

# EL DORADO HILLS COUNTY WATER DISTRICT

## SEVEN HUNDRED SIXTEENTH MEETING OF THE BOARD OF DIRECTORS

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**Thursday, October 16, 2014**

**6:00 p.m.**

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### **I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

President Winn called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Directors in attendance: Durante, Fullerton, Hartley, Hidahl and Winn. Staff in attendance: Deputy Chief Keating and Chief Financial Officer Bair. Counsel Cook was also in attendance.

### **II. CONSENT CALENDAR**

- A. Approve minutes of the 714<sup>th</sup> (a special meeting) held September 16, 2014 and the 715<sup>th</sup> meeting held September 18, 2014**
- B. Approve financial statements for September 2014**

*Director Hartley made a motion to approve the consent calendar, seconded by Director Fullerton and unanimously carried.*

### **III. ORAL COMMUNICATIONS**

- A. EDH Professional Firefighters – None**
- B. EDH Firefighters Association – None**
- C. EDH Volunteer Firefighters –** A Volunteer Program status update report from Lt. Mike Roppolo was distributed. Captain Russ Hasemeier reported that four initiatives were identified during the Volunteer Strategic Planning Session stating that a needs assessment and cost benefit analysis will be done to include the feasibility of a Volunteer Coordinator position. He reported that 19 new volunteers had been recruited, all of which are career volunteers. He stated that after the Latrobe annexation, he anticipates a total of 50 volunteers to have joined the program.
- D. Public Comment – None**

### **IV. CORRESPONDENCE –** Chief Keating stated that a letter had been received from Sutphen regarding the ladder truck. He anticipates the truck to be back in service in November.

### **V. ATTORNEY ITEMS - None**

### **VII. COMMITTEE REPORTS**

- A. Administrative Committee (Directors Fullerton and Hidahl)**
  - 1. Review and update construction progress of Station 84 –** Director Hidahl stated that a committee meeting had been held and the second payment of \$172,184 had been authorized based on progress that was made. He stated that progress is on schedule and that the committee will

be meeting regularly on the first Tuesday of each month to authorize payment and review change orders.

President Winn asked that with the consent of the Board, Closed Session Items VI-A.2, VI-A.3, and VI-C.5 be moved on the agenda until after Old Business and the Board concurred.

**B. Fire Committee (Directors Durante and Winn) - None**

**C. Ad Hoc Committee Reports**

- 1. Report from Regional Operations Committee (Directors Hartley and Fullerton)**
  - a. Report and update on progress of annexation process with Latrobe Fire Protection District** – Director Hartley reported that he attended the last Latrobe Board meeting regarding annexation and they were doing a good job of wrapping things up. Chief Keating added that the final LAFCO meeting regarding the annexation will be held on October 22.
- 2. Report from the Committee for Commission for Collaborative Fire Departments (Directors Hidahl and Hartley) – None**
- 3. Report from Solar Committee with request for authorization to proceed with the request for proposal process - (Directors Durante and Hidahl) – Director Hidahl reported that the solar consultant suggested that he be given approval to contact a major supplier of financing programs so that it can be determined if the type of project we have will be viable and the committee approved. He also stated that the committee is proceeding with the preparation of an RFP.**
- 4. Report from Communications Committee (Directors Durante and Winn) – None**
- 5. Report from Training Facility Committee (Directors Hartley and Winn) – Director Hartley reported that the committee had not met. Chief Keating added that Battalion Chief Johnston is working on a proposal. It was also discussed that this item is on the agenda as it relates to investigating training facilities in the region and the second training facility topic is for progress on the El Dorado Hills training facility.**

**VII. OPERATIONS REPORT**

- A. Operations Report** – Received and filed. Chief Keating stated that he is working on being able to provide a more comprehensive response time report. Director Hidahl commented that he would like also like to see a more comprehensive Maintenance Report.

Doug Hus, citizen, questioned the delayed response time he witnessed that was associated with a vehicle accident on Serrano Parkway and EDH Blvd; Chief Keating offered to look into the situation. Craig Petersen, citizen, commented that he too has been aware of similar delayed response situations and suggested the use of GPS technology to report response times.

- B. Review and update regarding Joint Powers Authority** – No meeting.
- C. Review and discuss plans for land development and construction of the Training Facility in El Dorado Hills; correspondence from El Dorado County Planning approving extension of Special Use Permit** – Doug Hus, citizen, expressed concern that the District might be over collecting on development impact fees for the training facility and also questioned the justification for the Training Facility. Director Fullerton responded that the committee is meeting to evaluate these needs.
- D. Review and approve two command boxes with equipment and installation for the two new command staff vehicles** – Chief Keating received a bid for two command boxes and the purchase and installation of the lighting equipment both previously approved in the annual budget. He recommended purchasing the command boxes from the low bidder, 10-75 Lighting and the lighting equipment from Lehr Auto Electric, the only installer of this equipment.

*Director Hartley made a motion to approve the purchase of two command boxes from 10-75 Lighting and the purchase and installation of the lighting equipment from Lehr Auto Electric for a total of \$45,000.00, seconded by Director Fullerton and unanimously carried.*

**VIII. FISCAL ITEMS** - None

**IX. NEW BUSINESS** - None

**X. OLD BUSINESS**

Director Hidahl asked the status of the CSD Challenge and Director Winn said that she had been in contact with the CSD and will update the Board at a later date.

The Board adjourned to Closed Session at 6:39 p.m. to discuss Items VI-A.2, Public Employee Performance Evaluation; Title: Chief; VI-A.3, review and discuss El Dorado Hills Associated Firefighters wage and benefit negotiations; and VI-C.5, Public Employee Performance Evaluation: Development of Evaluation Criterion and Protocols.

The meeting reconvened at 7:19 p.m. President Winn reported that Closed Session Item VI-A.2 was referred back to committee with no action taken. President Winn also stated that no action was taken on Closed Session Item VI-A.-3. Chief Keating said that the Union had approved the side letter authorizing the move of an Administrative Captain from Station 85 to Station 91 for a period of eight months at which time it will be reviewed as part of the budget and negotiations process.

***Director Hartley made a motion to adopt the side letter to the El Dorado Hills Professional Firefighters Memorandum of Understanding, seconded by Director Fullerton and carried 4-1. (Noes: Director Durante.)***

President Winn also reported that no action was taken on Closed Session Item VI-C.5.

**XI. ORAL COMMUNICATIONS**

**A. Directors** - Director Hidahl stated that he would like the Board to take a more active role in the shaping of the new Volunteer Program.

Discussion was held as to the scheduling of the November and December Board meetings and President Winn requested that Board members email her their availability.

**B. Staff** – CFO Bair stated that she and Counsel Cook have been working on the Capital Improvement Plan with EPS and will need the Training Facility information.

**XII. ADJOURNMENT**

***Director Fullerton made a motion to adjourn the meeting, seconded by Director Hartley and unanimously carried.***

The meeting adjourned at 7:24 p.m.

Approved:

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Connie Bair, Board Secretary

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Barbara Winn, President