

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED NINTH MEETING OF THE BOARD OF DIRECTORS

Thursday, July 8, 2014

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Winn called the meeting to order at 6:00 p.m. and Chief Dave Roberts led the Pledge of Allegiance. Directors in attendance: Fullerton, Hartley, Hidahl and Winn. (Director Durante was absent.) Staff in attendance: Chief Roberts and Chief Financial Officer Bair. Counsel Cook was also in attendance.

II. CONSENT CALENDAR

A. Approve minutes of the 708th meeting held June 19, 2014

B. Approve financial statements for June 2014

Director Hidahl made a motion to approve the consent calendar, seconded by Director Hartley, and unanimously carried.

III. ORAL COMMUNICATIONS

A. **EDH Professional Firefighters** – Matt Beckett, President, stated that many paid and volunteer firefighters participated in the July 3rd Parade at Town Center.

B. **EDH Firefighters Association** – Mike Gygax, Vice President, extended an invitation to the next dinner and Association meeting on July 22.

C. **EDH Volunteer Firefighters** – None

D. **Public Comments** - None

IV. CORRESPONDENCE - None

V. ATTORNEY ITEMS – None

VI. COMMITTEE REPORTS

A. **Administrative Committee** (Directors Fullerton and Hidahl)

1. **Review and update construction progress of Station 84** – Director Hidahl reported that the bids were opened and reviewed by the committee; although the bids came in higher than expected, they were all within \$500,000 of each other. Some of the reasons for the higher bids included the more costly two story construction, the complexities of a more compressed work site, the change in economic climate and some of the station features that were not previously included in other station bids such as demolition, the exhaust extractor, generator, etc. Director Hidahl added that the demolition will take approximately seven days.

2. **Review and discuss bid results for construction of Station 84; award bid for construction of Station 84 and authorize Staff to negotiate contract** – Director Hidahl stated that after careful review of the four lowest bids, the committee asked the lowest bidder, S W Allen Construction, Inc., to complete a Bidder’s Questionnaire and solicited feedback from entities that had used S W Allen for similarly sized projects. All representatives of these projects reported good working experiences with S W Allen. Director Hidahl stated that the committee recommends awarding the contract to S W Allen.

Director Hidahl made a motion to award the bid for the demolition and construction of Station 84 to S W Allen Construction, Inc. in the amount of \$4,933,400, seconded by Director Fullerton and unanimously carried.

Director Hidahl made a second motion to authorize the Board President to sign the contract with S W Allen Construction, Inc. for the demolition and construction of Station 84, seconded by Director Fullerton and unanimously carried.

(Director Hidahl requested that the record reflect that Director Durante was absent.)

3. **Review and discuss bid results from the Request for Proposal for Special Inspections; award Special Inspection contract** – Director Hidahl stated that proposals were received from three qualified bidders. Youngdahl Consulting Group was the lowest bidder and based on previous experience and having met the parameters of the RFP, the committee recommendation is to award the bid to Youngdahl.

Director Hidahl made a motion to award the contract for Station 84 Special Inspections to Youngdahl Consulting Group, Inc. in the amount of \$60,274, seconded by Director Fullerton, and unanimously carried.

President Winn asked that Closed Session Items VI-A.4, VI-C.4(a) and VI-C.6 and Item VI-C.4(b) be moved on the agenda until after Old Business and the Board concurred.

B. FIRE COMMITTEE (Directors Durante and Winn) - Nothing to report.

C. Ad Hoc Committee Reports

1. **Report from Regional Operations Committee** (Directors Hartley and Fullerton)
 - a. **Report and update on progress of annexation process with Latrobe Fire Protection District** – Director Hartley reported

that a LAFCO sponsored workshop will be conducted on July 10 at Miller's Hill School. Director Fullerton added that the Committee met with Captain Anselmo, Staff and Union members to prepare for the annexation.

- b. Report and discuss fiscal peer review of the annexation of Latrobe Fire Protection District** – Director Hartley reported that Citygate is able to meet the 45 day review period. Chief Roberts confirmed that Citygate had been given all the requested information. CFO Bair added that Citygate will probably be finished with their report quickly and under budget.
 - c. Review and approve up-front costs to prepare for annexation of Latrobe** – Director Fullerton previously stated that the only expenses that had been approved prior to annexation were the less expensive background checks for reserve personnel at this time.
- 2. Report from the Committee for Commission for Collaborative Fire Departments** (Directors Hidahl and Hartley) – Director Hidahl reported that the next meeting will be August 11.
- 3. Report from Solar Committee** (Directors Durante and Hidahl) – Director Hidahl reported that the committee has proposed that Récolte Energy be awarded a contract to prepare a solar study and proposal for all four stations.

Director Hidahl made a motion to authorize the committee to proceed with establishing a contract with Récolte Energy for the system sizing and feasibility analysis in the amount of \$8,000 and RFP Development in the amount of \$8,000, not to exceed a combined total of \$16,000; and to work with Counsel to set up a contract to establish the actual terms of the contract consistent with what has been proposed with no option for financing. The motion was seconded by Director Hartley and unanimously carried.

- 4. Report from Budget Advisory Committee** (Directors Hidahl and Winn) –
 - a. Closed Session:** Pursuant to Government Code Section 54957 and 54957.6 review and discuss El Dorado Hills Associated Firefighters wage and benefit negotiations; Conference with Negotiating Committee (Directors Hidahl and Winn) – Moved on agenda to after Old Business.

b. Review and approve side letter for El Dorado Hills Professional Firefighters Memorandum of Understanding – Moved on agenda to after Old Business.

5. **Report from Communications Committee** (Directors Durante and Fullerton) – Nothing to report.

6. **Report from Human Resources Committee** (Directors Durante and Winn)

Closed Session: Pursuant to Government Code Section 54957 and 54957.6: Public Employee Performance Evaluation: Position: Contract employment with Cooperative Personnel Services; and Pursuant to Government Code Section 54957(b)(1): Public Employee Performance Evaluation: Development of Evaluation Criterion and Protocols. – Moved on agenda to after Old Business.

VII. OPERATIONS REPORT

A. **Operations Report** – Received and filed.

B. **Review and update regarding Joint Powers Authority** – Nothing to report.

C. **Review and approve Resolution 2014-12 confirming the report of the Fire Marshal related to cost of weed abatement and imposing such costs upon properties upon which abatement has occurred** – Chief Lilienthal gave an update reporting that the vacant lot program had been expanded to require a clearance of 100 ft. of defensible space. He stated that a total of 1,683 lots had been inspected of which 1,639 lots had been cleared by the property owners leaving 44 lots that are not in compliance. The non-compliant lots were abated by our contractor. He asked for the Board to adopt Resolution 2014-12 which would allow the recovery of the \$17,100 by imposing a tax lien upon the non-compliant lots.

Director Hidahl made a motion to approve Resolution 2014-12 confirming the report of the Fire Marshal related to cost of weed abatement and imposing such costs upon properties upon which abatement has occurred. The motion was seconded by Director Fullerton and unanimously carried. (Roll Call: Ayes: (4); Noes: None; Absent: Director Durante.)

D. **Review and discuss plans for land development and construction of the Training Facility in El Dorado Hills** – Director Hidahl led a discussion stating that he was of the opinion that it is time to move forward with the Training Facility project and begin the initial grading phase. The special use permit has expired and Staff will need to try and renew this permit.

Director Hidahl made a motion to authorize Staff to proceed with the application to renew the special use permit and assign an ad hoc committee to make recommendations for the phasing of the project over the next two fiscal years, seconded by Director Fullerton, and unanimously carried.

President Winn assigned Director Hartley and herself to the Ad Hoc Committee for the Training Facility.

VIII. FISCAL ITEMS

- A. Review and approve the firm Robert W. Johnson, CPA to audit the Financial statements of the District** – CFO Bair said that it is time for the annual audit to be conducted and recommended retaining Robert W. Johnson, CPA, to conduct the audit again this year. She stated that the same firm has been conducting the audits for Latrobe and Rescue Fire Departments.

Director Hartley made a motion to retain Robert W. Johnson, CPA, to conduct the audit of the financial statements of the District, seconded by Director Fullerton and unanimously carried.

IX. NEW BUSINESS

Director Hartley asked that a committee be assigned to evaluate the volunteer compensation program to see if changes to the program might be beneficial.

President Winn assigned the Budget and Negotiations Committee to review the volunteer compensation plan and make a recommendation.

X. OLD BUSINESS – None

The meeting adjourned to Closed Session at 6:47 p.m. at which time President Winn recused herself from Closed Session during discussion of Item VI.A-4. She was in attendance for all other Closed Session items.

VI. COMMITTEE REPORTS (Taken out of sequence)

- A. Administrative Committee (Directors Fullerton and Hidahl)**
- 4. Closed Session:** Pursuant to Government Code Section 54957; Public Employee Performance Evaluation; Title: Chief
- C. Ad Hoc Committee Reports**
- 4. Report from Budget Advisory Committee (Directors Hidahl and Winn)**
- a. Closed Session:** Pursuant to Government Code Section 54957 and 54957.6 review and discuss El Dorado Hills Professional Firefighter wage and benefit negotiations; Conference with Negotiating Committee (Directors Hidahl and Winn)

b. Review and approve side letter for El Dorado Hills Professional Firefighters Memorandum of Understanding

6. Report from Human Resources Committee (Directors Durante and Winn)

Closed Session: Pursuant to Government Code Section 54957 and 54957.6: Public Employee Performance Evaluation: Position: Contract employment with Cooperative Personnel Services; and Pursuant to Government Code Section 54957(b)(1): Public Employee Performance Evaluation: Development of Evaluation Criterion and Protocols

The meeting reconvened at 8:22 p.m. Director Hidahl reported that during Closed Session, no action was taken on Closed Session Item VI.A-4 and Staff was asked to set up a Special Meeting for himself, Directors Durante, Fullerton, and Hartley for an initial discussion of the Employee Performance Evaluation with Chief Roberts joining in for discussion afterwards. President Winn reported that on Closed Session Item VI-C.4(a), no action was taken.

Director Hidahl stated that regarding Item VI-C.4(b), the El Dorado Hills Professional Firefighters Memorandum of Understanding was reviewed in Closed Session with a recommendation to approve a proposed change to the MOU by a side letter regarding Paramedic classifications.

Director Hidahl made a motion to approve the proposed changes to the MOU by a side letter with the El Dorado Hills Professional Firefighters effective immediately, seconded by Director Fullerton and unanimously carried.

President Winn reported that on Closed Session Item VI.C-6, no action was taken.

XI. ORAL COMMUNICATIONS

- A. Directors** – Director Hartley thanked everyone for their participation in the July 3rd Community event. Director Hidahl recapped the challenge that the CSD Board posed to the Board to help raise funds for a charitable need in the community. President Winn suggested attending the next Association meeting to see if the Association would be interested in joining the challenge.
- B. Staff** – Chief Roberts also expressed his appreciation to all that participated in the successful July 3rd event saying that it was a massive undertaking.

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XII. ADJOURNMENT

Director Hidahl made a motion to adjourn the meeting at 8:33 p.m., seconded by Director Fullerton and unanimously carried.

The meeting adjourned at 8:33 p.m.

Approved:

Connie Bair, Board Secretary

Barbara Winn, President