

# EL DORADO HILLS COUNTY WATER DISTRICT

## SEVEN HUNDRED EIGHTH MEETING OF THE BOARD OF DIRECTORS

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Thursday, June 19, 2014

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Winn called the meeting to order at 6:00 p.m. and Administrative Chief Tom Keating led the Pledge of Allegiance. Directors in attendance: Durante, Fullerton, Hartley, Hidahl and Winn. Staff in attendance: Administrative Chief Keating and Chief Financial Officer Bair. Counsel Cook was also in attendance.

### II. CONSENT CALENDAR

A. **Approve minutes of the 707th meeting held May 15, 2014**

B. **Approve financial statements for May 2014**

Director Hidahl requested that the financial statements be pulled from the consent calendar and moved to Agenda Item VIII, Fiscal Items, for further discussion and the Board concurred.

*Director Hidahl made a motion to approve the consent calendar, seconded by Director Durante and unanimously carried.*

### III. ORAL COMMUNICATIONS

A. **EDH Professional** - None

B. **EDH Firefighters Association** - None

C. **EDH Volunteer Firefighters** - Lieutenant Mike Roppolo gave an update of the Volunteer program stating that having the support of the administrative team and line personnel crews are helping to strengthen the program.

D. **Public Comments** - Stephanie Jansen and Noelle Mattock asked the District to join the CSD and others in support of a local family's effort to raise funds for childhood cancer and help in volunteer activities. The Board offered their support and Director Hartley also suggested reaching out to the El Dorado Hills Firefighters Association for assistance.

### IV. CORRESPONDENCE - None

### V. ATTORNEY ITEMS – None

### VI. COMMITTEE REPORTS

A. **Administrative Committee** (Directors Fullerton and Hidahl)

1. **Review and update construction progress of Station 84** – Director Hidahl reported that the request for bids will close on June 27; he added that there were 21 participants in the bidders preview.

He recommended holding a committee meeting to review the bids and make a recommendation to the Board.

**2. Set Special Meeting to award the bid for construction of Station 84**

*Director Hidahl made a motion to move the next regularly scheduled Board Meeting to July 8 at 6:00 p.m. to include awarding of the bid for Station 84's demolition and construction, seconded by Director Fullerton and unanimously carried. (President Winn added that she may be unable to attend.)*

President Winn asked that Closed Session Items VI-A.3 be moved on the agenda until after Oral Communications and the Board concurred.

**B. Fire Committee** (Directors Durante and Winn) – Nothing to report.

**C. Ad Hoc Committee Reports**

**1. Report from Regional Operations Committee** (Directors Hartley and Fullerton)

**a. Report and update on progress of annexation process with Latrobe Fire Protection District** – Director Hartley stated that a meeting was held at which the Board of Supervisors adopted a Resolution to accept the District's request of 17 percent property tax increment revenues and distribution for the Latrobe Fire Protection District annexation. Chief Keating added that LAFCO has announced a public workshop on the dissolution of the Latrobe FPD and annexation by El Dorado Hills Fire to be held on July 10, 2014.

**b. Review and discuss fiscal peer review of the annexation of Latrobe Fire Protection District** – The fiscal peer review process and proposal by Citygate was discussed.

*Director Fullerton made a motion to proceed with the fiscal peer review by Citygate at a cost not to exceed \$18,000, seconded by Director Hartley and unanimously carried.*

*The Board also gave direction to Chief Keating to contact Citygate to determine if the peer view study could be completed within 45 days.*

- c. **Review and adopt Resolution 2014-10 approving tax increment revenues for LAFCO Project No. 2014-04-El Dorado Hills County Water District (Fire Department) annexation of Latrobe Fire Protection District** - Director Hartley stated that the Board of Supervisors adopted Resolution 2014-04 adopting the AB8 tax rates. He stated that the Board of Directors must adopt a resolution approving the property tax increment of 17 percent on the base and future growth for the Latrobe Fire Department annexation. The ERAF funding was addressed in the County's Resolution and may need Board discussion in the future.

*Director Hartley made a motion to adopt Resolution 2014-10 approving tax increment sharing for LAFCO Project No. 2014-04 - El Dorado Hills County Water District (Fire Department) annexation of Latrobe Fire Protection District, seconded by Director Fullerton, and carried. (Roll Call: Ayes: (4); Noes: (1) Director Durante.)*

Public comment was made by Chris Cooper, Latrobe Fire Chief, regarding ERAF.

### III. ORAL COMMUNICATIONS (Taken out of sequence)

- B. **EDH Firefighters Association** – Jeff Genovese, President of the El Dorado Hills Firefighters Association, gave a summary of the recent Association activities and invited the Board to the next Association meeting to be held on July 22.

### VI. COMMITTEE REPORTS (Continued)

- C. **Ad Hoc Committee Reports**
  2. **Report from the Committee for Commission for Collaborative Fire Departments** (Directors Hidahl and Hartley) – Director Hidahl stated that he, Director Fullerton, and Chief Keating attended the meeting. He stated that the committee is trying to develop a three-level cost model with consistent standards and equipment related to the level of service in the rural, semi-rural and urbanized areas. They are encouraging labor groups to participate in these discussions.

3. **Report from Solar Committee** (Directors Durante and Hidahl) – Director Hidahl reported that the committee has been successful in identifying a qualified consultant who has been working with PG&E to collect information for planning purposes. Director Hidahl said that he expects a proposal within the next two weeks and suggested getting the committee together to review and prepare a recommendation to the Board.
4. **Report from Budget Advisory Committee** (Directors Hidahl and Winn) – Director Hidahl said that the committee had a productive meeting reviewing the Preliminary Budget and the proposed budget for Latrobe which will be discussed later in the meeting. Chief Keating also commented that a Hiring and Promotions Committee was held regarding staffing.
5. **Report from Communications Committee** (Directors Durante and Fullerton) – Director Fullerton stated that a Closed Session meeting was held with Chief Roberts regarding a potential legal matter and direction was given to Staff. Chief Keating added that the Dispatch CQI committee met on June 5 for the first time; Dave Merino is the District’s representative. The committee is made up of five Districts and Dave Wood from the ECC.
6. **Report from Human Resources Committee** (Directors Durante and Winn) – **Closed Session: Pursuant to Government Code Section 54957 and 54957.6: Public Employee Performance Evaluation: Position: Contract employment with Cooperative Personnel Services; and Pursuant to Government Code Section 54957(b)(1): Public Employee Performance Evaluation: Development of Evaluation Criterion** – Nothing to report.

**VII. OPERATIONS REPORT**

- A. **Operations Report** – Received and filed.
- B. **Review and update regarding Joint Powers Authority**
  1. **Review and approve ALS Ambulance Agreement 2014** – Chief Keating commented that the most significant change to the agreement is the requirement of a Firefighter I certificate for medic unit employees. He explained that this requirement would greatly limit the ability to hire paramedics as the Firefighter I certificate can only be earned after working for a fire department for six months. This requirement would only allow

for lateral hiring and would be inconsistent with the District's hiring process.

*Director Fullerton made a motion to reject the ALS Ambulance Agreement as written and request a modification be made that allows for hiring of paramedics without a Firefighter I certificate but with the understanding that the Firefighter I certificate must be obtained after being on the job for six months. The motion was seconded by Director Durante and unanimously carried.*

#### **VIII. FISCAL ITEMS**

**Approve financial statements for May 2014 – (Taken out of sequence) -** Director Hidahl asked questions regarding JPA reimbursement and overtime expense; CFO Bair responded. CFO Bair also reported that she anticipates Development Fees to exceed one million dollars this year.

*Director Hidahl made a motion to approve the Financial Statements for May 2014, seconded by Director Durante and unanimously carried.*

- A. Review and approve Resolution 2014-11 adopting the 2014-15 Preliminary Budget and set notice for public hearing as required by law –** CFO presented the 2014-15 Preliminary Budget and fielded questions from Directors.

Richard Ross, citizen, also asked questions; there was no other Public Comment.

*Director Hidahl made a motion to approve Resolution 2014-11 adopting the 2014-15 Preliminary Budget and set notice for public hearing as required by law for the September Board Meeting, seconded by President Winn, and unanimously carried. (Roll Call: Ayes: All; Noes: None.)*

#### **IX. NEW BUSINESS – None.**

- X. OLD BUSINESS –** Director Hidahl stated that the special use permit has expired for the Training Facility; however, the County is willing to work with the District should a decision be made to actually start the project. Director Hidahl proposed that a decision be made at the next Board Meeting whether to proceed with the project or not and the Board concurred.

President Winn said that she would like to understand the factors that led to the decision to not pursue the obtainment of an OES Type III engine.

*After discussion, President Winn requested that Chief Roberts (with Union representation) make a presentation at the August Board Meeting with the factors that led to the decision not to pursue an OES Type III engine.*

**XI. ORAL COMMUNICATIONS**

**A. Directors** – Director Winn thanked the Department for their participation in the Community Cleanup Day. Director Durante made the Board aware of an organization, the Better Government Association (BGA), and stated that he had a conversation with the BGA coordinator.

**B. Staff** – None

The meeting adjourned to Closed Session at 8:21 p.m. at which time President Winn recused herself.

**VI. COMMITTEE REPORTS (Taken out of sequence)**

**A. Administrative Committee (Directors Fullerton and Hidahl)**

**3. Closed Session: Pursuant to Government Code Section 54957; Public Employee Performance Evaluation; Title: Chief.**

The meeting reconvened at 8:41 p.m. with President Winn in attendance. Director Hartley stated that there was no action taken during Closed Session.

**XII. ADJOURNMENT**

*Director Hidahl made a motion to adjourn the meeting, seconded by Director Fullerton and unanimously carried.*

The meeting adjourned at 8:42 p.m.

Approved:

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Connie Bair, Board Secretary

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Barbara Winn, President