

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
SIX HUNDRED NINETY FIFTH MEETING
Thursday, June 20, 2013
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order and Pledge of Allegiance
- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 694th meeting held May 16, 2013
 - B. Approve Financial Statements for May 2013
End Consent Calendar
- III. Oral Communications
 - A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- IV. Correspondence
 - A. Correspondence announcing City of Folsom Ambulance Cost Recovery Fee Increase effective July 1, 2013
 - B. Correspondence to Mr. Bill Sturch regarding hiring and mentoring veterans
- V. Attorney Items
 - A. **Closed Session:** Pursuant to California Government Code Section 54957(b); Personnel Matter-Grievance; One Matter
- VI. Committee Reports
 - A. Administrative Committee (Directors Barber and Hidahl)
 1. Review and update construction progress of Station 84
 2. Review and discuss update to Board Policy Manual
 - B. Fire Committee (Directors Hidahl and Winn)
 1. Review and discuss Capital Improvement and/or Facilities Master Plan
 - C. Ad Hoc Committee Reports
 1. Report from the Regional Operations Committee (Directors Hartley and Barber) regarding contracts with Latrobe Fire Protection District
 2. Report from Ad Hoc Committee regarding the Commission for Collaborative Fire Departments (formerly League of Fire Districts) (Directors Durante and Hartley)
- VII. Operations Report
 - A. Operations Report (Receive and file)
 - B. Review and update regarding Joint Powers Authority
 - C. Review and approve surplus of Truck 8591 and discuss options for sale
- VIII. Fiscal Items
 - A. Review and approve Resolution 2013-04 adopting the 2013-14 Preliminary Budget and set notice for public hearing as required by law
 - B. Review and approve auditor for annual audit for fiscal year 2012-2013

IX. New Business

- A. Review and approve Resolution 2013-05 delegating authority to a designated staff member to make a determination for an industrial disability retirement and communicate it to CalPERS.
- B. Review and approve Committee assignment changes as requested by President Durante

X. Old Business

XI. Oral Communications

- A. Directors
- B. Staff

XII. Adjournment

Note: Action may be taken on any item posted on this agenda.

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This Board meeting is normally recorded.

EL DORADO HILLS COUNTY WATER DISTRICT

SIX HUNDRED NINETY FOURTH MEETING OF THE BOARD OF DIRECTORS

Thursday, May 16, 2013

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Durante called the meeting to order at 6:00 p.m. and Retired Division Chief Brad Ballenger led the Pledge of Allegiance. Directors in attendance: Directors Barber, Durante, Hartley, Hidahl and Winn. Staff in Attendance: Deputy Chief O'Camb and Chief Financial Officer Bair. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

A. Approve minutes of the 693rd meeting held April 18, 2013

B. Approve Financial Statements for April 2013

Director Hartley made a motion to approve the Consent Calendar, seconded by Director Barber and unanimously carried.

III. ORAL COMMUNICATIONS

A. **Presentation of Resolution of Appreciation** – President Durante presented a Resolution of Appreciation to Retired Division Chief Brad Ballenger for his 25 years of leadership and dedicated service to the El Dorado Hills Fire Department.

B. **EDH Professional Firefighters** – Captain Russ Hasemeier gave an update of Union activities stating that President Josh Couch has stepped down and Vice President Matt Eckhardt will be acting until an election can be held. He also reported that the Union is continuing to work with the Chief on the the Latrobe annexation and stated that the Budget and Negotiations Committee would like to begin the negotiations process in July for the upcoming contract.

C. **EDH Firefighters Association** – None

D. **Public Comments** – None

IV. CORRESPONDENCE

CFO Bair stated that the Preliminary Budget for LAFCO had been included in the Board Packet and made mention that their budget was slightly more than last year.

V. ATTORNEY ITEMS

Counsel Cook reported that permission has been granted by El Dorado County Transit and the Missimer Family Trust for an easement to gain access to Station 84 through the Park and Ride lot. He stated that the lease for the temporary facility had been signed by the landlord and the temporary facility order had been placed.

VI. COMMITTEE REPORTS

A. Administrative Committee (Directors Barber and Hidahl)

- 1. Review and update on progress of construction at Station 84** - Director Hidahl stated that the committee had not met. Chief O’Camb said that good progress is being made in the areas of architectural and engineering planning. He stated that a beneficial meeting had been held at Station 87 with the architect and engineers to identify problem areas that should be avoided in the construction of Station 84 as well as identify features that have worked well. He stated that the anticipated date to move into the temporary facility will be in June; a temporary use permit has been pulled exempt from fees; and the special use permit application is scheduled to go before the Planning Department for approval on June 13. Director Hidahl asked that another committee meeting be scheduled upon completion of the plans and that the plans be made available on the website. Chief O’Camb will also post the plans in the lobby of the Administrative Office.

- 2. Review and discuss update to Board Policy Manual** - Director Hidahl reviewed the draft copy and outlined the proposed changes stating that the policy manual is being reformatted with these changes and will be brought back to the Board for final approval. Director Hidahl asked that consideration be given to the need to adopt a Concealed Weapon Policy; Counsel Cook will research the topic for further discussion.

B. Fire Committee (Directors Hidahl and Winn)

- 1. Review and discuss Capital Improvement and/or Facilities Master Plan** – Director Hidahl summarized the progress of the plan stating that the Board had requested Staff to gather the necessary information for a Request for Proposal and bring it back to the Board for final authorization. He stated that any associated costs would be reimbursable through the development fee process. Director Hidahl commented that a thorough analysis of the Training Facility concept will need to be done prior to developing the Master Plan. CFO Bair commented that the Five Year Plan should be updated in its present form in the next few months so that the County will have an updated document to be able to disburse development fees.

VI. C. Ad Hoc Committee Reports

- 1. Report from the Regional Operations Committee regarding contracts with Latrobe Fire Protection District (Directors Hartley and Barber)** - Director Hartley reported that he anticipates consensus from both organizations regarding annexation and a document should be ready for review at the next Board meeting. President Durante requested that the committee obtain the Latrobe property leases for review and Director Hartley said that he would follow up on this. Director Hidahl asked that the next Board agenda clearly state that this topic will be discussed so that interested members of the public can attend.

Counsel Cook departed the meeting at 6:53 p.m., after introducing his substitute, Counsel Tom Griffin.

- 2. Report from Ad Hoc Committee regarding the Commission for Collaborative Fire Departments (CCFD formerly League of Fire Districts)** (Directors Durante and Hartley) - Director Hidahl reported that an advisory Board has been established to interface with the Board of Supervisors in an effort to help the smaller Districts remain solvent. The Board has requested that each District provide financial records from the past three years. A discussion was held regarding the need to notice CCFD's meeting agendas and minutes; Director Hidahl will make a request of the CCFD to post.

VII. OPERATIONS REPORT

A. Operation Report - Received and filed.

B. Review and update regarding Joint Powers Authority - Director Hartley stated that the JPA had approved a Request for Information to member agencies for staffing the JPA ambulance service with a 60 day deadline. CFO Bair reported that the JPA budget was approved; however, funding for OPEB had been added to the one million dollar cap which will require approval for the final budget.

D. Review and approve surplus of 13 Panasonic Toughbook Mobile Data Computers - Chief O'Camb stated that iPADS have replaced 13 Panasonic Toughbook Mobile Data Computers. This newer technology is also considerably less expensive. He asked for Board approval to place the obsolete Toughbooks into surplus status so that they can be sold.

Director Barber made a motion to place 13 Panasonic Toughbook Mobile Data Computers into surplus status, seconded by Director Winn and unanimously carried.

C. Review and approve Resolution 2013-03 adopting the Accreditation

Model - Captain Russ Hasemeier, Accreditation Manager, gave an overview of the Commission on Fire Accreditation International (CFAI) accreditation model as a means for the El Dorado Hills Fire Department to achieve excellence through a continuous self assessment and accreditation process. He asked the Board to adopt a resolution that fully supports the accreditation process now and into the future with the goal of raising the level of emergency and fire services for a safer community.

*Director Hartley made a motion to approve Resolution 2013-03 adopting the Commission on Fire Accreditation International (CFAI) accreditation model, seconded by Director Hidahl and unanimously carried.
(Roll Call: Ayes: all; Noes: none.)*

VIII. FISCAL ITEMS – None

IX. NEW BUSINESS

Chief O’Camb distributed the final LRA map for the El Dorado Hills area that was received from the State Board of Forestry (CAL FIRE); he stated that the approved LRA changes are significantly less than what was proposed by CAL FIRE. He stated that the reason for the State making changes is unknown. The map will be posted to the Department website.

X. OLD BUSINESS – None

XI. ORAL COMMUNICATIONS

CFO Bair requested that a Budget Committee meeting be scheduled in the next few weeks.

Director Barber and President Durante expressed their appreciation for the excellent medical aid responses by the Department.

Chief O’Camb reported that fire fuel levels are high and it is the start of a very early fire season. He mentioned that crews have been rotating all week in a regional training in Garden Valley. He reported that work is also being done in the area of succession planning preparing Captains for the role of Chief Officer. He said that the Fire Safe Council has had great participation at their meetings. He also announced that the ladder truck will be going into service in mid June.

XII. ADJOURNMENT

Director Winn made a motion to adjourn the meeting, seconded by Director Barber and unanimously carried.

The meeting adjourned at 7:59 p.m.

Approved:

Connie Bair, Board Secretary

Gregory Durante, President

El Dorado Hills Fire Department Revenue and Expense Summary May 2013

	Final Budget Fiscal Year 2012-2013	Actual Revenue Collected May 2013	Actual Revenue Collected YTD May 31 2013	Unrealized Revenues More Revenue than Expected	% of Revenue Collected
Revenue					
3240 - Tax Revenue					
3260 - Secured Tax Revenue	11,499,342		11,042,851.03	456,490.97	96.03%
3270 - Unsecured Tax Revenue	255,468		239,421.58	16,046.42	93.72%
3280 - Homeowners Tax Revenue	134,072		114,376.00	19,696.00	85.31%
3320 - Supplemental Tax Revenue	15,000		(2,450.95)	17,450.95	-16.34%
3330 - Sacramento County Revenue	10,000		7,749.38	2,250.62	77.49%
Total 3240 - Tax Revenue	11,913,882	* See Note	11,401,947.04	511,934.96	95.70%
3510 - Misc. Operating Revenue					
3511 - Contributions/Prev Fees	20,000	595.00	20,998.38	(998.38)	104.99%
3512 - JPA Revenue	1,078,454	0.00	491,138.13	587,315.87	45.54%
3513 - Rental Income (Cell site)	20,000	3,743.62	21,959.84	(1,959.84)	109.80%
3514 - Grant Revenue	0	0.00	0.00	0.00	0.00%
3515 - OES/Mutual Aid Reimbursement	250,000	0.00	150,121.75	99,878.25	60.05%
3520 - Interest Earned	100,000	0.00	44,172.21	55,827.79	44.17%
3510 - Misc. Operating Revenue - Other	195,000	6,413.30	71,746.66	123,253.34	36.79%
Total 3510 - Misc. Operating Revenue	1,663,454	10,751.92	800,136.97	863,317.03	48.10%
3550 - Development Fee					
3560 - Development Fee Revenue	300,000		748,639.79	(448,639.79)	249.55%
3561 - Development Fee Interest	0		880.15	(880.15)	100.00%
Total 3550 - Development Fee	300,000	* See Note	749,519.94	(449,519.94)	249.84%
Total Revenue	13,877,336		12,951,603.95	925,732.05	
- Transfers (Board Authorized)					
Transfer from Capital Reserve Fund	1,522,109		0.00	1,522,109.00	0.00%
Transfer from General Reserve Fund	659,573		659,573.00	0.00	100.00%
Total Transfers	2,181,682		659,573.00	1,522,109.00	30.23%
Total Revenue and Transfers	16,059,018	10,751.92	13,611,176.95	2,447,841.05	84.76%

Notes: Tax Revenue for current month is not available.

Tax Revenue collected/received in January and April. (Property Tax Admin Fee of \$308,533 taken from Secured Property Tax.)

**El Dorado Hills Fire Department
Revenue and Expense Summary
May 2013**

	Final Budget Fiscal Year 2012-2013	Actual Expended May 2013	Actual Expended YTD May 31 2013	Remaining Balance Available	% of Budget Expended
Expense					
6000 · Salaries & Wages					
6001 · Salaries & Wages, Fire	5,053,313	571,410.30	4,638,472.21	414,840.79	91.79%
6011 · Education Pay	384,500	44,147.99	357,372.74	27,127.26	92.95%
6016 · Salaries & Wages, Clerical/Misc	405,668	39,801.96	350,549.63	55,118.37	86.41%
6017 · Volunteer Pay	75,000	0.00	18,935.00	56,065.00	25.25%
6018 · Director Pay	14,800	1,800.00	10,000.00	4,800.00	67.57%
6019 · Overtime					
6019.1 · Overtime, Operational	1,065,000	187,675.44	1,134,795.88	(69,795.88)	106.55%
6019.2 · Overtime, Outside Aid	250,000	0.00	169,209.39	80,790.61	67.68%
6019.3 · Overtime, JPA	120,000	6,193.50	86,461.74	33,538.26	72.05%
Total 6019 · Overtime	1,435,000	193,868.94	1,390,467.01	44,532.99	96.90%
6020 · P.E.R.S. Retirement					
6031 · Life Insurance	5,458	418.00	4,620.80	837.20	84.66%
6032 · P.E.R.S. Health Benefits	1,008,947	84,068.75	895,461.13	113,485.87	88.75%
6033 · Disability Insurance	12,168	975.00	10,725.00	1,443.00	88.14%
6034 · Health Cost of Retirees	787,900	28,837.79	779,163.81	8,736.19	98.89%
6040 · Dental/Vision Expense	139,960	14,976.00	121,598.00	18,362.00	86.88%
6050 · Unemployment Insurance	16,933	210.58	14,914.26	2,018.74	88.08%
6060 · Vacation & Sick Expense Reserve	125,000	0.00	128,403.20	(3,403.20)	102.72%
6070 · Medicare	107,538	12,018.59	96,673.56	10,864.44	89.90%
Total 6000 · Salaries & Wages	11,625,291	1,139,755.70	10,565,271.24	1,060,019.76	90.88%
6100 · Clothing & Personal Supplies					
6100 · Clothing & Personal Supplies	88,400	10,118.32	43,825.21	44,574.79	49.58%
6110 · Communications					
6111 · Business Phones	61,200	4,491.43	39,579.70	21,620.30	64.67%
6112 · Dispatch Services	16,200	0.00	10,267.17	5,932.83	63.38%
Total 6110 · Communications	77,400	4,491.43	49,846.87	27,553.13	64.40%

**El Dorado Hills Fire Department
Revenue and Expense Summary
May 2013**

	Final Budget Fiscal Year 2012-2013	Actual Expended May 2013	Actual Expended YTD May 31 2013	Remaining Balance Available	% of Budget Expended
6120 · Housekeeping	24,360	2,085.09	19,321.07	5,038.93	79.32%
6130 · Insurance					
6131 · General Insurance (Annual)	51,000	0.00	47,748.00	3,252.00	93.62%
6132 · Workers Compensation	414,829	83,235.50	462,010.78	(47,181.78)	111.37%
Total 6130 · Insurance	<u>465,829</u>	<u>83,235.50</u>	<u>509,758.78</u>	<u>(43,929.78)</u>	<u>109.43%</u>
6140 · Maintenance of Equipment					
6141 · Tires	14,000	3,595.05	11,265.84	2,734.16	80.47%
6142 · Parts & Supplies	10,000	293.06	6,124.58	3,875.42	61.25%
6143 · Outside Work	100,500	15,684.30	98,148.64	2,351.36	97.66%
6144 · Equipment Maintenance	123,230	16,569.91	87,549.16	35,680.84	71.05%
6145 · Radio Maintenance	5,000	543.72	3,353.04	1,646.96	67.06%
Total 6140 · Maintenance of Equipment	<u>252,730</u>	<u>36,686.04</u>	<u>206,441.26</u>	<u>46,288.74</u>	<u>81.69%</u>
6150 · Maintenance, Structures & Ground	35,800	3,264.97	33,976.68	1,823.32	94.91%
6160 · Medical Supplies					
6161 · Medical Supplies	1,000	0.00	953.60	46.40	95.36%
Total 6160 · Medical Supplies	<u>1,000</u>	<u>0.00</u>	<u>953.60</u>	<u>46.40</u>	<u>95.36%</u>
6170 · Dues and Subscriptions	7,255	75.00	5,666.46	1,588.54	78.10%
6180 · Miscellaneous					
6181 · Miscellaneous	6,000	59.80	2,757.71	3,242.29	45.96%
6182 · Honor Guard	3,000	1,120.24	2,612.85	387.15	87.10%
6183 · Explorer Program	1,000	0.00	1,698.22	(698.22)	169.82%
6183 · Pipes and Drums	3,000	0.00	2,903.01	96.99	96.77%
Total 6180 · Miscellaneous	<u>13,000</u>	<u>1,180.04</u>	<u>9,971.79</u>	<u>3,028.21</u>	<u>76.71%</u>
6190 · Office Supplies	21,800	1,082.80	14,224.28	7,575.72	65.25%

**El Dorado Hills Fire Department
Revenue and Expense Summary
May 2013**

	Final Budget Fiscal Year 2012-2013	Actual Expended May 2013	Actual Expended YTD May 31 2013	Remaining Balance Available	% of Budget Expended
6200 · Professional Services					
6201 · Audit	10,500	0.00	9,750.00	750.00	92.86%
6202 · Legal	120,000	12,971.40	92,040.56	27,959.44	76.70%
6203 · Notices	3,500	416.00	912.95	2,587.05	26.08%
6204 · Misc.	256,500	15,721.58	150,134.45	106,365.55	58.53%
6205 · Elections/Tax Administration	20,000	0.00	13,850.89	6,149.11	69.25%
Total 6200 · Professional Services	410,500	29,108.98	266,688.85	143,811.15	64.97%
6220 · Rents and Leases - Buildings	22,500	0.00	0.00	22,500.00	0.00%
6230 · Small Tools and Supplies	41,200	8,056.51	30,615.41	10,584.59	74.31%
6240 · Special Expenses					
6241 · Training	57,750	936.00	31,788.36	25,961.64	55.05%
6242 · Fire Prevention	16,300	899.58	14,171.18	2,128.82	86.94%
6243 · Licenses	1,000	0.00	158.00	842.00	15.80%
6244 · Directors' Training & Travel	3,000	0.00	0.00	3,000.00	0.00%
Total 6240 · Special Expenses	78,050	1,835.58	46,117.54	31,932.46	59.09%
6250 · Transportation and Travel					
6251 · Fuel and Oil	75,000	8,636.16	59,482.67	15,517.33	79.31%
6252 · Travel	18,000	68.00	8,441.71	9,558.29	46.90%
6253 · Meals & Refreshments	22,000	594.80	9,200.67	12,799.33	41.82%
Total 6250 · Transportation and Travel	115,000	9,298.96	77,125.05	37,874.95	67.07%
6260 · Utilities					
6261 · Electricity	60,000	3,252.41	43,265.90	16,734.10	72.11%
6262 · Natural Gas/Propane	27,000	732.73	14,072.62	12,927.38	52.12%
6263 · Water/Sewer	11,000	0.00	10,555.06	444.94	95.96%
Total 6260 · Utilities	98,000	3,985.14	67,893.58	30,106.42	69.28%
6720 · Fixed Assets	2,021,330	42,620.88	1,233,773.39	787,556.61	61.04%
6560 · Payroll Expense - PERS Side Fund	659,573	0.00	659,573.00	0.00	100.00%
6999 · Contingencies	0	0.00	0.00	0.00	0.00%
Total Budget and Expenses	16,059,018	1,376,880.94	13,841,044.06	2,217,973.94	86.19%
Net Revenue/Expenses Over/Short +/-	0		(229,867.11)		

El Dorado Hills Fire Department

6/17/2013 12:03 PM

Register: 1000 · Bank of America
 From 05/01/2013 through 05/31/2013
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
05/01/2013	16200	Greg F. Durante (Di...	6000 · Salaries & Wag...		100.00			603,004.62
05/01/2013	16201	Charles J. Hartley	-split-	Director Pay	200.00			602,804.62
05/01/2013	16202	John Hidahl	-split-		300.00			602,504.62
05/01/2013	16203	Barbara Winn	-split-		200.00			602,304.62
05/01/2013	16204	Lou Barber	-split-		200.00			602,104.62
05/01/2013	16205	Brad Ballenger	6000 · Salaries & Wag...		237.00			601,867.62
05/01/2013	16206	Dwight Piper	6000 · Salaries & Wag...		150.00			601,717.62
05/01/2013	16207	Dennis Planje	6000 · Salaries & Wag...		150.00			601,567.62
05/01/2013	16208	Frederick Russell	6000 · Salaries & Wag...		150.00			601,417.62
05/01/2013	16209	Angelica Silveira	6000 · Salaries & Wag...		150.00			601,267.62
05/02/2013	EFT	P.E.R.S. Health	-split-	Health Benefits...	112,906.54			488,361.08
05/02/2013	EFT	Nationwide Retireme...	2023 · Accrued Retire...		11,045.14			477,315.94
05/02/2013	EFT	P.E.R.S. ING	-split-	PR13-5-1 Conf...	8,276.15	X		469,039.79
05/02/2013	EFT	ADP (FSA)	2031 · FSA-Dependent...		518.70			468,521.09
05/02/2013	16210	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	2,030.60			466,490.49
05/02/2013	16211	California State Disb...	-split-	For 5-2-13 Pay...	666.92			465,823.57
05/02/2013	16212	Managed Health Net...	6200 · Professional Ser...		751.40			465,072.17
05/02/2013	16213	CA Assoc. of Profess...	6000 · Salaries & Wag...		975.00			464,097.17
05/02/2013	16214	Standard Insurance Co.	6000 · Salaries & Wag...	Life Insurance	418.00			463,679.17
05/02/2013	16215	All Clean Commerci...	6120 · Housekeeping		688.00			462,991.17
05/02/2013	16216	Big O Tires	6140 · Maintenance of ...		531.36			462,459.81
05/02/2013	16217	Capitol Air Systems	6140 · Maintenance of ...		300.00			462,159.81
05/02/2013	16218	Carbon Copy, Inc	-split-		394.06			461,765.75
05/02/2013	16219	Cooperative Personn...	6200 · Professional Ser...		3,726.00			458,039.75
05/02/2013	16220	East Bay Tire Co.	6140 · Maintenance of ...		3,063.69			454,976.06
05/02/2013	16221	Fastenal Industrial S...	6230 · Small Tools and...		429.85			454,546.21
05/02/2013	16222	Gilly's Super Signs	1110 · Accounts Recei...		195.00			454,351.21
05/02/2013	16223	Hefner, Stark & Mar...	6200 · Professional Ser...	Legal Services	8,617.10			445,734.11
05/02/2013	16224	InterState Oil Compa...	6250 · Transportation a...		2,644.54			443,089.57
05/02/2013	16225	National Garage Doo...	6150 · Maintenance,Str...		435.25			442,654.32
05/02/2013	16226	Project Leadership A...	-split-		5,037.32			437,617.00
05/02/2013	16227	Trace Analytics, Inc.	6140 · Maintenance of ...		75.00			437,542.00
05/02/2013	16228	Todd Lando	6200 · Professional Ser...	VOID:		X		437,542.00
05/02/2013	PR13-5-1	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	60,809.89			376,732.11
05/02/2013	PR13-5-1	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	198,039.88			178,692.23
05/03/2013	EFT	ADP (FSA)	-split-		232.25			178,459.98
05/06/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		185.00			178,274.98
05/07/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		17.36			178,257.62
05/09/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		50.00			178,207.62
05/10/2013	EFT	ADP	6200 · Professional Ser...		271.45			177,936.17

El Dorado Hills Fire Department

6/17/2013 12:03 PM

Register: 1000 · Bank of America
 From 05/01/2013 through 05/31/2013
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
05/13/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		794.29			177,141.88
05/13/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		8.10			177,133.78
05/14/2013	EFT	U.S. Bank	-split-		7,985.20			169,148.58
05/15/2013		Transfer from County	1071 · General Fund B...	Deposit			2,600,000.00	2,769,148.58
05/15/2013		Transfer to LAIF	1074 · Local Agency I...	Confirm #1397...	2,000,000.00			769,148.58
05/15/2013	EFT	P.E.R.S. Retirement	-split-	PR-12-13-5-...	79,422.46			689,726.12
05/15/2013	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	PR-13-5-1 Con...	3,569.16			686,156.96
05/15/2013	EFT	Bank Charges	6190 · Office Supplies	Bank Charges	139.93			686,017.03
05/16/2013	EFT	P.E.R.S. ING	-split-	PR13-5-2 Conf...	8,276.15			677,740.88
05/16/2013	EFT	ADP (FSA)	-split-		688.45			677,052.43
05/16/2013	PR13-5-2	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	60,715.84			616,336.59
05/16/2013	PR13-5-2	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	191,454.53			424,882.06
05/17/2013	EFT	Nationwide Retireme...	2023 · Accrued Retire...		11,045.14			413,836.92
05/17/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		5.00			413,831.92
05/17/2013	16229	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	2,030.60			411,801.32
05/17/2013	16230	California State Disb...	-split-	For 5-16-13 Pa...	666.92			411,134.40
05/17/2013	16231	Mike Roppolo	6240 · Special Expense...		47.00			411,087.40
05/17/2013	16232	Absolute Secured Sh...	6190 · Office Supplies		35.00			411,052.40
05/17/2013	16233	APPTIX Inc.	6200 · Professional Ser...		1,087.01			409,965.39
05/17/2013	16234	Aramark	6100 · Clothing & Pers...	Rags	88.00			409,877.39
05/17/2013	16235	AT&T (CALNET 2)	-split-		436.65			409,440.74
05/17/2013	16236	A T & T Wireless	6110 · Communication...	Cell Phones	202.87			409,237.87
05/17/2013	16237	Best Best & Krieger	6200 · Professional Ser...		4,354.30			404,883.57
05/17/2013	16238	Blain Stumpf	-split-		935.13			403,948.44
05/17/2013	16239	California Diesel & ...	6140 · Maintenance of ...		1,908.19			402,040.25
05/17/2013	16240	Comcast	6110 · Communication...		122.43			401,917.82
05/17/2013	16241	Cundiff and Associates	6200 · Professional Ser...		225.00			401,692.82
05/17/2013	16242	CALPO/HOM/MAC...	-split-		32,980.00			368,712.82
05/17/2013	16243	Diono	6240 · Special Expense...		1,606.72			367,106.10
05/17/2013	16244	DNL Electric, Inc.	6150 · Maintenance,Str...		918.66			366,187.44
05/17/2013	16245	Doug Veerkamp	-split-		34.50			366,152.94
05/17/2013	16246	El Dorado Disposal S...	-split-	Garbage	611.90			365,541.04
05/17/2013	16247	El Dorado Hills Rota...	6170 · Dues and Subsc...		75.00			365,466.04
05/17/2013	16248	Fastenal Industrial S...	6230 · Small Tools and...		6.25			365,459.79
05/17/2013	16249	Ferrell Gas	6260 · Utilities:6262 · ...		183.23			365,276.56
05/17/2013	16250	FireCom	6140 · Maintenance of ...		33.72			365,242.84
05/17/2013	16251	ACS Firehouse Solut...	6140 · Maintenance of ...		1,915.00			363,327.84
05/17/2013	16252	FORTIS Telecom	6110 · Communication...		747.00			362,580.84
05/17/2013	16253	InterState Oil Compa...	-split-		5,926.18			356,654.66
05/17/2013	16254	Lehr Auto Electric, Inc	-split-		6,172.51			350,482.15

El Dorado Hills Fire Department

6/17/2013 12:03 PM

Register: 1000 · Bank of America

From 05/01/2013 through 05/31/2013

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
05/17/2013	16255	L.N. Curtis & Sons	-split-		7,538.04			342,944.11
05/17/2013	16256	Marshall Medical Ce...	-split-		393.00			342,551.11
05/17/2013	16257	Matthew's Drapery L...	-split-		325.00			342,226.11
05/17/2013	16258	Mountain Democrat	6200 · Professional Ser...		416.00			341,810.11
05/17/2013	16259	Oracle America, Inc.	6200 · Professional Ser...		1,000.00			340,810.11
05/17/2013	16260	P. G. & E.	-split-	Sta 84, 85, 86, 87	3,801.91			337,008.20
05/17/2013	16261	Prestige Appliances	6150 · Maintenance,Str...		69.00			336,939.20
05/17/2013	16262	Reibes Auto Parts	6140 · Maintenance of ...		147.26			336,791.94
05/17/2013	16263	Rescue Source	6100 · Clothing & Pers...		8,319.37			328,472.57
05/17/2013	16264	Riverview Internatio...	6140 · Maintenance of ...		2,389.36			326,083.21
05/17/2013	16265	Sentinel Fire Equipm...	6150 · Maintenance,Str...		130.86			325,952.35
05/17/2013	16266	Solon Fire Control	6140 · Maintenance of ...		71.87			325,880.48
05/17/2013	16267	State Compensation ...	6130 · Insurance:6132 ...	Workers Comp	41,617.75			284,262.73
05/17/2013	16268	Todd Lando	6200 · Professional Ser...	VOID:		X		284,262.73
05/17/2013	16269	Warren Consulting E...	6720 · Fixed Assets		1,000.00			283,262.73
05/17/2013	16270	Verizon Wireless	-split-		2,982.48			280,280.25
05/20/2013	EFT	ADP (FSA)	-split-		482.45			279,797.80
05/21/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		15.00			279,782.80
05/23/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		15.00			279,767.80
05/24/2013	EFT	ADP	6200 · Professional Ser...		249.35			279,518.45
05/27/2013	EFT	Business Card	-split-	Auth Rep	73.01			279,445.44
05/28/2013	EFT	P.E.R.S. Retirement	-split-	PR-12-13-5-...	79,400.76			200,044.68
05/28/2013	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	PR-13-5-2 Con...	3,569.15			196,475.53
05/28/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		171.19			196,304.34
05/29/2013	EFT	Transfer from LAIF	1074 · Local Agency I...	Confirm #1398...			500,000.00	696,304.34
05/30/2013	EFT	ADP (FSA)	-split-		699.62			695,604.72
05/30/2013	16271	Greg F. Durante (Di...	6000 · Salaries & Wag...		100.00			695,504.72
05/30/2013	16272	Charles J. Hartley	6000 · Salaries & Wag...	Director Pay	100.00			695,404.72
05/30/2013	16273	John Hidahl	-split-		300.00			695,104.72
05/30/2013	16274	Barbara Winn	-split-		200.00			694,904.72
05/30/2013	16275	Lou Barber	6000 · Salaries & Wag...		100.00			694,804.72
05/30/2013	16276	California State Disb...	-split-	For 5-30-13 Pa...	666.92			694,137.80
05/30/2013	16277	Chase Bank	2029 · Other Payable	Pipes & Drums	600.00			693,537.80
05/30/2013	16278	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	2,030.60			691,507.20
05/30/2013	16279	Absolute Secured Sh...	6190 · Office Supplies		35.00			691,472.20
05/30/2013	16280	Airwatch	6200 · Professional Ser...		1,940.00			689,532.20
05/30/2013	16281	All Clean Commerci...	6120 · Housekeeping		688.00			688,844.20
05/30/2013	16282	Big O Tires	6140 · Maintenance of ...		53.21			688,790.99
05/30/2013	16283	Carbon Copy, Inc	-split-		103.16			688,687.83
05/30/2013	16284	Cartridge World	6190 · Office Supplies		107.48			688,580.35

El Dorado Hills Fire Department

6/17/2013 12:03 PM

Register: 1000 · Bank of America

From 05/01/2013 through 05/31/2013

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
05/30/2013	16285	Cooperative Personn...	6200 · Professional Ser...		4,320.00			684,260.35
05/30/2013	16286	Doug Veerkamp	-split-		4,447.61			679,812.74
05/30/2013	16287	El Dorado Press	6190 · Office Supplies		137.70			679,675.04
05/30/2013	16288	Project Leadership A...	-split-		6,583.88			673,091.16
05/30/2013	16289	Rescue Source	6100 · Clothing & Pers...		1,176.67			671,914.49
05/30/2013	16290	Signal Service	6200 · Professional Ser...		114.00			671,800.49
05/30/2013	16291	Silverado Avionics	6720 · Fixed Assets		171.12			671,629.37
05/30/2013	16292	State Compensation ...	6130 · Insurance:6132 ...	Workers Comp	41,617.75			630,011.62
05/30/2013	16293	Valley Power System...	6140 · Maintenance of ...		3,292.05			626,719.57
05/30/2013	16294	West Coast Frame/C...	-split-		4,872.07			621,847.50
05/30/2013	PR13-5-3	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	66,284.06			555,563.44
05/30/2013	PR13-5-3	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	202,750.04			352,813.40
05/31/2013		Deposit	-split-	Deposit			14,860.33	367,673.73
05/31/2013		Deposit	-split-	Deposit			938.85	368,612.58
05/31/2013		Deposit	-split-	Deposit			595.00	369,207.58
05/31/2013	EFT	Nationwide Retireme...	2023 · Accrued Retire...		11,045.14			358,162.44
05/31/2013	EFT	P.E.R.S. ING	-split-	PR13-5-3 Conf...	7,626.15			350,536.29
05/31/2013	EFT	P.E.R.S. Retirement	-split-	Reconcile w...	4,955.10			345,581.19
05/31/2013	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	Reconcile 1000...	358.47			345,222.72
05/31/2013	16306	Todd Lando	-split-		1,370.00			343,852.72

-----Original Message-----

From: Ron Phillips [<mailto:rphillips@folsom.ca.us>]

Sent: Wednesday, June 12, 2013 9:48 AM

To: (lbettencourt@southplacerefire.org); David Roberts; Mackey, Steve S.@CDCR
(Steve.Mackey@cdcr.ca.gov)

Subject: City of Folsom Ambulance Cost Recovery Fee Increase Effective July 1 2013

Gentlemen:

The City Council last night adopted a new Ambulance Transport Cost Recovery Fee Schedule for use starting on July 1, 2013. The base rate will increase from the current \$1,355 to \$1,615 starting on that date. Please let me know if you have any questions regarding this change.

Thanks,

Ron

Ron Phillips, Fire Chief
City of Folsom Fire Department
50 Natoma Street
Folsom, CA 95630
(916) 351-3452

**CITY OF FOLSOM
EMERGENCY MEDICAL TRANSPORTATION
FEE SCHEDULE**

	BASE RATES	FEE SCHEDULE (Effective 11-15-11)	FEE SCHEDULE (Effective 7-1-13)
A.	Within Corporate City limits	\$1,355.00	\$1,615.00
B.	Outside Corporate City limits	\$1,355.00	\$1,615.00
	SERVICES/PROCEDURES		
a.	Mileage (per mile)	\$25.00	\$25.00
b.	Oxygen (with mask or cannula)	\$85.00	\$85.00
c.	Cardiac Monitor/Defibrillator	\$60.00	\$60.00
d.	ALS Supplies	\$76.00	\$76.00
e.	Continuous Positive Airway Pressure (CPAP)	\$40.00	\$40.00
f.	Bone Drill	\$40.00	\$40.00
g.	Bag Valve Mask	Included in Base	Included in Base
h.	Advanced Airway Management	Included in Base	Included in Base
i.	Night Call (1900-0700 hours)	Included in Base	Included in Base
j.	Intravenous Therapy	Included in Base	Included in Base
k.	Cervical Collar (extrication)	Included in Base	Included in Base
l.	OB Kit	Included in Base	Included in Base
m.	Restraints	Included in Base	Included in Base
n.	Defibrillation Pads	Included in Base	Included in Base
o.	Pacing Pads	Included in Base	Included in Base
p.	Pulse Oximetry	Included in Base	Included in Base
q.	Emergency Transportation	Included in Base	Included in Base



EL DORADO HILLS FIRE DEPARTMENT

*50 Years
of Service*

May 28, 2013

Mr. Bill Sturch
953 Olson Lane
El Dorado Hills, CA 95762

Dear Mr. Sturch:

This letter is to inform you of the actions that we have taken since your inquiry to the Board of Directors in April of this year regarding our Department's support of veterans. As a veteran, I too am concerned with the challenges that my fellow service members face as they transition to civilian life. I am proud to report to you that since your inquiry, our Department has formalized hiring and mentoring practices that will grant veterans the assistance that they have earned.

In regards to hiring veterans, our Department has officially adopted the federal guidelines included in Title 5 of the U.S. Code, commonly referred to as "veterans' preference". This means that honorably discharged veterans are given extra points on their employment test that will translate to a higher position on the hiring list. This will result in a direct advantage for veterans applying for all entry-level positions.

In addition, we have begun an outreach program with local fire and emergency medical service (EMS) educational institutions to offer advice and mentoring to veterans seeking a career in firefighting and EMS. We are also advertising our program at the veterans' resource centers in El Dorado County and greater Sacramento County.

Finally, rest assured that your fellow veterans are already well represented at the El Dorado Hills Fire Department. Fourteen percent of our firefighters are veterans, double the national representation of seven percent. I can personally attest to the respect and admiration that this Department shows to our nation's veterans.

Thank you for your inquiry; and please feel free to contact me with any questions or concerns.

Sincerely,

Chris Landry
Firefighter/Paramedic
Former Lieutenant, United States Navy, 1995-2004.

CC: Chief Dave Roberts
Board of Directors

Integrity - Service - Excellence

May 30, 2013

Chief Combs and Director Hoff
Diamond Springs - El Dorado Fire Protection District
501 Main Street
Diamond Springs, CA 95619-9105

Chief Keating and Director Walker
Rescue Fire Protection District
PO Box 201
Rescue, CA 95672-0201

Regarding: Potential Restructuring/Consolidation of Fire Districts

Dear Chief Combs, Director Hoff, Chief Keating & Director Walker:

We are in receipt of the Diamond Springs – El Dorado Fire Protection District letter dated April 16, 2013 regarding the potential combination of our Districts. Our Board of Directors and our Fire District is always open for discussions on these types of proposals. As with your agencies, it is our constant goal to provide the best possible service to our community. We realize that consolidations and annexations can improve efficiencies, increase capabilities, and in the long term, save operational costs resulting in a win-win for the Districts and the tax payers (our customers).

We look forward to a joint meeting with representatives from your Districts to start formal discussions about a potential merger. In the essence of time, I have taken the liberty to schedule a meeting for Monday, June 17 at Noon. The El Dorado Hills Fire Department will provide the meeting room and lunch. Please let me know if this time is acceptable.

I suggest that this “kick-off” meeting include the Fire Chief, and at a minimum, one Board Member from each District. After this initial discussion, we can officially go back to our respective organizations and formalize the path forward which may be an Ad Hoc Committee assigned from each organization.

Sincerely,

David C. Roberts, Fire Chief

cc: Director Gregory C. Durante, Board of Directors, El Dorado Hills Fire Department

Diamond Springs - El Dorado
Fire Protection District



June 4, 2013

Chief Dave Roberts
El Dorado Hills Fire Department
1050 Wilson Boulevard
El Dorado Hills, CA 95762

Dear Chief Roberts,

We would like to congratulate you on the purchase of your new aerial truck. We are very interested in negotiating with you when you are ready to surplus the 2001 Quint. Since the Quint was purchased for the citizens of El Dorado County with tax payer's money, we would like the citizens of El Dorado County to continue to benefit from the use of this equipment. As you know, we have recently retired our 1981 aerial apparatus and are in dire need of a ladder truck to service the new and existing three story buildings in our region. We understand that the Quint has had higher than normal maintenance costs however; we do not intend to use it as a first out piece of equipment.

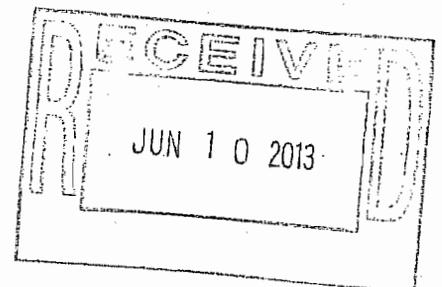
Please contact me to discuss the issue further.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert Combs".

Robert Combs
Fire Chief

cc: Jim O'Camb, Gregory Durante





EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT

May 2013



*"Your Safety,
Our Commitment"*

ALARM STATISTICS

281	Calls for the Month 2013
235	Calls for the Month 2012
1114	Total "2013 Year to Date"
944	Total "2012 Year to Date"
93.69%	Medic Unit Response, 11 Minutes (before exception reports)

*58 consecutive months in compliance.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Monthly Response Time Statistics

<u>Jan- 2013</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>	<u>July-2012</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>
Station 84	88%	92%	92%	05:36	Station 84	77%	77%	77%	05:40
Station 85	72%	88%	94%	05:46	Station 85	76%	92%	100%	05:04
Station 86	78%	89%	100%	06:11	Station 86	60%	80%	93%	06:53
Station 87	65%	94%	100%	05:35	Station 87	93%	100%	100%	05:10
<u>Feb-2013</u>					<u>Aug-2012</u>				
Station 84	100%	100%	100%	04:08	Station 84	86%	95%	95%	04:43
Station 85	95%	95%	100%	05:10	Station 85	94%	100%	100%	04:43
Station 86	75%	91%	100%	06:40	Station 86	80%	93%	93%	06:07
Station 87	76%	91%	91%	05:18	Station 87	73%	93%	100%	05:33
<u>Mar-2013</u>					<u>Sept-2012</u>				
Station 84	68%	77%	87%	06:05	Station 84	88%	92%	96%	04:34
Station 85	87%	93%	93%	04:50	Station 85	90%	97%	100%	04:27
Station 86	78%	100%	100%	06:05	Station 86	63%	100%	100%	06:45
Station 87	71%	88%	100%	05:38	Station 87	76%	100%	100%	05:35
<u>April-2013</u>					<u>Oct-2012</u>				
Station 84	73%	80%	87%	05:56	Station 84	81%	85%	96%	04:34
Station 85	92%	92%	96%	05:01	Station 85	96%	96%	100%	04:14
Station 86	93%	93%	100%	05:18	Station 86	45%	91%	91%	06:43
Station 87	86%	90%	93%	05:45	Station 87	85%	100%	100%	04:53
<u>May-2013</u>					<u>Nov-2012</u>				
Station 84	69%	81%	100%	06:32	Station 84	92%	96%	96%	04:48
Station 85	67%	76%	81%	06:40	Station 85	90%	95%	95%	05:05
Station 86	80%	93%	100%	06:22	Station 86	67%	100%	100%	05:57
Station 87	83%	88%	92%	05:37	Station 87	69%	81%	94%	05:64
<u>June-2012</u>					<u>Dec-2012</u>				
Station 84	77%	83%	94%		Station 84	87%	87%	90%	05:28
Station 85	66%	88%	94%		Station 85	87%	91%	96%	05:21
Station 86	63%	75%	88%		Station 86	58%	83%	92%	06:45
Station 87	85%	92%	92%		Station 87	66%	87%	87%	05:44

Note: The target of a 6 minute response time to 90% of code 3 emergency calls (a lights and sirens, 911 emergency) was adopted by past administrations and Board of Directors based on NFPA 1710 guidelines. The NFPA 1710 sets these guidelines based on statistics that both fires and critical medical emergencies have the best outcome if contact is made within this time frame. Fire stations were strategically located throughout the District with this target in mind. It is important to note that there are several factors that can affect the 6 minute response target such as having to put on safety gear, responding to calls during the night or not being in quarters at the time of the call.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Latrobe Response by Month

<u>January-2013</u>	Total-2 1-Medical Aid 1-Vehicle Fire	<u>July-2012</u>	8
<u>February- 2013</u>	Total-3 3-Medical Aid	<u>August-2012</u>	3
<u>March- 2013</u>	Total-2 1-Medical Aid 1-Vehicle Accident	<u>September-2012</u>	2
<u>April- 2013</u>	Total-3 2-Medical Aid 1-Vehicle Accident	<u>October-2012</u>	3
<u>May- 2013</u>	Total-2 2-Medical Aid	<u>November-2012</u>	2
<u>June- 2012</u>	5	<u>December- 2012</u>	2

- Contract with Latrobe Fire Department to provide service to all code 3 emergency calls 24/7 started March, 2012

EL DORADO HILLS FIRE DEPARTMENT BOARD ROSTER

2013

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
President	Greg Durante Term Expires: 2014	2588 Raleigh Way EDH, 95762 greg.durante@motorola.com	Home: 916-717-8095 Fax: 916-933-4405 Cell: 916-717-8095
Vice President	Barbara Winn Term Expires: 2014	barbara.winn@att.com	Cell: 916-541-9962
Member	Jim Hartley Term Expires: 2016	2101 Brookmar Drive EDH, 95762 hartley.jim@att.net	Home: 916-933-3737 Cell 916-204-1198
Member	John Hidahl Term Expires: 2016	622 Torero Way EDH, 95762 john.hidahl@ngc.com	Home 916-933-2703 Bus: 916-570-4276 Cell 916-761-8453
Member	Lou Barber Term Expires: 2014	lbarber@pacbell.net	Home: 916-933-2881 Cell: 916-952-2871

STANDING COMMITTEES (Effective 1/2013)

Administrative Committee	John Hidahl	Lou Barber
Fire Committee	Barbara Winn	John Hidahl
JPA Representatives	Jim Hartley	Barbara Winn
League of Fire Districts	Greg Durante	Jim Hartley
<u>Adhoc Committees:</u>		
Regional Operations	Jim Hartley	Lou Barber
Human Resources	Barbara Winn	Lou Barber
Chief Transition Committee	Greg Durante	John Hidahl

Update: 1-17-2013

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667

Phone: (530) 295-2707 • Fax: (530) 295-1208

lafco@edlafco.us • www.edlafco.us

MEMO

TO: Special District Selection Committee

FROM: José C. Henríquez, Executive Officer 

DATE: June 6, 2013

SUBJECT: ***Result of the Regular and Alternate Special District Representative Election to El Dorado LAFCO***

Pursuant to the provisions of Government Code §56332(d), the Executive Officer has determined that the election of the Regular and Alternate Special District Representative has been concluded. A total of 28 ballots were received; three of which we could not confirm their validity.

The candidate elected to the Regular seat for a four-year term commencing on June 26, 2013 is Shiva Frentzen. Her term on LAFCO will run until May 2017.

The candidate elected to finish out the term of the Alternate seat for a four-year term commencing on June 26, 2013 is Alan Day. His term on LAFCO will run until May 2015.

On behalf of the Commission, I would like to thank all of the special districts that submitted ballots for this election, as well as thank the candidates who participated. As you are aware, there were four well-qualified candidates in this cycle.

Please contact me at 530-295-2707, if you have any questions.

S:\Elections\2012_13 Special District Election\2013 Special District Election Results Notification.doc

COMMISSIONERS

Public Member: Don Mette • Alternate Public Member: Niles J. Fleege

City Members: Brooke Laine, Carol A. Patton • Alternate City Member: Wendy Mattson

County Members: Ron Briggs, Ron "Mik" Mikulaco • Alternate County Member: Brian Veerkamp

Special District Members: Ken Humphreys, Vacant • Alternate Special District Member: Shiva Frentzen

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst

Denise Tebaldi, Interim Commission Clerk • Andrew Morris, Commission Counsel

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667

Phone: (530) 295-2707 • Fax: (530) 295-1208

lafco@edlafco.us • www.edlafco.us

MEMO

Date: May 23, 2013
To: Funding Agencies
CC: Andrew Morris, LAFCO Counsel
From: José C. Henríquez, Executive Officer
Subject: LAFCO Budget for Fiscal Year 2013-14

On May 22, 2013, the Commission approved the Final LAFCO Budget for Fiscal Year 2013-14, a copy of which is enclosed with this letter and sent to your agency in accordance with Government Code §56381(a). Under State Law, LAFCO is partially funded by three categories of agencies, the County, cities and special districts, with each category contributing a third.

Your agency's share of that contribution is calculated and determined by the County Auditor-Controller in accordance with the provisions of Government Code §56381(b). Your agency will receive an official notice from him on your actual contribution amount on or about August, 2013.

Please contact me at 530-295-2707, if you have any questions or concerns.

Thank you.

Enclosure:

Final LAFCO Budget FY2013-14

COMMISSIONERS

Public Member: Don Mette • Alternate Public Member: Niles J. Fleege

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STAFF

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Denise Tebaldi, Interim Commission Clerk • Andrew Morris, Commission Counsel

RESOLUTION NUMBER L-2013-07

Adoption of Final Budget Fiscal Year 2013-2014

WHEREAS, Government Code §56381 specifies that, following a noticed public hearing, the Commission shall adopt annually a proposed budget by May 1, 2013 and a final budget by June 15, 2013; and

WHEREAS, on April 24, 2013, following a noticed public hearing, the Commission considered its budget priorities, a work plan and a draft proposed budget to fulfill the purposes and programs of the Cortese-Knox-Hertzberg Act of 2000, commencing with Government Code §56000 et seq.; and

WHEREAS, the proposed budget and work plan was adopted on April 24, 2013, and transmitted to all parties specified in Government Code §56381(a); and

WHEREAS, a hearing was set for May 22, 2013 for the Commission to receive comment from the agencies and the public on the proposed budget; and

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified in law for the adoption of the final budget; and

WHEREAS, on May 22, 2013, at the time and place specified in the Notice, the Commission heard, discussed and considered all oral and written testimony submitted on the budget, including but not limited to, the approved budget priorities and work plan for Fiscal Year 2013-2014 and the Executive Officer's report and recommendation.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the El Dorado Local Agency Formation Commission approves and adopts the final budget for Fiscal Year 2013-2014 as shown in Exhibit A, attached hereto and incorporated herein, and does further order and directs the following:

Section 1. The Executive Officer shall transmit the final budget to the County Auditor and all parties specified in Government Code §56381(a) as promptly as feasible.

Section 2. The El Dorado County Board of Supervisors shall transmit funds in the amount of \$82,186 to the Commission on July 1, 2013, sufficient to cover the first two months of operations as specified in Government Code §56381(c).

Section 3. The County Auditor shall apportion the budget as specified in Government Code §56381(b) and request payment from the County and each city and each independent special district no later than July 1, 2013 as specified in Government Code §56381(c).

APPROVED

Section 4. If the County, a city or an independent special district does not remit its required payment within 60 days, the County Auditor is requested to collect an equivalent amount from the property tax, or any fee or eligible revenue owed to the County, city or district as described in Government Code §56381(c).

PASSED AND ADOPTED by the El Dorado Local Agency Formation Commission at a regular meeting of said Commission, held on May 22, 2013 by the following vote:

Briggs, Frentzen, Humphreys,
AYES: Mikulaco, Patton, Mette
NOES:
ABSTENTIONS:
ABSENT: Laine

ATTEST:



José C. Henriquez, Executive Officer



Don Mette, Chair

EXHIBIT A

APPROVED

PROPOSED BUDGET FY 2013-14					
	Fund (or line item)		FY 2012-13 LAFCO Budget (Adjusted April 2013)	Line Item	Proposed FY 2013-14 LAFCO Budget
Revenues	4000	Fees	\$ 18,450	1	\$ 6,286
	4100	Fund Balance (Carry Forward from previous fiscal year)	\$ 143,000	2	\$ 151,324
	4120	Revenue - Agency Payments	\$ 318,397	3	\$ 335,110
	4700	Revenue Interest	\$ 708	4	\$ 400
	(5)	Sub-Total - Revenues	\$ 480,555	5	\$ 493,120
Employee Expense	5200	Employee Wage - Regular	\$ 189,947	6	\$ 221,555
	5230	Employee Wage - Overtime	\$ 1,625	7	\$ 1,758
	5310	Flex Benefits	\$ 6,000	8	\$ 6,000
	5311	Employee Assistance	\$ 471	9	\$ 471
	5320	Health Insurance (Less In Lieu)	\$ 69,458	10	\$ 68,567
	5340	Retirement - CALPERS	\$ 49,226	11	\$ 47,265
	5400	Payroll Tax - Medicare (1.45% of Base)	\$ 2,754	13	\$ 3,213
	5420	Payroll Tax - SUI/ETT	\$ 1,008	14	\$ 1,300
	5440	Disability Insurance (.53% of Base)	\$ 1,007	15	\$ 1,174
	6800	Accrued Leave	\$ 26,778	15	\$ 26,658
	5100	Sub-Total Employee Expenses	\$ 348,274	16	\$ 377,961
Operating Expense	5450	Workers Comp Insurance	\$ 1,200	17	\$ 1,000
	5460	General Liability Insurance	\$ 14,544	18	\$ 13,725
	6000	Information Services	\$ 8,237	19	\$ 8,030
	6010	County Clerk Fee	\$ 250	20	\$ 250
	6020	Accounting Services	\$ 4,974	21	\$ 4,974
	6030	Annual Audit	\$ 7,670	22	\$ 7,800
	6040	Cell & Telephone Services	\$ 3,720	23	\$ 3,720
	6050	Copies	\$ 471	24	\$ 390
	6060	GIS Maps	\$ 360	25	\$ 360
	6070	Lease Payment - Building	\$ 19,470	26	\$ 20,056
	6080	Legal Notices	\$ 510	27	\$ 510
	6090	Legal Services	\$ 39,456	28	\$ 20,000
	6100	Memberships	\$ 1,060	29	\$ 1,095
	6105	Memberships - CALAFCO	\$ 2,270	30	\$ 2,300
	6210	Office Expense	\$ 2,570	31	\$ 2,100
	6400	Postage	\$ 1,166	32	\$ 1,000
	6560	Direct Deposit	\$ 283	33	\$ 283
	6600	Publications	\$ 414	34	\$ 417
	6705	Rents/Lease - Equipment	\$ 2,510	35	\$ 2,510
	6750	Staff Development (incl. Commissioner Development)	\$ 6,351	36	\$ 9,160
	6770	Transportation	\$ 4,902	37	\$ 5,010
	(44)	Sub-Total Operating Expense	\$ 122,388	38	\$ 104,690
	6300	Operating Contingency (10% of operating expenses)	\$ 9,893	39	\$ 10,469
	(46)	BUDGET TOTAL	\$ 480,555	40	\$ 493,120



BUCKEYE EDUCATION
FOUNDATION

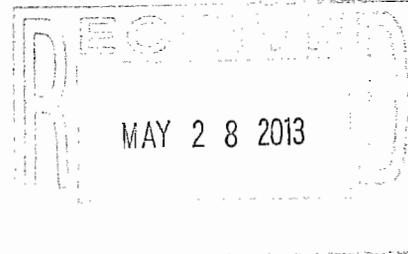
BUCKEYE EDUCATION FOUNDATION

P.O. Box 1141
Shingle Springs, CA 95682
info@buckeyefoundation.org
www.buckeyefoundation.org
Tax ID# 27-1254269

cc: Board Packet

May 20, 2013

NOTE OF APPRECIATION



EDH Fire Dept.

1050 Wilson Blvd.

El Dorado Hills, CA 95762

Re: Contribution to 2013 Toast to Education

Thank you for your generous contribution to our 4th Annual Toast to Education auction & raffle for the benefit of the Buckeye Education Foundation. But for your generosity, we would not have raised the \$65,000 + that will directly benefit the approximately 4700 students in the Buckeye Union School District. Help from people & businesses who care like you is what will make it possible for the Buckeye Education Foundation to continue to fund library & PE programs as well as plan for future technology updating on all 7 campuses in the Buckeye District. Please consult your tax specialist for any possible benefit to you for your contribution.

The Buckeye Education Foundation is a 501(c) (3) tax-exempt non-profit, (Tax ID #27-1254269). Contributions of goods and services are deductible for income tax purposes to the extent allowed by law. Please consult your tax specialist for any possible benefit to you for your contribution of the Private Party. This letter will serve as your receipt for tax purposes and certify that that you did not receive any goods or services in exchange for your donation.

Thank you on behalf of the children of the Buckeye Union School District and the Buckeye Education Foundation.

Sincerely,

Shannon Yoffie

Shannon Yoffie
Events Chairperson
Buckeye Education Foundation

NOTE OF APPRECIATION

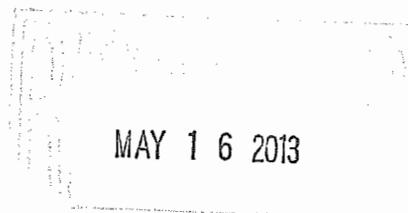


THANK YOU!

FROM THE BOOTS, BBQ 'N' BOOGIE PLANNING POSSE

May 1, 2013

El Dorado Hills Fire Dept.
Stephanie Martincek
1050 Wilson Blvd
El Dorado Hills, CA 95762



Dear Stephanie:

The Jackson Elementary PTO Board and the Boots, BBQ 'n' Boogie Planning Posse express their deepest appreciation for your donation of the auction item(s):

Firefighter for a Day

Your donation was sold at Boots, BBQ 'N' Boogie 2013 on April 13, 2013. We sincerely thank you for your support in providing enrichment programs that lead to higher academic performance at Jackson Elementary School. Collaboration from local businesses is essential in giving children the high quality educational opportunities they deserve. We have encouraged our parent community to support you in the same way you have supported our children.

Over the past 5 years, schools like Jackson have endured educational budget cuts. Despite these difficult economic times, you and over 140 other local businesses stepped up to make a difference.

Your contributions helped us have our most successful fundraising year on record. The Boots, BBQ 'n' Boogie event alone raised approximately \$40,000!

Thank you for supporting our community's most important asset ... our children!

Sincerely,

Vanessa Nichols
Jackson PTO President

Darice Porter and Julie Reimer
Boots, BBQ 'n' Boogie Co-Chairs

Please retain this receipt with your tax records.

Jackson Elementary PTO Tax ID #: 91--1816260

NOTE OF APPRECIATION

EL DORADO HILLS SENIOR COUNCIL
Ramona "Moni" Gilmore Senior Center
990 Lassen Lane, El Dorado Hills, CA 95762
(916) 358-3575

May 10, 2013

Dave Roberts, Chief
El Dorado Hills Fire Department
1050 Wilson Boulevard
El Dorado Hills, CA 95762

MAY 17 2013

On behalf of the El Dorado Hills Senior Council, a big ***THANK YOU*** again for the service of your department which helped to make our Spring Fling Luncheon on May 3 such a success.

Over two hundred senior citizens from our community attended this event at the El Dorado Hills Community Center. We always enjoy going out for a good inexpensive lunch superbly served by the El Dorado Hills Fire Department, being entertained, and having a chance to win a door prize. We are very fortunate to have the support in our community, without which we couldn't begin to offer the array of functions and programs we enjoy.

Thank you again for your support!

Gratefully,



Linda Dennis
Council Secretary

