

# EL DORADO HILLS COUNTY WATER DISTRICT

## SEVEN HUNDRED FOURTY NINETH MEETING OF THE BOARD OF DIRECTORS

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Thursday, October 20, 2016

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Hidahl called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl, and Hus. Director Winn was absent. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

### II. CONSENT CALENDAR

- A. Approve Minutes of the 748th Board meeting held September 15, 2016
- B. Approve Financial Statements for September 2016

*Director Durante made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried.*

### III. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None
- B. EDH Firefighters Association – None
- C. EDH Volunteer Firefighters – None
- D. Latrobe Advisory Committee – None
- E. Public Comment – None

### IV. CORRESPONDENCE – None

### V. ATTORNEY ITEMS – None

- A. Closed Session Pursuant to Government Code Section 54956.9(D)(1); Conference with legal counsel regarding pending litigation; One Matter; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633 – Item continued to the November Board Meeting.

### VI. COMMITTEE REPORTS

- A. Administrative Committee (Directors Durante and Hidahl)
  - 1. Update on Station 91 – No report.

President Hidahl requested that **Closed Session Item VI-A.2** be moved on the agenda before **XI. Oral Communications** and the Board concurred.

- 2. Closed Session Pursuant to Government Code Section 54957.6, conference with labor negotiations; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; District

**negotiators are Directors Hidahl and Durante** – Director Hidahl reported that the recommendation from the committee is that no changes be made to the current MOU.

**3. Review and Approve the Side letter of Agreement to the Memorandum of Understanding between the El Dorado Hills Professional Firefighters Association and the El Dorado Hills County Water District**

- a. Amending Section I - Sick Leave** – Chief Roberts reported that the Administrative committee met with the Union and agreed on the amendment to the Sick Leave policy that was presented in the Board Packet. He added that the updated policy establishes a catastrophic leave bank to manage donated hours. President Hidahl verified that legal counsel reviewed the policy and Director Hus recommended a few clarifying word changes.

*Director Durante made a motion to approve Side letter of Agreement to the Memorandum of Understanding between the El Dorado Hills Professional Firefighters Association and the El Dorado Hills County Water District - Amending Section I - Sick Leave with recommended changes, seconded by Director Hartley and unanimously carried.*

- B. Fire Committee (Directors Hus and Winn)** – Director Hus reported that the Fire Committee revised the investment policy and discussed Director of Finance Braddock’s goals for the next year. The revised investment policy will be discussed further under Item VIII. FISCAL ITEMS.

**C. Ad Hoc Committee Reports**

- 1. Strategic Planning Committee (Directors Hartley and Hidahl)** – No report.
- 2. Solar Committee (Directors Hus and Hidahl)** – Chief Roberts reported that solar systems are being monitored at all four stations and recommended that the solar committee be discontinued. Director Hidahl asked that a report be provided to the Board when enough data is collected to show the effectiveness of the system.
- 3. Communications Committee (Directors Durante and Winn)** – No report.
- 4. Volunteer Stakeholders Committee (Directors Hidahl and Durante)** – Battalion Chief Hasemeier informed the Board that the Department is formally accepting applications for the volunteer program and will also accept applications from current volunteers to send them to paramedic school at American River College. Chief Roberts added that Lt. Roppolo turned in his resignation from the volunteer program as of January 1, 2017.

- a. **Review and Approve Volunteer Stipend Policy modification** – Battalion Chief Hasemeier summarized the changes to the Volunteer Stipend Policy including updated rules for the volunteers to follow and changes to the payment structure. Director Hus suggested clarifications on eligibility for the stipend payment.

*Director Hus made a motion to approve Volunteer Stipend Policy modification with recommended changes, seconded by Director Hartley and unanimously carried.*

5. **Training Facility Committee (Directors Hartley and Durante)** – Chief Roberts reported that Staff would be presenting a RFP at the November Board meeting for architectural work on the potential training center. Director Hus asked for an update on the options discussed at the committee level. Director Durante stated that the Training Facility Committee would present an update with the proposed RFP at the November Board meeting.
6. **CSD/Fire Collaboration Committee (Directors Hidahl and Durante)** – No report.
7. **Armament Committee (Directors Durante and Hartley)** – No report.

## VII. OPERATIONS REPORT

- A. **Operation Report (received and filed)** – Director Hus asked if the incident type analysis could be expanded and asked for clarification on the vehicle reports. Chief Roberts explained that the reports are used to help gauge when to look at replacing the engines due to the cost of repairs exceeding the calculated value of each engine.
- B. **Review and update regarding Joint Powers Authority** – Chief Roberts stated that the JPA is working on the iPCR program and it's compatibly with CalFire Dispatch. He added that the contract for Service Area 7 will be up in 2018 and the JPA is working on that contract.
- C. **Review and approve purchase of 10 ZOLL X Series cardiac monitors** – Chief Roberts reported that the Department needs to go ahead with the purchase of new cardiac monitors due to the inability to repair the current models. Director Hus asked if the current units have any trade-in value and Chief Roberts reported that Staff would look into the value.

*Director Hartley made a motion to approve purchase of 10 ZOLL X Series cardiac monitors, seconded by Director Durante and unanimously carried.*

## VIII. FISCAL ITEMS

- A. **Review and approve the Investment Policy** – Director of Finance Braddock stated that the Fire Committee modified the investment policy removing investments that the Department would be unlikely to utilize.

*Director Hus made a motion to approve the Investment Policy, seconded by Director Hartley and unanimously carried.*

**IX. NEW BUSINESS**

- A. **Review and approve the Catastrophic Leave Policy** – Director Hus suggested revisions to the policy for clarification. Staff agreed to modify the wording in the policy to eliminate references to a “committee” since approval of catastrophic leave would be granted by the Fire Chief.

*Director Durante made a motion to approve the Catastrophic Leave Policy with recommended changes, seconded by Director Hartley and unanimously carried.*

- B. **Review and approve updated Conference Room Usage Policy** – Director of Finance Braddock highlighted the main changes in the policy including a limit of no more than 30 days in advance for booking and a utilization limit of only 4 times in a year.

*Director Hartley made a motion approve updated Conference Room Usage Policy with Counsel’s recommended changes, seconded by Director Durante and unanimously carried.*

- C. **Reschedule December Board meeting** – President Hidahl directed Staff to circulate an email requesting Director availability to be discussed at the November Board meeting.

- X. **OLD BUSINESS** – Director Hus asked Counsel to verify Director Winn’s residence and evaluate her attendance. Counsel referred Director Hus to the Board Policy Manual policy 21.

**The Board adjourned to discuss Closed Session Item VI-A.2 at 7:36 p.m.**

The meeting reconvened at 8:20 p.m. The Board took no action during closed session.

**XI. ORAL COMMUNICATIONS**

- A. **Directors** – Director Durante encouraged fellow directors to participate in the Santa Run.
- B. **Staff** – Chief Roberts informed the Board about upcoming events including the smoke detector giveaway and Janet Kenneweg’s retirement party.

**XII. ADJOURNMENT**

*Director Durante made a motion to adjourn the meeting, seconded by Director Hartley, and unanimously carried.*

The meeting adjourned at 8:25 p.m.

Approved:

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Jessica Braddock, Board Secretary

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John Hidahl, President