

EL DORADO HILLS COUNTY WATER DISTRICT

SEVEN HUNDRED FOURTH MEETING OF THE BOARD OF DIRECTORS

Thursday, February 20, 2014

6:00 p.m.

District Office, 1050 Wilson Boulevard, El Dorado Hills, CA 95762

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Winn called the meeting to order at 6:00 p.m. and Chief Roberts led the Pledge of Allegiance. Directors in attendance: Durante, Fullerton, Hartley, Hidahl and Winn. Staff in attendance: Chief Roberts and Chief Financial Officer Bair. Counsel Cook was also in attendance.

II. SPECIAL PRESENTATION

- A. **Resolution of Appreciation for retiree Jim O’Camb, Deputy Chief** - Chief Roberts presented a Resolution of Appreciation to retiree O’Camb for 17 years of dedicated service to the El Dorado Hills Fire Department.
- B. **Resolution of Appreciation for retiree James Davidson, Firefighter Paramedic** - Chief Roberts presented a Resolution of Appreciation to retiree Davidson for 12 years of dedicated service to the El Dorado Hills Fire Department.
- C. **Resolution of Appreciation for retired Director Lou Barber** - This resolution will be presented at a future date.

III. CONSENT CALENDAR

- A. **Approve minutes of the 702nd meeting held January 16, 2014**
- B. **Approve minutes of the 703rd meeting, a special meeting, held January 23, 2014**
- C. **Approve financial statements for January 2014**

Director Durante made a motion to approve the consent calendar, seconded by Director Hartley and unanimously carried.

IV. ORAL COMMUNICATIONS

- A. **EDH Professional Firefighters** - Matt Beckett, President of Local 3604, gave an update.
- B. **EDH Firefighters Association** - Mike Gygax, Vice President, gave an update.
- C. **Public Comments** – Dennis Torres, retired Lieutenant, asked for direction as to how he can go about getting dead trees that pose a fire threat cleared from BLM property that adjoins to his property. Director Hidahl suggested that he attend the Lake Hills Fire Safe Council meetings.

The Board asked Staff to include the Volunteer Firefighters in Oral Communications for future meetings.

- V. CORRESPONDENCE** – Director Hidahl asked Chief Roberts to clarify the letter from the Wright Law Office representing El Dorado County Fire Protection District (EDCFPD) addressed to Mr. Pabalinas, El Dorado County of Development Services. Chief Roberts summarized the correspondence by saying that EDCFPD is desperately attempting to expand its area of responsibility and have been pushing for a piece of the Marble Valley development. Chief Roberts said he does not foresee that happening because LAFCO agrees that it makes more sense for Station 86 to respond to Marble Valley as they are much closer in proximity. Correspondence was also received from LAFCO requesting applications for the appointment for a Public Member; Director Hidahl offered to contact Steve Willis of the Lake Hills Fire Safe Council to make him aware of this opening.

VI. ATTORNEY ITEMS

- A. Review and approve extension of AT&T cell site lease at Station 84 -** President Winn recused herself from discussion and left the room. Counsel Cook reviewed the extension of the AT&T cell site lease at Station 84 and recommended approval. Director Hidahl said that the Admin Committee and architect had concern over the durability of the untreated plywood material being proposed for the structure and would like to see a longer life material utilized. Counsel Cook also said that AT&T is working on title issues as well.

Director Hartley made a motion to approve the extension of the AT&T cell site lease as presented with the contingency that the construction materials concern and title issues be resolved, seconded by Director Durante and unanimously carried. (Absent: President Winn).

VII. COMMITTEE REPORTS

- A. Administrative Committee** (Directors Durante and Hidahl)
- 1. Review and update construction progress of Station 84** – Director Hidahl reported that the committee met with project manager, Fred Russell, and architect, Dennis Dong. He reported that a process map for pre-construction and a construction schedule is available. He presented several preliminary key dates including a release to bid date of March 17; pre-bid meeting date of April 14; bid awarding date of May 1 or 2; construction start date of approximately May 17, 2014 through May 17, 2015; and a final construction completion date of July 17, 2015. The project is estimated to cost a total of 3.7 million with a budget of 4.2 million; the committee also anticipates multiple bids will be submitted.

B. Fire Committee (Directors Durante and Winn) – Nothing to report.

C. Ad Hoc Committee Reports

1. Report and update on annexation process with Latrobe Fire Protection District

A. Review and approve surveyor bids for required LAFCO maps for Latrobe Annexation – Director Hartley reported that the annexation paperwork has been submitted to LAFCO. Chief Roberts added that he was informed that the maps were not in the proper format required; therefore, a surveyor was needed to update the maps and documentation for LAFCO. Chief Roberts received three bids from surveyors and recommended that CTA Engineering be awarded the bid. He also recommended that the cost of these maps be shared 50/50 with Latrobe Fire Protection District.

Director Hartley made a motion to award the contract to CTA Engineering for supplying the appropriate maps for the Latrobe annexation and sphere of influence process with the cost to be shared 50/50 with Latrobe Fire Protection District and seconded by Director Hidahl. A vote was taken: Ayes: (4); Noes: (1-Director Durante).

President Winn read a letter that had been received from Local 3604, requesting a Comprehensive Fiscal Analysis of the Latrobe Annexation be done by a third party with a deadline for completion prior to final LAFCO approval. Chief Roberts stated that calculations were done by Mike Applegarth, of the El Dorado County Administrative Office, as well as CFO Bair, Chief Keating, and himself and all were within \$4,000 of each other. He stated that the analysis was fairly simple and did not feel it was necessary to spend money for a third party analysis. Chief Hartley commented that the Board of Supervisors and LAFCO will also be doing a fiscal analysis as part of the process and added that it was likely Joe Harn, El Dorado County CAO, will also be involved. Discussion was held. Public comment was taken from Jim Christian, Transition Committee, advocating the goal of providing the same level of service for Latrobe as El Dorado Hills as quickly as financially feasible. Mike Gygax, BANC Committee and resident, voiced his concern that without a better understanding of the cost of the annexation, the District could be jeopardizing the hard work and concessions that have resulted in its current favorable financial position.

President Winn gave direction to the Regional Operations Committee to work with the Transition Committee to set parameters and obtain a cost of a third party Comprehensive Fiscal Analysis.

2. **Report from Ad Hoc Committee regarding the Commission for Collaborative Fire Departments** (Directors Hidahl and Hartley) – Director Hidahl stated that a meeting had been held and that the Commission is moving forward into Phase 2 which will include gathering information from each District and an adjustment of the AB8 rate toward a goal of a permanent and sustainable solution for the fire service in the County.

VIII. OPERATIONS REPORT

- A. **Operations Report - Received and Filed**
Chief Roberts commented that a more comprehensive apparatus maintenance report is being developed and will soon be part of the Operations Report.
- B. **Review and update regarding Joint Powers Authority -** Chief Roberts reported that a new revision of the iPCR is still being evaluated.
- C. **Review and approve updated Strategic Plan 2014-2019 -** Chief Roberts presented the updated plan with projected completion dates. He said that the committee agreed to remain focused on the original six initiatives going forward. He stated that upon Board approval, the updated plan will be distributed to community members that have participated in the past.

Director Hidahl made a motion to approve the Strategic Plan for 2014-2019, seconded by Director Hartley and unanimously carried.

- D. **Review and discuss shared labor agreement with Rescue Fire Protection District -** Chief Roberts stated that he attended the Rescue Board meeting and that they are pleased with the shared labor agreement. The contract, however, will be ending April 1; it was suggested that two members from each Board meet to maintain or expand the renewed shared labor agreement.

Director Winn tasked the Regional Operations Committee to meet with the Rescue Board Members to make recommendations for renewal of the shared labor agreement as well as provide a tangible benefit analysis.

- E. **2013 Annual Report (Receive and file) –** Chief Roberts presented the Annual Report. It was received and filed.

Public comment was received by Matt Beckett, President of Local 3604, asking for more transparency and union appointed representation during the annexation process; he said that he felt it was critical that “buy-in” be obtained from the masses on such issues of importance.

IX. FISCAL ITEMS

- A. Review and approve Resolution 2014-05 updating signatures for Bank of America to include the new Director**

Director Hartley made a motion to approve Resolution 2014-05 updating signatures for Bank of America to include Director Fullerton, seconded by Director Durante and unanimously carried. (Roll Call: Ayes: All; Noes: None.)

- B. Review and approve Resolution 2014-06 approving the resolution for paying and reporting employer paid member contributions for EMS/Paramedic Personnel** - CFO Bair explained that this resolution is being required by CalPERS in order to properly categorize the new EMS/Paramedic positions funded by the JPA. This resolution will allow the paying of .5 percent of the normal contributions as EPMC (Employer Paid Member Contributions).

Director Hartley made a motion to adopt Resolution 2014-06 approving the resolution for paying and reporting employer paid member contributions for EMS/Paramedic personnel, seconded by Director Durante. (Roll Call: Ayes: All; Noes: None.)

X. NEW BUSINESS

- A. Reorganization of Board and Committees** - President Winn directed the reorganization of the Board and Committees as follows:

Standing Committees:

Administrative Committee	John Hidahl	Wallace Fullerton
Fire Committee	Barbara Winn	Greg Durante
JPA Representatives	Jim Hartley	Wallace Fullerton
Commission for Collaborative		
Fire Departments	John Hidahl	Jim Hartley

Ad Hoc Committees:

Regional Operations Committee	Jim Hartley	Wallace Fullerton
Human Resources Committee	Barbara Winn	Greg Durante
Budget and Negotiations Committee	John Hidahl	Barbara Winn

- B. Review and discuss dispatch communications** – Chief Roberts stated that communications was one of the strategic initiatives and an area of deficit as it relates to the international accreditation process. He requested that a special board meeting be scheduled for a presentation from the committee (Dave Merino and Mike MacKenzie) and a discussion of the possible solutions; the meeting will be scheduled for March 6 at 6:00 p.m.

XI. OLD BUSINESS - None

XII. ORAL COMMUNICATIONS

- A. Directors** - Director Hartley expressed his appreciation to the Union, Staff and Board for the hard work toward the Latrobe annexation process. Director Fullerton said that he is looking forward to working on the Latrobe annexation and agreed with the importance of getting buy-in from the community and Department members.

- B. Staff** - None

XIII. ADJOURNMENT

Director Durante made a motion to adjourn the meeting, seconded by Director Hartley and unanimously carried.

The meeting adjourned at 8:13 p.m.

Approved:

Connie Bair, Board Secretary

Barbara Winn, President