

AGENDA
EL DORADO HILLS FIRE DEPARTMENT
BOARD OF DIRECTORS
SIX HUNDRED EIGHTY FIFTH MEETING
Thursday, August 16, 2012
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order and Pledge of Allegiance

- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 684th meeting held July 19, 2012
 - B. Approve Financial Statements for July 2012
End Consent Calendar

- III. Oral Communications
 - A. EDH Professional Firefighters
 - B. EDH Firefighters Association
 - C. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.

- IV. Correspondence

- V. Attorney Items
 - A. **Closed Session:** Pursuant to Government Code Section 54956.9, Conference with Legal Counsel, Pending Litigation (One Matter) Merino et. al. v. El Dorado Hills County Water District

- VI. Committee Reports
 - A. Administrative Committee (Directors Barber and Hidahl)
 - 1. Review and discuss construction plans and alternatives for Station 84 and schedule workshop for future planning (2180 Francisco Boulevard)
 - B. Fire Committee (Directors Durante and Winn)
 - C. Ad Hoc Committee Reports
 - 1. Report from the Regional Operations Committee regarding contract for services with Latrobe Fire Protection District; implementation and monitoring issues; and alternative strategies (Directors Hartley and Barber)
 - 2. Report from Ad Hoc Committee regarding the League of Fire Districts (Directors Hidahl and Hartley)

- VII. Operations Report
 - A. Operations Report (Receive and file)
 - B. Review and update regarding Joint Powers Authority
 - C. Review and discuss sale of Engine 8561 to Latrobe Fire District

- VIII. Fiscal Items

IX. New Business

- A. Review and approve Resolution 2012-11 opposing fees for SRA properties
- B. Review and approve Resolution 2012-12 adopting the Conflict of Interest Code
- C. Review and discuss draft Strategic Planning Report
- D. Review and discuss timelines for Capital Improvement Plan and/or Facilities Master Plan.

X. Old Business

XI. Oral Communications

- A. Directors
- B. Staff

XII. Adjournment

Note: Action may be taken on any item posted on this agenda.

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This Board meeting is normally recorded.

SIX HUNDRED EIGHTY FOURTH MEETING OF THE BOARD OF DIRECTORS
OF THE
EI DORADO HILLS COUNTY WATER DISTRICT

The six hundred eighty fourth meeting of the Board of Directors of the El Dorado Hills County Water District was held on Thursday, July 19, 2012 at 6:00 p.m. at the regular meeting place of the District, the District Office, 1050 Wilson Blvd., El Dorado Hills, California. Directors Durante, Hidahl and Winn were present with President Hidahl presiding. (Directors Barber and Hartley arrived later in the meeting). Counsel Cook was also in attendance. Chief Roberts and Chief Financial Officer Bair were present. President Hidahl called the meeting to order at 6:00 p.m. and El Dorado County Board Supervisor Elect, Ron Mikulaco, led the Pledge of Allegiance.

President Hidahl requested that Agenda Item V-A, Attorney Item, Conference with Legal Counsel, Pending Litigation (One Matter) Merino et. al. v. El Dorado Hills County Water District, be moved on the agenda until after Old Business and the Board concurred.

President Hidahl requested that minutes include all action items assigned to Staff with a target date for completion and specifically asked that the minutes of the June 21, 2012 Board Meeting be amended to include an action item assigned to Staff to consolidate existing Station 84 facility information into one report to include the current condition of the building; why it is being recommended to replace the building; what other alternatives have been evaluated; and any other past history on this topic and that this document be posted on the website for public accessibility. He asked that this information be prepared for the August 16 Board Meeting.

Director Barber moved to approve the minutes of the 683rd meeting held July 19, 2012 as amended. The motion was seconded by Director Durante and unanimously carried. (Ayes: All present. Absent: Hartley and Barber.)

Director Winn moved to approve the financial statements for June 2012. The motion was seconded by Director Durante and unanimously carried. (Ayes: All present. Absent: Hartley and Barber.)

Chief Roberts recognized Matt Belleci for the outstanding job he did in planning and coordinating the Multi-Agency Disaster Exercise in the Lakehills area; together they recognized a number of individuals that included paid and volunteer personnel as well as others from outside agencies that held key roles in making the drill a huge success. Matt Belleci also acknowledged Firefighter Jen Inzerillo and the Explorer Post for their support. Chief Roberts stated that the exercise resulted in enhanced relationships with other agencies, a safer community and the formation of the Lakehills Fire Safe Council.

Director Barber arrived at 6:13 p.m.

Tom Anselmo, President of Local 3604, addressed the Board by announcing that Firefighter Josh Couch will soon be succeeding him as Union President and recapped the positive turnaround that has taken place during the past year with Chief Robert's strong leadership abilities and hard work from Administration, Board of Directors and members of Local 3604. He emphasized the importance of communication, relationships and trust that played an important role in this turnaround and stated that Local 3604 is firmly committed to continuing to work as a team toward common goals.

Matt Beckett, Honor Guard Commander, and Chief Roberts gave special recognition to former Volunteer Firefighter Brandon Eynck for his high level of commitment to the Honor Guard over the past five years.

Director Hartley arrived at 6:29 p.m.

Dick Callahan, El Dorado Hills resident, asked the Board for an explanation of the Preliminary Budget's retiree healthcare account; CFO Bair responded that it is the OPEB CalPERS Trust Fund for retiree healthcare and added that it is funded every year with the goal that it will eventually fund itself. He also asked if a calculation has been done to determine the District's amount of unfunded liability as it relates to pensions, especially given recent city and state issues; CFO Bair responded that this is reflected in a report that CalPERS provides the District. CFO Bair would like to invite both the CalPERS actuary and the auditor to attend the August Board Meeting so that more information can be shared with the Board and public.

Chief Roberts introduced Mike Lilienthal, who will be joining the Department September 4, replacing Chief Ballenger as Battalion Chief/Fire Marshal.

President Hidahl asked the Board to consider conducting a public workshop to discuss the benefits of the proposed construction of Station 84. He suggested the topic be agendaized for the August Board Meeting at which time a date for the workshop can also be selected. Mike Roberts, Village Life Reporter, offered to help publicize the workshop.

Chief Roberts gave an update on the contract for services with Latrobe Fire District stating that he hopes to be able to schedule a meeting with José Henriquez, Executive Officer of LAFCO, for the first week of August to continue discussions on weighing the options of annexation, consolidation or merger. Chief Cooper, Latrobe Fire District, was in attendance and stated that he is very pleased with the emergency response from Station 87 and Medic 85 as

well as the volunteer training that they have received. Director Hartley suggested that Latrobe Fire personnel be invited to the upcoming El Dorado Hills Firefighters Association's dinner and meeting and Chief Roberts stated that he would relay those dates.

Chief Roberts reported on the League of Fire Districts' meeting stating that the consensus was that the concept of an entire county-wide JPA model was too large to be effective but a three district model would be a better structuring approach; this concept is going to be introduced to all the Boards and Districts for feedback. President Hidahl suggested that it would be beneficial for LAFCO to conduct a public workshop so that the public is aware of the findings of the Citygate report and the importance of finding additional resources to enable some of the small Districts to keep the doors open. President Hidahl commended Chief Roberts for his initiative and leadership in introducing the three district model for consideration.

The Operations Report was received and filed. President Hidahl requested that an additional calculation of average response time for all four stations be added to the Monthly Response Time Statistic Report.

Director Hartley gave an update on the JPA stating that a cap on wage and benefit reimbursement to the Districts is being considered. Chief Roberts added that this will have a significant impact on our District; however, solutions to remedy this impact are being discussed such as a tiered system for new hires.

Chief Roberts recommended entering into an agreement to obtain the services of the Sacramento Fire Buff Club Inc., a non-profit organization that provides rehabilitation services, relief stations, canteens and shade to emergency responders at a cost of \$500 per year for a two year commitment. Other charges for these services include mileage at a rate of \$1.50 per mile and \$25 per hour for on scene time.

Director Barber made a motion to approve the Memorandum of Understanding with the Sacramento Fire Buff Club Inc. for on-scene rehabilitation services. The motion was seconded by Director Hartley and unanimously carried.

CFO Bair presented Resolution 2012-09 confirming the report of the Fire Marshal related to cost of weed abatement and imposing such costs upon properties upon which abatement has occurred.

Director Hartley made a motion to approve Resolution 2012-09 imposing the cost of weed abatement upon properties. The motion was seconded by Director Durante and unanimously carried. (Roll Call: Ayes; All. Noes; None.)

Director Barber made a motion to approve a refund for development fees in the amount of \$8,409.73 to Jerry and Delores Legge for a residential building permit that has been withdrawn. The motion was seconded by Director Durante and unanimously carried.

CFO Bair reported that preliminarily, the property tax projections are on the positive side of even.

President Hidahl gave direction to Staff to invite the CalPERS actuary and the auditor to speak and answer questions at the September Board Meeting.

Chief Roberts asked the Board to approve Resolution 2012-10 delegating authority to the Fire Chief to make the determination and sign the appropriate CalPERS documentation that would allow a disability retirement or industrial disability to occur.

Director Hartley made a motion to approve Resolution 2012-10 delegating authority to the Fire Chief to make the determination for a disability retirement or industrial disability. The motion was seconded by Director Hartley and unanimously carried. (Roll Call: Ayes; All. Noes; None.)

Chief Roberts reported that the Strategic Planning Committee met to put the finishing touches on the Strategic Plan. He stated that a page is being added to the report that will indicate the Board's approval of the Strategic Plan. The need to develop a Facility Plan and a Capital Improvement Plan in conjunction with the Strategic Plan was discussed; President Hidahl asked that a timeframe for this work to be completed be proposed at the next Board Meeting.

The meeting adjourned to closed session at 7:29 p.m. to discuss Agenda Item V-A, Attorney Item, Conference with Legal Counsel, Pending Litigation (One Matter) Merino et al. v. El Dorado Hills County Water District.

The meeting reconvened at 7:47 p.m.

No action was taken during closed session.

Director Durante commended outgoing Union President, Tom Anselmo, for his positive attitude and professionalism during his time as President adding that it was an honor and privilege to have served with him. President Hidahl concurred.

Chief Roberts announced that Mike Logan, Retiree, is back to health and thanked everyone for their support.

Director Durante encouraged volunteering for work to be done for the upcoming El Dorado Hills Firefighters Wine, Cheese and Brew Festival scheduled for September 8, 2012. Firefighter Inzerillo volunteered the Explorer Post for setup and cleanup.

President Hartley made a motion to adjourn the meeting, seconded by Director Winn and unanimously carried.

The meeting adjourned at 7:45 p.m.

Approved:

John Hidahl, President

Connie Bair, Board Secretary

DRAFT

El Dorado Hills Fire Department Revenue and Expense Summary July 2012

	Prelim. Budget Fiscal Year 2012-2013	Actual Revenue Collected July 2012	Actual Revenue Collected YTD July 31 2012	Unrealized Revenues More Revenue than Expected	% of Revenue Collected
Revenue					
3240 - Tax Revenue					
3260 - Secured Tax Revenue	11,740,392			11,740,392.00	0.00%
3270 - Unsecured Tax Revenue	0			0.00	0.00%
3280 - Homeowners Tax Revenue	0			0.00	0.00%
3320 - Supplemental Tax Revenue	15,000			15,000.00	0.00%
3330 - Sacramento County Revenue	10,000			10,000.00	0.00%
Total 3240 - Tax Revenue	11,765,392	* See Note	0.00	11,765,392.00	0.00%
3510 - Misc. Operating Revenue					
3511 - Contributions/Prev Fees	20,000	1,963.12	1,963.12	18,036.88	9.82%
3512 - JPA Revenue	1,078,454	0.00		1,078,454.00	0.00%
3513 - Rental Income (Cell site)	20,000	3,617.02	3,617.02	16,382.98	18.09%
3514 - Grant Revenue	0	0.00		0.00	0.00%
3515 - OES/Mutual Aid Reimbursement	250,000	0.00		250,000.00	0.00%
3520 - Interest Earned	100,000	0.00		100,000.00	0.00%
3510 - Misc. Operating Revenue - Other	95,000	30,181.25	30,181.25	64,818.75	31.77%
Total 3510 - Misc. Operating Revenue	1,563,454	35,761.39	35,761.39	1,527,692.61	2.29%
3550 - Development Fee					
3560 - Development Fee Revenue	300,000			300,000.00	0.00%
3561 - Development Fee Interest	0			0.00	0.00%
Total 3550 - Development Fee	300,000	* See Note	0.00	300,000.00	0.00%
Total Revenue	13,628,846		35,761.39	13,593,084.61	
- Transfers (Board Authorized)					
Transfer from Capital Reserve Fund	1,346,659		0.00	1,346,659.00	0.00%
Transfer from General Reserve Fund	0			0.00	0.00%
Total Transfers	1,346,659		0.00	1,346,659.00	0.00%
Total Revenue and Transfers	14,975,505	35,761.39	35,761.39	14,939,743.61	0.24%

Notes: Tax Revenue for current month is not available.

Tax Revenue collected/received in January and April. (Property Tax Admin Fee taken from Secured Property Tax.)

El Dorado Hills Fire Department Revenue and Expense Summary July 2012

	Prelim. Budget Fiscal Year 2012-2013	Actual Expended July 2012	Actual Expended YTD July 31 2012	Remaining Balance Available	% of Budget Expended
Expense					
6000 - Salaries & Wages					
6001 - Salaries & Wages, Fire	5,053,313	386,432.74	386,432.74	4,666,880.26	7.65%
6011 - Education Pay	386,400	28,869.20	28,869.20	357,530.80	7.47%
6016 - Salaries & Wages, Clerical/Misc	436,456	33,378.30	33,378.30	403,077.70	7.65%
6017 - Volunteer Pay	75,000	0.00	0.00	75,000.00	0.00%
6018 - Director Pay	14,800	1,000.00	1,000.00	13,800.00	6.76%
6019 - Overtime					
6019.1 - Overtime, Operational	1,065,000	112,816.46	112,816.46	952,183.54	10.59%
6019.2 - Overtime, Outside Aid	250,000	0.00	0.00	250,000.00	0.00%
6019.3 - Overtime, JPA	120,000	0.00	0.00	120,000.00	0.00%
Total 6019 - Overtime	1,435,000	112,816.46	112,816.46	1,322,183.54	7.86%
6020 - P.E.R.S. Retirement	2,060,572	153,049.95	153,049.95	1,907,522.05	7.43%
6031 - Life Insurance	5,458	410.40	410.40	5,047.60	7.52%
6032 - P.E.R.S. Health Benefits	975,776	79,810.24	79,810.24	895,965.76	8.18%
6033 - Disability Insurance	12,168	975.00	975.00	11,193.00	8.01%
6034 - Health Cost of Retirees	787,900	520,910.06	520,910.06	266,989.94	66.11%
6040 - Dental/Vision Expense	139,960	8,374.00	8,374.00	131,586.00	5.98%
6050 - Unemployment Insurance	16,933	27.84	27.84	16,905.16	0.16%
6060 - Vacation & Sick Expense Reserve	90,000	0.00	0.00	90,000.00	0.00%
6070 - Medicare	108,012	7,881.06	7,881.06	100,130.94	7.30%
Total 6000 - Salaries & Wages	11,597,748	1,333,935.25	1,333,935.25	10,263,812.75	11.50%
6100 - Clothing & Personal Supplies	88,400	12,663.77	12,663.77	75,736.23	14.33%
6110 - Communications					
6111 - Business Phones	61,200	3,047.14	3,047.14	58,152.86	4.98%
6112 - Dispatch Services	16,200	3,427.38	3,427.38	12,772.62	21.16%
Total 6110 - Communications	77,400	6,474.52	6,474.52	70,925.48	8.37%

Revenue and Expenditures should be 8.33%
Date prepared: 8/14/2012

**El Dorado Hills Fire Department
Revenue and Expense Summary
July 2012**

	Prelim. Budget Fiscal Year 2012-2013	Actual Expended July 2012	Actual Expended YTD July 31 2012	Remaining Balance Available	% of Budget Expended
6120 · Housekeeping	24,360	0.00	0.00	24,360.00	0.00%
6130 · Insurance					
6131 · General Insurance	51,000	0.00	0.00	51,000.00	0.00%
6132 · Workers Compensation	415,162	32,401.50	32,401.50	382,760.50	7.81%
Total 6130 · Insurance	<u>466,162</u>	<u>32,401.50</u>	<u>32,401.50</u>	<u>433,760.50</u>	<u>6.95%</u>
6140 · Maintenance of Equipment					
6141 · Tires	14,000	198.34	198.34	13,801.66	1.42%
6142 · Parts & Supplies	10,000	0.00	0.00	10,000.00	0.00%
6143 · Outside Work	100,500	2,108.91	2,108.91	98,391.09	2.10%
6144 · Equipment Maintenance	75,400	595.25	595.25	74,804.75	0.79%
6145 · Radio Maintenance	5,000	257.40	257.40	4,742.60	5.15%
Total 6140 · Maintenance of Equipment	<u>204,900</u>	<u>3,159.90</u>	<u>3,159.90</u>	<u>201,740.10</u>	<u>1.54%</u>
6150 · Maintenance, Structures & Ground	35,800	4,862.36	4,862.36	30,937.64	13.58%
6160 · Medical Supplies					
6161 · Medical Supplies	1,000	0.00	0.00	1,000.00	0.00%
Total 6160 · Medical Supplies	<u>1,000</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00%</u>
6170 · Dues and Subscriptions	7,255	3,099.90	3,099.90	4,155.10	42.73%
6180 · Miscellaneous					
6181 · Miscellaneous	6,000	0.00	0.00	6,000.00	0.00%
6182 · Honor Guard	3,000	0.00	0.00	3,000.00	0.00%
6183 · Explorer Program	1,000	0.00	0.00	1,000.00	0.00%
6183 · Pipes and Drums	3,000	0.00	0.00	3,000.00	0.00%
Total 6180 · Miscellaneous	<u>13,000</u>	<u>0.00</u>	<u>0.00</u>	<u>13,000.00</u>	<u>0.00%</u>
6190 · Office Supplies	21,800	119.68	119.68	21,680.32	0.55%

**El Dorado Hills Fire Department
Revenue and Expense Summary
July 2012**

	Prelim. Budget Fiscal Year 2012-2013	Actual Expended July 2012	Actual Expended YTD July 31 2012	Remaining Balance Available	% of Budget Expended
6200 - Professional Services					
6201 - Audit	10,500	0.00	0.00	10,500.00	0.00%
6202 - Legal	120,000	0.00	0.00	120,000.00	0.00%
6203 - Notices	3,500	0.00	0.00	3,500.00	0.00%
6204 - Misc.	186,100	14,859.03	14,859.03	171,240.97	7.98%
6205 - Elections/Tax Administration	20,000	0.00	0.00	20,000.00	0.00%
Total 6200 - Professional Services	340,100	14,859.03	14,859.03	325,240.97	4.37%
6230 - Small Tools and Supplies	41,200	363.14	363.14	40,836.86	0.88%
6240 - Special Expenses					
6241 - Training	57,750	6,495.00	6,495.00	51,255.00	11.25%
6242 - Fire Prevention	16,300	(77.16)	(77.16)	16,377.16	-0.47%
6243 - Licenses	1,000	0.00	0.00	1,000.00	0.00%
6244 - Directors' Training & Travel	3,000	0.00	0.00	3,000.00	0.00%
Total 6240 - Special Expenses	78,050	6,417.84	6,417.84	71,632.16	8.22%
6250 - Transportation and Travel					
6251 - Fuel and Oil	75,000	1,862.23	1,862.23	73,137.77	2.48%
6252 - Travel	18,000	0.00	0.00	18,000.00	0.00%
6253 - Meals & Refreshments	22,000	30.00	30.00	21,970.00	0.14%
Total 6250 - Transportation and Travel	115,000	1,892.23	1,892.23	113,107.77	1.65%
6260 - Utilities					
6261 - Electricity	60,000	0.00	0.00	60,000.00	0.00%
6262 - Natural Gas/Propane	27,000	0.00	0.00	27,000.00	0.00%
6263 - Water/Sewer	11,000	0.00	0.00	11,000.00	0.00%
Total 6260 - Utilities	98,000	0.00	0.00	98,000.00	0.00%
6720 - Fixed Assets	1,865,330	0.00	0.00	1,865,330.00	0.00%
6999 - Contingencies	0	0.00	0.00	0.00	0.00%
Total Budget and Expenses	15,075,505	1,420,249.12	1,420,249.12	13,655,255.88	9.42%
Net Revenue/Expenses Over/Short +/-	(100,000)		(1,384,487.73)		

Revenue and Expenditures should be 8.33%
Date prepared: 8/14/2012

El Dorado Hills Fire Department

8/13/2012 5:02 PM

Register: 1000 · Bank of America
 From 07/01/2012 through 07/31/2012
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/02/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		7.36	X		556,769.04
07/03/2012	EFT	P.E.R.S. Health	-split-	Health Benefits...	100,720.30	X		456,048.74
07/05/2012	EFT	ADP (FSA)	-split-		279.21	X		455,769.53
07/06/2012		ADP	6200 · Professional Ser...		236.98	X		455,532.55
07/09/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		44.00	X		455,488.55
07/09/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		174.68	X		455,313.87
07/09/2012	EFT	ADP (FSA)	2031 · FSA-Dependent...		244.46	X		455,069.41
07/09/2012	15485	Managed Health Net...	6200 · Professional Ser...		751.40	X		454,318.01
07/09/2012	15486	CA Assoc. of Profess...	6000 · Salaries & Wag...		975.00	X		453,343.01
07/09/2012	15487	Standard Insurance Co.	6000 · Salaries & Wag...	Life Insurance	410.40	X		452,932.61
07/10/2012		Deposit	2015 · Weed Abateme...	Deposit		X	140.00	453,072.61
07/11/2012		Transfer from LAIF	1074 · Local Agency I...	Confirm #1364...		X	300,000.00	753,072.61
07/11/2012	15488	Allstar Fire Equipme...	2010 · Accounts Payable		2,834.88	X		750,237.73
07/11/2012	15489	Big O Tires	2010 · Accounts Payable		668.98	X		749,568.75
07/11/2012	15490	Bugman Pest Control	2010 · Accounts Payable		180.00	X		749,388.75
07/11/2012	15491	Cambridge Hardware	2010 · Accounts Payable		15.00	X		749,373.75
07/11/2012	15492	Costco	2010 · Accounts Payable		181.14	X		749,192.61
07/11/2012	15493	L.N. Curtis & Sons	2010 · Accounts Payable		6,566.19	X		742,626.42
07/11/2012	15494	Motorola Solutions Inc	2010 · Accounts Payable		5,998.18	X		736,628.24
07/11/2012	15495	Reibes Auto Parts	2010 · Accounts Payable		315.76	X		736,312.48
07/11/2012	15496	Sierra Nevada Sealco...	2010 · Accounts Payable		7,833.92	X		728,478.56
07/11/2012	15497	Vital Networks, Inc.	2010 · Accounts Payable		7,074.15	X		721,404.41
07/11/2012	15498	California State Disb...	2029 · Other Payable		666.92	X		720,737.49
07/11/2012	15499	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,689.30	X		719,048.19
07/11/2012	15500	Dale Jankowski	6000 · Salaries & Wag...	Dental	1,071.00	X		717,977.19
07/11/2012	15501	Dwight Piper	6000 · Salaries & Wag...		150.00	X		717,827.19
07/11/2012	15502	Dennis Planje	6000 · Salaries & Wag...		150.00			717,677.19
07/11/2012	15503	Frederick Russell	6000 · Salaries & Wag...		150.00	X		717,527.19
07/11/2012	15504	APPTIX Inc.	-split-		1,036.74	X		716,490.45
07/11/2012	15505	C.A. DAVIS & ASS...	6200 · Professional Ser...		225.00	X		716,265.45
07/11/2012	15506	Carbon Copy, Inc	6140 · Maintenance of ...		254.53	X		716,010.92
07/11/2012	15507	Comcast	6110 · Communication...		122.41	X		715,888.51
07/11/2012	15508	El Dorado County A...	6200 · Professional Ser...		10,004.71	X		705,883.80
07/11/2012	15509	El Dorado County E...	-split-		3,427.38	X		702,456.42
07/11/2012	15510	El Dorado Hills Busi...	-split-		2,789.30	X		699,667.12
07/11/2012	15511	FireCom	6140 · Maintenance of ...		257.40	X		699,409.72
07/11/2012	15512	FORTIS Telecom	6110 · Communication...		747.00	X		698,662.72
07/11/2012	15513	Gary Pertle	6150 · Maintenance,Str...		4,850.00	X		693,812.72
07/11/2012	15514	Mint Cards Inc.	6240 · Special Expense...		235.84			693,576.88
07/11/2012	15515	Mountain Democrat	6170 · Dues and Subsc...		40.60	X		693,536.28

El Dorado Hills Fire Department

8/13/2012 5:02 PM

Register: 1000 · Bank of America

From 07/01/2012 through 07/31/2012

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/11/2012	15516	MLC Hydrostatic Te...	6140 · Maintenance of ...		266.50	X		693,269.78
07/11/2012	15517	Public Retirement Jo...	6170 · Dues and Subsc...		195.00	X		693,074.78
07/11/2012	15518	State Compensation ...	6130 · Insurance:6132 ...	Workers Comp	32,401.50	X		660,673.28
07/11/2012	15519	Target Safety	6240 · Special Expense...		6,095.00	X		654,578.28
07/11/2012	15520	Verizon Wireless	-split-		1,832.50	X		652,745.78
07/11/2012	15521	Websoft Developers, ...	6200 · Professional Ser...		74.85	X		652,670.93
07/12/2012	EFT	ING	2023 · Accrued Retire...	PR12-7-1	13,074.97	X		639,595.96
07/12/2012	EFT	ING (Loans)	2023 · Accrued Retire...	PR12-7-1L	2,814.20	X		636,781.76
07/12/2012	PR12-7-1	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	62,781.55	X		574,000.21
07/12/2012	PR12-7-1	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	198,408.52	X		375,591.69
07/12/2012	PR12-7-1	Payroll - Checks	2021 · Federal Tax Wit...	Payroll Check ...	703.58			374,888.11
07/14/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		5.00	X		374,883.11
07/16/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		26.78	X		374,856.33
07/17/2012		Deposit	2015 · Weed Abateme...	Deposit		X	140.00	374,996.33
07/17/2012		Bank Charges	6190 · Office Supplies	Bank Charges	119.68	X		374,876.65
07/17/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		19.47	X		374,857.18
07/19/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		80.00	X		374,777.18
07/20/2012		ADP	6200 · Professional Ser...		247.05	X		374,530.13
07/23/2012	EFT	ADP (FSA)	-split-		270.00	X		374,260.13
07/24/2012	EFT	P.E.R.S. Retirement	-split-	PR-12-7-1 ...	82,940.31	X		291,319.82
07/24/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		50.00	X		291,269.82
07/25/2012		Transfer from LAIF	1074 · Local Agency I...	Confirm #1368...		X	1,000,000.00	1,291,269.82
07/25/2012		Deposit	-split-	Deposit		X	1,963.12	1,293,232.94
07/25/2012		Deposit	-split-	Deposit		X	9,728.25	1,302,961.19
07/25/2012	EFT	ADP (FSA)	2031 · FSA-Dependent...		259.46	X		1,302,701.73
07/25/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		15.00	X		1,302,686.73
07/25/2012	15522	CalPERS (OPEB Pre...	6000 · Salaries & Wag...	Annual Payme...	500,000.00	X		802,686.73
07/26/2012		Deposit	1110 · Accounts Recei...	Deposit		X	263,323.38	1,066,010.11
07/26/2012	EFT	ING	2023 · Accrued Retire...	PR12-7-2	13,074.97	X		1,052,935.14
07/26/2012	EFT	ING (Loans)	2023 · Accrued Retire...	PR12-7-2L	2,814.20	X		1,050,120.94
07/26/2012	15523	Greg F. Durante (Dir...	6000 · Salaries & Wag...		100.00	X		1,050,020.94
07/26/2012	15524	Charles J. Hartley	-split-	Director Pay	400.00	X		1,049,620.94
07/26/2012	15525	John Hidahl	-split-		200.00	X		1,049,420.94
07/26/2012	15526	Barbara Winn	-split-		200.00			1,049,220.94
07/26/2012	15527	Lou Barber	6000 · Salaries & Wag...		100.00			1,049,120.94
07/26/2012	15528	El Dorado Hills Firef...	2029 · Other Payable		450.00			1,048,670.94
07/26/2012	15529	California State Disb...	2029 · Other Payable		666.92	X		1,048,004.02
07/26/2012	15530	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,689.30	X		1,046,314.72
07/26/2012	15531	Jerry and Dolores Le...	3550 · Development Fe...		8,409.73			1,037,904.99
07/26/2012	15532	Aflac	2029 · Other Payable		230.38	X		1,037,674.61

El Dorado Hills Fire Department

8/13/2012 5:02 PM

Register: 1000 · Bank of America

From 07/01/2012 through 07/31/2012

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/26/2012	15533	A T & T Wireless	6110 · Communication...	Cell Phones	345.23	X		1,037,329.38
07/26/2012	15534	Business Card	-split-	Auth Rep	476.38	X		1,036,853.00
07/26/2012	15535	Best Best & Krieger	2010 · Accounts Payable		2,224.04	X		1,034,628.96
07/26/2012	15536	Big O Tires	6140 · Maintenance of ...		198.34	X		1,034,430.62
07/26/2012	15537	Carbon Copy, Inc	-split-		74.22	X		1,034,356.40
07/26/2012	15538	Doug Veerkamp	6140 · Maintenance of ...		281.44	X		1,034,074.96
07/26/2012	15539	FYI Telecommunicat...	6230 · Small Tools and...		236.06	X		1,033,838.90
07/26/2012	15540	Hefner, Stark & Mar...	2010 · Accounts Payable	Legal Services	45,936.23	X		987,902.67
07/26/2012	15541	Harrold Ford Inc.	-split-		1,752.47	X		986,150.20
07/26/2012	15542	Home Depot	-split-	Supplies	300.58	X		985,849.62
07/26/2012	15543	InterState Oil Compa...	6250 · Transportation a...		1,745.18	X		984,104.44
07/26/2012	15544	El Dorado Hills Rota...	6170 · Dues and Subsc...		75.00			984,029.44
07/26/2012	15545	Sacramento Fire Buff...	6200 · Professional Ser...		500.00			983,529.44
07/26/2012	15546	Scott's PPE Recon, L...	6100 · Clothing & Pers...		163.77	X		983,365.67
07/26/2012	15547	State Board of Equali...	2010 · Accounts Payable		518.70	X		982,846.97
07/26/2012	15548	Trace Analytics, Inc.	6140 · Maintenance of ...		75.00			982,771.97
07/26/2012	15549	Vital Networks, Inc.	-split-		5,298.35	X		977,473.62
07/26/2012	PR12-7-2	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	66,784.77	X		910,688.85
07/26/2012	PR12-7-2	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	203,645.97	X		707,042.88
07/27/2012		ADP (FSA Service C...	6200 · Professional Ser...		80.00	X		706,962.88
07/27/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		15.00	X		706,947.88
07/30/2012	EFT	P.E.R.S. Retirement	-split-	PR-Adj Ferl...	2,190.00	X		704,757.88
07/30/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		50.00	X		704,707.88
07/31/2012		Deposit	-split-	Deposit		X	59,436.62	764,144.50
07/31/2012	EFT	P.E.R.S. Retirement	-split-	PR-12-7-2 ...	87,507.08			676,637.42



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT

July 2012



*"Your Safety,
Our Commitment"*

ALARM STATISTICS

228	Calls for the Month 2012
221	Calls for the Month 2011
1364	Total "2012 Year to Date"
1291	Total "2011 Year to Date"
93.37%	Medic Unit Response, 10 Minute
94.90%	Medic Unit Response, 11 Minutes

*49 consecutive months in compliance.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Monthly Response Time Statistics

<u>Jan-2012</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>	<u>July-2012</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>Average</u>
Station 84	70%	90%	95%		Station 84	77%	77%	77%	05:40
Station 85	83%	93%	95%		Station 85	76%	92%	100%	05:04
Station 86	77%	85%	92%		Station 86	60%	80%	93%	06:53
Station 87	67%	81%	90%		Station 87	93%	100%	100%	05:10
<u>Feb-2012</u>					<u>Aug-2012</u>				
Station 84	83%	90%	98%		Station 84				
Station 85	70%	93%	100%		Station 85				
Station 86	70%	90%	95%		Station 86				
Station 87	73%	80%	100%		Station 87				
<u>Mar-2012</u>					<u>Sept-2012</u>				
Station 84	93%	93%	93%		Station 84				
Station 85	63%	76%	92%		Station 85				
Station 86	60%	85%	95%		Station 86				
Station 87	71%	86%	96%		Station 87				
<u>April-2012</u>					<u>Oct-2012</u>				
Station 84	87%	90%	97%		Station 84				
Station 85	77%	94%	97%		Station 85				
Station 86	71%	82%	94%		Station 86				
Station 87	73%	86%	95%		Station 87				
<u>May-2012</u>					<u>Nov-2012</u>				
Station 84	86%	93%	97%		Station 84				
Station 85	70%	85%	94%		Station 85				
Station 86	64%	86%	86%		Station 86				
Station 87	79%	93%	100%		Station 87				
<u>June-2012</u>					<u>Dec-2011</u>				
Station 84	77%	83%	94%		Station 84	82%	91%	91%	
Station 85	66%	88%	94%		Station 85	81%	95%	100%	
Station 86	63%	75%	88%		Station 86	73%	82%	100%	
Station 87	85%	92%	92%		Station 87	38%	68%	88%	

Note: The target of a 6 minute response time to 90% of code 3 emergency calls (a lights and sirens, 911 emergency) was adopted by past administrations and Board of Directors based on NFPA 1710 guidelines. The NFPA 1710 sets these guidelines based on statistics that both fires and critical medical emergencies have the best outcome if contact is made within this time frame. Fire stations were strategically located throughout the District with this target in mind. It is important to note that there are several factors that can affect the 6 minute response target such as having to put on safety gear, responding to calls during the night or not being in quarters at the time of the call.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Latrobe Response by Month

<u>January-2012</u>	7	<u>July-2012</u>	8
<u>February- 2012</u>	1	<u>August-2012</u>	
<u>March- 2012</u>	1	<u>September-2012</u>	
<u>April- 2012</u>	3	<u>October-2012</u>	
<u>May- 2012</u>	4	<u>November-2012</u>	
<u>June- 2012</u>	5	<u>December- 2012</u>	

- Contract with Latrobe Fire Department to provide service to all code 3 emergency calls 24/7 started March, 2012

**EL DORADO HILLS COUNTY WATER DISTRICT
BOARD OF DIRECTORS**

RESOLUTION 2012-11

**A RESOLUTION OPPOSING THE FIRE PREVENTION FEE ADOPTED BY
THE STATE OF CALIFORNIA BY ASSEMBLY BILL X1 29**

WHEREAS, the El Dorado Hills County Water District (El Dorado Hills Fire Department) is organized under the provisions of the County Water District Act and provides fire and emergency medical service to the community of El Dorado Hills; and

WHEREAS, the State of California signed into law Assembly Bill x1 29 on July 7, 2011, establishing an annual fee to pay for the fire prevention services on property within the State Responsibility Area; and

WHEREAS, the fire prevention fee applies to owners of habitable structures on property located within the State Responsibility Area in an amount of one hundred fifty dollars (\$150) per habitable structure; and

WHEREAS, the El Dorado Hills Fire Department responds to all fire and emergency incidents within the District mostly without the aid of the Cal Fire; and

WHEREAS, the El Dorado Hills Fire Department conducts prevention activities at schools and public events within the District without the aid of the Cal Fire.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors that this fee represents double taxation of its community members without any additional benefit and further believes that it is unconstitutional and requests an immediate repeal of this fee.

The foregoing Resolution was passed and adopted by the Board of Directors of the El Dorado Hills County Water District at a meeting of said Board held on August 16, 2012, by the following vote:

Ayes:
Noes:
Absent:

John Hidahl, President

Attest:

Connie L. Bair, Board Secretary

Conflict of Interest Code

Summary:

The law requires the Board of Directors to review on a bi-annual basis our Conflict of Interest Code. Please find attached a copy of the Conflict of Interest Code. The County is requiring this review to be completed prior to August 31, 2012.

Fiscal Impact:

None

Staff Recommendation:

Upon review of the Conflict of Interest Code, staff feels that it covers the needs of this District for the coming year. Staff recommends that the Board approve the Conflict of Interest Code as written.

EL DORADO HILLS COUNTY WATER DISTRICT

DRAFT

RESOLUTION NO. 2012-12

RESOLUTION ADOPTING THE CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code Sections 81000, et. seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code which can be incorporated by reference and may be amended after public notice and hearings to conform to amendments in the Political Reform Act; and

WHEREAS, this body has determined that the attached Appendix accurately sets forth those positions which should be designated and the categories of financial interests which should be made reportable;

NOW, THEREFORE, be it resolved that:

1. The terms of 2 Cal. Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the El Dorado Hills County Water District.

2. Pursuant to Section 4(A) of the standard code, designated employees shall file a statement of economic interest with the District. Upon receipt of the statements from the Board of Directors and the Chief, the District shall make and retain a copy and forward the original of these statements to the El Dorado County Elections Department.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the El Dorado Hills County Water District held August 16, 2012, by the following vote:

AYES:
NOES:
ABSENT:

DRAFT

John Hidahl, President

Connie L. Bair, District Secretary

APPENDIX

DRAFT

PUBLIC OFFICIALS' FUNCTION/TITLE

TYPE OF BUSINESS ENTITY, BUSINESS POSITION, INVESTMENT, SOURCE OF INCOME, OR REAL PROPERTY DISCLOSABLE

Fire Chief
Deputy Chief
Division Chief
Battalion Chief
Chief Financial Officer/Board Secretary
Directors or Candidates for Directors
Auditor
Attorneys

1. Office Equipment and Supplies
2. Building Materials and Supplies
3. Medical Supplies
4. Household Supplies
5. Hardware supplies and tools
6. Fire equipment (hose, nozzles smoke masks, etc.)
7. Fire apparatus (vehicles and vehicle supplies)
8. Fire Equipment maintenance (extinguishing service, sprinklers, etc.)
9. Radio equipment and repair
10. Equipment and tool repair
11. Newspapers and magazines
12. Insurance
13. Accounting
14. Banks and Savings and Loans
15. Construction
16. Fuel (gasoline and liquid propane gas)
17. Installation of hydrants
18. Real property/real property development
19. Firefighter clothing and supplies (turnouts, etc.)
20. Engineering
21. Soil Preparation, studies
22. Retirement of Bond Proceedings

Engineering Consultants
Architectural Consultants

1. Real Property
2. Building materials and supplies
3. Soil preparation, studies
4. Construction

Financial Consultants

1. Real Property
2. Banks and Savings and Loans
3. Retirement of bond proceedings

E.I.R. Consultants

1. Real Property
 2. Construction
 3. Building materials and supplies
 4. Soil preparation, studies
 5. Engineering
-

COUNTY OF EL DORADO

RECORDER CLERK - REGISTRAR OF VOTERS - VETERANS AFFAIRS

William E. Schultz



Recorder-Clerk
Commissioner of Civil Marriages
360 Fair Lane
Placerville CA 95667
www.edcgov.us/countyclerk/
Phone: 530.621.5490
Jane Kohlstedt
Assistant Recorder-Clerk

Registrar of Voters
2850 Fairlane Court
PO Box 678001
Placerville CA 95667
www.edcgov.us/elections/
Phone: 530.621.7480 Fax: 530.626.5514
Barbara Dunmore
Assistant Registrar of Voters

Veterans Affairs Office
130 Placerville Drive,
Placerville CA 95667
www.edcgov.us/veterans/
Phone: 530.621.5893
William E. Schultz
Veterans Affairs Interim Dept. Head
Ed Swanson
Veterans Service Officer

June 20, 2012

TO: All Districts in El Dorado County

FROM: William E. Schultz
Recorder-Clerk-Registrar of Voters

RE: Conflict-of-Interest Code Review for the Year 2012

The Political Reform Act requires every local special district to review its conflict-of-interest code every even-numbered year. Enclosed is a 2012 Local Agency Biennial Notice that must be completed and returned to the Elections Department no later than Friday, August 31, 2012. Please indicate on the Notice whether or not a revision to your district's code is necessary. If a revision is required, the amended conflict-of-interest code should follow within 90 days.

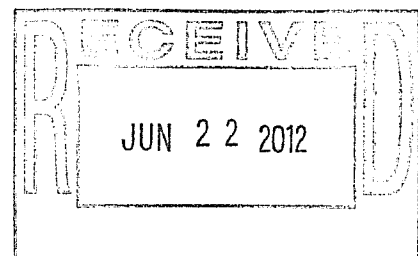
Upon receipt of an amended conflict-of-interest code, the Elections Department will submit the amended code to County Counsel for review and subsequent presentation to the Board of Supervisors for approval. Please remember your agency's amended code is not effective until it is approved by the Board of Supervisors.

Enclosed is a sample Notice of Intention to Adopt or Amend a Conflict-of-Interest Code and a sample of a district's Conflict-of-Interest Code. The Fair Political Practices Commission (FPPC) will offer a free seminar on how to amend a conflict-of-interest code on Wednesday, July 11, 2012 from 1:00 p.m. to 3:00 p.m. in the Fair Political Practices Commission 8th Floor Hearing Room in Sacramento. Reservations for the seminar can be made on the FPPC website at www.seminars@fppc.ca.gov

As always, if we can provide further information, please contact our office at (530) 621-7480.

Very truly yours,

A handwritten signature in black ink, appearing to read "William E. Schultz".



2012 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Office Phone No: _____

E-mail: _____ Fax No: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code requires disclosure by agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict-of-interest code and has determined that (*Check one box*):

An amendment is required. The following amendments are necessary:
(*Mark all that apply.*)

- Include new positions.
- Revise disclosure categories.
- Revise the titles of existing positions.
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.
- Other (*describe*) _____

No amendment is required.

The code is currently under review by the code reviewing body.

Verification

The agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Office

Date

Complete this notice regardless of how recently your code was approved or amended.
Please return this notice no later than **August 31, 2012** to:

El Dorado County Registrar of Voters – P.O. Box 678001, Placerville, CA 95667

PLEASE DO NOT RETURN THIS FORM TO THE FPPC



El Dorado County Emergency Services Authority

Board of Directors Meeting

Wednesday - August 15, 2012, 9:00 a.m.

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

AGENDA

- | | |
|---|---------|
| 1. Call to Order/Roll Call/Introductions | Schwab |
| 2. Approval of Agenda | Schwab |
| 3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote. | Schwab |
| 4. Consent Calendar | Schwab |
| 4.1 Approval of JPA Board Minutes of July 18, 2012 | |
| 4.2 Receive and File Systems Mgmt. Committee Meeting Minutes of July 25, 2012 | |
| 4.3 Receive and File Finance Committee Meeting Minutes of August 1, 2012 | |
| 4.4 Approval of July 2012 Bills | |
| 4.5 Receive Medical Response Statistics from July 2012 and Monthly Mutual Aid | |
| 5. Correspondence | |
| 5.1 LAFCO | Hackett |
| 6. Reports | |
| 6.1 Report from JPA Systems Management Committee Meeting of July 25, 2012 | Hardy |
| 6.2 Executive Director Report | Hackett |
| 7. Fiscal Items | Hackett |
| 7.1 Audit Update | |
| 7.2 Review Revenue & Expenditures of FY 11/12 | |
| 7.3 Review/Approve FY 12/13 Revenue generating and cost reduction Plan | |
| 8. Old Business | Hackett |
| 8.1 Marshall Grand Opening coverage on September 15, 2012 from 11:00 am – 2:00 pm | |
| 8.2 Remount Update | |
| 9. New Business | Hackett |
| 9.1 Review/Approve Forte Contract | |
| 9.2 Review/Approve surplus of 2003 Ford Ambulance VIN# 1FDXF47PX3ED67403 - Patient Compartment to be used for New Remount | |
| 9.3 Review/Approve 457(b) Deferred /Retirement Compensation Plan (no additional cost to the JPA) | |
| 9.4 Review/Approve determination of litigation in lawsuit against Ford Motor Company | |
| 9.5 ALS Engine Response Fee | Keating |
| 10. Director Items | Schwab |
| 11. Adjournment | Schwab |

Next meeting: 9:00 a.m. on Wednesday – September 19, 2012, El Dorado County OES Conf. Room, 330 Fair Lane

All Board Meetings are recorded:

The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619

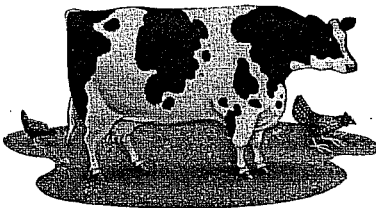
Note: The Board of Directors may elect to take action on any item included on this agenda.

To El Dorado Hills Fire Dept

I want to thank you for assisting Cornerstone Christian Church on Lessen Lane to install their mended rope and flag to the flagpole. This was done I think on Thursday evening around 7:30pm. A little information why I am especially grateful for your service to our church. My husband, Alfred Lohrmann, died on August 5th, 2008 from pancreatic cancer. I had always wanted our church to display the American Flag. In memory of Al, I purchased the flag pole and flag. One of our members went through making certain that we had the proper papers to install the pole. Recently the rope was torn through movement of the flag. Your men and equipment made it possible for our neighbors and our members to see our flag waving as a flag should be displayed. The solar light I had purchased isn't sufficient so we will be having a proper light installed soon.

Again, as the widow and church member, I want to thank you so much for your service.

Sincerely,
Sandra N. Lohrmann



CC: Board Packet (August)

Station 84 Construction Committee Report - Final Report

Summary:

A Fire Department committee consisting of administrative staff and shift personnel was formed to look into options to overcome deteriorating living conditions and insufficient size of the apparatus bay at Station 84. This committee met with the Board of Directors Fire Committee to discuss the station conditions and form a plan on how to proceed.

The main concern with Station 84 was found to be the insufficient size of the three apparatus bays and the angle of approach into the bays. The poor approach angle puts the employees and equipment at risk of injury or damage every time they pull into the engine bay.

Fire Station 84 was built in 1982 and was never designed for the size and weight of the current fire apparatus that is used today. A remodel was completed in 1992 that added on sleeping quarters and a workout room. This addition was conducted on a shoe string budget with many design features that are breaking down today creating the need for major upgrades.

By far the largest concern is the fire apparatus bay. The lack of safe entry for the fire apparatus as well as size for ample storage is a major concern. Since all other parts of the building connect to the apparatus bays, making it larger was cost prohibitive.

The following is a list of factors used in the decision process to tear down and rebuild station 84:

- Insufficient electrical wiring
- Insufficient data wiring for computers, phones and radio systems
- All HVAC systems are at the end of their life span and need replacing
- Roof design over the engine bays fosters leaks; complete tear off needed to remedy the situation
- Mold concerns from years of chasing down roof leaks
- Insufficient bathroom facilities
- General plumbing issues throughout the station
- No Fire Sprinklers
- Engine bays are insufficient in width, length and height to accommodate the taller, wider and longer fire apparatus used today

- Engine bay door openings are too small to safely accommodate today's larger fire apparatus
- Angle of approach insufficient for a safe entry into the apparatus bay
- Insufficient fire equipment storage, turnouts, work shop, medical gear
- No room for a kitchen table for dining, meetings...
- Small lobby space
- No offices for meetings or Officer privacy
- Auxiliary generator needs replacing and a permanent remedy is needed to evacuate the exhaust so it does not affect the health of the Firefighter
- On site buildings (storage, electrical equipment, dumpster) needs to be removed or relocated to improve angle of approach for safe apparatus bay entry
- South driveway entrance needs to be constructed to support fire apparatus
- Kitchen is insufficient in size and storage
- All flooring needs replacing
- Insufficient seismic engineering for today's stringent codes for essential service buildings
- Current station is not ADA compliant
- Station 84 was built and remodeled for occupancy prior to the addition of female FF's to our force. Sleeping and bathroom accommodations are barely adequate at current station.

Both committees agree that the best solution to these issues is to either move the location of Station 84 or tear it down and rebuild. The EDH Board of Directors voted over a year ago to not purchase new property on the corner of Green Valley Road and Francisco Drive. The EDH BOD Fire Committee and the Department committee agreed to proceed with plans to tear down and build new on the existing property.

The Department committee traveled to several two story fire stations to gather information and make an evaluation as to what would work best for the El Dorado Hills Fire Department and the community. This information was given to the contract architect for conceptual drawings and time lines, who submitted multiple drafts for the new station layout.

The Department committee has drafted a Request for Proposal for Architectural Services for the tear down and rebuild of Station 84. The draft RFP proposal was approved by both committees and ultimately approved to put out for proposal at the July BOD meeting.

All interested bidders had six weeks to submit a RFP. The committee then evaluated all bids based on criteria listed in the RFP posing. A staff report will be presented to the Board of Directors at the August 16th meeting.

STATION 84 FACILITY DISCUSSIONS

COMMITTEE MEETINGS

Oct. 4, 2007- Approved Bid for roof repair at Station 84.

Feb. 6, 2008 - Review and discuss Station 84 remodel or feasibility of building a new station.

Jan. 27, 2009 through August 22, 2010 - Property Negotiations to move Station 84.

August 22, 2010 - Board voted to not purchase property to move Station 84.

Aug. 22, 2011 - Discussion on what to do with Station 84's construction needs. This was put to committee to research options. Remodel, move or build new.

May 29, 2012 - Review and discuss construction plans and alternatives for Station 84.

BOARD MEETINGS

June 26, 2006 and July 19, 2006 - Review and approve easement for El Dorado County at the Francisco Drive Station related to the Green Valley Market Place. Chief Russell suggested that money go back to the developer to improve the access into Station 84 to alleviate problems with the left turn into Station 84.

Sept. 25, 2006 - Final budget was reviewed and discussed which included an additional driveway for Station 84.

Oct. 17, 2007 - Ratify approval of roof repair at Station 84 in the amount of \$7,200 with an additional \$55 per hour plus materials for unforeseen dry rot or other damage.

Nov. 30, 2007 - Goals were discussed; five goals will roll over from 2007 to following year; one being the Station 84 facility.

Jan. 16, 2008 - Station 84 will be incorporated into a Goal for the Master Plan in 2008.

Nov. 21, 2008 - The 2008 goals were reviewed; goals not completed would be continued to following year; one being the Facility Master Plan, mainly Fire Station 84 facility plans.

Dec. 10, 2008 - Review and discuss possible purchase of property for Station 84 at the corner of Green Valley Rd. and Francisco Dr.; Chief Veerkamp asked to have this assigned to a Committee for further research and possible negotiations that would take place in future agendas in closed session. President Hidahl referred this item to the Administrative Committee.

Jan. 21, 2009 - November 16, 2009 - Real Property Negotiations (was on agenda but doesn't appear it was discussed). Goals for 2009 were discussed; one goal was to develop a Facility Master Plan.

Dec. 11, 2009 - Strategic Planning Meeting - Real Property Negotiations. Develop goals and objectives including the Station 84 facility.

Jan. 21, 2010- Real Property Negotiations. 2010 Goal Development Report - top priorities include developing a Facility Master Plan to include Station 84.

Feb. 18, 2010 - May 26, 2010- Real Property Negotiations.

May 26, 2010 – VP of Assoc. Firefighters expressed the Associated Firefighters opposition to purchase land for a new Station 84. Speaking for himself, he suggested having the Committee take another hard look at the feasibility of keeping Station 84 at its current location and renovating or tearing it down and building new. He emphasized the fact that Station 84's current location has huge public relations and customer service benefits to the Department; its neighborhood location lends itself to foot traffic which in turn results in a close connection with the community that no other station enjoys.

July 15, 2010 - The Facility Master Plan discussed stating that it will take at least six months to develop.

Aug. 19, 2010 - The Facility Master Plan was discussed stating that the cost should be added to the Five Year Plan.

Aug. 18, 2011 - Director Hidahl made a motion to assign the Admin Committee to review the Station 84 remodeling needs and made a recommendation to the Board. The motion was seconded by Director Hidahl and unanimously carried.

Aug. 25, 2011 - Director Barber reported that a committee meeting was held to discuss the short and long term repair and remodeling needs for Station 84. He said that the committee was successful in working through a plan to meet the immediate short term needs such as repairing the roof to stop leakage and resolving the existing diesel generator problem to eliminate health issues at a cost of \$32,000.00; this will allow more time to thoroughly plan for Station 84's long term vision that may include a complete remodel or replacement.

Nov. 14, 2011 - Chief O'Camb discussed the Station 84 Construction Committee's recommendation to award the reroofing project to Mountain Roofing Systems for \$9,280.

June 21, 2012 - Director Barber lead a discussion on the construction plans and alternatives for Station 84 stating that the Admin Committee has concluded that the best solution to the many inadequacies of the old station is to demolish and build a new two-story station. Chief O'Camb added that the Station 84 Committee visited several two-story fire stations in an effort to ensure that the new station has the best features to suit the District's needs. Richard Ross, EDH resident, suggested that in order to be more transparent, Staff generate a report and make it available to the public outlining the reasons that necessitate the rebuilding of Station 84.

Director Barber made a motion to authorize a Request for Proposal for architectural services for Station 84. The motion was seconded by President Hidahl and carried. (Roll Call: Ayes; Barber, Durante, Hartley, and Hidahl; Noes; Winn). President Hidahl assigned an action item to Staff to consolidate existing information into one report to include the current condition of the building; why it is being recommended to replace the building; what other alternatives have been evaluated; and any other past history of this topic. He also asked that this document be posted on the website for public accessibility.