

# EL DORADO HILLS COUNTY WATER DISTRICT

## SEVEN HUNDRED FOURTY EIGHTH MEETING OF THE BOARD OF DIRECTORS

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Thursday, September 15, 2016

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Hidahl called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl, Hus, and Winn. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

### II. CONSENT CALENDAR

- A. Approve Minutes of the 747th Board meeting held August 18, 2016
- B. Approve Financial Statements for August 2016
- C. Ratify retainage payment to SW Allen Construction Inc. for Station 84 in the amount of \$37,110

*Director Durante made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried.*

### III. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None
- B. EDH Firefighters Association – None
- C. EDH Volunteer Firefighters – None
- D. Latrobe Advisory Committee – None
- E. Public Comment – None

### IV. CORRESPONDENCE – None

### V. ATTORNEY ITEMS – None

- A. Closed Session Pursuant to Government Code Section 54956.9(D)(1); Conference with legal counsel regarding pending litigation; One Matter; Thomas and Helen Austin v. The County of El Dorado, et. al.; El Dorado County Superior Court Case No. 21050633 – Item continued to the October Board Meeting.

### VI. COMMITTEE REPORTS

- A. Administrative Committee (Directors Durante and Hidahl)
  - 1. Update on changes to the Department Website – Director Durante reported on changes to the Department Website with the addition of a Board of Directors tab on the home page.
  - 2. Update on Station 91 – No Report

*Director Winn joined the Meeting at 6:04 p.m.*

3. **Closed Session Pursuant to Government Code Section 54957.6, conference with labor negotiations; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; District negotiators are Directors Hidahl and Durante**

**The Board adjourned to discuss Closed Session Item VI-A.3 at 6:04 p.m.**

The meeting reconvened at 6:13 p.m. The Board took no action during closed session.

**B. Fire Committee (Directors Hus and Winn) –**

1. **Review and discuss Tentative Final Budget for FY2016/17** – Director of Finance Braddock summarized the Tentative Final Budget for FY2016/17 highlighting the additions in the capital replacements section. The noted additions include funds for a potential permanent station 91, an architect to design the potential training center, a replacement engine, and electronic signs at the three of the stations. Director Hidahl expressed that he would like the Board to move forward in the near future with finding a solution for the situation at Station 91 and discussed the option to change the budgeted amount to reflect the most likely outcome. It was decided to leave the full amount in the budget. Director Hus stated that he does not support the budget due to the lack of funds going into reserves.

Citizens expressed their concern about the unfunded pension liabilities and asked if the Department is actively working toward being fully funded. Director of Finance Braddock reported that the Board is actively looking at options to close the gap in the unfunded liability.

**C. Ad Hoc Committee Reports**

1. **Strategic Planning Committee (Directors Hartley and Hidahl)** – No report.
2. **Solar Committee (Directors Hus and Hidahl)** – Chief Roberts reported that all four stations are fully functioning and the monitoring device should be installed in the next month.
3. **Communications Committee (Directors Durante and Winn)** – No report.
4. **Volunteer Stakeholders Committee (Directors Hidahl and Durante)** – Battalion Chief Hasemeier stated that the committee will be presenting a revision to the Volunteers Stipend Policy to adapt the program to fit current needs of the Department and the Volunteers. He reported that Captain Landry will be taking on the Community in Support program for volunteers who cannot maintain the training to be firefighters, but would like to stay involved.

5. **Training Facility Committee (Directors Hartley and Durante)** – No report.
6. **CSD/Fire Collaboration Committee (Directors Hidahl and Durante)** – No report.

Director Hidahl asked Director Hus to report on the most recent Fire Committee meeting (taken out of order).

Director Hus stated that the Fire committee met to discuss the current service level in Latrobe and the operational cost of that part of the District. Also in attendance were Supervisor Frentzen, LAFCO representative Jose Henriquez, and members of the Latrobe advisory committee. He reported that the consensus was that everyone is relatively happy with the service level, but the Department seems to have deviated from the original agreement and incurred cost that were not intended. Staffing levels for the Latrobe area were referred to the Administrative Committee for further discussion.

## **VII. OPERATIONS REPORT**

- A. **Operation Report (received and filed)** – Director Hus commented that the mutual aid calls are up forty percent from last year and would like Staff to continue to work toward modifying the mutual aid agreement. Chief Roberts responded that Staff is working toward a solution, but reported that the increase is in large part due to wildland fires.
- B. **Review and update regarding Joint Powers Authority** – Chief Roberts stated that the JPA has selected a vendor for the new PCRs and it will likely be implemented early in the next calendar year.

## **VIII. FISCAL ITEMS**

- A. **Public Hearing: Review and approve Resolution 2016-11, approving the Final Budget for fiscal year 2016/17 and authorize expenditures from Reserve Funds**

*Director Hartley made a motion to approve Resolution 2016-11, approving the Final Budget for fiscal year 2016/17 and authorize expenditures from Reserve Funds, seconded by Director Durante and carried (Roll call: Ayes: 4; Noes: 1-Hus).*

- B. **Public Hearing: Review and approve Resolution 2016-12, adopting the Appropriation Limits for fiscal year 2016/17** – Counsel Cook explained that Appropriation Limits cap the amount that the Department can receive from property taxes and the Department currently receives well under limit.

*Director Hartley made a motion to approve Resolution 2016-12, adopting the Appropriation Limits for fiscal year 2016/17, seconded by Director Winn and unanimously carried (Roll call: Ayes: 5; Noes: 0).*

- C. Review and approve Resolution 2016-13, approving the adoption of the Public Agencies Post-Employment Benefits Trust administered by Public Agency Retirement Services (PARS)** – Director of Finance Braddock explained that Resolution 2016-13 allows the Department to open an account with PARS as approved in the August Board meeting.

*Director Durante made a motion to approve Resolution 2016-13, approving the adoption of the Public Agencies Post-Employment Benefits Trust administered by Public Agency Retirement Services (PARS), seconded by Director Winn and unanimously carried (Roll call: Ayes: 5; Noes: 0).*

**IX. NEW BUSINESS**

- A. Review and approve Resolution 2016-14 Adopting the Conflict of Interest Code** – Director of Finance Braddock explained that the previously adopted Resolution was done prior to a required 45-day public notice. She stated that the notice requirements have now been met and the resolution must be adopted again.

*Director Hartley made a motion to approve Resolution 2016-14 Adopting the Conflict of Interest Code, seconded by Director Durante and unanimously carried (Roll call: Ayes: 5; Noes: 0).*

- B. Ordinance introduction and first reading- Ordinance 2016-37 Fire Code Adoption** – Fire Marshal Cox presented the Fire Code Ordinance 2016-37 and summarized the section that are more restrictive than the California Fire Code. He stated that there will be a public hearing and adoption to follow in the October Board meeting.
- C. Review and Approve the following EDHFD Chief Officer Armament Policies and recommended change to the Rules and Regulations** – Chief Roberts explained stated that the policies listed are not yet finalized because Counsel has not had a chance to thoroughly review the documents. Director Hartley expressed his concern with the Department not purchasing and owning the guns. A new committee was formed to review and discuss these policies with legal counsel's input and bring a recommendation back to the Board.
- 1. Policy**
    - a. Designation of Peace Officer Status**
    - b. Defensive Equipment Authorized for Peace Officers**
    - c. Use of Force**
    - d. Shooting**
  - 2. Rules & Regulations**
    - a. Amend Rules and Regulations Article V, Section 15 General**

**Rules to read; No firearms allowed on Department property  
with the exception of Designated Peace Officers**

Tim White, citizen, asked if the Fire Department's legal name can be changed from El Dorado Hills County Water District to reflect the functions of the Department and if the meeting start time can be later. Director Hidahl explained that the District would lose the current set AB-8 rate of 17-17.5% if they change the name and stated that different times have not worked as well in the past.

- X. OLD BUSINESS** – Director Hidahl asked Director Winn if she would be able resume her responsibilities on the Fire Committee. Director Winn responded that she never removed herself from those responsibilities, but the committee meetings are not being scheduled at times when she can attend and she has not been allowed to attend via conference call. Director Hidahl stated that the Board will leave the committee assignments as they are.

**XI. ORAL COMMUNICATIONS**

- A. Directors** – Director Hartley stated the Moni Gilmore 10-year anniversary will be held on September 16<sup>th</sup> from 3:00-5:00 p.m. Director Durante recommended that the Board look at rescheduling the December Board meeting.
- B. Staff** – Chief Roberts stated that the Bertelsen memorial will be September 16<sup>th</sup> at 10:00 a.m. He added that the first of the Traffic Calming community meetings went well and the second meeting will be held September 20, at 6:30 p.m. at Station 85. Chief Roberts also congratulated Battalion Chief Hasemeier, Captain Landry, and Engineer Bichel on their recent promotions. He also highlighted some upcoming events including the Santa Run committee meeting on September 22, the association dinner meeting on September 27, the Senior October Fest on October 7, and the smoke detector giveaway on October 15.

**XII. ADJOURNMENT**

*Director Durante made a motion to adjourn the meeting, seconded by Director Hartley, and unanimously carried.*

The meeting adjourned at 8:14 p.m.

Approved:

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Jessica Braddock, Board Secretary

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John Hidahl, President