

AGENDA  
EL DORADO HILLS COUNTY WATER DISTRICT  
(FIRE DEPARTMENT)  
BOARD OF DIRECTORS  
SIX HUNDRED NINETY SECOND MEETING  
**Thursday, February 21, 2013**  
**6:00 p.m.**  
*(1050 Wilson Blvd., El Dorado Hills, CA)*

- I. Call to Order and Pledge of Allegiance
- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
  - A. Approve Minutes of the 690th meeting held January 17, 2013
  - B. Approve Minutes of the 691st meeting (Public Workshop) held February 7, 2013
  - C. Approve Financial Statements for January 2013  
End Consent Calendar
- III. Oral Communications
  - A. Presentation by Mark Ali, Chairman of the 50th Year Anniversary Committee
  - B. EDH Professional Firefighters
  - C. EDH Firefighters Association
  - D. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- IV. Correspondence
- V. Attorney Items
- VI. Committee Reports
  - A. Administrative Committee (Directors Barber and Hidahl)
    1. Review and update construction plans and alternatives for Station 84
    2. Review and discuss update to Board Policy Manual
  - B. Fire Committee (Directors Durante and Winn)
    1. Review and discuss Capital Improvement and/or Facilities Master Plan
  - C. Ad Hoc Committee Reports
    1. Report from the Regional Operations Committee (Directors Hartley and Barber) regarding contracts with Latrobe Fire Protection District
    2. Report from Ad Hoc Committee regarding the League of Fire Districts (Directors Durante and Hartley)
- VII. Operations Report
  - A. Operations Report (Receive and file)
  - B. Review and update regarding Joint Powers Authority
  - C. Review and discuss progress of Strategic Planning Initiatives
  - D. Review and approve purchase of Type I Wildland Urban Interface Engine
  - E. Update on CalFire SRA Fee
- VIII. Fiscal Items

- IX. New Business
  - A. Election for Regular Special District Representative to El Dorado LAFCO
- X. Old Business
- XI. Oral Communications
  - A. Directors
  - B. Staff
- XII. Adjournment

*Note: Action may be taken on any item posted on this agenda.*

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**Director Lou Barber will be attending via teleconference from  
3121 N. 157th Lane, Goodyear, AZ 85395**

***This Board meeting is normally recorded.***

# EL DORADO HILLS COUNTY WATER DISTRICT

## SIX HUNDRED NINETIETH MEETING OF THE BOARD OF DIRECTORS

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Thursday, January 17, 2013

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Hidahl called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Directors in attendance: Directors Barber, Durante, Hartley, Hidahl and Winn. Staff in Attendance: Chief Roberts, Deputy Chief O'Camb and Chief Financial Officer Bair. Counsel Cook was also in attendance.

### II. APPROVAL OF THE CONSENT CALENDAR

A. Approve minutes of the 689<sup>th</sup> meeting held December 6, 2012

B. Approve Financial Statements for December 2012

*Director Barber made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried.*

### III. ORAL COMMUNICATIONS

A. **Presentation from Robert W. Johnson, CPA, regarding Annual Audit and other fiscal matters** - Robert Johnson summarized his 2012 audit findings. He noted that the financial statements needed no audit adjustments and commented that was fairly unusual. He emphasized the importance of educating fire service leaders on financial reporting and analysis and offered to provide a training session as a value added service. He recommended producing statements converting from cash based accounting to business based accounting possibly every 6 months to allow for better business decisions.

B. **EDH Professional Firefighters - None**

C. **EDH Firefighters Associations - None**

D. **Public Comments** - Richard Ross, citizen, expressed concern that the Rules and Regulations were vague and asked the Board to agendize this topic for future discussion.

### IV. CORRESPONDENCE - None

### V. ATTORNEY ITEMS - None

### VI. COMMITTEE REPORTS

A-1. **Administrative Committee** (Directors Barber and Hidahl)

**Review and discuss construction plans and alternatives for Station 84**

**A-2. Discuss Public Workshop for Station 84 to be held February 7, 2013** - Director Hidahl reported that the public will have an opportunity to review the architectural plans and provide input. Richard Ross, citizen, commented that information relative to how the issue of an inadequate angle of approach/turning radius for the apparatus has been resolved should be clearly indicated; he also expressed concern that the plans for the 3 million dollar station appeared to be luxurious.

**B-1. Fire Committee** (Directors Durante and Winn)  
**Review and discuss Capital Improvement and/or Facilities Master Plan** -  
No report.

**C. Ad Hoc Committee Report**

**1. Report from the Regional Operations Committee regarding contract for services with Latrobe Fire Protection District; review memo from LAFCO regarding annexation** (Directors Hartley and Barber) - Chief Roberts reviewed the Latrobe Annexation Focus Group Executive Summary which outlines the discussion points for the future. He reiterated the critical need for the Board of Supervisors to support a reasonable tax rate for Latrobe as recommended in the Citygate Report (8.5% for the first year; 10.5% for the second year; and 13% for the third year). Chief Roberts also discussed the various options for Board representation upon annexation. The Board asked about the anticipated timelines; Chief Roberts responded that they would like to initiate the annexation possibly in July with completion a few months after that.

**2. Report from Ad Hoc Committee regarding the League of Fire Districts** (Directors Hidahl and Hartley) - Directors Hartley and Hidahl reported that the league had a well attended meeting with new representation. Director Hidahl also commented that when realigning the Board Policy Manual, consideration should be given to making this committee a standing committee.

**VII. OPERATIONS REPORT**

**A. Operations Report** - Received and filed. Director Durante asked Chief O'Camb to provide additional details as to the type of incidents that were being responded to in the Latrobe area.

**B. Review and update regarding Joint Powers Authority** - Director Hartley gave an update stating that the mid-term financial report was on track in the area of cost savings. He also stated that a Folsom Medic had been in the City of Placer-ville so research was being done as to the impact of the loss of Medic 26. Chief Roberts commented that Kaiser has discontinued their contract with AMR for transfers and are relying on El Dorado County medics. Director Hartley reported that there is legislation that may allow collection of additional Medical/Medicare. He also announced that Chief Roberts has been elected the new JPA President.

- C. **Review and approve the purchase of Type 1 Wildland Urban Interface Engine**  
Chief O'Camb stated that 8 bids were received and are being evaluated. The recommendation is being deferred until the next Board Meeting.

**VIII. FISCAL ITEMS**

- A. **Receive and file 2011-12 Annual Audit**

*Director Durante made a motion to receive and file the 2011-12 Annual Audit, seconded by Director Hartley and unanimously carried.*

- B. **Review and approve amendment to the 2012-13 Final Budget to pay off Side Fund with CalPERS** - CFO Bair presented Staff's recommendation to amend the 2012/2013 Final Budget and pay off the side fund with CalPERS on February 1, 2013 at a cost of \$659,753 which would save the District \$20,177 in interest over the next 5 months and much more over the 20 year life of the side fund.

*Director Barber made a motion to approve an amendment to the 2012-13 Final Budget increasing the Budget to pay off the Side Fund with CalPERS on February 1, 2013 at a cost of \$659,753, seconded by Director Hartley and unanimously carried.*

**IX. NEW BUSINESS**

- A. **Review and approve Resolution 2013-01, a resolution of appreciation for retired Division Chief Brad Ballenger**

*Director Durante made a motion to approve a resolution of appreciation for Retired Division Chief Brad Ballenger, seconded by Director Winn and unanimously carried. (Roll Call: Ayes: All; Noes: None.)*

President Hidahl asked Staff to invite retired Chief Ballenger to the next Board Meeting to receive the resolution and asked that mention be made at the upcoming February Dinner.

- B. **Reorganization of Board and Committees** – President Hidahl led the nominations for the 2013 Board positions and committee members.

*Director Hartley made a motion to nominate Director Winn for President, seconded by Director Barber. President Hidahl made a motion to nominate Director Durante for President, seconded by Director Winn. Director Winn deferred her nomination to Director Durante and, therefore, Director Hartley withdrew his nomination of Director Winn and Director Barber withdrew his second. The motion to nominate Director Durante for President was unanimously carried.*

President Durante presided over the meeting from this point forward.

*Director Barber made a motion to nominate Director Winn for Vice President, seconded by Director Hidahl, and unanimously carried.*

President Durante led the discussion for the reorganization of committee members resulting in the following representation:

Admin - Hidahl and Barber  
Fire - Winn and Hidahl  
JPA - Hartley and Winn  
League of Fire Districts - Durante and Hartley  
Ad Hoc Committees:  
Regional Operations - Hartley and Barber  
Human Resources - Winn and Barber  
Chief Transition Committee - Durante and Hidahl

The Board also decided to continue to hold the regularly scheduled Board Meetings on the third Thursday of each month at 6:00 p.m.

**X. OLD BUSINESS - None**

**XI. ORAL COMMUNICATIONS**

- A. Directors** - Directors Winn expressed her appreciation to the many volunteers who participated in the Santa Run. Director Hartley congratulated the incoming Board officers and thanked Directors Hidahl and Durante for their hard work. Director Hidahl stated that Parker Development will be entering into a public review process as they propose to develop a significant piece of property along El Dorado Hills Boulevard. President Durante thanked Director Hidahl for his service over the last year and congratulated Directors Hidahl and Hartley on their re-election to the Board.
- B. Staff** - Chief Roberts announced that many special events and activities have been planned to commemorate the Department's 50 year service anniversary including the upcoming February Dinner. He stated that the awards ceremony will take place at a later date at Station 85 to include families and friends. He reported that the HR position has been reduced to one day per week. He also stated each of the Strategic Plan Initiative leads will be giving a progress report.

**XII. ADJOURNMENT**

*Director Hartley motioned to adjourn the meeting, seconded by Director Barber and unanimously carried.*

The meeting adjourned at 8:11 p.m.

Approved:

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Connie Bair, Board Secretary

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Gregory Durante, President

# EL DORADO HILLS COUNTY WATER DISTRICT

## SIX HUNDRED NINETY FIRST MEETING OF THE BOARD OF DIRECTORS

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(A Special Board Meeting and Public Information Meeting)

Thursday, February 7, 2013

7:00 p.m.

Station 84, 2180 Francisco Blvd., El Dorado Hills, CA 95762

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Durante called the meeting to order at 6:00 p.m. and Chief O’Camb led the Pledge of Allegiance. Directors in attendance: Directors Barber, Hartley, Durante, Hidahl and Winn. Staff in Attendance: Deputy Chief O’Camb and Chief Financial Officer Bair. Counsel Cook was also in attendance.

President Durante announced that the purpose of the meeting was to present to the public the proposed architectural plans for the construction of a new Station 84 and to receive public comment. He noted that nothing had been finalized and that no decisions were being made at this meeting. President Durante also recognized Richard Ross, citizen, who had prepared his comments in writing and stated they would be available to the public.

### II. PRESENTATION BY CHIEF O’CAMB

Chief O’Camb led the presentation for the public regarding Station 84 which included the history, research of issues, gender privacy issues, structural issues and volunteer firefighters. He also discussed the build vs. rebuild considerations and emphasized that the District’s goal was to build for 30 to 50 year projections. He advised the public that the money to build the station was in the bank. He also mentioned that temporary facilities had been identified on the corner of Francisco and Green Valley Road.

After Chief O’Camb’s presentation, the public was given an opportunity to ask questions and comment:

- Mike Roberts, reporter from the Village Life, asked what the cost was for the temporary facilities for the firefighters.
- Ron Mikulaco, El Dorado County Board of Supervisor, questioned why the Board didn’t build on the vacant lot on the corner of Green Valley and Francisco and inquired as to how long the staff would be out of the station during the project. He also wanted to know who owns the property that the District must cross to gain access into their station.
- Steve Perry, a representative of the Tea Party, stated that the District should consider the feasibility of building out the north wing by adding a second floor at the time of construction. He also expressed the need for medics to be close by in order to respond to the emergency needs of the area’s elderly.

- Richard Ross, an El Dorado Hills resident, stated that it appears that the construction is impacted by personnel policies. He also stated that he agreed that there needs to be a new station but had concern over the square footage and amenities; he proposed that the money stay in the bank.
- Lenny Pafone, a firefighter from Crescent Hills, stated that it was a great plan and had experience with fire station remodels and rebuilds.
- Mike Gygax, an employee and resident, stated that the station was a community station and he would like to see it stay that way. He also mentioned that it was in a good location for emergency response.

Chief O’Camb stated that the presentation would be available on the website for anyone interested. Chief Financial Officer Bair was asked to clarify the financing of the station; she stated that the Development Fees would pay 50% of the cost and other reserves would pay the other 50%. The District would borrow from the General Reserve to pay back the portion of Development Fees that is still being collected.

## **XII. ADJOURNMENT**

Director Durante thanked the Board, staff and the public for their input and comments at this workshop.

The meeting adjourned at 8:44 p.m.

Approved:

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Greg Durante, President

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Connie Bair, Board Secretary

# El Dorado Hills Fire Department Revenue and Expense Summary January 2013

	Final Budget Fiscal Year 2012-2013	Actual Revenue Collected January 2013	Actual Revenue Collected YTD January 31 2013	Unrealized Revenues <b>More Revenue than Expected</b>	% of Revenue Collected
<b>Revenue</b>					
<b>3240 · Tax Revenue</b>					
3260 · Secured Tax Revenue	11,499,342		5,872,103.49	5,627,238.51	51.07%
3270 · Unsecured Tax Revenue	255,468		235,769.81	19,698.19	92.29%
3280 · Homeowners Tax Revenue	134,072		67,280.00	66,792.00	50.18%
3320 · Supplemental Tax Revenue	15,000		<b>(16,221.26)</b>	31,221.26	-108.14%
3330 · Sacramento County Revenue	10,000			10,000.00	0.00%
<b>Total 3240 · Tax Revenue</b>	<b>11,913,882</b>	* See Note	<b>6,158,932.04</b>	<b>5,754,949.96</b>	<b>51.70%</b>
<b>3510 · Misc. Operating Revenue</b>					
3511 · Contributions/Prev Fees	20,000	85.00	16,466.12	3,533.88	82.33%
3512 · JPA Revenue	1,078,454	251,876.25	501,289.55	577,164.45	46.48%
3513 · Rental Income (Cell site)	20,000	1,808.51	12,659.57	7,340.43	63.30%
3514 · Grant Revenue	0	0.00		0.00	0.00%
3515 · OES/Mutual Aid Reimbursement	250,000	60,849.94	139,509.49	110,490.51	55.80%
3520 · Interest Earned	100,000	13,055.69	30,545.84	69,454.16	30.55%
3510 · Misc. Operating Revenue - Other	195,000	586.74	49,615.99	145,384.01	25.44%
<b>Total 3510 · Misc. Operating Revenue</b>	<b>1,663,454</b>	<b>328,262.13</b>	<b>750,086.56</b>	<b>913,367.44</b>	<b>45.09%</b>
<b>3550 · Development Fee</b>					
3560 · Development Fee Revenue	300,000		408,073.19	<b>(108,073.19)</b>	136.02%
3561 · Development Fee Interest	0		686.20	<b>(686.20)</b>	100.00%
<b>Total 3550 · Development Fee</b>	<b>300,000</b>	* See Note	<b>408,759.39</b>	<b>(108,759.39)</b>	<b>136.25%</b>
<b>Total Revenue</b>	<b>13,877,336</b>		<b>7,317,777.99</b>	<b>6,559,558.01</b>	
<b>- Transfers (Board Authorized)</b>					
Transfer from Capital Reserve Fund	1,522,109		0.00	1,522,109.00	0.00%
Transfer from General Reserve Fund	659,573		659,573.00	0.00	100.00%
<b>Total Transfers</b>	<b>2,181,682</b>		<b>659,573.00</b>	<b>1,522,109.00</b>	<b>30.23%</b>
<b>Total Revenue and Transfers</b>	<b>16,059,018</b>	<b>328,262.13</b>	<b>7,977,350.99</b>	<b>8,081,667.01</b>	<b>49.68%</b>

Notes: Tax Revenue for current month is not available.

Tax Revenue collected/received in January and April. (Property Tax Admin Fee of \$308,533 taken from Secured Property Tax.)

# El Dorado Hills Fire Department Revenue and Expense Summary January 2013

	Final Budget Fiscal Year 2012-2013	Actual Expended January 2013	Actual Expended YTD January 31 2013	Remaining Balance Available	% of Budget Expended
<b>Expense</b>					
<b>6000 · Salaries &amp; Wages</b>					
6001 · Salaries & Wages, Fire	5,053,313	379,566.92	2,923,816.15	2,129,496.85	57.86%
6011 · Education Pay	384,500	29,226.90	225,297.91	159,202.09	58.60%
6016 · Salaries & Wages, Clerical/Misc	405,668	26,389.32	231,579.71	174,088.29	57.09%
6017 · Volunteer Pay	75,000	0.00	0.00	75,000.00	0.00%
6018 · Director Pay	14,800	0.00	5,200.00	9,600.00	35.14%
<b>6019 · Overtime</b>					
6019.1 · Overtime, Operational	1,065,000	78,480.54	628,268.19	436,731.81	58.99%
6019.2 · Overtime, Outside Aid	250,000	0.00	169,209.39	80,790.61	67.68%
6019.3 · Overtime, JPA	120,000	7,589.00	71,844.50	48,155.50	59.87%
<b>Total 6019 · Overtime</b>	<b>1,435,000</b>	<b>86,069.54</b>	<b>869,322.08</b>	<b>565,677.92</b>	<b>60.58%</b>
<b>6020 · P.E.R.S. Retirement</b>					
6031 · Life Insurance	5,458	387.60	2,948.80	2,509.20	54.03%
6032 · P.E.R.S. Health Benefits	1,008,947	84,161.66	559,186.13	449,760.87	55.42%
6033 · Disability Insurance	12,168	936.00	6,844.50	5,323.50	56.25%
6034 · Health Cost of Retirees	787,900	26,913.16	661,980.93	125,919.07	84.02%
6040 · Dental/Vision Expense	139,960	5,662.00	69,824.00	70,136.00	49.89%
6050 · Unemployment Insurance	16,933	12,814.44	13,858.27	3,074.73	81.84%
6060 · Vacation & Sick Expense Reserve	125,000	82,865.96	121,818.60	3,181.40	97.46%
6070 · Medicare	107,538	8,943.48	61,979.71	45,558.29	57.64%
<b>Total 6000 · Salaries &amp; Wages</b>	<b>11,625,291</b>	<b>895,016.85</b>	<b>6,910,470.19</b>	<b>4,714,820.81</b>	<b>59.44%</b>
<b>6100 · Clothing &amp; Personal Supplies</b>					
6100 · Clothing & Personal Supplies	88,400	12,382.00	30,812.29	57,587.71	34.86%
<b>6110 · Communications</b>					
6111 · Business Phones	61,200	4,132.48	25,567.89	35,632.11	41.78%
6112 · Dispatch Services	16,200	0.00	4,107.32	12,092.68	25.35%
<b>Total 6110 · Communications</b>	<b>77,400</b>	<b>4,132.48</b>	<b>29,675.21</b>	<b>47,724.79</b>	<b>38.34%</b>

Revenue and Expenditures should be 58%

Date prepared: 2/14/2013

## El Dorado Hills Fire Department Revenue and Expense Summary January 2013

	Final Budget Fiscal Year 2012-2013	Actual Expended January 2013	Actual Expended YTD January 31 2013	Remaining Balance Available	% of Budget Expended
<b>6120 · Housekeeping</b>	24,360	1,981.95	7,688.91	16,671.09	31.56%
<b>6130 · Insurance</b>					
<b>6131 · General Insurance (Annual)</b>	51,000	0.00	46,332.00	4,668.00	90.85%
<b>6132 · Workers Compensation</b>	414,829	76,802.40	262,573.45	152,255.55	63.30%
<b>Total 6130 · Insurance</b>	<u>465,829</u>	<u>76,802.40</u>	<u>308,905.45</u>	<u>156,923.55</u>	<u>66.31%</u>
<b>6140 · Maintenance of Equipment</b>					
<b>6141 · Tires</b>	14,000	0.00	2,237.03	11,762.97	15.98%
<b>6142 · Parts &amp; Supplies</b>	10,000	383.21	4,707.14	5,292.86	47.07%
<b>6143 · Outside Work</b>	100,500	13,080.81	65,116.91	35,383.09	64.79%
<b>6144 · Equipment Maintenance</b>	123,230	457.50	22,400.15	100,829.85	18.18%
<b>6145 · Radio Maintenance</b>	5,000	38.41	2,012.01	2,987.99	40.24%
<b>Total 6140 · Maintenance of Equipment</b>	<u>252,730</u>	<u>13,959.93</u>	<u>96,473.24</u>	<u>156,256.76</u>	<u>38.17%</u>
<b>6150 · Maintenance, Structures &amp; Ground</b>	35,800	1,691.98	22,128.73	13,671.27	61.81%
<b>6160 · Medical Supplies</b>					
<b>6161 · Medical Supplies</b>	1,000	301.64	818.35	181.65	81.84%
<b>Total 6160 · Medical Supplies</b>	<u>1,000</u>	<u>301.64</u>	<u>818.35</u>	<u>181.65</u>	<u>81.84%</u>
<b>6170 · Dues and Subscriptions</b>	7,255	190.00	5,456.46	1,798.54	75.21%
<b>6180 · Miscellaneous</b>					
<b>6181 · Miscellaneous</b>	6,000	332.48	1,883.17	4,116.83	31.39%
<b>6182 · Honor Guard</b>	3,000	0.00	990.50	2,009.50	33.02%
<b>6183 · Explorer Program</b>	1,000	0.00	0.00	1,000.00	0.00%
<b>6183 · Pipes and Drums</b>	3,000	0.00	2,258.06	741.94	75.27%
<b>Total 6180 · Miscellaneous</b>	<u>13,000</u>	<u>332.48</u>	<u>5,131.73</u>	<u>7,868.27</u>	<u>39.48%</u>
<b>6190 · Office Supplies</b>	21,800	2,135.15	7,671.09	14,128.91	35.19%

Revenue and Expenditures should be 58%

Date prepared: 2/14/2013

# El Dorado Hills Fire Department Revenue and Expense Summary January 2013

	Final Budget Fiscal Year 2012-2013	Actual Expended January 2013	Actual Expended YTD January 31 2013	Remaining Balance Available	% of Budget Expended
<b>6200 · Professional Services</b>					
6201 · Audit	10,500	9,750.00	9,750.00	750.00	92.86%
6202 · Legal	120,000	5,857.28	59,303.60	60,696.40	49.42%
6203 · Notices	3,500	30.60	146.20	3,353.80	4.18%
6204 · Misc.	256,500	10,055.41	123,053.29	133,446.71	47.97%
6205 · Elections/Tax Administration	20,000	0.00	13,850.89	6,149.11	69.25%
<b>Total 6200 · Professional Services</b>	<b>410,500</b>	<b>25,693.29</b>	<b>206,103.98</b>	<b>204,396.02</b>	<b>50.21%</b>
<b>6220 · Rents and Leases - Buildings</b>	22,500	0.00	0.00	22,500.00	0.00%
<b>6230 · Small Tools and Supplies</b>	41,200	271.79	13,106.96	28,093.04	31.81%
<b>6240 · Special Expenses</b>					
6241 · Training	57,750	1,048.90	18,387.35	39,362.65	31.84%
6242 · Fire Prevention	16,300	(831.87)	11,751.94	4,548.06	72.10%
6243 · Licenses	1,000	0.00	158.00	842.00	15.80%
6244 · Directors' Training & Travel	3,000	0.00	0.00	3,000.00	0.00%
<b>Total 6240 · Special Expenses</b>	<b>78,050</b>	<b>217.03</b>	<b>30,297.29</b>	<b>47,752.71</b>	<b>38.82%</b>
<b>6250 · Transportation and Travel</b>					
6251 · Fuel and Oil	75,000	5,768.70	36,073.02	38,926.98	48.10%
6252 · Travel	18,000	37.03	1,306.96	16,693.04	7.26%
6253 · Meals & Refreshments	22,000	473.52	5,191.63	16,808.37	23.60%
<b>Total 6250 · Transportation and Travel</b>	<b>115,000</b>	<b>6,279.25</b>	<b>42,571.61</b>	<b>72,428.39</b>	<b>37.02%</b>
<b>6260 · Utilities</b>					
6261 · Electricity	60,000	3,569.30	31,088.34	28,911.66	51.81%
6262 · Natural Gas/Propane	27,000	2,080.80	3,986.74	23,013.26	14.77%
6263 · Water/Sewer	11,000	0.00	6,871.31	4,128.69	62.47%
<b>Total 6260 · Utilities</b>	<b>98,000</b>	<b>5,650.10</b>	<b>41,946.39</b>	<b>56,053.61</b>	<b>42.80%</b>
<b>6720 · Fixed Assets</b>	2,021,330	20,585.35	40,100.32	1,981,229.68	1.98%
<b>6560 · Payroll Expense - PERS Side Fund</b>	659,573	659,573.00	659,573.00	0.00	100.00%
<b>6999 · Contingencies</b>	0	0.00	0.00	0.00	0.00%
<b>Total Budget and Expenses</b>	<b>16,059,018</b>	<b>1,727,196.67</b>	<b>8,458,931.20</b>	<b>7,600,086.80</b>	<b>52.67%</b>
<b>Net Revenue/Expenses Over/Short +/-</b>	<b>0</b>		<b>(481,580.21)</b>		

El Dorado Hills Fire Department

2/14/2013 8:34 AM

Register: 1000 · Bank of America  
 From 01/01/2013 through 01/31/2013  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/02/2013		Transfer from County	1071 · General Fund B...	Deposit		X	6,000,000.00	6,299,249.07
01/02/2013		Transfer to LAIF	1074 · Local Agency I...	Confirm #1383...	6,000,000.00	X		299,249.07
01/02/2013	EFT	P.E.R.S. Health	-split-	Health Benefits...	111,074.82	X		188,174.25
01/02/2013	15926	Managed Health Net...	6200 · Professional Ser...		751.40	X		187,422.85
01/02/2013	15927	CA Assoc. of Profess...	6000 · Salaries & Wag...		936.00	X		186,486.85
01/03/2013	EFT	ADP (FSA)	2031 · FSA-Dependent...		42.80	X		186,444.05
01/04/2013	EFT	ADP	6200 · Professional Ser...		254.10	X		186,189.95
01/08/2013		Transfer from LAIF	1074 · Local Agency I...	Confirm #1383...		X	500,000.00	686,189.95
01/08/2013	EFT	U.S. Bank	-split-		5,231.67	X		680,958.28
01/10/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		117.99	X		680,840.29
01/10/2013	15928	California State Disb...	-split-	For 1-10-13 Pa...	678.46	X		680,161.83
01/10/2013	15929	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,651.76	X		678,510.07
01/10/2013	15930	El Dorado Hills Firef...	2029 · Other Payable		385.00			678,125.07
01/10/2013	15931	Standard Insurance Co.	6000 · Salaries & Wag...	Life Insurance	387.60	X		677,737.47
01/10/2013	15932	Dwight Piper	6000 · Salaries & Wag...		150.00	X		677,587.47
01/10/2013	15933	Dennis Planje	6000 · Salaries & Wag...		150.00			677,437.47
01/10/2013	15934	Frederick Russell	6000 · Salaries & Wag...		150.00	X		677,287.47
01/10/2013	15935	Angelica Silveira	6000 · Salaries & Wag...		150.00	X		677,137.47
01/10/2013	15936	A-CHECK	6200 · Professional Ser...		206.00	X		676,931.47
01/10/2013	15937	APPTIX Inc.	6200 · Professional Ser...		1,055.35	X		675,876.12
01/10/2013	15938	Aramark	6100 · Clothing & Pers...	Rags	132.00	X		675,744.12
01/10/2013	15939	AT&T (CALNET 2)	-split-		589.75	X		675,154.37
01/10/2013	15940	Big O Tires	6140 · Maintenance of ...		154.39	X		674,999.98
01/10/2013	15941	Bugman Pest Control	-split-		285.00	X		674,714.98
01/10/2013	15942	Burkett's	-split-		139.97	X		674,575.01
01/10/2013	15943	Cambridge Hardware	6150 · Maintenance,Str...		93.29	X		674,481.72
01/10/2013	15944	Carbon Copy, Inc	-split-		112.98	X		674,368.74
01/10/2013	15945	Costco	1110 · Accounts Recei...		823.04	X		673,545.70
01/10/2013	15946	Doug Veerkamp	-split-		2,711.24	X		670,834.46
01/10/2013	15947	El Dorado Disposal S...	-split-	Garbage	706.60	X		670,127.86
01/10/2013	15948	El Dorado Hills Rota...	6170 · Dues and Subsc...		75.00			670,052.86
01/10/2013	15949	FORTIS Telecom	6110 · Communication...		747.00	X		669,305.86
01/10/2013	15950	Gilly's Super Signs	1110 · Accounts Recei...		615.53	X		668,690.33
01/10/2013	15951	Harrold Ford Inc.	6140 · Maintenance of ...		1,181.29	X		667,509.04
01/10/2013	15952	InterState Oil Compa...	-split-		3,903.26	X		663,605.78
01/10/2013	15953	Motorola Solutions Inc	-split-		5,321.01	X		658,284.77
01/10/2013	15954	National Garage Doo...	6150 · Maintenance,Str...		240.00	X		658,044.77
01/10/2013	15955	P. G. & E.	-split-	Sta 84, 85, 86, 87	5,650.10	X		652,394.67
01/10/2013	15956	Project Leadership A...	6200 · Professional Ser...		5,440.00	X		646,954.67
01/10/2013	15957	Raleys	6250 · Transportation a...		51.00	X		646,903.67

El Dorado Hills Fire Department

2/14/2013 8:34 AM

Register: 1000 · Bank of America  
 From 01/01/2013 through 01/31/2013  
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/10/2013	15958	Reibes Auto Parts	-split-		122.32	X		646,781.35
01/10/2013	15959	UPS Store	6140 · Maintenance of ...		38.41	X		646,742.94
01/10/2013	15960	Verizon Wireless	-split-		706.21	X		646,036.73
01/10/2013	15961	Websoft Developers, ...	6200 · Professional Ser...		74.85	X		645,961.88
01/10/2013	15962	Verizon Wireless - 1	-split-		1,654.67	X		644,307.21
01/10/2013	PR13-1-1	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	96,770.52	X		547,536.69
01/10/2013	PR13-1-1	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	180,087.60	X		367,449.09
01/10/2013	PR13-1-1	Payroll - Checks	2021 · Federal Tax Wit...	Ballenger - Pay...	30,396.48	X		337,052.61
01/10/2013	PR13-1-1	Payroll - Checks	2021 · Federal Tax Wit...	Roberts K - Pa...	928.54	X		336,124.07
01/11/2013	EFT	P.E.R.S. ING	-split-	PR13-1-1 Conf...	8,801.15	X		327,322.92
01/11/2013	EFT	Nationwide Retireme...	2023 · Accrued Retire...	PR13-1-1	33,120.14	X		294,202.78
01/14/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		90.00	X		294,112.78
01/15/2013	EFT	Bank Charges	6190 · Office Supplies	Bank Charges	133.52	X		293,979.26
01/15/2013	EFT	P.E.R.S. Retirement	-split-	PR-13-1-1 ...	80,897.50	X		213,081.76
01/15/2013	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	PR-13-1-1 Con...	3,569.16	X		209,512.60
01/16/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		284.20	X		209,228.40
01/17/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		50.00	X		209,178.40
01/18/2013	EFT	Employment Develo...	2029 · Other Payable	Conf#0-444-45...	933.73	X		208,244.67
01/18/2013	EFT	ADP	6200 · Professional Ser...		253.95	X		207,990.72
01/20/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		40.46	X		207,950.26
01/22/2013	EFT	ADP (FSA)	2031 · FSA-Dependent...		210.00	X		207,740.26
01/23/2013		Transfer from LAIF	1074 · Local Agency I...	Confirm #1387...		X	1,000,000.00	1,207,740.26
01/23/2013	15963	CalPERS	6560 · Payroll Exps- P...		659,573.00	X		548,167.26
01/24/2013		Deposit	-split-	Deposit		X	68,873.38	617,040.64
01/24/2013		Deposit	-split-	Deposit		X	1,855.48	618,896.12
01/24/2013	EFT	P.E.R.S. ING	-split-	PR13-1-2 Conf...	8,801.15	X		610,094.97
01/24/2013	15964	California State Disb...	-split-	For 1-24-13 Pa...	666.92	X		609,428.05
01/24/2013	15965	Chase Bank	2029 · Other Payable	Pipes & Drums	500.00	X		608,928.05
01/24/2013	15966	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,651.76	X		607,276.29
01/24/2013	15967	All Clean Commerci...	6150 · Maintenance,Str...		688.00			606,588.29
01/24/2013	15968	All Star Printing	-split-		1,314.26	X		605,274.03
01/24/2013	15969	Apple	6720 · Fixed Assets		11,800.13	X		593,473.90
01/24/2013	15970	APPTIX Inc.	6200 · Professional Ser...		1,055.35	X		592,418.55
01/24/2013	15971	A T & T Wireless	6110 · Communication...	Cell Phones	312.42	X		592,106.13
01/24/2013	15972	Best Best & Krieger	6200 · Professional Ser...		5,857.28	X		586,248.85
01/24/2013	15973	Cartridge World	6190 · Office Supplies		146.16	X		586,102.69
01/24/2013	15974	Comcast	6110 · Communication...		122.43	X		585,980.26
01/24/2013	15975	Cundiff and Associates	6200 · Professional Ser...		675.00	X		585,305.26
01/24/2013	15976	El Dorado County Fi...	6170 · Dues and Subsc...		50.00			585,255.26
01/24/2013	15977	Harrold Ford Inc.	-split-		9,113.28	X		576,141.98

El Dorado Hills Fire Department

2/14/2013 8:34 AM

Register: 1000 · Bank of America  
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 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
01/24/2013	15978	InterState Oil Compa...	6250 · Transportation a...		1,438.66	X		574,703.32
01/24/2013	15979	Mountain Democrat	6200 · Professional Ser...		30.60	X		574,672.72
01/24/2013	15980	Premier Wireless Sol...	6720 · Fixed Assets		3,445.95	X		571,226.77
01/24/2013	15981	Robert W. Johnson C...	6200 · Professional Ser...		9,750.00	X		561,476.77
01/24/2013	15982	Sam's Club	-split-		549.76	X		560,927.01
01/24/2013	15983	State Board of Equali...	6250 · Transportation a...		363.50	X		560,563.51
01/24/2013	15984	State Compensation ...	-split-	Workers Comp	76,802.40	X		483,761.11
01/24/2013	15985	Trace Analytics, Inc.	6140 · Maintenance of ...		75.00	X		483,686.11
01/24/2013	PR13-1-2	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	60,507.14	X		423,178.97
01/24/2013	PR13-1-2	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	187,133.22	X		236,045.75
01/24/2013	PR13-1-2	Payroll - Checks	2021 · Federal Tax Wit...	Roberts K - Pa...	1,660.73	X		234,385.02
01/25/2013	EFT	ADP (FSA Service C...	6200 · Professional Ser...		83.50	X		234,301.52
01/25/2013	EFT	P.E.R.S. Retirement	-split-	PR-12-13-1-...	83,940.28	X		150,361.24
01/25/2013	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	PR-13-1-2 Con...	3,569.16	X		146,792.08
01/25/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		2,500.00	X		144,292.08
01/28/2013	EFT	Nationwide Retireme...	2023 · Accrued Retire...	PR13-1-2	10,120.14	X		134,171.94
01/31/2013	EFT	Business Card	6190 · Office Supplies	Auth Rep	11.97	X		134,159.97
01/31/2013	EFT	ADP (FSA)	2032 · FSA-Medical C...		353.90			133,806.07



# EL DORADO HILLS FIRE DEPARTMENT

## MONTHLY ACTIVITY REPORT

January 2013



*"Your Safety,  
Our Commitment"*

### ALARM STATISTICS

209	Calls for the Month 2013
200	Calls for the Month 2011
209	Total "2013 Year to Date"
200	Total "2012 Year to Date"
89.16%	Medic Unit Response, 10 Minute (before exception reports)
90.15%	Medic Unit Response, 11 Minutes

\*54 consecutive months in compliance.



# EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,  
Our Commitment"*

## Monthly Response Time Statistics

<u>Jan- 2013</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>	<u>July-2012</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>
Station 84	88%	92%	92%	05:36	Station 84	77%	77%	77%	05:40
Station 85	72%	88%	94%	05:46	Station 85	76%	92%	100%	05:04
Station 86	78%	89%	100%	06:11	Station 86	60%	80%	93%	06:53
Station 87	65%	94%	100%	05:35	Station 87	93%	100%	100%	05:10
<u>Feb-2012</u>					<u>Aug-2012</u>				
Station 84	83%	90%	98%		Station 84	86%	95%	95%	04:43
Station 85	70%	93%	100%		Station 85	94%	100%	100%	04:43
Station 86	70%	90%	95%		Station 86	80%	93%	93%	06:07
Station 87	73%	80%	100%		Station 87	73%	93%	100%	05:33
<u>Mar-2012</u>					<u>Sept-2012</u>				
Station 84	93%	93%	93%		Station 84	88%	92%	96%	04:34
Station 85	63%	76%	92%		Station 85	90%	97%	100%	04:27
Station 86	60%	85%	95%		Station 86	63%	100%	100%	06:45
Station 87	71%	86%	96%		Station 87	76%	100%	100%	05:35
<u>April-2012</u>					<u>Oct-2012</u>				
Station 84	87%	90%	97%		Station 84	81%	85%	96%	04:34
Station 85	77%	94%	97%		Station 85	96%	96%	100%	04:14
Station 86	71%	82%	94%		Station 86	45%	91%	91%	06:43
Station 87	73%	86%	95%		Station 87	85%	100%	100%	04:53
<u>May-2012</u>					<u>Nov-2012</u>				
Station 84	86%	93%	97%		Station 84	92%	96%	96%	04:48
Station 85	70%	85%	94%		Station 85	90%	95%	95%	05:05
Station 86	64%	86%	86%		Station 86	67%	100%	100%	05:57
Station 87	79%	93%	100%		Station 87	69%	81%	94%	05:64
<u>June-2012</u>					<u>Dec-2012</u>				
Station 84	77%	83%	94%		Station 84	87%	87%	90%	05:28
Station 85	66%	88%	94%		Station 85	87%	91%	96%	05:21
Station 86	63%	75%	88%		Station 86	58%	83%	92%	06:45
Station 87	85%	92%	92%		Station 87	66%	87%	87%	05:44

**Note:** The target of a 6 minute response time to 90% of code 3 emergency calls (a lights and sirens, 911 emergency) was adopted by past administrations and Board of Directors based on NFPA 1710 guidelines. The NFPA 1710 sets these guidelines based on statistics that both fires and critical medical emergencies have the best outcome if contact is made within this time frame. Fire stations were strategically located throughout the District with this target in mind. It is important to note that there are several factors that can affect the 6 minute response target such as having to put on safety gear, responding to calls during the night or not being in quarters at the time of the call.



# EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,  
Our Commitment"*

## Latrobe Response by Month

<u>January-2013</u>	<b>Total-2</b> 1-Medical Aid 1-Vehicle Fire	<u>July-2012</u>	<b>8</b>
<u>February- 2012</u>	<b>1</b>	<u>August-2012</u>	<b>3</b>
<u>March- 2012</u>	<b>1</b>	<u>September-2012</u>	<b>2</b>
<u>April- 2012</u>	<b>3</b>	<u>October-2012</u>	<b>3</b>
<u>May- 2012</u>	<b>4</b>	<u>November-2012</u>	<b>2</b>
<u>June- 2012</u>	<b>5</b>	<u>December- 2012</u>	<b>2</b>

- Contract with Latrobe Fire Department to provide service to all code 3 emergency calls 24/7 started March, 2012

# EL DORADO LAFCO

## LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667  
Phone: (530) 295-2707 • Fax: (530) 295-1208  
lafco@edlafco.us • www.edlafco.us

### MEMO

DATE: February 5, 2013

TO: Special District Selection Committee

FROM: José C. Henríquez, Executive Officer

SUBJECT: ***Instant Runoff Election of Regular Special District Representative to El Dorado LAFCO***

#### Special District Representative

Thank you for your submitting nominations for the Special District Representatives election.

In order to be selected as a LAFCO Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. If none of the candidates receive the necessary majority of votes, LAFCO will conduct an "instant runoff election" in the interest of avoiding the additional costs of a runoff election. An informational explanation describing this election process is included for your convenience.

Also enclosed with this memo you will find a ballot and a copy of each candidate's Statement of Qualifications received as of the date of this memo.

Please note that if Shiva Frentzen (currently Alternate District Member) receives the majority of votes in this election, she will serve as the regular member for a new four-year term, from May 2013 through May 2017. The runner up (recipient of the second most amounts of votes) will serve the remainder of the alternate member's term, which runs May 2011 through May 2015.

Please take the opportunity to fill out the ballot, ranking each nominee in the order of preference using "1" for your first preference, "2" for second, and so on. It is okay to vote for only one person; however, ranking additional candidates will not help defeat your first-choice candidate. Please do not mark the same number beside more than one candidate and do not skip numbers.

S:\Elections\2012\_13 Special District Election\2013 Election Runoff Memo.doc

#### COMMISSIONERS

Public Member: Don Mette • Alternate Public Member: Niles J. Fleege  
City Members: Hal Cole, Carol A. Patton • Alternate City Member: Wendy Mattson  
County Members: Ron Briggs, Ron "Mik" Mikulaco • Alternate County Member: Brian Veerkamp  
Special District Members: Ken Humphreys, Vacant • Alternate Special District Member: Shiva Frentzen

#### STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst  
Denise Tebaldi, Interim Commission Clerk • Andrew Morris, Commission Counsel

The nominees, in alphabetical order, are:

- 1) **Alan Day**, El Dorado Irrigation District
- 2) **Richard Englefield**, Grizzly Flats CSD
- 3) **Shiva Frentzen**, Cameron Park Community Services District
- 4) **Barbara Winn**, El Dorado Hills County Water District (EDH Fire Department)

*Election Deadline*

The voting period will be 53 days from February 5, 2013; all votes are due in writing on or before **5:00 pm** on **March 29, 2013**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the Board President, or Chair, or the presiding officer of the board meeting in which you made your selection sign the returned ballot.

Thank you for your time and please feel free to contact me or any member of my staff at (530) 295-2707, if you have any questions.

# EL DORADO LAFCO

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## LOCAL AGENCY FORMATION COMMISSION

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## INSTANT RUNOFF ELECTION PROCESS

### **Introduction**

The following procedure implements the instant runoff voting method for determining the winner in a fictional "Central Division Director" election. A process, similar to the one explained below, will be utilized in determining the LAFCO Special District representative(s).

### **Ballot Specifications and Directions to Voters**

A voting ballot shall allow a voter to rank candidates for the Central Division Director in order of choice. All candidates are listed on the ballot with one additional slot for a write-in candidate. The voter may include no more than one write-in candidate among his/her ranked choices. Directions provided to voters shall conform substantially to the following specifications:

Vote for candidates by indicating your first-choice candidate, your second-choice candidate and so on. Indicate your first choice by marking the number "1" beside a candidate's name, your second choice by marking the number "2" by that candidate's name, your third choice by marking the number "3," and so on, for as many choices as you wish. You are free to rank only one candidate, but ranking additional candidates cannot help defeat your first-choice candidate. Do not mark the same number beside more than one candidate. Do not skip numbers.

### **Ballot Counting**

The ballots cast shall be tabulated and the result declared by the Central Division Election Coordinator after review by the Central Division Election Review Committee using the following procedure:

- The first choice marked on each ballot shall be counted. If any candidate receives a majority of the first choices, that candidate shall be declared elected.
- If no candidate receives a majority of first choices, the candidate who received the fewest first choices shall be eliminated and each vote cast for that candidate shall be transferred to the next-ranked candidate on that voter's ballot. If, after this transfer of votes, any candidate has a majority of the votes from the continuing ballots, that candidate shall be declared elected.
- If no candidate receives a majority of votes from the continuing ballots after a candidate has been eliminated and his/her votes have been transferred to the next-ranked candidate, the continuing candidate with the fewest votes from the continuing ballots shall be eliminated. All votes cast for that candidate shall be

S:\Elections\2012\_13 Special District Election\2013 Instant Runoff Election Process Explained.docx

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City Members: Hal Cole, Carol A. Patton • Alternate City Member: Wendy Mattson

County Members: Ron Briggs, Ron "Mik" Mikulaco • Alternate County Member: Brian Veerkamp

Special District Members: Ken Humphreys, Vacant • Alternate Special District Member: Shiva Frentzen

#### STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst

Denise Tebaldi, Interim Commission Clerk • Andrew Morris, Commission Counsel

transferred to the next-ranked continuing candidate on each voter's ballot. This process of eliminating candidates and transferring their votes to the next-ranked continuing candidates shall be repeated until a candidate receives a majority of the votes from the continuing ballots. This candidate shall be declared elected.

**Example:**

Three candidates: Smith, Jones and Marks

60 voting cards are submitted:

- Smith is ranked 1 by 25 voters
- Jones is ranked 1 by 20 voters
- Marks is ranked 1 by 15 voters

In the first round no one receives a majority, 31 votes

Thus, Marks is eliminated and those cards that had Marks ranked 1 is reviewed for their second choice.

- Smith is ranked 2 on 10 of the of the 15 cards
- Jones is ranked 2 on 3 of the 15 cards.

Thus, Smith wins with 35 votes and Jones is second with 23 votes.

Note: Only 13 votes were counted in round two because two of the Marks cards only had first choices.

# EL DORADO LAFCO

## LOCAL AGENCY FORMATION COMMISSION

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lafco@edlafco.us • www.edlafco.us

**Mail to: LAFCO  
550 Main Street, Suite E  
Placerville, CA 95667**

## **ELECTION BALLOT**

### **Special District Representative to LAFCO Regular Seat**

**The election ends on March 29, 2013 at 5:00 p.m. or until a quorum of  
Special District ballots is received, whichever occurs later.**

*Rank the nominees in preferential order, "1" being the first preference, "2" being the second, and so on.*

Alan Day, El Dorado Irrigation District	1	2	3	4
Richard Englefield, Grizzly Flats Community Services District	1	2	3	4
Shiva Frentzen, Cameron Park Community Services District	1	2	3	4
Barbara Winn, El Dorado Hills County Water District	1	2	3	4

**SIGNATURE OF PRESIDING OFFICER (Original Signature Required):**

\_\_\_\_\_

**PRINTED NAME OF PRESIDING OFFICER (Required):**

\_\_\_\_\_

**AGENDA ATTACHED (Optional):** Yes \_\_\_\_\_ No \_\_\_\_\_

**El Dorado Hills CWD  
1050 Wilson Blvd.  
El Dorado Hills, CA 95762**

## **IMPORTANT**

Please return this ballot with or without a vote.  
If you choose not to vote, write "No Vote" and mail with presiding officer's signature.

#### COMMISSIONERS

Public Member: Don Mette • Alternate Public Member: Niles J. Fleege  
City Members: Hal Cole, Carol A. Patton • Alternate City Member: Wendy Mattson  
County Members: Ron Briggs, Ron "Mik" Mikulaco • Alternate County Member: Brian Veerkamp  
Special District Members: Ken Humphreys, Vacant • Alternate Special District Member: Shiva Frentzen

#### STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst  
Denise Tebaldi, Interim Commission Clerk • Andrew Morris, Commission Counsel

**Alan Day**  
Statement of Qualifications

Alan Day is currently serving as a Board member of the El Dorado Irrigation District (EID), Division 5, beginning his four-year term in December 2011. He also serves as Chairman of EID's Finance, Rates and Charges Standing Committee and Vice Chairman of EID's Legal and Legislative Standing Committee. Additionally, Day serves as a member of the Board of Directors for the El Dorado Water & Power Authority.

Day has been a small business owner and employer for the past 20 years, first owning and operating Daydreams Landscape Design. He currently owns and operates Labybuglawn, a landscape care and irrigation repair business.

Day holds a bachelor of science in business administration from San Jose State University. He also holds a recycled water certification from both Serrano and EID and is certified as a University of California Master Gardener. He maintains professional memberships in California Landscape Contractor's Association and PLANET.

Day, married for 24 years with two children, has been a homeowner and resident of the Sacramento region for the past 23 years; 16 of which he and his family have resided in El Dorado Hills. He has served in the El Dorado Hills Soccer Club for 10 years as coach and board member.





## **Candidate Statement for Local Agency Formation Commission**

Richard L. Englefield, Age: 70

Occupation: Retired after 32 years at California State University, Sacramento as a Manager in the Computing and Computations Dept. 1970 – 2002.

Education: BS in Environmental Sciences, Minor in Business from CSUS, AA degree in Public Service and Forestry from Sierra College, & AA degree in Data Processing from American River College. Two years in the US Army serving in Vietnam with the Fourth Infantry Division from 1967 – 68 with a disabled veteran status.

I have lived in El Dorado County for 20 years and have been an active volunteer in the community for the past 10 years.

I was honored and proud to have been able to serve on the Board of Directors of the El Dorado County Fire Safe Council from 2002 to 2011. I served as the South County Coordinator and helped organize the Grizzly Flats Fire Safe Council, as well as the Logtown Fire Safe Council. I worked to educate the residents, made them aware of the risks of living within a Wildland Urban Interface (WUI) and what they could do to protect their home and property from wildfire.

From 2006 to the present, I have served on the Grizzly Flats Community Services District's Board of Directors. The District has the responsibility of providing treated water for domestic use and fire protection to the community of Grizzly Flats. The District has 607 meter connections within its service area. In 2012 we completed the Water System Improvement Project (WSIP). The project included: (1) installing a liner in the raw water reservoir to eliminate water loss due to seepage, (2) installing six new fire hydrants in the District for additional fire protection, and (3) installing new pipelines (1,934 linear feet of 12" pipe and 1,926 linear feet of 8" pipe) to provide for improved water delivery and system reliability. The total cost of the project was \$1.7 million and was funded with a loan/grant program from the U.S. Department of Agriculture – Rural Development.

In 2011, I was appointed by the U.S. Secretary of Agriculture to serve on the El Dorado County Resource Advisory Committee (RAC). The purpose of this RAC is to recommend funding projects that benefit National Forest System lands in El Dorado County.

I also am serving a two year term on the El Dorado County Water Agency Board. This Agency is a long-term water planning organization that leads, assists, and participates in important projects such as securing water rights for El Dorado County and promoting water conservation.

I believe that I have the qualifications and experience to be an effective LAFCO commissioner. I want the best for El Dorado County and its residents, and believe that by serving on the LAFCO Board I can help further this vision.

# Shiva Frentzen

**Board Member, Cameron Park CSD**

**Special District Alternate Member, LAFCO**



I have been a resident of Cameron Park for 20 years and operated my business in the community for the past 13 years. I have a deep passion towards maintaining and improving the quality of life in El Dorado County. This means fire safety, public safety, park and recreation, youth programs, senior citizens activities and balanced development in our county.

I have served on the Cameron Park Community Services District Board since December 2010 and enjoy my contribution to the district. As President of the Board in 2012, I have brought transparency and fiscal responsibility to our district. I have also served on the Budget & Admin and Fire committees.

I have served as an alternate commissioner on LAFCO since May 2011. During this period, I have served on the Budget Ad Hoc Committee and attended the CALAFCO Conference in Monterey as a voting delegate to represent El Dorado County LAFCO. I also serve on the Ad Hoc Legislative Committee. I am committed to actively participate in LAFCO activities and to be a strong advocate for all special districts in El Dorado County. My extensive involvement in the County gives me a broad perspective on various regional issues that would be critical to the success of all special districts. In this tough economy, I can be a representative with high integrity and sound fiscal discipline. My solid communication skills will ensure that important issues are effectively relayed to all special districts so they can achieve their goals.

I have served on many non-profit and service organization boards to make a difference in our County. As the current President of the El Dorado County Chamber of Commerce and the past President of the Shingle Springs-Cameron Park Chamber of Commerce, I advocate for a healthy business climate and work towards bringing economic viability to agriculture in our County. I have served on the Economic Development Advisory Commission and received the 2007 Community Service award from El Dorado County Chamber of Commerce for demonstrating a strong and ongoing commitment to supporting our County.

As the incoming President of the Cameron Park Rotary Club, I stay involved with youth development and scholarship grants in our community. I also serve as the President of the Snowline Hospice board to ensure a quality end of life experience for people who need it the most.

I hold a Bachelor of Science Degree in accounting and computer science, as well as a Masters in computer science from CSUS. I have been in the Technology field for over 20 years.

Special Districts can be strengthened by considering a qualified candidate and I appreciate your trust in choosing me as your El Dorado County LAFCO Special District Representative.

cc: Board Packet

The email below was sent by an El Dorado Hills resident in appreciation of Captain Brian Bresnahan and his crew.

January 31, 2013

*“You asked me to let you know how my wife was doing after she was taken to the ER. She is doing fine after the doctors cleared the clogged artery and installed the STENT. I want to thank you and your crew for very possibly saving my wife's live. I thank God for having you all serving our neighborhood.”*