

AGENDA
EL DORADO HILLS COUNTY WATER DISTRICT
(FIRE DEPARTMENT)
BOARD OF DIRECTORS
SIX HUNDRED EIGHTY EIGHTH MEETING
Thursday, November 15, 2012
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order and Pledge of Allegiance
- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 687th meeting held October 18, 2012
 - B. Approve Financial Statements for October 2012
End Consent Calendar
- III. Oral Communications
 - A. Presentation and letter of commendation for Joe Oliver from Serrano
 - B. EDH Professional Firefighters
 - C. EDH Firefighters Association
 - D. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- IV. Correspondence
- V. Attorney Items
- VI. Committee Reports
 - A. Administrative Committee (Directors Barber and Hidaahl)
 1. Review and discuss construction plans and alternatives for Station 84 and set Public Workshop (2180 Francisco Boulevard)
 - B. Fire Committee (Directors Durante and Winn)
 1. Review and discuss Capital Improvement and/or Facilities Master Plan
 - C. Ad Hoc Committee Reports
 1. Report from the Regional Operations Committee regarding contract for services with Latrobe Fire Protection District; review memo from LAFCO regarding annexation (Directors Hartley and Barber)
 2. Report from Ad Hoc Committee regarding the League of Fire Districts (Directors Hidaahl and Hartley)
- VII. Operations Report
 - A. Operations Report (Receive and file)
 - B. Review and update regarding Joint Powers Authority
 - C. Review and discuss purchase of 100 Ft. Aerial Ladder/Platform "Quint" and a Wildland Urban Interface Type I Engine.
 - D. Review and approve surplus of a Type III Engine 8561, a 1996 International
- VIII. Fiscal Items

IX. New Business

- A. Review and approve Resolution 2012-16, a Resolution to approve an amendment to contract between the District and CalPERS
- B. Review and approve an Amendment to the Memorandum of Understanding between the El Dorado Hills County Water District and the El Dorado Hills Professional Firefighters regarding the CalPERS benefits for new employees
- C. Review and approve Resolution 2012-17, a resolution authorizing the EPMC for the new Miscellaneous Plan for employees hired after the date of the contract amendment in Item IX-A.
- D. Review and approve letter of support to Jarvis-Gann opposing the SRA Fees and a letter to the CalFire Administrative Board requesting repeal of the SRA Fees

X. Old Business

- A. Review and discuss date for December Board meeting
- B. Review and discuss format for meeting minutes

XI. Oral Communications

- A. Directors
- B. Staff

XII. Adjournment

Note: Action may be taken on any item posted on this agenda.

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This Board meeting is normally recorded.

**SIX HUNDRED EIGHTY SEVENTH MEETING OF THE BOARD OF DIRECTORS
OF THE
EI DORADO HILLS COUNTY WATER DISTRICT**

The six hundred eighty seventh meeting of the Board of Directors of the El Dorado Hills County Water District was held on Thursday, October 18, 2012 at 6:00 p.m. at the regular meeting place of the District, the District Office, 1050 Wilson Blvd., El Dorado Hills, California. Directors Barber, Hartley, Hidahl were present with President Hidahl presiding. (Director Durante attended via teleconference and Director Winn arrived later in the meeting.) Counsel Cook was also in attendance. Chief Roberts, Chief O'Camb and Chief Financial Officer Bair were present.

President Hidahl called the meeting to order at 6:03 p.m. and Recording Secretary, Sandy Sanders, led the Pledge of Allegiance.

Director Barber made a motion to approve the consent calendar, which included minutes of the 686th meeting held September 20, 2012 and the financial statements for September 2012. The motion was seconded by Director Hartley and unanimously carried. (Director Winn was absent.)

Shelly Chu, CalPERS representative, gave a special presentation at the Board's request which included such topics as unfunded liabilities, pension reform, and how investment return affects employer contribution rates. She answered questions from the Board, Staff and members of the public, Richard Ross and Will Eber. She also quoted the rates for the CalPERS plans including the different CalPERS employer and employee rates.

Director Winn arrived at 6:13 p.m. during the CalPERS presentation.

Josh Couch, President of Local 3604, addressed the Board stating that he would be contacting them in the next few weeks to schedule a time to meet.

Jeff Genovese, President of the El Dorado Hills Firefighters Association, recapped the Association's recent activities and announced two upcoming events, the Association meeting on November 27, 2012 and the Santa Run on December 12 – 16, 2012.

Richard Ross, citizen, requested that the September 20, 2012 Board minutes be amended to include the following statement, "Mr. Ross also asked about the temporary housing and consolidating stations at Station 85 during the construction. Chief O'Camb said it was considered but would add three minutes travel time to calls north of Station 84."

Director Hartley made a motion to ratify the inclusion to the minutes as requested by Mr. Ross. The motion was seconded by Director Barber and unanimously carried.

Mr. Ross also stated that he was unable to locate documentation in the Rules and Regulations stating what Union activities employees are allowed to do while being compensated and added that he felt this information would be informative to the public.

Counsel Cook also suggested to Mr. Ross that he notify the President prior to the meeting of any questions he may have regarding items on the consent calendar so that it can be pulled for discussion.

The meeting adjourned to Closed Session at 7:10 p.m. to discuss Attorney Item V.A, Conference with Legal Counsel, Pending Litigation (One Matter) Merino et. al. v. El Dorado Hills County Water District, pursuant to Government Code Section 54956.9.

The meeting reconvened at 7:21 p.m.

President Hidahl reported that during Closed Session, updates were received and no action was taken.

President Hidahl also announced that Director Durante would be dismissing himself from the meeting at 8:00 p.m.

Chief O’Camb stated that the architectural plans for the construction of Station 84 should be complete in the January timeframe; after such time a date for the Public Workshop can be set.

The Fire Committee had nothing to report.

Chief Roberts gave an update on the contract for services with Latrobe Fire Protection District stating that he had sent the Board a copy of the recommended process that Mr. Henriquez, LAFCO Executive Director, had recommended. He said that Chief Cooper has been conducting community meetings with the hope to get good buy in from the Latrobe community. The Board gave Chief Roberts direction to continue to work closely with Chief Cooper and continue to follow the path of gathering information towards possible annexation.

Director Hartley gave an update on the League of Districts stating that he was pleased to see progress in the area of joint purchasing resulting in standardization and cost effectiveness. He added that the three way regional approach continues to be under consideration.

Director Winn reported on the Unfunded Liability Ad Hoc Committee stating that they did not meet but chose to forward questions to be addressed by the CalPERS representative at tonight’s presentation.

Chief Roberts explained that with the recent pension reform and changes to CalPERS, Staff discovered a loophole in the system that requires immediate action in order to have the ability to bring in new employees already in the CalPERS system at the lower, proposed benefit tier. Staff, therefore, recommends the adoption of a resolution of intent with two “second

tier” CalPERS Plans; 3% at 55 for Safety personnel with a three year final compensation and 2% at 55 with a three year final compensation for Miscellaneous personnel. He added that this resolution must be in place prior to January 1, 2013 and would be a cost savings to the District of 3% on the Safety side and 3.3% on the Miscellaneous side. CFO Bair reported that the 3% and the 3.3% were minimum savings and actual savings would be more like 4% and 6% when all calculations are taken into account. She stated that CalPERS only takes into account the normal cost savings. Chief Roberts also stated that this recommendation will need to go before the Associated Firefighters for approval of an amendment to the MOU.

Director Barber made a motion to adopt Resolution 2012-15, a Resolution of Intention to approve an amendment to contract between the District and CalPERS that would allow for second tier CalPERS Plans for new hires for Safety Personnel and Non-Safety Personnel. The motion was seconded by Director Winn and unanimously carried. (Roll Call: Ayes: All; Noes: None.)

Richard Ross, citizen, asked questions about cost sharing and the various options.

President Hidahl gave direction to Staff to provide more detail outlining the various CalPERS retirement benefit options and the justification for selecting those being recommended for review at the next Board Meeting. He thanked Staff for their efforts in finding ways to save money. Counsel Cook added that the amendment to the contract will be on the agenda next month.

(Director Durante was no longer in attendance via teleconference.)

The Operations Report was reviewed and filed.

Director Hartley stated that the JPA had not met but he anticipated that action will be taken at the next meeting to down staff Medic 26.

Chief Roberts reviewed the letter received by the City of Folsom Fire Department stating that it is not their intent to apply a First Responder Fee when responding to Emergency Medical Service incidents in our jurisdiction.

Chief O’Camb reported that three engineering companies were contacted to provide a bid for a geotechnical engineering study and geologic hazard assessment for the construction of Station 84. Staff’s recommendation is to approve Youngdahl Consulting Group, the low bid of \$6,705.00 to provide these services.

Director Hartley made a motion to approve Staff’s recommendation to approve Youngdahl Consulting Group to provide geotechnical services not to exceed \$6,705.00. The motion was seconded by Director Barber and unanimously carried.

Chief Roberts reported that a Strategic Plan meeting was held in which team leaders have been assigned to each of the six goals. He will update the Board on the progress of these teams on a bi-monthly schedule.

The Ad Hoc Committee for the Capital Improvement Plan and/or Facilities Master Plan had not met.

Discussion was held regarding the best way to present Board minutes. Chief Roberts stated that in an effort to streamline the time consuming administrative task of producing Board minutes, the October minutes will be presented in both a summary format (the format currently being used) as well as a less time consuming process of a conformed agenda/action item format. Counsel Cook added that he will bring back to the Board the minimal legal requirements for written minutes of public meetings. He stated that in addition to bulleted action items, the audio files that are being maintained hold the details of the meeting. CFO Bair added

that these files are only maintained for one year as stated in the Board Policy Manual. The Board will have an opportunity to review both formats for discussion at the next Board meeting.

President Hidahl stated that the Governor has vetoed AB 2451 Workers Comp benefits for Firefighters.

Director Barber suggested that due to heavy schedules in December, the Board consider not meeting that month. A decision was made to plan on meeting December 20 but to review the need for a December meeting at the November Board meeting.

Director Hartley commended Chief Roberts on his efforts regarding the Folsom Fire fee issue and commended Staff on coordinating the CalPERS presentation.

President Hidahl asked that Staff schedule the auditor to make a presentation to the Board at the January 2013 Board Meeting.

President Hidahl encouraged the Board to attend the upcoming Department Shreve Dinner.

Chief Roberts thanked the crews and Directors Hidahl and Hartley for helping to serve the Seniors at their annual Oktoberfest luncheon. He reported that the annual Smoke and Carbon Monoxide Give-Away program was held in conjunction with the members of the Rotary and Interact Clubs and that visits were made to 225 homes in the Marina Village area. He also thanked those who helped with the Community Cleanup Day and congratulated Engineer Rob Karnow for winning first place in the Safetyville Chili Competition and thanked him for representing the Department. He stated that the El Dorado Hills Firefighters Foundation is sponsoring a blood drive for a young boy and Honorary Firefighter, Shane Roberts, on October 29 from 3:00 – 8:00 p.m. at Station 85.

Director Hartley made a motion to adjourn the meeting, seconded by Director Barber and unanimously carried.

The meeting adjourned at 8:20 p.m.

Approved:

John Hidahl, President

Connie Bair, Board Secretary

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EL DORADO HILLS COUNTY WATER DISTRICT

BOARD OF DIRECTORS MEETING

Thursday, October 18, 2012 at 6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Hidahl called the meeting to order at 6:03 p.m. and Recording Secretary Sanders led the Pledge of Allegiance. Directors in attendance: Directors Barber, Hartley, and Hidahl. (Director Durante attended via teleconference and Director Winn arrived later in the meeting.) Staff in attendance: Chief Roberts, Deputy Chief O'Camb, and Chief Financial Officer Bair.

II. APPROVAL OF THE CONSENT CALENDAR

Director Barber made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried. (Director Winn was absent.)

III. ORAL COMMUNICATIONS

A. A special presentation including a question and answer session was given by Shelly Chu, CalPERS representative, regarding unfunded liabilities, pension reform and investment returns. She answered questions from the Board, Staff and members of the public, Richard Ross and Will Eber. She also quoted the rates for the CalPERS plans including the different CalPERS employer and employee rates.

(Director Winn arrived at 6:13 p.m. during the CalPERS presentation.)

B. Josh Couch, President of Local 3604, stated that he would be setting up meetings with Board members in the next few weeks.

C. Jeff Genovese, President of the EDH Firefighters Association recapped recent activities and announced upcoming events.

D. Public Comments: Richard Ross, EDH resident asked that the September 20, 2012 Board minutes be amended to include the following statement, "Mr. Ross also asked about the temporary housing and consolidating stations at Station 85 during the construction. Chief O'Camb said it was considered but would add three minutes travel time to calls north of Station 84."

Director Hartley made a motion to ratify the inclusion to the minutes as requested by Mr. Ross. The motion was seconded by Director Barber and unanimously carried.

Mr. Ross also stated that he was unable to locate documentation in the Rules and Regulations stating what Union activities employees are allowed to do while being compensated.

Counsel Cook suggested to Mr. Ross that he notify the President prior to the meeting of any questions he may have regarding items on the consent calendar so that it can be pulled for discussion.

IV. CORRESPONDENCE

None

V. ATTORNEY ITEMS

The meeting adjourned to Closed Session at 7:10 p.m. to discuss Conference with Legal Counsel, Pending Litigation (One Matter) Merino et. al. v. El Dorado Hills County Water District, pursuant to Government Code Section 54956.9.

Meeting reconvened at 7:21 p.m.

President Hidahl reported that during Closed Session, updates were received but no action was taken. He announced that Director Durante will be leaving the meeting at 8:00 p.m.

VI. COMMITTEE REPORTS

A-1. Administrative Committee - Chief O'Camb reported on progress of architectural plans for Station 84 stating that construction should be completed in the January timeframe after which time a Public Workshop can be scheduled.

B-1. Fire Committee - No report.

C. Ad Hoc Committee Reports

1. Regional Operations Committee - Board gave Chief Roberts direction to continue to work with Chief Cooper of Latrobe Fire Department in an effort to gather more information on the feasibility of annexation.
2. League of Fire Districts - Director Hartley gave an update stating progress has been made in the area of joint purchasing and that the proposed three way regional approach continues to be under consideration.
3. Unfund Liabilities Committee – Director Winn stated they had not met but chose to submit questions to be addressed at tonight's CalPERS presentation.

IX. NEW BUSINESS (Taken out of sequence to accommodate Director Durante's early dismissal.)

- A. Review and approve Resolution 2012-15, a Resolution of Intention to approve an amendment to contract between the District and CalPERS - Chief Roberts explained that this resolution would give the District an opportunity to bring in new hires that are CalPERS members at a lower, proposed benefit tier. Staff, therefore, recommends the adoption of a resolution of intention with two "second tier CalPERS Plans; 3% at 55 for Safety personnel with three year final compensation and 2% at 55 with three year final compensation for Miscellaneous personnel. He added that this resolution must be in place prior to January 1, 2013 and would be a cost savings to the District of 3% on the Safety side and 3.3% on the Miscellaneous side. CFO Bair reported that the 3% and the 3.3% were minimum savings and actual savings would be more like 4% and 6% when all calculations are taken into account. She stated that CalPERS only takes into account the normal cost savings. Chief Roberts also stated that this recommendation will need to go before the Associated Firefighters for approval of an amendment to the MOU.

Director Barber made a motion to adopt Resolution 2012-15, a Resolution of Intention to approve an amendment to contract between the District and CalPERS that would allow for second tier CalPERS Plans for new hires for Safety Personnel and Non-Safety Personnel. The motion was seconded by Director Winn and unanimously carried. (Roll Call: Ayes: All; Noes: None.)

Richard Ross, citizen, asked questions about cost sharing and the various options.

President Hidahl gave Staff direction to provide more detail outlining the various CalPERS retirement benefit options and justification for selecting those being recommended for review at next Board Meeting. Counsel Cook added that the amendment to the contract will be on next month's agenda.

(Director Durante was no longer in attendance.)

VII. OPERATIONS REPORTS

- A. Operations Report - Received and filed.
- B. JPA Update - Director Hartley stated that he anticipated action at the next meeting to downsize Medic 26.

- C. First Responder Fee - Chief Roberts reported that a letter had been received from the City of Folsom Fire Department stating that it is not their intent to apply a First Responder Fee when responding to emergency medical service incidents in El Dorado Hills jurisdiction.
- D. Bid for Geotechnical Services - Chief O’Camb recommended that the Board approve Youngdahl Consulting Group, the low bid of \$6,705.00 to provide geotechnical engineering services for Station 84.

Director Hartley made a motion to approve Staff’s recommendation to approve Youngdahl Consulting Group to provide geotechnical services not to exceed \$6,705. The motion was seconded by Director Barber and unanimously carried.

VIII. FISCAL ITEMS

None.

IX. NEW BUSINESS

- B. Review and discuss Strategic Plan - Chief Roberts reported that team leaders have been assigned to six goals and progress will be reported bi-monthly.
- C. Review and discuss timelines for Capital Improvement/and or Facilities Master Plan - Committee had not met.

Discussion was held as to best way to present Board minutes. Chief Roberts stated that October Board Meeting minutes will be presented in the current summary format and a conformed agenda/action item format for Board review at the next meeting. Counsel Cook added that he will provide the minimum legal requirements for written minutes.

X. OLD BUSINESS

- A. Review and discuss AB2451 Work Comp benefits for firefighters - President Hidahl stated that the Governor vetoed this bill.

XI. ORAL COMMUNICATIONS

- A. Directors - Discussion regarding the scheduling of the December Board Meeting was held and a decision made to keep the December 20 meeting date and review the need to meet in December at the November Board Meeting. President Hidahl asked Staff to schedule the auditor for a presentation to the Board at the January 2013 Board Meeting.

- B. Staff - Chief Roberts recognized those that volunteered at the Senior Oktoberfest, Annual Smoke and Carbon Monoxide Give-Away and Community Cleanup Day. He recognized the work of the Firefighters Foundation in sponsoring a blood drive for Shane Roberts on October 29 and Engineer Karnow for winning first place in the Safetyville Chili Completion.

XII. ADJOURNMENT

- A. **Director Hartley motioned to adjourn the meeting, seconded by Director Barber and unanimously carried. Meeting adjourned at 8:20 p.m.**

Approved:

Connie Bair, Board Secretary

John Hidahl, President

El Dorado Hills Fire Department Revenue and Expense Summary October 2012

	Final Budget Fiscal Year 2012-2013	Actual Revenue Collected October 2012	Actual Revenue Collected YTD October 31 2012	Unrealized Revenues More Revenue than Expected	% of Revenue Collected
Revenue					
3240 - Tax Revenue					
3260 - Secured Tax Revenue	11,499,342		4,985.73	11,494,356.27	0.04%
3270 - Unsecured Tax Revenue	255,468		1,362.62	254,105.38	0.53%
3280 - Homeowners Tax Revenue	134,072			134,072.00	0.00%
3320 - Supplemental Tax Revenue	15,000		1,279.07	13,720.93	8.53%
3330 - Sacramento County Revenue	10,000			10,000.00	0.00%
Total 3240 - Tax Revenue	11,913,882	* See Note	7,627.42	11,906,254.58	0.06%
3510 - Misc. Operating Revenue					
3511 - Contributions/Prev Fees	20,000	850.00	8,618.42	11,381.58	43.09%
3512 - JPA Revenue	1,078,454	0.00		1,078,454.00	0.00%
3513 - Rental Income (Cell site)	20,000	1,808.51	7,234.04	12,765.96	36.17%
3514 - Grant Revenue	0	0.00		0.00	0.00%
3515 - OES/Mutual Aid Reimbursement	250,000	0.00		250,000.00	0.00%
3520 - Interest Earned	100,000	0.00	379.26	99,620.74	0.38%
3510 - Misc. Operating Revenue - Other	195,000	3,832.04	40,008.33	154,991.67	20.52%
Total 3510 - Misc. Operating Revenue	1,663,454	6,490.55	56,240.05	1,607,213.95	3.38%
3550 - Development Fee					
3560 - Development Fee Revenue	300,000			300,000.00	0.00%
3561 - Development Fee Interest	0			0.00	0.00%
Total 3550 - Development Fee	300,000	* See Note	0.00	300,000.00	0.00%
Total Revenue	13,877,336		63,867.47	13,813,468.53	
- Transfers (Board Authorized)					
Transfer from Capital Reserve Fund	1,522,109		0.00	1,522,109.00	0.00%
Transfer from General Reserve Fund	0			0.00	0.00%
Total Transfers	1,522,109		0.00	1,522,109.00	0.00%
Total Revenue and Transfers	15,399,445	6,490.55	63,867.47	15,335,577.53	0.42%

Notes: Tax Revenue for current month is not available.

Tax Revenue collected/received in January and April. (Property Tax Admin Fee taken from Secured Property Tax.)

**El Dorado Hills Fire Department
Revenue and Expense Summary
October 2012**

	Final Budget Fiscal Year 2012-2013	Actual Expended October 2012	Actual Expended YTD October 31 2012	Remaining Balance Available	% of Budget Expended
Expense					
6000 · Salaries & Wages					
6001 · Salaries & Wages, Fire	5,053,313	395,252.74	1,558,653.58	3,494,659.42	30.84%
6011 · Education Pay	384,500	30,946.14	119,169.13	265,330.87	30.99%
6016 · Salaries & Wages, Clerical/Misc	405,668	36,395.03	135,102.05	270,565.95	33.30%
6017 · Volunteer Pay	75,000	0.00	0.00	75,000.00	0.00%
6018 · Director Pay	14,800	1,000.00	3,000.00	11,800.00	20.27%
6019 · Overtime					
6019.1 · Overtime, Operational	1,065,000	98,833.88	552,639.53	512,360.47	51.89%
6019.2 · Overtime, Outside Aid	250,000	0.00	0.00	250,000.00	0.00%
6019.3 · Overtime, JPA	120,000	0.00	18,900.43	101,099.57	15.75%
Total 6019 · Overtime	1,435,000	98,833.88	571,539.96	863,460.04	39.83%
6020 · P.E.R.S. Retirement					
6031 · Life Insurance	2,053,106	157,125.14	616,595.71	1,436,510.29	30.03%
6032 · P.E.R.S. Health Benefits	5,458	425.60	1,687.20	3,770.80	30.91%
6033 · Disability Insurance	1,008,947	73,890.30	313,058.60	695,888.40	31.03%
6034 · Health Cost of Retirees	12,168	994.50	3,919.50	8,248.50	32.21%
6040 · Dental/Vision Expense	787,900	27,847.80	590,509.23	197,390.77	74.95%
6050 · Unemployment Insurance	139,960	9,303.00	40,838.00	99,122.00	29.18%
6060 · Vacation & Sick Expense Reserve	16,933	231.50	446.34	16,486.66	2.64%
6070 · Medicare	125,000	2,188.30	2,188.30	122,811.70	1.75%
Total 6000 · Salaries & Wages	11,625,291	842,298.32	3,989,842.10	7,635,448.90	34.32%
6100 · Clothing & Personal Supplies					
6100 · Clothing & Personal Supplies	88,400	1,119.54	17,258.85	71,141.15	19.52%
6110 · Communications					
6111 · Business Phones	61,200	3,856.06	14,647.57	46,552.43	23.93%
6112 · Dispatch Services	16,200	679.94	4,107.32	12,092.68	25.35%
Total 6110 · Communications	77,400	4,536.00	18,754.89	58,645.11	24.23%

**El Dorado Hills Fire Department
Revenue and Expense Summary
October 2012**

	Final Budget Fiscal Year 2012-2013	Actual Expended October 2012	Actual Expended YTD October 31 2012	Remaining Balance Available	% of Budget Expended
6120 · Housekeeping	24,360	1,923.02	4,182.95	20,177.05	17.17%
6130 · Insurance					
6131 · General Insurance	51,000	46,332.00	46,332.00	4,668.00	90.85%
6132 · Workers Compensation	414,829	32,401.50	129,606.00	285,223.00	31.24%
Total 6130 · Insurance	<u>465,829</u>	<u>78,733.50</u>	<u>175,938.00</u>	<u>289,891.00</u>	<u>37.77%</u>
6140 · Maintenance of Equipment					
6141 · Tires	14,000	0.00	2,237.03	11,762.97	15.98%
6142 · Parts & Supplies	10,000	816.03	1,980.99	8,019.01	19.81%
6143 · Outside Work	100,500	19,752.83	36,497.87	64,002.13	36.32%
6144 · Equipment Maintenance	123,230	507.02	9,520.46	113,709.54	7.73%
6145 · Radio Maintenance	5,000	311.03	704.90	4,295.10	14.10%
Total 6140 · Maintenance of Equipment	<u>252,730</u>	<u>21,386.91</u>	<u>50,941.25</u>	<u>201,788.75</u>	<u>20.16%</u>
6150 · Maintenance, Structures & Ground	35,800	6,475.64	14,187.07	21,612.93	39.63%
6160 · Medical Supplies					
6161 · Medical Supplies	1,000	39.35	39.35	960.65	3.94%
Total 6160 · Medical Supplies	<u>1,000</u>	<u>39.35</u>	<u>39.35</u>	<u>960.65</u>	<u>3.94%</u>
6170 · Dues and Subscriptions	7,255	150.00	4,847.81	2,407.19	66.82%
6180 · Miscellaneous					
6181 · Miscellaneous	6,000	0.00	100.00	5,900.00	1.67%
6182 · Honor Guard	3,000	201.75	201.75	2,798.25	6.73%
6183 · Explorer Program	1,000	993.61	0.00	1,000.00	0.00%
6183 · Pipes and Drums	3,000	0.00	993.61	2,006.39	33.12%
Total 6180 · Miscellaneous	<u>13,000</u>	<u>1,195.36</u>	<u>1,295.36</u>	<u>11,704.64</u>	<u>9.96%</u>
6190 · Office Supplies	21,800	1,230.73	4,393.61	17,406.39	20.15%

**El Dorado Hills Fire Department
Revenue and Expense Summary
October 2012**

	Final Budget Fiscal Year 2012-2013	Actual Expended October 2012	Actual Expended YTD October 31 2012	Remaining Balance Available	% of Budget Expended
6200 · Professional Services					
6201 · Audit	10,500	0.00	0.00	10,500.00	0.00%
6202 · Legal	120,000	1,355.12	6,897.20	113,102.80	5.75%
6203 · Notices	3,500	0.00	0.00	3,500.00	0.00%
6204 · Misc.	256,500	26,792.68	61,670.00	194,830.00	24.04%
6205 · Elections/Tax Administration	20,000	0.00	0.00	20,000.00	0.00%
Total 6200 · Professional Services	410,500	28,147.80	68,567.20	341,932.80	16.70%
6220 · Rents and Leases - Buildings	22,500	0.00	0.00	22,500.00	0.00%
6230 · Small Tools and Supplies	41,200	2,999.62	7,849.59	33,350.41	19.05%
6240 · Special Expenses					
6241 · Training	57,750	547.50	8,931.61	48,818.39	15.47%
6242 · Fire Prevention	16,300	5,336.12	6,544.04	9,755.96	40.15%
6243 · Licenses	1,000	0.00	0.00	1,000.00	0.00%
6244 · Directors' Training & Travel	3,000	0.00	0.00	3,000.00	0.00%
Total 6240 · Special Expenses	78,050	5,883.62	15,475.65	62,574.35	19.83%
6250 · Transportation and Travel					
6251 · Fuel and Oil	75,000	9,490.32	22,666.80	52,333.20	30.22%
6252 · Travel	18,000	12.00	499.35	17,500.65	2.77%
6253 · Meals & Refreshments	22,000	1,162.96	3,146.83	18,853.17	14.30%
Total 6250 · Transportation and Travel	115,000	10,665.28	26,312.98	88,687.02	22.88%
6260 · Utilities					
6261 · Electricity	60,000	6,122.25	19,808.56	40,191.44	33.01%
6262 · Natural Gas/Propane	27,000	263.39	806.23	26,193.77	2.99%
6263 · Water/Sewer	11,000	2,319.21	4,815.66	6,184.34	43.78%
Total 6260 · Utilities	98,000	8,704.85	25,430.45	72,569.55	25.95%
6720 · Fixed Assets	2,021,330	0.00	597.50	2,020,732.50	0.03%
6999 · Contingencies	0	0.00	0.00	0.00	0.00%
Total Budget and Expenses	15,399,445	1,015,489.54	4,425,914.61	10,973,530.39	28.74%
Net Revenue/Expenses Over/Short +/-	0		(4,362,047.14)		

El Dorado Hills Fire Department

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Register: 1000 · Bank of America
 From 10/01/2012 through 10/31/2012
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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
10/01/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		25.40			242,677.97
10/03/2012		Transfer from LAIF	1074 · Local Agency I...	Confirm #1374...			600,000.00	842,677.97
10/03/2012	EFT	P.E.R.S. Health	-split-	Health Benefits...	101,738.10			740,939.87
10/03/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		15.00			740,924.87
10/03/2012	15697	Greg F. Durante (Di...	6000 · Salaries & Wag...		100.00			740,824.87
10/03/2012	15698	Charles J. Hartley	-split-	Director Pay	300.00			740,524.87
10/03/2012	15699	John Hidahl	-split-		200.00			740,324.87
10/03/2012	15700	Barbara Winn	-split-		300.00			740,024.87
10/03/2012	15701	Lou Barber	6000 · Salaries & Wag...		100.00			739,924.87
10/03/2012	15702	Stewart DiMuccio	6000 · Salaries & Wag...		188.00			739,736.87
10/03/2012	15703	David Kennedy	6000 · Salaries & Wag...		677.00			739,059.87
10/03/2012	15704	Mike Logan	6000 · Salaries & Wag...		1,037.00			738,022.87
10/03/2012	15705	Steve Maranville	6000 · Salaries & Wag...		499.00			737,523.87
10/03/2012	15706	Dwight Piper	6000 · Salaries & Wag...		150.00			737,373.87
10/03/2012	15707	Dennis Planje	6000 · Salaries & Wag...		150.00			737,223.87
10/03/2012	15708	Frederick Russell	6000 · Salaries & Wag...		150.00			737,073.87
10/03/2012	15709	California State Disb...	2029 · Other Payable		666.92			736,406.95
10/03/2012	15710	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,689.30			734,717.65
10/03/2012	15711	CA Assoc. of Profess...	6000 · Salaries & Wag...		994.50			733,723.15
10/03/2012	15712	Standard Insurance Co.	6000 · Salaries & Wag...	Life Insurance	425.60			733,297.55
10/03/2012	15713	Absolute Secured Sh...	6190 · Office Supplies		35.00			733,262.55
10/03/2012	15714	Aflac	2029 · Other Payable		230.38			733,032.17
10/03/2012	15715	All Clean Commerci...	-split-		1,376.00			731,656.17
10/03/2012	15716	Allstar Fire Equipme...	6230 · Small Tools and...		421.93			731,234.24
10/03/2012	15717	Arnolds for Awards	6100 · Clothing & Pers...		8.58			731,225.66
10/03/2012	15718	Atwood Insurance	6130 · Insurance:6131 ...		46,332.00			684,893.66
10/03/2012	15719	Betz Landscaping, Inc	2015 · Weed Abateme...		90.00			684,803.66
10/03/2012	15720	Burkett's	6190 · Office Supplies		166.85			684,636.81
10/03/2012	15721	Carbon Copy, Inc	-split-		71.97			684,564.84
10/03/2012	15722	Costco	-split-		1,483.38			683,081.46
10/03/2012	15723	Cooperative Personn...	6200 · Professional Ser...		9,135.00			673,946.46
10/03/2012	15724	Diono	6240 · Special Expense...		2,677.68			671,268.78
10/03/2012	15725	Doug Veerkamp	6240 · Special Expense...		142.50			671,126.28
10/03/2012	15726	El Dorado Disposal S...	-split-	Garbage	598.43			670,527.85
10/03/2012	15727	El Dorado Hills Firef...	2029 · Other Payable		305.00			670,222.85
10/03/2012	15728	El Dorado Hills Glas...	6200 · Professional Ser...		218.00			670,004.85
10/03/2012	15729	FireCom	-split-		311.03			669,693.82
10/03/2012	15730	Gary Pertle	6150 · Maintenance,Str...		2,600.00			667,093.82
10/03/2012	15731	G & O Body Shop Inc.	6140 · Maintenance of ...		437.50			666,656.32
10/03/2012	15732	Home Depot	-split-	Supplies	312.30			666,344.02

El Dorado Hills Fire Department

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10/03/2012	15733	InterState Oil Compa...	-split-		5,702.82			660,641.20
10/03/2012	15734	Kussmaul Electronic...	6140 · Maintenance of ...		103.58			660,537.62
10/03/2012	15735	Norcal Janitorial Sup...	6120 · Housekeeping		755.15			659,782.47
10/03/2012	15736	P. G. & E.	-split-	Sta 84, 85, 86, 87	6,385.64			653,396.83
10/03/2012	15737	Reibes Auto Parts	-split-		402.86			652,993.97
10/03/2012	15738	Rescue Fire Departm...	6140 · Maintenance of ...		42.60			652,951.37
10/03/2012	15739	State Compensation ...	6130 · Insurance:6132 ...	Workers Comp	32,401.50			620,549.87
10/03/2012	15740	Valley Power System...	-split-	VOID: and Sto...		X		620,549.87
10/03/2012	15741	Raleys	6250 · Transportation a...		69.18			620,480.69
10/04/2012	EFT	ADP (FSA)	2031 · FSA-Dependent...		384.46			620,096.23
10/04/2012	PR12-10-1	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	56,823.33			563,272.90
10/04/2012	PR12-10-1	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	188,722.38			374,550.52
10/05/2012		Intuit	6190 · Office Supplies		248.26			374,302.26
10/10/2012	EFT	U.S. Bank	-split-		7,055.64			367,246.62
10/10/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		6.25			367,240.37
10/12/2012		ADP	6200 · Professional Ser...		247.05			366,993.32
10/15/2012		Bank Charges	6190 · Office Supplies	Bank Charges	128.90			366,864.42
10/16/2012	EFT	Nationwide Retireme...	2023 · Accrued Retire...		10,156.84			356,707.58
10/16/2012	EFT	ING	2023 · Accrued Retire...	PR12-10-1	7,932.68			348,774.90
10/16/2012	EFT	ING (Loans)	2023 · Accrued Retire...	PR12-10-1L	2,814.20			345,960.70
10/16/2012	EFT	P.E.R.S. Retirement	-split-	PR-12-10-1 ...	82,047.87			263,912.83
10/16/2012	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	PR-12-10-1 Co...	4,394.53			259,518.30
10/17/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		5.00			259,513.30
10/18/2012	EFT	Transfer from LAIF	1074 · Local Agency I...	Confirm #1377...			500,000.00	759,513.30
10/18/2012	EFT	ADP (FSA)	2031 · FSA-Dependent...		357.65			759,155.65
10/18/2012	PR12-10-2	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	63,880.41			695,275.24
10/18/2012	PR12-10-2	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	200,643.08			494,632.16
10/18/2012	PR12-10-2		2021 · Federal Tax Wit...	Lilienthal/Mac...				494,632.16
10/18/2012	PR12-10-2	Payroll - Checks	2021 · Federal Tax Wit...	Veerkamp - Pa...	1,594.52			493,037.64
10/18/2012	PR12-10-2	Payroll - Checks	2021 · Federal Tax Wit...	Austerman - Pa...	1,741.04			491,296.60
10/19/2012		Deposit	-split-	Deposit			10,870.23	502,166.83
10/19/2012	15742	California State Disb...	-split-	For 11-1-12 Pa...	666.92			501,499.91
10/19/2012	15743	Void	6999 · Uncategorized ...					501,499.91
10/19/2012	15744	California State Disb...	2029 · Other Payable		666.92			500,832.99
10/19/2012	15745	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deduc...	1,689.30			499,143.69
10/19/2012	15746	APPTIX Inc.	-split-		955.45			498,188.24
10/19/2012	15747	Aramark	6100 · Clothing & Pers...	Rags	102.00			498,086.24
10/19/2012	15748	A T & T Wireless	6110 · Communication...	Cell Phones	360.89			497,725.35
10/19/2012	15749	AT&T (CALNET 2)	-split-		623.80			497,101.55
10/19/2012	15750	Business Card	-split-	Auth Rep	3,200.26			493,901.29

El Dorado Hills Fire Department

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10/19/2012	15751	Best Best & Krieger	6200 · Professional Ser...		1,355.12			492,546.17
10/19/2012	15752	Cambridge Hardware	6150 · Maintenance,Str...		21.43			492,524.74
10/19/2012	15753	Core Logic	6240 · Special Expense...		1,650.00			490,874.74
10/19/2012	15754	El Dorado County E...	6110 · Communication...		679.94			490,194.80
10/19/2012	15755	Cundiff and Associates	6200 · Professional Ser...		225.00			489,969.80
10/19/2012	15756	El Dorado Hills Rota...	6170 · Dues and Subsc...		75.00			489,894.80
10/19/2012	15757	El Dorado Irrigation ...	-split-	Water/Sewer	2,319.21			487,575.59
10/19/2012	15758	Folsom Lake Ford	6140 · Maintenance of ...		81.73			487,493.86
10/19/2012	15759	FORTIS Telecom	6110 · Communication...		747.00			486,746.86
10/19/2012	15760	InterState Oil Compa...	-split-		3,615.78			483,131.08
10/19/2012	15761	Managed Health Net...	6200 · Professional Ser...		751.40			482,379.68
10/19/2012	15762	Mountain Democrat	6170 · Dues and Subsc...		75.00			482,304.68
10/19/2012	15763	Overhead Door Com...	-split-		995.36			481,309.32
10/19/2012	15764	Project Leadership A...	-split-		12,745.00			468,564.32
10/19/2012	15765	State Board of Equali...	6250 · Transportation a...		399.10			468,165.22
10/19/2012	15766	Valley Power System...	-split-		19,138.10			449,027.12
10/19/2012	15767	Verizon Wireless	-split-		2,009.37			447,017.75
10/19/2012	15768	El Dorado Hills Firef...	2029 · Other Payable		450.00			446,567.75
10/19/2012	15772	Websoft Developers, ...	6200 · Professional Ser...		74.85			446,492.90
10/19/2012	15773	Zoom Newspaper	6200 · Professional Ser...		2,040.00			444,452.90
10/22/2012	EFT	Nationwide Retireme...	2023 · Accrued Retire...		10,456.84			433,996.06
10/22/2012	EFT	ING	2023 · Accrued Retire...	PR12-10-2	7,932.68			426,063.38
10/22/2012	EFT	ING (Loans)	2023 · Accrued Retire...	PR12-10-2L	2,814.20			423,249.18
10/22/2012	EFT	Employment Develo...	2029 · Other Payable	Conf#0 2-050-...	698.07			422,551.11
10/22/2012	EFT	ADP (FSA)	2031 · FSA-Dependent...		456.00			422,095.11
10/24/2012	EFT	ADP (FSA)	2040 · Accrued Vacati...		37.70			422,057.41
10/25/2012	EFT	P.E.R.S. Retirement	-split-	PR-12-10-2 ...	83,636.36			338,421.05
10/25/2012	EFT	P.E.R.S. Retirement (...)	6000 · Salaries & Wag...	PR-12-10-2 Co...	4,394.53			334,026.52
10/26/2012	EFT	ADP	6200 · Professional Ser...		254.10			333,772.42
10/26/2012	EFT	ADP (FSA Service C...	6200 · Professional Ser...		80.00			333,692.42
10/31/2012		Transfer to LAIF	1074 · Local Agency I...	Confirm #1378...			400,000.00	733,692.42



El Dorado Hills Fire Department

November 8, 2012

Marc Moore
Serrano
4525 Serrano Parkway
El Dorado Hills, CA 95762

Re: **Letter of Commendation – Joe Oliver**

Dear Mr. Moore:

The El Dorado Hills Fire Department would like to recognize the recent outstanding actions by Serrano employee, Joe Oliver. He has assisted both the Fire Department and the citizens of our community on the following events:

- On July 31, 2011, Joe Oliver played a key role in helping the El Dorado Hills Fire Department investigate an arson fire in the Serrano area. He was essential in providing information on this case. His actions led to the arrest of the suspect.
- On November 5, 2012, at approximately 2209 hours, Joe Oliver was off duty and arrived on scene at a major injury vehicle accident at Serrano and Silva Valley Parkways. He assisted with directing traffic around this accident scene. His actions allowed firefighters and police officers to focus on the critically injured patients.
- On November 6, 2012, at approximately 1815 hours, Joe Oliver discovered a fire in a residential home located at 6147 Aldea Drive. Mr. Oliver took immediate action to alert the family who was still inside the home and unaware of the danger. Mr. Oliver then attempted to extinguish the fire using a fire extinguisher. His discovery of the fire and subsequent actions allowed for early Fire Department notification and evacuation of the occupants. There is no question that Mr. Oliver's actions resulted in much less of a fire loss than otherwise would have resulted.

Please join us in commending Mr. Oliver's actions on these incidents. His actions undoubtedly made a difference in the lives of others.

If you have any additional questions regarding these comments, please do not hesitate to contact me at 916-933-6623 ext.11.

Sincerely,

EL DORADO HILLS FIRE DEPARTMENT

David Roberts
Fire Chief



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT

October 2012



*"Your Safety,
Our Commitment"*

ALARM STATISTICS

204	Calls for the Month 2012
197	Calls for the Month 2011
2026	Total "2012 Year to Date"
1918	Total "2011 Year to Date"
93.72%	Medic Unit Response, 10 Minute
96.34%	Medic Unit Response, 11 Minutes

*51 consecutive months in compliance.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Monthly Response Time Statistics

<u>Jan-2012</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>	<u>July-2012</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>
Station 84	70%	90%	95%		Station 84	77%	77%	77%	05:40
Station 85	83%	93%	95%		Station 85	76%	92%	100%	05:04
Station 86	77%	85%	92%		Station 86	60%	80%	93%	06:53
Station 87	67%	81%	90%		Station 87	93%	100%	100%	05:10
<u>Feb-2012</u>					<u>Aug-2012</u>				
Station 84	83%	90%	98%		Station 84	86%	95%	95%	04:43
Station 85	70%	93%	100%		Station 85	94%	100%	100%	04:43
Station 86	70%	90%	95%		Station 86	80%	93%	93%	06:07
Station 87	73%	80%	100%		Station 87	73%	93%	100%	05:33
<u>Mar-2012</u>					<u>Sept-2012</u>				
Station 84	93%	93%	93%		Station 84	88%	92%	96%	04:34
Station 85	63%	76%	92%		Station 85	90%	97%	100%	04:27
Station 86	60%	85%	95%		Station 86	63%	100%	100%	06:45
Station 87	71%	86%	96%		Station 87	76%	100%	100%	05:35
<u>April-2012</u>					<u>Oct-2012</u>				
Station 84	87%	90%	97%		Station 84	81%	85%	96%	04:34
Station 85	77%	94%	97%		Station 85	96%	96%	100%	04:14
Station 86	71%	82%	94%		Station 86	45%	91%	91%	06:43
Station 87	73%	86%	95%		Station 87	85%	100%	100%	04:53
<u>May-2012</u>					<u>Nov-2012</u>				
Station 84	86%	93%	97%		Station 84				
Station 85	70%	85%	94%		Station 85				
Station 86	64%	86%	86%		Station 86				
Station 87	79%	93%	100%		Station 87				
<u>June-2012</u>					<u>Dec-2011</u>				
Station 84	77%	83%	94%		Station 84	82%	91%	91%	
Station 85	66%	88%	94%		Station 85	81%	95%	100%	
Station 86	63%	75%	88%		Station 86	73%	82%	100%	
Station 87	85%	92%	92%		Station 87	38%	68%	88%	

Note: The target of a 6 minute response time to 90% of code 3 emergency calls (a lights and sirens, 911 emergency) was adopted by past administrations and Board of Directors based on NFPA 1710 guidelines. The NFPA 1710 sets these guidelines based on statistics that both fires and critical medical emergencies have the best outcome if contact is made within this time frame. Fire stations were strategically located throughout the District with this target in mind. It is important to note that there are several factors that can affect the 6 minute response target such as having to put on safety gear, responding to calls during the night or not being in quarters at the time of the call.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Latrobe Response by Month

<u>January-2012</u>	7	<u>July-2012</u>	8
<u>February- 2012</u>	1	<u>August-2012</u>	3
<u>March- 2012</u>	1	<u>September-2012</u>	2
<u>April- 2012</u>	3	<u>October-2012</u>	3
<u>May- 2012</u>	4	<u>November-2012</u>	
<u>June- 2012</u>	5	<u>December- 2012</u>	

- Contract with Latrobe Fire Department to provide service to all code 3 emergency calls 24/7 started March, 2012



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Monthly Response Time Statistics

<u>Jan-2012</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>	<u>July-2012</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>
Station 84	70%	90%	95%		Station 84	77%	77%	77%	05:40
Station 85	83%	93%	95%		Station 85	76%	92%	100%	05:04
Station 86	77%	85%	92%		Station 86	60%	80%	93%	06:53
Station 87	67%	81%	90%		Station 87	93%	100%	100%	05:10
<u>Feb-2012</u>					<u>Aug-2012</u>				
Station 84	83%	90%	98%		Station 84	86%	95%	95%	04:43
Station 85	70%	93%	100%		Station 85	94%	100%	100%	04:43
Station 86	70%	90%	95%		Station 86	80%	93%	93%	06:07
Station 87	73%	80%	100%		Station 87	73%	93%	100%	05:33
<u>Mar-2012</u>					<u>Sept-2012</u>				
Station 84	93%	93%	93%		Station 84	88%	92%	96%	04:34
Station 85	63%	76%	92%		Station 85	90%	97%	100%	04:27
Station 86	60%	85%	95%		Station 86	63%	100%	100%	06:45
Station 87	71%	86%	96%		Station 87	76%	100%	100%	05:35
<u>April-2012</u>					<u>Oct-2012</u>				
Station 84	87%	90%	97%		Station 84	81%	85%	96%	04:34
Station 85	77%	94%	97%		Station 85	96%	96%	100%	04:14
Station 86	71%	82%	94%		Station 86	45%	91%	91%	06:43
Station 87	73%	86%	95%		Station 87	85%	100%	100%	04:53
<u>May-2012</u>					<u>Nov-2012</u>				
Station 84	86%	93%	97%		Station 84				
Station 85	70%	85%	94%		Station 85				
Station 86	64%	86%	86%		Station 86				
Station 87	79%	93%	100%		Station 87				
<u>June-2012</u>					<u>Dec-2011</u>				
Station 84	77%	83%	94%		Station 84	82%	91%	91%	
Station 85	66%	88%	94%		Station 85	81%	95%	100%	
Station 86	63%	75%	88%		Station 86	73%	82%	100%	
Station 87	85%	92%	92%		Station 87	38%	68%	88%	

Note: The target of a 6 minute response time to 90% of code 3 emergency calls (a lights and sirens, 911 emergency) was adopted by past administrations and Board of Directors based on NFPA 1710 guidelines. The NFPA 1710 sets these guidelines based on statistics that both fires and critical medical emergencies have the best outcome if contact is made within this time frame. Fire stations were strategically located throughout the District with this target in mind. It is important to note that there are several factors that can affect the 6 minute response target such as having to put on safety gear, responding to calls during the night or not being in quarters at the time of the call.



EL DORADO HILLS FIRE DEPARTMENT



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Latrobe Response by Month

<u>January-2012</u>	7	<u>July-2012</u>	8
<u>February- 2012</u>	1	<u>August-2012</u>	3
<u>March- 2012</u>	1	<u>September-2012</u>	2
<u>April- 2012</u>	3	<u>October-2012</u>	3
<u>May- 2012</u>	4	<u>November-2012</u>	
<u>June- 2012</u>	5	<u>December- 2012</u>	

- Contract with Latrobe Fire Department to provide service to all code 3 emergency calls 24/7 started March, 2012

Purchase of 100 Ft. Aerial Ladder/Platform “Quint”

Summary:

Six bid/RFP letters were mailed to fire apparatus aerial and engine manufacturers: American La France, LLC; Ferrara Fire Apparatus, Inc.; Pierce Manufacturing; Sutphen Fire Apparatus Corporation; Smeal Fire Apparatus Company and Seagraves Fire Apparatus, LLC requesting a bid to build or furnish a stock model 95 ft. or greater mid-mount platform quint. This vehicle is to replace the current 100 ft. aerial quint. EDHFD received four inquiries and received three proposals.

The American La France proposal did not meet the platform component and, therefore, was rejected. Ferrara met some of the intent of the bid; however, they were not a single source aerial manufacturer, provided only a single monitor, exceeded the California weight limit without equipment and lacked compartment space. Sutphen was able to meet or exceed the intent of the request. 7.25% tax has been added to the bid price.

Sutphen Fire Apparatus Corporation	\$1,060,562.00	Delivery within 30 days
Ferrara Fire Apparatus, Inc.	\$1,010,617.00	Delivery within 60 days
American LaFrance, LLC	Non-compliant	

Fiscal Impact:

\$1,060,562.00

Recommendation:

Staff recommends purchase of a new mid-mount aerial platform from Sutphen Fire Apparatus Corporation available within 30 days.

Surplus Engine 8561

Summary:

Engine 8561 is a 1995 international 4 door, 4 wheel-drive, 500 GPM, Type 3 wildland engine that is used in reserve status only. The unit has been in reserve for over 5 years and has not responded to an emergency call during this time.

Latrobe Fire Department has expressed interest in Engine 8561 to be used as a first-out unit in their district as well as automatic aid to neighboring districts. They are offering revenue from selling a reserve engine for \$5,000 and asking that the El Dorado Hills Fire Department invest into the future of the upcoming annexation between the two districts.

A used fire equipment company was contacted for an estimate on selling Engine 8561. They stated that Engine 8561 would be worth roughly between \$20,000 and \$40,000.

Fiscal Impact:

Sell 8561 to Latrobe Fire Department- +\$5,000, the investment into the annexation as well as strengthening the auto aid equipment coming from Latrobe Fire Department to El Dorado Hills.

Sell 8561 in the open market- +\$20,000 to \$40,000

Recommendation:

Staff acknowledges the benefit of a strong auto aid resource as well as helping out a neighboring department. Staff recommends the sale of Engine 8561 to the Latrobe Fire Department for \$5,000.



El Dorado County Emergency Services Authority

Board of Directors Meeting

Wednesday, September 19, 2012, 9:00 a.m.

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

MINUTES

- 1. Call to Order/Roll Call/Introductions - 0908** Schwab
Directors Keating/Rescue Fire; Hardy/El Dorado County Fire; Gill/Pioneer Fire; Schwab/Georgetown Fire; Roberts/El Dorado Hills Fire; Davis/Mosquito Fire; Bement/Garden Valley; Combs/Diamond Springs and Director Hackett/JPA.
Guests: Directors Hartley/EDH Fire Board, Director Barbara Wynn/EDH Fire Board and Forte Rep, Supervisor Elect Ron Mikalako, Rich Todd/EMSA, and Jose Henriquez/LAFCO.
- 2. Approval of Agenda** Schwab
Motion to approve Agenda by Keating; seconded by Hardy and motion carries unanimously.
- 3. Public Comments** Schwab
Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote. *None*
- 4. Consent Calendar** Schwab
 - 4.1 Approval of JPA Board Minutes of August 15, 2012
 - 4.2 Approval of August 2012 Bills
 - 4.3 Receive Medical Response Statistics and Monthly Mutual Aid from August 2012*Motion to approve Consent Calendar by Keating; seconded by Hardy and motion carries unanimously.*
- 5. Correspondence - None**
- 6. Reports**
 - 6.1 Report from JPA Systems Management Committee Meeting of August 22, 2012** Schwab
Discussed savings at peak times and extra help pools, but implementing cost savings containments are an immediate need.
 - 6.2 Report/Recommendation from combined Finance and JPA Board Workshop of September 18, 2012** Hackett
Director reported on yesterday's meeting regarding closing the 1.2 mil gap and suggests approving the recommendation. Response times are sufficient enough for our system to absorb the reduction of service and consider monitoring the data monthly to make necessary changes if needed.
 - *The Board of Supervisors must be notified and aware of the impact to the system before it occurs.*
 - *Level of Service has been maintained in excess of 4 years (over 90%). This shows we have significant room to make changes to the system.*
 - *Level of service can be defined by Number of Units or Response Times – performance is bench marked by Response Times.*
 - *Fine tuning the system because of the financial strain could alter the response times but EMSA needs to be notified in writing.*
 - *Some Medic Units are handling only 1 or 2 calls per day.*
 - *Remaining in the 90th percentile and the fact that a reduction of calls by 10% can free up time to cover the reduction of the half-time car.*
 - *Cuts to Districts have occurred and loss of revenue has affected the system.*
 - *Restructuring tiered hiring will benefit long term, but immediate reduction of costs must occur now.*
 - *Although a recommendation from the Executive Director was made at the 9.19.2012 meeting we may consider another workshop with the Board of Supervisors before shutting down medic 26 and reduce costs in overtime with extra help pools and consider individual district MOUs.*
 - *Some Revenue generating components are out of our control, so we must control savings now.*
 - *The recommendation is on the table and discussions have been occurring over the course of 1.5 years*

7. Fiscal Items

7.1 Audit Update

Hackett

- 4 year original Audit of 2004/05, 05/06, 07/08, 08/09 was conducted. The findings required EDC to pay \$300,000 in FY 11/12 and pay the remaining \$288,000 in FY 12/13.
- County Public Health has given a timeline that the JPA provide their findings and a sampling of payroll for PP 22 and 23 from FY 2009/10. Data was collected and reported to county regarding payroll periods 22 and 23 over the full 28 day cycle which appeared accurate; however, a journal entry was not found to have completed the transaction to reimburse the JPA appropriately for the loaned labor.
- El Dorado County has not moved forward with Auditing FY 2009/10, 10/11, 11/12 but has requested the JPA audit EDC Fire Payroll for the entire FY 09/10.
- Combs made a motion for Director Hackett to request the county hire a professional CPA to handle the Audit as the JPA is not credentialed to conduct such an audit; seconded by Roberts and motion carries unanimously.

7.2 Review Revenue & Expenditures for July/August FY 12/13

A new format was provided for the JPA Board to review Revenue and Expenditures throughout the year.

7.3 Review/Approve FY 12/13 Budget Balancing Measures

A motion was made by Chief Roberts to remove Medic 26 from the system with an Ad Hoc Committee including Labor Groups and notifications with timelines associated with cost savings measures when it's provided to the BOS that will include bench marks and The Plan according to the Executive Director's Report given at the JPA Board Meeting dated August 15, 2012 and recommended at the Workshop dated September 18, 2012. The motion was seconded by Chief Combs and carried with 8 Ayes and 1 Nay by El Dorado County Fire Department.

8. Old Business

Hackett

8.1 Report on Marshall Grand Opening from September 15, 2012 10:00 am – 2:00 pm

El Dorado County dedicated an Ambulance and Engine for the Event that was a large community turnout.

8.2 Discuss/Approve Reimbursement of Educational Expense Policy

Draft recommendation is specific to EMT, BLS and ALS Recertification's. Motion by Keating to accept Policy as written effective October 1st; seconded by Roberts and motion passes unanimously.

8.3 Review/Approve Resolution for Deferred Comp Plan (no cost to JPA)

Motion by Chief Gill to accept 457 Plan with no cost to JPA and appointing Finance Director Keating as the authorized JPA representative; seconded by Hardy with of the JPA and motion carries unanimously.

9. New Business

9.1 ALS Engine Response Fee

Keating

Keating mentioned this item could be part of the Ad Hoc Committees coordinated effort as a revenue generating measure for all 10 CSA 7 fire districts. Combs suggested this be part of the individual El Dorado County Fire Districts, not JPA. Further discussion to follow at the next meeting. **A Motion was made by Keating to add ALS Engine Response Fee to the Fire Chiefs Association Agenda as a standing item; seconded by Combs and motion carries unanimously.**

10. Director Items

Schwab

Cameron Park: BC position to be filled

Georgetown: Annual Founders Day is Sunday ~ September 23, 2012

Combs requested the Agenda Item regarding Command Point Mobile be added to the October meeting and recommends deferring the purchase of Command Point Mobile in light of our fiscal issues and wait until we have further information on GST 6. Ensure it is fully operational and explore the potential opening integration with other formats. This would defer \$160,000. Agendize for 10.24.12 meeting under fiscal items.

11. Adjournment – 1112 hours

Schwab

Motioned to adjourn by Keating; seconded by Roberts and motion carries unanimously.

cc: Board Packet

THANK YOU NOTE

October 15, 2012

Thank you very much for removing the rattlesnake from my garage on Sunday, October 14. I really appreciated your prompt response.

Thank you, again.

Rita Sutherland

THANK YOU NOTE

cc: Board Packet
(Santa Cruz Fire)

Although this note says "Thank You"

In just this simple way,

There's special meaning in these words

To all of you today,

For the thoughts behind this message

Are especially warm and true,

And words cannot express

The special thanks this brings to you.

Thank you for all you did for our family.
We are slowly starting the re-building.

The Kasinyes

cc: Board Packet
F/F James Davidson
Vol Jim Stewart
Chief Dave Roberts

Hello Jim, Oct 17, 12

On behalf of the Community Services District I would like to thank you for coordinating volunteers to help with the cooking at the Fall Community Clean-up. Please let James Davidson, Jim Stewart, and Chief Roberts that they did an excellent job and we really appreciate the fact that they gave up their valuable time to give back to this community. Judy Klein
CSD Community Clean-up Coordinator.

EL DORADO HILLS
SENIOR SUPPORT COUNCIL
Ramona "Moni" Gilmore Senior Center
990 Lassen Lane, El Dorado Hills, CA 95762
(916) 358-3575

October 15, 2012

Dave Roberts, Fire Chief
El Dorado Hills Fire Department
1050 Wilson Boulevard
El Dorado Hills, CA 95762

Dear Chief Roberts:

On behalf of the Senior Council, and the two hundred plus seniors who attended, I would like to thank you and your staff for helping to make our Oktoberfest luncheon such a success.

Your department's continued support of our senior programs is hugely important to us. That the men and women of your department are willing to spend some time serving lunch, and helping to clean up, is very commendable, and I think probably quite unique. The service helps to make our luncheon events very special.

Thanks again,



Linda Dennis
Senior Council Secretary

*Great job with
the B.B.Q too!*

NAME REMOVED FOR PRIVACY

October 24, 2012

EDHFD Station 85 "A" Shift
1050 Wilson Blvd.
El Dorado Hills, CA 95762

First, let me thank you for your very kind note following your emergency visit to our home last Tuesday morning. My stay at UC Davis Medical Center wasn't as short as we all would have hoped. I ended up in the ICU for four days and received six units of blood and four units of plasma. I was told that it was touch and go for much of that time.

Thankfully my blood leveled out and I was able to be moved to a regular room. The problem was a duodenal ulcer that burst because I responded to Coumadin way too well requiring not only the transfusions but endoscopic repair of the bleeder. I am home and doing much better and probably here because of your very quick response and expertise.

It's one thing to have been a lifelong supporter of the fire department and those who so ably serve their communities. It is another to have had firsthand experience of all those things we have held in such high regard for so long. From the moment the entire crew "invaded" the bedroom, the sense of panic was replaced with a sense that everything, somehow, was going to be alright.

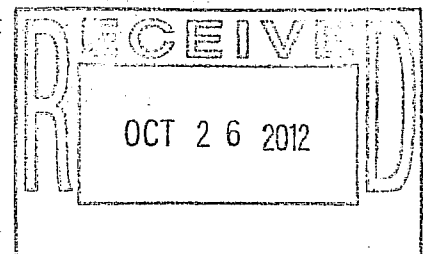
If your presence produced that sense of comfort because of your clinical expertise alone, that would be fine, but what makes it particularly significant to those of us on the receiving end of the service is the manner in which you go about your work. The professionalism, the sense of respect and genuine caring was evident in everything you did and said and that goes a long way toward making someone feel comfortable in spite of the potentially dire circumstances.

My wife and I will struggle to find words adequate to thank you for your response and your style of response. Please know that in this community there are people who hold you in very high regard and you can rest assured that we will be at the front of that crowd.

While we hope the next time you head out to someone's home it won't be ours, we rest comfortably knowing that you are here and deserve the highest support of our entire community. Thank you, again.

Sincerely,

NAME REMOVED FOR PRIVACY

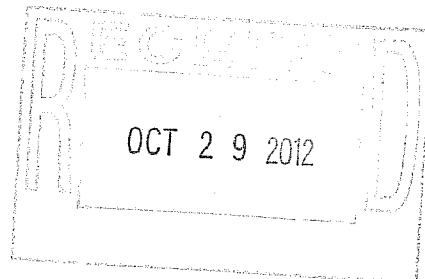




SERRANO
EL DORADO

OWNERS' ASSOCIATION

El Dorado Hills Fire Department
1050 Wilson Blvd
El Dorado Hills, CA 95762



October 25, 2012

Dear El Dorado Hills Fire Department,

The Serrano El Dorado Owners' Association Events Committee would like to extend a warm thank you for participating in the Fall Fest Community Day. The event turned out to be so much more than we expected – we could not have done it without you!

With your help, we were able to provide our residents with a variety of food and refreshments as well as with informative voices from outstanding organizations in the community. Your presence contributed to the setting of our event day by showing the strength, resources, and wonderful local businesses in our community.

If you have any comments or suggestions regarding the Fall Fest Community Day, we would love to hear your feedback. Please contact Debbie Miles at dmiles@serranohoa.org.

We look forward to working with you again in the future. Thank you again for contributing your time and services to make our Fall Fest Community Day happen.

Sincerely,

The Serrano El Dorado Owners' Association Events Committee



cc: Board Packet

Sandy Sanders

From: mikekate1@sbcglobal.net
Sent: Friday, November 02, 2012 9:22 AM
To: Michael Gygax; _All Personnel; _Board of Directors; _Department Members; _Volunteers
Subject: RE: Thank you

Wow, you all are awesome.
This kind of stuff is why I'm so incredible proud of the Department!
See you soon.
Mike

From: Michael Gygax [<mailto:mgygax@edhfire.com>]
Sent: Friday, November 02, 2012 8:40 AM
To: _All Personnel; _Board of Directors; _Department Members; _Volunteers
Subject: Thank you

I wanted to pass on a HUGE thank you to everyone for the extremely successful Blood Drive and Fundraiser that our Foundation sponsored last monday at station 85. This community and our FD came together in support of Shane Rogers and his family and they are very appreciative. 85 crews were amazing and the kids loved the spider!. Thanks Stephanie, Sandy, Tom A., Tom Z., Landry, Toy, Lovi, Karnow, Cowin, Ferlini, Roberts, Ocamb, Lilly, Jukes, and Alan for the help.(im sure im missing someone). A special thank you to the Foundation for the continued help regarding finances.

The fundraising kickoff event raised CLOSE TO \$11,000 with more checks still trickling in. The Blood drive was one of the most successful in history per the blood drive folks. They collected over 90 pints that night and rescheduled 60 more people they could not draw at the event for this week. There were already 127 pints in Shanes name before we open the doors so all told he will have over 250 pints by the end of the week.

Aside from the great community feel at the event I also heard a ton of great coments about our EDHFD and am truly proud to be associated with you folks.

Thanks again,
Mike Gygax

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October 24, 2012

EDHFD Station 85 "A" Shift
1050 Wilson Blvd.
El Dorado Hills, CA 95762

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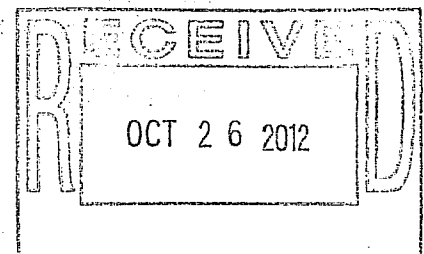
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Sincerely,

NAME REMOVED FOR PRIVACY



CC: Board Packet

EMAIL OF APPRECIATION

-----Original Message-----

From: Patricia Martin

[<mailto:pmartin67@sbcglobal.net>]

Sent: Friday, October 26, 2012 5:02 PM

To: Webmaster

Subject: Website Form Inquiry

Sender details:

Name: Patricia Martin

E-mail: pmartin67@sbcglobal.net

We received notice of the Town Meeting on Thursday, November 1, 2012 at 6:00 pm. We will not be able to attend that meeting that evening. But I wanted to submit our full appreciation of the El Dorado Hills Fire Department in their agreement that this is double taxation, and preparing a resolution stating such. We have paid the fee, but protested it. We support your efforts completely! Terrence & Patricia Martin
