

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED FOURTY FIFTH MEETING OF THE BOARD OF DIRECTORS

Thursday, July 21, 2016

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Hidahl called the meeting to order at 6:00 p.m. and Chief Roberts led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, Hidahl, Hus, and Winn. Director Winn attended via teleconference. Staff in attendance: Chief Roberts and Director of Finance Braddock. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

- A. Approve Minutes of the 743rd Board meeting held June 16, 2016
- B. Approve Minutes of the 744th Board meeting held July 12, 2016
- C. Approve Financial Statements for June 2016

Director Durante made a motion to approve the consent calendar, seconded by Director Hartley and carried (Ayes-4; Noes-0; Absent-1-Winn).

III. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None
- B. EDH Firefighters Association – None
- C. EDH Volunteer Firefighters – Captain Hasemeier reported that he has taken over the volunteer program and updated the Board about changes that are taking place.
- D. Latrobe Advisory Committee – None
- E. Public Comment – Fire Marshal Cox reported that prevention is in the process of adopting and amending the 2016 Fire Code. He stated that a draft would be presented at the August Board meeting and the final version will be submitted to the Board for approval at the September Board meeting.

IV. CORRESPONDENCE

- A. Why I voted “No” on EID’s Financial Audit – Director Hus presented an article from an EID Board member regarding CalPERS unfunded liability.
- B. Director attendance report – Director Hus presented a Board attendance report and expressed his concern about Director Winn’s attendance record.

V. ATTORNEY ITEMS

- A. Closed Session pursuant to Government Code Section 54956.9(d)(2); Pending Litigation; One Matter- No action taken.

VI. COMMITTEE REPORTS

- A. Administrative Committee (Directors Durante and Hidahl)
 - 1. Review and update construction progress of Station 84 – Director Durante stated that the committee is waiting to hear if there has been

- resolution on the outstanding issues and will then authorize final payment.
2. **Discuss Community Risk Assessment and Standards of Cover final report and recommendations** – Chief Roberts stated that the final report is complete and President Hidahl assigned the topic back to committee.
 - a. **Discuss Facilities Master Plan and Nexus Study**
 3. **Update on Station 91** – Director Hidahl reported that the committee looked at different options for Station 91 and believes the Real Property committee should close their research before other options are explored.

President Hidahl requested that **Closed Session Item V, Closed Session Item VI-A.4, Closed Session Item VI-A.5, and Closed Session Item VI-C.7.a** be moved on the agenda before **XI. Oral Communications** and the Board concurred.

4. **Closed Session Pursuant to Government Code Section 54957.6, conference with labor negotiations; items under negotiation: Memorandum of Understanding with the El Dorado Hills Professional Firefighters pertaining to wages and benefits; District negotiators are Directors Hidahl and Durante** – Referred back to committee.
5. **Closed Session Pursuant to Government Code Section 54957.6, conference with labor negotiators; items under negotiation: Agreements with unrepresented employees (Fire Chief and Director of Finance) pertaining to wages and benefits; District negotiators are Directors Hidahl and Durante** – The Director of Finance agreement was referred back to committee.

Director Durante made a motion to approve the Fire Chief's agreement with revisions, seconded by Director Hus and unanimously carried.

B. Fire Committee (Directors Hus and Winn) –

1. **Review and approve District Investment Policy** – Director Hus stated that the Fire Committee has revised the Investment Policy and recommended the policy for adoption by the Board. Director Hartley expressed his concerns about the verbiage alluding that too much responsibility is being given to the Director of Finance. Director Hus responded that the intent of the policy was to allow the Director of Finance to administer Board investment decisions. Item was referred back to committee for revision.
2. **Review and approve District Electronic Payments Policy** – Director Hidahl reported that this policy defines the authority for staff to issue Board authorized electronic payments for recurring vendor liabilities up to a not to exceed amount as listed. Counsel Cook recommended that the Board's Fire Committee review the bank reconciliation. President Hidahl recommended the Fire Committee review the reconciliation quarterly.

Director Durante made a motion to approve the District Electronic Payments Policy with recommended revisions by Counsel Cook for the Board Fire Committee to review the Bank reconciliations quarterly, seconded by Director Hartley and unanimously carried.

3. **Review and approve Resolution 2016-06 updating the authorized signers for the deposit and withdrawal of monies in the Local Agency Investment Fund** – Director of Finance Braddock recommended that the outdated LAIF resolution be revised and requested the addition of the Finance Assistant position to the list of authorized signers.

Director Hartley made a motion to approve Resolution 2016-06 updating the authorized signers for the deposit and withdrawal of monies in the Local Agency Investment Fund, seconded by Director Hus and unanimously carried (Roll call: Ayes: 5; Noes; 0).

C. Ad Hoc Committee Reports

1. **Strategic Planning Committee (Directors Hartley and Hidahl)** –
 - a. **Review recommendations from the Citygate report** – Director Hidahl referred the item back to committee.
2. **Solar Committee (Directors Hus and Hidahl)** – Chief Roberts reported that Stations 85 and 86 are authorized to switch to solar and the remaining stations will be finished very soon. Director Hidahl requested that staff set up a follow up meeting with Gopal and the Solar Committee.
3. **Communications Committee (Directors Durante and Winn)** – Director Durante stated that the committee is scheduled for August 2.
4. **Volunteer Stakeholders Committee (Directors Hidahl and Durante)** – No report.
5. **Training Facility Committee (Directors Hartley and Durante)**
 - a. **Review recommendations from the Citygate report** – Director Hidahl referred the item back to committee. Director of Finance Braddock recommended a Special Board meeting for the full Board to review all of the recommendations from Citygate and the Board concurred.
6. **CSD/Fire Collaboration Committee (Directors Hidahl and Durante)** – No report.
7. **Real Property Committee**
 - a. **Closed Session Pursuant to Government Code Section 54956.8; Potential Real Property Negotiations; District Negotiators: Directors Hus and Durante; Property Negotiator: Intero Real Estate; Items subject to negotiation-price and terms of payment; Property address 7330 S. Shingle Rd., Shingle Springs, CA 95682-9731** – No action taken.

VII. OPERATIONS REPORT

- A. Operation Report (received and filed)** – Director Hus asked about the low call volume at station 86, response times for station 85, and the vehicle report.
- B. Review and update regarding Joint Powers Authority** – No report.
- C. Review and approve Resolution 2016-07 confirming the report of the Fire Marshal related to cost of weed abatement and imposing such costs upon properties upon which abatement has occurred** – Fire Marshal Cox reported that the 2016 weed abatement has concluded and the presented resolution allows the department to impose the cost on the property owners.

Director Durante made a motion to approve Resolution 2016-07 confirming the report of the Fire Marshal related to cost of weed abatement and imposing such costs upon properties upon which abatement has occurred, seconded by Director Hus and unanimously carried (Roll call: Ayes: 5; Noes; 0).

VIII. FISCAL ITEMS – Director of Finance Braddock presented the Accountability Act Annual Report for 2014/15 which attests to how the special tax was expended.

Director Durante made a motion to adopt the Accountability Act Annual Report 2014/2015, seconded by Director Hartley and unanimously carried.

IX. NEW BUSINESS

- A. Review and approve Resolution 2016-08 Adopting the Conflict of Interest Code** – Director of Finance Braddock stated that the Conflict of Interest Code needs to be adopted bi-annually and is presenting the resolution without the Battalion Chiefs included. Counsel Cook recommended the Battalion Chiefs be added back because they have the authority to approve purchases.

Director Hartley made a motion to approve Resolution 2016-08 Adopting the Conflict of Interest Code with the addition of Battalion Chiefs, seconded by Director Hartley and unanimously carried (Roll call: Ayes: 5; Noes; 0).

X. OLD BUSINESS – Director Hus asked if Counsel Cook had researched the question about vapor product being added to the tobacco policy and Counsel responded that he would finish the research and bring that back to the Board. Director Hus also asked about the results of the Traffic Study and Fire Marshal Cox reported that the draft report is complete pending a discussion with the HOAs in late August. He anticipates the draft standard will be ready to present late September or early October.

The Board adjourned to discuss Closed Session Item V, Closed Session Item VI-A.4, Closed Session Item VI-A.5, and Closed Session Item VI-C.7.a at 7:58 p.m.

The meeting reconvened at 10:25 p.m. The Board took no action during closed session. Counsel Cook reported that Director Winn did not participate in the Closed Session discussions and will not be teleconferencing in for the remainder of the meeting.

XI. ORAL COMMUNICATIONS

- A. Directors** – Director Hus expressed his appreciation for the firefighters work to make the July 3rd event successful. President Hidahl requested that the Board members all be provided CSDA Special Districts pamphlets.
- B. Staff** – Chief Roberts reported that the 3rd of July event went very well, that the crews have responded to several fires this last month, and that Chief Brady just finished the engineers testing qualifying several new engineers.

XII. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director Hartley, and unanimously carried.

The meeting adjourned at 10:32 p.m.

Approved:

Jessica Braddock, Board Secretary

John Hidahl, President