

# EL DORADO HILLS COUNTY WATER DISTRICT

## SEVEN HUNDRED SEVENTY EIGHTH MEETING OF THE BOARD OF DIRECTORS

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Thursday, April 19, 2018

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Durante called the meeting to order at 6:00 p.m. and Chief Keating led the Pledge of Allegiance. Directors in attendance: Durante, Giraud, Hartley, Hus, and Winn (conference call). Staff in attendance: Chief Roberts and Chief Financial Officer Braddock. Counsel Cook was also in attendance.

### II. CONSENT CALENDAR

A. Approve minutes of the 777th meeting held March 15, 2018

B. Approve Financial Statements for March 2018

*Director Hartley made a motion to approve the consent calendar, seconded by Director Giraud and unanimously carried.*

### III. ORAL COMMUNICATIONS

A. **EDH Professional Firefighters** – Union President Captain MacKenzie announced that firefighter Luke Bohanan accepted a new position with Santa Rose Fire Department and wished him well.

B. **EDH Firefighters Association** – Lantz Burvant, Association President announced the status of the Association scholarship program.

C. **Public Comment** – Peggy Willis, resident and Lake Hills board member, expressed her gratitude for the support, hours and encouragement from the Fire Department and the Firefighters Foundation. Tim White, resident, requested the Board give the public regular status updates on pending litigation matters. Counsel Cook stated that discussions in closed session on the pending litigation will be brief and the current closed session items will likely continue to be on the agenda every month for the duration of the pending matters.

### IV. PRESENTATION

A. **EDH Development Snapshot** – Fire Marshal Cox gave a presentation on the latest status of development projects in the District. Chief Lilienthal discussed the impact of the growing number of Senior Care Facilities in the community to the Department's call volume.

V. **CORRESPONDENCE** – Chief Roberts briefly discussed the LAFCO reorganization announcements included in correspondence. Director Hus presented articles he came across regarding the Fire Chief selection methodology of the National City Fire Department.

**VI. ATTORNEY ITEMS** – Counsel Cook stated the tax increment resolution will go to the County Board of Supervisors in May. This resolution would permanently correct the Latrobe Base Revenue Transfer to the District.

**VII. COMMITTEE REPORTS**

**A. Administrative Committee (Directors Durante and Hus)**

1. **Review and approve the El Dorado Hills Firefighters Association Annual Stipend CVIS payment structure** – Chief Roberts gave a brief overview of the proposed CVIS stipend program. Director Hus stated that the Administrative Committee has not had a chance to meet again on this topic. Chief Roberts stated the only part added since the last committee meeting is the definition of an “active member.” President Durante suggested this item be taken back to the Administrative Committee for further review. Director Hus concurred. Counsel Cook expressed concern over using this policy to encourage paid staff to volunteer as the original intent of the program was only for non-paid community volunteers.

**B. Finance Committee (Directors Giraud and Hus)** - Director Giraud and Hus reported that the committee reviewed forecasts prepared by Director of Finance Braddock. Director of Finance Braddock presented the 2017/18 fiscal year forecast as well as three long-range (15-year) forecast scenarios. Director Hus requested that this forecast be updated and presented to the Finance committee every 6 months. Director Hartley suggested it should be updated every year. Director Hus reported that Staff is still working on collecting information regarding the District owned parcel on Heffren & Dodson in Latrobe.

**C. Ad Hoc Committee Reports**

1. **Strategic Planning Committee (Directors Hus and Winn)** – Director Hus gave an overview of the three primary goals/objectives for the Strategic plan and stated the committee would be meeting again in early May.
2. **Communications Committee (Directors Durante and Winn)** – Chief Keating summarized the most recent communications committee meeting, stating the committee proposed to move forward with the purchase of 19 mobile data computers in the 2018/19 budget year and the JPA will potentially be utilized for favorable group pricing. He further stated that the units are already being successfully utilized by CalFire and they would help improve the Department’s ability to collect data. Captain MacKenzie explained that a conference call is scheduled to discuss the potential customization of these units for the Department’s mission.
3. **Training Facility Committee (Directors Hartley and Durante)** – Chief Lilienthal stated the plans are still with the County and Phase 1 of the project was reduced, eliminating all buildings except the Training Tower. The next step will be to get the plans approved by the Board and obtain pricing estimates. Director Hus stated he would like the Board to consider the time and effort it takes by a contractor to bid on such a large project and he would caution the Board from moving forward if we are not ready

to commit to the project. Director Durante agreed and stated the Development Fee issue needs to get resolved.

4. **CSD/Fire Collaboration Committee (Directors Hartley and Durante) - None**
5. **Station 91 Building Committee (Directors Winn and Giraudo) –** Director Giraudo asked if there were plans to add signage to the top of the apparatus bay. Chief Roberts stated there are plans for a grand opening event sometime in June. The Board concurred this committee is no longer needed going forward.
6. **Cameron Park CSD/EDH Fire Collaboration Committee (Directors Durante and Hartley) –** Chief Roberts reported that Cameron Park CSD received two responses to their RFP. The Board concurred this committee is no longer needed going forward.

### **VIII. OPERATIONS REPORT**

- A. **Operation Report (Receive and file) - None**
- B. **Review and update regarding Joint Powers Authority –** Chief Roberts reported there was another negotiation session between the JPA and the County and they have reached a tentative agreement which would allow for \$1,150,000 per ambulance as long as no new units are added. Director Hus suggested a 10-year forecast be prepared for the JPA. He expressed concerns over the term of the contract given uncertainty of growth in the community. He further asked about private transport and whether the contract would allow the County to go outside for these services. Chief Roberts stated this contract is much better than the contract we are currently in.

### **IX. FISCAL ITEMS –**

- A. **Review revenue and expense forecast for fiscal year 2017/18 –** Discussed in Agenda Item VII-B above.
- B. **Review long-range forecast scenarios –** Discussed in Agenda Item VII-B above.

### **X. NEW BUSINESS**

- A. **Review and approve Verizon Cell Phone Tower contract for Station 85 –** Chief Roberts suggested this item be moved to the next Board meeting as there are concerns over a study that was recently received and further clarification is needed. Captain MacKenzie also expressed concerns over the results of the study.
- B. **Review and approve Resolution 2018-02 to approve an amendment to the contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors El Dorado Hills County Water District –** Director of Finance Braddock explained this resolution is to increase the PERS cost sharing percentage by 0.5% for Miscellaneous Classic and Classic Tier 2 employees as per the approved Wages & Benefits agreements.

*Director Giraudo made a motion to approve Resolution 2018-02, seconded by Director Hartley and unanimously carried.*

- C. Approve Resolution 2018-03 declaring an election be held in its Jurisdiction and consolidating with other Districts requesting election services**

*Director Hartley made a motion to approve Resolution 2018-03, seconded by Director Giraud and unanimously carried.*

**XI. OLD BUSINESS – None**

**XII. ORAL COMMUNICATIONS**

**A. Directors** – Director Hus thanked Chief Lilienthal and Fire Department staff for helping with clean-up for the upcoming Clarksville event.

**B. Staff** – Chief Roberts informed the Board that the Board of Supervisors adopted the Department’s Fire Impact Fee at its last Board meeting. He further noted the County transferred the amount owed by the Development Fee fund to the General Fund for 2015/16 qualifying expenditures. Director Hus requested that staff verify the County Planning Department has our most recent adopted fee schedule so they are charging the correct amount.

**C. Schedule upcoming committee meetings** – An Administrative Committee meeting was scheduled for May 7 at 4:00 p.m.

**XIII. CLOSED SESSION ITEMS** – The Board left for closed session at 7:31 p.m. and returned at 8:47 p.m. President Durante reported that as the result of a vote in closed session (Ayes - 4, Noes - 1 (Hus)), effective July 1, Chief Keating will be the Department Interim Chief. Further, an Ad Hoc committee (Chief Recruitment Committee) was created and Directors Hartley and Hus were assigned to the committee. A committee meeting was scheduled for May 11 at 1:00 p.m.

**XIV. ADJOURNMENT**

*Director Hartley made a motion to adjourn the meeting, seconded by Director Hus and unanimously carried.*

The meeting adjourned at 8:51 p.m.

Approved:

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Jessica Braddock, Board Secretary

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Greg Durante, President