dorado Hills Rota...	6170 · Dues and Subsc...		75.00			597,354.81
08/22/2013	16517	Sam's Club	-split-		1,308.82	X		596,045.99
08/22/2013	16518	Verizon Wireless - 1	-split-		11,097.14	X		584,948.85
08/22/2013	16519	Village Life	6170 · Dues and Subsc...		20.00	X		584,928.85
08/22/2013	16520	Aaron Albillar	-split-		612.68	X		584,316.17
08/22/2013	PR13-8-2	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	57,430.24	X		526,885.93
08/22/2013	PR13-8-2	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	189,959.24	X		336,926.69
08/23/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		30.00	X		336,896.69
08/26/2013		Deposit	-split-	Deposit		X	1,154.29	338,050.98
08/26/2013		Deposit	-split-	Deposit		X	13,246.05	351,297.03
08/26/2013	EFT	Nationwide Retireme...	-split-		11,892.14	X		339,404.89
08/26/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		82.25	X		339,322.64

El Dorado Hills Fire Department

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08/30/2013	EFT	ADP	6200 · Professional Ser...		253.70	X		339,068.94
08/30/2013	EFT	ADP (FSA Service C...	6200 · Professional Ser...		82.80	X		338,986.14



# EL DORADO HILLS FIRE DEPARTMENT

## MONTHLY ACTIVITY REPORT

August 2013



*"Your Safety,  
Our Commitment"*

### ALARM STATISTICS

257	Calls for the Month 2013
187	Calls for the Month 2012
1861	Total "2013 Year to Date"
1607	Total "2012 Year to Date"
91.71	Unit Response, 10 Minutes (before exception reports)
92.68%	Medic Unit Response, 11 Minutes (before exception reports)

\*61 consecutive months in compliance.



# EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,  
Our Commitment"*

## Monthly Response Time Statistics

<u>Jan- 2013</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>	<u>July-2013</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>
Station 84	88%	92%	92%	05:36	Station 84	70%	81%	89%	06:03
Station 85	72%	88%	94%	05:46	Station 85	85%	100%	100%	05:05
Station 86	78%	89%	100%	06:11	Station 86	55%	73%	82%	06:36
Station 87	65%	94%	100%	05:35	Station 87	80%	100%	100%	04:36
<u>Feb-2013</u>					<u>Aug-2013</u>				
Station 84	100%	100%	100%	04:08	Station 84	74%	96%	96%	05:19
Station 85	95%	95%	100%	05:10	Station 85	97%	100%	100%	04:31
Station 86	75%	91%	100%	06:40	Station 86	50%	50%	70%	07:10
Station 87	76%	91%	91%	05:18	Station 87	76%	84%	88%	05:28
<u>Mar-2013</u>					<u>Sept-2012</u>				
Station 84	68%	77%	87%	06:05	Station 84	88%	92%	96%	04:34
Station 85	87%	93%	93%	04:50	Station 85	90%	97%	100%	04:27
Station 86	78%	100%	100%	06:05	Station 86	63%	100%	100%	06:45
Station 87	71%	88%	100%	05:38	Station 87	76%	100%	100%	05:35
<u>April-2013</u>					<u>Oct-2012</u>				
Station 84	73%	80%	87%	05:56	Station 84	81%	85%	96%	04:34
Station 85	92%	92%	96%	05:01	Station 85	96%	96%	100%	04:14
Station 86	93%	93%	100%	05:18	Station 86	45%	91%	91%	06:43
Station 87	86%	90%	93%	05:45	Station 87	85%	100%	100%	04:53
<u>May-2013</u>					<u>Nov-2012</u>				
Station 84	69%	81%	100%	06:32	Station 84	92%	96%	96%	04:48
Station 85	67%	76%	81%	06:40	Station 85	90%	95%	95%	05:05
Station 86	80%	93%	100%	06:22	Station 86	67%	100%	100%	05:57
Station 87	83%	88%	92%	05:37	Station 87	69%	81%	94%	05:64
<u>June-2013</u>					<u>Dec-2012</u>				
Station 84	95%	100%	100%		Station 84	87%	87%	90%	05:28
Station 85	75%	88%	100%		Station 85	87%	91%	96%	05:21
Station 86	50%	100%	100%		Station 86	58%	83%	92%	06:45
Station 87	92%	96%	100%		Station 87	66%	87%	87%	05:44

**Note:** The target of a 6 minute response time to 90% of code 3 emergency calls (a lights and sirens, 911 emergency) was adopted by past administrations and Board of Directors based on NFPA 1710 guidelines. The NFPA 1710 sets these guidelines based on statistics that both fires and critical medical emergencies have the best outcome if contact is made within this time frame. Fire stations were strategically located throughout the District with this target in mind. It is important to note that there are several factors that can affect the 6 minute response target such as having to put on safety gear, responding to calls during the night or not being in quarters at the time of the call.



# EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,  
Our Commitment"*

## Latrobe Response by Month

<u>January-2013</u>	<b>Total-2</b> 1-Medical Aid 1-Vehicle Fire	<u>July-2013</u>	<b>Total-1</b> 1-Medical Aid
<u>February- 2013</u>	<b>Total-3</b> 3-Medical Aid	<u>August-2013</u>	<b>Total-5</b> 2-Medical Aid 3 Vehicle Accident
<u>March- 2013</u>	<b>Total-2</b> 1-Medical Aid 1-Vehicle Accident	<u>September-2012</u>	<b>2</b>
<u>April- 2013</u>	<b>Total-3</b> 2-Medical Aid 1-Vehicle Accident	<u>October-2012</u>	<b>3</b>
<u>May- 2013</u>	<b>Total-2</b> 2-Medical Aid	<u>November-2012</u>	<b>2</b>
<u>June- 2013</u>	<b>Total-6</b> 3-Medical Aid 1-Vehicle Accident 1-Grass Fire	<u>December- 2012</u>	<b>2</b>

- Contract with Latrobe Fire Department to provide service to all code 3 emergency calls 24/7 started March, 2012



**El Dorado County  
Emergency Services Authority**

**FYI**

**Board of Directors Meeting**

Wednesday, September 18, 2013, **9:30 a.m.**

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

**AGENDA**

<b>Item</b>	<b>Presenter</b>
<b>1. Call to Order/Roll Call/Introductions</b>	Roberts
<b>2. Approval of Agenda</b>	
<b>3. Public Comments</b> - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.	
<b>4. Consent Calendar</b> 4.1 Approval of JPA Regular Board Meeting Minutes of August 21, 2013 4.2 Approval of JPA Special Board Meeting Minutes of August 29, 2013 4.3 Approval of August Bills 4.4 Receive Medical Response Statistics/Mutual Aid/Move Up and Covers from August 2013	
<b>5. Correspondence</b> 5.1 Receive and File Letter from VFIS regarding Safety Survey	Hackett
<b>6. Reports</b> 6.1 Report from Systems Status Management Committee Meeting of September 10, 2013	Teter
<b>7. Old Business</b> 7.1 Discuss and recommend action regarding Miwok tribe contract negotiations.	Hackett
<b>8. New Business</b> 8.1 Approve Surplus of JPA MDC Server to EMSA	Hackett
<b>9. Fiscal Items</b> 9.1 Audit Update 9.2 CSA 7 Revenue & Expenditures FY 12/13 9.3 Review and Approve Contract Renewal with Forte Holdings for EPCR Service	Hackett
<b>10. Director Items</b>	Roberts
<b>11. Adjournment</b>	

Next meeting: 9:30 a.m. on Wednesday – **October 16, 2013** - El Dorado County OES Conf. Room, 330 Fair Lane

All Board Meetings are recorded.

The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619

Note: The Board of Directors may elect to take action on any item included on this agenda.

EL DORADO HILLS FIRE DEPARTMENT'S  
*RESPONSE TO THE*



REQUEST FOR INFORMATION

(RFI 05-16-13)



# El Dorado Hills Fire Department

## Response to 'Request for Information' for Ambulance Transport Services



### **Objective:**

Design and manage a more efficient and effective fire-based ambulance response system that is capable of operating within its revenue stream while meeting all requirements of the current Contract for Prehospital Advanced Life Support and Dispatch Services within El Dorado County.

### **Executive Summary:**

The current ambulance system is unsustainable and catastrophic failure is imminent unless there is a significant change to this flawed business model. Uncontrolled expenditures with limited revenue and spending from reserve accounts has become an all too often accepted practice. Furthermore, the existing entity (the JPA) has zero representation in matters affecting the largest portion of costs which are the wages and benefits of its workforce.

Choices are limited and time is running out. To remain fiscally buoyant within the current model, additional reductions in service would need to be made along with increases in service delivery fees and parcel assessments to the already overburdened tax payers in El Dorado County. Alternatively, we suggest a complete revamping of the current JPA structure to a business model specifically designed to maintain a balance between service delivery and fiscal responsibility.

The El Dorado Hills Fire Department (EDHFD) is proud to submit our response to the JPA Request for Information. While many details will need to be finalized in the formal RFP process, the El Dorado Hills Fire Department is confident that it can safely and effectively assume the responsibility of managing the County Ambulance Services.

Our model will more than satisfy the requirements of the existing contract and in many cases, the restructuring will enhance the level of service delivered to El Dorado County residents while providing for significant cost reductions. At the current El Dorado County projected revenue levels of \$10,700,000, these cost reductions are projected to save in excess of \$1,000,000 per year which can begin to rebuild the depleted reserve account immediately.

By instituting a centralized control structure, EDHFD can rein in lost revenue in the form of rejected billings, temper personnel cost overruns, and improve service delivery to the County's constituency through careful analysis of system status management. Having direct oversight of resources will maximize personnel accountability and ensure fulfillment of expectations. In addition, the closely managed program will assist in supporting the need for preserving relationships from the customer's perspective as well as ensure that every unit has competent firefighters who consistently train to keep their lifesaving skills honed.

We are excited to provide an improved service that will significantly cut costs while still maintaining high quality patient care.

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## **Ambulance Transport Services**

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### **Response to Performance Expectations:**

**A)** El Dorado Hills Fire Department will commit to provide a 'Fire-Based' Ambulance Service that will meet or exceed the current requirements established in the El Dorado County/JPA Master Contract with current amendments to include:

- Advanced Life Support (ALS) staffed ambulances
  - Staffing will include a minimum of:
    - One Paramedic
    - One EMT
  - Ambulance personnel will be paid/professional Firefighters.
- Responses to emergencies will not exceed the time standard established in Amendment I of the current Master Contract.

**B)** EDHFD is prepared to commit to a term of 5 years beginning fiscal year 2014/15 through fiscal year 2018/19 (June 30, 2019).

**C)** Adherence to the stipulations cited on item "c" of RFI 05-16-2013 will be met as outlined in the section below under "Displaced Firefighter/Paramedic". It is important to understand that being bound by the MOU's from the five different provider agencies imposes a heavy financial burden on the JPA and its limited revenue. This issue is largely responsible for the current unsustainable situation that has resulted in significant overruns to the operational budget of the JPA. Again, this is due to the JPA's inability to meet and confer with the workforce that it funds. Therefore, the plan is to create an entity that allows for a more efficient and cost effective connection to its personnel. Upon establishment, the EDHFD - JPA Division Representative, will become a party to discussions and negotiations over hours, wages and working conditions with the newly formed JPA employee group.

- Displaced Firefighter/Paramedics:

We realize the sensitivity, emotion and potential hardship that this proposal creates within the various districts and their related personnel. Please understand that it is not our intent to displace any Firefighter/Paramedics throughout the current member agencies. At the same time, it is extremely important to note that without significant change the JPA will fail; these same Firefighter/Paramedic jobs that we are talking about would be lost in their entirety in that process. With our plan, the jobs remain within our County. Our commitment would be to offer an opportunity for a priority application and interview process to any displaced Firefighter/Paramedic interested in the possible placement to positions within the new JPA structure. Placement would be dependent on a successful interview and background check. All JPA

personnel would be hired as JPA Medic/Firefighters at the proposed JPA wage and benefit package level with new employees starting at “bottom step” and lateral employees coming in at “top step”. We would anticipate that as openings become available in their “parent” organization or other County Departments, these “displaced” workers would have priority placement back to a Fire Department position. We also anticipate that after any displaced workers have reclaimed their Fire Department positions, these JPA positions would provide an excellent “feeder” pool to future openings within all of the Fire Departments within El Dorado County.

**D)** Administrative oversight will fall under the guidelines of the EDHFD. The administrative staff will consist of administrative personnel along with 24-hour shift supervision. Leadership staff will consist of a minimum of:

- One EDHFD – JPA Division – Battalion Chief
- One EDHFD – JPA Division – Human Resources (Part-time)
- One EDHFD – JPA Division – Administrative Assistant
- Three EDHFD – JPA 24-hour Shift Supervisors (One per shift)
  - See “Proposed Organizational Chart” included in packet

**E)** EDHFD is committed to maintaining professional firefighters on ambulances to lessen the impact to the current El Dorado County fire suppression model. As a condition of employment, all JPA Medic/Firefighters not in possession of a valid California State Firefighter I certificate will be required to obtain one within one year of employment. All JPA Medic/Firefighters will have completed an approved fire academy at the time of appointment.

**F)** In an effort to provide a smooth transition, newly employed JPA Medic/Firefighter personnel will be required to attend an entry-level fire and EMS academy. JPA Medic/Firefighters transitioning through lateral transfers from existing El Dorado County Fire Departments will be required to attend a condensed orientation academy. The purpose of these academies will be to ensure all personnel are operating from the same policies and procedures established by the EDHFD. This will ensure a smooth transition and provide a consistent approach to patient care and firefighting activities.

- Training in EMS and firefighting activities will be provided to all personnel regularly.
- Performance Standards will be established and evaluated on an ongoing basis by JPA Shift Supervisors and the JPA Division Battalion Chief.

## **Response to Budget Instructions:**

Given the current revenue generated by taxpayers, collectable income through fees for ambulance services and centralized oversight of revenue and expenses, the EDHFD – JPA Division would be committed to providing an improved service while maintaining a balanced budget. (Please refer to Appendix A: Potential Revenue and Expenses for Ambulance Services in El Dorado County.) We have supplied two different scenarios. The first scenario is an “apples to apples” comparison maintaining the same level of service coverage for the County (eight 24-hour Ambulances). The second scenario represents an increased service delivery level to the County utilizing a true system status management model that will increase the number of available ambulances during our peak times to ten and then decrease them after hours to six when the call volume and hospital transfers are significantly less. We utilized the projected revenue for the JPA from the County to determine the potential savings associated with the redesign of our County Ambulance System. Our calculations also represent the highest cost “worst case” scenario calculating everyone at “top step” with all JPA positions filled as JPA Medic/Firefighters.

Obviously with this plan, the savings is realized by a reduced wage and benefit package for the JPA Medic/Firefighter positions (see Appendix B: JPA Medic/Firefighter). This proposed wage and benefit package is significantly better than that of a private ambulance system but less than that dictated by the separate provider agencies current high cost MOU’s. We feel that this is warranted for two significant reasons. First and of utmost importance to understand is that the JPA is funded much differently than that of the provider agency Fire Districts within the County and, therefore, should not be tied to the Fire District MOU’s. Second and also of critical importance to the success and sustainability of the County’s Fire-Based Ambulance Service is that the JPA MUST have control over its largest expenditure – employee costs.

Please note that this document is built upon the conservative assumption that annual revenue will continue to be at the \$10.7 million level. Both scenarios provide significant savings even at this conservative projection. We will use these savings to increase reserves to the level of six months of operating expense, and to fully fund all asset depreciation reserves. Once these reserve levels are met, additional revenue can be utilized to enhance service levels to all areas within the County.

NOTE: Of critical importance to the success of this endeavor is the proper implementation and start-up. The El Dorado County Board of Supervisors (BOS) would need to approve the expenditure from the remaining JPA reserves for pay-off of debt to the current provider agencies to include, but not limited to retiree medical and unfunded sick and vacation time. The BOS would also need to approve funding the “start-up costs” of this new organization which would include but is not limited

to the recruitment and placement of the EDHFD/JPA Division Management Team a minimum of four to six months prior to the agreed start date, and any costs involved in developing and running an academy for all JPA employees prior to the implementation date. Other expenditures that would need to be approved from the remaining JPA reserves would be a Supervisor's vehicle, a Battalion Chief's vehicle, and any other start-up costs that would not be the responsibility of El Dorado Hills Fire Department.

Upon award of this contract the El Dorado Hills Fire Department/JPA Division plans to run an autonomous accounting system under its contract with the County. Through this proven model EDHFD/JPA can increase efficiencies and reduce administrative costs. The Department would be requesting quarterly draws in advance of anticipated payments, which would be sent to a separate bank account in the name of the JPA. All bills will be paid through this bank account. Payroll will be managed by the EDHFD/JPA Division using an outside company comparable to ADP. Policies will be in place to safeguard the money and processes. Per contract the JPA will be subject to audit, paid for by the County.

**Appendix A:**  
**Potential Revenue and Expenses**  
**for Ambulance Services**  
**in El Dorado County**

El Dorado County JPA - Request for Information  
July, 2013

Scenario One Projections		TOTAL
Total Projected Revenue		\$ 10,700,000
<b>Expenses</b>		
Class 30: Wages/Benefits		6,392,000
Class 40: Serv/Supplies		2,295,250
Class 60: Fixed Assets		260,000
Class 70: Resid.Eqty.Trsf.		
<b>Projected Totals</b>		<b>\$ 8,947,250</b>
<b>Savings Projected - Scenario One</b>		<b>\$ 1,752,750</b>

Note: See page 9 for expanded Budget Scenario One.

Scenario Two Projections		TOTAL
Total Projected Revenue		\$ 10,700,000
<b>Expenses</b>		
Class 30: Wages/Benefits		6,646,000
Class 40: Serv/Supplies		2,365,250
Class 60: Fixed Assets		260,000
Class 70: Resid.Eqty.Trsf.		
<b>Projected Totals</b>		<b>\$ 9,271,250</b>
<b>Savings Projected - Scenario Two</b>		<b>\$ 1,428,750</b>

Note: See page 11 for expanded Budget Scenario Two.

# El Dorado County JPA - Request for Information July, 2013

Scenario One - Current Level of Service

### Class 30 Expenses

Management	Battalion Chief - EMS	1	\$ 240,000	\$ 240,000
EDH Fire Employees	EMS Supervisors	3	200,000	600,000
Reimburse for Expenses	Human Resources	2 days wk	62,000	62,000
	Admin - full time	1	90,000	90,000
	Total Management			\$ 992,000
Medic Employees	Medic Employees	6	675,000	
8 Units with 6 per unit	8 units		x 8	\$ 5,400,000
JPA Employees				
	Total Medic Employees			\$ 5,400,000
	Total Salaries and Benefits			\$ 6,392,000

*Note: Includes Salary, OT Estimate, Retirement, Medical and OPEB  
 Retirement paid to New Employees @ 2.7@57  
 Retirement paid to current/lateral employees @ applicable rates  
 Medical for JPA employees capped at \$1250 and non PERS  
 JPA employees will not have OPEB benefits*

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### Class 40 Expenses

(Assumed same as current JPA expenses)	Communications	1,034,250	
	Insurance	30,000	
	Maint. Of Equipment/Radios	44,000	
	Vehicle Maintenance	138,000	
	Medical Supplies	440,000	
	Fuel	180,000	
	Other Expenses	209,000	
	Total Expenses		\$ 2,075,250
	Admin Management Pay	220,000	\$ 220,000
	Total Class 40 Expenses		\$ 2,295,250

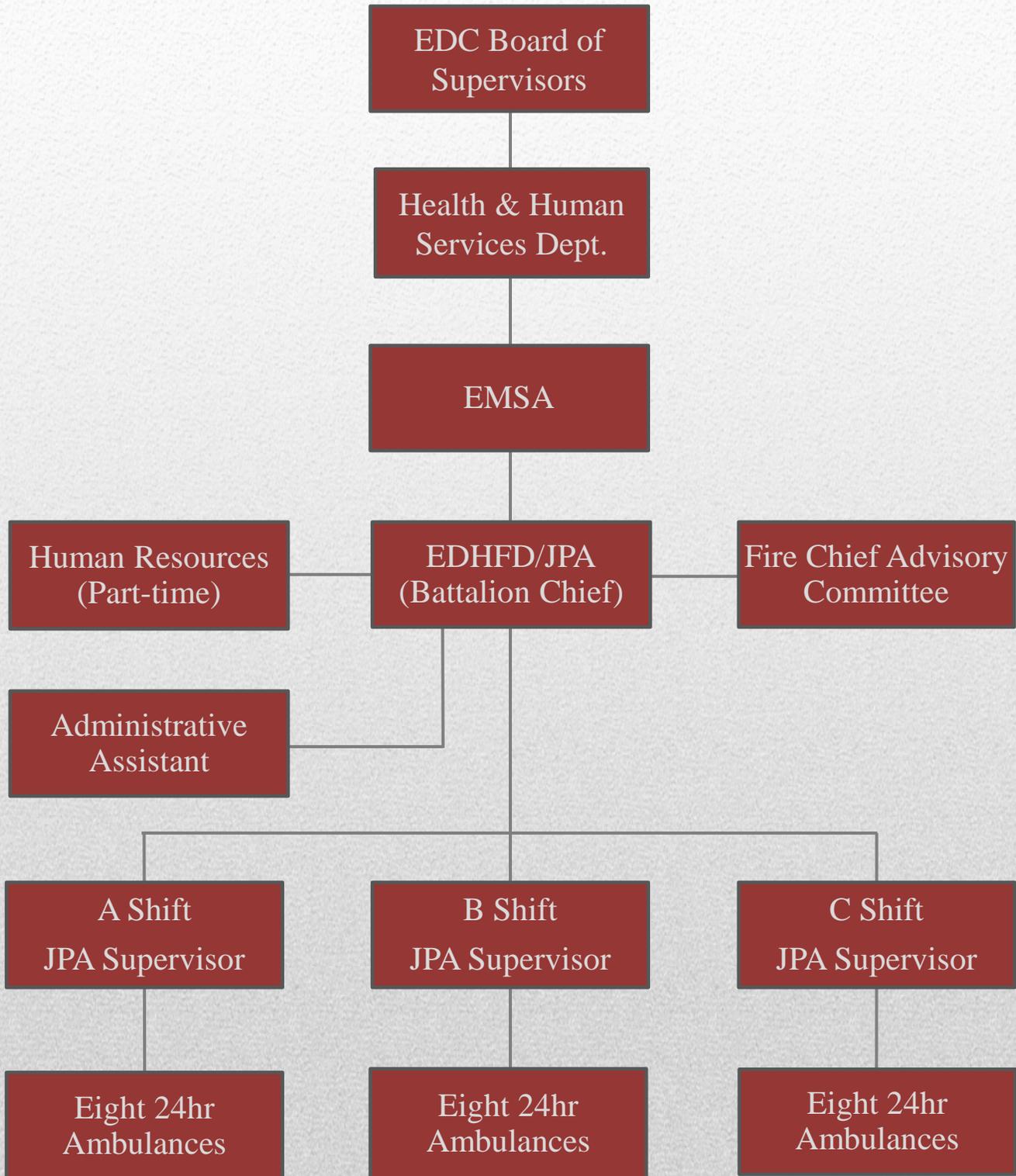
### Class 60 Expenses

(Assumed same as current JPA expenses)	Fixed Assets	260,000	\$ 260,000
----------------------------------------	--------------	---------	------------

<b>Total Budget</b>	<b>\$ 8,947,250</b>
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# EDC Ambulance Organization Chart

## Scenario One



# El Dorado County JPA - Request for Information July, 2013

Scenario Two - Enhanced Level of Service with True System Status Management

### Class 30 Expenses

Management	Battalion Chief - EMS	1	\$ 230,000	\$ 240,000
EDH Fire Employees	EMS Supervisors	3	200,000	600,000
Reimburse for Expenses	Human Resources	2 days wk	62,000	62,000
	Admin - full time	1	90,000	90,000
	Total Management			\$ 992,000
Medic Employees	Medic Full Time	6 Emp	675,000	
6 - full time units		6 units	x 6	\$ 4,050,000
4 - 12 hour units	12 - Hour Units	4 Emp	401,000	
All JPA employees		4 units	x 4	\$ 1,604,000
	Total Medic Employees			\$ 5,654,000
	Total Salaries and Benefits			\$ 6,646,000

*Note: Includes Salary, OT Estimate, Retirement, Medical and OPEB  
 Retirement paid to New Employees @ 2.7@57  
 Retirement paid to current/lateral employees @ applicable rates  
 Medical for JPA employees capped at \$1250 and non PERS  
 JPA employees will not have OPEB benefits*

### Class 40 Expenses

(Assumed same as current JPA expenses)	Communications	1,034,250	
	Insurance	30,000	
	Maint. Of Equipment/Radios	44,000	
	Vehicle Maintenance	168,000	
	Medical Supplies	440,000	
	Fuel	220,000	
	Other Expenses	209,000	
	Total Expenses		\$ 2,145,250
	Admin Management Pay	220,000	\$ 220,000
	Total Class 40 Expenses		\$ 2,365,250

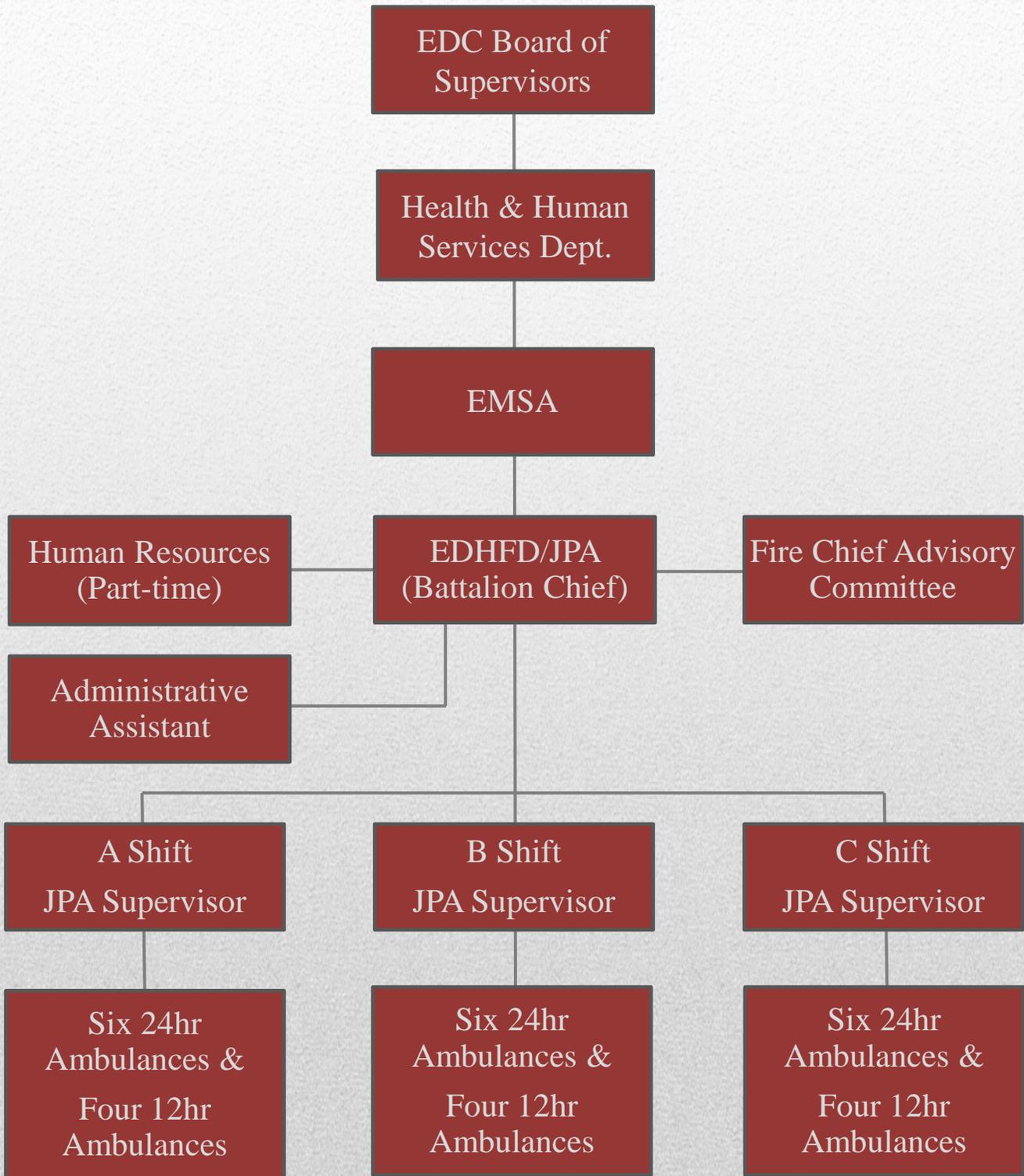
### Class 60 Expenses

(Assumed same as current JPA expenses)	Fixed Assets	260,000	\$ 260,000
----------------------------------------	--------------	---------	------------

<b>Total Budget</b>	<b>\$ 9,271,250</b>
---------------------	---------------------

# EDC Ambulance Organization Chart

## Scenario Two



**Appendix B:**  
**JPA Medic/Firefighter**  
**Job Description Summary**  
**Wage and Benefit Summary**

## **Appendix B**

### **JPA Medic/Firefighter**

A JPA Medic/Firefighter is a member of a highly trained emergency response team, assigned to an Advanced Life Support ambulance, responsible for providing medical assistance and performing rescue activities at emergency and non-emergency incidents. Examples of duties include: receiving and responding to information from dispatch regarding emergency incidents; safely driving ambulances and other vehicles as directed; conducting a survey of the scene for safety and size up and determining appropriateness of on-scene treatment versus immediate transport; administering the appropriate treatment, medication and dosage at scene and while en route to hospital (basic and advanced life support); communicating with other units or persons, via radio or cell phone, to relay status of patient, medical information, and request for additional assistance. A JPA Medic/Firefighter is also responsible for performing firefighting related duties as needed in support of an emergency response team. Firefighting duties may include but are not limited to making forced entries into grounds or buildings; carrying or assisting victims; locating fire sources and extinguishing fires; smothering fires or potential fire restart areas using hand tools; and identifying, containing, removing or protecting flammable or hazardous materials at fire scenes.

#### ***The minimum requirements for employment are:***

##### ***Education/Certification:***

- High School diploma or equivalent.
- EMT-P Certification/Licensure.
- Possession of Firefighter I Certification within one year of employment
- Paramedic Accreditation in El Dorado County.
- Successful completion of Ambulance EVOC course and Area Hospital Location Test conducted by EDH Fire Dept.

##### ***Other:***

- Minimum of valid California driver's license, Class C, with Ambulance endorsement.
- Must not be a tobacco user.

**SALARY RANGE:** \$17.50 to \$19.30 per hour

##### **BENEFITS:**

CalPERS Safety Retirement, Medical Insurance, Educational Incentives, sick leave, and vacation.



**EL DORADO COUNTY  
FIRE PROTECTION DISTRICT**

P.O. Box 807 / 4040 Carson Road / Camino, CA 95709  
(530) 644-9630 • Fax (530) 644-9636

July 15, 2013

Marty Hackett  
JPA Executive Director  
480 Locust Road  
Diamond Springs, CA 95667

Dear Mr. Hackett,

Please find El Dorado County Fire Protection District Request for Information (RFI), as requested, per RFI 05-16-2013.

This RFI meets and exceeds all terms and conditions outlined under General Conditions 1-4 and Scope of Work a-f.

The RFI includes information pertaining to El Dorado County Fire's current four medic unit system and projects an eight medic unit system.

Thank you,

A handwritten signature in black ink, appearing to read 'Michael R Hardy', written over the printed name.

Michael R Hardy,  
Fire Chief, El Dorado County Fire Protection District



## El Dorado County Fire Protection District *Request for Information Proposal*

The El Dorado County Fire Protection District, (ECF), was formed in March of 1991 with the merger of Pollock Pines-Camino Fire District, Pleasant Valley Fire District, City of Placerville Fire Department, Placerville Fire District and the Shingle Springs Fire District. Over the next few years the Coloma-Lotus Fire District and Northside Fire District also merged into ECF. Prior to the consolidation of the Fire Districts, both Pollock Pines-Camino and Pleasant Valley Fire District operated medic units within the County. Pollock Pines-Camino operated Medic 4 (currently Medic 17) and Pleasant Valley operated Medic 10 (currently Medic 19) and Alpha 11 (previous Medic 26). In addition to these medic units, ECF began operating Medic 25 in 1992 and Medic 28 in 2008.

ECF has a proven track record for maintaining a high level of Firefighter / Paramedics staffing on our medic units. A critical component of maintaining the proficiency of our firefighter/paramedics is the system that has been in place for decades, which allows and requires the rotation of firefighter/paramedics from their roles and duties on the medic units to the fire engines. We believe that having our crews rotate between fire apparatus and the medic units keeps them proficient in both aspects of their jobs as firefighters and paramedics. ECF continues to set a high standard for insuring our firefighter/paramedics provide the expected level of service to the citizens of El Dorado County; this is quantified by several internal standards and procedures:

- All firefighter/paramedics are required to attend and complete either the Sacramento City Fire Department Fire Academy or the Sacramento Regional Fire Academy; we will also accept applicants that have successfully completed an accredited fire academy
- All firefighter/paramedics complete an internal 3 day training session on local policies and procedures; along with local protocols prior to taking the local accreditation test
- All firefighter/paramedics must go through an internal testing process, referred to as a "readiness test", with an FTO prior to being cleared to work as a "solo medic"
- All firefighter/paramedic are required to complete a Probationary Firefighter position task book (PTB), during their 12 month probationary period. This process includes 4 formal manipulative and written evaluation days, proctored by both their peers and Chief Officers

El Dorado County Fire Protection District  
*Request for Information Proposal – cont.*

- A. *Provide fire based ALS ambulance transport services in compliance with the County of El Dorado's Master Contract (Includes Amendments I, II and III); and the JPA and County of Emergency Medical Services Agency (EMSA) policies, procedures and protocols.*

ECF and the Districts prior to the formation of ECF have operated fire based ALS ambulance transport services in the County since the early 70's. During this tenure, the previous Districts and ECF have worked with the EMSA and the JPA to insure compliance with the County's Master Contract. We have also demonstrated over the years our commitment to maintain the necessary oversight to insure the policies, procedures and protocols set forth by EMSA and the JPA are being adhered to by both our management and firefighter/paramedics. The system currently employed by ECF to insure we are meeting the requirements set forth by EMSA and the JPA, is achieved by maintaining an EMS Division Chief, FTO Coordinator, CQI Coordinator and several representatives at MAC, PAC, JPA Supply Committee and various other EMS related committees.

- B. *Operate within the fiscal constraints provided through County Service Area 7 (CSA 7) for a period of five (5) fiscal years beginning with FY14/15 and ending in FY 18/19 (June 30, 2019).*

It is imperative for the long term health and survivability of the fire based ALS ambulance transport system in this County that fiscal constraints be identified and met. Over the past several years, costs have continued to rise, both in the Class 30 and Class 40, budgets. ECF has again demonstrated over the past few years the willingness and ability to work with the JPA on cost controls. These cost control measures have been a joint effort between the District and the labor group at ECF. The labor group at ECF brought considerable concessions to the table over the past year, reducing overtime costs, retirement costs and healthcare costs, these concessions were above and beyond any concessions offered by other provider agencies. Some may feel that the quickest and easiest fix would be to dramatically reduce the employee costs – which go hand-in-hand with dramatically reducing the level of service to citizens we serve. There are some that believe that simply sending someone to a class and handing them firefighting gear makes them dual role firefighter/paramedics. We at ECF do not subscribe to this line of thinking. All of our firefighter/paramedics are truly dual role; they are required to work on fire engines and medic units. Simply parking in a fire station next to a fire engine does not make employees proficient, competent firefighters. Our philosophy on dual role firefighter/paramedics was recently verified again, as the crew from Medic 19 was dispatched to a reported vehicle accident with fire less than one mile from their station. Our firefighter/paramedics assigned to Medic 19 split the crew and responded with a fire engine, doing this they were able to rescue an individual who was trapped inside the burning vehicle. Again, we at ECF believe that we must work hand in hand with the JPA to secure the financial stability of our fire based ambulance service without dramatically reducing the service we

provide. We are also currently exploring alternative staffing models which may also significantly reduce our operating costs.

El Dorado County Fire Protection District  
*Request for Information Proposal – cont.*

- C. *How currently employed firefighter-paramedic who could be displaced by the new RFI plan would be integrated into the new provider agency(s), subject to the provisions of applicable collective bargaining or other employee agreements, and the procedures for any required meet and confer process.*

All of the ECF firefighter/paramedics are members of the El Dorado County Professional Firefighters Union Local 3556, it would be anticipated that all of the current full-time, career firefighter/paramedics would transition under the umbrella of Local 3556. ECF would review all personnel files of the affected personnel to insure they are meeting the minimum standards set forth by the RFI. There may also be some additional training requirements placed on newly transitioned personnel. In the event that this RFI were to move forward to a formal RFP more defined guidelines for transition would be in place. It should also be noted that in the event ECF were to explore or change our current work schedule there may be a reduction in the number of personnel required to meet staffing obligations. It would be the goal of ECF to achieve this through attrition and not through lay-offs.

- D. *All personnel must be California State Firefighter I certified.*

If the JPA were to move forward with a formal RFP and ECF were to assume operations of any additional medic units and personnel, ECF Training Division would need to verify all personnel training records to confirm the California State Firefighter I certificate is current and valid. Any personnel not meeting this standard would need to be addressed on a case by case basis. ECF currently confirms this certification on all new candidates prior to hiring.

- E. *Personnel assigned to a medic unit shall satisfactorily complete all Performance Standards and Standard Company Evolution's required of suppression personnel for the duration of employment based on their Department policies.*

ECF currently requires all newly hired personnel to complete their *Probationary Firefighter PTB* during their first year of employment (probationary period). These skills are confirmed during four formal evaluations which are completed quarterly during their probationary period. It would be anticipated that any firefighter/paramedics transitioning into ECF would need to complete a similar PTB on standard Engine Company Evolutions. The El Dorado County Training Officers input would be solicited to insure that standard Engine Company Evolutions are being trained on to meet the needs of all cooperating agencies. This may be a training opportunity to continue bringing local Fire Districts into a more standardized training and operations. As part of the operations at ECF firefighter/paramedics change their station assignments, at a minimum of every 4 years, thus providing well-rounded personnel who through time are better familiar

with all areas of the County. There may be some additional training for fire operations that are specific to a given fire district.

## El Dorado County Fire Protection District *Request for Information Proposal – cont.*

### Budgeting:

With regards to the attached budget information, one must bear in mind that the costs involved in ambulance operations include fixed and variable costs. Items such as vehicle insurance, employee uniforms and salaries are fixed costs that can be accurately projected and budgeted. Several line items are outside of the controls or limitations of employee MOU's or District policies and procedures, such as fuel costs, vehicle repairs, retirement costs and health care. In the event the JPA requests an RFP, detailed information on employee pay scales, benefit packages and retirement costs shall be provided.

### Attachment A:

The information contained in attachment A is the current employee costs for ECF, operating four (4) medic units. This spreadsheet is accurate for the fiscal year 2013/14 and a baseline for upcoming years. There are variables contained within the employee costs that may dictate increases or decreases to the overall employee costs. These changes are due to agreements within the MOU of the ECF labor group, such items are step raises, longevity and employee contributions towards PERS and healthcare premiums.

### Attachment B:

The information contained in attachment B is projected employee costs for incurring the operations of four (4) additional medic units, for a total of eight (8). The potential employee costs shown in the attachment are shown in a "worst case" or "not to exceed"; with the additional 24 employees being considered at top step with longevity pay. Actual employee costs could be more accurately projected during a transition period.

In addition to employee costs; there are a large number of additional expenditures that require consideration when operating medic units. Cost for vehicle purchases, repairs and general maintenance would still require funding. There may be an opportunity to reduce expenditures using a more centralized and standardized system for vehicle maintenance, repairs, fuel, etc. Again, in the event this RFI were to move forward into a formal RFP, the details of these topics would need to be further vetted out. An additional significant item that would need to be addressed is the housing and location of medic units. In the event ECF were to maintain the operations of our current four (4) medic units, these units would remain in their current location. If ECF were to assume the responsibility to operate an additional four (4) medic units, it would be our intention to work through a cooperative agreement with agencies currently housing and staffing medic units. There are several factors that need to be addressed with medic unit locations; the first being historical recognition by the communities they serve and using statistical data provided by the ECC to insure the optimum coverage to the County as a whole is being

met. It should be noted that the philosophy of ECF is to maintain all of our firefighter/paramedic working in fire stations, on fire engines and competently performing both of their roles.

## El Dorado County Fire Protection District

### *Request for Information Proposal – cont.*

ECF believes that the current funding appropriations for each medic unit does allow for operations of the unit, and we further believe that enacting a more formal and standard purchasing program would yield additional savings to the overall operations of the medic units.

In closing, the El Dorado County Fire Protection is fully supportive of maintaining a fire based ALS ambulance system within our County. El Dorado County is not your standard “city grid”, we range from elevations of less than 500’ to mountain passes reaching over 6,000’. Our citizens and visitors from across the US and beyond enjoy our world class rafting in Coloma, hiking in desolation, trails in Cool, and an assortment of winter and summer sports throughout the County. Along with all that the County has to offer, we currently protect these citizens and visitors with a high level of firefighter/ paramedics on our fire engines AND medic units. We expect, and the public demands that our crews take any and all measures to mitigate emergencies, regardless of whether the first due unit is an engine or medic unit. The public will not, and should not tolerate a medic unit arriving at a given fire, medical rescue or vehicle accident and stand by while waiting for fire personnel to arrive to mitigate the situation. These firefighter/paramedic need to be not only fully trained, but fully functioning in an all risk environment.

Attachment A

El Dorado County Fire District  
 Operating costs for four current medic units

Employee	Annual adj.	Holiday	FLSA 78 hrs	Uniform	OPEB	Healthcare	Retirement	Total Compensation
Medic 17	75741	2499	2030	700	8702	6746.48	29,628.12	<b>126046.6</b>
Medic 17	75799	2499	2030	700	8702	18910.68	29,628.12	<b>138268.8</b>
Medic 17	75042	2474	2010	700	8702	7361.04	29,628.12	<b>125917.16</b>
Medic 17	79083	2624	2132	700	8702	6746.48	29,628.12	<b>129615.6</b>
Medic 17	75799	2499	2030	700	8702	18910.68	29,628.12	<b>138268.8</b>
Medic 17	75799	2499	2030	700	8702	14722.08	29,628.12	<b>134080.2</b>
Medic 19	75799	2499	2030	700	8702	7273.32	29,628.12	<b>126631.44</b>
Medic 19	75741	2499	2030	700	8702	20910.6	29,628.12	<b>140210.72</b>
Medic 19	75799	2499	2030	700	8702	18910.68	29,628.12	<b>138268.8</b>
Medic 19	75799	2499	2030	700	8702	18910.68	29,628.12	<b>138268.8</b>
Medic 19	75799	2499	2030	700	8702	19138.68	29,628.12	<b>138496.8</b>
Medic 19	75799	2499	2030	700	8702	6746.48	29,628.12	<b>126104.6</b>
Medic 25	75799	2499	2030	700	8702	21925.8	29,628.12	<b>141283.92</b>
Medic 25	75799	2499	2030	700	8702	18910.68	29,628.12	<b>138268.8</b>
Medic 25	75799	2499	2030	700	8702	19138.68	29,628.12	<b>138496.8</b>
Medic 25	73149	2474	2010	700	8702	18910.68	29,628.12	<b>135573.8</b>
Medic 25	75799	2499	2030	700	8702	18910.68	29,628.12	<b>138268.8</b>
Medic 25	75042	2474	2030	700	8702	18910.68	29,628.12	<b>137486.8</b>
Medic 28	75741	2474	2030	700	8702	14722.08	29,628.12	<b>133997.2</b>
Medic 28	75799	2499	2030	700	8702	18910.68	29,628.12	<b>138268.8</b>
Medic 28	75741	2499	2030	700	8702	18910.68	29,628.12	<b>138210.8</b>
Medic 28	75799	2499	2030	700	8702	18910.68	29,628.12	<b>138268.8</b>
Medic 28	75799	2499	2030	700	8702	19138.68	29,628.12	<b>138496.8</b>
Medic 28	75042	2474	2010	700	8702	16866	29,628.12	<b>135422.12</b>
Floater	75799	2499	2030	700	8702	19138.68	29,628.12	<b>138496.8</b>
	<b>1893106</b>	<b>62475</b>	<b>50792</b>	<b>17500</b>	<b>217550</b>	<b>408592.56</b>	<b>740,703.00</b>	<b>3390718.56</b>

Attachment B

El Dorado County Fire District  
 Estimated costs for operating four additional medic units

Employee	Hire Date	Step	Longevity	Rate	Annual	Holiday	FLSA 78 hrs	Uniform	OPEB	Healthcare	Retirement	Total Compensation
Medic 48	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 48	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 48	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
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Medic 48	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 61	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 61	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 61	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 61	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 61	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 61	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 85	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 85	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 85	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 85	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 85	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 85	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 89	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 89	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 89	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 89	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 89	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
Medic 89	7/1/2014	4	1%	26.03	75799	2499	2030	700	8702	18910.68	29,628.12	138268.8
					1819176	59976	48720	16800	208848	453856.32	711,074.88	3318451.2

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

Amador-El Dorado-Sacramento Unit  
2840 Mt. Danaher Road  
Camino, CA 95709  
(530) 644-2345  
Website: [www.fire.ca.gov](http://www.fire.ca.gov)



July 11, 2013

Marty Hackett, Executive Director  
El Dorado County Emergency Services Authority  
480 Locust Road  
Diamond Springs, CA 95619

Dear Marty,

The Board of Directors for El Dorado County Emergency Services Authority (JPA) requested the CAL FIRE Amador – El Dorado - Sacramento Unit (CAL FIRE) provide information for Fire Based Advanced Life Support Ambulance Transport Services. As per CAL FIRE Policy 8552, this document contains general, not specific, information to assist the Board of Directors in formulating a decision to pursue further discussions regarding a cooperative agreement for Fire Based Advanced Life Support Ambulance Transport Services with CAL FIRE.

CAL FIRE's mission, as directed and authorized by the State Legislature and statutes, is to provide emergency service to local governments throughout California when requested. In meeting this mission, we have a history of providing this service since the 1930s. CAL FIRE currently has more than 110 emergency services agreements providing services to 150 cities, special districts, and counties throughout California. Locally, CAL FIRE has seventeen years of history providing integrated cooperative fire protection services to Cameron Park Community Services District's Fire Department. These programs are mutually beneficial and provide for the level of service that each agency desires and can afford. We are honored that the Board of Directors for El Dorado County Emergency Services Authority has requested our information. We believe that by working together, we can enhance emergency services for the citizens of the numerous communities in El Dorado County.

CAL FIRE is a modern, full-service fire protection and emergency management agency that provides comprehensive fire protection and emergency services. Therefore, we are able to provide emergency services to the communities within El Dorado County Emergency Services Authority's jurisdiction with professional, career firefighters. We are committed to providing regional emergency services solutions that make the most effective use of limited emergency protection resources by efficiently sharing valuable personnel and equipment. The foundation of our proposal is that the concept of regional fire protection and emergency services is beneficial for the citizens served by El Dorado County Emergency Services Authority, El Dorado County and the State of California.

CONSERVATION IS WISE-KEEP CALIFORNIA GREEN AND GOLDEN

PLEASE REMEMBER TO CONSERVE ENERGY. FOR TIPS AND INFORMATION, VISIT "FLEX YOUR POWER" AT [WWW.CA.GOV](http://WWW.CA.GOV).

Scope of Work

- a. CAL FIRE, through our Cameron Park Community Services District Cooperative Agreement with the JPA, currently provides fire based ALS ambulance transport services in compliance with the County of El Dorado's Master Contract (Including Amendments I, II, and III, and JPA and County Emergency Medical Services Agency (EMSA) policies, procedures and protocols.
- b. CAL FIRE continually exhibits to be a cost effective provider for the JPA in staffing the Cameron Park Medic Unit. CAL FIRE has historically been one of the lowest actual cost providers for the JPA.
- c. CAL FIRE will be able to transition employees into our department as fully tenured members that would enjoy the same benefits and opportunities as existing CAL FIRE employees as permitted by California Constitution, Article 7, Public Officers and Employees section 6 (c): *When the State undertakes work previously performed by a county, city, public district of this State or by a federal department or agency, the board by special rule shall provide for persons who previously performed this work to qualify to continue in their positions in the state civil service subject to such minimum standards as may be established by statute.*
- d. CAL FIRE will establish a single point contact for JPA Administration to interact for budgetary, personnel, and other matters as necessary.
- e. CAL FIRE personnel meet or exceed the California State Fire Marshal Firefighter I certification.
- f. As required by CAL FIRE Policy 4036, all personnel annually meet or exceed Departmental performance standards and standard company evolutions including all fire and EMS based skills and continuing education.

CAL FIRE Request for Information – Cost Per Medic Unit								
# of Medic Units	1	2	3	4	5	6	7	8
Cost	\$939,302	\$1,878,604	\$2,817,906	\$3,756,783	\$4,539,446	\$5,322,109	\$5,948,240	\$6,730,903

**Note:** These figures were generated using standard CAL FIRE personnel costs, inclusive of wages, benefits, uniforms, overtime, and administrative fees, for FY 13/14 and are representative of general information only, to allow for informal discussion(s).

The Amador-El Dorado-Sacramento Unit appreciates the opportunity to respond to your Request For Information. As we have discussed in the past, a formal Request for Proposal, from the JPA Board, would be necessary to move forward with a more in-depth analysis covering additional options including but not limited to maintenance and other emergency services support functions. Please do not hesitate to contact me if more information is necessary.

Sincerely,



Kelly C. Keenan  
Unit Chief  
Amador-El Dorado-Sacramento Unit

**Strike Team Assignment Deputy Chief O’Camb**

**Summary:**

Deputy Chief O’Camb was assigned to the Rim Wildland Fire in Tuolumne County as a Strike Team Leader for XED 4080A beginning on Friday, August 23, 2013 and ending on Thursday, August 29, 2013. This was an OES assignment on order request E-315.

**Fiscal Impact:**

The State of California will reimburse the District for personnel costs.

**Recommendation:**

Staff recommends that Deputy Chief O’Camb be awarded additional compensation of \$8400 for the O.E.S. Strike Team assignment.

**EL DORADO HILLS COUNTY WATER DISTRICT**

**RESOLUTION NO. 2013-07**

**RESOLUTION ADOPTING THE APPROPRIATION LIMITS FOR THE  
2013-2014 FISCAL YEAR**

WHEREAS, the Board of Directors conducted a hearing on the appropriation limitation for the El Dorado Hills County Water District on Thursday, September 19, 2013; and,

WHEREAS, the hearing was advertised and noticed as required by law; and,

WHEREAS, the Board received testimony and other evidence regarding the appropriation limitation to be established for the El Dorado Hills County Water District.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the El Dorado Hills County Water District, that the El Dorado Hills County Water District appropriation limit for the 2013-14 fiscal year, as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980 is the sum of \$28,878,000 computed as follows,  $\$27,153,738 \times 1.0635 = \$28,878,000$ .

The foregoing resolution was passed and adopted by the Board of Directors of the El Dorado Hills County Water District at a meeting of said Board held on the 19th day of September, 2013 by the following vote:

AYES:  
NOES:  
ABSENT:

ATTEST:

\_\_\_\_\_  
Connie L. Bair, Board Secretary

\_\_\_\_\_  
Barbara Winn, Vice-President

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**TENTATIVE FINAL BUDGET**

**2013 / 2014**

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**EL DORADO HILLS FIRE DEPARTMENT**

Approved: \_\_\_\_\_

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**EL DORADO HILLS FIRE DEPARTMENT**  
**2013-2014 TENTATIVE FINAL BUDGET**

601.0	SALARIES & WAGES		\$7,469,988
1.1	Chief/Deputy Chief	\$290,575	
1.2	Division/Battalion Chiefs	433,758	
1.3	Captains/Fire Prev Spec.	1,429,848	
1.4	Engineers	1,155,456	
1.5	Firefighters	1,759,568	
1.6	Chief Finance/Clerical/Ops Spec/Misc.	403,083	
1.7	Volunteer Pay	75,000	
1.8	Directors	14,800	
1.9	Overtime	1,535,000	
	.1 Operational OT	\$1,185,000	
	.2 OES Coverage	250,000	
	.3 JPA Ambulance	100,000	
1.10	Education Pay	372,900	
602.0	P.E.R.S.		2,079,987
603.0	GROUP INSURA		1,855,153
3.1	Life Insurance	5,746	
3.2	Health Insurance	1,086,537	
3.3	CSFA Disability	12,870	
3.4	Health Cost for Retirees	750,000	
604.0	DENTAL VISION		147,460
605.0	UNEMPLOYMENT INSURANCE		15,994
606.0	VACATION & SICK EXPENSE		125,000
607.0	MEDICARE/SOCIAL SECURITY		105,968
613.2	WORKERS COMPENSATION		519,898
	Total Salaries & Benefits		\$ 12,319,448

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**EL DORADO HILLS FIRE DEPARTMENT  
2013-2014 TENTATIVE FINAL BUDGET**

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610.0	CLOTHING & PERSONAL SUPPLIES		92,300
611.0	COMMUNICATIONS		75,200
11.1	Business Phones	57,200	
11.2	Dispatch Fees	18,000	
612.0	HOUSEKEEPING		21,360
613.0	INSURANCE		51,000
13.1	General Insurance	51,000	
614.0	MAINTENANCE OF EQUIPMENT		250,345
14.1	Tires	14,000	
14.2	Parts and Supplies	10,000	
14.3	Outside Work	100,500	
14.4	Equipment Maintenance	120,845	
14.5	Radio Maintenance	5,000	
615.0	MAINTENANCE OF STRUCTURES AND GROUNDS		55,300
616.0	MEDICAL SUPPLIES		1,000
16.1	Medical Supplies	1,000	
617.0	DUES AND SUBSCRIPTIONS		7,355
618.0	MISCELLANEOUS		15,700
18.1	Miscellaneous	8,700	
18.2	Honor Guard	3,000	
18.3	Explorer Program	1,000	
18.4	Pipes and Drums	3,000	
619.0	OFFICE SUPPLIES		20,350
620.0	PROFESSIONAL SERVICES		374,440
20.1	Audit	10,500	
20.2	Legal	120,000	
20.3	Notices	3,500	
20.4	Other Professional Services	239,440	
20.5	Election Services	1,000	
622.0	RENTS & LEASES - BUILDINGS & IMPROVEMENTS		104,744
623.0	SMALL TOOLS AND SUPPLIES		46,900

Draft

**EL DORADO HILLS FIRE DEPARTMENT  
2013-2014 TENTATIVE FINAL BUDGET**

624.0	SPECIAL DEPARTMENTAL EXPENSES		88,000
24.1	Training	69,750	
24.2	Fire Prevention	14,250	
24.3	Drivers License Fees	1,000	
24.4	Directors' Training and Travel	3,000	
625.0	TRANSPORTATION AND TRAVEL		108,000
25.1	Fuel and Oil	75,000	
25.2	Travel	15,000	
25.3	Meals and Refreshments	18,000	
626.0	UTILITIES		101,000
26.1	Electric	60,000	
26.2	Gas	27,000	
26.3	Water/Sewer	14,000	
	Total Operations		<b>\$ 1,412,994</b>
	<b>Total Salaries and Operations</b>		<b>\$ 13,732,442</b>
672.0	FIXED ASSETS		\$ 5,053,100
1	Computers and Printers	10,000	
2	IPAD3s / Cradle Points	17,400	
3	Bullard Camera	8,500	
4	Gas Tank & Installation	4,500	
5	Station 84 Demolition & Construction	4,236,000	
6	Rescue Squad	175,000	
7	F350 Utility Truck & Equipment	70,000	
8	Type 1 Engine	500,000	
9	SCBA Buddy Breathers	25,700	
10	800 Mhz Radio	6,000	
	ESTIMATED BUDGET FOR DEPRECIATION (To Capital Reserve Account)		-
	CONTINGENCY		-
	<b>TOTAL BUDGET</b>	<b>Total</b>	<b>\$ 18,785,542</b>

Draft

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## **REVENUE AND BUDGET SUMMARY**

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**EL DORADO HILLS FIRE DEPARTMENT  
2013-2014 TENTATIVE FINAL BUDGET**

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**REVENUE AND BUDGET SUMMARY**

2013/2014 Tentative Final Budget		\$ 18,785,542
Less Capital Assets		<u>(5,053,100)</u>
Salaries and Operations Budget		\$ 13,732,442
2013/2014 Property Tax Revenue	12,117,697	
Prevention Fees (Estimated)	20,000	
Miscellaneous Revenue	115,000	
2013/2014 Interest Revenue (Estimated)	80,000	
OES Reimbursement (Estimated)	250,000	
From Development Fee (Facilities Master Plan)	75,000	
From El Dorado County JPA (Estimated)	<u>995,000</u>	
 Total Revenue Projected		 <u>\$ 13,652,697</u>
 Balance Transfer from General Reserve		 <u>\$ 79,745</u>
Budget for Capital Assets		\$ 5,053,100
Transfers from Reserves / Revenue		
From General Reserve		
Balance Transfer from General Reserve	11,200	
50% of Station 84	2,118,000	
From Development Fees (For 50% Sta. 84)	2,118,000	
Loan from Reserve for Development Fee	1,618,000	
From Development Fees (Estimated)	500,000	
From Sale of Assets	200,000	
From Capital Replacement Fund	605,900	
		<u>5,053,100</u>
 <b>Balance transferred to General Reserve</b>		 <b>\$ -</b>

Draft

**Notes:**

(Revenue projected = Property Tax less Administrative Fees deducted by County plus \$10,000 Sacramento County.)

(No Supplemental Taxes projected)

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## **RESERVE FUND SUMMARY**

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EL DORADO HILLS FIRE DEPARTMENT  
2013-2014 TENTATIVE FINAL BUDGET  
RESERVE FUND

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AS OF JUNE 30, 2012

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DRAFT - LAST YEARS NUMBERS  
GENERAL RESERVE FUND

\$13,774,461

CAPITAL REPLACEMENT FUND

\$6,383,196

DEVELOPMENT FEE FUND

\$0

RETIREE MEDICAL RESERVE

\$91,827

VACATION & SICK RESERVE FUND

\$1,276,458

DENTAL/VISION RESERVE FUND

\$338,789

**TOTAL RESERVES**

**\$21,864,731**

Note: The District currently has in the OPEB Trust Fund for retiree health care **\$3,570,862**. (Year End 6/30/13)

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## **BUDGET HISTORY**

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**EL DORADO HILLS FIRE DEPARTMENT  
2013-14 Tentative Final Budget**

**Budget History**

Account Title	2007-08 Actual Expenditures	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Actual Expenditures	2011-12 Actual Expenditures	2012-13 Actual Expenditures Not Final	2013-14 Tentative Final Budget	Increase (Decrease) from Prior Year Actual
<b>Salaries and Benefits Expense</b>								
6001 Salaries & Wages, Fire	5,730,513	5,809,539	5,886,831	5,930,151	5,076,552	5,019,412	5,069,205	49,793
6011 Education Pay	355,994	396,983	438,000	470,691	369,732	386,792	372,900	(13,892)
6016 Salaries & Wages, Clerical/Ops		395,771	399,962	430,036	425,977	377,375	403,083	25,708
6017 Volunteer Pay	75,720	84,795	89,060	63,070	72,005	48,935	75,000	26,065
6018 Director pay	14,600	12,400	14,800	15,800	13,100	10,600	14,800	4,200
<b>6019 Overtime</b>								-
1 Overtime, Operational	1,776,264	1,309,795	1,874,067	1,562,816	1,151,307	1,229,078	1,185,000	(44,078)
2 Overtime, Outside Aid		478,075	111,650	-	38,481	178,829	250,000	71,171
3 Overtime, JPA		156,239	107,874	173,621	133,569	114,224	100,000	(14,224)
6020 P.E.R.S. Retirement	2,050,891	1,811,813	2,130,283	2,217,160	2,018,524	1,983,803	2,079,987	96,184
<b>6030 Health Benefits</b>								-
1 Life Insurance		6,027	5,882	5,586	5,198	5,039	5,746	707
2 Health Benefits	1,066,687	957,446	914,125	932,383	934,557	979,530	1,086,537	107,007
3 Disability Insurance		14,255	14,001	13,241	11,895	11,700	12,870	1,170
4 Health Cost of Retirees		709,294	787,359	690,106	684,874	712,584	750,000	37,416
6040 Dental/Vision Expense	146,655	155,210	154,630	149,750	139,070	131,818	147,460	15,642
6050 Unemployment Insurance	12,951	12,222	15,773	17,983	15,709	15,021	15,994	973
6060 Vacation & Sick Expense to F	286,439	217,404	156,406	183,285	104,539	132,824	125,000	(7,824)
6070 Medicare	103,901	116,076	121,286	124,190	99,305	104,793	105,968	1,175
6132 Workers Compensation	251,595	360,960	370,513	406,189	444,662	418,985	519,898	100,913
<b>6000 Total Salaries and Benefits</b>	<b>11,872,210</b>	<b>13,004,304</b>	<b>13,592,502</b>	<b>13,386,059</b>	<b>11,739,057</b>	<b>11,861,342</b>	<b>12,319,448</b>	<b>458,106</b>
<b>General Operating Expense</b>								
6100 Clothing and Personal Suppli	127,137	149,839	105,374	57,665	73,825	56,651	92,300	35,649
6111 Communication Expense	47,548	64,308	61,177	48,780	44,637	45,533	57,200	11,667
6112 Dispatch Services		9,857	11,330	12,178	13,580	17,044	18,000	956
6120 Housekeeping Expense	17,549	19,527	16,703	16,300	13,430	21,286	21,360	74
6131 General Insurance	39,283	45,707	46,829	46,486	44,274	47,748	51,000	3,252
6140 Maintenance of Equipment	292,612							
1 Tires		15,794	8,742	7,015	15,294	14,842	14,000	(842)
2 Parts & Supplies		7,857	9,521	6,752	5,359	7,162	10,000	2,838
3 Outside Work		122,149	123,784	80,070	85,145	102,267	100,500	(1,767)
4 Equipment Maintenance		60,057	70,362	47,355	45,925	97,865	120,845	22,980
5 Radio Maintenance		12,049	3,485	4,254	2,305	3,353	5,000	1,647
6150 Maintenance, Structures and	68,781	71,667	57,152	29,592	54,170	36,298	55,300	19,002
6160 Medical Supplies	8,155	4,546	2,916	908	393	883	1,000	117
6170 Dues and Subscriptions	7,174	6,955	8,016	5,711	5,257	6,157	7,355	1,198
Miscellaneous								-
6180 1 Miscellaneous	6,778	8,715	5,315	6,963	5,207	5,699	8,700	3,001
2 Honor Guard		14,948	1,685	3,698	15,090	2,806	3,000	194
3 Explorer Program			-	4,212	608	1,000	1,000	-
4 Pipes and Drums			-			2,903	3,000	97
								-
								-
								-
								-
								-
								-
Continued-								-

**EL DORADO HILLS FIRE DEPARTMENT  
2013-14 Tentative Final Budget**

**Budget History**

									-
6190	Office Supplies	45,291	47,332	30,034	19,459	21,935	16,417	20,350	3,933
6200	Professional Services	166,001							-
1	Audit		8,000	11,000	9,000	9,500	9,750	10,500	750
2	Legal Services		80,900	194,477	137,280	132,505	116,464	120,000	3,536
3	Notices		1,380	1,426	592	2,053	497	3,500	3,003
4	Miscellaneous/HR		99,321	100,069	185,315	172,262	171,891	239,440	67,549
5	Elections/Tax Administration		35	-	17,548	-	13,851	1,000	(12,851)
6220	Rents and Leases - Buildings & Improvements						552	104,744	104,192
6230	Small Tools and Supplies	72,502	97,306	45,241	57,072	49,134	43,624	46,900	3,276
6240	Special Expenses	123,044							-
1	Training		72,829	114,755	67,370	42,311	35,860	69,750	33,890
2	Fire Prevention		22,549	19,632	16,863	14,472	17,149	14,250	(2,899)
3	Licenses		123	103	521	78	285	1,000	715
4	Directors' Training and Travel		1,409	1,813	-	-	-	3,000	3,000
6250	Transportation and Travel	124,129							-
1	Fuel and Oil		55,053	51,068	57,314	61,634	54,032	75,000	20,968
2	Travel		20,310	12,374	9,441	10,931	8,792	15,000	6,208
3	Meals and Refreshments		19,876	18,131	16,180	13,016	12,467	18,000	5,533
6260	Utilities	71,255							-
1	Electricity		55,585	52,386	53,559	50,521	51,809	60,000	8,191
2	Natural Gas/Propane		21,552	20,089	23,331	15,887	14,652	27,000	12,348
3	Water/Sewer		10,276	8,973	9,514	11,394	12,951	14,000	1,049
									-
	<b>Total General Operating Ex</b>	<b>1,217,239</b>	<b>1,227,811</b>	<b>1,213,962</b>	<b>1,058,299</b>	<b>1,032,133</b>	<b>1,050,539</b>	<b>1,412,994</b>	<b>362,455</b>
									-
	<b>Total Salaries, Benefits and</b>	<b>13,089,449</b>	<b>14,232,115</b>	<b>14,806,464</b>	<b>14,444,358</b>	<b>12,771,190</b>	<b>12,911,881</b>	<b>13,732,442</b>	<b>820,561</b>
									-
	<b>Capital Assets</b>								-
6720	Fixed Assets	3,566,527	207,135	88,389	1,010,801	144,617	1,255,069	5,053,100	3,798,031
6850	Expense to Capital Reserve	1,016,638	966,362	838,754	-	-	-	-	-
	<b>Total Fixed Assets</b>	<b>4,583,165</b>	<b>1,173,497</b>	<b>927,143</b>	<b>1,010,801</b>	<b>144,617</b>	<b>1,255,069</b>	<b>5,053,100</b>	<b>3,798,031</b>
									-
	<b>Contingency</b>								-
	Expense to CalPERS Side Fund (One time)					1,094,218	659,573		(659,573)
									-
	<b>Total Budget</b>	<b>17,672,614</b>	<b>15,405,612</b>	<b>15,733,607</b>	<b>15,455,159</b>	<b>14,010,025</b>	<b>14,826,523</b>	<b>18,785,542</b>	<b>3,959,019</b>
									-

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## **HIGHLIGHTS OF CHANGES**

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## Highlight of Changes made to Tentative Final Budget

### Revenue

- Increased Annual Property Tax Revenue by \$65,994. This year's tax equated to a positive 1.5% instead of a positive 1.0% as projected.
- Projected transfer from General Reserve increased to \$79,745 from Operating Revenue.

### Expenses

#### 601.0 Salaries & Wages (\$199,942 increase)

A new staffing plan has been put into place which will be implemented over the course of this fiscal year. (It is estimated that for next year a full year of this staffing plan *only* will increase next year's budget approximately \$75,000.) This would not include other wage and benefit increases.

#### 603.2 Health Insurance (\$30,497 decrease)

The projected increase to health insurance rates was less than expected. (Approximate 3.5% increase.)

#### 615.0 Maintenance of Structures and Grounds (\$12,000 increase)

This category increased to cover the cost of the temporary Station 84.

#### 620.4 Professional Services (\$20,000 net decrease)

This category decreased for the partial cost of the Accreditation following the Strategic Planning Model that will be completed in the next year.

#### 6720 Capital Assets

##### 672.9 SCBA Buddy Breathers (\$25,700 increase)

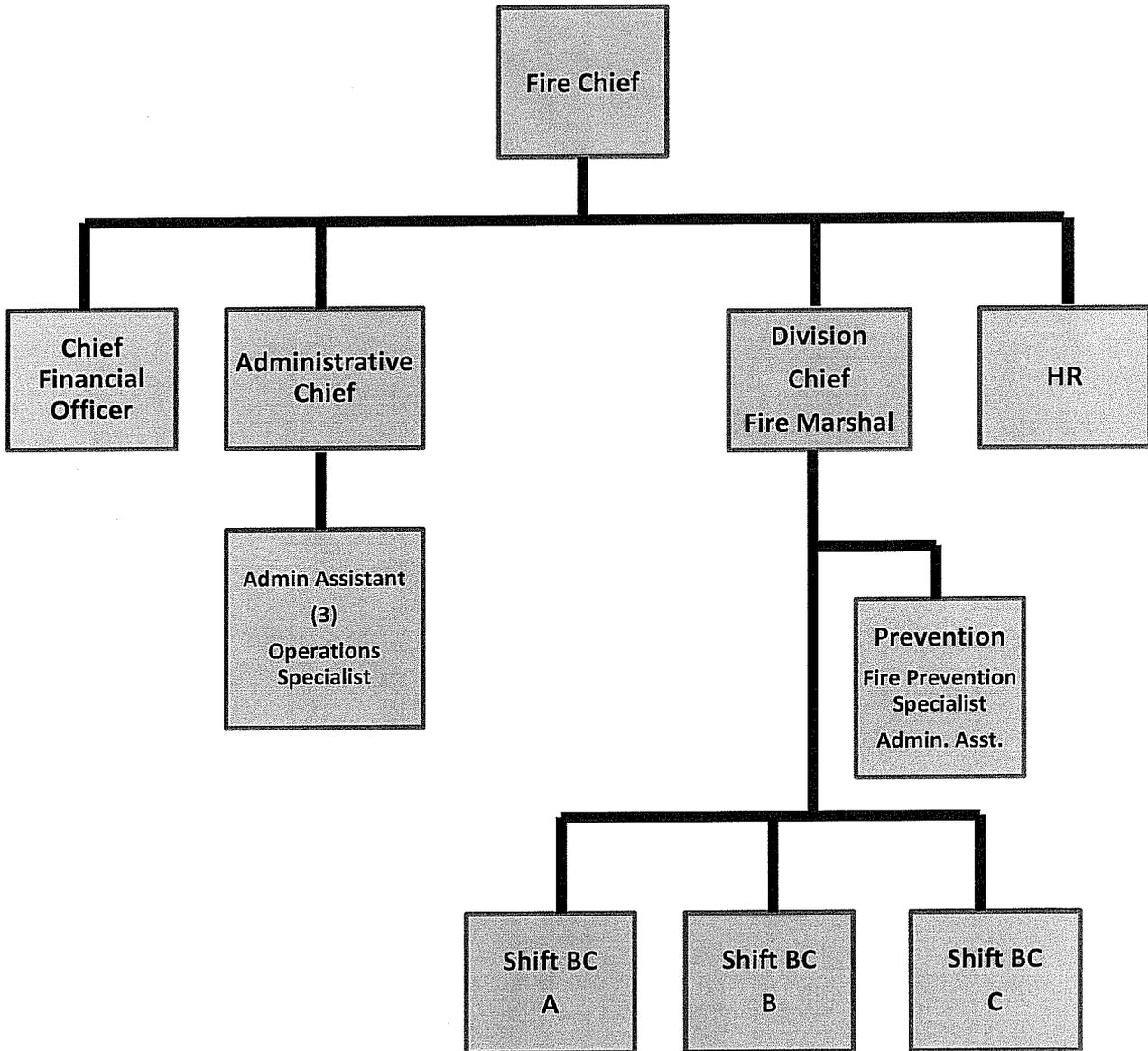
This category covers additional equipment for the new SCBAs in the event of an emergency when more oxygen could be needed.

##### 672.10 800 MHz Radio (\$6,000 increase)

This category is for a new radio for a Chief's vehicle.

Note: This document does not cover all the change, but does highlight changes of note.

# Current Staffing Plan Organization Chart (2013)



Admin Chief Keating is a no cost "Shared Services" 6 month agreement with Rescue Fire Department. Chief Keating will assist EDHFD with Administrative Chief Functions such as International Accreditation, JPA Systems Management, County Operations, OES Reimbursement, etc. In return EDHFD will provide Rescue FPD with 24/7/365 District Coverage with Battalion Chief's, along with Training, HR, and Prevention support. The agreement will be evaluated quarterly, and reevaluated April 2014 by each agencies Board of Directors.

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# **BUDGET RESOLUTION**

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**EL DORADO HILLS COUNTY WATER DISTRICT**

**RESOLUTION 2013-08**

**Resolution Adopting the 2013-14 Final Budget**

**WHEREAS**, the Board of Directors of the El Dorado Hills County Water District Board (the “Fire District”) held a public hearing during at which time additions and deletions to the 2013-14 Budget were made; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors in accordance with Section 13890 of the Health and Safety Code, the Final Budget for the Fiscal Year 2013-14 is hereby adopted, which includes the following expenditures:

Salaries and Employee Benefits:	\$12,319,448
Services and Supplies:	1,412,994
Contingency:	0
Fixed Assets:	
Structures and Improvements	4,236,000
Equipment	<u>817,100</u>
Total Budget Requirements:	\$18,785,542

**BE IT FURTHER RESOLVED** that, except as specified below, the means of financing the expenditures will be by monies derived from Property Taxes, Development Fees, Reserves and other Miscellaneous Revenues.

**BE IT FURTHER RESOLVED** that the means of financing the capital assets listed in the amount not to exceed \$605,900 will be by monies derived from the Capital Replacement Fund.

**BE IT FURTHER RESOLVED** that the means of financing the projected budget shortfall reflected in the budget shall be by the transfer of monies from the General Reserve in the necessary amount.

**BE IT FURTHER RESOLVED** that the Final Budget is hereby adopted and available for inspection by interested persons.

EL DORADO HILLS COUNTY WATER DISTRICT

RESOLUTION NO. 2013-08

The foregoing resolution was duly passed and adopted by the Board of the El Dorado Hills County Water District at a meeting of said Board held on the 19th day of September, 2013, by the following vote:

AYES:

ABSTAIN:

NOES:

ABSENT:

\_\_\_\_\_  
Barbara Winn, Vice-President

ATTEST:

\_\_\_\_\_  
Connie L. Bair, Board Secretary

# NOTES

## TENTATIVE FINAL BUDGET DETAIL - 2013-2014

ACCOUNT	DESCRIPTION	SUBTOTAL	TOTAL
601.0	SALARIES & WAGES	\$	7,469,988
.1	Chief	15,000	180,000
	Deputy Chief (Share Rescue Chief)	13,429	110,575
.2	Division Chief (\$10,266)	10,266	123,192
	Admin Batt. Chief (Shift part year)	10,051	129,648
	Shift Battalion Chief (2 part year)	10,051	180,918
.3	Captains (12) (11 CapP / 1 Cap)	9,113/10,051	1,429,848
	Prevention Specialist	8,762	
.4	Engineers (12 P)	8,024	1,155,456
.5	Firefighters (18 P)	7,263	1,759,568
	JPA EMS/Med Techs (4 @ 4247)	4,247	
	Extra Help Firefighters (Misc)	5,000	
.6	Chief Financial Officer	11,571	138,852
	Admin. Asst. (3 + partial)	5,023	194,228
	Admin. Asst. Temporary (22.44 hr)		14,003
	Operations Support (1)	3,793	46,000
	Retired Annuitant (Fire)	10,000	10,000
.7	Volunteers	75,000	75,000
.8	Directors		
	16 Board Meetings	8,000	14,800
	4 Fire Comm Meetings	800	
	12 Admin Comm Meetings	2,400	
	6 Admin Eval	1,200	
	12 Other	2,400	
.9.1	Overtime		
	Operational		1,185,000
	FLSA	160,000	
	Holiday Pay	180,000	
	Out of Grade	10,000	
	OT - Shift Coverage	450,000	
	OT - Workers Comp	100,000	
	OT - Battalion Chiefs	100,000	
	Prevention	10,000	
	Training	100,000	
	Admin/Comm/EqM/TraBC	75,000	
.9.2	OES Coverage	250,000	250,000
.9.3	JPA Ambulance	100,000	100,000
	Overtime reimbursed by JPA		
.11	Education Pay		
	Admin-Mgmt Pay (1 partial)	42,000	372,900
	Chief Officer	12,000	
	AA/BS/Masters	210,000	
	Fire Officer	81,000	
	EMT (Admin Only)	2,400	

ACCOUNT	DESCRIPTION		SUBTOTAL	TOTAL
	Longevity	20,500		
	Cross Staffing Inc (Eliminate)			
	Misc/Steps etc.	5,000		
6020	P.E.R.S. RETIREMENT			2,079,987
	Safety Rate	26.149%		
	Employee Contributions	9.000%		
	Misc. Rate	15.724%		
	Employee Contributions	8.000%		
	EMS Tech Wages (New)	11.500%		
	Employee Contributions	11.500%		
	Include EPMC		2,277,031	
	Third Level Survivor Benefit \$2 per mo	1,402	1402	
	Employees pay 3% of Employer portion		(203,446)	
	New Peppra pay 11.5% of wages		(26,374)	
6030	GROUP INSURANCE			1,855,153
.1	Life Insurance	5,746	5,746	
.2	Health		1,086,537	
.3	CSFA Disability Disability for Safety employees		12,870	
.4	Health Costs for Retirees Pay for retirees and budget to reserves for OPEB Trust	750,000	750,000	
6040	DENTAL Self Insurance for employees/retirees		147,460	147,460
6050	UNEMPLOYMENT		15,994	15,994
6060	VACATION & SICK EXPENSE Balance with liability account/retirees	125,000	125,000	125,000
6070	MEDICARE / SOCIAL SECURITY		105,968	105,968
6132	WORKERS COMPENSATION			519,898
<b>Total Salaries and Benefits</b>			<b>\$ 12,319,448</b>	
6100	CLOTHING & PERSONAL SUPPLIES			92,300
	Clothing Allowance		25,000	
	\$500 X 46 (JPA pays 6)	23,000		
	\$500 X 4 (Chiefs)	2,000		
	Boots - Cal Osha required	10,000	10,000	

ACCOUNT	DESCRIPTION		SUBTOTAL	TOTAL
	Nomex, Turnouts and testing	34,500	34,500	
	Safety Equipment	16,300	16,300	
	to include Gloves, helmets, gear bags fanny packs, flashlights			
	Volunteer Uniforms / Badges	3,000	3,000	
	Water PPE	2,500	2,500	
	Misc.	1,000	1,000	
6110	COMMUNICATIONS			75,200
.1	Business Phones		57,200	
	Phones, Internet Connections, Data Cards, etc. Unlimited Cellular Data/4g/Ipad/Routers			
.2	Dispatch Services			
	Dispatch Fees	14,000	18,000	
	Firewall/ T-1 at Dispatch Center	4,000		
6120	HOUSEKEEPING			21,360
	Garbage at all stations	4,160	21,360	
	Shop coats/ rags / Linens	1,200		
	Housekeeping	10,000		
	Housekeeping Supplies	6,000		
6130	INSURANCE			
.1	General Insurance	51,000	51,000	51,000
.2	Workers Compensation			
	FF \$8.53 per \$100 w/91% Exp Mod	511,715	519,898	
	Clerical \$0.83 per \$100	2,622		
	Vol \$469 per man/yr (30)	12,804		
	(Less JPA Reimbursement)	(32,000)		
	10% added for unknown 2014 (2nd half)	24,757		
6140	MAINTENANCE OF EQUIPMENT			250,345
.1	Tires	14,000	14,000	
.2	Parts & Supplies	10,000	10,000	
	inc. parts for apparatus and batteries			
.3	Outside Work			
	Annual Maintenance of Vehicles	100,000	100,500	
	Safety Trailer Maintenance	500		
.4	Equipment Maintenance		120,845	
	Computer Maintenance / Repair	70,680		
	Annual Computer Program Agmts	14,715		
	Copier/Printer/Phone Maintenance	4,500		
	Fire/Medical Equipment Maintenance	18,650		
	Generator Maint and Permits	7,500		
	SCBA Maintenance	8,800		
	Bullard Cameras/Gas Detectors	6,000		

ACCOUNT	DESCRIPTION		SUBTOTAL	TOTAL
	(Misc. Adjustment)	(10,000)		
.5	Radio Maintenance Radio, pagers, Batteries, Repairs	5,000	5,000	
6150	MAINTENANCE OF STRUCTURE AND GROUNDS			55,300
	Pest Control	2,000	55,300	
	Heating / AC Repair /App Room Floor	11,000		
	Building Maintenance Supplies	3,000		
	Landscaping Expense	3,000		
	Carpet/Grout Cleaning	2,000		
	Roll up doors / Plymovent / Hoods	9,800		
	Roof Maintenance	5,000		
	Furniture / Misc	3,000		
	Station 84 Temporary Site	12,000		
	Station Repairs / Misc.	4,500		
6160	MEDICAL SUPPLIES			1,000
	Medical Supplies not covered by JPA	1,000	1,000	
6170	DUES AND SUBSCRIPTIONS			7,355
	Fire Association Dues	1,965	7,355	
	Community Clubs	1,325		
	Newspapers / Magazines	815		
	Business Park Dues	3,000		
	Title 19/24	250		
6180	MISCELLANEOUS			15,700
.1	Miscellaneous		8,700	
	Trophies / Award	3,000		
	Flags	1,000		
	Retirements / 50 year / Misc.	4,700		
.2	Honor Guard Supplies	3,000	3,000	
.3	Explorer Program Supplies	1,000	1,000	
.4	Pipes and Drums	3,000	3,000	
6190	OFFICE SUPPLIES			20,350
	General Office Supplies	12,800	20,350	
	Bank Charges	1,800		
	Postage and meter	3,250		
	Forms / Calendars	2,500		
6200	PROFESSIONAL SERVICES			374,440
.1	Audit	10,500	10,500	
.2	Legal	120,000	120,000	
.3	Public Notices	3,500	3,500	
.4	Other Professional Services		239,440	

ACCOUNT	DESCRIPTION		SUBTOTAL	TOTAL
	Human Resources Contract	60,000		
	Fire Investigator	3,000		
	Drug Screens / Medical / Wellness	19,550		
	Backgrounds / Pre Employment Medicals	4,500		
	EAP Program	9,600		
	Payroll Service	8,000		
	Actuarial / Dept of Finance / Consulting	4,050		
	Apptix/Web Hosting/SharePoint	17,440		
	Consulting Fees / Accreditation Fees	22,000		
	Taleo Fees (Evaluations)	4,000		
	LAFCO Fees	10,000		
	Dish and Misc.	2,300		
	Facilities Master Plan	75,000		
.5	Election Fees			
	Election Year (off year)	1,000	1,000	
6220	RENTS AND LEASES - BUILDINGS AND IMPROVEMENTS			104,744
	Rent for temporary housing (Station 84)		104,744	
	Rent for Apparatus Bay (Station 84)			
6230	SMALL TOOLS & SUPPLIES			46,900
	Fire Tools and Equipment	12,000	46,900	
	Foam / AFFF / Wetwater	4,000		
	Replacement Hose and Adaptors	10,000		
	Exercise Equipment	1,000		
	Lawn mower / Weed eaters	1,000		
	Bolts, Nuts, Hydrant Supplies	2,500		
	Pump Equip.	1,000		
	Mobile Supplies / Cameras	6,200		
	Savox adio Mics	6,000		
	Misc. (Inc Water Rescue Boards)	3,200		
6240	SPECIAL DEPARTMENT EXPENSES			88,000
.1	Training		69,750	
	Seminars and Workshops	40,000		
	Outside Instructors	10,000		
	Live Fire Training	5,000		
	Target Safety	8,250		
	Certifications / EMS requirements	4,000		
	CPR / Training Supplies	2,500		
.2	Prevention		14,250	
	Education Materials	10,500		
	Buckle up Baby Supplies	2,000		
	Assessor Program	1,650		
	Jr. Firesetter	100		
.3	Driver's License Fees	1,000	1,000	
.4	Directors' Training and Travel	3,000	3,000	

ACCOUNT	DESCRIPTION		SUBTOTAL	TOTAL
6250	TRANSPORTATION AND TRAVEL			108,000
.1	Fuel and Oil Gas, Diesel, Oil	75,000	75,000	
.2	Travel Hotels, Air, Rental Car	15,000	15,000	
.3	Meals and Refreshments Meals, Refreshments, Coffee	18,000	18,000	
6260	UTILITIES			101,000
.1	Electricity Station 84, 85, 86, 87, Temp Housing	60,000	60,000	
.2	Gas Natural Gas, Propane	27,000	27,000	
.3	Water / Sewer Station 84, 85, 86, 87	14,000	14,000	

<b>Total General Operating Expense</b>	<b>\$ 1,412,994</b>
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<b>Total Salaries, Benefits and Operating Expenses</b>	<b>\$ 13,732,442</b>
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6720	FIXED ASSETS		\$ 5,053,100
.1	Computers and Printers		10,000
.2	IPAD 3 / Cradle Points		17,400
.3	Bullard Camera		8,500
.4	Gas Tank & Installation		4,500
.5	Architectural/Grounds - Sta 84 - (Estimated)		4,236,000
	Architect / Plans and Fees	136,000	
	Demolition	100,000	
	Construction Costs	3,000,000	
	Furnishings & Equipment	1,000,000	
.6	Rescue Squad		175,000
.7	F350 Utility Truck & Equipment		70,000
.8	Type 1 Engine		500,000
.9	SCBA Buddy Breathers		25,700
.10	800 Mhz radio		6,000

<b>TOTAL BUDGET</b>	<b>\$ 18,785,542</b>
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ACCOUNT	DESCRIPTION	SUBTOTAL	TOTAL
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Updated 9-16-13



# EL DORADO HILLS FIRE DEPARTMENT

*50 Years  
of Service*

September 9, 2013

Chief Dave Roberts  
El Dorado Hills Fire Department  
1050 Wilson Blvd.  
El Dorado Hills, CA 95762

Re: Strike Team 4080A, The Rim Fire

Dear Chief Roberts:

We are writing this letter of commendation to recognize the crew of Engine 87 during their strike team deployment beginning August 23, 2013. The Rim Fire was very challenging due to difficult terrain and the sheer amount of fire that was burning in the area. The crew of Engine 87 exemplifies the kind of work ethic and attitude that sets a great example for others to follow. Although the assessments were not easy and many times mundane, our firefighters remained positive and kept a great attitude without complaints.

We would like to thank Captain Brian Bresnahan, Engineer Mike LeBlanc, Firefighter/Paramedic Ryan Hathaway and Firefighter/Paramedic Jeff Cummins for their hard work and positive attitude. Captain Bresnahan was a competent leader that worked well with the other crews on the strike team. He is very knowledgeable and has a great work ethic. The camaraderie and teamwork the crew showed to the rest of the strike team made the trip even that much more positive.

Please accept this letter of commendation for Brian, Mike, Ryan and Jeff and tell them to keep up the good work. Their positive attitudes will go far to promote countywide relationships between all departments. We are proud of this crew, as we know you are, and look forward to working with them again on a future strike team. Please let us know if you would like to discuss this letter further.

Sincerely,

Jim O'Camb  
Division Chief/STL  
El Dorado Hills Fire Department

Calvin Howard  
Battalion Chief/STL (T)  
Folsom Fire Department

:SS

## NOTE OF APPRECIATION

cc: Board Packet  
Battalion Chief Niehues  
Captain Bresnahan  
Engineer LeBlanc  
FF/Paramedic Hathaway  
FF/Paramedic Jeff Cummins  
Personnel Files

*Integrity - Service - Excellence*



**EL DORADO COUNTY  
FIRE PROTECTION DISTRICT**

P.O. Box 807 / 4040 Carson Road / Camino, CA 95709  
(530) 644-9630 • Fax (530) 644-9636

**NOTE OF APPRECIATION**

cc: Board Packet  
B/C M. Lilienthal  
Captain M. Beckett  
Engineer B. Cowles  
FF/Paramedic D. Hemstalk  
FF/Paramedic C. Stiern  
Personnel Files

September 4, 2013

Chief Dave Roberts,

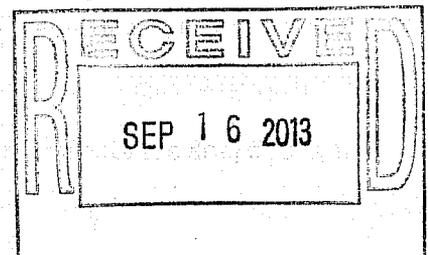
During the recent deployment of Strike Team 4079-C to the Rim Fire, I had the pleasure working with your crew on Engine 286. The crew was comprised of Captain Beckett, Engineer Cowles, Firefighter Stiern and Firefighter Hemstack. During our deployment we had a variety of assignments from line construction to initial attack. At each and every assignment, the crew from Engine 286 worked diligently and safely. Several assignments required us to combine personnel from multiple engines to complete the task; their positive attitude, work ethic and spirit of cooperation shined through. I would also like to formally acknowledge the leadership provided by Captain Beckett. I have known Captain Beckett for several years and in the absence of a trainee, Captain Beckett stepped in on numerous occasions to assist and fill in where needed.

I am pleased to report that in spite of the long shifts, difficult assignments and variety of work performed the safety mindedness of your crew was confirmed with no reportable injuries. As a Strike Team Leader, crew safety is paramount and your crew went out of their way to ensure the goal of a safe trip was achieved.

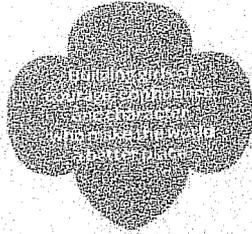
I truly enjoyed working with your crews and appreciate their hard work and team spirit. Again, I "tip my hat" to your District and your crews for a job well done and being not only an engine company but part of our team of 19.

Sincerely,

Tim Cordero  
Division Chief, El Dorado County Fire District



*Kelly & McKenna*



El Dorado Hill Fire Station has generously donated their conference room for us to use for tonight's event. They also host the annual "Cookie Drop" where leaders pick up their Troops cookies.

We would like to thank them for allowing us the use of their facilities and for supporting Girl Scouts throughout the year.

May we please have a round of applause.

# THANK YOU

THIS CERTIFICATE OF APPRECIATION IS PRESENTED TO

**EL DORADO HILLS FIRE**

FOR THEIR DEDICATION AND COMMITMENT TO SCOUTING

**JUNIOR TROOP 1940**

**SEPTEMBER 6, 2013**

