

# EL DORADO HILLS COUNTY WATER DISTRICT

## SEVEN HUNDRED SEVENTEENTH MEETING OF THE BOARD OF DIRECTORS

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Thursday, November 19, 2014

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Winn called the meeting to order at 6:00 p.m. and Chief Roberts led the Pledge of Allegiance. Directors in attendance: Durante, Hartley, and Winn. (Director Hidahl attended via teleconference.) Staff in attendance: Chief Roberts and Chief Financial Officer Bair. Counsel Cook was also in attendance.

### II. CONSENT CALENDAR

- A. Approve minutes of the 716<sup>th</sup> meeting held November 19, 2014
- B. Approve financial statements for October 2014

*Director Durante made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried.*

### III. ORAL COMMUNICATIONS

- A. EDH Professional Firefighters – None
- B. EDH Firefighters Association – Report given later in the meeting.
- C. EDH Volunteer Firefighters – Report given later in the meeting.
- D. Public Comment – None

### IV. CORRESPONDENCE

- A. Resignation of Director Fullerton – Chief Roberts stated that Director Fullerton had submitted his resignation as a member of the Board on November 5, effective immediately.

*Director Durante made a motion to formally accept the resignation of Director Fullerton, seconded by Director Hartley and unanimously carried.*

Director-Elect Doug Hus, will be sworn in at the next Board meeting on December 11, 2014. Counsel Cook made mention that if necessary, the swearing in of Director Hus could be moved up to any time after noon on December 5. Director Hidahl commented that Board of Supervisor Mikulaco expressed interest in participating in the swearing in ceremony.

- B. Letter from Doug Hus regarding Development Fees – Counsel Cook commented that he had a discussion with Director-Elect Hus regarding his letter to the Board. He stated that the development fee was up for a review to be concluded in April of next year and that the issues raised by Mr. Hus are the kinds of issues that will be examined and explored. Counsel Cook suggested that when Mr. Hus joins the Board in a few weeks, there will be ample opportunity for Mr. Hus to participate in the committee meetings that will be reviewing the development fee.

**ORAL COMMUNICATIONS (Taken Out of Sequence)**

**III-B. EDH Firefighters Association** – President Jeff Genovese invited the Board to the next Association meeting on November 25. He reviewed the Association’s most recent sponsorships and invited the Board to attend the annual Department Christmas Party on December 12 and the Santa Run scheduled for the week of December 15 – 20, 2014.

**III-C. EDH Volunteer Firefighters** – Lieutenant Mike Roppolo gave an update on the Volunteer Program stating that a goal has been set to have an outline and preliminary plan for reconstituting the program completed by December 2. He stated that participation in the program is at an all-time low with only 14 active volunteers.

**V. ATTORNEY ITEMS - None**

**VI. COMMITTEE REPORTS**

**A. Administrative Committee (Director Hidahl)**

- 1. Review and update construction progress of Station 84** – Director Hidahl gave an update stating that progress is good and Battalion Chief John Johnston added that project is two weeks ahead of schedule.
- 2. Review and approve conceptual design of cell tower at Station 85** – President Winn stated that this item will be continued to the next Board meeting.
- 3. Closed Session:** Pursuant to Government Code Section 54957; Public Employee Performance Evaluation; Title: Chief - Director Hidahl stated that the Committee did not feel it was necessary to meet in Closed Session at this time.

**B. Fire Committee (Directors Durante and Winn) - None**

**C. Ad Hoc Committee Reports**

- 1. Report from Regional Operations Committee (Director Hartley)**
  - a. Report and update on progress of annexation process with Latrobe Fire Protection District** – Director Hartley reported that the annexation is on track for December 1. Chief Roberts added that Captains Anselmo and Nelson have done a phenomenal job of handling the details of the transition. Counsel Cook said that he was getting signatures for the transfer of properties. Chief Roberts

announced that a Grand Opening/Barbeque Luncheon is being planned at the Latrobe Fire Station on January 10, 2015 to celebrate the opening and thank Chief Couper and the Board of Directors for their many years of service to the Latrobe community. He stated that retired Director Barber will be attending as he was an integral part of the annexation process.

- b. **Ratify payment to El Dorado County LAFCO for staff time and fees for annexation of Latrobe in the amount of \$31, 878** – Chief Roberts stated that the final bill had been received from LAFCO and that it was more than the original estimate which was in the \$20,000 range; however, he was able to get a reduction of about \$5,000.

*Director Hartley made a motion to ratify payment to El Dorado County LAFCO for staff time and fees for annexation of Latrobe in the amount of \$31,878, seconded by Director Hidahl, and carried (Ayes: 3; Noes: 1 - Director Durante).*

2. **Report from the Committee for Commission for Collaborative Fire Departments** (Directors Hidahl and Hartley) – Chief Hartley stated they had not met. Chief Roberts added that Georgetown and Garden Valley are still in collaboration and progressing well; he stated that he and Chief Keating attended their joint meeting and gave them a roadmap on annexation.
3. **Report from Solar Committee with request for authorization to proceed with the request for proposal process** - (Directors Durante and Hidahl) – Director Hidahl reported that the Solar Committee had a teleconference with the solar consultant and financier to discuss preapproval of financing options as well as authorization to proceed with the preparation of an RFP.
4. **Report from Communications Committee** (Director Durante) – Director Durante stated that he was on the committee with Director Fullerton and cancelled the meeting until another committee member could be assigned; Director Winn assigned herself to the committee.
5. **Report from Human Resources Committee** (Directors Durante and Winn) – Pursuant to Government Code Section 54957 and 54957.6: Public Employee Performance Evaluation: Position: Contract employment with Cooperative Personnel Services; and Pursuant to Government Code Section 54957(b)(1): Public Employee Performance Evaluation: Development of Evaluation Criterion and Protocols – Nothing to report.

6. **Report from Training Facility Committee** (Directors Hartley and Winn) – Director Hartley reported that the Committee had not met. Battalion Chief John Johnston reported that he had met with Chief Savage of Metro Fire and requested that a committee meeting be set to discuss the information received.

## VII. OPERATIONS REPORT

- A. **Operations Report** – Received and filed. Chief Roberts explained the detail of the newly revamped response time report which will include both the “roll time” as well as the total time including dispatch of the call.
- B. **Review and update regarding Joint Powers Authority** – Chief Roberts reported that the first payment of the GEMT (Ground Emergency Medical Transport) money has been made and is in a holding account while the County is deciding how to disburse. Chief Roberts asked for Board approval of a letter that he prepared for President Winn’s signature urging the Board of Supervisors to deposit all retroactive and future GEMT reimbursements into CSA 7 in order to maintain an effective ALS ambulance transport system.

*President Hartley made a motion to authorize President Winn to sign the letter requesting deposit of all retroactive and future GEMT reimbursements into CSA 7, seconded by President Winn and unanimously carried.*

- C. **Review and discuss plans for land development and construction of the Training Facility in El Dorado Hills** – Previously discussed in Item VII-A.1.
- D. **Review and approve the purchase of (7) Motorola dual-band portable radios** - Chief Roberts stated that the radios were a budgeted item and asked for approval to purchase.

*Director Hartley made a motion to approve the purchase of seven Motorola dual-band portable radios, seconded by Director Hidahl and carried. (Ayes: 3; Noes: None; Abstain: 1 - Director Durante.)*

## VIII. FISCAL ITEMS –

- A. **Receive and file 2013-14 Annual Audit** – Received and filed. CFO Bair presented the 2013-14 Annual Audit and letter stating that there were no issues.

*Director Hartley made a motion to receive and file the 2013-14 Annual Audit, seconded by Director Winn, and unanimously carried.*

Prior to the vote, Doug Hus, citizen, asked for clarification in several areas and CFO Bair offered to meet with him.

**IX. NEW BUSINESS**

- A. Review and approve Resolution 2014-15 – Resolution of Appreciation for Battalion Chief John Niehues** – Chief Roberts presented the draft Resolution of Appreciation for retired Battalion Chief John Niehues for the Board’s approval.

*Director Hartley moved to adopt Resolution 2014-15, Resolution of Appreciation for Battalion Chief Niehues, seconded by Director Durante and unanimously carried. (Roll Call: Ayes: 4; Noes: None.)*

- X. OLD BUSINESS** – Director Hidahl inquired about the CSD Challenge and President Winn responded that it will be addressed in the Spring of next year.

**XI. ORAL COMMUNICATIONS**

- A. Directors** – Director Durante encouraged the Board of Directors to participate in the annual Santa Run being held December 15 – 20, 2015, and thanked retired Chief Fry for his role in stepping up as Santa Incident Commander. Director Hartley asked that a Resolution of Appreciation be drafted for past Director Fullerton to be presented at the January meeting and congratulated incoming Director Doug Hus. President Winn said that she will not be able to attend the next Board Meeting on December 11 and requested that committee assignments and election of officers be postponed until the January Board Meeting.

- B. Staff** – Chief Roberts encouraged the Board to attend the Santa Run and the Department Christmas Party.

President Winn assigned herself to the Admin Committee and any other committees that past Director Fullerton had been assigned to.

**XII. ADJOURNMENT**

*Director Hartley made a motion to adjourn the meeting, seconded by Director Durante and unanimously carried.*

The meeting adjourned at 6:53 p.m.

Approved:

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Connie Bair, Board Secretary

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Barbara Winn, President