

AGENDA
EL DORADO HILLS FIRE DEPARTMENT
BOARD OF DIRECTORS
SIX HUNDRED EIGHTY FOURTH MEETING
Thursday, July 19, 2012
6:00 p.m.
(1050 Wilson Blvd., El Dorado Hills, CA)

- I. Call to Order and Pledge of Allegiance
- II. Consent Calendar (All matters on the Consent Calendar are to be approved by one motion unless a Board member requests separate action on a specific item.)
 - A. Approve Minutes of the 683rd meeting held June 21, 2012
 - B. Approve Financial Statements for June 2012
End Consent Calendar
- III. Oral Communications
 - A. Special Presentation – MADE Drill (Multi-Agency Disaster Exercise)
 - B. EDH Professional Firefighters
 - C. EDH Firefighters Association
 - D. Any person wishing to address the Board on any item that is not on the Agenda may do so at this time. No action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes per person and twenty minutes for all comments unless otherwise authorized by the Board.
- IV. Correspondence
- V. Attorney Items
 - A. **Closed Session:** Pursuant to Government Code Section 54956.9, Conference with Legal Counsel, Pending Litigation (One Matter) Merino et. al. v. El Dorado Hills County Water District
- VI. Committee Reports
 - A. Administrative Committee (Directors Barber and Hidahl)
 1. Review and discuss construction plans and alternatives for Station 84 (2180 Francisco Boulevard)
 - B. Fire Committee (Directors Durante and Winn)
 - C. Ad Hoc Committee Reports
 1. Report from the Regional Operations Committee regarding contract for services with Latrobe Fire Protection District; implementation and monitoring issues; and alternative strategies (Directors Hartley and Barber)
 2. Report from Ad Hoc Committee regarding the League of Fire Districts (Directors Hidahl and Hartley)
- VII. Operations Report
 - A. Operations Report (Receive and file)
 - B. Review and update regarding Joint Powers Authority
 - C. Review and approve Memorandum of Understanding with Sacramento Fire Buff Inc. for on scene rehabilitation services
 - D. Review and approve Resolution 2012-09 confirming the report of the Fire Marshal related to cost of weed abatement and imposing such costs upon properties upon which abatement has occurred
 - E. Review and approve refund of Development Fees to Jerry and Dolores Legge
- VIII. Fiscal Items

IX. New Business

- A. Review and approve Resolution 2012-XX delegating authority to a designated staff member to make a determination for an industrial disability retirement and communicate it to CalPERS.
- B. Review and discuss draft Strategic Planning Report

X. Old Business

XI. Oral Communications

- A. Directors
- B. Staff

XII. Adjournment

Note: Action may be taken on any item posted on this agenda.

Connie\Word\Agendas\2012\

This Board meeting is normally recorded.

**SIX HUNDRED EIGHTY THIRD MEETING OF THE BOARD OF DIRECTORS
OF THE
EI DORADO HILLS COUNTY WATER DISTRICT**

The six hundred eighty third meeting of the Board of Directors of the El Dorado Hills County Water District was held on Thursday, June 21, 2012 at 6:00 p.m. at the regular meeting place of the District, the District Office, 1050 Wilson Blvd., El Dorado Hills, California. Directors Barber, Hartley, Hidahl and Winn were present with President Hidahl presiding. (Director Durante was present via teleconference). Counsel Cook was also in attendance. Chief Roberts, Chief O’Camb and Chief Financial Officer Bair were present. President Hidahl called the meeting to order at 6:00 p.m. and Chief O’Camb led the Pledge of Allegiance.

President Hidahl announced that Agenda Item III-C, Special Presentation – MADE Drill (Multi-Agency Disaster Exercise) will be postponed until next month. He also stated that it will not be necessary to meet in closed session on Attorney Item V-A, Conference with Legal Counsel, Pending Litigation (One Matter) Merino et. al. v. El Dorado Hills County Water District.

Director Barber moved to approve the consent calendar which included the minutes of the 682nd meeting held May 17, 2012 and the financial statements for May 2012. The motion was seconded by Director Hartley and unanimously carried.

Matt Beckett, Honor Guard Commander, gave a presentation of the recent training that the Honor Guard received from the Old Guard in Arlington.

Jeff Genovese, President of the El Dorado Hills Firefighters Association, gave an update. He stated that new officers have been elected to the Board and also announced that the

Auxiliary is being incorporated under the Association's umbrella in an effort to streamline funding and other processes.

Director Barber led a discussion on the construction plans and alternatives for Station 84 stating that the Administrative Committee has concluded that the best solution to the many inadequacies of the old station is to demolish and build a new two-story station. Chief O'Camb added that the Station 84 Committee visited several two-story fire stations in an effort to ensure that the new station has the best features to suit the District's needs. Richard Ross, El Dorado Hills resident, suggested that in order to be more transparent, Staff generate a report and make it available to the public outlining the reasons that necessitate the rebuilding of Station 84.

Director Barber made a motion to authorize a Request for Proposal for architectural services for Station 84. The motion was seconded by President Hidahl and carried. (Roll Call: Ayes; Barber, Durante, Hartley, and Hidahl; Noes; Winn.)

Director Winn reported that the Fire Committee met and has delivered the Preliminary Budget; CFO Bair commented that a complete review of the Preliminary Budget will take place later on the agenda.

Director Hartley stated that the Regional Operations Committee had not yet met regarding the contract for services with Latrobe Fire District. Chief Roberts stated that Counsel Cook is in the process of evaluating the benefits and drawbacks of a consolidation, merger, or annexation which should be ready to be presented at the next meeting.

Director Hartley reported on the Ad Hoc Committee regarding the League of Fire Districts stating he attended the meeting as an alternate; it appears progress is being made and it appears that the League is moving forward with a proposal to form a Joint Fire Authority that

would hope to serve the needs of the ten agencies under this umbrella while finding potential cost savings.

The Operations Report was received and filed.

Director Hartley reported that while attending the JPA meeting, he made them very aware that the Board is extremely concerned about the JPA's negative budget deficit of \$800,000 and the need to take strong action to address this concern.

CFO Bair reviewed the 2012-13 Preliminary Budget stating that it was available on the website for review. CFO Bair stated that the Preliminary Budget was based on a negative one percent revenue projection and reviewed the revenue projections. Chief Roberts reviewed the Capital Expenditures. Director Barber asked for an analysis of the projected life of a truck and Chief Roberts stated that he would provide him with the Truck Replacement Report that was recently published by the Apparatus Committee and presented at a Board Meeting. Chief Roberts added that this report will also be posted to the website for public information.

Director Durante was no longer available by teleconference for the remainder of the meeting.

Public comments were made by residents Pete Voy and Craig Petersen voicing concern that in light of diminishing reserves, there needs to be action taken to reduce the Salaries, Wages, Health and Retirement categories. Chief Roberts explained that through many expense reductions, it is possible to have a balanced budget. Richard Ross, resident, inquired as to whether Fire Department employees have been provided with a statement of the value of their benefits and Chief Roberts responded that all employees have been provided with this information.

Director Hartley made a motion to approve Resolution 2012-08 adopting the 2012-13 Preliminary Budget. The motion was seconded by Director Winn and carried. (Roll Call: Ayes; Barber, Hartley, Hidahl and Winn. Absent; Durante. Noes; None.)

CFO Bair discussed Staff's recommendation to hire the auditing services of Robert W. Johnson, CPA, for the fiscal year 2011-12. After a decision was made to move forward with the recommendation, President Hidahl suggested that the Budget Committee prepare some questions for the auditor and that he be invited to a Board Meeting to answer these questions and present the findings of the audit.

Director Hartley made a motion to approve the firm of Robert W. Johnson, CPA, for auditing services for fiscal year 2011-12. The motion was seconded by Director Barber and unanimously carried.

Chief Roberts stated that a draft of the Strategic Planning Report has been distributed to the Strategic Planning Committee for sharing with co-workers so that all personnel will have the opportunity to review and provide input. He expects the committee to meet again in the next two weeks at which time the draft will be finalized and then presented to the Department and the public.

Chief Roberts reported that the final Nationwide Retirement Solutions paperwork is being signed tomorrow and will soon give employees a second option for tax deferred savings plans.

President Hidahl announced that the Lakehills Fire Safe Council has been formed and gave his appreciation to Chief Roberts for being able to successfully obtain some funding for the council and establish a multi-agency approach to address wildland fire safety concerns. He

added that he is hopeful that this council will spawn additional councils in the El Dorado Hills area.

President Hidahl commented on the recent ethics training he attended and recommended that the District establish a policy that supports the new state law requirements as they relate to “gifting.” Counsel Cook stated that there is a policy in place but would review it.

CFO Bair reminded those Board members who had not attended the ethics training to take it online within the next 30 to 40 days and submit their certificates to her. CFO Bair asked for input from the Board and Counsel Cook as to how well the Board minutes were satisfying their needs and stated that at this time, the minutes are in an action/summary format. Richard Ross, resident, suggested that rather than a narrative format, a roman numeral format that would coincide with the agenda items might be better.

Chief Roberts gave a brief summary of the highly successful Multi-Agency Disaster Exercise stating that a presentation will be made at the next Board Meeting. He said that the drill was of benefit to many but the strengthened relationships with all the outside agencies would have been worth the effort had the drill never actually taken place. He announced that an offer has been made and accepted by Battalion Chief Mike Lilienthal of Stockton Fire Department who will replace retiring Chief Brad Ballenger as Fire Marshal; he is expected to start September 4. Chief Roberts announced that Firefighter/Paramedic Jen Inzerillo was honored by the El Dorado Hills Rotary Club with the Firefighter of the Year Award for his excellent work with the youth in our community and the establishment of the Explorer Program.

Chief O’Camb relayed an observation of how the crew handled a recent medical aide at the post office and gave kudos to the crews for the way in which continuously provide outstanding medical care to members of the community.

Director Hartley made a motion to adjourn the meeting, seconded by Director Winn and unanimously carried.

The meeting adjourned at 8:25 p.m.

Approved:

Connie Bair, Board Secretary

John Hidahl, President

El Dorado Hills Fire Department Revenue and Expense Summary June 2012

	Final Budget Fiscal Year 2011-2012	Actual Revenue Collected June 2012	Revenue Collected YTD June 30 2012	Revenues More Revenue than Expected	% of Revenue Collected
Revenue					
3240 - Tax Revenue					
3260 - Secured Tax Revenue	11,475,218		10,989,041.71	486,176.29	95.76%
3270 - Unsecured Tax Revenue	249,444		236,842.74	12,601.26	94.95%
3280 - Homeowners Tax Revenue	134,572		115,088.00	19,484.00	85.52%
3320 - Supplemental Tax Revenue	15,000		(2,812.75)	17,812.75	-18.75%
3330 - Sacramento County Revenue	10,000		9,219.25	780.75	92.19%
Total 3240 - Tax Revenue	11,884,234	* See Note	11,347,378.95	536,855.05	95.48%
3510 - Misc. Operating Revenue					
3511 - Contributions/Prev Fees	20,000	510.00	25,148.14	(5,148.14)	125.74%
3512 - JPA Revenue	1,050,654	0.00	810,085.79	240,568.21	77.10%
3513 - Rental Income (Cell site)	20,000	0.00	19,471.82	528.18	97.36%
3514 - Grant Revenue	0	0.00	0.00	0.00	0.00%
3515 - OES/Mutual Aid Reimbursement	250,000	0.00	38,638.67	211,361.33	15.46%
3520 - Interest Earned	100,000	0.00	52,219.17	47,780.83	52.22%
3510 - Misc. Operating Revenue - Other	95,000	14,881.04	115,001.56	(20,001.56)	121.05%
Total 3510 - Misc. Operating Revenue	1,535,654	15,391.04	1,060,565.15	475,088.85	69.06%
3550 - Development Fee					
3560 - Development Fee Revenue	100,000		544,543.55	(444,543.55)	544.54%
3561 - Development Fee Interest	0		797.63	(797.63)	100.00%
Total 3550 - Development Fee	100,000	* See Note	545,341.18	(445,341.18)	545.34%
Total Revenue	13,519,888		12,953,285.28	566,602.72	
- Transfers (Board Authorized)					
Transfer from Capital Reserve Fund	761,000		0.00	761,000.00	0.00%
Transfer from General Reserve Fund	703,550		703,550.00	0.00	100.00%
Total Transfers	1,464,550		703,550.00	761,000.00	48.04%
Total Revenue and Transfers	14,984,438	15,391.04	13,656,835.28	1,327,602.72	91.14%

Notes: Tax Revenue for current month is not available.

Tax Revenue collected/received in January and April. (Property Tax Admin Fee \$318,851 taken from Secured Property Tax.)

**El Dorado Hills Fire Department
Revenue and Expense Summary
June 2012**

	Final Budget Fiscal Year 2011-2012	Actual Expended June 2012	Actual Expended YTD June 30 2012	Remaining Balance Available	% of Budget Expended
Expense					
6000 - Salaries & Wages					
6001 - Salaries & Wages, Fire	5,118,214	386,432.74	5,076,552.40	41,661.60	99.19%
6011 - Education Pay	373,800	28,869.22	369,732.31	4,067.69	98.91%
6016 - Salaries & Wages, Clerical/Misc	435,972	32,964.35	425,977.04	9,994.96	97.71%
6017 - Volunteer Pay	65,000	0.00	41,995.00	23,005.00	64.61%
6018 - Director Pay	14,400	900.00	13,100.00	1,300.00	90.97%
6019 - Overtime					
6019.1 - Overtime, Operational	1,075,000	144,725.21	1,173,676.46	(98,676.46)	109.18%
6019.2 - Overtime, Outside Aid	250,000	0.00	38,481.22	211,518.78	15.39%
6019.3 - Overtime, JPA	110,000	0.00	111,199.15	(1,199.15)	101.09%
Total 6019 - Overtime	1,435,000	144,725.21	1,323,356.83	111,643.17	92.22%
6020 - P.E.R.S. Retirement					
6020 - P.E.R.S. Retirement	2,077,843	231,949.21	2,017,976.22	59,866.78	97.12%
6031 - Life Insurance	5,458	433.20	5,198.40	259.60	95.24%
6032 - P.E.R.S. Health Benefits	945,517	79,810.24	934,557.36	10,959.64	98.84%
6033 - Disability Insurance	13,244	975.00	11,895.00	1,349.00	89.81%
6034 - Health Cost of Retirees	686,000	20,910.06	684,873.88	1,126.12	99.84%
6040 - Dental/Vision Expense	139,200	15,711.00	125,255.00	13,945.00	89.98%
6050 - Unemployment Insurance	17,055	11.72	15,709.12	1,345.88	92.11%
6060 - Vacation & Sick Expense Reserve	50,000	0.00	10,828.52	39,171.48	21.66%
6070 - Medicare	109,763	8,088.41	99,305.41	10,457.59	90.47%
Total 6000 - Salaries & Wages	11,486,466	951,780.36	11,156,312.49	330,153.51	97.13%
6100 - Clothing & Personal Supplies					
6100 - Clothing & Personal Supplies	71,000	6,990.89	73,719.19	(2,719.19)	103.83%
6110 - Communications					
6110 - Communications	74,500	7,634.74	58,967.16	15,532.84	79.15%
6111 - Business Phones	58,300	7,634.74	45,387.08	12,912.92	77.85%
6112 - Dispatch Services	16,200	0.00	13,580.08	2,619.92	83.83%
Total 6110 - Communications	74,500	7,634.74	58,967.16	15,532.84	79.15%

Revenue and Expenditures should be 100% ~ **NOT FINAL**

Date prepared: 7/12/2012

**El Dorado Hills Fire Department
Revenue and Expense Summary
June 2012**

	Final Budget Fiscal Year 2011-2012	Actual Expended June 2012	Actual Expended YTD June 30 2012	Remaining Balance Available	% of Budget Expended
6120 · Housekeeping	20,325	1,974.89	13,679.94	6,645.06	67.31%
6130 · Insurance					
6131 · General Insurance	50,000	(1,683.00)	44,274.00	5,726.00	88.55%
6132 · Workers Compensation	401,374	0.00	487,375.31	(86,001.31)	121.43%
Total 6130 · Insurance	<u>451,374</u>	<u>(1,683.00)</u>	<u>531,649.31</u>	<u>(80,275.31)</u>	<u>117.79%</u>
6140 · Maintenance of Equipment					
6141 · Tires	15,000	6,515.37	15,294.31	(294.31)	101.96%
6142 · Parts & Supplies	11,500	1,414.60	5,413.20	6,086.80	47.07%
6143 · Outside Work	105,500	10,162.02	85,225.09	20,274.91	80.78%
6144 · Equipment Maintenance	64,400	4,854.01	45,014.35	19,385.65	69.90%
6145 · Radio Maintenance	5,500	456.54	2,305.34	3,194.66	41.92%
Total 6140 · Maintenance of Equipment	<u>201,900</u>	<u>23,402.54</u>	<u>153,252.29</u>	<u>48,647.71</u>	<u>75.91%</u>
6150 · Maintenance, Structures & Ground	85,700	13,370.95	53,065.50	32,634.50	61.92%
6160 · Medical Supplies					
6161 · Medical Supplies	4,000	0.00	393.14	3,606.86	9.83%
Total 6160 · Medical Supplies	<u>4,000</u>	<u>0.00</u>	<u>393.14</u>	<u>3,606.86</u>	<u>9.83%</u>
6170 · Dues and Subscriptions	7,555	198.50	5,257.46	2,297.54	69.59%
6180 · Miscellaneous					
6181 · Miscellaneous	5,000	442.90	4,807.06	192.94	96.14%
6182 · Honor Guard	18,000	1,105.00	15,089.74	2,910.26	83.83%
6183 · Explorer Program	1,000	213.13	742.53	257.47	74.25%
Total 6180 · Miscellaneous	<u>24,000</u>	<u>1,761.03</u>	<u>20,639.33</u>	<u>3,360.67</u>	<u>86.00%</u>
6190 · Office Supplies	27,650	4,665.12	22,235.44	5,414.56	80.42%

**El Dorado Hills Fire Department
Revenue and Expense Summary
June 2012**

	Final Budget Fiscal Year 2011-2012	Actual Expended June 2012	Actual Expended YTD June 30 2012	Remaining Balance Available	% of Budget Expended
6200 - Professional Services					
6201 - Audit	10,500	0.00	9,500.00	1,000.00	90.48%
6202 - Legal	120,000	2,935.40	79,670.84	40,329.16	66.39%
6203 - Notices	3,500	0.00	2,053.25	1,446.75	58.66%
6204 - Misc.	173,900	14,133.29	160,022.87	13,877.13	92.02%
6205 - Elections/Tax Administration	1,000	0.00	0.00	1,000.00	0.00%
Total 6200 - Professional Services	308,900	17,068.69	251,246.96	57,653.04	81.34%
6230 - Small Tools and Supplies	65,250	17,853.16	49,004.02	16,245.98	75.10%
6240 - Special Expenses					
6241 - Training	70,000	3,648.04	42,311.22	27,688.78	60.45%
6242 - Fire Prevention	15,600	2,231.05	11,818.19	3,781.81	75.76%
6243 - Licenses	1,000	68.00	78.00	922.00	7.80%
6244 - Directors' Training & Travel	3,000	0.00	0.00	3,000.00	0.00%
Total 6240 - Special Expenses	89,600	5,947.09	54,207.41	35,392.59	60.50%
6250 - Transportation and Travel					
6251 - Fuel and Oil	75,000	9,843.46	66,158.80	8,841.20	88.21%
6252 - Travel	18,000	1,910.28	10,931.41	7,068.59	60.73%
6253 - Meals & Refreshments	20,000	4,209.90	13,060.75	6,939.25	65.30%
Total 6250 - Transportation and Travel	113,000	15,963.64	90,150.96	22,849.04	79.78%
6260 - Utilities					
6261 - Electricity	60,000	6,072.67	52,021.12	7,978.88	86.70%
6262 - Natural Gas/Propane	27,000	498.20	15,886.75	11,113.25	58.84%
6263 - Water/Sewer	11,000	2,906.88	11,393.85	(393.85)	103.58%
Total 6260 - Utilities	98,000	9,477.75	79,301.72	18,698.28	80.92%
6720 - Fixed Assets	761,000	12,288.17	142,816.83	618,183.17	18.77%
PERS Side Fund (One Time Payoff)	1,094,218	0.00	1,094,218.00	0.00	100.00%
6850 - Depreciation Expense	0	0.00	0.00	0.00	0.00%
6999 - Contingencies	0	0.00	0.00	0.00	0.00%
Total Budget and Expenses	14,984,438	1,088,694.52	13,850,117.15	1,134,320.85	92.43%
Net Revenue/Expenses Over/Short +/-	0		(193,281.87)		

Revenue and Expenditures should be 100% ~ **NOT FINAL**

Date prepared: 7/12/2012

El Dorado Hills Fire Department

7/12/2012 3:03 PM

Register: 1000 · Bank of America

From 06/01/2012 through 06/30/2012

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
06/01/2012	EFT	P.E.R.S. Health	-split-	Health Benefits...	100,720.30			307,092.30
06/01/2012	EFT	P.E.R.S. Retirement	-split-	PR-12-5-3 ...	82,726.52			224,365.78
06/01/2012	15387	CA Assoc. of Profess...	6000 · Salaries & Wag...		975.00			223,390.78
06/01/2012	15388	Managed Health Net...	6200 · Professional Ser...		751.40			222,639.38
06/01/2012	15389	Standard Insurance Co.	6000 · Salaries & Wag...	Life Insurance	433.20			222,206.18
06/01/2012	15390	Carol Caughey	6000 · Salaries & Wag...		247.00			221,959.18
06/01/2012	15391	Stewart DiMuccio	6000 · Salaries & Wag...		841.00			221,118.18
06/01/2012	15392	Larry R. Fry	6000 · Salaries & Wag...		1,460.00			219,658.18
06/01/2012	15393	Dwight Piper	6000 · Salaries & Wag...		150.00			219,508.18
06/01/2012	15394	Dennis Planje	6000 · Salaries & Wag...		150.00			219,358.18
06/01/2012	15395	Frederick Russell	6000 · Salaries & Wag...		150.00			219,208.18
06/01/2012	15396	John Schureman	6000 · Salaries & Wag...		977.00			218,231.18
06/04/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		19.99			218,211.19
06/05/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		20.46			218,190.73
06/06/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		3.99			218,186.74
06/08/2012		ADP	6200 · Professional Ser...		234.79			217,951.95
06/11/2012		Transfer from LAIF	1074 · Local Agency I...	Confirm #1361...			300,000.00	517,951.95
06/11/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		105.00			517,846.95
06/14/2012	EFT	ADP (FSA)	-split-		162.09			517,684.86
06/14/2012	PR12-6-1	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	68,694.97			448,989.89
06/14/2012	PR12-6-1	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	210,558.62			238,431.27
06/17/2012		Bank Charges	6190 · Office Supplies	Bank Charges	147.70			238,283.57
06/18/2012	EFT	ADP (FSA)	-split-		768.30			237,515.27
06/19/2012	EFT	ING	2023 · Accrued Retire...	PR12-6-1	13,024.97			224,490.30
06/19/2012	EFT	ING (Loans)	2023 · Accrued Retire...	PR12-6-1L	3,214.20			221,276.10
06/19/2012	15397	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,689.30			219,586.80
06/19/2012	15398	California State Disb...	2029 · Other Payable		666.92			218,919.88
06/19/2012	15399	Absolute Secured Sh...	6190 · Office Supplies		35.00			218,884.88
06/19/2012	15400	ACS Firehouse Solut...	6140 · Maintenance of ...		1,915.00			216,969.88
06/19/2012	15401	APPTIX Inc.	-split-		1,068.76			215,901.12
06/19/2012	15402	A T & T Wireless	6110 · Communication...	Cell Phones	366.57			215,534.55
06/19/2012	15403	AT&T (CALNET 2)	-split-		1,903.52			213,631.03
06/19/2012	15404	Allstar Fire Equipme...	6230 · Small Tools and...		1,781.68			211,849.35
06/19/2012	15405	Aramark	6100 · Clothing & Pers...	Rags	68.48			211,780.87
06/19/2012	15406	Business Card	-split-	Auth Rep	405.81			211,375.06
06/19/2012	15407	Best Best & Krieger	6200 · Professional Ser...		2,935.40			208,439.66
06/19/2012	15408	Phillip Wesson	6180 · Miscellaneous:6...		400.00			208,039.66
06/19/2012	15409	Bugman Pest Control	-split-		335.00			207,704.66
06/19/2012	15410	Burkett's	-split-		990.63			206,714.03
06/19/2012	15411	CALPO/HOM/MAC...	6720 · Fixed Assets		1,425.00			205,289.03

El Dorado Hills Fire Department

7/12/2012 3:03 PM

Register: 1000 · Bank of America
 From 06/01/2012 through 06/30/2012
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
06/19/2012	15412	Comcast	6110 · Communication...		117.66			205,171.37
06/19/2012	15413	Dell	-split-		259.19			204,912.18
06/19/2012	15414	Department of Finance	6200 · Professional Ser...		250.00			204,662.18
06/19/2012	15415	East Bay Tire Co.	6140 · Maintenance of ...		4,419.54			200,242.64
06/19/2012	15416	El Dorado Irrigation ...	-split-	Water/Sewer	2,168.88			198,073.76
06/19/2012	15417	EDC Information Ser...	6200 · Professional Ser...		36.00			198,037.76
06/19/2012	15418	El Dorado County E...	6110 · Communication...		1,759.83			196,277.93
06/19/2012	15419	Ferrell Gas	6260 · Utilities:6262 · ...		232.52			196,045.41
06/19/2012	15420	Fisher Scientific	6100 · Clothing & Pers...		142.99			195,902.42
06/19/2012	15421	Folsom Lake Ford	6140 · Maintenance of ...		59.54			195,842.88
06/19/2012	15422	FORTIS Telecom	6110 · Communication...		747.00			195,095.88
06/19/2012	15423	G & O Body Shop Inc.	6140 · Maintenance of ...		1,050.00			194,045.88
06/19/2012	15424	Gilly's Super Signs	6150 · Maintenance,Str...		132.48			193,913.40
06/19/2012	15425	Ilse Draper	6100 · Clothing & Pers...	Repair/Patches	110.00			193,803.40
06/19/2012	15426	InterState Oil Compa...	-split-		6,363.18			187,440.22
06/19/2012	15427	L.N. Curtis & Sons	-split-		2,723.07			184,717.15
06/19/2012	15428	Marshall Medical Ce...	6200 · Professional Ser...		495.38			184,221.77
06/19/2012	15429	Motorola Solutions Inc	6140 · Maintenance of ...		79.13			184,142.64
06/19/2012	15430	Placerville Polaris	-split-		694.20			183,448.44
06/19/2012	15431	Raleys	-split-		1,270.44			182,178.00
06/19/2012	15432	Reibes Auto Parts	-split-		54.72			182,123.28
06/19/2012	15433	Sam's Club	-split-		1,996.97			180,126.31
06/19/2012	15434	Sundance Uniforms	6100 · Clothing & Pers...		8,763.10			171,363.21
06/19/2012	15435	The Sacramento Bee	6170 · Dues and Subsc...		123.50			171,239.71
06/19/2012	15436	Sign & Banner Expre...	6240 · Special Expense...		144.79			171,094.92
06/19/2012	15437	Dept. of Forestry & ...	6240 · Special Expense...		279.88			170,815.04
06/19/2012	15438	Ultimate Detail and ...	6140 · Maintenance of ...		2,023.01			168,792.03
06/19/2012	15439	Verizon Wireless	-split-		1,651.99			167,140.04
06/20/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		40.00			167,100.04
06/21/2012	EFT	ADP (FSA)	2032 · FSA-Medical C...		20.00			167,080.04
06/22/2012		Deposit	2015 · Weed Abateme...	Deposit			1,270.00	168,350.04
06/22/2012	EFT	P.E.R.S. Retirement	-split-	PR-12-6-1 ...	84,026.12			84,323.92
06/22/2012	EFT	ADP (FSA Service C...	6200 · Professional Ser...		80.00			84,243.92
06/22/2012	EFT	ADP	6200 · Professional Ser...		234.79			84,009.13
06/22/2012	15440	U.S. Bank	-split-		16,240.12			67,769.01
06/22/2012	15441	Home Depot	-split-	Supplies	238.73			67,530.28
06/22/2012	15442	Lehr Auto Electric, Inc	-split-		3,540.09			63,990.19
06/22/2012	15443	Comtech Communic...	6150 · Maintenance,Str...		415.00			63,575.19
06/22/2012	15444	Wilkinson Portable T...	6240 · Special Expense...		450.00			63,125.19
06/27/2012		Transfer from LAIF	1074 · Local Agency I...	Confirm #1363...			900,000.00	963,125.19

El Dorado Hills Fire Department

7/12/2012 3:03 PM

Register: 1000 · Bank of America
 From 06/01/2012 through 06/30/2012
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
06/28/2012		Deposit	-split-	Deposit			22,241.34	985,366.53
06/28/2012	15445	Greg F. Durante (Di...	-split-		200.00			985,166.53
06/28/2012	15446	Charles J. Hartley	-split-	Director Pay	300.00			984,866.53
06/28/2012	15447	John Hidahl	-split-		200.00			984,666.53
06/28/2012	15448	Barbara Winn	6000 · Salaries & Wag...		100.00			984,566.53
06/28/2012	15449	Lou Barber	6000 · Salaries & Wag...		100.00			984,466.53
06/28/2012	15450	El Dorado Hills Firef...	2029 · Other Payable		650.00			983,816.53
06/28/2012	15451	El Dorado Hills Firef...	2029 · Other Payable		350.00			983,466.53
06/28/2012	15452	California State Disb...	2029 · Other Payable		666.92			982,799.61
06/28/2012	15453	Wells Fargo Bank	2026 · EDH Associate...	Payroll Deducti...	1,689.30			981,110.31
06/28/2012	15454	Dale Jankowski	6000 · Salaries & Wag...	Dental	125.00			980,985.31
06/28/2012	15455	Absolute Secured Sh...	6190 · Office Supplies		35.00			980,950.31
06/28/2012	15456	Aflac	-split-		575.95			980,374.36
06/28/2012	15457	Air Exchange	6150 · Maintenance,Str...		1,337.97			979,036.39
06/28/2012	15458	Aramark	6100 · Clothing & Pers...	Rags	108.52			978,927.87
06/28/2012	15459	AT&T (CALNET 2)	-split-		667.19			978,260.68
06/28/2012	15460	Carbon Copy, Inc	-split-		319.94			977,940.74
06/28/2012	15461	Dell	6720 · Fixed Assets		2,358.03			975,582.71
06/28/2012	15462	Doug Veerkamp	6140 · Maintenance of ...		1,491.75			974,090.96
06/28/2012	15463	El Dorado Hills Rota...	6170 · Dues and Subsc...		75.00			974,015.96
06/28/2012	15464	El Dorado Press	6190 · Office Supplies		1,187.79			972,828.17
06/28/2012	15465	Gary Pertle	6150 · Maintenance,Str...		125.00			972,703.17
06/28/2012	15466	Boy Scouts of America	6180 · Miscellaneous:6...		50.00			972,653.17
06/28/2012	15467	East Bay Tire Co.	6140 · Maintenance of ...		1,426.85			971,226.32
06/28/2012	15468	InterState Oil Compa...	6250 · Transportation a...		1,715.92			969,510.40
06/28/2012	15469	L.N. Curtis & Sons	-split-		2,938.65			966,571.75
06/28/2012	15470	National Garage Doo...	6150 · Maintenance,Str...		656.96			965,914.79
06/28/2012	15471	P. G. & E.	-split-	Sta 84, 85, 86, 87	6,338.35			959,576.44
06/28/2012	15472	Dept. of Forestry & ...	6240 · Special Expense...		388.00			959,188.44
06/28/2012	PR12-6-2	Payroll - Taxes	2021 · Federal Tax Wit...	Taxes	66,470.30			892,718.14
06/28/2012	PR12-6-2	Payroll - Direct Depo...	2021 · Federal Tax Wit...	Direct Deposit	210,176.64			682,541.50
06/28/2012	PR12-6-2	Payroll - Checks	2021 · Federal Tax Wit...	Payroll - Wilso...	296.07			682,245.43
06/29/2012	EFT	Employment Develo...	2029 · Other Payable	Conf#0 096 34...	803.26			681,442.17
06/29/2012	EFT	ING	2023 · Accrued Retire...	PR12-6-2	13,024.97			668,417.20
06/29/2012	EFT	ING (Loans)	2023 · Accrued Retire...	PR12-6-2L	3,214.20			665,203.00
06/29/2012	EFT	P.E.R.S. Retirement	-split-	PR-12-6-2 ...	83,810.35			581,392.65
06/30/2012	15473	Aaron Albillar	6150 · Maintenance,Str...		561.75			580,830.90
06/30/2012	15474	U.S. Bank	-split-		8,458.54			572,372.36
06/30/2012	15475	Rob Austerman	6100 · Clothing & Pers...		155.12			572,217.24
06/30/2012	15476	Cooperative Personn...	-split-		10,240.00			561,977.24

El Dorado Hills Fire Department

7/12/2012 3:03 PM

Register: 1000 · Bank of America
 From 06/01/2012 through 06/30/2012
 Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
06/30/2012	15477	Dept. of Forestry & ...	6240 · Special Expense...		388.00			561,589.24
06/30/2012	15478	Doug Veerkamp	-split-		1,298.35			560,290.89
06/30/2012	15479	El Dorado Disposal S...	-split-	Garbage	561.92			559,728.97
06/30/2012	15480	EMP Of El Dorado C...	6200 · Professional Ser...		238.95			559,490.02
06/30/2012	15481	InterState Oil Compa...	2010 · Accounts Payable		1,515.36			557,974.66
06/30/2012	15482	Prestige Appliances	6150 · Maintenance,Str...		532.18			557,442.48
06/30/2012	15483	Raleys	6250 · Transportation a...		7.99			557,434.49
06/30/2012	15484	UPS Store	-split-		84.22			557,350.27



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY ACTIVITY REPORT

June 2012



*"Your Safety,
Our Commitment"*

ALARM STATISTICS

239	Calls for the Month 2012
199	Calls for the Month 2011
1136	Total "2012 Year to Date"
1070	Total "2011 Year to Date"
89.55%	Medic Unit Response, 10 Minute
91.82%	Medic Unit Response, 11 Minutes

*48 consecutive months in compliance.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Monthly Response Time Statistics

<u>Jan-2012</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>	<u>July-2012</u>	<u>6 min</u>	<u>7 min</u>	<u>8 min</u>
Station 84	70%	90%	95%	Station 84			
Station 85	83%	93%	95%	Station 85			
Station 86	77%	85%	92%	Station 86			
Station 87	67%	81%	90%	Station 87			
<u>Feb-2012</u>				<u>Aug-2012</u>			
Station 84	83%	90%	98%	Station 84			
Station 85	70%	93%	100%	Station 85			
Station 86	70%	90%	95%	Station 86			
Station 87	73%	80%	100%	Station 87			
<u>Mar-2012</u>				<u>Sept-2012</u>			
Station 84	93%	93%	93%	Station 84			
Station 85	63%	76%	92%	Station 85			
Station 86	60%	85%	95%	Station 86			
Station 87	71%	86%	96%	Station 87			
<u>April-2012</u>				<u>Oct-2012</u>			
Station 84	87%	90%	97%	Station 84			
Station 85	77%	94%	97%	Station 85			
Station 86	71%	82%	94%	Station 86			
Station 87	73%	86%	95%	Station 87			
<u>May-2012</u>				<u>Nov-2012</u>			
Station 84	86%	93%	97%	Station 84			
Station 85	70%	85%	94%	Station 85			
Station 86	64%	86%	86%	Station 86			
Station 87	79%	93%	100%	Station 87			
<u>June-2012</u>				<u>Dec-2011</u>			
Station 84	77%	83%	94%	Station 84	82%	91%	91%
Station 85	66%	88%	94%	Station 85	81%	95%	100%
Station 86	63%	75%	88%	Station 86	73%	82%	100%
Station 87	85%	92%	92%	Station 87	38%	68%	88%

Note: The target of a 6 minute response time to 90% of code 3 emergency calls (a lights and sirens, 911 emergency) was adopted by past administrations and Board of Directors based on NFPA 1710 guidelines. The NFPA 1710 sets these guidelines based on statistics that both fires and critical medical emergencies have the best outcome if contact is made within this time frame. Fire stations were strategically located throughout the District with this target in mind. It is important to note that there are several factors that can affect the 6 minute response target such as having to put on safety gear, responding to calls during the night or not being in quarters at the time of the call.



EL DORADO HILLS FIRE DEPARTMENT



*"Your Safety,
Our Commitment"*

Latrobe Response by Month

January-2012

7

July-2012

February- 2012

1

August-2012

March- 2012

1

September-2012

April- 2012

3

October-2012

May- 2012

4

November-2012

June- 2012

5

December- 2012

- Contract with Latrobe Fire Department to provide service to all code 3 emergency calls 24/7 started March, 2012



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY PREVENTION REPORT

April -June 2012

“YOUR SAFETY ... OUR COMMITMENT”

Public Education

- Fire station tours (12)
- Public Education activities (20)
- CPR courses (2)
- The Multi-Agency Disaster Exercise (MADE) produced not only great multi-agency cooperation but also great public interaction with over 130 homeowners evacuating and checking into the evacuation center at Oak Ridge High School. Another positive outcome that came from this drill was that it led to communications with the Bureau of Reclamation. They have agreed to fund a 12 day vegetation management program in the high priority areas of Lakehills. Thank you to everyone that made this drill possible... the positive outcomes are priceless!

Buckle Up Baby

- Buckle Up Baby Program (12 installations)

Preplan Grant

- The grant was denied. We are currently looking for other alternatives to accomplish this at low to no cost to the the district.

Business Inspection program

- Business inspections are complete.

Vacant Lot Program

- The vacant lot program is in the final stages for the year.

Fire Marshal Replacement

- As each of you have probably heard by now, the decision for the Fire Marshal's replacement has been made. Congratulations to Michael Lilienthal from Stockton Fire! I think he will be a great fit for this position and an asset for this Department.

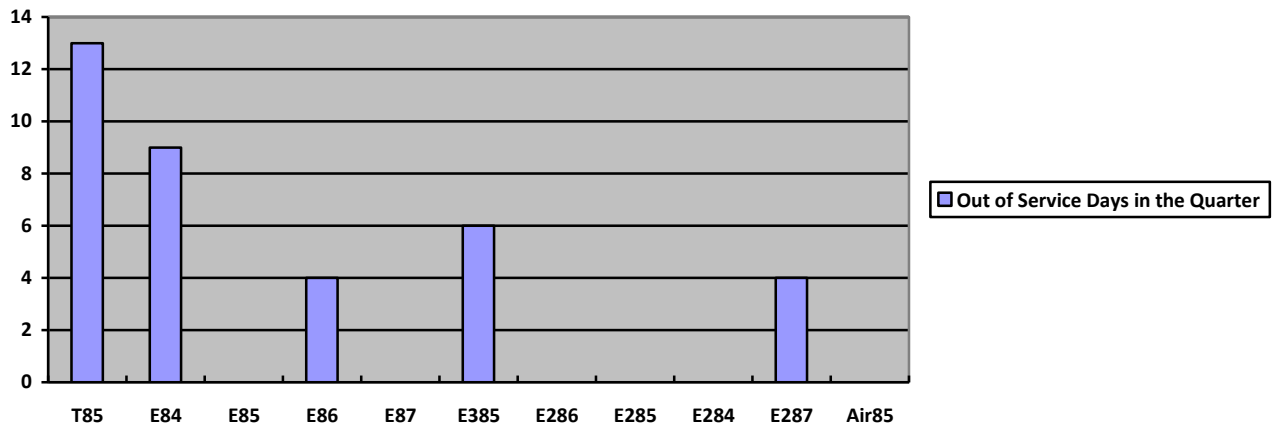
Project	Location	Type	Size	Process	Const. Date	Status
Carson Creek Corporate Center	Bus. Park	Commercial	99,900, 2 bldgs	In process	2011-12	Grading complete
Serrano Village A-14	Russi Ranch	Residential	54 lots	Planning	Unknown	Co. Planning Process
Serrano Village C-2	Country Club Dr	Residential	50 lots	Planning	Unknown	Co. Planning Process
Black Stone Villas	Black Stone	Multi-Family	19 bldgs,112 condos	Planning Approved	Unknown	Co. Planning Process
Serrano Village D1	Meadow Wood	Residential	65 Lots	Planning	Unknown	Co. Planning Process
Carson Creek Unit 2	Carson Crossing	Residential	634 homes and two multi-family dwellings	Planning	Unknown	Co. Planning
CVS Pharmacy	Latrobe and White Rock Road	Commercial	14,576	complete	2011-12	Complete
Serrano K-5	Green view	Residential	151 homes	Planning	2011-12	Complete at Planning Commission
Golden State Flow Measurement	Golden Foothill Pkwy	Commercial	10,920	Plan Review Complete	2011-12	Construction Pending
Serrano J 5/6	Bass lake Rd	Residential	120 homes	Revision	Unknown	Unknown
Serrano K 6	Greenview	Residential	74 homes	complete	2012	Construction in process
Town Center West	Latrobe and White Rock Road	Commercial	Unknown	Planning	Unknown	Co. Planning Process
Kingdom Hall	Golden Foothill	Commercial	9,180	Complete	2012	Complete
Wilson Estates	Malcolm Dixon	Residential	58 homes	Planning	Unknown	Co. Planning Process
Montano	White Rock Rd	Commercial	4075	Framing	current	Under construction
Porter	Golden Foothill Pkwy	Commercial	6,075	One building in process	2011-12	Under construction
Treviso II	Treviso	Residential	20 homes	Planning	Unknown	Complete at County
Dixon Ranch	Green Valley Rd	Residential	714	Planning	Unknown	Co. Planning Process
Francisco/ Green Valley	Francisco/ Green Valley	Commercial	3 buildings 32,000	Planning	Unknown	Co. Planning Process
Watermark La Reserve	Salmon Falls	Residential	4 homes	Planning	Unknown	Co. Planning Process
Lesarra	Valley View	Residential/ Multi Family	7 Buildings 162,586	Framing	current	Under Construction



EL DORADO HILLS FIRE DEPARTMENT

MONTHLY VEHICLE MAINTENANCE REPORT

April – June 2012



Apparatus ID #’s	Year/Chassis	Maintenance Performed / Comments	Vendor	Cost Est.
T85 - 8591	2000 Spartan	Annual PM Inspection / Stalling / Coolant	Veerkamp	\$\$\$
E84 - 8570	2003 Spartan	Annual PM Inspection / Body work	Veerkamp / Other	\$\$\$
E85 - 8571	1996 HME			
E86 - 8574	2007 Spartan	Charging system	Veerkamp	\$\$
E87 - 8576	2010 Ferrara			
E284 - 8560	1995 Int.			
E285 - 8561	1996 Int.			
E286 - 8563	2007 Int.			
E287 - 8562	2004 Int.	Body work	Other	\$\$\$
E385 - 8572	1999 HME	Air System – Pump Issues	Veerkamp	\$\$
Air85 - 8551	2002 Int	Light tower	In House	\$
WT41-OES41	2002 Freight			

- General maintenance on utilities and staff vehicles.
- Kussmaul auto eject charging systems added (4) staff vehicles



**Sacramento Fire Buff Club Incorporated
PO Box 13862, Sacramento, CA 95853-3862**

Memorandum of Understanding

This MOU (the "Agreement") is dated as of June 22nd, 2012.

PARTIES:

This Agreement is provided by and between the *El Dorado Hills Fire Department* ("**Customer**"), and the **Sacramento Fire Buff Club, Inc.**, (collectively the "**Parties**").

BACKGROUND:

1. The Customer is an independent special district located in El Dorado County (California).
2. In providing the various services within the Customer's service area, the Customer periodically requires rehabilitation services, relief station services, and other non-specific services.
3. The Customer provides or otherwise pays for the goods, products, or materials for its employees and other personnel involved in the delivery of the Customers service.
4. The Customer understands that the Sacramento Fire Buff Club, Inc. has the necessary qualification, experience and abilities to provide necessary labor services to the Customer on an on-call basis.
5. The Sacramento Fire Buff Club, Inc. is agreeable to assist in providing such necessary labor services to the Customer, on the terms and conditions as set out in this Agreement.
6. The Customer calls for service via contacting the 24 hour Dispatch Number *which has access to the* Sacramento Fire Buff Club, Inc. to provide services requested to the Customer.

The Parties agree as follows:

SERVICES:

- A. **Primary Rehabilitation Services**, including but not limited to the delivery of beverages, edibles (granola bars, high-protein bars, etc.), and/or other



**Sacramento Fire Buff Club Incorporated
PO Box 13862, Sacramento, CA 95853-3862**

approved products, materials or services to assist in the rehabilitation of Customer personnel at the request of the Customer.

- B. **Relief Station Services** whereby portable toilet facilities are brought to requested locations for use by Customer's personnel.
- C. **Secondary Canteen Services**, including but not limited to the preparation and/or delivery of other forms of edibles or other Customer requested services within the capabilities of the Sacramento Fire Buff Club, Inc.
- D. **Miscellaneous Equipment Services** including a portable "mister", portable generator, shade structure, or other specialized equipment provided either by the Customer or by the Sacramento Fire Buff Club, Inc. for use by the Sacramento Fire Buff Club, Inc. in the delivery of services to assist in the rehabilitation of Customer employees and personnel upon request.

TERMS AND CONDITIONS:

Term of Agreement

The term of this agreement will begin on the date of this Agreement, and will remain in full force and effect until June 22nd, 2014. [Minimum terms of at least two (2) years] The Agreement is subject to early termination as otherwise provided herein with alteration of the terms of this Agreement being allowed by mutual written agreement of the parties.

Assignment

This Agreement is a mutual one, being entered into in reliance upon and in consideration of the skill and qualification known by the Customer of the Sacramento Fire Buff Club, Inc. *As such, neither the Customer nor the Sacramento Fire Buff Club, Inc. will voluntarily or by operation of law, assign or otherwise transfer the obligation incurred pursuant to the terms of this Agreement without prior written consent of the Customer.*

Performance

Both parties acknowledge the importance of the services provided by the Customer and agree to do everything within their power and authority to ensure that the terms of this Agreement remain in effect for the entire term as specified herein.



**Sacramento Fire Buff Club Incorporated
PO Box 13862, Sacramento, CA 95853-3862**

Capacity / Independent Contractor

It is expressly agreed that the Sacramento Fire Buff Club, Inc. is acting as an independent contractor and not as an employee of the Customer in providing the services listed hereunder. The Sacramento Fire Buff Club, Inc. and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them.

Liability of the parties

Liability of the Sacramento Fire Buff Club, Inc.

The Customer understands that the Sacramento Fire Buff Club, Inc. will continue in force a liability insurance policy to cover all Sacramento Fire Buff Club, Inc. volunteers and/or employees for any accident occurring while performing duties as required by the Customer during any event where Sacramento Fire Buff Club, Inc. is requested. Liability will start at the time the Customer calls the Sacramento Fire Buff Club, Inc. for services and terminate upon the Sacramento Fire Buff Club, Inc.'s release from and return to home base of the Sacramento Fire Buff Club, Inc.

Customer Liability

The Customer is not held liable for any actions of the Sacramento Fire Buff Club, Inc. except for actions taken under the explicit direction of the Customer or the Customer's employees and authorized representatives.

Modification of Agreement

Any amendments or modification of this Agreement will only be binding if evidenced in writing and signed by each party or their authorized representative.

Termination of Agreement

Either party may terminate the Agreement at any time by giving the other party 30 days written notice.

As this Service Agreement provides the necessary labor services to fulfill the Customer request, the obligation of the Sacramento Fire Buff Club, Inc. under this Agreement shall terminate upon the earlier of 1) the completion of the 30 day written notice period with the Customer, or 2) the failure by the Customer to



**Sacramento Fire Buff Club Incorporated
PO Box 13862, Sacramento, CA 95853-3862**

provide the necessary goods, products, or materials necessary to fulfill this Agreement, or 3) the completion of the term of this Agreement.

Governing Law

It is the intention of both parties, this Agreement and the performance thereof and all suits and special proceeding under this Agreement, be construed in accordance with the governed, to the exclusion of the law of any other forum, by the laws of the State of California, without regard to the jurisdiction in which any action or special proceeding may be instituted.

COMPENSATION:

Annual Service Retainer

The Customer shall compensate the Sacramento Fire Buff Club, Inc. a service retainer amount of \$500.00 per year, payable *upon signing of this agreement and subsequently* on or before anniversary date of this agreement in each calendar year.

Further the Customer shall on a monthly basis compensate or reimburse the Sacramento Fire Buff Club, Inc. for all beverages and food products supplied to the Customer's employees or representatives during any event to which the Sacramento Fire Buff Club, Inc. is requested. Such beverages and food products may be supplied to all persons at an event as may be authorized by the Customer's authorized representative at any event and the Customer will agree that such supplies have been provided to those peoples as if they are representatives of the Customer.

Sacramento Fire Buff Club, Inc. agrees to provide itemized invoices (statements) to the Customer for all expenses incurred by the Sacramento Fire Buff Club, Inc. in providing service to the Customer at each event. Such invoice may include:

Detailed costs of other food products as may be requested by the Customer's onsite representative. These may include dinners, lunches, or snacks other than those which the Sacramento Fire Buff Club, Inc. is accustom to providing. (May include sandwiches or miscellaneous condiments).

Mileage from Sacramento Fire Buff Club, Inc.'s home base to the event and returning to Sacramento Fire Buff Club, Inc.'s home base for each of the Sacramento Fire Buff Club, Inc.'s owned vehicle. Mileage will be charged at the



**Sacramento Fire Buff Club Incorporated
PO Box 13862, Sacramento, CA 95853-3862**

rate of \$1.50 per mile. Volunteer POV mileage will not be considered in this statement.

On Scene Time will be charged from the time of arrival until all vehicles depart the scene. On Scene Time will be charged at the rate of \$25.00 per hour. This charge helps offset the maintenance and fuel expenses with running vehicles at incidents.

GENERAL PROVISIONS:

- (A) All work performed shall be conducted in a safe and workmanship like manner with limited on-site management control of Customer's managers as required. Such control will generally include (but is not limited to) directions as to location of Sacramento Fire Buff Club, Inc.'s equipment set-up.
- (B) To the extent required by law, all work shall be performed by licensed individuals duly licensed and authorized by law to perform the work provided. Such licenses shall be limited to California DMV issued drivers licenses and Emergency First Responder issued by the American Safety & Health Institute, CPR/AED Certificate provided by the American Heart Association or First Aid certificates issued by the American Red Cross. It is understood that food service preparation by this Sacramento Fire Buff Club, Inc. is done without license and that all such food stuffs as may be provided will be delivered in sealed sanitized containers or will be prepared off-site or under direct supervision of the Customer's representative or as authorized by the Customer's representative at the site of the activity.
- (C) The Sacramento Fire Buff Club, Inc. consists of individuals who are volunteering services to the Sacramento Fire Buff Club, Inc. The Sacramento Fire Buff Club, Inc. assumes no responsibility for Workers Compensation or other individual insurance coverage in these volunteer actions except as may be provided by the Sacramento Fire Buff Club, Inc. for its own liability protection or for the protection of personnel under its supervision.
- (D) The Sacramento Fire Buff Club, Inc. warrants that it maintains the appropriate and required automobile insurance coverage for the operation of the vehicles it operates in providing the requested service to the Customer.



Sacramento Fire Buff Club Incorporated
PO Box 13862, Sacramento, CA 95853-3862

- (E) In the event the Customer fails to pay any annual service retainer, monthly reimbursement request, or other submittals, the Sacramento Fire Buff Club, Inc. may cease providing service without breach pending payment or resolution of dispute and will submit a written notification of dissolution of service.
- (F) The Sacramento Fire Buff Club, Inc. shall not be liable for any delay in providing services due to circumstances beyond its control and will notify the dispatch center of any limitation causing such delay.
- (G) The Sacramento Fire Buff Club, Inc. is an independent contractor consisting of persons interested in supporting the Sacramento Fire Buff Club, Inc. by providing services, as outlined in this Agreement, to the Customer's service area, and is not an employee of the Customer.

IN WITNESS WHEREOF the parties have duly executed this Service Agreement this 22nd day of June, 2012.

Dave Roberts, Fire Chief
El Dorado Hills Fire Department

Frank Baumgartel, President
Sacramento Fire Buff Club, Inc.

Nikolai Stroiney, Captain
REHAB/CANTEEN Services
Sacramento Fire Buff Club, Inc.

RESOLUTION NO. 2012-09
EL DORADO HILLS COUNTY WATER DISTRICT
RESOLUTION OF THE BOARD CONFIRMING THE REPORT OF
THE FIRE MARSHAL RELATED TO COST OF WEED ABATEMENT AND
IMPOSING SUCH COSTS UPON PROPERTIES UPON WHICH ABATEMENT
HAS OCCURRED

WHEREAS, the El Dorado Hills County Water District Board (Fire Department) has the authority pursuant to Section 13879 of the Health and Safety Code to declare weeds a public nuisance and abate said weeds; and

WHEREAS, pursuant to the terms of said weed abatement program, the El Dorado Hills County Water District (EDHCWD) has provided notice to individual property owners declaring that weeds existing upon the identified properties constitute a public nuisance and providing the property owner with notice to abate said weeds within a specified time period; and

WHEREAS, said notices to property owners informed the subject property owner(s) that in the event the subject weeds were not abated within the time frames set forth in said notices, the El Dorado Hills County Water District would, pursuant to the authority granted to it by the health and Safety Code, contract for the abatement of said weeds with the cost thereof incurred by the Fire Department constituting a special assessment against the property from which removal occurs; and

WHEREAS, the required abatement did not occur on certain properties more fully described in "Exhibit A" attached hereto, and the District contracted for the abatement of said weeds as set forth in its weed abatement program and in the notices to property owners; and

WHEREAS, the cost of the District's abatement of individual lots, including a forty-eight dollar (\$48.00) charge per abated lot for investigation, boundary determination, contracting, clerical and related costs as authorized by Health and Safety Code Section 14912, is

detailed in the Report attached hereto, which Report must be approved by the Board prior to transmittal to the County Auditor's Office for collection; and

WHEREAS, the Report has been prepared as required by the governing statutes and posted for the requisite period;

NOW, THEREFORE, the District resolves as follows:

The Report required by Health and Safety Code Sections 14910 and 14911, having been properly prepared and posted for the requisite period, is hereby approved. The Fire Marshal is hereby directed to transmit a copy of said Report to the Office of the County Auditor Controller for purposes of collection of the costs of abatement of the respective properties referenced therein. The District submits to the Auditor Controller the costs of abatement for the attached parcel numbers which shall be included as a separate item on each tax bill of each such parcel and shall be collected at the same time and manner as County property taxes are collected as set forth in the applicable provisions of the Revenue and Taxation Code, and shall be subject to the same penalties and the same procedure and sale in the case of delinquency as provided for such taxes. All laws applicable to the levy, collection, and enforcement of County property taxes shall be applicable to each tax.

PASSED AND ADOPTED by the Board of the El Dorado Hills County Water District this 19th day of July, 2012 by the following vote:

AYES:

NOES:

ABSENT:

John Hidahl, Board President

ATTEST:

Connie L. Bair, Board Secretary

Building Permit Refunds

Summary:

Jerry and Dolores Legge are requesting a refund for permit fees paid for a residential building permit on 8/19/2011. (Permit #201674) They are requesting the fee of \$8494.68 less the one percent (1%) county collection fees be refunded back since the permit has been withdrawn and they will not be building the home.

Fiscal Impact:

Refund of Development Fees in the amount of \$8,409.73.

Recommendation:

Staff recommends refunding the Development Fee as stated.

EL DORADO HILLS COUNTY WATER DISTRICT

RESOLUTION 2012-10

**Resolution Delegating Authority to Determine
Disability Retirement or Industrial Disability**

WHEREAS, the Board of Directors of the El Dorado Hills County Water District Board (the “Fire District”) is a contracting agency of the Public Employees’ Retirement System;

WHEREAS, the Public Employees’ Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he/she is classified as a local safety member is disabled for purposes of the Public Employees’ Retirement Law and whether such disability is “industrial” within the meaning of such Law;

WHEREAS, the Board of Directors has determined upon legal advice that it may delegate authority under Section 21173 of the Government Code to make sure determinations to the incumbent of the office/position of Fire Chief.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors delegate and it does hereby delegate to the incumbent of the office/position of Fire Chief authority to make determinations under Section 21152(c), Government Code, on behalf of the Agency, of disability and whether such disability is industrial and to certify such determinations and all other necessary information to the Public Employees’ Retirement System; and

BE IT FURTHER RESOLVED that such incumbent be and he/she is authorized to make applications on behalf of the Agency for disability retirement of all

employees and to initiate requests for reinstatement of such employees who are retired for disability.

EL DORADO HILLS COUNTY WATER DISTRICT

RESOLUTION NO. 2012-10

The foregoing resolution was duly passed and adopted by the Board of the El Dorado Hills County Water District at a meeting of said Board held on the 19th day of July 2012, by the following vote:

AYES:

ABSTAIN:

NOES:

ABSENT:

John Hidahl, President

ATTEST:

Connie L. Bair, Board Secretary



El Dorado County Emergency Services Authority

Board of Directors Meeting

Wednesday, May 16, 2012, 9:58 a.m.

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

MINUTES

1. Call to Order/Roll Call/Introductions 1009

Schwab

Chief Lacher/El Dorado County Fire; Chief Gill/Pioneer Fire; Chief Keating/Rescue Fire; Chief Schwab/Georgetown Fire; Asst. Chief Bement/Garden Valley; Chief Roberts/El Dorado Hills Fire; Battalion Chief Webb/Cameron Park Fire; Chief Davis/Mosquito Fire; Chief Combs/Diamond Springs; Cooper/Latrobe; Director Hackett/JPA, and Guest Captain Samantha Sweeden.

2. Approval of Agenda

Schwab

Motion to approve amended Agenda to move Item 9.1 – BLS Presentation directly after Public Comments. Motioned by Gill and seconded by Davis - all in favor.

3. Public Comments

Schwab

Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote. *None*

Item 9.1

Battalion Chief Webb stated the Proposal meets the scope of our mission to provide and expand additional, more affordable medical ambulance options for the citizens in our county and the various facilities. A Packet was circulated and Webb introduced Captain Sweeden who presented BLS Plan:

- *Medicare billing deficit addressed – gurney van and wheel chair transports are not utilized.*
- *Reimbursement rates are available to us.*
- *An Operating License in Sacramento County is needed to enhance transportation options. Licensure in Sac Cty is free.*
- *Mercy Folsom doesn't contact us because they don't recognize our transport services.*
- *Marketing our services to Discharge Planners, Nurses and Administrative Assistants are ways we can increase services and revenue.*
- *A Day Car could cover SNF, ALF, ILF, Dialysis and Doctor office appointment transports.*
- *Not capturing all calls currently.*
- *Costs were discussed to run an Ambulance and utilize the units at a BLS Level.*
- *Purchase Ambulance for \$1.*
- *Keep BLS topic under System Status Management Sub-Committee. Proposal to meet with EMSA.*
- *Look at Polaris CA and National to determine if this program is feasible to start and examine if market share is growing.*
- *Negotiations underway with Gold Country.*
- *Commit some funds for Polaris and invite BLS Team to meet with EMSA. It should not exceed \$2500.*
- *Rich Todd will inquire about designating funds for Polaris as it benefits CSA7.*

Motion to move forward with BLS Transport Program, work with EMSA, utilize Polaris, and assign program to SSMC and bring info back to JPA board, seconded by Gill. Motion carries unanimously.

4. Consent Calendar

Schwab

4.1 Approval of JPA Board Minutes of April 18, 2012

4.2 Approval of Systems Management Committee Minutes of April 25, 2012

4.3 Approval of April 2012 Bills

Motion to approve Consent Calendar by Keating, seconded by Lacher and motion carries unanimously.

5. Correspondence

Move Item 5 to Item 7.3 Review/Discuss Audit

6. Reports

6.1 Review/Discuss Medical Response Statistics for April 2012

Hackett

Director Hackett noted April Stats are greater in volume and revenue and compliant for the 44th consecutive month. Chief Bement requested the North Area (Divide) be identified: Cool, Garden Valley, Georgetown and include specific information to exceptions. Director Hackett will report back with information regarding Divide area response time.

6.2 Report from JPA Systems Management Committee Meeting of April 25, 2012

Hardy

- *Chief Hardy reported back-up medic unit issue and requested Units from neighboring agencies be used for back-up.*
- *Discussions have ensued to enter into an agreement with Folsom or South Lake Tahoe.*
- *SLT utilizes the same insurance as the JPA and will be a better relationship to move forward with them.*
- *Legal counsel will have to be contacted if we partner with Folsom.*
- *Possible contract with Cal Tahoe was discussed.*
- *Skills Test has gone from a Review to a Test and concerns were raised about this philosophy.*
- *5150 patient hard restraints have been approved and will be implemented July 1, 2012. This item will be removed from the Agenda.*
- *A staffed Medic Unit will be available for Special Events Labor Day and Memorial Day.*
- *EMD Cards (1)Seizures and (12)Abdominal Pain have been removed from the Agenda as Alpha Cards one and twelve have moved to Code 3.*
- *Linen to Disposable transition should be complete with all districts.*
- *System Status Policy language changes regarding hospital time was addressed. Medic shall clear the hospital within 40 minutes and Medic Units shall remain within 5 minutes of their posted Station.*
- *Changes to the Policy shall be implemented by next meeting and reported back to the JPA Board.*
- *Units 25 & 26 will cover El Dorado County Fair*
- *4 hours of skills training is required based on the master contract with the JPA.*

6.3 Executive Director Report

Hackett

- *Director Hackett announced EMS Appreciation Week at the Board of Supervisors meeting on Tuesday May 22, 2012 at 2 pm and requested RSVP. Special recognition will be awarded to those individuals that have advanced our EMS Mission.*
- *An update to EPCR, version 2.5 has been implemented. Forte is working on Version 3.0 and CAD integration.*
- *Fleet: Medic 26 and 228 went out and wouldn't start. Suspect Keypad issue - getting disconnected.*
- *Chief Sanders, Hospice Administrator, and Hackett will meet regarding interfacility transports.*
- *New Engine installed from Folsom Ford and on the way back to the station the radiator hose blew off, and an air conditioning problem was discovered and the unit has to go back.*
- *Lincoln/Roseville Ford could be explored – Chief Combs will discuss further with Director Hackett.*

7. Fiscal Items

7.1 Review/Discuss FY 12/13 Final Budget

Hackett

Request approval of final budget with added AVL and GST costs to class 60, extra help for \$2000, and insurance.

Chief Keating motions to approve, Gill seconded and motion carries with one opposition to amend budget.

- *Chief Webb requested increase of \$7000 for contract change in regular employee costs.*
- *Combs inquired about OPEB Contributions because they will most likely exceed health care costs again. They will need an additional \$50,000 (3040.1-Retiree Health). He stated currently the JPA Employee OPEB Contributions are being taken out of health care. Todd Cottingham recommended we take it out of Administrative fees. Combs inquired about the proper handling of these costs.*
- *CSA7 associated costs are \$638,000 and include Polaris Contract, Wittman expenses, County Council Fees, and Board of Supervisors Fees.*

- 7.2 Review/Discuss April CSA 7 Revenues YTD** Hackett
Received a call from Lori Walker, CPA from the Health Department requesting to meet with Keating and Hackett with CSA7 Audit. Hackett is optimistic and will report back at the next meeting.
- 7.3 Review/Discuss Audit Follow-up** Hackett
Director Hackett met with Auditor/Controller. A letter followed regarding audits for 9/10 and 10/11. Harn will send staff to County Fire to review payroll and then move onto the other audits.
- 7.4 Review/Approve Cal Card application** Hackett
JPA is requesting approval to apply for a Cal Card. Keating motioned to approve (2) Cal Cards, seconded by Roberts and motion carries unanimously. Lacher inquired about card limit. Director asked for \$5000. Lacher stated the amount is reasonable.
- 8. Old Business**
- 8.1 Review/Approve Systems Status Policy** Hackett
The recommended changes will be discussed at the next Systems Meeting and brought back to the JPA Board in June.
- 9. New Business**
- 9.1 BLS Presentation** Sweeden
Captain Samantha Sweeden presented after Item 3.
- 10. Director Items** Schwab
Garden Valley reported bike race through divide area (90 entries) - Rock Creek Road, Chili Bar, and Marshall grade are potential concerns. Director Hackett emailed a map attachment of the Biking Route and offered to send that out to anyone requesting it.
- 11. Adjournment 1049** Schwab
Motioned by Keating to adjourn and seconded by Lacher. Motion carried unanimously.

Jannell Clanton, JPA Admin

6/27/2012

Dear EDH Fire Department,

Thank you so much for responding to my fainting spell on June 19 at the Post Office. I just wanted to inform you guys that they found nothing wrong and I am completely healthy :) I just wanted to extend my gratitude for all the hardwork you do, and especially for taking care of me and calming my grandmother :) My grandmother and I will be praying for continuous safety. Thank you so much!



NAME REMOVED FOR PRIVACY